

CHARTER REVIEW COMMITTEE SUGGESTION DATABASE 2020

CHAPTER: **1** Town Incorporation, Form of Government and Powers

Last Revision:

11/22/2021

DATE is when the entry was made in database

Y YES
N NO
N.A. NO ACTION

NO.	DATE	How Rec'd	SECTION	PROPOSER	Contact Info	BRIEF DESCRIPTION	ACTION
1	12/9/20	CRC member	1-2-1	Patricia Fallender		Town Administrator vs Town Manager	
2	3/2/21	CRC member	NEW 1-3-7	Mark Berson		Powers of the Town... This is already covered in 1-3-2	
3	10/17/21	CRC mtg Input	1-2-1			Select Board and Town Administrator agreed that changing title to Town Manager would be appropriate	
4	11/20/21	CRC member	NEW	Gail Meyers Lavin		Consider adding a NEW section to Chapter 1 stating that where Charter provisions conflict with town by-laws, rules, regs, etc. that the Charter shall govern (in Chatham MA Charter)	
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CHARTER REVIEW COMMITTEE SUGGESTION DATABASE 2020

CHAPTER: 2 Town Meeting

Last Revision:
1/20/2022

DATE is when the entry was made in database

Y YES
N NO
N.A. NO ACTION

NO.	DATE	How Rec'd	SECTION	PROPOSER	Contact Info	BRIEF DESCRIPTION	ACTION
1	12/9/20	email	2-7-7	Gail Meyers Lavin	gmlavin@outlook.com	add after "in the Warrant," - "by printed handout at Town Meeting" for efficiency	
2	12/9/20	CRC member	2-3-2	Patricia Fallender		change "investigates" to "investigate"	Sent to Town Clerk for correction
3	12/9/20	CRC member	All Section 4	Patricia Fallender		consult with Select Board for new timelines for opening and closing Warrants ATM & STM	
4	12/9/20	CRC member	2-6-1	Patricia Fallender		Petition Articles still need 60 days for Annual Town Meeting?	
5	12/9/20	CRC member	2-6-2	Patricia Fallender		Petition Articles still need 45 days for Special Town Mtg?	
6	12/9/20	CRC member	2-7-1	Patricia Fallender		Evaluate best day of week, time and location for Town Meetings	
7	2/2/21	email	2-7	Rick Francolini	rick_francolini@yahoo.com	Include a new clause, under Procedures, to address electronic voting and other efficiency improvements for Town Meetings	
8	2/3/21	CRC member	2-1	Mark Berson	mib@markiberson.com	Should the CRC recommend that non-citizens be granted local voting rights?	
9	2/11/21	email	2-4	Lynn Bruneau	lynn.bruneau2@gmail.com	Do opening and closing dates for Warrants need to be specific? Could it be a range?	
10	3/15/21	email	2-7	Steve Gass	sxgass@gmail.com	Work to make Town Mtg more effective and efficient. Warrant too long, items routine and minor. Begin to work toward virtual participation/voting to increase participation.	
11	4/7/21	email	2-7	Mary Mador	mary.mador@verizon.net	Town Meetings are too long and consumed by petty matters that should be decided by Select Board. Town Mtg should not decide what is on ballot with only a small quorum.	
12	5/28/21	email	2-7-5		turtledock@comcast.net	Shorten time for person to speak to an article to 2 minutes at one time	
13	5/28/21	email	2-7-7	Judith Bruce	turtledock@comcast.net	Long Verbal Fin Com reports not needed at Town Meeting since votes are printed in Warrant	
14	5/27/21	email	2-7-5	Bev Fuller	bevs_studio@hotmail.com	Shorten time for each person to speak to an article at Town Meeting	
15	5/27/21	email	2-7-6 & 2-7-7	Bev Fuller	bevs_studio@hotmail.com	Select Board and Fin Comm should print their reasons for support or non-support of articles in Warrant	
16	6/9/21	email	2-7-5	Rigney Cunningham	cunningham.rigney@gmail.com	Shorten allowable speaking time to 2 minutes, even for Select Board and Fin Comm	
17	6/9/21	email	2-7	Rigney Cunningham	cunningham.rigney@gmail.com	Forego reading every Article and instead read aloud the Summary or simply say "as written in the Warrant"	
18	6/9/21	email	2-7	Rigney Cunningham	cunningham.rigney@gmail.com	Bundle similar items in to Categories, such as, Transfer of Funds, Funding Union Con tracts, Easements. Voters can always voice objections to a single item.	
19	6/9/21	email	2-7	Rigney Cunningham	cunningham.rigney@gmail.com	Eliminate the obvious like paying last year's bills.	
20	6/9/21	email	2-7	Rigney Cunningham	cunningham.rigney@gmail.com	If an article is in the Warrant that requires a graph, simplify the graph or provide adequate codes, e.g Article 61 at last TM Zoning Amendment not explained well.	
21	8/2/21	CRC mtg Input	2-1-3	George Messervey		Decrease Quorum requirement to 100	
22	10/17/21	CRC mtg Input	All Section 4			John Kelly (TA) to provide wording for Warrant opening and closing	
23	10/17/21	CRC mtg Input	2-6-1 2-6-2			John Kelly (TA) to provide wording for Warrant opening and closing	
24	12/6/21	CRC mtg Input	2-7-7	Fin Comm		add wording about abstaining and communicating reasons for votes	
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CHARTER REVIEW COMMITTEE SUGGESTION DATABASE 2020

