



Application to

Old King's Highway Regional Historic District Committee
in the Town of Orleans for a

CERTIFICATE OF APPROPRIATENESS

Application is hereby made, in triplicate, for the issuance of a Certificate of Appropriateness under Section 6 of Chapter 470. Acts and Resolves of Massachusetts, 1973, for proposed work as described below and on plans, drawings or photographs accompanying this application for:

CHECK CATEGORIES THAT APPLY:

- 1. Exterior Building Construction: New Building Addition Alteration
Indicate type of building: House Garage Commercial Other _____
- 2. Exterior Painting:
- 3. Signs or Billboards: New Sign Existing Sign Repainting existing sign
- 4. Structure: Fence Wall Flagpole Other _____

(Please read other side for explanation and requirements)

TYPE OR PRINT LEGIBLY

Date _____

ADDRESS OR PROPOSED WORK _____ ASSESSORS MAP NO. _____

OWNER _____ ASSESSORS LOT NO. _____

HOME ADDRESS _____ TEL. NO. _____

FULL NAMES AND ADDRESSES OF ABUTTING OWNERS. Include name of adjacent property owners across any public street or way. (Attach additional sheet if necessary).

AGENT OR CONTRACTOR _____ TEL. NO. _____

ADDRESS _____

DETAILED DESCRIPTION OF PROPOSED WORK: Give all particulars of work to be done (see No. 8, other side), including materials to be used, if specifications do not accompany plans. In the case of signs, give locations of existing signs and proposed locations of new signs. (Attach additional sheet, if necessary).

Signed _____

Owner-Contractor-Agent

Space below line for Committee use.

Received by H.D.C.

Date _____

The Certificate is hereby _____ Date _____

Time _____

By _____

Approved

IMPORTANT: If Certificate is approved, approval is subject to the 20 day appeal period provided in the Act.

Disapproved

**ADDITIONAL INFORMATION FOR MAKING AND FILING AN APPLICATION
FOR A CERTIFICATE OF APPROPRIATENESS**

The four categories for which a Certificate of Appropriateness is required are: (application for demolition or removal is a separate form).

1. **EXTERIOR BUILDING CONSTRUCTION** (new or existing buildings): An application is required for any exterior of a building to be erected or altered including windows, doors, siding, roof, light etc., that will be visible from any public street, way or public place. The following scale drawings are required in duplicate with application: plot plan (if addition - show existing buildings in outline), floor plan and elevations. Also required are snap shots of existing buildings, where additions or alterations are to be made. No plot plan is required for addition or alteration which does not touch the ground.
2. **EXTERIOR PAINTING:** An application is required for any portion of a building, structure or sign to be painted that is visible from a public street, way or public place. Color samples must be attached to these applications. An application is not required when repainting existing colors, changing to white, or using colors approved by the Town Historic District Committee.
3. **SIGNS OR BILLBOARDS:** An application is required for any sign or billboard to be erected within the District, with the following exceptions:
 - a. Existing signs or billboards on November 27, 1974 shall have until November 27, 1977 to secure an approved Certificate of Appropriateness.
 - b. Temporary signs for use in connection with any official celebration or parade or any charitable drive as long as they are removed within three days of the event. Certain other temporary signs that the Committee feels does not detract from the Act may be allowed with the prior permission of the Committee.
 - c. Real Estate signs of not more than 3 square feet in area advertising the sale or rental of the premises on which they are erected or displayed.
 - d. A single sign of not more than 1 square foot in area showing the name, occupation or address of the occupant of the premises on which they are erected or displayed in a residential zone.
4. **STRUCTURE:** An application is required to build or alter any structure within the District which is defined by the Act as a combination of materials other than a building, sign or billboard, but including stone walls, flagpoles, hedges, gates, fences, etc.

GENERAL REQUIREMENTS

5. Work on projects requiring approval shall not be started until the Certificate of Appropriateness has been filed with the Town Clerk by the Committee. Approval is subject to the 20 day appeal period provided in the Act.
6. No changes shall be made from the original approved specifications without advance approval of the Commission on an amended application filed with the Committee.
7. A separate application must be filed with each project requiring a Certificate of Appropriateness.
8. Under heading of "Detailed Description of Proposed Work" give detailed data on such architectural features as: foundation, chimney, siding, roofing, roof pitch, sash and doors, window and door frames, trim, gutters - leaders, roofing and paint color.
9. Unless application is complete and legible and all material required is supplied, application will not be accepted or acted upon.

Copies of the Act establishing the Regional Historic District may be obtained at the Town Hall.

Old King's Highway Regional Historic District - Spec Sheet

Foundation Type:

Siding Type:

Color:

Chimney Type:

Color:

Roof Material:

Color:

Pitch:

Windows:

Trim Material:

Color:

Door Material:

Color:

Shutters:

Color:

Deck:

Garage Doors Material:

Color:

Landscaping Details: