



TOWN OF ORLEANS

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BOARD OF
SELECTMEN

TOWN
ADMINISTRATOR

RECREATION ADVISORY COMMITTEE CHARGE

A Recreation Advisory Committee consisting of seven (7) members shall be appointed by the Board of Selectmen for three-year overlapping terms.

The Committee will be responsible for advising the Recreation Director, Town Administrator and Board of Selectmen on ways to improve and/or expand recreational programming and facilities for all age groups in the Town of Orleans.

The Committee will act in an advisory capacity to the Board of Selectmen on policies related to recreational programming. The Committee shall not involve itself with the day-to-day administration of the Recreation Department.

Specifically, the Committee will accomplish the following tasks:

- identify ways to improve outreach and communications with the community regarding the Town's recreational programs;
- solicit ideas and feedback regarding existing or proposed recreational policies and programs;
- study local and national trends in recreational programming, evaluating them in light of Orleans' demographic, financial, environmental and seasonal characteristics;
- explore opportunities to share recreational strategies, programs and facilities with neighboring towns;
- explore the possibilities for new or enhanced recreational programs or facilities on Town property;
- prepare a five-year plan that includes recommendations for recreational policy, and review the plan with the Recreation Director prior to presenting it to the Selectmen and the Director of Planning and Community Development for inclusion in the Conservation, Recreation and Open Space (CROS) Plan by December 31, 2019 and every five years thereafter;
- review current operations of the Recreation Department with the Recreation Director and make recommendations for budget priorities to the Selectmen on September 15 of each year; and
- recommend as necessary member(s) of the Committee to serve as representative(s) on various Town committees that require input on recreational matters.

The Committee shall meet at least monthly and conduct their meetings in accordance with the Open Meeting Law and submit approved minutes to the Town Clerk's Office within thirty (30) days of each meeting.

Date Reviewed: May 15, 2019
Date Approved: May 15, 2019
Date Revised: August 28, 2019