CHAPTER: 3 Board of Selectmen - Select Board

Last Revision:
1/20/2022

DATE is when the entry was made in database

Y YES
N NO
N.A. NO ACTION

NO.	DATE	How Rec'd	SECTION	PROPOSER	Contact Info	BRIEF DESCRIPTION	ACTION
1	12/9/20	CRC member	3-3-4	M.Berson & Jfuller		Emergency Preparedness Plan - Unusual Circumstances (Evacuations)	
2	12/9/20	CRC member	3-9-2	Mark Berson		add "Climate Change/Global Warming Committee" (ref. new 6-12-1)	
3	1/4/21	CRC member	3-2 new	Mark Berson		Insert a section that would direct the Select Board to adopt a Code of Conduct for the Town of Orleans (CRC discussion and consensus to add this to database on 1/4/21)	
4	1/31/21			Orleans Resident		How does the Select Board control how the TA implements its policies? It looks like SB can only suggest after establishing a policy	
5	2/1/21	CRC mtg Input	NEW 3-8-5	CRC Consensus		Add new clause directing Select Board to develop and adopt a Code of Conduct for the Town of Orleans.	
6	2/11/21	email	3-1-4	Lynn Bruneau	lynn.bruneau2@gamil.com	Can the compensation for the Select Board members and Chairperson be indexed so that it can be changed in between Charter updates if so desired?	
7	2/11/21	email	3-5-3	Lynn Bruneau	lynn.bruneau2@gamil.com	Change parameters for IMA regarding \$ amounts and duration. Perhaps delete from Charter Language for General Code of Conduct and Code of Conduct for Select Board provided as suggested draft to Select Board. Not to be included in Code of Conduct Charter Article.	
8	3/2-3/2021	CRC member	New 3-8-5	Mark Berson			
9	3/9/21	CRC member	3-3-3 & 3-8-4	Patricia Fallender		How are the Charter, By-laws and rules and regulations reviewed and enforced?	
10	8/16/21	CRC member	3-3-4	Robin Hubbard		Clarify Emergency/Strategic Plans of Fire Dept and Police Dept as related to the Orleans Town Emergency Plan	
11	8/16/21	CRC mtg Input	3-3-4			Fire Chief, Police Chief, Health Director and DPW Director agreed that Emergency Plan should be updated and disseminated to Orleans residents. Process, how and where???	
12	10/17/21	CRC mtg Input	3-5-3			Town Administrator and Select Board ask that the section 3-5-3 be eliminated as it present logistical and fiduciary issues for the Town to cooperate on important and timely projects.	
13	10/17/21	CRC mtg Input	3-9-1			If there is a Town Manager, the Select Board appointment responsibilities may change	
14	10/17/21	CRC mtg Input	3-9-2			Select Board wants to retain its appointments to multi-member bodies	
15	12/6/21	CRC mtg Input	3-11-2	Fin Comm		wants access to Town Counsel thru Select Board Chair	
16	12/6/21	CRC mtg Input	3-12-2	Fin Comm		question regarding Select Board members serving on Community Preservation Comm	
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CHARTER REVIEW COMMITTEE SUGGESTION DATABASE 2020

