



Town of Orleans Commission on Disabilities

June 2009

The purpose of the ADA Coordinator for the Town of Orleans is to comply with Title II of the Federal Americans With Disabilities Act.

Section 35.107 (a) of this law requires that any public entity with fifty or more employees must designate at least one employee to coordinate ADA compliance. This person ensures that when the public deals with the Town of Orleans, they can easily identify someone who is familiar with the requirements of the ADA.

The ADA Coordinator for the Town of Orleans also partners with the Orleans Commission on Disabilities on projects.

The ADA Coordinator's key responsibilities include the following:

- Provide a public notice of ADA on the town web site and in a prominent location in town hall (Section 35.106).
- Planning and coordinating overall compliance efforts (Section 35.107a).
- Establish a grievance procedure to ensure prompt and equitable resolution of a formally filed complaint (Section 35.107b).
- Conduct a self-evaluation of town policies, practices, and owned facilities and properties (Section 35.105).
- Develop a transition plan to summarize the findings of the self evaluation and list any needed procedural or structural changes to make a program, service, activity, or facility fully accessible to people with disabilities (Section 35.150d).

The Orleans ADA Coordinator is Brian Harrison, Town of Orleans Building Department, 19 School Road, Orleans, MA, 02653, (508) 240-3700, x341, [bharrison@town.orleans.ma.us](mailto:bharrison@town.orleans.ma.us)