



TOWN OF ORLEANS

19 SCHOOL ROAD ORLEANS MASSACHUSETTS 02653-3699

Telephone (508) 240-3700 – Fax (508) 240-3703

<http://www.town.orleans.ma.us>

BOARD OF
SELECTMEN

TOWN
ADMINISTRATOR

CHANGE OF HOURS APPLICANT PROCEDURE (Liquor License)

All ABCC license forms are on the ABCC website: mass.gov/abcc. The ABCC requires forms to be filled out online. Bring hard copies to the Town Administrator's/Selectmen's Office.

_____ \$50.00 filing fee, payable to the Town of Orleans

_____ Retail Alcoholic Beverages License Application No Fee Monetary Transmittal Form

_____ Vote of the Corporate Board or LLC authorizing the changes

PLEASE NOTE:

- **Form 43 WILL BE FILLED OUT BY THE SELECTMEN'S OFFICE** after the Board of Selectmen's approval and will be sent out to the ABCC with all other necessary paperwork. **ONLY AFTER** approval of both the Board and the Commission can the changes take effect.
- There is no filing fee to the Alcoholic Beverages Control Commission (ABCC).

Revised: January 20, 2011