CHAPTER: 4 The Town Administrator

Last Revision:
1/20/2022

DATE is when the entry was made in database

Y YES
N NO
N.A. NO ACTION

NO.	DATE	How Rec'd	SECTION	PROPOSER	Contact Info	BRIEF DESCRIPTION	ACTION
1	12/9/20	CRC mtg Input	All Sections			Town Administrator vs Town Manager (responsibilities and duties) - Mtg with TA John Kelly	
2	1/31/21	email		Orleans Resident		What failsafes are there if a new TA or TM takes advantage of the breadth of power given in the Charter job description?	
3	10/17/21	CRC mtg Input	4-3 4-4 4-5			If Town Administrator becomes a Town Manager, certain duties and responsibilities for appointments may change.	
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5	12/6/21	CRC mtg Input	4-3-2(b)	Fin Comm		wants TA to work with Fin Comm on Budget and CIP and proposes a new "Capital Planning Comm"	
6	12/6/21	CRC mtg Input	4-3-2(d)	Fin Comm		wants TA to report at least quarterly to the Fin Comm on fiscal affairs	
7	12/6/21	CRC mtg Input	4-3-2 e	Fin Comm		wants TA to inform Fin Comm on a regular basis regarding state and federal funds availability	
8	1/3/22	CRC mtg Input	4-2-1	Mark Berson		change last sentence to require 3 years experience instead of 2 years	
9	1/3/22	CRC mtg Input	4-3-2 c	Patricia Fallender		Second sentence to be deleted since never approved by Atty Gen in 1998 and not voted at Ballot in 1999.	
10	1/3/22	CRC mtg Input	4-9-4	Mark Berson		Add option for Moderator to designate a professional neutral hearing officer and that rules of evidence shall not apply to the removal hearing process and/or proceedings	
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CHARTER REVIEW COMMITTEE SUGGESTION DATABASE 2020

CHAPTER: 5 **Elected Town Boards and Officers**

Last Revision:
1/20/2022

DATE is when the entry was made in database

Y YES
N NO
N.A. NO ACTION

NO.	DATE	How Rec'd	SECTION	PROPOSER	Contact Info	BRIEF DESCRIPTION	ACTION
1	12/9/20	CRC member	All Sections	Mark Berson		Elected vs Appointed Members of Town Board/Committees	
2	12/9/20	CRC member	5-9-2	Jon Fuller		Old Kings Highway District Committee	
3	2/11/21	email	5-2-1	Lynn Bruneau	lynn.bruneau2@gmail.com	Add word "bodies" in first line so that clause reads "vacancies in elected Town multi-member bodies other than the Board of Selectmen..."	
4	2/11/21	email	5-3-1	Lynn Bruneau	lynn.bruneau2@gmail.com	Delete extraneous (2/3 vote required) from end of clause	Sent to Town Clerk for correction
5	8/2/21	CRC mtg Input	5-7-1	George Meservey		Board of Health should remain elected	
6	8/2/21	CRC mtg Input	5-9-1	George Meservey		Delete word "unpaid" in first line since no members of Old Kings Highway Historic District Committee are paid.	
7	1/3/22	CRC mtg Input	5-3-1 (d)	Patricia Fallender		needs to be amended regarding a "professional neutral hearing officer" if 4-9-4 is amended	
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CHARTER REVIEW COMMITTEE SUGGESTION DATABASE 2020

