

# Orleans Annual Town Report For Year 2022



Restored Portrait of Louis Philippe II,  
Duc d'Orléans

# Acknowledgments

Thank you to all Town of Orleans boards, committees, commissions, and departments who submitted reports for inclusion in this Annual Town Report.

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## Front Cover

Portrait of Louis Philippe II, Duc d'Orléans (1747-93), a supporter of liberty and namesake of the Town of Orleans. Painted 1815-30.

Portrait restoration by Debra Dickinson with funding from the Orleans Cultural Council and donations by community members.

## Back Cover

Photo by Marinna Raucci

## Cover Designs

Mia Baumgarten, Media Program Coordinator

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Mihaela Miteva, Licensing & Procurement Director

## Reviewed By

Molly Bates, Administrative Assistant

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**ORLEANS**  
**ANNUAL TOWN REPORTS**



**of the**  
**Select Board,**  
**Town Officers &**  
**Other Special Committees**

**FOR YEAR**  
**2022**



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## IN MEMORIAM

*We celebrate with gratitude the lives of all citizens, employees and volunteers now deceased, who have given their time and energy to help sustain the Town of Orleans and our Democracy.*

**Donald Bakker**, *Nauset Schools, Shellfish & Waterways Committee*

**Kellie Bigos**, *Nauset Regional Schools Adult Education*

**June Bohannon**, *Nauset Schools*

**Carl Clark**, *Natural Resources*

**Rigney Cunningham**, *Election Worker*

**Barbara Gardner**, *Principal Clerk, Water Department*

**Laurence Hayward**, *Finance Committee*

**Cassandra Kloumann**, *Bikeway Committee*

**Michael Marnick**, *Zoning Board of Appeals*

**Harold Martell**, *Windmill Site and Restoration Committee*

**Harry Mirick**, *Charter Review Committee, Finance Committee, Election Worker*

**Mathew Muir**, *Department of Public Works*

**Nancy McMorrow**, *Election Worker*

**Erica Parra**, *Board of Selectmen, Housing Task Force, Housing Authority*

**Herbert Pettingill**, *Orleans Schools*

**Harry Pike**, *Call Firefighter*

**Joan S. Reed**, *Registrar, Election Worker*

**Louis Reis**, *Old Kings Highway Regional Historic District*

**Robert Renn**, *Finance Committee*

**Job Taylor**, *Board of Health*

**Elbert Ulshoeffter, Jr**, *Building Department*

**Andre Yager**, *Citizens Advisory Committee, Conservation Commission, Marion Craine Gallery Committee, Town Cove Waterfront Park Committee*

**Buddy Young**, *Town Maintenance Facility Committee, Department of Public Works & Natural Resources Building Committee*

*We sincerely apologize if we have inadvertently overlooked anyone.*

## ELECTED STATE OFFICIALS

### **SENATORS IN CONGRESS**

#### **Elizabeth Warren (D)**

2400 JFK Federal Building  
15 New Sudbury Street, Boston, MA 02203  
Tel (617) 565-3170

#### **Edward J. Markey (D)**

975 JFK Federal Building  
15 New Sudbury Street, Boston, MA 02203  
Tel (617) 565-8519

### **REPRESENTATIVE IN CONGRESS – Ninth District**

#### **William R. Keating**

Cape & Islands Office  
297 North Street, Suite 312  
Hyannis, MA 02601  
Tel (508) 771-0666  
Fax (508) 790-1959

### **GOVERNOR**

#### **Governor Charles Baker (R)**

State House, Office of the Governor  
Rm. 280, Boston, MA 02133  
Tel (617) 725-4005  
In State (888) 870-7770  
Fax (617) 727-9725

### **SENATOR IN GENERAL COURT – Cape & Islands District**

#### **Julian Cyr (D)**

State House, Room 511B  
Boston, MA 02133  
Tel 617-722-1570

### **REPRESENTATIVE IN GENERAL COURT – Fourth Barnstable District**

#### **Sarah Peake (D)**

State House, Room 195  
Boston, MA 02133  
Tel (617) 722-2015  
Fax (617) 722-2239  
Email: [sarah.peake@mahouse.gov](mailto:sarah.peake@mahouse.gov)  
Website: <http://www.sarahpeake.org>

**Commonwealth of Massachusetts Web site – [www.mass.gov](http://www.mass.gov)**

## INTERESTING FACTS ABOUT ORLEANS

### Population Statistics:

#### Current Population

Year round residents	6,358
Summer population ( <i>estimate</i> )	19,000

### Voter Statistics:

Democrats	1,491
Republicans	792
Unenrolled	3,326
All others	50
<hr/>	
TOTAL	5,659

Town Meeting Quorum: 200 Registered Voters

Annual Town Meeting: Normally the Monday before the second Tuesday in May

Annual Town Election: Normally the third Tuesday in May

### Land and Road Statistics:

Total land area	Approximately 13.94 square miles
Miles of State Roads	11 miles
Miles of Town-maintained roads	54 miles

### Tax and Assessment Statistics

	FY21	FY22
Tax rate per thousand dollars of assessment	\$7.84	\$7.20
Total taxable assessed valuations	4,271,316,040	4,682,305,020
Residential property assessments	3,941,518,621	4,346,890,942
Commercial property assessments	258,756,999	263,583,638
Industrial property assessments	8,581,900	8,796,900
Personal property assessments	62,458,520	63,033,540
Exempt property assessments	258,224,800	257,758,600
Levy	33,487,117.76	33,712,596.14
Amount to be Raised	49,198,923.72	48,197,738.06

## ELECTED TOWN OFFICIALS

### Select Board & Park Commissioners

(5 Members)

Andrea Reed, Chair	2023
Michael Herman, Vice Chair	2025
Mefford Runyon, Clerk	2023
Mark Mathison	2025
Kevin Galligan	2024

### Barnstable County Assembly of Delegates

Jon Fuller, Orleans Rep.	2023
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### Barnstable County HOME Consortium

Marsha Allgeier, Orleans Rep.	2025
-------------------------------	------

### Board of Health (5 Members)

Joseph Hartung	2024
John P. Smith, Jr.	2025
Sims McGrath	2023
John Kanaga	2023
Luke Chapman	2024

### Constables

Kevin Higgins	2023
Mary Stevens	2023

### Housing Authority

Alice Fromm	2024
David Egli	2026
Phyllis Rothberg	2025
Terry Leach	2026
Barry Alper	2023

### Nauset Regional School District

#### Committee (3 Orleans Representatives)

Joshua Stewart	2025
Judith Schumacher	2023
Griffin Ryder	2024

### Old Kings Highway Historic District

#### Committee (5 Members)

Ronald Mgrdichian	2025
John Smith	2023
Richard Weeks	2022
Jamie Demas	2023

## Orleans Elementary School

### Committee (5 members)

Virginia (Ginger) Stribula	2025
Gail Briere	2023
Sasandra Richardson Roche	2023
Joshua Stewart	2024
Maxine Minkoff	2025

### Town Moderator

David A. Lyttle	2025
-----------------	------

### Trustees of Snow Library (7 Members)

Steven Gass	2023
Joan Francolini	2023
Jamie Balliet	2024
Deirdre Ellen White	2024
Mark Ziomek	2024
Mary Susan Lynch	2025
Pamela Ritchie	2025

## APPOINTED TOWN OFFICIALS

### Affordable Housing Committee

(7 Members)

Nancy Renn	2024
William Stockert	2025
Frances McClennen	2025
Katie Wibby (resigned)	2023
Susan Carlson	2024
Nancy James	2023
Elizabeth Paine	2025

### Affordable Housing Trust Fund

#### Board (9 Members)

Alan McClennen	2024
Alexis Mathison	2024
Ward Ghory	2023
Matthew Cole	2023
Henry Brehm	2023
Duane Landreth	2023
Kate Wibby	2024
Michael Herman	2024

### Agricultural Advisory Council

(5 Members & 2 Associates)

David Light	2023
Judith Scanlon	2022
Heather Bailey	2023
Stephen Ellis	2023
Gretel Norgeot	2024
Rand Burkert	2025
Peter Jensen	2023

**Architectural Review Committee***(5 Members & 2 Associates)*

Stephen Salley	2023
Bernadette MacLeod	2024
Nancy Jorgensen	2025
Paige McMahan	2023
Carol Marsh	2025
Nora Johnsmeyer	2023

**Bike, Pedestrian, Traffic & Parking***(6 Members & 2 Associates)*

Alice Thomason Van Oot	2023
Lindsey Goodman	2023
Kazmira Nadeau	2025
Lt. Kevin Higgins	2024
Stephanie Gaskill	2023
Peter Allgeier	2023
John Altieri	2023
Douglas Prentiss	2023

**Board of Assessors** *(3 Members)*

Mary Ann Tagliaferri	2024
Julia Lee	2023
Anthony Cincotta	2025

**Building Code Board of Appeals***(5 Members)*

Timothy Brady	2024
Peter Coneen	2023
Richard Morongell	2024
Stephen Waitneight	2024
Robert Capurso	2023

**Cape Cod Commission**

Douglas Fromm, Orleans Rep.	2023
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**Cape Cod Regional Technical High****School Committee** *(2 Orleans Reps)*

Stefan Galazzi	2025
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**Cape Cod Regional Transit Authority**

Judi Wilson	2025
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**Cape Light Compact***(1 Primary & 1 Alternate Representative)*

Martin Culik	2025
David Jacobson	2025

**Cape Cod Water Protection Collab.**

Sims McGrath, Orleans Rep.	2022
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**Charter Review Committee** *(7 Members)*

Jon Fuller	2023
Walter North	2023
Mark Berson	2023
Robin Hubbard	2023
Maxine Minkoff	2023
Gail Meyers Lavin	2023
Patricia Fallender	2023

**Community Building Renovation Task****Force** *(5 Members, 2 Ex-Officio)*

Alan McClennen, Chair	2023
Brian Sosner	2023
Joanna Keeley	2023
Keith Campbell	2023
Nancy James	2023

**Community Preservation Committee***(9 Members)*

Walter North	2023
Stephanie Gaskill	2023
Chet Crabtree	2023
Barry Alper	2023
Susan Christie	2024
Joan Francolini	2023
Kevin Galligan	2023
John Lipman	2025
Charles Ellis	2023

**Conservation Commission***(7 Members & 3 Associates)*

Michael Brink	2023
Walter North	2025
Virginia Farber	2025
Ronald Mgrdichian	2023
Judith Bruce	2024
Robert Rothberg	2023
Alan Carrier <i>(resigned)</i>	2023
Drusy Henson	2024
Jerry Wander	2024
Maia Ward	2024

**Council on Aging** *(7 Members)*

Anita Rogers	2024
Deborah Steven	2025
Sandra Chernick	2025
Keith Campbell	2023
Claudia Trend	2024
Mary Walsh	2024

**Cultural Council** (5-22 Members)

Claire Gradone	2025
Heather Morin	2025
Eileen Godin	2023
Mihaela Miteva	2024
Sandra Melody	2024
Joyce Haun	2023
Ellen Snyder-Grenier	2024
Virginia Clarendon	2024

**Cultural District Committee** (5-15 Members)

JoAnna Keeley	2024
Clare O'Connor	2024
Peter Brown	2023
Gail Gibson (resigned)	2023
Pamela Feltus (resigned)	2023
Meri Hartford	2023
Bonnie Campbell-Runyon	2025
Nora Johnsmeyer (resigned)	2023
Siobhan Clune (resigned)	2023
Debbie Winnick	2025
Karen Pierson	2023
Paul Shorthose	2025
Louis Yarmosky	2025

**Energy & Climate Action Committee**

(5 Members &amp; 2 Associates)

Kevin Clements	2025
Paul Cass	2022
Martin Culik	2023
George Stuteville (resigned)	2024
Susan Chandler	2024
Hakim Janah	2024
David Jacobson	2024
John Londa	2024
Roger McDaniel	2025

**Finance Committee** (9 Members)

Marilyn Bruneau	2023
Nicholas Athanassiou	2025
Edmond Mahoney	2025
Elaine Baird	2024
Constance Kremer	2023
Chris Kanaga	2024
Tim Counihan	2023
<b>Finance Committee cont.</b>	
Peter O'Meara	2024
Alissa Magnotta	2025

**Fourth of July Committee** (7 Members 3 Assoc)

Jennifer Allard	2024
Ken Heritage (resigned)	2024
Cynthia Wigren	2024
Hilary Johnson	2023
Kenneth Johnson	2023
Todd Shipman	2023
Heather Hill	2023
Ben Wigren	2024
Tighe Smith	2025

**Historical Commission** (5 Members & 2 Associate)

Ronald Petersen	2025
D. Michael Hicks (resigned)	2023
John Harter	2023
Charles Ellis	2023
Joan Nix	2023
William Wibel	2024
Edmund Marcarelli	2024

**Human Services Advisory Committee**

(5 Members)

Mary Lyttle	2023
Ellen Flaherty	2024
Tessa English	2023

**Marine & Fresh Water Quality** (7 Members)

Judy Scanlon	2025
Edmund Hafner	2024
Judith Bruce	2024
Carol Etzold	2023
Richard Levy	2023
Carolyn Kennedy	2024
Valerie May	2025
Robert Mullin	2024

**Memorial & Veterans Day Committee**

(5 Members)

Lt. Kevin Higgins	2023
Jon Fuller	2024
Keith Arnold	2023
Andrew Delory	2024

**Open Space Committee** (5 Members)

Robert Cunningham	2025
Hardie Truesdale	2025
Stephanie Gaskill	2025
Christopher Keating	2025
Lynn O'Connell	2024

**Personnel Advisory Board** (3 Members)

Thomas Genereux	2023
Gail Meyers Lavin	2024
Lorraine Normann	2025

**Planning Board** (5 Members & 2 Associates)

Chet Crabtree	2023
Richard Hartmann	2024
Deborah Oakes	2025
Alice Van Oot	2024
John Ostman	2024
Maxine Minkoff	2024

**Pleasant Bay Resource Management Plan Steering Committee**

(1 Member &amp; 1 Alternate)

Frances McClennen	2023
Walter North	2024

**Recreation Advisory Committee**

(7 Members &amp; 2 Associates)

Tracy Murphy	2023
Anne Sigsbee	2024
Sharon Basso	2023
Morgan Stewart	2023
Joan Francolini	2023
Carol Counihan	2023
Chad Small	2025
Al Flanders	2025
Katie Cole	2025

**Shellfish & Waterways Improvement Advisory Committee**

(7 Members &amp; 2 Associates)

William Amaru	2024
Suzanne Phillips	2025
Craig Poosikian	2025
Alexis Mathison	2024
David Slack	2024
John Quigley	2023
Peter Przygocki	2023
Doug Edmunds	2025
Mark Carroll	2023

**Veteran's Grave Officer** (1 Member)

Howard Kucks	2023
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**Board of Water & Sewer Commissioners**

(5 Members &amp; 2 Associates)

Alan McClennen	2024
Richard Hartmann	2024
John Meyer	2023
Leonard Short	2025
Robert Rich	2024
Mark Berson	2023
Kevin Mahoney	2025

**Zoning Board of Appeals**

(5 Members &amp; 3 Associates)

Gerald Mulligan	2025
Bruce Taub	2023
Emily Van Giezen	2023
Lynne Eickholt	2025
Matthew Cole	2025

**Zoning Bylaw Task Force** (5 Members)

Greg Delory	2024
John Ostman	2025
Lynne Eickholt	2023

**DEPARTMENTS & SPECIAL PERSONNEL****Accounting/Finance**Cathy L. Doane, *Director of Municipal Finance/Town Accountant*Greta Avery, *Asst. Town Accountant***Animal Control**Casey Ahlman, *Animal Control Officer***Assessing**Bradley Hinote, *Assessor*Micah Gilmore, *Office Manager***Building**Thomas Evers, *Building Commissioner*Martin Furtado, *Building Inspector*Rex Burger, *Electrical Inspector*Scott Van Ryswood, *Plumbing/Gas Insp.*Larry Baker, *Plumbing and Gas Inspector*Ada George, *Principal Clerk*Janette Giuliano, *Part-Time Clerk***Burial Agent**

Christopher Luciano

## **MIS & Media Operations**

Peter Van Dyck, *MIS Coordinator*  
Sarah Eaton, *Media Coordinator* (res. 9/22)  
Mia Baumgarten, *Media Coordinator* (hir. 9/22)  
Alex Kourafas, *IT Specialist*  
Margaret O'Sullivan, *Video Tech* (hir. 10/22)

## **Conservation**

John Jannell, *Conservation Administrator*  
Kristyna Smith, *Principal Clerk*

## **Council on Aging**

Judi Wilson, *Director*  
Lillian Parnell, *Program Coordinator*  
Donna Faivre, *Office Manager*  
Kelly Ekstrom, *Principal Clerk*  
Mary Mador, *Clerk*  
Lynn Brine, *Social Services Coordinator*  
Myra Elliot, *Outreach Worker* (hired 11/2021)  
Dawn Davis, *Cook*  
Maria Cecchi, *Day Program Director*  
Laird Anthony, *Sup. Day Program Asst. Dir*  
Michelle Costa, *Program Assistant*  
Tricia Lyon, *Program Assistant* (hir. 12/22)  
Dianne Wentworth, *Transp. Coord*  
Patricia Bradley, *Van Driver*  
Bill Dunlea, *Van Driver*  
Ronald Mador, *Van Driver*  
Dennis Pineault, *Van Driver* (hired 1/2020)  
Richard Terry, *Custodian*  
Scott Wood, *Custodian*  
Richard Sutton, *Custodian*

## **Election Workers**

Jane Ames (U)  
Patricia Bradley (U)  
Daniella Bradley O'Brien (U)  
Brian Carney (U)  
Heather Dunn (U)  
Claudia Engelmann (U)  
Judith Gardiner (U)  
Louise Kulig (U)  
Margaret MacLeay (U)  
Jack Meagher (U)  
Bonnie Munro (U)  
Richard Pierce (U)  
Barbara Quinn (U)  
Judith Weil (U)  
Virginia Wiley (U)

Mark Berson (D)  
Louise Brady (D)  
Hannah Caliri (D)  
Karen Champagne (D)  
Janine Corsano (D)  
Rigney Cunningham (D)  
Diane Fromm (D)  
Thomas Generoux (D)  
Alan Gentile (D)  
Gail Meyers Lavin (D)  
Elia Marnik (D)  
Suzanne Monteiro (D)  
Joanne Patterson (D)  
Sandra Rhodes (D)  
Marjorie Sparrow (D)  
Audrey Stage (D)  
Mary Walker (D)  
Kathleen Walker (D)  
Mary Allen Bradley (R)  
Lynda Burwell (R)  
Nancy Clough (R)  
Margory Newman (R)  
Elizabeth Peters (R)  
Gordon Smith (R)  
Catherine Southworth (R)

## **Emergency Management**

George E. Deering IV, *Fire Chief*

## **Fire Department/Rescue Squad**

George E. Deering IV, *Fire Chief*  
Timothy M. Gula, *Deputy Chief*  
Peter A. Vogt, *Captain-Paramedic*  
William R. Reynolds, *Captain-EMT*  
Chester G. Burge, *Captain-Paramedic*  
Kevin A. Delude, *Captain-Paramedic*  
Gregory C. Baker, *Inspector-Paramedic*  
Leslie Vasconcellos, *EMS Coord.-Param.*  
Aaron Burns, *Lieutenant-Paramedic*  
Douglas Edmunds, *Lieutenant -EMT*  
G. Joseph Lang, *Lieutenant -Paramedic*  
Thomas Pellegrino, *Lieutenant -Paramedic*  
Cole Dafinee, *Firefighter, EMT*  
Jonathan Georges, *Firefighter-EMT* (hir. 7/22)  
Brandon Henderson, *Firefighter-Param.*  
Andrew Lovely, *EMT*  
Ryan McGrath, *Firefighter-Paramedic*  
Dana J. Medeiros, *Firefighter-Paramedic*

Benjamin Nickerson, *Firefighter-EMT*  
Gabriella Parker, *Firefighter – EMT (hir. 8/21)*  
Jesse Rancourt, *Firefighter-Paramedic*  
Wayne F. Robillard, *Firefighter-Paramedic*  
Kyle Simkins, *Firefighter-Paramedic*  
Steven C. Thomas, *Firefighter-Paramedic*

### **Fire Dept. Clerk/Dispatcher**

Melissa Clayton, *Public Safety Office Mgr.*

### **Call Firefighters**

Matthew Andre, *Firefighter-EMT*  
Ian Mack, *FF-EMT*

### **Registrar of Voters**

Beverly Fuller, Registrar 2025  
Patricia Perry, Registrar 2023  
Judith Reynard, Registrar 2024

### **Health Department**

Alexandra Fitch, *Health Agent*  
Kelly Messier, *Assistant Health Agent*  
Bonnie Campbell, *Principal Clerk*  
Dan Moran, *Principal Clerk*  
Valerie Petersen, *Board of Health Secretary*

### **Snow Library**

Tavi Prugno, *Director*  
Kaimi Lum, *Assistant Director*  
Jane Ames, *Staff Librarian, Ref. Tech Serv. Librarian (ret. 1/22); Sub Librarian (hir. 2/22)*  
Kimberly Auclair, *Sub. Assist. (hir. 6/22)*  
Robert Bates, *Custodian (ret. 2/22)*  
Cheryl Esty, *Custodian (hir. 2/22; res. 4/22)*  
Laura Ferri, *Library Assistant (hir. 5/22)*  
Jamie Forster, *Library Page & Sub Assist.*  
Ann Foster, *Youth Services*  
Genevieve Fulcher, *Library Assistant*  
Kerry Gonnella, *Library Assistant (res. 3/22)*  
Melody Gulow, *Substitute Library Assistant*  
Darcy Herrington, *Board Sec*  
Cynthia Kadzik, *Sub Library Assist.*  
Christopher Kender, *Custod. (hir. 4/22; res. 10/22)*  
Michelle Koch, *Substitute Library Assist.*  
Rosemary Lenihan, *Library Page*  
Galen Malicoat, *Staff Librarian (hir. 3/22)*  
Theresa Pitta, *Principal Clerk*  
Elizabeth Steele-Jeffers, *Staff Librarian*  
Penny Struzinski, *Library Assistant*  
Jean Valenti, *Library Assistant*

### **Planning Department**

George D. Meservey, *Planning Director*  
Karen Sharpless, *Principal Clerk*

### **Police Department**

Scott W. MacDonald, *Police Chief*  
Sean D. Diamond, *Deputy Police Chief*  
Andrew G. McLaughlin, *Lieutenant*  
William J. Norton, *Sergeant*  
Richard P. Dinn, *Sergeant*  
Patrick Cronin, *Sergeant*  
Daniel S. Elliot, *Sergeant*  
Hannah Greene, *Sergeant*  
Kerry A. O'Connell, *Officer*  
Casey A. Ahlman, *Officer & Animal Control*  
John Mellin, *Officer*  
Neill Bohlin, *Officer/SRO*  
Christopher Jurkowski, *Officer*  
Andrew Mele, *Officer*  
Alexander Dedinas, *Officer (res. 12/22)*  
Riley McDonough, *Officer*  
Benjamin Dedinas, *Officer*  
Brian Beatty, *Officer*  
Ian Deluca, *Officer (hir. 2/21)*  
John Marsinelli, *Office (hir. 3/21)*  
William Curtin, *Officer (hir. 2/22)*  
Daniel Chahine, *Officer (hir. 2/22)*  
James Rosato, *Reserve Officer*  
Kevin Higgins, *Reserve Officer*  
Kerry O'Connell, *Reserve Officer*  
Greta Montgomery, *Admin. Assistant (res. 3/22)*  
Courtney Harney, *Admin. Assistant (hir..6/22)*  
Jill Hull, *Bookkeeper/Payroll*  
David Belcher, *Pub. Safety Disp.(ret. 1/22)*  
Terri Therrien, *Public Safety Dispatcher*  
Maryalice Machado, *Pub. Safety Disp. (hir. 3/22)*  
Lillian MacLeod, *Pub Safety Disp. (res. 3/22)*  
Angela Clark, *Pub. Safety Disp. (hir. 4/22)*  
Christian Ziemba, *Pub Safety Disp. (hir. 10/22)*  
Kailey Norton, *Seas. Comm. Service Officer*  
Ethan Boyle, *Seas. Comm. Service Officer*  
Michael Pires, *Parking Enf. Officer (hir. 6/22)*

### **Public Works & Natural Resources**

Thomas E. Daley, *P.E. DPW & NR Dir.*  
Ron Trudeau, *DPW Manager*  
Patricia Kasanovich, *Assistant to DPW Dir.*  
Stacy Faber, *Principal Clerk (hir. 11/22)*  
Travis Patton, *Principal Clerk (res. 9/22)*

Ron Collins, *Building & Facilities Manager*  
Seth Pearson, *Maintenance Technician*  
Chester Amos, *Custodian*

### **Highway Division**

Al Artwick, *Vehicle Maintenance, Mechanic*  
Tim Badach, *Sr. Equipment Operator*  
Dave Dwyer, *Sr. Equipment Operator*  
Dennis Hall, *Assist. HWY/Disp. Manager*  
Bryan Macnie, *Equipment Operator*  
Jason Svec, *Sr. Equip. Operator,*  
Abel Thayer, *Skilled Laborer,*  
William Brown, *Equipment Operator*  
James Monahagn, *Sr. Equip. Oper. (hir.10/22)*  
Jamie Mahar, *Seasonal (hir. 5/22 res.7/22)*

### **Parks Division**

John Murphy, *Sr. Parks Foreman (prom. 9/22)*  
Dan Karnes, *Foreman (hir. 4/22 res. 6/22)*  
Dave Burt, *Maintenance Worker (ret. 4/22)*  
Samantha Miskiv, *Maintenance Worker*  
Ryan Tileston, *Maint. Worker (8/22 -10/22)*  
Mark Duperron, *Seas. Laborer, (term. 4/22)*  
Robert Luzi *Seas Parks laborer (5/22- 9/22)*

### **Natural Resources Division**

Nathan Sears, *Natural Resources Mgr.*  
Gardner Jamieson, *Asst. Harbormaster*  
Greg J. Normandy, *Asst. Harbormaster*  
David Bailey, *Beach Director (prom. 7/22)*  
Brandon Burke, *Beach Director (res. 7/22)*  
Keegan Burke, *NR, Shorebird Specialist*  
Anthony Pike., *Beach Safety Supervisor.*  
Thomas Miskiv, *Head Lifeguard*

### **Recreation Division**

Alan Harrison, *Recreation Director*

### **Transfer Station**

Richard Malatesta, *Disposal Operator*  
Jacob Marshall, *Disposal Operator*  
Scott West, *Equip. Oper, Gate Attendant*

### **Water Division**

Todd O. Bunzick, *Water Superintendent*  
Susan Neese-Brown, *Asst. Water Supt.*  
Laura Marshall, *Principal Clerk*  
Jim Darling, *Foreman*  
Calvin Sutton, *Water Service Technician*  
Daniel Hayes, *Water System Inspector*  
Daniel Meany, *Water Service Tech (res. 2/22)*  
James Cole, *Water Service Tech (hir 7/22)*  
John S. Anderson, *Water Meter Repairs*  
Christopher Introcaso, *Water Meter Tech*

### **Sealer of Weights and Measures**

Kevin Friel, *Town of Barnstable*

### **Town Administrator & Select Board**

John F. Kelly, *Town Administrator*  
Liana Surdut, *Assistant Town Administrator*  
Mihaela Miteva, *Licensing & Procurm. Dir.*  
Molly Bates, *Administrative Assistant*  
Jennifer Clarke, *SB Secretary (res. 1/2021)*  
Ashley Stucenski, *SB Secretary (res 9/2022)*

### **Town Clerk**

Kelly Darling, *Town Clerk*  
Erin Ellis, *Assist. Town Clerk,*  
Jennifer Higgins, *Principal Clerk*

### **Town Counsel**

Michael D. Ford, *Esq.*

### **Treasurer/Collector**

Scott Walker, *Treasurer/Collector*  
Cynthia Richards, *Asst. Treasurer/Collector*  
Mary Sedgwick, *Asst. Payroll & Acct. Clerk*  
Michelle Donahue, *Principal Clerk*

## SELECT BOARD AND TOWN ADMINISTRATOR

In 2022 while the COVID-19 Pandemic was waning, the Select Board and Town Administrator continued to keep the community engaged thanks to prior public investment in the town website and zoom capacities. Public participation actually increased with remote attendance options for meetings, forums, and workshops.

