



# Town of Orleans

19 School Road Orleans Massachusetts 02653-3699  
Telephone (508) 240-3700 – Fax (508) 240-3388

## COMMUNITY PRESERVATION PROJECT APPLICATION

**Project Title: Preservation & Rehabilitation of Elements of the CHO Historic Collection**

**Submission Date: November 22, 2021**

**Applicant (note if Town, individual or non-profit): The Centers for Culture and History in Orleans (CHO) a.k.a. Orleans Historical Society and Museum**

**Address: PO 353, 3 River Road, Orleans, MA 02653**

**Co-Applicant, if any (note if Town, individual or non-profit):**  
**Address:**

**Project Contact Person: Cristina Harter 508-240-2120**

**Telephone: 508-240-1329**

**E-mail: cmhcmhcmh@comcast.net**

**Federal Tax Identification Number (if non-profit): 04-6168175**

**Project purpose (Check all that apply):**

Open Space     Historic Preservation     Community Housing     Recreation

**Project Location/Address: 3 River Road, Orleans, MA**

**Community Preservation Funding Request: \$56,000**

**Brief Project Summary, Including Justification of Project Category Checked Above:**

Orleans Historical Society, now doing business as The Centers for Culture and History in Orleans (the CHO) is currently completing the renovation of the Hurd Chapel which includes an area designed for the permanent storage of the CHO collection, containing 6,000 artifacts of Orleans history. In May 2021, a *Strategic Assessment & Program Review* was made of the CHO collection. The assessment was made possible through a non-monetary grant from the Roving Archivist Program, Massachusetts State Historical Records Advisory Board. This CPC grant request will assist the CHO in implementing many of the recommendations made as a result of the Roving Archivist assessment. This project is the next step in our plan to provide the Town of Orleans with a state of the art historical resource true to our vision “to bring history and culture to life and inspire a shared sense of community pride in the rich heritage of the Town of Orleans”.

**Please attach the following information with all applications:**

- **Detailed Narrative:** A complete and detailed description of the project including goals and objectives, consistency with Community Preservation Act goals, compatibility with the Orleans Community Preservation Plan and the Orleans Comprehensive Long Range Plan, and relevance to the community and its needs.
- **Action Plan and Timeline:** Note the estimated dates for project commencement and completion and list (with an explanation) all action and steps that will be required for project completion, including any legal requirements or any impediments to implementation.
- **Financial Data:** Provide financial information for the project including total cost, additional revenue sources (public, private, in-kind, volunteer time and services), basis for the fiscal estimates and any other fiscal details currently available. Applicants are encouraged to submit more than one quotation from potential contractors.

# GUIDELINES FOR PROJECT SUBMISSION

Please submit **one paper copy** of the application materials to the Community Preservation Committee, c/o Town Administrator, Town of Orleans, 19 School Road, Orleans, MA 02653 by Nov. 22, 2021. **Applicants must also email complete applications in PDF** to Jennifer Fountain, Administrative Assistant, at [genuinejenfountain@gmail.com](mailto:genuinejenfountain@gmail.com). A single PDF file which appends materials described in item 3 to the application form is preferred.

1. Applications must be received by Monday, November 22 to be considered for recommendation at the Annual Town Meeting.
2. Funds will be available on July 1<sup>st</sup> following the Annual Town Meeting.
3. Applicants may include any maps, diagrams, and/or photographs pertaining to the project. Letters of Support for the project from community organizations or other sources may also be submitted.
4. The Community Preservation Committee may require additional (or more detailed) information or further clarification to a submitted application.
5. Prior to submission of funding applications, applicants should review the Community Preservation Act (MGL, Chapter 44B, through the Community Preservation Coalition Web site), the Orleans Community Preservation Plan and the Orleans Community Preservation Bylaw, copies of which are available on the Town Web site at <https://www.town.orleans.ma.us/community-preservation-committee>. Nonprofit organizations applying for historic preservation funds for historic structures should obtain a sample copy of an acceptable historic preservation deed restriction (available from the Town Administrator's office) since this type of document will be required. Applicants other than the Town of Orleans should also obtain a sample copy of the Agreement with the Town of Orleans that all successful nonprofit applicants will be required to sign. Please contact the Administrative Assistant by email with any questions.
6. Eligible projects must address one or more of the uses outlined in the Community Preservation Act, Sections 2 and 5 (2), as follows:

## **Open Space**

Acquisition, creation and preservation of land to protect existing water supply/aquifer areas, agricultural and forest land, coastal lands, frontage to inland water bodies, wildlife habitat, nature preserves and scenic vistas.

## **Community Housing**

Acquisition, creation, preservation and support of community housing defined as housing for low and moderate income individuals and families, including low and moderate income senior housing. The Community Preservation Committee is required to recommend, wherever possible, the reuse of existing buildings or construction of new buildings on previously developed sites.

## **Historic Preservation**

Acquisition, restoration, rehabilitation and restoration of historic structures and landscapes that have been determined by the local historic preservation commission to be significant in the history, archeology, architecture or culture of the Town or that are listed on the State Register of Historic Places.

## **Recreation**

Acquisition, creation, preservation, rehabilitation and restoration of land for active and passive recreational uses, including land for community gardens, trails and noncommercial youth and adult sports and the use of land as a park, playground or athletic field and for preservation and restoration of recreational facilities. (Community Preservation funds cannot be used for a stadium, gymnasium or similar structure or for the acquisition of artificial turf for athletic fields.)

*Sept 10, 2021*