



# TOWN OF ORLEANS

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BOARD OF  
SELECTMEN  
TOWN  
ADMINISTRATOR

## CHARGE TO THE CHARTER REVIEW COMMITTEE

In accordance with Chapter 6-9-1 of Town of Orleans Home Rule Charter, every seven years, commencing with the year 1999, the Select Board shall appoint a Charter Review Committee of seven members. The Select Board shall charge the committee to review the provisions of the Charter and report any amendments deemed advisable.

Accordingly, in order to fulfill the review requirements as outlined in the Charter, the Charter Review Committee (CRC) shall accomplish the following tasks:

1. To study the Orleans Home Rule Charter as most recently amended, and background information relating to its development, and to identify the guiding principles (goals and purpose) of town government on which the Charter is based.
2. To review proposals for amendments received from the Select Board, the Town Administrator, Town Committees, Commissions and Boards, and the general public, and to measure each amendment against the guiding principles developed in task #1.
3. To review the entire Charter for sections and/or language which may need to be inserted, modified, or updated based on Town Meeting amendments occurring since the last Review Committee, and draft amendments to address these issues.
4. Search and study ways that Orleans Town Government can be made faster, more efficient, and nimble both at Town Meetings and in the functioning of the Executive body (Select Board).
5. To compile a list of proposed amendments and review them with Town Counsel.
6. To conduct a public hearing on proposed amendments and make a decision on which will be recommended to the voters for approval.
7. To prepare a report for the Select Board concerning recommended amendments. If a proposed amendment has strong public support but departs from the guiding principles (goals and purpose) on which the Charter as amended is based, it should be so noted in the report.
8. To meet with the Select Board to discuss the findings of the report and forthcoming actions and seek approval for final recommendations.
9. To present final recommendations for amendments to an Annual Town Meeting, in accordance with M.G.L. Ch. 43B §10.

Date Prepared: July 1, 2020  
Date Revised: Sept. 2, 2020  
Date Adopted: Sept. 9, 2020