

**RULES AND REGULATIONS  
FOR BEACH PARKING LOT STICKER  
AND ORV STICKER ELIGIBILITY  
For Real Estate Taxpayers and Year Round Residents**

**SECTION II. GENERAL ELIGIBILITY & REQUIREMENTS**

1. "Eligible persons" for the purpose of these rules and regulations are persons who are entitled to Beach Parking Lot stickers and ORV stickers because they meet the real estate taxpayer or year round residence requirements outlined below. Persons denied stickers may appeal through submission of a form entitled "ORV and Beach Parking Lot Sticker Appeals", available in the office where you purchase the sticker.
2. The burden of proof of sticker eligibility rests on the applicant. At all times, the sticker remains the property of the Town of Orleans. The person to whom the sticker has been issued has purchased a use privilege, not the sticker itself (see Sections VIII and IX below).
3. All stickers are "vehicle-specific." Each sticker will bear the license plate number of the vehicle to which issued and shall be valid only if permanently attached to the vehicle.
4. Current vehicle registrations must be provided, showing the name of the eligible person as the owner. In the case of a leased or rented vehicle, the eligible person's name must appear on the lease or rental agreement.

**SECTION III. REAL ESTATE TAXPAYERS**

1. Applicants must appear by name on the current assessor's list of property owners. New owners who have not yet been placed on the list must provide a copy of the deed.
2. Spouses of real estate taxpayers are eligible, but must provide proof of their relationship to, and common household with, the real estate taxpayer (e.g., insurance policy, driver's license, address portion of tax return, etc.).
3. Children of real estate taxpayers are eligible through the age of 21 only. Beyond that age, regardless of student or dependent status, they are considered to be adults and are not eligible. Proof of age will be required.
4. In cases of properties owned by trusts, the trustees of the trust are eligible, not the beneficiaries. Sufficient documentation, such as an excerpt of the trust agreement, must be provided to demonstrate the applicant's appointment as trustee.
5. Commercial real estate owners with an Orleans business who are non-residents are entitled to one resident ORV sticker and one Resident Beach Parking Lot sticker.
6. Real estate taxpayers with a buildable lot in Orleans are entitled to resident ORV stickers and resident Beach Parking Lot stickers.

**SECTION IV. YEAR ROUND RESIDENTS WHO ARE NOT REAL ESTATE TAXPAYERS**

1. Year round residents who are not real estate taxpayers must appear on the Town's current street listing. New residents who have not yet been placed on the street listing must provide three proofs of residency to include: vehicle registration, drivers' license, and telephone or utility bills all with the same Orleans street address (not P.O. Box).
2. Current vehicle registrations must be provided, showing the name of the eligible person as the owner, and an Orleans street address (not a P.O. Box). In the case of a leased or rented vehicle, the eligible person's name and Orleans street address must appear on the lease or rental agreement.

**SECTION V. VEHICLES REGISTERED TO BUSINESSES**

1. If the vehicle for which the sticker is being sought is registered or leased to a business, the eligible person's ownership of the business must be shown on some form of paperwork which clearly shows the eligible person's connection to the business. Businesses owned by eligible persons are entitled to a maximum of two stickers, regardless of the number of vehicles owned by the business.
2. A limit of one resident ORV and one Beach Parking Lot sticker will be issued to each eligible person if the vehicle has a dealer plate or repair plates.

**SECTION VI. MISCELLANEOUS**

1. Active military personnel whose home of record is Orleans and who are on the Orleans voting list are eligible to purchase an Orleans resident ORV and Beach Parking Lot sticker.
2. Employees of the Town who do not reside in Orleans may purchase one resident ORV sticker and receive one free Beach Parking Lot sticker.
3. Vehicles that are leased or rented by eligible persons must be rented or leased from a duly licensed business renting or leasing vehicles.
4. Real estate taxpayers must own a buildable lot in order to be eligible to purchase a resident ORV sticker and Beach Parking Lot sticker.
5. An eligible person who does not own a vehicle or does not drive may obtain a letter signed by the Treasurer which allows the person to enter the Beach Parking Lot when driven by a third party. The eligible person must be in the vehicle at the time of entry and produce identification if requested.

**SECTION VII. REPLACEMENT STICKERS**

Replacement ORV stickers are available for free for replacement vehicles if the old sticker is turned in when applying for a replacement sticker.

**SECTION VIII. MISUSE OF STICKERS**

The following shall be considered a misuse of stickers:

1. ORV and Beach Parking Lot sticker registration number not matching the license plate number of the vehicle to which it is attached.
2. Sticker not permanently affixed to the vehicle.
3. Sticker altered, defaced, copied or made unreadable.
4. Any violation of the rules and regulations for the use of the beach as promulgated by the Town of Orleans or its Park Commission.

**SECTION IX. PENALTIES & REVOCATION OF STICKERS**

1. The Parks and Beaches Superintendent or its authorized agents may remove stickers if misuse is detected. Persons whose stickers have been suspended or revoked have the right to appeal within seven days to the Parks and Beaches Superintendent who upon receipt of a written request to do so, shall arrange a hearing on the appeal of the Park Commission.
2. Penalties for infractions of the above regulation will be revocation of the sticker and/or a fine of up to \$300.
3. Authority for the enforcement of the rules and regulations shall rest with the Parks and Beaches Superintendent, Police Chief and their authorized agents.