Despite multiple supply chain and labor challenges post-Pandemic, the Town pulled together at every level to complete several large projects, including Phase One of the Downtown Area Sewer system, the Wastewater Treatment Facility, the Effluent Disposal Collection System and supporting Pumping Stations.

The Select Board also continued to make progress toward their annual goals. Town meetings were held in May and October. Articles passed around shared community values for clean water and affordable housing initiatives. May Annual Town Meeting funded:

- \$32,906,000.00 Meetinghouse Pond Area Collection System Construction
- \$500,000.00 Water Quality Improvements in the Meetinghouse Sewer Area
- \$1,000,000.00 Information Technology Modernization Project

In September 2022, Town Administrator John Kelly, after 26 years of service, announced his plans to retire in March 2023. The Select Board convened a 7-member Town Administrator Search Committee, hired a search consultant (Groux-White) and an interim Town Administrator (Charles Sumner) to prepare for the change ahead. At the end of December, after a heartfelt goodbye and celebration of his decades of service, Mr. Kelly left the corner office in town hall.

The Select Board remained a steady and strong team with a common vision to lead the Town of Orleans. Board members Mark Mathison and Michael Herman were re-elected in May.

The Select Board and Town Administrator are deeply grateful to all the volunteers and employees who served the Town of Orleans in 2022. Because of their dedication, vision and work ethic, Orleans remains an extraordinary place to live, work and visit.

Respectfully submitted,

Andrea Shaw Reed, Chair  
Select Board

John F. Kelly  
Town Administrator

**LICENSES AND PERMITS ISSUED BY THE SELECT BOARD  
Calendar Year 2022**

<b>CATEGORY/TYPE</b>	<b># ISSUED</b>	<b>CATEGORY/TYPE</b>	<b># ISSUED</b>
<u>Liquor Licenses</u>		Lodging House	4
Annual Innholders		Innholders	2
All Alcoholic	1	Entertainment	
Wine & Malt	0	Weekday	19
Seasonal Innholders		Non-Profit	2
All Alcoholic	1	Sunday	8
Wine & Malt	0	Temporary Weekday	6
Annual Restaurants		Non-Profit	2
All Alcoholic	16	Temporary Sunday	0
Wine & Malt	3	Non-Profit	0
Seasonal Restaurants		Coin Operated Devices	
All Alcoholic	0	Games/Amusements	28
Wine & Malt	2	Billiard Tables	2
Clubs		Transient Vendors	0
All Alcoholic	1	Non-Profit	0
Wine & Malt	0	Hawkers & Peddlers	
Package Goods Stores		For Profit	3
All Alcoholic	5	Non-Profit	0
Wine & Malt	3	Temporary	5
General on-Premises		Auto Dealers	
Wine & Malt	1	Class I	5
One Day Wine & Malt		Class II	4
Non-Profit Organizations	6	General Licenses	
For Profit	16	Christmas Tree Sales	0
<u>Other Licenses</u>		Road Taking Applications	0
Common Victualler		Building Moving Permits	0
Annual	44	Auctioneer	
Seasonal	16	Annual	0
Non-Profit Organizations	8	Non-Resident/One Day	0
Temporary	5	Municipal Street License	

## TREASURER/COLLECTOR DEPARTMENT

An \$11.48 million bond issuance occurred in January 2022 for long-term financing on a number of Capital Projects, including the Governor Prence Motel purchase, dredging work, several water main replacements, Elementary School upgrades, and assorted other voter approved purposes. These long-term loans were brought to market at a Net Interest Cost to the Town of 1.64%. As previously reported to the Select Board, all other Town of Orleans outstanding debt at end of FY22 is carried at a Net Interest Cost to the Town at 3.01% or less. No single borrowing undertaken that we are still servicing exceeds this rate.

The Standard & Poor's Company (S&P) again re-examined and re-affirmed the strong financial standing of Town of Orleans by assigning us the highest possible AAA credit rating for this bond issuance. Positive factors cited included: Consistent and prudent financial management policies and practices; financial flexibility to absorb additional debt without pressuring budgetary performance; having a long-term financial plan in place; and having a five-year Capital Improvement Plan in place. S&P also indicated that, unlike in many other communities, the financial profile of Orleans strengthened during the COVID-19 pandemic.

The final debt service loan payments on two borrowings which were undertaken 20 years ago occurred during FY22: The acquisition of the 12 acre "Sparrow" property and the 8.7 acre "Earle" property, both located on South Orleans Road, being watershed conservation purchases which were paid for over that period from Community Preservation Act funding.

Most notably, near the end of the Fiscal Year in June 2022 Orleans received word on final approval for 0.00% interest rate permanent financing on the State sponsored Clean Water Trust Loan for the construction of the Downtown Collection System and Wastewater Facility (sewer) project. This will save the Town millions in interest payment costs over the lifetime of this highly anticipated project.

On the tax collection side nearly 29,750 tax bills were processed in FY22, as taxpayers continued to make timely payment of their municipal tax obligations. Utilization of our online tax payment system continues to increase, which saves the Town on tax payment processing costs. Invoice Cloud, the online provider used by Town of Orleans, serves approximately 40% of all Massachusetts taxpaying residents, including those in the municipalities of Boston, Cambridge, New Bedford, Brookline, and Waltham, among others, as well as several of our Cape Cod municipal neighbors.

I wish to thank my dedicated staff for their exceptional service to the Town of Orleans: Assistant Treasurer/Collector Cindy Richards, and Principal Account specialists Michelle Donahue and Mary Sedgwick. Their individual excellence continues to facilitate our department success.

Respectfully submitted,

Scott Walker, Town Treasurer/Collector

## TAX COLLECTIONS – FISCAL 2022

Scott Walker, Treasurer/Collector  
Cynthia Richards, Assistant Treasurer/Collector

Michelle Donahue, Principal Account Clerk  
Mary Sedgwick, Assistant Account Clerk

### TAX COLLECTIONS - FISCAL 2022

<u>LEVY</u>	<u>PAYMENTS</u>	<u>REFUNDS</u>	<u>ABATED</u>	<u>NET RECEIPTS</u>
2022 Real Estate	33,247,330	287,970	72,723	32,886,637
2021 Real Estate	378,776	26,260	0	352,516
2020 & Prior Real Estate	57,408	4,997	0	52,411
2022 Community Preservation	992,652	3,288	2,181	987,183
2021 Community Preservation	10,454	0	0	10,454
2020 & Prior CPA	1,437	103	0	1,334
In Lieu of Taxes	4,631	0	0	4,631
2022 Personal Property	452,073	3,242	793	448,038
2021 Personal Property	4,307	998	0	3,309
2020 & Prior Personal Property	331	62	439	(170)
2022 Motor Vehicle Excise	1,257,156	12,438	27,524	1,217,194
2021 Motor Vehicle Excise	256,458	11,737	12,099	232,622
2020 & Prior Motor Vehicle Excise	11,417	827	209	10,381
Registry Flagging Fees	3,560	0	0	3,560
2022 Vessel Excise	17,889	0	442	17,447
2021 & Prior Vessel Excise	677	0	25	652
Water Rates	2,817,695	3,170	1,840	2,812,685
Water Service	12,700	0	40	12,660
Water Usage	1,696	0	0	1,696
Water Installations	41,473	0	0	41,473
Water Additional Billing	6,746	0	0	6,746
Water Liens	19,456	0	0	19,456
<b><u>Interest, Charges &amp; Fees</u></b>				
Delinquent Interest (2022 & Prior)	114,665	0	0	114,665
Municipal Lien Certificates	16,570	0	0	16,570
Collector's Demand Fees	23,630	0	0	23,630
Water Interest/Penalties	32,065	0	0	32,065
<b><u>Totals:</u></b>	<b><u>39,783,252</u></b>	<b><u>355,092</u></b>	<b><u>118,314</u></b>	<b><u>39,309,846</u></b>

# TOWN OF ORLEANS – PAYROLL 2022

**SCOTT WALKER, TREASURER**

**CINDY RICHARDS, ASST. TREASURER**

Employees are listed under the primary departments for which they worked.

Regular pay is salary/hourly pay for all departments. Overtime pay includes traditional OT for all departments.

"Other" pay includes special OT, longevity, career pay, private duty, specialist pay, bonuses, etc.

<b>SELECT BOARD/TOWN ADMINISTRATOR</b>	<b>Regular Pay</b>	<b>OT Pay</b>	<b>Other Pay</b>	<b>Total</b>
MOLLY BATES, Admin Assistant	58,147.89	\$151.96	\$428.24	58,728.09
JENNIFER FOUNTAIN, Admin Assistant	8,103.95			8,103.95
JOHN KELLY, Town Administrator	186,022.75			186,022.75
MIHAELA MITEVA, Licensing & Procurement Agent	80,266.85		\$500.00	80,766.85
SANDRA PUGSLEY, Board Secretary	1,661.76			1,661.76
ASHLEY STUCENSKI, SB Recording Secretary	3,968.66			3,968.66
LIANA SURDUT, Assistant Town Administrator	105,332.14		\$1,207.00	106,539.14
<b>FINANCE/ACCOUNTANT</b>	<b>Regular Pay</b>	<b>OT Pay</b>	<b>Other Pay</b>	<b>Total</b>
GRETA AVERY, Assistant Town Accountant	73,712.98	\$4,708.77	\$1,407.00	79,828.75
EMILY CROSS, Principal Account Clerk	34,926.35		\$838.34	35,764.69
CATHY DOANE, Director Of Finance	186,655.96			186,655.96
<b>M.I.S. DEPARTMENT</b>	<b>Regular Pay</b>	<b>OT Pay</b>	<b>Other Pay</b>	<b>Total</b>
MIA BAUMGARTEN, Media Ops Coord	62,074.51			62,074.51
SARAH EATON, Media Ops Coordinator	48,914.59		\$16,776.68	65,691.27
ALEX KOURAFAS, IT Specialist	89,129.83			89,129.83
MARGARET O'SULLIVAN, Media Tech	11,816.16			11,816.16
PETER VAN DYCK, MIS Coordinator	102,401.99		\$2,100.00	104,501.99
<b>ASSESSING DEPARTMENT</b>	<b>Regular Pay</b>	<b>OT Pay</b>	<b>Other Pay</b>	<b>Total</b>
MICAH GILMORE, Assessing Business Manager	68,151.69		\$1,800.00	69,951.69
BRADLEY HINOTE, Town Assessor	92,439.31			92,439.31
<b>TOWN TREASURER/COLLECTOR</b>	<b>Regular Pay</b>	<b>OT Pay</b>	<b>Other Pay</b>	<b>Total</b>
MICHELLE DONAHUE, Principal Account Clerk	51,416.40			51,416.40
MARY MURPHY-SEDGWICK, Principal Account Clerk	23,778.62			23,778.62
CYNTHIA RICHARDS, Assistant Treasurer/Collector	62,774.80			62,774.80
SCOTT WALKER, Treasurer/Collector	102,401.97			102,401.97
<b>TOWN CLERK'S OFFICE</b>	<b>Regular Pay</b>	<b>OT Pay</b>	<b>Other Pay</b>	<b>Total</b>
KELLY DARLING, Town Clerk	82,766.07		\$3,000.00	85,766.07
ERIN ELLIS, Asst Town Clerk	58,933.43			58,933.43
JENNIFER HIGGINS, Principal Clerk	20,268.78			20,268.78
<b>REGISTRAR &amp; ELECTIONS</b>	<b>Regular Pay</b>	<b>OT Pay</b>	<b>Other Pay</b>	<b>Total</b>
DANIELLA BRADLEY O'BRIEN, Election Workers	424.95			424.95
LOUISE BRADY, Election Workers	835.44			835.44
BRIAN CARNEY, Election Workers	726.73			726.73
NANCY CLOUGH, Election Workers	64.44			64.44
JANINE CORSANO, Election Workers	159.53			159.53
ERIC EHNSTROM, Election Workers	232.88			232.88
THOMAS GENEREUX, Election Workers	308.42			308.42
ALAN GENTILE, Election Workers	432.49			432.49
LOUISE KULIG, Election Workers	301.33			301.33
MARGARET MACLEAY, Election Workers	381.58			381.58
ELIA MARNIK, Election Workers	709.55			709.55
BONNIE MUNRO, Election Workers	646.80			646.80
KRISTINE NASINNYK, Election Workers	297.79			297.79

<b>REGISTRAR &amp; ELECTIONS</b>	<b>Regular Pay</b>	<b>OT Pay</b>	<b>Other Pay</b>	<b>Total</b>
MARGERY NEWMAN, Election Workers	322.61			322.61
ELIZABETH PETERS, Election Workers	108.88			108.88
BARBARA QUINN, Election Workers	215.63			215.63
SANDRA RHODES, Election Workers	757.81			757.81
CATHERINE SOUTHWORTH, Election Workers	94.00			94.00
MARJORIE SPARROW, Election Workers	321.64			321.64
AUDREY STAGE, Election Workers	202.08			202.08
KATHLEEN WALKER, Election Workers	386.42			386.42
JUDITH WEIL, Election Workers	439.59			439.59
VIRGINIA WILEY, Election Workers	108.88			108.88
<b>CONSERVATION DEPARTMENT</b>	<b>Regular Pay</b>	<b>OT Pay</b>	<b>Other Pay</b>	<b>Total</b>
JOHN JANNELL, Conservation Agent	91,357.76		\$1,600.00	92,957.76
KRISTYNA SMITH, Principal Clerk	48,319.68	\$797.00		49,116.68
<b>PLANNING DEPARTMENT</b>	<b>Regular Pay</b>	<b>OT Pay</b>	<b>Other Pay</b>	<b>Total</b>
MARSHA ALLGEIER, Affordable Housing Coordinator	23,115.49			23,115.49
GEORGE MESERVEY, Director Of Planning	115,058.95		\$2,400.00	117,458.95
KAREN SHARPLESS, Planning Principal Clerk	59,616.80		\$2,550.00	62,166.80
<b>TREE WARDEN</b>	<b>Regular Pay</b>	<b>OT Pay</b>	<b>Other Pay</b>	<b>Total</b>
GARY GLAZIER, Asst High/Disp Manager	4,851.12			4,851.12
<b>TOWN OFFICE BUILDING</b>	<b>Regular Pay</b>	<b>OT Pay</b>	<b>Other Pay</b>	<b>Total</b>
CHESTER AMOS, Custodian	55,521.76	\$3,874.17	\$700.00	60,095.93
<b>POLICE DEPARTMENT</b>	<b>Regular Pay</b>	<b>OT Pay</b>	<b>Other Pay</b>	<b>Total</b>
CASEY AHLMAN, Police Officer	79,706.70	\$12,440.27	\$3,562.44	95,709.41
BRIAN BEATTY, Police Officer	64,844.67	\$25,624.83	\$5,021.20	95,490.70
DAVID BELCHER, Dispatcher	3,607.20	\$922.41	\$12,425.41	16,955.02
NEILL BOHLIN, Police Officer	73,574.34	\$29,903.87	\$6,995.00	110,473.21
ETHAN BOYLE, CSO Police	6,488.96			6,488.96
DANIEL CHAHINE, Police	46,189.06	\$337.15	\$5,488.15	52,014.36
ANGELA CLARK, Dispatcher	33,201.92	\$9,467.50	\$875.68	43,545.10
PATRICK CRONIN, Police Sgt	94,079.87	\$37,280.34	\$3,385.79	134,746.00
WILLIAM CURTIN, Police Officer	53,822.66	\$4,494.14	\$5,063.26	63,380.06
ALEXANDER DEDINAS, Police Officer	71,373.61	\$30,425.15	\$8,587.95	110,386.71
BENJAMIN DEDINAS, Police Officer	64,844.85	\$33,228.28	\$7,441.39	105,514.52
IAN DELUCA, Police Officer	61,904.67	\$29,033.54	\$4,613.68	95,551.89
SEAN DIAMOND, Deputy Police Chief	150,351.83		\$5,989.66	156,341.49
RICHARD DINN, Police Sgt	88,167.94	\$100,720.80	\$10,822.91	199,711.65
DANIEL ELLIOTT, Police Sgt	90,532.87	\$31,480.00	\$8,621.50	130,634.37
HANNAH GREENE, Police Sgt	86,938.10	\$38,198.61	\$2,690.00	127,826.71
COURTNEY HARNEY, Principal Clerk	21,941.43			21,941.43
KEVIN HIGGINS, Reserve Police Officer	5,006.00	\$14,135.00		19,141.00
JILL HULL, Principal Account Clerk	54,024.50	\$14,659.02	\$202.32	68,885.84
CHRISTOPHER JURKOWSKI, Police Detective	85,924.07	\$23,983.39	\$1,850.00	111,757.46
SCOTT MACDONALD, Chief of Police	169,013.02		\$8,607.72	177,620.74
MARYALICE MACHADO, Dispatcher	40,777.37	\$3,809.61	\$812.84	45,399.82
LILLIAN MACLEOD, Dispatcher	10,583.61	\$3,496.13	\$936.29	15,016.03
JOHN MARSINELLI, Police Officer	64,844.66	\$39,556.30	\$11,108.37	115,509.33
RILEY MCDONOUGH, Police Officer	67,437.93	\$9,697.20	\$2,689.44	79,824.57
ANDREW MCLAUGHLIN, Lieutenant	114,896.69	\$29,894.65	\$12,679.97	157,471.31
ANDREW MELE, Police Officer	70,085.63	\$27,550.04	\$3,609.52	101,245.19
JOHN MELLIN, Police Officer	75,604.04	\$58,090.16	\$6,045.36	139,739.56
GRETA MONTGOMERY, Principal Clerk	10,487.12		\$2,247.08	12,734.20
WILLIAM NORTON, Police Sgt	90,532.86	\$81,381.23	\$9,699.45	181,613.54

<b>POLICE DEPARTMENT</b>	<b>Regular Pay</b>	<b>OT Pay</b>	<b>Other Pay</b>	<b>Total</b>
KERRY O'CONNELL, Reserve Officer	4,709.70	\$27,955.99	\$212.00	32,877.69
LAWRENCE PIRES, Parking Enforcement Officer	9,660.76			9,660.76
JAMES ROSATO, Reserve Officer	4,974.81	\$20,879.99	\$3,033.82	28,888.62
TERRI THERRIEN, Dispatcher	52,715.69	\$7,197.22	\$1,196.50	61,109.41
CHRISTIAN ZIEMBA, Dispatcher	16,416.32		\$138.72	16,555.04

<b>FIRE/RESCUE DEPARTMENT</b>	<b>Regular Pay</b>	<b>OT Pay</b>	<b>Other Pay</b>	<b>Total</b>
MATTHEW ANDRE, Call Firefighter	781.88			781.88
GREGORY BAKER, Fire Captain	81,336.16	\$76,574.24	\$11,250.00	169,160.40
STEVEN BUNKER, Call Firefighter	10,279.76			10,279.76
CHESTER BURGE, Fire Captain	81,336.16	\$61,077.78	\$13,150.00	155,563.94
AARON BURNS, Fire Lieutenant	74,448.05	\$34,122.18	\$12,379.00	120,949.23
MELISSA CLAYTON, Principal Account Clerk	56,622.57	\$1,555.18		58,177.75
COLE DAFFINEE, Firefighter	57,169.10	\$11,310.31	\$2,891.79	71,371.20
GEORGE DEERING, Fire Chief	166,248.62		\$5,000.00	171,248.62
KEVIN DELUDE, Fire Captain	81,336.16	\$74,429.69	\$11,284.59	167,050.44
DOUGLAS EDMUNDS, Fire Lieutenant	74,448.05	\$14,470.89	\$9,804.00	98,722.94
JONATHAN GEORGES, Firefighter	28,787.21	\$1,696.31	\$1,250.00	31,733.52
TIMOTHY GULA, Deputy Fire Chief	138,944.04	\$6,537.34	\$5,343.30	150,824.68
BRANDON HENDERSON, Firefighter	74,266.31	\$57,251.18	\$9,850.00	141,367.49
G LANG, Fire Lieutenant	74,448.05	\$16,812.57	\$13,579.00	104,839.62
ANDREW LOVELY, Firefighter	57,083.62	\$9,029.68	\$5,293.95	71,407.25
IAN MACK, Call Firefighter	582.75			582.75
RYAN MCGRATH, Firefighter	74,266.31	\$48,137.98	\$9,850.00	132,254.29
DANA MEDEIROS, Firefighter	74,266.31	\$31,499.40	\$11,250.00	117,015.71
BENJAMIN NICKERSON, Firefighter	61,575.32	\$32,233.32	\$10,900.00	104,708.64
GABRIELLA PARKER, Firefighter	57,083.66	\$22,306.68	\$9,170.54	88,560.88
THOMAS PELLEGRINO, Fire Lieutenant	74,448.05	\$109,630.62	\$14,004.00	198,082.67
JESSE RANCOURT, Firefighter	74,266.31	\$12,237.44	\$9,659.59	96,163.34
WILLIAM REYNOLDS, Fire Captain	81,336.16	\$44,180.87	\$12,750.00	138,267.03
WAYNE ROBILLARD, Firefighter	74,266.31	\$62,582.58	\$19,276.03	156,124.92
KYLE SIMKINS, Firefighter	74,266.31	\$18,736.03	\$8,100.00	101,102.34
STEVEN THOMAS, Firefighter	74,266.31		\$10,625.00	84,891.31
LESLIE VASCONCELLOS, EMS Coordinator	81,336.16	\$63,163.28	\$11,900.00	156,399.44
PETER VOGT, Fire Captain	81,336.16	\$17,655.83	\$21,056.17	120,048.16
LAUREN WALSH, Call Firefighter	11,956.16			11,956.16

<b>BUILDING DEPARTMENT</b>	<b>Regular Pay</b>	<b>OT Pay</b>	<b>Other Pay</b>	<b>Total</b>
THOMAS EVERS, Building Inspector	94,750.22		\$1,400.00	96,150.22
MARTIN FURTADO, Asst Building Inspector	61,190.17	\$889.83		62,080.00
ADA GEORGE, Account Clerk	59,616.83	\$1,484.44	\$1,200.00	62,301.27
JANETTE GIULIANO, Principal Clerk	19,060.68			19,060.68
CHELSEA REICHERS, Sec ARC, Hist, OKH, BCBA	874.13			874.13

<b>HARBORMASTER</b>	<b>Regular Pay</b>	<b>OT Pay</b>	<b>Other Pay</b>	<b>Total</b>
JOHN AVELLAR, Patrol Boat Operator	8,212.64			8,212.64
CHARLES ELLIOTT, Patrol Boat Operator	6,065.28			6,065.28
GARDNER JAMIESON, Assistant Harbormaster	78,135.59	\$13,111.59	\$4,350.00	95,597.18
GREGORY NORMANDY, Assistant Harbormaster	78,135.47	\$12,536.03	\$1,300.00	91,971.50
NATHAN SEARS, Natural Resource Manager	115,058.93		\$1,200.00	116,258.93
DAVID SLACK, Patrol Boat Operator	1,868.85			1,868.85

<b>PUBLIC WORKS DEPARTMENT</b>	<b>Regular Pay</b>	<b>OT Pay</b>	<b>Other Pay</b>	<b>Total</b>
ALAN ARTWICK, Highway Maintenance Tech	74,316.65	\$3,589.37	\$2,700.00	80,606.02
TIMOTHY BADACH, Senior Equipment Operator	64,644.51	\$1,462.09		66,106.60
WILLIAM BROWN, Equipment Operator/Maint Worker	57,181.32	\$4,426.11		61,607.43
DAVID DWYER, Senior Equipment Operator	54,022.08	\$332.40		54,354.48