CHAPTER: 6 Appointed Multi-Member Bodies

Last Revision:
11/22/2021

DATE is when the entry was made in database

Y YES
N NO
N.A. NO ACTION

NO.	DATE	How Rec'd	SECTION	PROPOSER	Contact Info	BRIEF DESCRIPTION	ACTION
1	12/9/20	CRC member	All Sections	Mark Berson		Elected vs Appointed Members of Town Board/Committees	
2	12/9/20	CRC member	NEW	Mark Berson		New Section!! Climate Change/Global Warming Committee	
3	12/9/20		NEW	Citizen?		New Section!! Police Department Oversight Committee	
4	12/9/20	CRC member	NEW	Jon Fuller		New Section!! Affordable Housing Committee and Trust	
5	1/13/21	email	NEW	Tracy Murphy, Chm RAC	tracymurphy185@gmail.com	New Section!! The Recreation Advisory Committee would like to expand its scope and become a Recreation Commission	
6	1/12/21	email		Robert Cunningham	lordrob44@gmail.com	Select Board should be sure to appoint multi-member body members to overlapping terms	
7	1/12/21	email		Robert Cunningham	lordrob44@gmail.com	There seem to be too many committees and not enough volunteers. Having a few committees with important deliverables for the Town is a much better option	
8	1/19/21	email	6-8-2	Dick Hartmann ChBWSC	dick@lifecyclerenewables.com	Increase Board of Water and Sewer Commissioners to 5 regular Members, 2 Alternates and 1 each Planning Board and Board of Health Representatives.	
9	1/4/21	CRC member	6-4-1 & 6-4-2	Jon Fuller		Change "Conservation Commission" title to "Conservation Committee" (check MGL statute)	
10	1/4/21	CRC member	6-8	Jon Fuller		Change "Board of Water and Sewer Commissioners" title to "Water and Sewer Board"	
11	1/4/21	CRC member	6-10-1	Jon Fuller		Change "Historical Commission" title to "Historical Committee"	
12	2/10/21	email	6-4-1		jiannell@town.orleans.ma.us	Add the words "and vote" to clarify that associate members acting in the absence of regular Cons Comm members have that ability.	
13	2/14/21	CRC member	6-4-1	Patricia Fallender		correct spelling in last sentence by changing "even" to "event"	
14	2/15/21	CRC member	New 6-9-2	Mark Berson		Add here regarding amending Charter but already covered by clause 10-1-1	
15	2/11/21	email	6-8-3	Lynn Bruneau	lynn.bruneau2@gmail.com	Should reference to "sewer rates" be clarified to reflect "taxes and betterment fees" or just be more generic?	
16	3/1/21	CRC member	6-10-1	Patricia Fallender		delete line "(Amended 5-12-2014 ATM, Art.26) as not relevant to this clause	Sent yo Town Clerk for correction
17	3/5/21	email	6-11-1	Rick Francolini	rick_francolini@yahoo.com	Consider adding a Recreation representative to the Community Preservation Committee since it is now an eligible funding category under the Community Preservation Act.	
18	5/28/21	email	NEW	Tracy Murphy, Chm RAC	tracymurphy185@gmail.com	the RAC recommends a "Community Coordinator" and reiterates need for RAC in Orleans	
19	8/2/21	CRC mtg Input	6-6-1	George Meservey		Planning Board should remain appointed	
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CHARTER REVIEW COMMITTEE SUGGESTION DATABASE 2020

CHAPTER: 7 Citizen Participation, Elections and Recall

Last Revision:
1/20/2022

DATE is when the entry was made in database

Y YES
N NO
N.A. NO ACTION

NO.	DATE	How Rec'd	SECTION	PROPOSER	Contact Info	BRIEF DESCRIPTION	ACTION
1	12/9/20		7-1-2	Jon Fuller?		Use of Public Hearings	
2	2/8/21	email	7-1-1	Joan Francolini	jdfrancolini@gmail.com	Orleans needs to implement and sustain a Communications Strategy by funding a user friendly website, better email and phone communications, and social media platforms.	
3	3/1/21	CRC member	7-1-1	Patricia Fallender		change first word of fourth line from "appropriated" to "appropriate"	Sent to Town Clerk for correction
4	3/15/21	email	7-1-1	Steve Gass	sxgass@gmail.com	Improve/modernize website. Deserves a professional upgrade. Website should be responsive to whichever device is used to access it.	
5	12/6/21	CRC mtg Input	ALL	Fin Comm		Fin Comm questioned why this chapter is need since it seemed procedural	
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CHARTER REVIEW COMMITTEE SUGGESTION DATABASE 2020

CHAPTER: 8 Financial Provisions and Procedures

Last Revision:
1/20/2022

DATE is when the entry was made in database

Y YES
N NO
N.A. NO ACTION

NO.	DATE	How Rec'd	SECTION	PROPOSER	Contact Info	BRIEF DESCRIPTION	ACTION
1	12/6/21	CRC mtg Input	8-1-6 to 8-1-1	Fin Comm		Fin Comm independently examine and analyze "all aspects of" Town financial affairs and inform citizens of its findings	
2	12/6/21	CRC mtg Input	NEW 8-1-2	Fin Comm		Replaces old 8-1-1 and 8-1-2. Changes Fin Comm to 7 regular members and 2 associate members with terms expiring on July 15th. Quorum becomes 4.	
3	12/6/21	CRC mtg Input	8-3-3	Fin Comm		The Fin Comm shall make recommendations within the Warrant on articles having financial implications or by announcement during Town Meeting.	
4	12/6/21	CRC mtg Input	NEW	Fin Comm		The Fin Comm Fiscal Year Annual Report and Letter to the Town shall be included in the Warrant for Town Meeting	
5	12/6/21	CRC mtg Input	8-5-1 thru 8-5-3	Fin Comm		wants the TA to work with the Fin Command propped new Capital Planning Comm to prepare the Capital Improvement Plan (CIP) and that CIP should address sustainability.	
6	12/6/21	CRC mtg Input	8-8-1	Fin Comm		wants the results of the annual audit reported at a joint metg of SB and Fin Comm	
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CHARTER REVIEW COMMITTEE SUGGESTION DATABASE 2020

