



# Town of Orleans, MA

Harbormaster / Shellfish Department  
40 Giddiah Hill Road - Orleans, MA 02653  
(508) 240-3755

Nathan Sears  
Harbormaster

Gardner Jamieson  
Assistant Harbormaster

Greg Normandy  
Assistant Harbormaster

## Mooring/Dockage Waiting List Application

To maintain your name on a mooring/dockage waiting list, please complete the below form and return it with a check made payable to "Town of Orleans" in the amount of ten (10) dollars PER AREA to the above address.

Please note that your mooring waiting list renewal form(s) will be mailed to you annually at your winter mailing address. You may check your status on the waiting list(s) at any time by visiting our department's website at [www.town.orleans.ma.us](http://www.town.orleans.ma.us)

LAST NAME: \_\_\_\_\_ FIRST NAME: \_\_\_\_\_ M.I. \_\_\_\_\_

WINTER MAILING ADDRESS: (STREET) \_\_\_\_\_

(CITY) \_\_\_\_\_ (STATE) \_\_\_\_\_ (ZIP CODE) \_\_\_\_\_

PRIMARY PHONE #: \_\_\_\_\_ SECONDARY #: \_\_\_\_\_

### MOORING FIELDS REQUESTED *(please circle selected area(s)):*

AREY'S POND	GOOSE HUMMOCK	MILL POND	PRISCILLA	ROUTE 28
ASA'S	LONNIES POND	PAW WAH POND	QUANSET POND	SNOW SHORE
COVE RD.	MEETINGHOUSE POND	PORTANIMICUT	RIVER ROAD	TONSET

### ROCK HARBOR DOCKAGE REQUESTED *(please circle)*

≥ 24'	≤ 23'	INTERIOR
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BOAT MAKE: \_\_\_\_\_ BOAT LENGTH: \_\_\_\_\_

#### OFFICE USE ONLY

DATE OF RECEIPT: \_\_\_\_\_

RECEIVED BY: \_\_\_\_\_

# ORLEANS HARBORMASTER DEPARTMENT - Mooring Waiting Lists

## 1) Establishment of a Mooring Waiting List

The determination as to whether a mooring waiting list will be established for a specific location shall be made at the sole discretion of the Harbormaster. In making that decision, the Harbormaster may consider, but shall not be limited to, the following factors:

- a. The number, size, and type of vessels currently moored in the area
- b. Availability of, and proximity to, parking or lawful access
- c. Potential for impact on navigation in the area
- d. Potential for impact on any natural resource in the area

## 2) Placement on a Mooring Waiting List and Fee

a. The determination as to whether a mooring waiting list applicant's name will be placed on a waiting list for a mooring shall be made at the sole discretion of the Harbormaster. In making that decision, the Harbormaster may consider, but shall not be limited to, the following factors:

1. Date of application
2. Physical characteristics of the vessel (i.e. size and type)
3. Availability of, and proximity to, parking or lawful access
4. Purpose of vessel use (i.e. commercial or recreational)

b. The applicant for a mooring waiting list shall complete and submit a "Town of Orleans Mooring Waiting List Application" and provide the necessary fee to the Office of the Harbormaster. The fee shall be ten dollars (\$10) per mooring waiting list annually.

c. The applicant for a mooring waiting list shall provide current and accurate vessel information on their mooring waiting list application. Any subsequent changes to the vessel information contained within the original application must be approved by the Harbormaster. Failure to provide current and accurate vessel information may result in removal from the mooring waiting list.

d. Upon receipt by the Harbormaster of a mooring waiting list application, the Harbormaster shall enter the date of receipt on the application and add the name of the applicant and a description of the applicant's vessel to the chronological mooring waiting list for the area requested.

e. All mooring waiting lists shall be posted at the Office of the Harbormaster and shall be up-dated regularly.

## 3) Mooring Waiting List Renewal

a. The Harbormaster shall provide those individuals on the mooring waiting lists with an annual "Mooring Waiting List Renewal" form.

b. If the individual on the mooring waiting list wishes to renew their place on the mooring waiting list, they shall:

- 1. Ensure that the information on the renewal form is accurate and sign the renewal form.**
- 2. Return the renewal form with the necessary payment to the Office of the Harbormaster between January 1 and March 31 inclusive.**

## 4) Removal from a Mooring Waiting List

a. An individual on the mooring waiting list who does not wish to renew their place on a mooring waiting list should so indicate on the renewal form and return said form to the Office of the Harbormaster.

b. An individual on the mooring waiting list must renew their place on the mooring waiting list annually between January 1 and March 31 inclusive. Failure to renew during this period shall result in removal of the individual's name from the mooring waiting list.

## 5) Assignment of a Mooring to an Individual from a Mooring Waiting List

When a mooring location becomes available, the Harbormaster may offer the site to the first individual on the mooring waiting list with a vessel appropriate in size or type as determined by the Harbormaster for the mooring location. If the individual chooses not to accept the location, the Harbormaster shall contact the next individual(s) on the mooring waiting list with a vessel appropriate in size or type as determined by the Harbormaster for the mooring location until the space has been assigned.