<b>PUBLIC WORKS DEPARTMENT</b>	<b>Regular Pay</b>	<b>OT Pay</b>	<b>Other Pay</b>	<b>Total</b>
STACY FABER, Highway Principal Clerk	11,882.24			11,882.24
PATRICIA KASANOVICH, Office Manager	68,801.14	\$8,097.63	\$750.00	77,648.77
BRYAN MACNIE, Equipment Operator/Maint Work	57,194.24	\$3,361.31		60,555.55
JAMIE MAHER, Highway Seasonal Laborer	2,972.25			2,972.25
MICHAEL MCGEE, Senior Equipment Operator	1,447.89		\$49.68	1,497.57
JAMES MONAGHAN, Senior Equip Operator	12,947.05			12,947.05
TRAVIS PATTON, Principal Clerk	38,665.28	\$3,952.23	\$1,219.13	43,836.64
JASON SVEC, Senior Equipment Operator	12,491.60	\$1,958.91	\$1,284.65	15,735.16
ABEL THAYER, Skilled Laborer	51,374.72	\$2,792.81		54,167.53
RONALD TRUDEAU, Public Works Manager	108,546.31			108,546.31
<b>DISPOSAL DEPARTMENT</b>	<b>Regular Pay</b>	<b>OT Pay</b>	<b>Other Pay</b>	<b>Total</b>
RICHARD MALATESTA, Disposal Operator	67,999.64	\$1,618.19		69,617.83
JACOB MARSHALL, Disposal Operator	68,171.13	\$5,004.03	\$1,050.00	74,225.16
SCOTT WEST, Disposal Operator	58,640.32	\$607.34		59,247.66
<b>WATER DEPARTMENT</b>	<b>Regular Pay</b>	<b>OT Pay</b>	<b>Other Pay</b>	<b>Total</b>
JOHN ANDERSON, Water Tech	56,640.49	\$3,439.37		60,079.86
TODD BUNZICK, Water Superintendent	115,059.01		\$3,600.00	118,659.01
JAMES COLE, Water Tech	24,392.96	\$891.48		25,284.44
JAMES DARLING, Water Tech	79,257.44	\$1,500.47	\$4,200.00	84,957.91
DANIEL HAYES, Water Tech	67,984.72	\$4,439.04	\$3,150.00	75,573.76
CHRISTOPHER INTROCASO, Water Meter Tech	51,443.52	\$2,177.24	\$409.60	54,030.36
LAURA MARSHALL, Water Principal Clerk	59,616.83		\$1,050.00	60,666.83
DANIEL MEANY, Water Tech	7,014.40	\$1,707.48	\$1,641.87	10,363.75
SUSAN NEESE-BROWN, Asst Water Superintendent	82,527.92	\$3,857.38	\$3,300.00	89,685.30
CALVIN SUTTON, Acting Foreman	64,672.16	\$13,363.02		78,035.18
<b>HEALTH DEPARTMENT</b>	<b>Regular Pay</b>	<b>OT Pay</b>	<b>Other Pay</b>	<b>Total</b>
LYNDA BURWELL, Health Clerk	418.14			418.14
BONNIE CAMPBELL, Principal Clerk	58,918.46		\$1,500.00	60,418.46
ROBERT CANNING, Health Agent	26,677.30			26,677.30
ALEXANDRA FITCH, Health Director	89,386.88			89,386.88
KELLY EILEEN MESSIER, Asst Health Agent	58,213.20			58,213.20
DANIEL MORAN, Principal Clerk	33,281.54			33,281.54
VALERIE PETERSEN, Health Clerk	5,362.61			5,362.61
<b>COUNCIL ON AGING</b>	<b>Regular Pay</b>	<b>OT Pay</b>	<b>Other Pay</b>	<b>Total</b>
LAIRD ANTHONY, Assistant Day Center Director	36,082.82		\$495.00	36,577.82
PATRICIA BRADLEY, Van Driver	18,190.64			18,190.64
LYNN BRINE, Social Services Coordinator	67,117.65			67,117.65
MARIA CECCHI, Day Center Director	49,733.11			49,733.11
MICHELLE COSTA, Program Assistant	6,860.74			6,860.74
DAWN DAVIS, Kitch Prog Asst/Cook	40,448.42			40,448.42
WILLIAM DUNLEA, Van Driver	11,514.66			11,514.66
KELLY EKSTROM, Principal Clerk	59,616.89		\$865.00	60,481.89
MYRA ELLIOTT, Outreach Worker	46,240.32			46,240.32
DONNA FAIVRE, Office Manager	73,204.17		\$1,142.00	74,346.17
MARY MADOR, Clerical	21,257.97			21,257.97
RONALD MADOR, Van Driver	21,122.67			21,122.67
LILLIAN PARNELL, Program Coordinator	60,799.58			60,799.58
DENNIS PINEAULT, Van Driver	7,810.22			7,810.22
RICHARD SUTTON, Custodian/Van Driver Sub	15,421.69			15,421.69
RICHARD TERRY, Custodian	18,705.00			18,705.00
DIANNE WENTWORTH, Clerical	10,342.81			10,342.81
JUDITH WILSON, Director of COA	91,621.82			91,621.82
SCOTT WOOD, Custodian	20,403.89			20,403.89

<b>SNOW LIBRARY</b>	<b>Regular Pay</b>	<b>OT Pay</b>	<b>Other Pay</b>	<b>Total</b>
JANE AMES, Substitute Ref Lib	12,670.19		\$3,540.14	16,210.33
KIMBERLY AUCLAIR, Library Assistant	1,489.33			1,489.33
CHERYL ESTY, Library Custodian	3,526.92			3,526.92
LAURA FERRI, Library Assistant	11,297.64			11,297.64
JAMIE FORSTER, Library Page	11,503.84			11,503.84
ANN FOSTER, Staff Librarian	47,900.36		\$525.00	48,425.36
GENEVIEVE FULCHER, Principal Clerk	50,894.75		\$1,300.00	52,194.75
KERRY GONNELLA, Clerical	3,687.30			3,687.30
MELODY GULOW, Library Assistant	5,846.16			5,846.16
DARCY HERRINGTON, Board Secretary	3,248.12			3,248.12
CYNTHIA KADZIK, Sub Library Assistant	4,376.46			4,376.46
CHRISTOPHER KENDER, Library Custodian	12,235.11			12,235.11
MICHELLE KOCH, Sub Library Assistant	2,305.82			2,305.82
ROSEMARY LENIHAN, Library Page	6,519.91			6,519.91
KAIMI LUM, Assistant Library Coordinator	68,827.95			68,827.95
GALEN MALICOAT, Staff Librarian	39,257.82			39,257.82
THERESA PITTA, Principal Account Clerk	50,772.22			50,772.22
TAVI PRUGNO, Library Director	99,547.00		\$2,250.00	101,797.00
ELIZABETH STEELE-JEFFERS, Staff Librarian	22,314.63			22,314.63
PENELOPE STRUZINSKI, Clerical	20,362.75			20,362.75
JEAN VALENTI, Library Assistant	20,503.65			20,503.65

<b>RECREATION</b>	<b>Regular Pay</b>	<b>OT Pay</b>	<b>Other Pay</b>	<b>Total</b>
VICTORIA BOYCE, Tennis Instructor	677.52			677.52
EMILY BOYLE, Playground Instructor	2,735.10			2,735.10
JAMES BUCAR, Tennis Instructor	2,778.94			2,778.94
AVERY BURNS, Playground Instructor	1,556.36			1,556.36
BEVIN BURNS, Swim Director	1,944.75			1,944.75
JOHN BURNS, Assistant Swimming Director	1,256.12			1,256.12
REILLY DONAHUE, Playground Instructor	1,942.66			1,942.66
OLIVER ELLIOTT, Playground Instructor	1,985.28			1,985.28
ANNA GERGELY, Asst Swim Director	3,495.20			3,495.20
THOMAS GERGELY, Swim Instructor	1,744.20			1,744.20
ANNA GODSHALK, Tennis Instructor	2,495.01			2,495.01
BRENDAN GUTTMANN, Program Coordinator	12,330.03			12,330.03
ALAN HARRISON, Recreation Director	68,930.46			68,930.46
JOSHUA LANE, Playground Instructor	2,960.88			2,960.88
BRIAN LAVERY, Swimming Director	3,993.22			3,993.22
ALEXANDER LEIGHTON, Playground Instructor	1,757.60			1,757.60
JUDSON MARBLE, Playground Instructor	2,657.20			2,657.20
CHRISTIAN MAZZA, Playground Instructor	2,638.22			2,638.22
JONATHAN MAZZA, Playground Instructor	2,090.56			2,090.56
KATHLEEN MCGEE, Playground Instructor	2,581.28			2,581.28
EMILY PLANSKY, Assistant Swimming Director	3,575.04			3,575.04
IVAN POPOV, Playground Director	4,850.22			4,850.22
VIVIAN RICE, Swim Instructor	3,022.44			3,022.44
CAROLLINE RODRIGUES, Playground Instructor	1,942.66			1,942.66
LEONARDO ROSSI, Swimming Instructor	3,159.50			3,159.50
MASSIMILIANO ROSSI, Swimming Instructor	3,159.50			3,159.50
JAKE SHEEHY, Playground Instructor	1,616.52			1,616.52

<b>PARKS &amp; BEACHES</b>	<b>Regular Pay</b>	<b>OT Pay</b>	<b>Other Pay</b>	<b>Total</b>
JEREMY AARONSON, Lifeguard	27.54			27.54
OLIVIA ANDERSON, Lifeguard	6,671.37			6,671.37
JONAH ARSENAULT, Assistant Beach Director	16,273.55			16,273.55
CATHERINE ARTWICK, Assistant Beach Director	12,562.76			12,562.76
KATHERINE ASHE, Lifeguard	2,933.20			2,933.20

<b>PARKS &amp; BEACHES</b>	<b>Regular Pay</b>	<b>OT Pay</b>	<b>Other Pay</b>	<b>Total</b>
DAVID BAILEY, Acting Beach Director	31,878.91	\$2,508.47		34,387.38
ROBERT BATES, Beach Ranger	9,557.01			9,557.01
CARLY BLANCATO, Endang Species Monitor	2,763.50			2,763.50
MATTHEW BREDA, Gate Keeper	4,261.96			4,261.96
BRANDON BURKE, Beach Director	35,742.44	\$8,293.55	\$3,982.94	48,018.93
KEEGAN BURKE, Natural Resources Officer	55,274.64	\$2,635.50		57,910.14
NOLAN BURKE, Seasonal Sticker Clerk	6,879.88			6,879.88
DAVID BURT, Parks Department	16,317.12		\$7,720.01	24,037.13
MAXWELL CARROLL, Endangered Species Monitor	3,463.92			3,463.92
CHRISTEN CEVOLI, Assistant Head Lifeguard	10,296.05			10,296.05
RONALD COLLINS, Buildings & Facilites Mgr	100,421.71		\$700.00	101,121.71
THOMAS DALEY, Director DPW	142,453.57		\$700.00	143,153.57
MICHAEL DE ANGELO, Lifeguard	7,379.94			7,379.94
EMILY DECKER, Gate Officer	2,929.80			2,929.80
DANIEL DEERING, Gate Officer	4,084.34			4,084.34
CODY DEGROFF, Lifeguard	11,744.45			11,744.45
KATHERINE DORSEY, Lifeguard	2,948.52			2,948.52
CAITLYN DRIVER, Endangered Species Monitor	2,886.60			2,886.60
MARK DUPERRON, Maintenance Worker	5,993.58			5,993.58
LORI DYER, Gate Officer	9,942.89			9,942.89
EDWARD EROFEYEV, Lifeguard	12,755.44			12,755.44
EVELYN EROFEYEV, Lifeguard	7,641.01			7,641.01
ARTHUR FIGUEIREDO, Gate Officer	2,318.00			2,318.00
LIAM FLAHERTY, Lifeguard	11,449.98			11,449.98
SEAN FLAHERTY, Lifeguard	10,432.40			10,432.40
ELEANOR GRABCHESKI, Endangered Species Monitor	3,115.83			3,115.83
GABRIELLE GRAVEL, Lifeguard	8,388.81			8,388.81
KALINA GRAVEL, Endangered Species Monitor	4,686.48			4,686.48
GREGORY GREEN, Endangered Species Monitor	8,522.92			8,522.92
DENNIS HALL, Senior Main Worker	70,976.98	\$5,538.28	\$750.00	77,265.26
NATALYA HEBERT, Shorebird Monitor	9,922.44			9,922.44
JOANN HENDERSON, Stickers Clerk	13,124.93			13,124.93
RICHARD HILMER, NR Officer/Shorebird Specialist	6,487.40	\$778.49	\$15,256.10	22,521.99
JASON HOLMES, Gate Officer	6,289.00			6,289.00
ALLISSA HULL, Gate Officer	5,151.97			5,151.97
NATALIE HULL, Gate Oficer	14,540.91			14,540.91
BENJAMIN INCLIMA, Endangered Species Monitor	3,209.22			3,209.22
DAWN JOHNSON, Endangered Species Monitor	7,127.86			7,127.86
GREGORY JOHNSON, Asst Head Lifeguard	11,308.25			11,308.25
RITA JOHNSON, Seasonal Sticker Clerk	9,322.63			9,322.63
BEATRICE JONES, Lifeguard	7,105.89			7,105.89
DANIEL KARNES, Parks Foreman	13,395.20	\$12.08	\$515.20	13,922.48
JOHN KERIG, Custodian	50,993.24	\$5,194.68		56,187.92
HANNAH KOBEL, Endangered Species Monitor	4,652.53			4,652.53
LAUREN KOCHANOWICZ, Endangered Species Monitor	9,645.07			9,645.07
CHARLES LAKE, Shorebird Monitor	2,210.20			2,210.20
GEORGE LAKE, Beach Ranger	11,264.11			11,264.11
THOMAS LANMAN, Beach EMT	6,486.06			6,486.06
AVERY LAPHAM, Gate Officer	4,523.86			4,523.86
ROBERT LUZI, Seasonal Laborer	12,490.28			12,490.28
KATELYN MCGAULEY, Endangered Species Montitor	2,462.10			2,462.10
BRIDGET MCMANUS, Lifeguard	9,108.60			9,108.60
MATTHEW MCMANUS, Lifeguard	10,836.49			10,836.49
PATRICK MCMANUS, Lifeguard	7,516.36			7,516.36
SAMANTHA MISKIV, Endangered Species Monitor	51,811.53	\$9,585.16		61,396.69
THOMAS MISKIV, Beach Ranger	20,041.73			20,041.73
ALEXIS MONTALTO, Endangered Species Monitor	7,368.05			7,368.05

<b>PARKS &amp; BEACHES</b>	<b>Regular Pay</b>	<b>OT Pay</b>	<b>Other Pay</b>	<b>Total</b>
ROBERT MONTALTO, Beach Ranger	15,332.82			15,332.82
JOHN MURPHY, Foreman	61,211.72	\$5,709.98		66,921.70
SARAH NEWCOMB-BAKER, Asst Head Lifeguard	11,329.94			11,329.94
MADAKET NOBILI, Endangered Species Monitor	6,872.67			6,872.67
THERESA NOONAN, Lifeguard	1,292.42			1,292.42
KRISTINE NORMANN, Gate Officer	4,187.34			4,187.34
JESSIE PARADIS STERN, Endangered Species Monitor	3,289.88			3,289.88
SETH PEARSON, Bldg & Fac Maintenance	69,650.20	-\$0.01	\$600.00	70,250.19
ANTHONY PIKE, Beach Safety Support	22,253.31			22,253.31
JACOB RICE, Lifeguard	10,488.09			10,488.09
JOSHUA RICE, Lifeguard	8,730.73			8,730.73
THOMAS ROBBINS, Beach Ranger	10,596.44			10,596.44
PEARL SEARS, Retail Sales Clerk	2,627.01			2,627.01
EMILY SIMONIAN, Beach EMT	11,488.00			11,488.00
MAX ST AUBIN, Gate Officer	4,263.60			4,263.60
ETHAN STANTON, Gate Officer	4,016.60			4,016.60
MATTHEW STELMOKAS, Lifeguard	5,853.73			5,853.73
VIVIENNE TALBOT, Gate Officer	7,450.13			7,450.13
LAWREN THOMSON, Endangered Species Monitor	6,409.58			6,409.58
RYAN TILESTON, Maint Worker Parks	7,394.08		\$690.95	8,085.03
KAI WEST, Lifeguard	9,615.59			9,615.59
RICHARD WIESMANN, Endangered Species Monitor	4,639.88			4,639.88
KELLY WOOD, Seasonal Sticker Clerk	7,581.23			7,581.23
DEBORAH WOODWARD, Senior Clerk	18,275.88			18,275.88
DAVID YOUNG, Beach Ranger	11,418.55			11,418.55

<b>WINDMILL</b>	<b>Regular Pay</b>	<b>OT Pay</b>	<b>Other Pay</b>	<b>Total</b>
JOHN KNOWLES, Gate Officer	188.90			188.90

<b>ORLEANS ELEMENTARY SCHOOL</b>	<b>Regular Pay</b>	<b>OT Pay</b>	<b>Other Pay</b>	<b>Total</b>
JONATHAN ALLARD, Ed Assist School	42,977.78		\$1,750.00	44,727.78
BETHANY AMBROSE, Teachers Union	101,991.36			101,991.36
SOPHIA ANNIS, Substitute Teacher	675.00			675.00
JESSICA BEAN, Teachers Union	74,976.44		\$118.92	75,095.36
LEAH BELLIVEAU, Teachers Union	17,975.12		\$500.00	18,475.12
KAITLIN BLEHM, Speech Language Pathologist	98,078.97			98,078.97
LOUISE BOHANNON, School Secretary	41,703.08	\$185.76	\$68.76	41,957.60
KATHLEEN BOVINO, Teachers Union	80,396.93			80,396.93
KERRY BRODEUR, Substitute Teacher	1,410.00			1,410.00
KIMBERLY BRUEMMER, Teachers Union	99,986.04		\$2,000.00	101,986.04
THOMAS BULMAN, School Custodian	36,285.07	\$2,838.45	\$1,010.24	40,133.76
WILHELMINA CAOLO, Spec Ed Teacher	22,833.28			22,833.28
SHARNALI CASTRO, Teacher	61,798.32			61,798.32
STONLEIGH CASWELL, Teacher	58,918.72			58,918.72
LISA CHAPPEL, School Cafeteria	42,091.08		\$675.00	42,766.08
AMY CHRISTOPHER, Ed Assist School	42,852.06		\$1,100.00	43,952.06
MARNIE COLLEA, Ed Assist School	36,410.81		\$450.00	36,860.81
KIM COLVILLE, Substitute Teacher	2,025.00			2,025.00
ARLYNN CONSIGLIO NOKS, Secretary Nauset	97.37			97.37
ELAINE CYR, Special Needs Teacher	65,290.78			65,290.78
CAITLIN DAILEY, Teachers Union	50,745.52		\$961.15	51,706.67
CHRISTINE DESIMONE, Substitute Teacher	225.00			225.00
MAUREEN DUMONT, Substitute Teacher	60.00			60.00
MARYANN DURANT, Substitute Teacher	382.50			382.50
EMILY EDWARDS, Spanish Teacher	44,175.24			44,175.24
CIRRUS FARBER, Teachers Union	95,462.65			95,462.65
AMY FISH, Teacher	53,250.21			53,250.21

<b>ORLEANS ELEMENTARY SCHOOL</b>	<b>Regular Pay</b>	<b>OT Pay</b>	<b>Other Pay</b>	<b>Total</b>
JANET FOLEY, Substitute Nurse	300.00			300.00
KAREN FRANKEL, Teachers Union	89,875.68		\$500.00	90,375.68
ALICE FROMM, Substitute Teacher	675.00			675.00
AMY GIBSON, School Secretary	53,970.09	\$3,886.34	\$992.48	58,848.91
LAURA GILL, Substitute Teacher	300.00			300.00
DANIEL GOSSELIN, School Custodian	40,926.50	\$994.93	\$1,039.92	42,961.35
PATRICIA GREGORY, Substitute Teacher	330.00			330.00
AMY HAGOPIAN, Substitute Teacher	800.02			800.02
CHARLES HOLLANDER-ESSIG, Teachers Union	61,366.96		\$1,500.00	62,866.96
DIANNE JACKSON, Substitute Teacher	60.00			60.00
MARTHA JENKINS, Teachers Union	107,147.87		\$2,500.00	109,647.87
LOUISE KEMPRESCOS, Substitute Teacher	225.00			225.00
MARY SUE KEOHAN, Substitute Teacher	6,806.25			6,806.25
SHEILA LACEY, School Adjustment Counselor	65,315.68			65,315.68
ERIN LAGASSE, Teachers Union	103,002.48			103,002.48
AMANDA LAPIERRE, Secretary	453.04			453.04
RITA LONG, Ed Assist School	25,997.53			25,997.53
RACHAEL LOVE, Substitute Teacher	225.00			225.00
LORI MACLEOD-YOUNGMAN, Teachers Union	106,172.17		\$500.00	106,672.17
AMY MAYHEW, Custodian	2,100.80			2,100.80
DESIREE METTA, Teacher	22,605.84			22,605.84
SARAH MILLER, School Secretary	1,468.23			1,468.23
ANNE MORONTA, Teachers Union	102,278.32			102,278.32
JESSICA MURRAY, Teachers Union	99,831.64		\$500.00	100,331.64
SUZAN PARISSÉ, Teacher	56,654.84			56,654.84
DEBORAH PAVLOFSKY, Ed Assist School	43,903.10		\$2,200.00	46,103.10
ELAINE PENDER-BOKANOVICH, OES Principal	128,982.72			128,982.72
ALLAN PETERSON, Teachers Union	99,831.64			99,831.64
JENNIFER POWERS, Substitute Cafeteria	17,200.43	\$90.90	\$225.00	17,516.33
STACEY RICHARDSON, Nurse Substitute	150.00			150.00
SUSAN RICHER, Teachers Union	99,831.64			99,831.64
KAYLEEN ROSATO, Ed Assist School	32,203.02		\$1,750.00	33,953.02
ANTHONY SANZO, Head Custodian	64,194.00	\$5,192.99	\$2,203.92	71,590.91
BRIAN SCALLEY, Special Needs Teacher	66,841.32			66,841.32
LAURA SCHEEL, Substitute Teacher	150.00			150.00
JEFFERY SCHWAB, Teachers Union	93,961.48			93,961.48
GAIL SMITH, Ed Assist School	36,613.99		\$1,500.00	38,113.99
HEATHER STAMP, School Nurse	36,185.24			36,185.24
KAREN STARUK, Teachers Union	26,802.55		\$1,975.00	28,777.55
DAWN STEBER, Teachers Union	71,964.23		\$900.00	72,864.23
KAREN SULLIVAN, Ed Assist School	21,783.95			21,783.95
PAIGE SULLIVAN, Teacher ESL	49,628.99			49,628.99
NATALIE TIMOSHIN, Substitute Teacher	101.25			101.25
JUDITH UPDEGRAFF, Teachers Union	85,699.64			85,699.64
NANCY WALDRON, Substitute Teacher	3,885.00			3,885.00
LYNN WALSH, Ed Assist School	39,830.84		\$450.00	40,280.84
CANDACE WHITE, Substitute Teacher	551.25			551.25
JESSICA WHITE, School Nurse	16,068.64			16,068.64
NANCY WIGHT, Substitute Teacher	225.00			225.00
LAURA WRIGHT, Teachers Union	85,765.68			85,765.68
KARA YUEN, Teachers Union	78,536.21			78,536.21