CHAPTER: 9 Planning and The Environment

Last Revision:
11/22/2021

DATE is when the entry was made in database

Y YES
N NO
N.A. NO ACTION

NO.	DATE	How Rec'd	SECTION	PROPOSER	Contact Info	BRIEF DESCRIPTION	ACTION
1	12/9/20	CRC member	NEW 9-1-6	MBerson & JFuller		New Section!! Economic Development Plan	
2	2/2/21	email	9-1	Rick Francolini	rick_francolini@yahoo.com	Should Charter address issue of derelict buildings in Orleans economic centers? Or is this a Zoning bylaw issue best addressed by the Planning Board?	
3	2/1/21	CRC member	NEW 9-1-6	Maxine Minkoff		Add New Section addressing Economic Development	
4	2/1/21	CRC member	NEW 9-1-7	Maxine Minkoff		Add New Section addressing Climate Change	
5	2/11/21	email	9-2	Lynn Bruneau	lynn.bruneau2@gmail.com	Change title of this section from "Official Town Plan" to "Orleans Comprehensive Plan". This change was made by 2007 CRC and effective 2008	Sent to Town Clerk for correction
6	2/11/21	CRC member	9-1-3	Gail Meyers Lavin		Change "environment" to "environmental" (end of 2nd line)	Sent to Town Clerk for correction
7	8/2/21	CRC mtg Input	9-2-5	George Meservey		In last sentence, change "shall" to "may" thus eliminating the neccesssity for a verbal report at Annual Town Meeting	
8	9/20/21	public comment	NEW 9-1-7	Burt Jaffe	bjaffe80@aol.com	Supports Climate Change addressed in Charter, Net Zero emmissions and Electric Charging Stations for Vehicles	referred to Renewable Energy Committee
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CHARTER REVIEW COMMITTEE SUGGESTION DATABASE 2020

CHAPTER: **10** Charter Operation and Maintenance

Last Revision:
11/22/2021

DATE is when the entry was made in database

Y YES
N NO
N.A. NO ACTION

NO.	DATE	How Rec'd	SECTION	PROPOSER	Contact Info	BRIEF DESCRIPTION	ACTION
1	2/1/21	CRC mtg Input	10-4			Review, clarify and add more definitions to this section as needed.	
2	2/11/21	email	10-4-1 (a)	Lynn Bruneau	lynn.bruneau2@gmail.com	List steps involved to adopt Charter Changes to clarify process to voters	
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CHARTER REVIEW COMMITTEE SUGGESTION DATABASE 2020

CHAPTER: Notes

Last Revision:

11/22/2021

DATE is when the entry was made in database

Y YES
N NO
N.A. NO ACTION

NO.	DATE	How Rec'd	SECTION	PROPOSER	Contact Info	BRIEF DESCRIPTION	ACTION
1	10/17/21	CRC member	Preamble	Lavin and Berson		Replace current Preamble with new updated version	
2	10/17/21	CRC member	Introduction	Gail Meyers Lavin		Restore the omitted Charter Introduction with edits and updates to reflect Town goals	
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CHARTER REVIEW COMMITTEE SUGGESTION DATABASE 2020

CHAPTER: Other Input

Last Revision:

11/22/2021

DATE is when the entry was made in database

Y YES
N NO
N.A. NO ACTION

NO.	DATE	How Rec'd	SECTION	PROPOSER	Contact Info	BRIEF DESCRIPTION	ACTION
1	12/9/20	CRC member	Preamble	Gail Meyers Lavin		Draft language to include part of original Introduction and "guiding principles" and place prior to Chapter 1 of Charter. Re-insert original introduction before Preamble	Sent to Town Clerk for insertion
2	1/7/21	email		Rigney Cunningham	cunningham.rigney@gmail.com	suggests a resident survey with short statement of what CRC can do followed by multiple choice questions with space for comments and name and contact info for follow-up	
3	2/11/21	CRC member	Preamble	Mark Berson		Suggested Preamble with additional language not in current Preamble	
4	11/20/21		NEW	Gail Meyers Lavin	lvnn.bruneau2@gmail.com	Consider adding a NEW section to Chapter 1 stating that where Charter provisions conflict with town by-laws, rules, regs, etc. that the Charter shall govern (in Chatham MA Charter)	
5	4/7/21	email		John Nichols	nikos27@earthlink.net	Please inform him about any proposed changes and why.	
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