

CHARTER REVIEW COMMITTEE

FIRST DRAFT RESEARCH INTO DESCRIPTION OF COMMITTEES

AFFORDABLE HOUSING

Charge: To create, preserve affordable housing for low and moderate income families and community housing (in accordance with provisions of MGL Chapter 44, SSC)

AFFORDABLE HOUSING TRUST FUND BOARD

AGRICULTURAL ADVISORY COUNCIL

Charge: Represent the town's agricultural community with regard to sustainable agriculture-based economic activities in Orleans

ANIMAL CONTROL AND REGULATION TASK FORCE

Charge: To develop a comprehensive set of regulations arrived at by consensus regarding dogs on beaches and around the general public

ARCHITECTURAL REVIEW COMMITTEE

Charge: Make recommendations to the Board of Directors about those aspects of the enhancement and maintenance of homes, other structures, yards, and built elements in common areas (e.g., paving, lighting, railings, playgrounds & equipment)

BIKE & PEDESTRIAN COMMITTEE

Charge: To preserve, promote and enhance the safety of cyclists and pedestrians

BOARD OF ASSESSORS

BOARD OF WATER AND SEWER COMMISSIONERS

Charge: The Board of Water and Sewer Commissioners shall be responsible for all functions cited in Chapter 418 of the Acts of 1953 (except for functions vested in Select Board for which Select Board shall consult with and receive recommendations from the Board of Water and Sewer Commissioners)

BUILDING CODE BOARD OF APPEALS

CAPE COD COMMISSION REPRESENTATIVE

CAPE COD REGIONAL TECHNICAL HIGH SCHOOL COMMITTEE REPRESENTATIVES (2)

CHARTER REVIEW COMMITTEE

Charge: To review the provisions of the Charter and report any amendments deemed advisable

COMMUNITY BUILDING RENOVATION TASK FORCE

Charge: To develop recommendations on possible renovations options to the Community Building

COMMUNITY PRESERVATION COMMISSION

Charge: Study the needs, possibilities and resources for community preservation in Orleans, and in the areas of open space, recreation, historic resources and community housing review and recommend proposals to Town Meeting in these four categories.

CONSERVATION COMMISSION

Charge: Our sole purpose is to acquire, manage, and restore natural lands as protected open space. We hold this land in trust to preserve Orleans's unique heritage

COUNCIL ON AGING BOARD OF DIRECTORS

Charge: Advise the Council on Aging Director, Town Administrator, and Select Board on issues which enhance the quality of life for older adults and caregivers in the community

CULTURAL COUNCIL

Charge: To stimulate and encourage the arts within Orleans

DREDGE ADVISORY COMMITTEE

Charge: Develop a town-wide dredging improvement and maintenance plan that will promote improved navigation, boater safety, water quality and protection of natural resources in our saltwater estuaries and fresh water ponds.

ENERGY AND CLIMATE ACTION COMMITTEE (new name)

Charge: (See attached)

FINANCE COMMITTEE

Charge: To independently examine and analyze the Town's financial affairs, including proposed budgets, the Capital Improvements Plan, and all other proposals which would have a financial impact; and to inform the citizens of the Town of its findings and recommendations.

FOURTH OF JULY FIREWORKS AND PARADE COMMITTEE

Charge: to plan, organize and oversee, the annual fourth of July parade and fireworks.

HISTORICAL COMMISSION

HUMAN SERVICES ADVISORY COMMITTEE

Charge: To consider funding requests from human services agencies following fiscal year budget policy adopted by Select Board. Agency selection and funding allocations at the Committee's discretion.

INSURANCE ADVISORY COMMITTEE

Charge: To assist the Town Administrator in evaluating the property and casualty insurance coverage available from MIIA that is most beneficial to the Town of Orleans, and on occasion other property and casualty insurance coverage options.

MARINE AND FRESH WATER QUALITY COMMITTEE

Charge: Protect the Town's marine & fresh water resources.

MEMORIAL AND VETERANS DAY COMMITTEE

Charge: To plan, organize and oversee ceremonies and events honoring our veterans on Memorial Day and Veterans Day.

OPEN SPACE COMMITTEE

Charge: To assist the Town in the preservation and acquisition of lands for conservation, recreation and open space by fee acquisition, easement or conservation restriction.

PERSONNEL ADVISORY BOARD (in Personnel Policies)

PLANNING BOARD

Charge: Exercise powers and duties prescribed by General Law, this Charter, and By-law including

- Recommendations to Town Meeting, Select Board, Town Administrator all matters concerning the physical, economic and environment development of the Town
- Developing and updating the Orleans Comprehensive Plan

RECREATION ADVISORY COMMITTEE

Charge: Responsible for advising the Recreation Director, Town Administrator and Select Board on ways to improve and/or expand recreational programming and facilities for all age groups ... not with the day-to-day administration of the Rec Department.

~~**RENEWABLE ENERGY COMMITTEE**~~

~~**Charge:** Identify and review renewable energy options that meet the Select Board's goals and objectives and that build upon the work of prior committees.~~

SELECT BOARD

Charges: Responsible for policy leadership, and all executive powers of the Town except as otherwise indicated in Charter and all powers and duties designated by MA Constitution and MGL, and additional powers/duties authorized by Charter, By-law, or Town Meeting vote, Also responsible for

- Delegation of administration of Town's business to Town Administrator
- Development and implementation of intergovernmental Relationships
- Coordination of all multi-member bodies and mediation disputes among them.
- Investigating and authorizing Town Administrator to investigate Town affairs and the conduct of any Town department, office, or agency or claims against Town.
- Acting as town's licensing authority
- Appoint powers
- Access to Town Counsel

SHELLFISH & WATERWAYS IMPROVEMENT ADVISORY COMMITTEE

Charge: Serve as a resource to Town Administrator, Select Board, Harbormaster/Shellfish Constable and other town boards and committees for issues related to preserving, protecting, managing, and enhancing our natural resources such as finfish, shellfish, and public waterways

VILLAGE CULTURAL COUNCIL DISTRICT COMMITTEE

Charge: To administer the Orleans Village Center Cultural District's mission to promote fine arts and culture and foster the endeavors of artists and arts supporters through enhanced opportunity and innovative collaboration, embracing an environment supportive to the creative economy.

ZONING BOARD OF APPEALS

ZONING BYLAW TASK FORCE

Charge: Revise Orleans Zoning Bylaw on an ongoing basis.