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**TOTAL:**

**\$16,440,709.31**

# NAUSET REGIONAL SCHOOLS SALARIES

## Employee Earnings History

Date Range from 07/01/2021 to 06/30/2022 and Orleans School District

### ORLEANS ELEMENTARY

Employee	Position	Salary	Overtime	Sub Pay	Differenti	Stipends	Additional	Longevity	Total
Allard, Jonathan	OES SN Ed	44,038.96	0.00	0.00	0.00	360.00	58.96	0.00	44,457.92
Ambrose, Bethany L	OES Guidance	99,902.17	0.00	0.00	0.00	0.00	0.00	0.00	99,902.17
Bean, Jessica LT	OES SN	118.92	0.00	0.00	0.00	0.00	0.00	0.00	118.92
Bean, Jessica LT	OES SN	70,797.82	0.00	0.00	0.00	0.00	0.00	0.00	70,797.82
Belliveau, Leah	Teacher	17,700.90	0.00	0.00	0.00	0.00	0.00	500.00	18,200.90
Blehm, Kaitlin M	Speech	93,850.18	0.00	0.00	0.00	0.00	0.00	0.00	93,850.18
Blehm, Kaitlin M	Speech	0.00	0.00	0.00	0.00	1,059.00	0.00	0.00	1,059.00
Bohannon, Louise M	Secretary	39,717.93	542.02	0.00	0.00	0.00	0.00	539.05	40,799.00
Bovino, Kathleen	Teacher	0.00	0.00	0.00	0.00	706.00	0.00	0.00	706.00
Bovino, Kathleen	Teacher	82,286.21	0.00	0.00	0.00	0.00	0.00	0.00	82,286.21
Bruemmer, Kimberly	Teacher	99,183.00	0.00	0.00	0.00	0.00	0.00	2,000.00	101,183.00
Bulman, Thomas J	OES Custodian	0.00	1,784.79	0.00	0.00	0.00	0.00	0.00	1,784.79
Bulman, Thomas J	OES Custodian	33,561.35	0.00	0.00	0.00	250.00	0.00	450.00	34,261.35
Castro, Sharnali K	OES Teacher	59,675.18	0.00	0.00	0.00	0.00	0.00	0.00	59,675.18
Caswell, Stonleigh	OES Teacher	0.00	0.00	0.00	0.00	116.31	0.00	0.00	116.31
Caswell, Stonleigh	OES Teacher	56,607.18	0.00	0.00	0.00	0.00	0.00	0.00	56,607.18
Chappel, Lisa A	Orleans	40,759.13	0.00	0.00	0.00	225.00	0.00	450.00	41,434.13
Christopher, Amy M	OES Ed	40,730.73	0.00	0.00	0.00	750.00	175.02	0.00	41,655.75
Christopher, Amy M	OES Ed	0.00	200.00	0.00	0.00	0.00	0.00	0.00	200.00
Collea, Marnie H	Orleans Ed	34,933.79	0.00	0.00	0.00	425.00	123.66	0.00	35,482.45
Collea, Marnie H	Orleans Ed	0.00	0.00	0.00	0.00	150.00	0.00	0.00	150.00
Cyr, Elaine M	OES SN	62,963.97	0.00	0.00	0.00	0.00	0.00	0.00	62,963.97
Da Silva, Carina C	ESL Teacher	13,200.16	0.00	0.00	0.00	0.00	0.00	0.00	13,200.16
Dailey, Caitlin	Orleans	49,003.32	0.00	0.00	0.00	0.00	0.00	0.00	49,003.32
DeSimone, Christine	Tutor	0.00	0.00	450.00	0.00	0.00	0.00	0.00	450.00
DeSimone, Christine	Tutor	0.00	0.00	1,125.00	0.00	0.00	0.00	0.00	1,125.00
Edwards, Emily Ann	OES Teacher	43,155.00	0.00	0.00	0.00	0.00	0.00	0.00	43,155.00
Eldridge, Michele	OES Teacher	41,345.98	0.00	0.00	0.00	0.00	0.00	400.00	41,745.98
Farber, Cirrus R	Teacher	93,830.16	0.00	0.00	0.00	0.00	0.00	0.00	93,830.16
Fish, Amy M	OES Teacher	42,730.38	0.00	0.00	0.00	0.00	0.00	0.00	42,730.38
Frankel, Karen A	OES Teacher	87,160.85	0.00	0.00	0.00	0.00	0.00	500.00	87,660.85
Gibson, Amy C	OES Principal	50,324.76	6,947.34	982.79	0.00	473.35	0.00	0.00	58,728.24
Gosselin, Daniel E	OES Custodian	0.00	2,294.35	0.00	0.00	0.00	0.00	0.00	2,294.35
Gosselin, Daniel E	OES Custodian	45,405.12	0.00	0.00	468.18	250.00	0.00	0.00	46,123.30
Hollander-Essig,	Teacher	60,430.74	0.00	0.00	0.00	0.00	0.00	1,500.00	61,930.74
Jenkins, Martha F	Teacher	0.00	0.00	0.00	0.00	1,485.50	0.00	0.00	1,485.50
Jenkins, Martha F	Teacher	105,305.00	0.00	0.00	0.00	0.00	0.00	2,500.00	107,805.00
Keating, Nina P	OES Teacher	9,707.33	0.00	0.00	0.00	0.00	0.00	0.00	9,707.33
Lacey, Sheila A	OES Adjustment	63,073.70	0.00	0.00	0.00	0.00	0.00	0.00	63,073.70
Lagasse, Erin	Teacher	0.00	0.00	0.00	0.00	2,971.00	0.00	0.00	2,971.00
Lagasse, Erin	Teacher	98,308.16	0.00	0.00	0.00	0.00	0.00	0.00	98,308.16
Long, Rita G	OES SN Ed	17,533.50	0.00	0.00	0.00	0.00	0.00	0.00	17,533.50
Long, Rita G	OES SN Ed	0.00	0.00	0.00	0.00	1,125.00	0.00	0.00	1,125.00
Moronta, Anne T	OES Teacher	98,655.16	0.00	0.00	0.00	0.00	0.00	0.00	98,655.16
Murray, Jessica	Teacher	98,308.16	0.00	0.00	0.00	0.00	0.00	500.00	98,808.16
Parisse, Suzan	OES Teacher	54,430.33	0.00	0.00	0.00	0.00	0.00	0.00	54,430.33
Pavlofsky, Deborah	Ed Assistant	44,132.25	395.00	0.00	0.00	0.00	387.44	0.00	44,914.69
Pender-Bokanovich,	OES Principal	129,824.00	0.00	0.00	0.00	0.00	0.00	0.00	129,824.00
Peterson, Allan D	Orleans	98,308.16	0.00	0.00	0.00	0.00	0.00	0.00	98,308.16
Richer, Susan M	Teacher	98,308.16	0.00	0.00	0.00	0.00	0.00	0.00	98,308.16
Rosato, Kayleen E	Ed Assistant	29,884.83	0.00	0.00	0.00	0.00	1,353.13	0.00	31,237.96
Rosato, Kayleen E	Ed Assistant	0.00	0.00	0.00	0.00	905.00	0.00	0.00	905.00
Sanzo, Anthony J	Orleans	0.00	3,157.19	0.00	0.00	0.00	0.00	0.00	3,157.19
Sanzo, Anthony J	Orleans	63,420.80	0.00	0.00	0.00	250.00	0.00	1,100.00	64,770.80
Scalley, Brian P	OES SN	64,548.15	0.00	0.00	0.00	0.00	0.00	0.00	64,548.15
Schwab, Jeff	Teacher	92,527.65	0.00	0.00	0.00	0.00	0.00	0.00	92,527.65
Small, Melanie M	Cafeteria	195.96	0.00	0.00	0.00	0.00	0.00	0.00	195.96
Stamp, Heather	NURSE	49,436.28	0.00	0.00	0.00	0.00	0.00	0.00	49,436.28
Staruk, Karen L	Ed Assistant	45,788.96	0.00	0.00	0.00	815.00	117.92	0.00	46,721.88
Steber, Dawn K	Teacher	60,253.72	0.00	0.00	0.00	0.00	0.00	900.00	61,153.72
Steber, Dawn K	Teacher	0.00	0.00	0.00	0.00	2,971.00	0.00	0.00	2,971.00
Sullivan, Karen M	OES SN Ed	11,866.06	0.00	0.00	0.00	1,150.00	1,707.19	0.00	14,723.25

<u>Employee</u>	<u>Position</u>	<u>Salary</u>	<u>Overtime</u>	<u>Sub Pay</u>	<u>Differenti</u>	<u>Stipends</u>	<u>Additional</u>	<u>Longevity</u>	<u>Total</u>
Sullivan, Paige A	OES Teacher	43,962.65	0.00	0.00	0.00	0.00	0.00	0.00	43,962.65
Updegraff, Judith	Teacher	84,391.99	0.00	0.00	0.00	0.00	0.00	0.00	84,391.99
Walsh, Lynn	Ed Assistant	29,846.97	0.00	0.00	0.00	1,124.00	54.04	0.00	31,025.01
Walsh, Lynn	Ed Assistant	5,295.77	0.00	0.00	0.00	0.00	0.00	450.00	5,745.77
Wright, Laura C	OES Teacher	82,821.67	0.00	0.00	0.00	0.00	0.00	0.00	82,821.67
Youngman, Lori M	OES SN	104,376.33	0.00	0.00	0.00	0.00	0.00	500.00	104,876.33
Yuen, Kara W	OES Librarian	0.00	0.00	0.00	0.00	1,485.50	0.00	0.00	1,485.50
Yuen, Kara W	OES Librarian	81,725.51	0.00	0.00	0.00	0.00	0.00	0.00	81,725.51
<b>Total ORLEANS ELEMENTARY</b>		<b>3,169,651.10</b>	<b>15,320.69</b>	<b>2,557.79</b>	<b>468.18</b>	<b>19,046.66</b>	<b>3,977.36</b>	<b>12,289.05</b>	<b>3,223,310.83</b>

**REGION SHARED**

<u>Employee</u>	<u>Position</u>	<u>Salary</u>	<u>Overtime</u>	<u>Sub Pay</u>	<u>Differenti</u>	<u>Stipends</u>	<u>Additional</u>	<u>Longevity</u>	<u>Total</u>
Carroll-Reed, Mary	NURSE	19,268.83	0.00	0.00	0.00	0.00	0.00	0.00	19,268.83
Consiglio-Noks,		57.47	0.00	0.00	0.00	0.00	0.00	0.00	57.47
Miller, Sarah E	SECRET TO	1,239.24	0.00	0.00	0.00	0.00	0.00	0.00	1,239.24
<b>Total REGION SHARED</b>		<b>20,565.54</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>20,565.54</b>

**REGION WORKING FOR TOWN**

<u>Employee</u>	<u>Position</u>	<u>Salary</u>	<u>Overtime</u>	<u>Sub Pay</u>	<u>Differenti</u>	<u>Stipends</u>	<u>Additional</u>	<u>Longevity</u>	<u>Total</u>
Smith, Gail M	Ed Assistant	0.00	785.00	0.00	0.00	0.00	0.00	0.00	785.00
Smith, Gail M	Ed Assistant	30,537.83	0.00	0.00	0.00	0.00	0.00	1,500.00	32,037.83
<b>Total REGION WORKING FOR TOWN</b>		<b>30,537.83</b>	<b>785.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,500.00</b>	<b>32,822.83</b>

**SUBSTITUTES**

<u>Employee</u>	<u>Position</u>	<u>Salary</u>	<u>Overtime</u>	<u>Sub Pay</u>	<u>Differenti</u>	<u>Stipends</u>	<u>Additional</u>	<u>Longevity</u>	<u>Total</u>
Annis, Sophia	Substitute	0.00	0.00	225.00	0.00	0.00	0.00	0.00	225.00
Annis, Sophia	Substitute	0.00	0.00	450.00	0.00	0.00	0.00	0.00	450.00
Barr, Michelle C	Substitute	0.00	0.00	202.50	0.00	0.00	0.00	0.00	202.50
Brodeur, Kerry	Substitute	0.00	0.00	1,185.00	0.00	0.00	0.00	0.00	1,185.00
Brodeur, Kerry	Substitute	0.00	0.00	450.00	0.00	0.00	0.00	0.00	450.00
Codair, Cheryl M	Substitute	0.00	0.00	300.00	0.00	0.00	0.00	0.00	300.00
Colville, Kim M	Substitute	0.00	0.00	607.50	0.00	0.00	0.00	0.00	607.50
Colville, Kim M	Substitute	0.00	0.00	112.50	0.00	0.00	0.00	0.00	112.50
Colville, Kim M	Substitute	0.00	0.00	2,531.25	0.00	0.00	0.00	0.00	2,531.25
Dumont, Maureen	Substitute	0.00	0.00	60.00	0.00	0.00	0.00	0.00	60.00
Durant, Mary Ann	Substitute	0.00	0.00	202.50	0.00	0.00	0.00	0.00	202.50
Durant, Mary Ann	Substitute	0.00	0.00	225.00	0.00	0.00	0.00	0.00	225.00
Foley, Janet C	Substittute	0.00	0.00	150.00	0.00	0.00	0.00	0.00	150.00
Fromm, Alice D	Substitute	0.00	0.00	900.00	0.00	0.00	0.00	0.00	900.00
Fromm, Alice D	Substitute	0.00	0.00	225.00	0.00	0.00	0.00	0.00	225.00
Gill, Laura	Substitute	0.00	0.00	1,050.00	0.00	0.00	0.00	0.00	1,050.00
Gregory, Patricia A	Substitute	0.00	0.00	105.00	0.00	0.00	0.00	0.00	105.00
Hogan, Carolyn A	Substitute	0.00	0.00	101.25	0.00	0.00	0.00	0.00	101.25
Hogan, Carolyn A	Substitute	0.00	0.00	225.00	0.00	0.00	0.00	0.00	225.00
Keohan, Mary Sue	Substitute	0.00	0.00	3,037.50	0.00	0.00	0.00	0.00	3,037.50
Keohan, Mary Sue	Substitute	0.00	0.00	1,125.00	0.00	0.00	0.00	0.00	1,125.00
Love, Rachel V	Substitute	0.00	0.00	1,054.96	0.00	0.00	0.00	0.00	1,054.96
Love, Rachel V	Substitute	0.00	0.00	112.50	0.00	0.00	0.00	0.00	112.50
Page, Joanne A	Substitute	0.00	0.00	1,140.00	0.00	0.00	0.00	0.00	1,140.00
Pye, Joy L	Substitute	0.00	0.00	112.50	0.00	0.00	0.00	0.00	112.50
Scheel, Laura V	Substitute	0.00	0.00	150.00	0.00	0.00	0.00	0.00	150.00
Sears, Donna M	Substitute	0.00	0.00	540.00	0.00	0.00	0.00	0.00	540.00
Tierney, Mary A	Substitute	0.00	0.00	450.00	0.00	0.00	0.00	0.00	450.00
Timoshin, Natalie	Substitute	0.00	0.00	506.25	0.00	0.00	0.00	0.00	506.25
Waldron, Nancy	Substitute	0.00	0.00	225.00	0.00	0.00	0.00	0.00	225.00
Waldron, Nancy	Substitute	0.00	0.00	3,097.50	0.00	0.00	0.00	0.00	3,097.50
White, Candace L	Substitute	0.00	0.00	101.25	0.00	0.00	0.00	0.00	101.25
White, Candace L	Substitute	0.00	0.00	112.50	0.00	0.00	0.00	0.00	112.50
White, Candace L	Substitute	0.00	0.00	337.50	0.00	0.00	0.00	0.00	337.50
<b>Total SUBSTITUTES</b>		<b>0.00</b>	<b>0.00</b>	<b>21,409.96</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>21,409.96</b>

**SUMMER SCHOOL**

<u>Employee</u>	<u>Position</u>	<u>Salary</u>	<u>Overtime</u>	<u>Sub Pay</u>	<u>Differenti</u>	<u>Stipends</u>	<u>Additional</u>	<u>Longevity</u>	<u>Total</u>
Allard, Margaret E	Summer School	15,980.41	0.00	0.00	0.00	2,495.25	50.54	0.00	18,526.20
<b>Total SUMMER SCHOOL ONLY</b>		<b>15,980.41</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,495.25</b>	<b>50.54</b>	<b>0.00</b>	<b>18,526.20</b>

# DIRECTOR OF MUNICIPAL FINANCE

JULY 1, 2021 TO JUNE 30, 2022

I hereby submit my annual report for the fiscal year ended June 30, 2022 in compliance with Chapter 41, Section 61 of the General Laws of the Commonwealth of Massachusetts.

I would like to take this opportunity to also express my appreciation to all for the help and cooperation received during the past year. Special thanks to Assistant Town Accountant Greta Avery, Principal Account Clerk Emily Cross, and to the personnel of the Collector/Treasurer's Office, the Assessor's Office and the Information Technology Office without whose help and perseverance the past year's accomplishments would never have been possible.

Included in this report are the following:

- 1) Schedule of Receipts (Cash Basis-Schedule A)
- 2) Schedule of Appropriations & Expenditures (Cash Basis)
- 3) Schedule of Long Term Debt Outstanding as of June 30, 2022

## INDEPENDENT AUDIT

In accordance with the provisions of section 8-8 of the Orleans Charter, the Select Board retained the firm of Powers & Sullivan, LLC to perform an independent audit of the financial activity of the Town for Fiscal Year 2022.

The audit was conducted in accordance with generally accepted auditing standards.

A copy of the General Purpose Financial Statements including all notes and additional information is available for review at the Town Clerk's Office at the Orleans Town Hall or on-line at the Town's web site under the Finance Department.

Respectfully submitted,

Cathy L. Doane, Director of Municipal Finance

SCHEDULE OF RECEIPTS/EXPENDITURES  
(CASH BASIS-SCHEDULE A)

**GENERAL FUND**

**Revenue and Other Financing Sources**

Tax Collections

4110	Personal Property Taxes	451,873.00
4120	Real Estate Taxes	33,133,695.00
4150	Excise Taxes	1,488,993.00
4179	Penalties & Interest	137,271.00
4180	In Lieu of Taxes	4,631.00
4192	Meals Excise	352,160.00
4194	Boat Excise	9,222.00
4199	Other Taxes	31,490.00
	<b>Total Taxes</b>	<u>35,609,335.00</u>

Charges For Services

4244	Parks & Recreation Charges	66,130.00
4370	Other Departmental Revenue	70,475.00
	<b>Total Charges For Service</b>	<u>136,605.00</u>

Licenses, Permits and Fees

4400	Licenses and Permits	744,547.00
	<b>Total License &amp; Permits</b>	<u>744,547.00</u>

Revenues From State

4600	Revenue From State	761,020.00
	<b>Total State Revenue</b>	<u>761,020.00</u>

Revenues From Other Governments

4695	Court Fines	525.00
	<b>Total Revenue From Other Gov'ts</b>	<u>525.00</u>

Fines and Forfeitures

4770	Fines and Forfeitures	19,088.00
	<b>Total Fines and Forfeitures</b>	<u>19,088.00</u>

Miscellaneous Revenue

4800	Miscellaneous Revenue	154,657.00
4820	Earnings on Investments	15,817.00
	<b>Total Misc. Revenues</b>	<u>170,474.00</u>

Other Financing Sources

4990	Other Financing Sources	3,985,499.00
	<b>Total Other Financing Sources</b>	<u>3,985,499.00</u>

<b>Grand Total General Fund</b>	<b><u>41,427,093.00</u></b>
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## SPECIAL REVENUE FUNDS

### Revenue and Other Financing Sources

State Grants		
4500	Federal Revenue	108,193.00
4600	State Revenue	1,945,008.00
4800	Miscellaneous Revenue	14,346.00
4820	Earnings on Investments	4.00
Receipts Reserved For Appropriation		
4200	Charges for Services	818,269.00
4800	Miscellaneous Revenue	26,120.00
Revolving Funds		
4200	Charges for Services	49,736.00
4600	State Revenue	9,027.00
4800	Miscellaneous Revenue	506,413.00
4820	Earnings on Investments	6.00
4990	Other Financing Sources	1,000.00
Other Special Revenue		
4100	Taxes & Excises	995,704.00
4200	Charges for Services	2,899,820.00
4500	Federal Revenue	146,838.00
4600	State Revenue	563,880.00
4800	Miscellaneous Revenue	100,091.00
4820	Earnings on Investments	12,263.00
4910	Bond Proceeds	2,209,600.00

<b>Grand Total Special Revenue Fund</b>	<b><u>10,406,318.00</u></b>
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## CAPITAL PROJECT FUNDS

### Revenue and Other Financing Sources

Water		
4910	Bond Proceeds	1,358,737.00
4990	Other Financing Sources	300,558.00
Sewer		
4910	Bond Proceeds	112,161.00
4990	Other Financing Sources	542,800.00
Schools		
4910	Bond Proceeds	200,000.00
Municipal Buildings		
4910	Bond Proceeds	2,885,536.00
4990	Other Financing Sources	450,000.00
Other		
4600	State Revenue	41,461.00
4910	Bond Proceeds	6,053,941.00
4990	Other Financing Sources	577,662.00

<b>Grand Total Capital Project Funds</b>	<b><u>12,522,856.00</u></b>
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## ENTERPRISE FUNDS

### Revenue and Other Financing Sources

#### Sewer

4200	Charges for Services	550.00
4820	Earnings on Investments	79.00
4990	Other Financing Sources	826,513.00

#### Landfill

4200	Charges for Services	720,403.00
4820	Earnings on Investments	93.00
4990	Other Financing Sources	411,853.00

#### Harbor

4200	Charges for Services	106,205.00
4800	Miscellaneous Revenues	6,595.00
4820	Earnings on Investments	17.00
4990	Other Financing Sources	76,507.00

#### Public Recreation

4200	Charges for Services	2,097,346.00
4800	Miscellaneous Revenues	81,745.00
4820	Earnings on Investments	167.00

#### Other

4200	Charges for Services	162,360.00
4820	Earnings on Investments	26.00

<b>Grand Total Enterprise Funds</b>	<b><u>4,490,459.00</u></b>
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## TRUST FUNDS

### Revenue and Other Financing Sources

#### Non-Expendable Trusts

4820	Earnings on Investments	8,612.00
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#### Expendable Trusts

4200	Charges for Services	14,400.00
4800	Miscellaneous Revenue	35,339.00
4820	Earnings on Investments	-81,873.00
4970	Transfers From Other Funds	1,570.00
4990	Other Financing Sources	4,626,151.00

<b>Grand Total Trust Funds</b>	<b><u>4,604,199.00</u></b>
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<b>GRAND TOTAL - ALL FUNDS</b>	<b><u>73,450,925.00</u></b>
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**SCHEDULE OF APPROPRIATIONS & EXPENDITURES**  
**FOR THE FISCAL YEAR ENDED JUNE 30, 2022**

<u>DEPARTMENT</u>	<u>ORIGINAL BUDGET</u>	<u>REVISED BUDGET</u>	<u>EXPENDED</u>	<u>BALANCE JUNE 30, 2022</u>	<u>BALANCE CARRIED FWD</u>	<u>BALANCE CLOSED</u>
<b><u>GENERAL FUND</u></b>						
<b>GENERAL GOVERNMENT</b>						
<b>SELECTMEN/TOWN ADMIN.</b>						
SALARIES	423,512.00	448,007.00	423,775.68	24,231.32	0.00	24,231.32
EXPENSES	58,872.00	58,872.00	41,994.75	16,877.25	15,000.00	1,877.25
LEGAL	145,637.00	178,132.00	178,077.69	54.31	0.00	54.31
ELECTED OFFICIALS	0.00	16,100.00	14,600.00	1,500.00	0.00	1,500.00
EMPLOYEE BUYOUT	0.00	211,450.40	204,428.60	7,021.80	7,021.80	0.00
COMMUNITY CENTER FEASIBILITY STUDY	0.00	35,000.00	0.00	35,000.00	35,000.00	0.00
DOWNTOWN ECONOMIC STUDY	0.00	60,000.00	50,143.00	9,857.00	9,581.00	276.00
WEBSITE DEVELOPMENT	0.00	35,000.00	35,000.00	0.00	0.00	0.00
GOV PRENCE MOTEL PROPERTY CONSULT	0.00	75,000.00	240.00	74,760.00	74,760.00	0.00
VISITOR MANAGEMENT	0.00	33,005.01	33,005.01	0.00	0.00	0.00
PRE-SCHOOL SUPPORT PROGRAM	0.00	495,000.00	93,087.63	401,912.37	600.00	401,312.37
GOV PRENCE MOTEL EXPENSES	0.00	25,000.00	12,612.60	12,387.40	12,387.40	0.00
SENIOR WORK-OFF PROGRAM	0.00	15,000.00	0.00	15,000.00	15,000.00	0.00
TRAFFIC CALMING MEASURES	0.00	20,000.00	9,153.60	10,846.40	10,846.40	0.00
WRITE-OFF POLICE DETAIL	0.00	668.00	668.00	0.00	0.00	0.00
UNPAID BILLS OF PRIOR YEAR	0.00	196.00	195.89	0.11	0.00	0.11
<b>DEPARTMENT TOTALS</b>	<b>628,021.00</b>	<b>1,706,430.41</b>	<b>1,096,982.45</b>	<b>609,447.96</b>	<b>180,196.60</b>	<b>429,251.36</b>
<b>TELEPHONE/COMM. SYSTEM</b>						
EXPENSES	26,153.00	26,153.00	24,227.92	1,925.08	1,560.40	364.68
<b>DEPARTMENT TOTALS</b>	<b>26,153.00</b>	<b>26,153.00</b>	<b>24,227.92</b>	<b>1,925.08</b>	<b>1,560.40</b>	<b>364.68</b>
<b>MEDIA OPERATIONS</b>						
SALARIES	130,643.00	130,761.65	129,680.24	1,081.41	0.00	1,081.41
EXPENSES	19,357.00	69,259.35	61,647.96	7,611.39	111.93	7,499.46
CAPITAL OUTLAY	18,700.00	27,812.62	11,002.23	16,810.39	16,810.39	0.00
<b>DEPARTMENT TOTALS</b>	<b>168,700.00</b>	<b>227,833.62</b>	<b>202,330.43</b>	<b>25,503.19</b>	<b>16,922.32</b>	<b>8,580.87</b>
<b>FINANCE COMMITTEE</b>						
SALARIES	2,909.00	2,909.00	2,545.08	363.92	0.00	363.92
EXPENSES	700.00	700.00	180.00	520.00	0.00	520.00
RESERVE FUND	78,000.00	9,442.60	0.00	9,442.60	0.00	9,442.60
<b>DEPARTMENT TOTALS</b>	<b>81,609.00</b>	<b>13,051.60</b>	<b>2,725.08</b>	<b>10,326.52</b>	<b>0.00</b>	<b>10,326.52</b>
<b>FINANCE/TOWN ACCOUNTANT</b>						
SALARIES	253,912.00	294,497.00	294,497.00	0.00	0.00	0.00
EXPENSES	7,038.00	8,153.80	8,146.09	7.71	0.00	7.71
OTHER PROFESSIONAL SERVICES	34,900.00	38,200.00	35,550.00	2,650.00	2,650.00	0.00
<b>DEPARTMENT TOTALS</b>	<b>295,850.00</b>	<b>340,850.80</b>	<b>338,193.09</b>	<b>2,657.71</b>	<b>2,650.00</b>	<b>7.71</b>
<b>ASSESSING</b>						
SALARIES	158,556.00	159,397.00	159,396.09	0.91	0.00	0.91
EXPENSES	54,490.00	54,490.00	54,335.75	154.25	0.00	154.25
<b>DEPARTMENT TOTALS</b>	<b>213,046.00</b>	<b>213,887.00</b>	<b>213,731.84</b>	<b>155.16</b>	<b>0.00</b>	<b>155.16</b>
<b>TREASURER/COLLECTOR</b>						
SALARIES	239,497.00	240,623.02	236,573.37	4,049.65	0.00	4,049.65
EXPENSES	48,390.00	49,151.36	39,078.57	10,072.79	1,800.00	8,272.79
TAX TAKINGS	1,400.00	1,988.64	1,988.64	0.00	0.00	0.00
<b>DEPARTMENT TOTALS</b>	<b>289,287.00</b>	<b>291,763.02</b>	<b>277,640.58</b>	<b>14,122.44</b>	<b>1,800.00</b>	<b>12,322.44</b>
<b>MANAGEMENT INFORMATION SYSTEM</b>						
SALARIES	187,921.00	190,392.00	190,391.53	0.47	0.00	0.47
EXPENSES	165,229.00	178,618.18	168,976.18	9,642.00	6,400.00	3,242.00
2021 MOTOR VEHICLE/EQUIPMENT	0.00	24,688.98	24,688.98	0.00	0.00	0.00
2022 MOTOR VEHICLE/EQUIPMENT	0.00	33,000.00	27,741.87	5,258.13	5,258.13	0.00
<b>DEPARTMENT TOTALS</b>	<b>353,150.00</b>	<b>426,699.16</b>	<b>411,798.56</b>	<b>14,900.60</b>	<b>11,658.13</b>	<b>3,242.47</b>

<u>DEPARTMENT</u>	<u>ORIGINAL BUDGET</u>	<u>REVISED BUDGET</u>	<u>EXPENDED</u>	<u>BALANCE JUNE 30, 2022</u>	<u>BALANCE CARRIED FWD</u>	<u>BALANCE CLOSED</u>
<b>TOWN CLERK</b>						
SALARIES	183,171.00	179,334.00	160,812.15	18,521.85	0.00	18,521.85
EXPENSES	23,894.00	23,894.00	23,376.49	517.51	0.00	517.51
ELECTRONIC VOTING	0.00	68,369.02	36,194.66	32,174.36	32,174.36	0.00
VOTING EQUIPMENT	0.00	15,000.00	14,400.00	600.00		600.00
<b>DEPARTMENT TOTALS</b>	<b>207,065.00</b>	<b>286,597.02</b>	<b>234,783.30</b>	<b>51,813.72</b>	<b>32,174.36</b>	<b>19,639.36</b>
<b>CONSERVATION</b>						
SALARIES	132,917.00	138,028.00	138,027.29	0.71	0.00	0.71
EXPENSES	19,755.00	19,755.00	19,271.26	483.74	0.00	483.74
<b>DEPARTMENT TOTALS</b>	<b>152,672.00</b>	<b>157,783.00</b>	<b>157,298.55</b>	<b>484.45</b>	<b>0.00</b>	<b>484.45</b>
<b>PLANNING</b>						
SALARIES	207,480.00	213,764.00	200,692.26	13,071.74	0.00	13,071.74
EXPENSES	4,515.00	4,515.00	1,917.79	2,597.21	0.00	2,597.21
<b>DEPARTMENT TOTALS</b>	<b>211,995.00</b>	<b>218,279.00</b>	<b>202,610.05</b>	<b>15,668.95</b>	<b>0.00</b>	<b>15,668.95</b>
<b>ZONING BOARD OF APPEALS</b>						
SALARIES	5,333.00	5,333.00	2,908.80	2,424.20	0.00	2,424.20
EXPENSES	4,293.00	4,293.00	2,662.90	1,630.10	0.00	1,630.10
<b>DEPARTMENT TOTALS</b>	<b>9,626.00</b>	<b>9,626.00</b>	<b>5,571.70</b>	<b>4,054.30</b>	<b>0.00</b>	<b>4,054.30</b>
<b>TOWN OFFICE BUILDING</b>						
SALARIES	51,090.00	52,318.00	51,726.80	591.20	0.00	591.20
EXPENSES	68,134.00	62,879.38	60,140.17	2,739.21	507.00	2,232.21
2021 MV & EQUIPMENT	0.00	10,400.00	10,400.00	0.00	0.00	0.00
2022 MV & EQUIPMENT	0.00	17,750.00	15,334.75	2,415.25	2,415.25	0.00
<b>DEPARTMENT TOTALS</b>	<b>119,224.00</b>	<b>143,347.38</b>	<b>137,601.72</b>	<b>5,745.66</b>	<b>2,922.25</b>	<b>2,823.41</b>
<b>TOWN REPORTS/TOWN MEETING</b>						
EXPENSES	10,795.00	10,795.00	9,510.67	1,284.33	0.00	1,284.33
<b>DEPARTMENT TOTALS</b>	<b>10,795.00</b>	<b>10,795.00</b>	<b>9,510.67</b>	<b>1,284.33</b>	<b>0.00</b>	<b>1,284.33</b>
<b>GENERAL GOVT TOTAL</b>	<b>2,767,193.00</b>	<b>4,073,096.01</b>	<b>3,315,005.94</b>	<b>758,090.07</b>	<b>249,884.06</b>	<b>508,206.01</b>
<b>PUBLIC SAFETY</b>						
<b>POLICE /COMMUNICATIONS</b>						
SALARIES	2,560,383.00	2,561,635.00	2,328,958.36	232,676.64	0.00	232,676.64
EXPENSES	285,642.00	304,729.08	269,983.86	34,745.22	30,380.50	4,364.72
2021 MV & EQUIPMENT PURCHASES	0.00	17,628.16	12,000.33	5,627.83	5,627.83	0.00
2022 MV & EQUIPMENT PURCHASES	0.00	121,500.00	95,586.52	25,913.48	25,913.48	0.00
<b>DEPARTMENT TOTALS</b>	<b>2,846,025.00</b>	<b>3,005,492.24</b>	<b>2,706,529.07</b>	<b>298,963.17</b>	<b>61,921.81</b>	<b>237,041.36</b>
<b>FUEL</b>						
EXPENSES	90,738.00	179,200.02	111,584.83	67,615.19	60,320.93	7,294.26
<b>DEPARTMENT TOTALS</b>	<b>90,738.00</b>	<b>179,200.02</b>	<b>111,584.83</b>	<b>67,615.19</b>	<b>60,320.93</b>	<b>7,294.26</b>
<b>FIRE/RESCUE</b>						
SALARIES	2,900,209.00	2,904,115.00	2,904,114.50	0.50	0.00	0.50
EXPENSES	361,696.00	421,789.87	392,073.86	29,716.01	250.00	29,466.01
FIRE/RESCUE RADIO EQUIPMENT	0.00	135,880.00	0.00	135,880.00	135,876.42	3.58
2019 MV & EQUIPMENT PURCHASES	0.00	19,015.02	0.00	19,015.02	19,015.02	0.00
2020 MV & EQUIPMENT PURCHASES	0.00	8,349.48	0.00	8,349.48	8,349.48	0.00
2021 MV & EQUIPMENT PURCHASES	0.00	12,500.00	0.00	12,500.00	12,500.00	0.00
2022 MV & EQUIPMENT PURCHASES	0.00	62,250.00	34,773.72	27,476.28	27,476.28	0.00
2021 AMBULANCE	0.00	340,000.00	318,967.94	21,032.06	0.00	21,032.06
<b>DEPARTMENT TOTALS</b>	<b>3,261,905.00</b>	<b>3,903,899.37</b>	<b>3,649,930.02</b>	<b>253,969.35</b>	<b>203,467.20</b>	<b>50,502.15</b>
<b>BUILDING</b>						
SALARIES	244,880.00	218,467.36	212,878.17	5,589.19	0.00	5,589.19
EXPENSES	95,030.00	112,675.00	109,051.54	3,623.46	0.00	3,623.46
<b>DEPARTMENT TOTALS</b>	<b>339,910.00</b>	<b>331,142.36</b>	<b>321,929.71</b>	<b>9,212.65</b>	<b>0.00</b>	<b>9,212.65</b>

<u>DEPARTMENT</u>	<u>ORIGINAL BUDGET</u>	<u>REVISED BUDGET</u>	<u>EXPENDED</u>	<u>BALANCE JUNE 30, 2022</u>	<u>BALANCE CARRIED FWD</u>	<u>BALANCE CLOSED</u>
<b>BUILDING CODE BOARD OF APPEALS</b>						
SALARIES	437.00	437.00	0.00	437.00	0.00	437.00
EXPENSES	65.00	65.00	0.00	65.00	0.00	65.00
<b>DEPARTMENT TOTALS</b>	<b>502.00</b>	<b>502.00</b>	<b>0.00</b>	<b>502.00</b>	<b>0.00</b>	<b>502.00</b>
<b>EMERGENCY MANAGEMENT</b>						
SALARIES	6,000.00	6,000.00	6,000.00	0.00	0.00	0.00
EXPENSES	12,441.00	12,441.00	6,409.99	6,031.01	0.00	6,031.01
<b>DEPARTMENT TOTALS</b>	<b>18,441.00</b>	<b>18,441.00</b>	<b>12,409.99</b>	<b>6,031.01</b>	<b>0.00</b>	<b>6,031.01</b>
<b>TREE</b>						
SALARIES	82,996.00	84,994.00	73,887.25	11,106.75	0.00	11,106.75
EXPENSES	26,638.00	26,638.00	16,337.43	10,300.57	0.00	10,300.57
<b>DEPARTMENT TOTALS</b>	<b>109,634.00</b>	<b>111,632.00</b>	<b>90,224.68</b>	<b>21,407.32</b>	<b>0.00</b>	<b>21,407.32</b>
<b>SHELLFISH/HARBORMASTER</b>						
SALARIES	321,890.00	328,439.00	320,269.70	8,169.30	0.00	8,169.30
EXPENSES	22,665.00	24,979.35	12,247.60	12,731.75	0.00	12,731.75
SHELLFISH PROJECT	18,000.00	35,480.00	18,447.85	17,032.15	16,965.00	67.15
<b>DEPARTMENT TOTALS</b>	<b>362,555.00</b>	<b>388,898.35</b>	<b>350,965.15</b>	<b>37,933.20</b>	<b>16,965.00</b>	<b>20,968.20</b>
<b>PUBLIC SAFETY TOTAL</b>	<b>7,029,710.00</b>	<b>7,939,207.34</b>	<b>7,243,573.45</b>	<b>695,633.89</b>	<b>342,674.94</b>	<b>352,958.95</b>
<b>EDUCATION</b>						
<b>ORLEANS ELEMENTARY SCHOOL</b>						
SALARIES	1,234,856.00	1,234,856.00	1,059,526.46	175,329.54	0.00	175,329.54
EXPENSES	4,240,962.00	4,288,038.67	4,182,228.98	105,809.69	104,723.15	1,086.54
CAPITAL OUTLAY	30,000.00	30,000.00	29,568.14	431.86	431.86	0.00
<b>DEPARTMENT TOTALS</b>	<b>5,505,818.00</b>	<b>5,552,894.67</b>	<b>5,271,323.58</b>	<b>281,571.09</b>	<b>105,155.01</b>	<b>176,416.08</b>
<b>NAUSET REGIONAL ASSESS.</b>						
EXPENSES	4,722,443.00	4,722,443.00	4,722,443.00	0.00	0.00	0.00
CAPITAL OUTLAY	106,734.00	222,309.36	135,483.10	86,826.26	86,826.26	0.00
<b>DEPARTMENT TOTALS</b>	<b>4,829,177.00</b>	<b>4,944,752.36</b>	<b>4,857,926.10</b>	<b>86,826.26</b>	<b>86,826.26</b>	<b>0.00</b>
<b>CAPE COD TECH. ASSESS.</b>						
EXPENSES	385,035.00	385,035.00	385,035.00	0.00	0.00	0.00
<b>DEPARTMENT TOTALS</b>	<b>385,035.00</b>	<b>385,035.00</b>	<b>385,035.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>EDUCATION TOTAL</b>	<b>10,720,030.00</b>	<b>10,882,682.03</b>	<b>10,514,284.68</b>	<b>368,397.35</b>	<b>191,981.27</b>	<b>176,416.08</b>
<b>PUBLIC WORKS AND FACILITIES</b>						
<b>PUBLIC WORKS</b>						
2019 MV & EQUIPMENT PURCHASES	0.00	1,186.11	0.00	1,186.11	1,186.11	0.00
2020 MV & EQUIPMENT PURCHASES	0.00	21,460.89	8,300.00	13,160.89	13,160.89	0.00
2021 MV & EQUIPMENT PURCHASES	0.00	30,856.76	0.00	30,856.76	30,856.76	0.00
2022 MV & EQUIPMENT PURCHASES	0.00	215,500.00	168,589.10	46,910.90	46,910.90	0.00
<b>DEPARTMENT TOTALS</b>	<b>0.00</b>	<b>269,003.76</b>	<b>176,889.10</b>	<b>92,114.66</b>	<b>92,114.66</b>	<b>0.00</b>
<b>HIGHWAY</b>						
SALARIES	664,630.00	673,931.00	598,432.45	75,498.55	0.00	75,498.55
EXPENSES	135,734.00	135,431.13	106,730.27	28,700.86	28,020.02	680.84
WTR QLTY DRAIN BREW CROSS/LOCUST	0.00	30,750.00	11,400.00	19,350.00	19,350.00	0.00
PAVEMENT MANAGEMENT	0.00	6,364.70	3,124.06	3,240.64	0.00	3,240.64
<b>DEPARTMENT TOTALS</b>	<b>800,364.00</b>	<b>846,476.83</b>	<b>719,686.78</b>	<b>126,790.05</b>	<b>47,370.02</b>	<b>79,420.03</b>
<b>SNOW REMOVAL</b>						
SALARIES	47,024.00	47,024.00	27,901.60	19,122.40	0.00	19,122.40
EXPENSES	124,976.00	158,493.57	102,879.62	55,613.95	0.00	55,613.95
<b>DEPARTMENT TOTALS</b>	<b>172,000.00</b>	<b>205,517.57</b>	<b>130,781.22</b>	<b>74,736.35</b>	<b>0.00</b>	<b>74,736.35</b>

<u>DEPARTMENT</u>	<u>ORIGINAL BUDGET</u>	<u>REVISED BUDGET</u>	<u>EXPENDED</u>	<u>BALANCE JUNE 30, 2022</u>	<u>BALANCE CARRIED FWD</u>	<u>BALANCE CLOSED</u>
<b>STREET LIGHTS</b>						
EXPENSES	11,417.00	17,973.02	12,098.02	5,875.00	5,875.00	0.00
<b>DEPARTMENT TOTALS</b>	<b>11,417.00</b>	<b>17,973.02</b>	<b>12,098.02</b>	<b>5,875.00</b>	<b>5,875.00</b>	<b>0.00</b>
<b>TRANSFER STATION</b>						
EXPENSES	0.00	109,381.09	81,732.88	27,648.21	17,831.78	9,816.43
<b>DEPARTMENT TOTALS</b>	<b>0.00</b>	<b>109,381.09</b>	<b>81,732.88</b>	<b>27,648.21</b>	<b>17,831.78</b>	<b>9,816.43</b>
<b>SEWERAGE COLLECTION</b>						
TRI-TOWN SEPTAGE PLANT CLOSING	0.00	22,064.54	0.00	22,064.54	22,064.54	0.00
<b>DEPARTMENT TOTALS</b>	<b>0.00</b>	<b>22,064.54</b>	<b>0.00</b>	<b>22,064.54</b>	<b>22,064.54</b>	<b>0.00</b>
<b>PUBLIC WORKS AND FACILITIES TOTAL</b>	<b>983,781.00</b>	<b>1,470,416.81</b>	<b>1,121,188.00</b>	<b>349,228.81</b>	<b>185,256.00</b>	<b>163,972.81</b>
<b>HUMAN SERVICES</b>						
<b>HEALTH</b>						
SALARIES	274,816.00	283,446.00	279,658.70	3,787.30	0.00	3,787.30
EXPENSES	56,187.00	78,920.14	51,312.78	27,607.36	0.00	27,607.36
<b>DEPARTMENT TOTALS</b>	<b>331,003.00</b>	<b>362,366.14</b>	<b>330,971.48</b>	<b>31,394.66</b>	<b>0.00</b>	<b>31,394.66</b>
<b>COUNCIL ON AGING</b>						
SALARIES	666,867.00	679,317.00	636,455.93	42,861.07	0.00	42,861.07
EXPENSES	86,529.00	86,951.71	86,939.97	11.74	0.00	11.74
<b>DEPARTMENT TOTALS</b>	<b>753,396.00</b>	<b>766,268.71</b>	<b>723,395.90</b>	<b>42,872.81</b>	<b>0.00</b>	<b>42,872.81</b>
<b>HUMAN SERVICES</b>						
HUMAN SERVICES	0.00	150,850.00	142,850.00	8,000.00	0.00	8,000.00
<b>DEPARTMENT TOTALS</b>	<b>0.00</b>	<b>150,850.00</b>	<b>142,850.00</b>	<b>8,000.00</b>	<b>0.00</b>	<b>8,000.00</b>
<b>VETERANS BENEFITS</b>						
VETERANS ASSESSMENT	31,279.00	31,279.00	31,278.88	0.12	0.00	0.12
VETERANS BENEFITS	25,000.00	25,400.00	14,994.19	10,405.81	400.00	10,005.81
<b>DEPARTMENT TOTALS</b>	<b>56,279.00</b>	<b>56,679.00</b>	<b>46,273.07</b>	<b>10,405.93</b>	<b>400.00</b>	<b>10,005.93</b>
<b>HUMAN SERVICES TOTAL</b>	<b>1,140,678.00</b>	<b>1,336,163.85</b>	<b>1,243,490.45</b>	<b>92,673.40</b>	<b>400.00</b>	<b>92,273.40</b>
<b>CULTURE/RECREATION</b>						
<b>SNOW LIBRARY</b>						
SALARIES	517,894.00	524,900.00	496,534.29	28,365.71	0.00	28,365.71
EXPENSES	156,098.00	163,296.89	163,183.12	113.77	104.00	9.77
<b>DEPARTMENT TOTALS</b>	<b>673,992.00</b>	<b>688,196.89</b>	<b>659,717.41</b>	<b>28,479.48</b>	<b>104.00</b>	<b>28,375.48</b>
<b>HISTORIC COMMISSION</b>						
SALARIES	1,455.00	1,455.00	978.32	476.68	0.00	476.68
EXPENSES	1,550.00	1,550.00	203.24	1,346.76	0.00	1,346.76
<b>DEPARTMENT TOTALS</b>	<b>3,005.00</b>	<b>3,005.00</b>	<b>1,181.56</b>	<b>1,823.44</b>	<b>0.00</b>	<b>1,823.44</b>
<b>RECREATION</b>						
SALARIES	170,827.00	171,615.00	129,561.88	42,053.12	0.00	42,053.12
EXPENSES	14,216.00	14,216.00	13,550.66	665.34	0.00	665.34
<b>DEPARTMENT TOTALS</b>	<b>185,043.00</b>	<b>185,831.00</b>	<b>143,112.54</b>	<b>42,718.46</b>	<b>0.00</b>	<b>42,718.46</b>
<b>WINDMILL</b>						
EXPENSES	4,286.00	5,235.68	5,235.68	0.00	0.00	0.00
<b>DEPARTMENT TOTALS</b>	<b>4,286.00</b>	<b>5,235.68</b>	<b>5,235.68</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>BEACHES</b>						
HABITAT CONSERVATION PLAN PERMIT	0.00	59,693.95	34,348.59	25,345.36	25,345.36	0.00
<b>DEPARTMENT TOTALS</b>	<b>0.00</b>	<b>59,693.95</b>	<b>34,348.59</b>	<b>25,345.36</b>	<b>25,345.36</b>	<b>0.00</b>
<b>P&amp;B FACILITIES</b>						
SALARIES	354,138.00	360,999.00	360,518.35	480.65		480.65
EXPENSES	78,076.00	99,318.20	96,925.30	2,392.90	1,404.00	988.90
<b>DEPARTMENT TOTALS</b>	<b>432,214.00</b>	<b>460,317.20</b>	<b>457,443.65</b>	<b>2,873.55</b>	<b>1,404.00</b>	<b>1,469.55</b>

<u>DEPARTMENT</u>	<u>ORIGINAL BUDGET</u>	<u>REVISED BUDGET</u>	<u>EXPENDED</u>	<u>BALANCE JUNE 30, 2022</u>	<u>BALANCE CARRIED FWD</u>	<u>BALANCE CLOSED</u>
<b>PARKS</b>						
SALARIES	309,207.00	311,611.00	199,533.94	112,077.06	0.00	112,077.06
EXPENSES	57,055.00	38,851.41	37,515.62	1,335.79	0.00	1,335.79
<b>DEPARTMENT TOTALS</b>	<b>366,262.00</b>	<b>350,462.41</b>	<b>237,049.56</b>	<b>113,412.85</b>	<b>0.00</b>	<b>113,412.85</b>
<b>OLD KINGS HIGHWAY REG. DISTRICT</b>						
SALARIES	1,940.00	1,940.00	1,011.85	928.15	0.00	928.15
EXPENSES	1,090.00	1,708.89	1,294.13	414.76	0.00	414.76
<b>DEPARTMENT TOTALS</b>	<b>3,030.00</b>	<b>3,648.89</b>	<b>2,305.98</b>	<b>1,342.91</b>	<b>0.00</b>	<b>1,342.91</b>
<b>MEMORIAL &amp; VETERANS DAY</b>						
EXPENSES	1,605.00	1,868.90	1,868.90	0.00	0.00	0.00
<b>DEPARTMENT TOTALS</b>	<b>1,605.00</b>	<b>1,868.90</b>	<b>1,868.90</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>SPECIAL EVENTS &amp; INFORMATION</b>						
JULY 4TH PARADE	0.00	19,062.72	7,828.99	11,233.73	11,233.73	0.00
<b>DEPARTMENT TOTALS</b>	<b>0.00</b>	<b>19,062.72</b>	<b>7,828.99</b>	<b>11,233.73</b>	<b>11,233.73</b>	<b>0.00</b>
<b>CULTURAL COUNCIL</b>						
AWARDS	0.00	7,138.52	550.00	6,588.52	6,588.52	0.00
<b>DEPARTMENT TOTALS</b>	<b>0.00</b>	<b>7,138.52</b>	<b>550.00</b>	<b>6,588.52</b>	<b>6,588.52</b>	<b>0.00</b>
<b>CULTURE/RECREATION TOTAL</b>	<b>1,669,437.00</b>	<b>1,784,461.16</b>	<b>1,550,642.86</b>	<b>233,818.30</b>	<b>44,675.61</b>	<b>189,142.69</b>
<b>DEBT SERVICE</b>						
<b>PRINCIPAL NOTES &amp; BONDS</b>						
EXPENSES	4,193,600.00	4,193,600.00	4,193,600.00	0.00	0.00	0.00
<b>DEPARTMENT TOTALS</b>	<b>4,193,600.00</b>	<b>4,193,600.00</b>	<b>4,193,600.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>INTEREST NOTES &amp; BONDS</b>						
EXPENSES	1,744,085.00	1,744,085.00	1,744,083.24	1.76	0.00	1.76
<b>DEPARTMENT TOTALS</b>	<b>1,744,085.00</b>	<b>1,744,085.00</b>	<b>1,744,083.24</b>	<b>1.76</b>	<b>0.00</b>	<b>1.76</b>
<b>DEBT SERVICE TOTAL</b>	<b>5,937,685.00</b>	<b>5,937,685.00</b>	<b>5,937,683.24</b>	<b>1.76</b>	<b>0.00</b>	<b>1.76</b>
<b>STATE, COUNTY &amp; DISTRICT CHARGES</b>						
<b>STATE ASSESSMENTS</b>						
EXPENSES	272,297.00	264,475.00	258,024.00	6,451.00	0.00	6,451.00
<b>DEPARTMENT TOTALS</b>	<b>272,297.00</b>	<b>264,475.00</b>	<b>258,024.00</b>	<b>6,451.00</b>	<b>0.00</b>	<b>6,451.00</b>
<b>COUNTY ASSESSMENTS</b>						
SALARIES	2,194,114.00	2,196,430.94	2,191,040.13	5,390.81	0.00	5,390.81
EXPENSES	349,028.00	349,027.00	349,027.00	0.00	0.00	0.00
<b>DEPARTMENT TOTALS</b>	<b>2,543,142.00</b>	<b>2,545,457.94</b>	<b>2,540,067.13</b>	<b>5,390.81</b>	<b>0.00</b>	<b>5,390.81</b>
<b>DISTRICT ASSESSMENTS</b>						
EXPENSES	56,650.00	56,650.00	56,650.00	0.00	0.00	0.00
<b>DEPARTMENT TOTALS</b>	<b>56,650.00</b>	<b>56,650.00</b>	<b>56,650.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>STATE, COUNTY &amp; DISTRICT TOTAL</b>	<b>2,872,089.00</b>	<b>2,866,582.94</b>	<b>2,854,741.13</b>	<b>11,841.81</b>	<b>0.00</b>	<b>11,841.81</b>
<b>PROPERTY &amp; LIABILITY INSURANCE</b>						
<b>INSURANCE &amp; BONDS</b>						
EXPENSES	455,520.00	500,386.92	492,095.47	8,291.45	0.00	8,291.45
<b>DEPARTMENT TOTALS</b>	<b>455,520.00</b>	<b>500,386.92</b>	<b>492,095.47</b>	<b>8,291.45</b>	<b>0.00</b>	<b>8,291.45</b>
<b>PROPERTY &amp; LIABILITY TOTAL</b>	<b>455,520.00</b>	<b>500,386.92</b>	<b>492,095.47</b>	<b>8,291.45</b>	<b>0.00</b>	<b>8,291.45</b>

<u>DEPARTMENT</u>	<u>ORIGINAL BUDGET</u>	<u>REVISED BUDGET</u>	<u>EXPENDED</u>	<u>BALANCE JUNE 30, 2022</u>	<u>BALANCE CARRIED FWD</u>	<u>BALANCE CLOSED</u>
<b>FRINGE BENEFITS</b>						
<b>UNEMPLOYMENT COMPENSATION</b>						
EXPENSES	15,137.00	22,137.00	2,220.14	19,916.86	5,000.00	14,916.86
<b>DEPARTMENT TOTALS</b>	<b>15,137.00</b>	<b>22,137.00</b>	<b>2,220.14</b>	<b>19,916.86</b>	<b>5,000.00</b>	<b>14,916.86</b>
<b>HEALTH &amp; MEDICARE INSURANCE</b>						
SALARY	2,818,660.00	2,818,660.00	2,379,706.01	438,953.99	0.00	438,953.99
<b>DEPARTMENT TOTALS</b>	<b>2,818,660.00</b>	<b>2,818,660.00</b>	<b>2,379,706.01</b>	<b>438,953.99</b>	<b>0.00</b>	<b>438,953.99</b>
<b>FRINGE BENEFIT TOTAL</b>	<b>2,833,797.00</b>	<b>2,840,797.00</b>	<b>2,381,926.15</b>	<b>458,870.85</b>	<b>5,000.00</b>	<b>453,870.85</b>
<b>UNCLASSIFIED</b>						
OTHER USES - CAPITAL PROJECT	0.00	100,000.00	100,000.00	0.00	0.00	0.00
OTHER USES - TRUST	0.00	2,711,393.00	2,711,393.00	0.00	0.00	0.00
OTHER USES - SPECIAL REVENUE	0.00	1,000.00	1,000.00	0.00	0.00	0.00
OTHER USES - ENTERPRISE	0.00	488,360.00	488,360.00	0.00	0.00	0.00
<b>DEPARTMENT TOTALS</b>	<b>0.00</b>	<b>3,300,753.00</b>	<b>3,300,753.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>GENERAL FUND TOTAL</b>	<b>36,409,920.00</b>	<b>42,932,232.06</b>	<b>39,955,384.37</b>	<b>2,976,847.69</b>	<b>1,019,871.88</b>	<b>1,956,975.81</b>
<b>WATER DEPARTMENT</b>						
SALARIES	713,456.00	730,051.00	647,951.84	82,099.16	0.00	82,099.16
EXPENSES	482,132.00	533,476.32	491,188.44	42,287.88	7,681.64	34,606.24
UNPAID BILLS OF PRIOR YEAR	0.00	193.00	192.67	0.33	0.00	0.33
WATER DEPT RIDING MOWER	0.00	1,461.00		1,461.00	0.00	1,461.00
CAPITAL OUTLAY	50,000.00	56,114.04	30,068.75	26,045.29	18,047.04	7,998.25
RADIO TRANSMITTERS	0.00	870.41	870.41	0.00	0.00	0.00
OTHER ASSESSMENTS	3,316.00	3,316.00	3,169.42	146.58	0.00	146.58
WATER SERVICE CONNECTIONS	0.00	56,982.06	39,068.53	17,913.53	17,913.53	0.00
TRANSFER TO CPF	0.00	292,000.00	292,000.00	0.00	0.00	0.00
OTHER USES	0.00	1,439,788.00	1,439,788.00	0.00	0.00	0.00
<b>DEPARTMENT TOTALS</b>	<b>1,248,904.00</b>	<b>3,114,251.83</b>	<b>2,944,298.06</b>	<b>169,953.77</b>	<b>43,642.21</b>	<b>126,311.56</b>
<b>WATER SPECIAL REVENUE FUND TOTAL</b>	<b>1,248,904.00</b>	<b>3,114,251.83</b>	<b>2,944,298.06</b>	<b>169,953.77</b>	<b>43,642.21</b>	<b>126,311.56</b>
<b>COMMUNITY PRESERVATION FUND</b>						
<b>DEBT SERVICE</b>						
<b>PRINCIPAL NOTES &amp; BONDS</b>						
EXPENSES	0.00	300,000.00	300,000.00	0.00	0.00	0.00
<b>DEPARTMENT TOTALS</b>	<b>0.00</b>	<b>300,000.00</b>	<b>300,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>INTEREST NOTES &amp; BONDS</b>						
EXPENSES	0.00	43,418.00	43,417.59	0.41	0.00	0.41
<b>DEPARTMENT TOTALS</b>	<b>0.00</b>	<b>43,418.00</b>	<b>43,417.59</b>	<b>0.41</b>	<b>0.00</b>	<b>0.41</b>
<b>COMMUNITY PRESERVATION ACT</b>						
EXPENSES	0.00	3,652,364.28	988,402.59	2,663,961.69	2,644,333.84	19,627.85
<b>DEPARTMENT TOTALS</b>	<b>0.00</b>	<b>3,652,364.28</b>	<b>988,402.59</b>	<b>2,663,961.69</b>	<b>2,644,333.84</b>	<b>19,627.85</b>
<b>COMMUNITY PRESERVATION FUND TOTAL</b>	<b>0.00</b>	<b>3,995,782.28</b>	<b>1,331,820.18</b>	<b>2,663,962.10</b>	<b>2,644,333.84</b>	<b>19,628.26</b>
<b>ENTERPRISE FUNDS</b>						
<b>BEACHES ENTERPRISE FUND</b>						
SALARIES	786,093.00	786,093.00	683,396.92	102,696.08	0.00	102,696.08
EXPENSES	318,244.00	318,244.00	297,903.33	20,340.67	1,763.00	18,577.67
BUDGETED SURPLUS	663,148.00	663,148.00	0.00	663,148.00	0.00	663,148.00
OTHER USES - INDIRECT COSTS	0.00	538,890.00	538,890.00	0.00	0.00	0.00
CAPITAL OUTLAY	59,000.00	59,000.00	58,121.09	878.91	0.00	878.91
<b>ENTERPRISE TOTALS</b>	<b>1,826,485.00</b>	<b>2,365,375.00</b>	<b>1,578,311.34</b>	<b>787,063.66</b>	<b>1,763.00</b>	<b>785,300.66</b>

**MOORINGS ENTERPRISE FUND**

EXPENSES	3,260.00	3,260.00	1,545.37	1,714.63	0.00	1,714.63
BUDGETED SURPLUS	1,739.00	1,739.00	0.00	1,739.00	0.00	1,739.00
OTHER USES - INDIRECT COSTS	0.00	148,571.00	148,571.00	0.00	0.00	0.00
<b>ENTERPRISE TOTALS</b>	<b>4,999.00</b>	<b>153,570.00</b>	<b>150,116.37</b>	<b>3,453.63</b>	<b>0.00</b>	<b>3,453.63</b>

**ROCK HARBOR BOAT BASIN ENTERPRISE FUND**

EXPENSES	23,835.00	23,835.00	21,125.22	2,709.78	112.00	2,597.78
BUDGETED SURPLUS	93,520.00	93,520.00	0.00	93,520.00	0.00	93,520.00
OTHER USES - INDIRECT COSTS	0.00	81,131.00	81,131.00	0.00	0.00	0.00
<b>ENTERPRISE TOTALS</b>	<b>117,355.00</b>	<b>198,486.00</b>	<b>102,256.22</b>	<b>96,229.78</b>	<b>112.00</b>	<b>96,117.78</b>

**TRANSFER STATION ENTERPRISE FUND**

SALARIES	211,649.00	211,649.00	186,861.29	24,787.71	0.00	24,787.71
EXPENSES	490,519.00	517,081.88	389,791.11	127,290.77	97,626.30	29,664.47
BUDGETED SURPLUS	60,840.00	7,840.00	0.00	7,840.00	0.00	7,840.00
OTHER USES - INDIRECT COSTS	0.00	265,823.00	265,823.00	0.00	0.00	0.00
CAPITAL OUTLAY	69,000.00	87,000.00	80,567.00	6,433.00	0.00	6,433.00
HAZARDOUS WASTE	14,385.00	22,822.12	22,781.40	40.72	0.00	40.72
<b>ENTERPRISE TOTALS</b>	<b>846,393.00</b>	<b>1,112,216.00</b>	<b>945,823.80</b>	<b>166,392.20</b>	<b>97,626.30</b>	<b>68,765.90</b>

**SEWER ENTERPRISE FUND**

SALARIES	15,126.00	15,126.00	0.00	15,126.00	0.00	15,126.00
EXPENSES	615,426.00	715,426.00	131,178.20	584,247.80	81,788.38	502,459.42
OTHER USES - INDIRECT COSTS	0.00	95,961.00	95,961.00	0.00	0.00	0.00
<b>ENTERPRISE TOTALS</b>	<b>630,552.00</b>	<b>826,513.00</b>	<b>227,139.20</b>	<b>599,373.80</b>	<b>81,788.38</b>	<b>517,585.42</b>

<b>ENTERPRISE FUNDS TOTAL</b>	<b>3,425,784.00</b>	<b>4,656,160.00</b>	<b>3,003,646.93</b>	<b>1,652,513.07</b>	<b>181,289.68</b>	<b>1,471,223.39</b>
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<b>COMBINED TOTAL</b>	<b>41,084,608.00</b>	<b>54,698,426.17</b>	<b>47,235,149.54</b>	<b>7,463,276.63</b>	<b>3,889,137.61</b>	<b>3,574,139.02</b>
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**OTHER EXPENDITURES****EXPENDED****CHAPTER 90 HIGHWAY FUNDS**

ROAD RECONSTRUCTION FY17	830.89
ROAD RECONSTRUCTION FY18	8,907.67
ROAD RECONSTRUCTION FY20	77,891.66
ROAD RECONSTRUCTION FY21	82,717.68
ROAD RECONSTRUCTION FY22	168,384.81
<b>CHAPTER 90 HIGHWAY FUNDS TOTAL</b>	<b>338,732.71</b>

**OTHER EXPENDITURES TOTAL****338,732.71****CAPITAL PROJECT FUNDS****EXPENDED****ORLEANS ELEMENTARY CONSTRUCTION**

OES WINDOWS & ROOF REPLACEMENT	5,365.00
<b>ORLEANS ELEMENTARY - CPF TOTAL</b>	<b>5,365.00</b>

**WATER PROJECTS - CPF**

CANAL RD WATER MAIN REPLACEMENT	240,972.73
WATER SERVICE DOWNTOWN	45,567.84
ROCK HARBOR RD WATER MAIN	22,992.46
TREATMENT PLANT MEMBRANE REPLACEMENT	140,453.38
WATER PLANT RESIDUAL STUDY	40,000.00
WATER PLANT PUMP REHAB	139,465.00
WELL #7 TO PLANT CONSTRUCT (INC OTR USE-CPF)	44,525.18
ASSET MANAGEMENT PLAN (OTR USE - CPF)	1,152.72
WATER METER TECHNOLOGY REPLACE	7,621.20
<b>WATER PROJECTS - CPF TOTAL</b>	<b>682,750.51</b>

**CWMP - CPF**

PONDS ADAPATIVE MGMT PLAN	12,449.55
MEETINGHOUSE POND SEWER DESIGN	234,500.00
CWMP FY19	6,050.56
CWMP FY20 - SEWER CONSTRUCTION	29,284,809.25
CWMP FY21	1,190,317.00
<b>CWMP - CPF TOTAL</b>	<b>30,728,126.36</b>

<b>WATER QLTY DRAINAGE IMPRVMT - CPF</b>	
WATER QUALITY DRAINAGE IMPROVEMENT	616.28
WATER QUALITY DRAINAGE FY19	3,072.65
WATER QUALITY DRAINAGE FY20	9,832.00
WATER QUALITY DRAINAGE FY21	23,752.14
WATER QUALITY DRAINAGE FY22	4,500.00
STORMWATER PROJECTS	45,198.00
<b>WTR QTY DRAIN IMP - CPF TOTAL</b>	<b>86,971.07</b>
<b>PAVEMENT MANAGEMENT PROGRAM - CPF</b>	
PAVEMENT MANAGEMENT	14,275.66
2019 TOWN PAVEMENT MANAGEMENT	7,995.00
2020 TOWN PAVEMENT MANAGEMENT	5,028.50
2021 TOWN PAVEMENT MANAGEMENT	106,294.39
2022 TOWN PAVEMENT MANAGEMENT	85,834.81
<b>PAVEMENT MGMT PROG - CPF TOTAL</b>	<b>219,428.36</b>
<b>POLICE STATION CONSTRUCTION - CPF</b>	
MISC SITE IMPROVEMENTS	2,940.88
OTHER EQUIPMENT	3,333.96
<b>POLICE ST CONSTRUCT - CPF TOTAL</b>	<b>6,274.84</b>
<b>BUILDING &amp; FACILITY - CPF</b>	
BLDG & FACILITY PLAN FY19	5,014.80
BLDG & FACILITY PLAN FY20	13,793.32
BLDG & FACILITY PLAN FY21	60,256.38
BLDG & FACILITY PLAN FY22	123,015.83
BLDG & FACILITY PLAN	46.78
NAUSET BEACH ADDITIONAL PARKING	5,000.00
<b>BUILDING &amp; FACILITY - CPF TOTAL</b>	<b>207,127.11</b>
<b>SHELLFISH/HARBORMASTER - CPF</b>	
ROCK HARBOR DREDGING	306,023.82
NARROWS DREDGE ENGINEERING	9,217.15
DESIGN/PERMIT NAUSET DREDGING	19,461.79
ENGINEER DREDGE DISPOSAL SITE	18,500.00
<b>SHELLFISH/HRBRMASTER - CPF TOTAL</b>	<b>353,202.76</b>
<b>DPW FACILITY - CPF</b>	
DPW/NR FACILITY CONSTRUCTION	43,307.43
<b>DPW FACILITY - CPF TOTAL</b>	<b>43,307.43</b>
<b>NAUSET BEACH RETREAT - CPF</b>	
NAUSET BEACH RETREAT	3,157,087.37
NAUSET BEACH RETREAT RELOCATION	12,343.22
<b>NAUSET BEACH RETREAT - CPF TOTAL</b>	<b>3,169,430.59</b>
<b>DPW METHANE GAS FLARE - CPF</b>	
DPW METHANE GAS FLARE	3,506.71
<b>DPW METHANE GAS FLARE - CPF TOTAL</b>	<b>3,506.71</b>
<b>ROCK HRBR COMM DOCK/TC DESIGN - CPF</b>	
ROCK HRBR COMM DOCK/TC DESIGN	21,377.62
<b>ROCK HBR COMM DOCK - CPF TOTAL</b>	<b>21,377.62</b>
<b>VILLAGE CENTER STREETScape - CPF</b>	
VILLAGE CTR STREETScape CONSTRUCT	16,468.25
<b>VILLAGE CTR STSCAPE - CPF TOTAL</b>	<b>16,468.25</b>
<b>FIRE STATION RENO/ADD FEASIBILITY - CPF</b>	
FIRE ST RENO/ADD FEASIBILITY STUDY	56,640.00
<b>FIRE ST RENO/ADD FEAS - CPF TOTAL</b>	<b>56,640.00</b>
<b>FIRE STATION HVAC IMPROVEMENT - CPF</b>	
FIRE STATION HVAC IMPROVEMENT	34,407.73
<b>FIRE ST HVAC IMPRVMT - CPF TOTAL</b>	<b>34,407.73</b>
<b>FIRE DEPT PUMPER TRUCK - CPF</b>	
FIRE DEPT PUMPER TRUCK	13,265.56
<b>FIRE PUMPER TRUCK - CPF TOTAL</b>	<b>13,265.56</b>

<b>GOV PRENCE PROPERTY ACQUISITION - CPF</b>	
GOV PRENCE PROPERTY ACQUISITION	2,364,027.06
<b>GOV PRENCE PROPERTY ACQ - CPF TOTAL</b>	<b>2,364,027.06</b>

<b>MILL POND LANDING - CPF</b>	
MILL POND LANDING	16,779.11
<b>MILL POND LANDING - CPF TOTAL</b>	<b>16,779.11</b>

<b>CAPITAL PROJECT FUNDS TOTAL</b>	<b>38,028,456.07</b>
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<u>SPECIAL REVENUE FUNDS</u>	<u>EXPENDED</u>
AMBULANCE RESRV RECEIPTS (OTR USE GF)	735,880.00
DEBT PREMIUM (OTR USE GF)	4,667.50
SCHOOL LUNCH	115,750.65
CABLE LICENSE & FRNCH FEES (OTR USE GF)	163,000.00
CAPE COD MUNICIPAL HEALTH GRANT	700.00
SOLAR CREDITS	25,420.94
GREEN COMMUNITIES GRANT	14,059.00
META-9/SOLAR PV CONSULTANT GRANT	2,200.00
CABLE FRANCHISE 2.0 LOCAL GRANT	74,092.89
WETLANDS PROTECTION (INC OTR USE GF)	12,297.64
CONSERVATION PROPERTIES	13,429.79
SEA CALL FARM GIFT	5.51
AUTY GIFT	3,464.00
CULTURAL DISTRICT INITIATIVE GRANT FY21	200.00
CULTURAL DISTRICT INITIATIVE GRANT FY22	5,473.84
COMMUNITY ONE STOP GRANT FY22	74,000.00
CULTURAL DISTRICT PARISH PK EVENT FY22	2,500.00
FESTIVAL GRANT FY21	45.00
COMMUNITY CENTER	19,416.94
BULLET PROOF VESTS	6,965.00
POLICE GIFT	4,701.31
POLICE TRAFFIC ENFORCEMENT GRANT	8,344.43
PEDESTRIAN & BIKE SAFETY GRANT (INC OTR USE GF)	0.02
COMIRS RADIO GRANT - POLICE	39,282.11
AED EQUIPMENT PROGRAM (INC OTHER USE GF)	2,206.60
FIRE SAFE GRANT	6,468.39
FIRE GIFT	6,524.39
SENIOR SAFE GRANT	2,223.42
NOVER PEDIATRIC TRAINING GIFT	500.00
ASSIST TO FIREFIGHTER FY20 GRANT	16,505.95
EMPG (FIRE) GRANT 2020	1,777.92
EMPG (FIRE) GRANT 2021	2,700.00
MCV-BECHO EMS GRANT (INC OTR USE GF)	9.59
FIREFIGHTER SAFETY EQUIPMENT FY21 GRANT	6,018.15
FIREFIGHTER SAFETY EQUIPMENT FY22 GRANT	6,039.11
COVID-19 FEMA	68,241.42
ORLEANS ELEMENTARY SCHOOL GIFT	1,058.92
SPECIAL ED CIRCUIT BREAKER GRANT	17,000.00
OES PLEASANT BAY GIFT	1,893.14
OES SCHOOL CHOICE	1,744.72
BIG YELLOW SCHOOL BUS GRANT	50.00
CC5 CHARITABLE FOUNDATION MINI GRANT	473.31
RURAL SCHOOL AID GRANT (INC OTR USE GF)	8,614.27
PANDEMIC ELECTRONIC BENEFITS TRANS	614.00
DOANE RD STORMWATER	12,500.00
SHARED STREETS GRANT	132,249.45
RB OUR OFFICE TRAILER	1,409.82
COMPOST BINS PROGRAM	1,033.00
RECYCLING DIVIDENDS PROGRAM	5,835.71
WPAT RESERVE FOR APPROPRIATION (OTR USE GF)	5,000.00
EOEA FORMULA GRANT	17,749.45
COUNCIL ON AGING GIFT	13,940.99
COUNCIL ON AGING REVOLVING	38,198.86
DAY CENTER GIFT	2,761.18
COUNCIL ON AGING TRANSPORTATION	1,644.06
COA TITLE III CARES FOOD GRANT	478.12
COA TITLE III OLDER AMERICANS GRANT	1,846.20

VETERANS FY22 COLA	474.00
LIBRARY STATE GRANT	31,464.10
LIBRARY CONTRIBUTIONS	2,293.23
KLINE FOUNDATION GIFT	186.86
LESLIE PIKE GIFT	3,600.00
RECREATION REVOLVING	41,234.55
BEACH GIFT	75.00
PARK & BEACH SEASONAL HOUSING	13,213.78
BEACH STORE INVENTORY	43,636.22
MASS BEACH BUGGY ASSOC GIFT	2,865.23
DEPOT SQ EV STATION @ 10 OLD COLONY	2,128.16
COASTAL RESILIENCE FY22 GRANT	960,652.00
ARTS LOTTERY STATE GRANT	4,370.00
JULY 4TH FIREWORKS GIFT	13,750.00
INSURANCE REIMBURSEMENT	83,165.81

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<b>SPECIAL REVENUE FUNDS TOTAL</b>	<b>2,914,315.65</b>
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**TRUST FUNDS**

**EXPENDED**

**NON-EXPENDABLE TRUST FUNDS**

ANSLow SAVINGS (TRANS TO 82FD)	938.00
ANSLow MORTGAGE (TRANS TO 82FD)	631.74
CLAYTON MAYO	10,000.00
BROWN SCHOLARSHIP	2,000.00
SEIKEL SCHOLARSHIP	2,000.00
BLAKE	281.10
SEIKEL LIBRARY	133.52
ROLLINS	388.61
CEMETARY PERPETUAL CARE	117.00
<b>NON-EXPENDABLE TRUST TOTAL</b>	<b>16,489.97</b>

**EXPENDABLE TRUST FUNDS**

STABILIZATION MV/EQUIP (OTR USE GF)	450,000.00
CONSERVATION	11,052.39
STABILIZATION WASTEWATER (OTR USE CPF)	406,400.00
STABILIZATION WASTEWATER (OTR USE ENT)	826,513.00
STABILIZATION PAVEMENT (OTHR USE CPF)	384,015.00
STABILIZATION WATER QLTY (OTR USE CPF)	191,996.00
TRAVIS SMITH	16,278.39
CHARLOTTE FRYE	19,647.16
PHILBRICK	1,427.00
ANSLow - LIBRARY	460.00
MUNICIPAL INSURANCE (OTHER USE GF)	15,000.00
STABILIZATION BLDG & FAC (OTR USE CPF)	350,000.00
<b>EXPENDABLE TRUST TOTAL</b>	<b>2,672,788.94</b>

**AFFORDABLE HOUSING TRUST FUND**

AFFORDABLE HOUSING TRUST	496,183.51
<b>AFFORDABLE HOUSING TRUST TOAL</b>	<b>496,183.51</b>

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<b>TRUST FUNDS TOTAL</b>	<b>3,185,462.42</b>
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<b>GRAND TOTAL - ALL FUNDS</b>	<b>91,702,116.39</b>
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## DEBT SERVICE

*Total Long-Term Debt Outstanding as of June 30, 2022*

### Aggregate Debt Service

DATE	PRINCIPAL	INTEREST	TOTAL P+I
06/30/2022	-	-	-
06/30/2023	4,700,000.00	1,814,509.99	6,514,509.99
06/30/2024	4,430,000.00	1,523,350.00	5,953,350.00
06/30/2025	3,735,000.00	1,316,775.00	5,051,775.00
06/30/2026	3,400,000.00	1,139,750.00	4,539,750.00
06/30/2027	2,800,000.00	987,550.00	3,787,550.00
06/30/2028	2,525,000.00	866,250.00	3,391,250.00
06/30/2029	2,415,000.00	760,025.00	3,175,025.00
06/30/2030	2,270,000.00	654,200.00	2,924,200.00
06/30/2031	2,295,000.00	561,350.00	2,856,350.00
06/30/2032	2,195,000.00	483,900.00	2,678,900.00
06/30/2033	2,220,000.00	411,850.00	2,631,850.00
06/30/2034	2,210,000.00	344,900.00	2,554,900.00
06/30/2035	2,210,000.00	284,125.00	2,494,125.00
06/30/2036	2,160,000.00	226,725.00	2,386,725.00
06/30/2037	2,165,000.00	169,600.00	2,334,600.00
06/30/2038	1,880,000.00	115,375.00	1,995,375.00
06/30/2039	775,000.00	80,550.00	855,550.00
06/30/2040	775,000.00	62,125.00	837,125.00
06/30/2041	780,000.00	43,650.00	823,650.00
06/30/2042	665,000.00	25,425.00	690,425.00
06/30/2043	80,000.00	12,575.00	92,575.00
06/30/2044	80,000.00	10,975.00	90,975.00
06/30/2045	75,000.00	9,375.00	84,375.00
06/30/2046	75,000.00	7,875.00	82,875.00
06/30/2047	75,000.00	6,375.00	81,375.00
06/30/2048	75,000.00	4,781.26	79,781.26
06/30/2049	75,000.00	3,187.50	78,187.50
06/30/2050	75,000.00	1,593.76	76,593.76
<b>Total</b>	<b>\$47,215,000.00</b>	<b>\$11,928,722.51</b>	<b>\$59,143,722.51</b>

### Par Amounts Of Selected Issues

November 16 2005 MCWT T5-02-1000 (OE).....	20,000.00
February 15 2010 -Well (O).....	30,000.00
January 26 2012 -Ref of Water Treatment Facility (O).....	235,000.00
January 26 2012 -Land Acquisition - CPA IV (I).....	210,000.00
April 2 2015 -Ref of Landfill Area - Closing Out I (OE).....	555,000.00
April 2 2015 -Ref of Land Acquisition - CPA (I).....	415,000.00
April 2 2015 -Ref of Landfill Area - Closing Out II (OE).....	65,000.00
April 2 2015 -Ref of Town Hall Building Remodeling (IE).....	1,370,000.00
February 1 2016 -Public Wharf (IE).....	25,000.00
February 1 2016 -Piers & Boat Ramps (IE).....	20,000.00
February 1 2016 -Rock Harbor Dredging (IE).....	210,000.00
February 1 2016 -Elementary School Playground (IE).....	20,000.00
February 1 2016 -Water Tank #2 (O).....	70,000.00
February 1 2016 -Water Tank #1 Rehabilitation (O).....	140,000.00
February 9 2017 -Elementary School Windows & Doors (OE).....	555,000.00

**Par Amounts Of Selected Issues**

February 9 2017 -Nauset Beach Parking Lot (IE).....	105,000.00
February 9 2017 -Police Station (IE).....	565,000.00
February 9 2017 -Police Station Construction (IE).....	1,900,000.00
February 9 2017 -Nauset Beach Parking Lot II (IE).....	30,000.00
February 9 2017 -Nauset Estuary Dredging (IE).....	20,000.00
February 9 2017 -Rock Harbor Bulkhead (IE).....	435,000.00
February 9 2017 -Nauset Estuary Study (I).....	20,000.00
February 9 2017 -Water Mains (O).....	515,000.00
February 9 2017 -Water - Wells 1-3 & 6-8 (O).....	460,000.00
November 16 2017 -Police Station Construction (IE).....	6,720,000.00
November 16 2017 -DPW Facility (IE).....	358,000.00
November 16 2017 -DPW Central Garage (IE).....	10,003,000.00
November 16 2017 -Rock Harbor Bulkhead (IE).....	1,171,500.00
November 16 2017 -Nauset Beach Parking Lot (IE).....	149,000.00
November 16 2017 -Nauset Estuary Dredging 1 (IE).....	43,500.00
November 16 2017 -Nauset Estuary Dredging 2 (IE).....	87,500.00
November 16 2017 -Tri-Town Septage Facility (IE).....	446,000.00
November 16 2017 -Main Street Intersection (IE).....	310,000.00
November 16 2017 -Stormwater Facility (IE).....	187,500.00
November 16 2017 -Beach Road Water Main 1 (O).....	98,000.00
November 16 2017 -Beach Road Water Main 2 (O).....	761,000.00
February 7 2019 -Orleans Elementary School Heating & Venting (IE).....	200,000.00
February 7 2019 -Nauset Beach Retreat & Facilities Relocation (IE).....	435,000.00
February 7 2019 -Tritown Demolition (IE).....	280,000.00
February 7 2019 -Water Meter Replacement (O).....	1,155,000.00
December 10 2020 -Cur Ref of 2 15 11 Land Acquisition I (IE).....	2,395,000.00
December 10 2020 -Cur Ref of 2 15 11 Land Acquisition II (IE).....	132,000.00
December 10 2020 -Cur Ref of 2 15 11 Land Acquisition III (IE).....	118,000.00
December 10 2020 -Main St. & Village Center Streetscape (IE).....	445,000.00
December 10 2020 -Well #7 Water Treatment Plant (O).....	40,000.00
December 10 2020 -Well #7 Construction (O).....	2,210,000.00
January 27 2022 -Govenor Prence Property (OE).....	2,450,000.00
January 27 2022 -Nauset Beach Retreat Master Plan (IE).....	161,687.00
January 27 2022 -Design and Replace Methane Gas (OE).....	188,580.00
January 27 2022 -Rock Harbor & Town Cove Bulkhead (IE).....	271,947.00
January 27 2022 -Fire Station Feasibility (IE).....	39,577.00
January 27 2022 -Fire Department Pumper Truck (IE).....	667,421.00
January 27 2022 -Landfill Methane Gas (OE).....	365,000.00
January 27 2022 -Pleasant Bay (IE).....	49,438.00
January 27 2022 -Mill Pond Landing Restoration (IE).....	350,000.00
January 27 2022 -Replace OES Windows and Roofs (IE).....	200,000.00
January 27 2022 -Nauset Beach Retreat Phase 2 (IE).....	3,300,000.00
January 27 2022 -Rock Harbor Dredging (IE).....	181,060.00
January 27 2022 -Arey's Pond Land Acquisition (I).....	714,536.00
January 27 2022 -Affordable Housing (O).....	1,300,000.00
January 27 2022 -Replace Rock Harbor Rd Water Main (O).....	70,400.00
January 27 2022 -Rock Harbor Water Main (O).....	826,354.00
January 27 2022 -Water Service Replacement (O).....	4,000.00
January 27 2022 -Canal Road Water Main Replacement (O).....	300,000.00
January 27 2022 -Water Treatment Plant Study (I).....	40,000.00
<b>TOTAL.....</b>	<b>47,215,000.00</b>

## TOWN CLERK

2022 was a challenging and busy year for our office. Changes in voting laws now allow for vote-by-mail for all elections. A great option for our residents, it does create an increase in our workload. Our year-round population grew just enough in the last Federal census to increase our precincts from one to two, a change we implemented at the polls this year. Public records requests increased by more than 50% from 2021.

In addition to elections and public records, we are responsible for ensuring compliance with open meeting law by posting agendas and scheduling the meeting rooms for all town boards and committees. Using a newly updated program, we scan and archive town records for better public access. We issue dog licenses, business certificates and raffle permits. Birth, marriage, and death records are certified and maintained here. The Clerk's office serves as reception and general information center for the town.

I hereby submit the following reports:

**1. Town Meetings**

May 9, 2022 Annual & Special Town Meeting  
October 17, 2022 Special Town Meeting

**2. Elections**

May 17, 2022 Annual Town Election  
September 6, 2022 State Primary  
November 8, 2022 State Election  
November 29, 2022 Annual Old Kings Highway Election  
December 6, 2022 Special Town Election

**3. Reports**

Dog Licenses

**4. Statistics:**

Birth, Marriage and Deaths recorded in 2022, 2021, 2020  
Population and Registered Voters

Respectfully submitted,

Kelly L. Darling  
Town Clerk

# ANNUAL & SPECIAL TOWN MEETING "DOINGS"

May 9, 2022

The Annual and Special Town Meetings were held on Monday, May 9, 2022 at the Nauset Regional Middle School.

Announcement of Citizens of the Year: Alan and Fran McClellan, Joanna Keely and Judith Bruce

Swearing in of John Kanaga as Temporary Moderator for social distanced room.

The Annual Town Meeting was opened at 6pm after a quorum of 200 was declared by the Town Clerk. A total of 455 voters were in attendance. Tellers were: Patricia Bradley, Daniella O'Brien-Bradley, Louise Brady, Marjorie Sparrow, Elia Marnick, Sandra Rhodes, Bonnie Munro.

**PROCEDURAL MOTION:** To dispense with the reading of the warrant except the Preamble, Conclusion and Attestation thereof.

**ACTION:** Voice vote carries unanimously

**PROCEDURAL MOTION:** To adjourn the Annual Town Meeting until the close of the Special Town Meeting.

**ACTION:** Voice vote carries unanimously

**Special Town Meeting was opened at 6:10 pm.**

**PROCEDURAL MOTION:** To dispense with the reading of the warrant except the Preamble, Conclusion and Attestation thereof.

**ACTION:** Voice vote carries unanimously

**PROCEDURAL MOTION:** That all Town officials or department heads or their duly designated representatives, required to attend Town Meeting pursuant to Section 2-7-3 of the Charter all of whom are not residents of the Town of Orleans be permitted to address the Special Town Meeting on matters affecting their office, department or organization, or projects for which they have performed services for the Town.

**ACTION:** Voice vote carries unanimously

## **ARTICLE 1. PAY BILLS OF PRIOR YEARS**

To see if the Town will vote to transfer from Free Cash a sum of money to pay bills of prior years under the provisions of Chapter 179, Acts of 1941, as amended, or to take any other action relative thereto. (Select Board) (9/10 Vote Required)

**MOTION:** I move this article be accepted and adopted and the sum of One Hundred Ninety-three and 00/100 (\$193.00) be transferred from Free Cash to Pay the following bills:

Water Department – Cape & Islands Tire \$192.67

Total (rounded up to nearest whole dollar) \$193.00

**ACTION:** Counted vote 372 in favor, 11 opposed, passes by the necessary 9/10 majority.

## **ARTICLE 2. FUND UNANTICIPATED EMPLOYEE BUYOUTS**

To see if the Town will vote to transfer from Free Cash a sum of money to fund unanticipated employee-related buyouts, or to take any other action relative thereto. (Select Board) (Simple Majority Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant and that the sum of Twenty Thousand and 00/100 Dollars (\$20,000) be transferred from Free Cash for this purpose.

**ACTION:** Voice voted, passes by the necessary simple majority

### **ARTICLE 3. FUND POLICE DETAIL**

To see if the Town will vote to transfer from Free Cash the sum of Four Hundred Sixty-Four and 00/100 Dollars (\$464.00), or any other sum, to line item #89-25500 (Police Details) to reimburse the town for uncollectible police detail expenses incurred in prior years; or to take any action relative thereto. (Select Board) (Simple Majority Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant and that the sum of Four Hundred Sixty-Four and 00/100 Dollars (\$464.00) be transferred from Free Cash for this purpose.

**ACTION:** Voice voted, motion carries unanimously

### **ARTICLE 4. FUND SHORTFALL IN REVOLVING FUND FOR ELECTRIC CHARGE STATIONS**

To see if the Town will vote to transfer the sum of Five Hundred and 00/100 Dollars (\$500.00), or any other sum, from Free Cash to the Electric Charge Stations Revolving Fund; or to take any action relative thereto. (Select Board) (Simple Majority Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant and that the sum of five hundred dollars (\$500.00) be transferred from Free Cash for this purpose.

**ACTION:** Voice voted, motion carries unanimously

### **ARTICLE 5. FUND WATER TREATMENT PLANT HVAC ENGINEERING DESIGN**

To see if the Town will vote to transfer from available funds the sum of Forty Thousand and 00/100 (\$40,000.00) Dollars, or any other sum, for the purpose of funding for engineering services to prepare plans and specifications to replace/redesign the existing non-functional HVAC system at the Water Treatment Plant, including all expenses incidental and related thereto; and further authorize the Select Board and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Select Board) (Simple Majority Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant and that the sum of Forty Thousand and 00/100 (\$40,000.00) Dollars be transferred from the Water Surplus Account for this purpose.

**ACTION:** Voice voted, motion carries unanimously

### **ARTICLE 6. GRANT TOWN ADMINISTRATOR AUTHORITY TO EXTEND CONTRACT FOR LONNIE'S POND AQUACULTURE SERVICES TO 5 YEARS**

To see if the Town will vote to authorize the Town Administrator to execute a contract extension of the Lonnie's Pond Aquaculture Services contract for an additional two years, thereby extending the initial contract, from a total of three (3) years to five (5) years, or to take any other action relative thereto. (Select Board) (Simple Majority Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant.

**ACTION:** Voice voted, motion carries unanimously

**ARTICLE 7. FIRE/RESCUE DEPARTMENT TRAFFIC LIGHT SIGNAL – BY PETITION**

To see if the Town will vote to:

Alter the newly installed Fire/Rescue Department Traffic Signal on Eldredge Park Way to only activate when needed by an emergency vehicle. The traffic signal at the intersection of the Fire/Rescue Department blinks twenty-hours a day, seven days a week. Originally, and as the project was presented to the town the “project involve[d] the installation of the traffic signal at the entrance to the Fire Station that can be activated in an emergency that would stop traffic and prevent possible accidents.” This article will instruct the Town of Orleans DPW to alter the traffic signal from operating at all times, to operate only when signaled by an emergency vehicle. (By Petition) (Simple Majority Vote Required)

**MOTION:** I move that this article be indefinitely postponed

**ACTION:** Voice voted, motion carries unanimously

**ARTICLE 8. CLOSING ARTICLE**

And to act on any other business that may legally come before the meeting. (Select Board) (Simple Majority Vote Required)

**MOTION:** I move this meeting be adjourned. 6:18 pm

**ACTION:** Voice voted, motion carries unanimously

**Annual Town Meeting was opened at 6:18 pm.**

**PROCEDURAL MOTION:** To dispense with the reading of the warrant except the Preamble, Conclusion and Attestation thereof.

**ACTION:** Voice vote carries unanimously

**PROCEDURAL MOTION:** That all Town officials or department heads or their duly designated representatives, required to attend Town Meeting pursuant to Section 2-7-3 of the Charter all of whom are not residents of the Town of Orleans be permitted to address the Special Town Meeting on matters affecting their office, department or organization, or projects for which they have performed services for the Town.

**ACTION:** Voice vote carries unanimously

**CONSENT CALENDAR ARTICLES**

**ARTICLE 1. REPORT OF THE SELECT BOARD, TOWN OFFICERS AND SPECIAL COMMITTEES**

To act upon the Annual Report of the Select Board, Town Officers, and other Special Committees. (Select Board)

**ARTICLE 2. ACCEPT TRANSPORTATION BOND BILL FUNDS**

To see if the Town will vote to authorize the Select Board to accept and enter into a contract for the expenditure of any funds allocated or to be allocated from year to year by the Commonwealth of Massachusetts and/or Barnstable County for the construction, reconstruction and improvements of roads and bikeways within the Town of Orleans, or to take any other action relative thereto. (Select Board)

**ARTICLE 3. HOLD STATE HARMLESS FOR WORK**

To see if the Town will vote to assume liability in the manner provided by Section 29 of Chapter 91 of the General Laws, as most recently amended by Chapter 5 of the Acts of 1955, for all

damages that may be incurred by work to be performed by the Massachusetts Department of Environmental Management for the improvement, development, maintenance and protection of tidal and non-tidal rivers and streams, harbors, tide-waters, foreshores and shores along a public beach, in accordance with Section 11 of Chapter 91 of the General Laws and authorize the Select Board to execute and deliver a bond of indemnity therefore to the Commonwealth, or to take any other action relative thereto. (Select Board)

#### **ARTICLE 4. AUTHORIZATION TO SELL SURPLUS EQUIPMENT & ACCEPT GIFTS**

To see if the Town will vote to authorize the Town Administrator to dispose of surplus supplies and equipment under such terms and conditions as the Town Administrator deems advisable, provided all proceeds from any such disposition are returned to the General Fund, Water Surplus Fund or Reserve for Appropriation account where applicable and to accept any gift items that may be given to the Town on behalf of the citizens of Orleans, or to take any other action relative thereto. (Select Board)

#### **ARTICLE 5. DEPARTMENTAL REVOLVING FUNDS AUTHORIZATION**

To see if the Town will vote to authorize revolving funds for certain town departments under M.G.L. c. 44, § 53E½ and Chapter 82 of the Code of the Town of Orleans as follows:

- 1) Council on Aging Revolving Fund, said account spending limits not to exceed Seventy-Five Thousand and 00/100 Dollars (\$75,000.00). The Account will be used to fund programs, class instructor fees, fees for reservations and tickets related to trips and functions, and an annual volunteer appreciation function. All funds to be spent under the direction of the department manager and the Town Administrator.
- 2) Council on Aging Transportation Revolving Fund, said account spending limits not to exceed Thirty Thousand and 00/100 Dollars (\$30,000.00). The Account will be used to fund driver salaries, vehicle maintenance and other necessary expenses related to the transportation program. Said funds to be spent under the direction of the department manager and the Town Administrator.
- 3) The Home Composting Bin/Recycling Revolving Fund, said account spending limits not to exceed Fifteen Thousand and 00/100 Dollars (\$15,000.00). The Account will be used to purchase additional composting bins and recycling containers. Said funds to be spent under the direction of the department manager and the Town Administrator.
- 4) Cultural Council Awards Revolving Fund, said account spending limits not to exceed Two Thousand and 00/100 Dollars (\$2,000.00). The Account will be used for the depositing of entry fees, expense reimbursements, and for awarding of cash prizes to participants in special exhibits and cultural events. Said funds to be spent under the direction of the Cultural Council and the Town Administrator.
- 5) The Beach Store Revolving Fund, said account spending limits not to exceed Seventy-Five Thousand and 00/100 Dollars (\$75,000.00) The Account will be used to purchase items for resale and to pay for other beach store related expenses. Said funds to be spent under the direction of the department manager and the Town Administrator.
- 6) The H.K. Cummings Collection Revolving Fund, said account spending limits not to exceed Five Thousand and 00/100 Dollars (\$5,000.00). The Account will be used for costs associated with reproduction and digitization of prints. Said funds to be spent under the direction of the department manager and the Town Administrator.
- 7) The Solar Credits Revolving Fund, said account spending limits not to exceed Fifty Thousand and 00/100 Dollars (\$50,000.00). The Account will be used to pay the Town's utility bills. Said funds to be spent under the direction of the department manager and the Town Administrator.
- 8) The Recreation Department Revolving Fund, said account spending limits not to exceed Forty Thousand and 00/100 Dollars (\$40,000.00). The Account will be used to fund programs, part

time salaries, class instructor fees, equipment and expenses not funded in the operating budget. All funds to be spent under the direction of the department manager and the Town Administrator. Or to take any other action relative thereto. (Select Board)

**ARTICLE 6. CONTINUATION OF MUNICIPAL RENTAL REVOLVING ACCOUNT**

To see if the Town will vote to reauthorize the establishment of the following municipal building or property rental revolving accounts under M.G.L. c. 40, §3 and, further, that any balance at the close of the fiscal year shall remain in the account and may be expended for the upkeep and maintenance of the building or property by the board, committee or department head in control of the building or property:

- 1) The Conservation Properties Account, said account spending limits not to exceed Twenty-Five Thousand and 00/100 Dollars (\$25,000.00). The Account will be used to pay utility bills and other necessary expenses associated with the rental of the Town owned properties under the jurisdiction and control of the Conservation Commission. Said funds to be spent under the direction of the Conservation Commission and the Town Administrator.
- 2) The Seasonal Housing Properties Account, said account spending limits not to exceed Thirty Thousand and 00/100 Dollars (\$30,000.00). The Account will be used to pay utility and other necessary expenses associated with the rental of the former Gavigan property located on Wildflower Lane and the former Hubler property located on Beach Road. Said funds to be spent under the direction of the department manager and the Town Administrator.
- 3) The Community Building Account, said account spending limits not to exceed Twenty Thousand and 00/100 Dollars (\$20,000.00). The Account will be used to pay utility bills and other necessary expenses associated with the rental of the property at 44 Main Street. Said funds to be spent under the direction of the department manager and the Town Administrator.

Or to take any other action relative thereto. (Select Board)

**ARTICLE 7. ADOPT M.G.L. CH. 71, § 16B, ASSESSMENT FORMULA – NAUSET REGIONAL SCHOOLS**

To see if the Town will vote to accept the provisions of Massachusetts General Laws Chapter 71, § 16B, which would reallocate the sum of the member towns’ contribution to the Nauset Regional School District in accordance with the Regional Agreement rather than the Education Reform Formula, so-called, or to take any other action relative thereto. (Nauset Regional School Committee)

**MOTION:** I move that Articles 1, 2, 3, 4, 5, 6 and 7 be accepted and adopted as printed in the warrant.

**ACTION:** Voice voted, motion carries unanimously

**ARTICLE 8. BEACHES ENTERPRISE FUND BUDGET (FY 23)**

To see if the Town will vote to raise and appropriate a sum of money to operate the Beaches enterprise for the fiscal year commencing July 1, 2022 and ending June 30, 2023 and to authorize the Town Administrator to sell, trade, lease or exchange or otherwise dispose of old equipment or vehicles deemed advisable in the best interest of the Beach enterprise. The proceeds from any such disposition to be applied toward the cost of acquiring said equipment or services as the case may be, and further, pursuant to Orleans Code §94-8 A. and B., to authorize the Select Board to increase or set user fees, license fees and permit fees for the Beaches enterprise as set forth in the following schedule, effective July 1, 2022, or to take any other action relative thereto. (Select Board) (Simple Majority Vote Required)**Beaches Enterprise Fund**

**Proposed Operating Budget  
For the Fiscal Year July 1, 2022 – June 30, 2023**

**Estimated Revenues:**

User Fees	\$ 2,416,992
Nauset/Skaket Concessions	\$ 41,230
Investment Income	\$ -
Subtotal	\$ 2,458,222
Retained Earnings	\$ -
<b>Total Revenues:</b>	<b>\$ 2,458,222</b>

**Operating Expenses:**

**Direct Expenses**

Salaries	\$ 800,043
Expenses	\$ 378,095
Capital Outlay	\$ 91,500
Debt Service	\$ -
Budgeted Surplus	\$ 557,238
Subtotal	\$ 1,826,876

**Indirect Expenses**

General Fund Allocated Expenses	\$ 276,792
Fringe Benefits	\$ 351,060
Property/Liab. Insurance	\$ 3,494
Subtotal	\$ 631,346

<b>Total Expenses</b>	<b>\$ 2,458,222</b>
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<b>Surplus/(Deficit)</b>	<b>\$ (0)</b>
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<b>Budgeted Tax Levy Subsidy</b>	<b>\$ 0</b>
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**Proposed Fee Changes:**

<b>Beach Parking</b>	<b>Current Fee</b>	<b>Proposed Fee</b>	<b>Increase</b>
Daily Parking Fee - Nauset	\$ 30.00	\$ 30.00	\$ -
Daily Parking Fee - Skaket	\$ 30.00	\$ 30.00	\$ -
Resident/Tax Payer (Season)	\$ 25.00	\$ 25.00	\$ -
Non-Resident (Season)	\$ 300.00	\$ 300.00	\$ -
Non-Resident (Weekly)	\$ 125.00	\$ 125.00	\$ -
Replacement Sticker	\$ -	\$ 5.00	\$ 5.00
<b>OSV (Does not include HCP)</b>	\$ -	\$ -	\$ -
Resident/Tax Payer Walk-in	\$ 120.00	\$ 120.00	\$ -
Resident/Tax Payer Mail-in/Online	\$ 120.00	\$ 120.00	\$ -
Resident/Tax Payer Off-Season	\$ 90.00	\$ 90.00	\$ -
Non-Resident	\$ 370.00	\$ 370.00	\$ -
Non-Resident (Off Season)	\$ 280.00	\$ 280.00	\$ -
Non-Resident Self-Contained	\$ 450.00	\$ 450.00	\$ -
NR Self-Contained (Off Season)	\$ 250.00	\$ 250.00	\$ -
Pochet	\$ 35.00	\$ 35.00	\$ -
Camp Owner/Licensee	\$ 120.00	\$ 120.00	\$ -
Camp Owner Non-Resident	\$ 300.00	\$ 300.00	\$ -
<b>Other</b>	\$ -	\$ -	\$ -
Mailing Fee (Online Sales)	\$ 2.00	\$ 2.00	\$ -

**MOTION:** I move that this article be accepted and adopted and that the Town Meeting adopt the Select Board's proposed FY 2023 Beaches Enterprise Fund budget and Proposed Fee Schedule as printed in the warrant, and as funding therefore, to:

1. raise and appropriate from Beaches enterprise revenues the sum of Two Million Four Hundred Fifty-Eight Thousand Two Hundred Twenty-Two and 00/100 Dollars (\$2,458,222.00)
2. and recognize that the indirect expenses of Six Hundred Thirty-One Thousand Three Hundred Forty-Six and 00/100 Dollars (\$631,346.00) will be raised and appropriated in the General Fund operating budget, and funding for such will be a transfer from the Beaches enterprise.

**ACTION:** Voice voted, motion carries unanimously.

**ARTICLE 9. MOORINGS ENTERPRISE FUND BUDGET (FY 23)**

To see if the Town will vote to raise and appropriate a sum of money to operate the Moorings enterprise for the fiscal year commencing July 1, 2022 and ending June 30, 2023 and to authorize the Town Administrator to sell, trade, lease or exchange or otherwise dispose of old equipment or vehicles deemed advisable in the best interest of the Moorings enterprise. The proceeds from any such disposition to be applied toward the cost of acquiring said equipment or services as the case may be, and further, pursuant to Orleans Code §94-8 A. and B., to authorize the Select Board to increase or set user fees, license fees and permit fees for the Moorings enterprise as set forth in the following schedule, effective July 1, 2022, or to take any other action relative thereto. (Select Board) (Simple Majority Vote Required)

**Moorings Enterprise Fund  
Proposed Operating Budget  
For the Fiscal Year July 1, 2022 – June 30, 2023**

<u>Estimated Revenues:</u>	
User Fees	\$ 186,130
Other Revenues	\$ -
Investment Income	\$ -
<hr/>	
Subtotal	\$ 186,130
Retained Earnings	\$ -
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<b>Total Revenues:</b>	<b>\$ 186,130</b>
<hr/>	
<u>Operating Expenses:</u>	
<b>Direct Expenses</b>	
Salaries	\$ -
Expenses	\$ 3,090
Capital Outlay	\$ -
Debt Service	\$ -
Budgeted Surplus	\$ 24,167
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Subtotal	\$ 27,257
<b>Indirect Expenses</b>	
General Fund Allocated Expenses	\$ 114,420
Fringe Benefits	\$ 40,750
Property/Liab. Insurance	\$ 3,704
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Subtotal	\$ 158,873
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<b>Total Expenses</b>	<b>\$ 186,130</b>
<hr/>	
<b>Surplus/(Deficit)</b>	<b>\$ (0)</b>
<b>Budgeted Tax Levy Subsidy</b>	<b>\$ 0</b>

**Proposed Fee Changes:**

<b>TYPE</b>	<b>Current Fee</b>	<b>Proposed Fee</b>	<b>Increase</b>
Commercial	\$50.00	\$50.00	\$0.00
Blanket	\$220.00	\$220.00	\$0.00
Recreational	\$120.00	\$155.00	\$35.00
Waitlists	\$10.00	\$10.00	\$0.00

**MOTION:** I move this article be accepted and adopted and that the Town Meeting adopt the Select Board's proposed FY 2023 Moorings Enterprise Fund budget and Proposed Fee Schedule as printed in the warrant, and as funding therefore, to:

1. raise and appropriate from Moorings enterprise revenues the sum of One Hundred Eighty-Six Thousand One Hundred Thirty and 00/100 Dollars (\$186,130.00)
2. and recognize that the indirect expenses of One Hundred Fifty-Eight Thousand Eight Hundred Seventy-Three and 00/100 Dollars (\$158,873.00) will be raised and appropriated in the General Fund operating budget, and funding for such will be a transfer from the Moorings enterprise.

**ACTION:** Voice voted, motion carries unanimously

**ARTICLE 10. ROCK HARBOR BOAT BASIN ENTERPRISE FUND BUDGET (FY 23)**

To see if the Town will vote to raise and appropriate a sum of money to operate the Rock Harbor Boat Basin enterprise for the fiscal year commencing July 1, 2022 and ending June 30, 2023 and to authorize the Town Administrator to sell, trade, lease or exchange or otherwise dispose of old equipment or vehicles deemed advisable in the best interest of the Rock Harbor Boat Basin enterprise. The proceeds from any such disposition to be applied toward the cost of acquiring said equipment or services as the case may be, and further, pursuant to Orleans Code §94-8 A. and B., to authorize the Select Board to increase or set user fees, license fees and permit fees for the Rock Harbor Boat Basin enterprise as set forth in the following schedule, effective July 1, 2022, or to take any other action relative thereto. (Select Board) (Simple Majority Vote Required)

**Rock Harbor Boat Basin Enterprise Fund  
Proposed Operating Budget  
For the Fiscal Year July 1, 2022 – June 30, 2023**

**Estimated Revenues:**

User Fees	\$	117,975
Fuel Revenue	\$	6,144
Investment Income	\$	-
Subtotal	\$	124,119
Retained Earnings	\$	-
<b>Total Revenues:</b>	<b>\$</b>	<b>124,119</b>

**Operating Expenses:**

<b>Direct Expenses</b>		
Salaries	\$	-
Expenses	\$	46,577
Capital Outlay	\$	-
Debt Service	\$	-
Budgeted Surplus	\$	70,000
Subtotal	\$	116,577

General Fund Allocated Expenses	\$	61,813
Fringe Benefits	\$	20,660
Property/Liab. Insurance	\$	3,779
Subtotal	\$	86,251
<b>Total Expenses</b>	<b>\$</b>	<b>202,828</b>

<b>Surplus/(Deficit)</b>	<b>\$</b>	<b>(78,709)</b>
<b>Budgeted Tax Levy Subsidy</b>	<b>\$</b>	<b>78,709</b>

**Proposed Fee Changes:**

<b><u>TYPE</u></b>	<b><u>Current Fee</u></b>	<b><u>Proposed Fee</u></b>	<b><u>Increase</u></b>
Resident Back In	\$65.00	\$65.00	\$0.00
Non-Resident Back In	\$85.00	\$85.00	\$0.00
Resident Commercial/Private	\$30.00	\$30.00	\$0.00
Non-Resident Commercial/Private	\$45.00	\$45.00	\$0.00

**MOTION:** I move that this article be accepted and adopted and that the Town Meeting adopt the Select Board's proposed FY 2023 Rock Harbor Boat Basin Enterprise Fund budget and Proposed Fee Schedule as printed in the warrant, and as funding therefore, to:

1. raise and appropriate from Rock Harbor Boat Basin enterprise revenues the sum of One Hundred Twenty-Four Thousand One Hundred Nineteen and 00/100 Dollars (\$124,119.00)
2. raise and appropriate from the tax levy the sum of Seventy-Eight Thousand Seven Hundred Nine and 00/100 Dollars (\$78,709.00)
3. and recognize that the indirect expenses of Eighty-Six Thousand Two Hundred Fifty-One and 00/100 Dollars (\$86,251.00) will be raised and appropriated in the General Fund operating budget, and funding for such will be a transfer from the Rock Harbor Boat Basin enterprise.

**ACTION:** Voice voted, motion passes by the necessary majority

**ARTICLE 11. SEWER ENTERPRISE FUND BUDGET (FY 23)**

To see if the Town will vote to raise and appropriate a sum of money to operate the Sewer enterprise for the fiscal year commencing July 1, 2022 and ending June 30, 2023 and to authorize the Town Administrator to execute an agreement which provides, at the Town's option for a term up to twenty (20) years, for the operation, maintenance and management services for the Town's collection system, pumping stations, wastewater treatment facility and aquifer recharge; and further to sell, trade, lease or exchange or otherwise dispose of old equipment or vehicles deemed advisable in the best interest of the Sewer enterprise. The proceeds from any such disposition to be applied toward the cost of acquiring said equipment or services as the case may be, and further, pursuant to Orleans Code §94-8 A. and B., to authorize the Select Board to set sewer user fees, license fees and permit fees for the Sewer enterprise as set forth in the following schedule, effective July 1, 2022, or to take any other action relative thereto. (Select Board) (2/3 Vote Required)

**Sewer Enterprise Fund  
Proposed Operating Budget  
For the Fiscal Year July 1, 2022 – June 30, 2023**

**Estimated Revenues:**

User Fees	\$	-
Betterments	\$	-
Other Revenues	\$	-

Investment Income	\$	-
Subtotal	\$	-
Retained Earnings	\$	-
<b>Total Revenues:</b>	<b>\$</b>	<b>-</b>

**Operating Expenses:**

<b>Direct Expenses</b>		
Salaries	\$	-
Expenses	\$	1,731,388
Capital Outlay	\$	30,000
Debt Service	\$	-
Budgeted Surplus	\$	-
Subtotal	\$	1,761,388

<b>Indirect Expenses</b>		
General Fund Allocated Expenses	\$	204,314
Fringe Benefits	\$	11,830
Property/Liab. Insurance	\$	2,804
Subtotal	\$	218,948

<b>Total Expenses</b>	<b>\$</b>	<b>1,980,336</b>
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<b><u>Surplus/(Deficit)</u></b>	<b>\$</b>	<b>(1,980,336)</b>
<b><u>Transfer from Wastewater Stabilization Fund</u></b>	<b>\$</b>	<b>1,980,336</b>

**Proposed Fee Changes:**

<b><u>TYPE</u></b>	<b><u>Current Fee</u></b>	<b><u>Proposed Fee</u></b>	<b><u>Increase</u></b>
Fixed Fee Per Quarter	\$0.00	\$50.00	\$50.00
Retail Rate per thousand gallons (kgal)	\$0.00	\$8.00	\$8.00
Septage Rate per thousand gallons (kgal)	\$0.00	\$100.00	\$100.00

**MOTION:** I move that this article be accepted and adopted and that the Town Meeting adopt the Select Board's proposed FY 2023 Sewer Enterprise Fund budget as printed in the warrant, and as funding therefore, to:

1. transfer from the Wastewater Special Purpose Stabilization Fund the sum of One Million Nine Hundred Eighty Thousand Three Hundred Thirty-Six and 00/100 Dollars (\$1,980,336.00)
2. and recognize that the indirect expenses of Two Hundred Eighteen Thousand Nine Hundred Forty-Eight and 00/100 Dollars (\$218,948.00) will be raised and appropriated in the General Fund operating budget, and funding for such will be a transfer from the Sewer enterprise.

**ACTION:** Voice voted, motion carries unanimously

**ARTICLE 12. TRANSFER STATION ENTERPRISE FUND BUDGET (FY 23)**

To see if the Town will vote to raise and appropriate a sum of money to operate the Transfer Station enterprise for the fiscal year commencing July 1, 2022 and ending June 30, 2023 and to authorize the Town Administrator to sell, trade, lease or exchange or otherwise dispose of old equipment or vehicles deemed advisable in the best interest of the Transfer Station enterprise.

The proceeds from any such disposition to be applied toward the cost of acquiring said equipment or services as the case may be, or to take any other action relative thereto. (Select Board)  
(Simple Majority Vote Required)

**Transfer Station Enterprise Fund  
Proposed Operating Budget  
For the Fiscal Year July 1, 2022 – June 30, 2023**

**Estimated Revenues:**

User Fees	\$	682,125
Other Revenues	\$	110,194
Investment Income	\$	-
Subtotal	\$	792,319
Retained Earnings	\$	-
<b>Total Revenues:</b>	<b>\$</b>	<b>792,319</b>

**Operating Expenses:**

<b>Direct Expenses</b>		
Salaries	\$	241,113
Expenses	\$	514,003
Capital Outlay	\$	90,000
Hazardous Waste	\$	28,000
Debt Service	\$	-
Budgeted Surplus	\$	111,222
Subtotal	\$	984,338
<b>Indirect Expenses</b>		
General Fund Allocated Expenses	\$	152,028
Fringe Benefits	\$	113,180
Property/Liab. Insurance	\$	10,577
Subtotal	\$	275,784
<b>Total Expenses</b>	<b>\$</b>	<b>1,260,122</b>
<b>Surplus/(Deficit)</b>	<b>\$</b>	<b>(467,803)</b>
<b>Budgeted Tax Levy Subsidy</b>	<b>\$</b>	<b>467,803</b>

**Proposed Fee Changes:**

<b><u>Sticker Type:</u></b>	<b><u>Current Fee</u></b>	<b><u>Proposed Fee</u></b>	<b><u>Increase</u></b>
T1 RES.	\$ 165.00	\$ 185.00	\$ 20.00
T2 RES.	\$ 25.00	\$ 35.00	\$ 10.00
TC1 COMM	\$ 165.00	\$ 185.00	\$ 20.00
TC2 COMM. SUBSEQUENT	\$ 20.00	\$ 35.00	\$ 15.00
TCR COMM. REPLACE	\$ 8.00	\$ 10.00	\$ 2.00
TR RES. REPLACE	\$ 8.00	\$ 10.00	\$ 2.00
TR1 REC.	\$ 25.00	\$ 25.00	\$ -
TR2 REC.	\$ 5.00	\$ 5.00	\$ -
TS (seasonal)	\$ 165.00	\$ 185.00	\$ 20.00

**MOTION:** I move that this article be accepted and adopted and that the Town Meeting adopt the Select Board's proposed FY 2023 Transfer Station Enterprise Fund budget as printed in the warrant, and as funding therefore, to:

1. raise and appropriate from Transfer Station enterprise revenues the sum of Seven Hundred Ninety-Two Thousand Three Hundred Nineteen and 00/100 Dollars (\$792,319.00)
2. raise and appropriate from the tax levy the sum of Four Hundred Sixty-Seven Thousand Eight Hundred Three and 00/100 Dollars (\$467,803.00)
3. and recognize that the indirect expenses of Two Hundred Seventy-Five Thousand Seven Hundred Eighty-Four and 00/100 Dollars (\$275,784.00) will be raised and appropriated in the General Fund operating budget, and funding for such will be a transfer from the Transfer Station enterprise.

**ACTION:** Voice voted, motion carries unanimously

### **ARTICLE 13. TOWN / SCHOOL BUDGET (FY23)**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to fund and pay departmental expenses for the fiscal year commencing July 1, 2022 and ending June 30, 2023 and to authorize the Town Administrator to sell, trade, lease or exchange or otherwise dispose of old equipment or vehicles deemed advisable and in the best interest of the Town. The proceeds from any such disposition to be applied toward the cost of acquiring said equipment or service as the case may be, or to take any other action relative thereto. (Select Board) (Simple Majority Vote Required)

**MOTION:** I move that this article be accepted and adopted and that the Town Meeting adopt the Select Board's proposed FY 2023 budget as printed in the warrant, and as funding therefore, to:

1. raise and appropriate the sum of Thirty-Five Million Four Hundred Twenty-Seven Thousand Eight Hundred Eighty-Four and 00/100 Dollars (\$35,427,884.00),
2. appropriate from Water Fees the sum of Two Million Nine Hundred Fifty-Seven Thousand One Hundred Ninety-Two and 00/100 Dollars (\$2,957,192.00),
3. transfer from the Ambulance Receipts Reserved for Appropriation the sum of Six Hundred Thousand and 00/100 Dollars (\$600,000.00),
4. transfer from Cable Fees Receipts Reserved for Appropriation the sum of One Hundred Sixty-Three Thousand and 00/100 Dollars (\$163,000.00),
5. transfer from the Municipal Insurance Fund the sum of Fifteen Thousand and 00/100 Dollars (\$15,000.00),
6. transfer from the Water Pollution Abatement Trust account the sum of Five Thousand and 00/100 Dollars (\$5,000.00),
7. transfer from the Wetlands Protection Fund the sum of Ten Thousand and 00/100 Dollars (\$10,000.00),
8. transfer from the Bond Premiums Reserved for Debt Exclusion the sum of One Hundred Twenty-Three Thousand Forty-Seven and 00/100 Dollars (\$123,047.00);
9. transfer from Beaches Enterprise Fund the sum of Six Hundred Thirty-One Thousand Three Hundred Forty-Six and 00/100 Dollars (\$631,346.00);
10. transfer from Moorings Enterprise Fund the sum of One Hundred Fifty-Eight Thousand Eight Hundred Seventy-Three and 00/100 Dollars (\$158,873.00);
11. transfer from Transfer Station Enterprise Fund the sum of Two Hundred Seventy-Five Thousand Seven Hundred Eighty-Four and 00/100 Dollars (\$275,784.00);
12. transfer from Rock Harbor Boat Basin Enterprise Fund the sum of Eighty-Six Thousand Two Hundred Fifty-One and 00/100 Dollars (\$86,251.00);
13. and transfer from the Sewer Enterprise Fund the sum of Two Hundred Eighteen Thousand Nine Hundred Forty-Eight and 00/100 Dollars (\$218,948.00).

for a total appropriation of Forty Million Six Hundred Seventy Two Thousand Three Hundred Twenty Five and 00/100 Dollars (\$40,672,325.00) provided however that the sum of Six Hundred Twenty-Seven Thousand Thirty-Two and 00/100 Dollars (\$627,032) be appropriated to pay a portion of the Town's share of the Nauset Regional School District Assessment shall be a contingent appropriation subject to a proposition 2 ½ general override ballot question under the provisions of Massachusetts General Law Chapter 59, Section 21C paragraph (g) and (m).

**MOTION:** To call the question.

**ACTION:** Voice voted, motion passes by the 2/3 majority required

**ACTION ON THE MAIN MOTION:** Voice voted, motion passes by the simple majority required

#### **ARTICLE 14. CAPITAL IMPROVEMENTS PLAN (FY24 – FY28)**

To see if the Town will vote pursuant to Chapter 8 Financial Provisions and Procedures, Section 7, Action of Town Meeting, Subsection 8-7-1 of the Orleans Home Rule Charter, to act on the Capital Improvements Plan as published in the Warrant, by adopting said Plan with or without amendments thereto, which amendments may include an increase or decrease in the amount of money allocated to any particular line item contained therein, the addition of new line items or the deletion of line items contained therein, or to take any other action relative thereto. (Select Board) (Simple Majority Vote Required)

**MOTION:** I move that this article be accepted and adopted and that pursuant to Chapter 8, Financial Provisions and Procedures, Section 7, Action of Town Meeting, Sub-section 8-7-1 of the Orleans Home Rule Charter, the Town Meeting accept the Capital Improvement Plan as printed in the warrant.

#### **FY24 PROJECT DESCRIPTIONS**

##### COMMUNITY PRESERVATION ACT – PROGRAM ACTIVITY FUNDING

This is an annual program for CPA activities that are supported through the 3% CPA surtax, state matching funds and available fund reserves. As required under the CPA, a minimum of 10% of the Town's annual proceeds have to be allocated to each of the three primary purposes: open space, affordable housing and historic preservation. Town Meeting approval is necessary for all Community Preservation Committee recommendations for funding.

Total Project Funding:	TBD
Method of Financing:	Available Funds (CPA)
Recommended Schedule:	Open
Estimated Annual Cost O/M:	N/A – Dependent upon use

##### CWRMP IMPLEMENTATION – PLANNING, ENGINEERING & ADAPTIVE MANAGEMENT ACTIVITIES

The Water Quality and Wastewater Planning implementation costs for non-traditional technologies design, demonstration and implementation; wastewater facilities design and construction; technical oversight, project management, and other soft costs have been estimated over the next twenty years (FY22 – FY41). The program components have been identified with estimated costs by fiscal year. The following work is proposed for funding in FY24: Pleasant Bay Watershed – Mayflower, Ridge and Lake. Additional planning work is currently underway for Phase 3 of the traditional sewer collection system and the CIP will be updated for FY24, FY25 and FY26 as the work is completed and the full project scope is developed.

Total Estimated Cost:	\$7,840,000
Method of Financing:	Bonding (30 years)
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I:	\$382,863

**DPW & NATURAL RESOURCES – WATER QUALITY DRAINAGE IMPROVEMENTS**

This is an annual appropriation for the design and construction of improvements to the town’s drainage infrastructure systems to address water quality issues resulting from storm water runoff that adversely affects the health of the various town coastal embayments and ponds, along with the town’s freshwater bodies. Addressing these drainage issues will bring the town into compliance with US EPA Storm Water Quality Permits and Mass. DEP Water Quality requirements. Various state and federal agencies offer limited grant funding to address storm water issues. Annual funding for water quality drainage improvements will be based on a proposed project schedule.

Total Estimated Cost:	\$201,716
Method of Financing:	Stabilization Funds
Recommended Schedule:	12 Months Estimated
Annual Cost O/M:	N/A

**DPW & NATURAL RESOURCES – TOWN PAVEMENT MANAGEMENT PROGRAM**

This is an annual appropriation for the local share of the town’s pavement management program to repair, resurface, and reconstruct town roadways. The town currently maintains approximately 56 miles of public roadways. Also included under this program is work related to roadway drainage and sidewalk projects. Over the past several years the town has compiled an inventory of the condition of all our roadways in an effort to address, on a priority basis, the long-term maintenance needs. Local funding for laid out public roads is also supplemented by State Aid Chapter 90 funds, and the FY23 apportionment is \$279,144. Annual funding for roadway and drainage projects will be based on a proposed project schedule.

Total Estimated Cost:	\$403,456
Method of Financing:	Stabilization Funds
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	N/A

**DPW & NATURAL RESOURCES - REPLACE FORMER GAVIGAN COTTAGES/ SEASONAL HOUSING**

This project would replace the two existing Town-owned duplex cottages adjacent to Skaket Beach that are used for seasonal lifeguard housing.

Total Estimated Cost:	\$1,000,000
Method of Financing:	Bonding (10 years)
Recommended Schedule:	6 Months
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I:	\$111,700

**DPW & NATURAL RESOURCES – ROCK HARBOR BULKHEAD AND LOADING RAMP REPLACEMENT**

This project provides funds for the construction of the replacement of the timber and commercial bulkhead and loading ramp at Rock Harbor.

Total Estimated Cost:	\$4,975,000
Method of Financing:	Bonding (20 years)
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I:	\$366,284

**DPW & NATURAL RESOURCES – TOWN COVE BULKHEAD REPLACEMENT**

This project provides funds for the construction of the replacement of the east bulkhead, storm drain outfall pipe, and boat ramp located at the Town Cove town landing adjacent to the Goose Hummock. This landing receives heavy commercial and recreational use from April to December annually.

Total Estimated Cost:	\$1,650,000
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Method of Financing:	Bonding (20 years)
Recommended Schedule:	12 Months
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I:	\$121,481

**PLEASANT BAY MAINTENANCE DREDGING PROJECT**

This project will fund the maintenance dredging of navigational channels in Pleasant Bay at the Narrows, along with Quanset, Pah Wah, Arey’s and Lonnie’s Ponds.

Total Estimated Cost:	\$750,000
Method of Financing:	Bonding (5 years)
Recommended Schedule:	8 Months
Estimated Annual Cost O/M:	N/A
Average Annual P&I:	\$163,500

**ROCK HARBOR MAINTENANCE DREDGING PROJECT**

This project will fund the maintenance dredging of approximately 10,000 cubic yards of material from the Rock Harbor Boat Basin and the navigational channel into and out of the harbor. The project is being completed jointly with the Town of Eastham and the total \$2,000,000 cost will be split between the towns.

Total Estimated Cost:	\$1,000,000
Method of Financing:	Bonding (5 years)
Recommended Schedule:	8 Months
Estimated Annual Cost O/M:	N/A
Average Annual P&I:	\$218,000

**NAUSET ESTUARY DREDGING PROJECT**

This project will fund the Nauset Estuary dredging project to improve navigation and public safety. The original project proposed hydraulically dredging approximately 73,800 cubic yards from the channel in the outer estuary from Hopkins Island to the Nauset Inlet. The permitting work is currently on hold following the Town of Eastham’s withdrawal and the overall project is under review by the Select Board.

Total Estimated Cost:	\$3,000,000
Method of Financing:	Bonding (5 years)
Recommended Schedule:	8 Months
Estimated Annual Cost O/M:	N/A
Average Annual P&I:	\$654,000

**OLD FIRE HOUSE/COMMUNITY BUILDING RENOVATION PROJECT**

This project will fund the proposed renovations to the Old Fire House/Community Building located at 44 Main Street.

Total Estimated Cost:	\$2,000,000
Method of Financing:	Bonding (10 years)
Recommended Schedule:	8 Months
Estimated Annual Cost O/M:	TBD
Average Annual P&I:	\$238,500

**NAUSET REGIONAL SCHOOLS – CAPITAL PLAN PROJECT FUNDING**

This item covers Orleans share of the annual capital plan project costs that are undertaken by the Nauset Regional Schools as part of their ongoing responsibilities for the maintenance and repairs of the middle school, high school and administration building facilities. Under the intermunicipal agreement for the regional school district, Orleans FY23 assessment is 21.07% of the total based on the student enrollments on October 1, 2021.

Total Estimated Cost:	\$123,889
Method of Financing:	Raise & Appropriate
Recommended Schedule:	TBD
Estimated Annual Cost O/M:	N/A

**ORLEANS ELEMENTARY SCHOOL CLASSROOM SINKS & RESTROOM RENOVATIONS – ARCHITECTURAL/ENGINEERING DESIGN SERVICES**

This project would fund the design services to replace the plumbing and fixtures in the classrooms in the 1956 wing of the school as recommended in the Capital Asset Assessment report by Habeeb & Associates Architects dated on October 21, 2013.

Total Estimated Cost:	\$70,000
Method of Financing:	Bonding (5 years)
Recommended Schedule:	6 Months
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I:	\$15,260

**SNOW LIBRARY – NEW LIBRARY BUILDING FEASIBILITY STUDY**

This project would fund a feasibility study for a new library building to replace the existing building that was originally constructed in 1954, with additions added in 1977 and 1992 and a renovation in 2001.

Total Estimated Cost:	\$150,000
Method of Financing:	Bonding (5 years)
Recommended Schedule:	8 Months
Estimated Annual Cost O/M:	N/A
Average Annual P&I:	\$32,700

**PROPERTY ACQUISITION – GENERAL MUNICIPAL PURCHASES**

This item is included in the capital plan to facilitate the presentation of possible property purchases that may arise during the fiscal year to Town Meeting (subject to the 2/3 vote required for land purchases). This item is intended to cover acquisitions that are for general municipal uses.

Total Estimated Cost:	\$1,000,000
Method of Financing:	Bonding (20 years)
Recommended Schedule:	N/A
Estimated Annual Cost O/M:	N/A
Average Annual P&I:	\$73,625

**TOWN BUILDING & FACILITIES MAINTENANCE PROGRAM**

This is an annual program that includes the various building and facilities maintenance projects scheduled each year to be funded through stabilization funds, water reserves, cable television franchise fees, enterprise funds, or general tax revenues. The goal of including a summary of these projects in the CIP is to provide a more complete picture of the proposed work each year in all of the town buildings and facilities that is capital rather than routine in nature. A copy of the two schedules that are maintained for this program are attached for further reference.

Total Estimated Cost:	\$448,700
Method of Financing:	Reserve, Stab/Ent Funds, R&A, CATV
Recommended Schedule:	12 Months

**TOWN VEHICLE & DURABLE EQUIPMENT REPLACEMENT PROGRAM**

This is an annual program that includes the various motor vehicle and durable equipment proposed to be replaced each year with funding provided through the use of stabilization funds, water reserves, ambulance receipts or debt service. The goal of including a replacement program

summary in the CIP is to provide a more complete picture of the overall capital spending each year. A copy of the 10-year schedule is attached for further reference.

Total Estimated Cost: \$635,000  
Method of Financing: Water Reserves, Stab/Ent. Funds  
Recommended Schedule: 12 Months

#### FIRE DEPARTMENT AERIAL LADDER TRUCK REPLACEMENT

This item will fund the replacement of the department's current ladder truck which is a 2007 model that has a reach of seventy feet. It is now half-way through its expected service life. During the past 15 years, the needs of the department and town have changed. Buildings being setback further from roads and risks have changed (i.e., new residential multi-family construction and large single-family homes replacing previous smaller existing homes). A new ladder truck would have a 100-foot reach and provide 30 years of service. The current ladder truck could be sold as it is in good condition. Expected timeline from ordering to delivery is 2 years.

Total Estimated Cost: \$1,600,000  
Method of Financing: Bonding (10 years)  
Recommended Schedule: 24 months  
Estimated Annual Cost O/M: \$22,000  
Average Annual P&I: \$190,000

#### FIRE DEPARTMENT AMBULANCE REPLACEMENT

This item will fund the replacement of a 2015 International 4400 SBA LP Ambulance.

Total Estimated Cost: \$400,000  
Method of Financing: Ambulance Receipts  
Recommended Schedule: 12 months  
Estimated Annual Cost O/M: \$5,000

### **FY25 PROJECT DESCRIPTIONS**

#### CWRMP IMPLEMENTATION – PLANNING, ENGINEERING & ADAPTIVE MANAGEMENT ACTIVITIES

The Water Quality and Wastewater Planning implementation costs for non-traditional technologies design, demonstration and implementation; wastewater facilities design and construction; technical oversight, project management, and other soft costs have been estimated over the next twenty years (FY22 – FY41). The program components have been identified with estimated costs by fiscal year. The following work is proposed for funding in FY25: Pleasant Bay Watershed – Monument Road. Additional planning work is currently underway for Phase 3 of the traditional sewer collection system and the CIP will be updated for FY25 and FY26 as the work is completed and the full project scope is developed.

Total Estimated Cost: \$5,683,200  
Method of Financing: Bonding (30 years)  
Recommended Schedule: 12 Months  
Estimated Annual Cost O/M: TBD during design  
Average Annual P&I: \$189,440

#### WATER STORAGE TANKS REHABILITATION – ENGINEERING DESIGN SERVICES

This project involves preparation of engineering plans and specifications for the painting and rehabilitation of the Water Department's storage tanks #1 & 2 that were last painted in FY13 and FY14. The painting and rehabilitation are recommended from annual inspection reports from engineering firm Haley and Ward and in Chapter 8 Finished Water Storage of the Department of Environmental Protection Agencies.

Total Estimated Cost: \$215,000

Method of Financing:	Bonding (10 years)
Recommended Schedule:	6 Months
Estimated Annual Cost O/M:	\$5,000
Average Annual P&I:	\$24,016

**MODULAR BUILDINGS IN NAUSET BEACH PARKING LOT**

This project will fund the construction of modular buildings on the backside of the parking lot at Nauset Beach to replace the administration building and bathrooms that are projected to be removed in FY24 due to rising sea level and beach erosion. The proposed modular buildings will include space for Beach Administration and public restrooms and will be portable so that they can be relocated to the Town property at 223 Beach Road in the future.

Total Estimated Cost:	\$1,600,000
Method of Financing:	Bonding (20 years)
Recommended Schedule:	10 Months
Estimated Annual Cost O/M:	\$4,000
Average Annual P&I:	\$117,800

**NEW FIRE/RESCUE STATION CONSTRUCTION**

This project will fund the construction of the new Fire/Rescue Station based on the final project design.

Total Estimated Cost:	TBD
Method of Financing:	Bonding (20 years)
Recommended Schedule:	24 Months
Estimated Annual Cost O/M:	TBD
Average Annual P&I:	TBD

**ORLEANS ELEMENTARY – REPLACE CLASSROOM SINKS & RENOVATE RESTROOMS CONSTRUCTION**

This project would fund the complete replacement of the plumbing and fixtures in the classrooms in the 1956 wing of the school as recommended in the Capital Asset Assessment report by Habeeb & Associates Architects dated on October 21, 2013.

Total Estimated Cost:	\$340,000
Method of Financing:	Bonding (10 years)
Recommended Schedule:	6 Months
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I:	\$37,978

**SNOW LIBRARY – NEW LIBRARY BUILDING DESIGN**

This project would fund the design of a new library building based on the results of the feasibility study completed in FY23.

Total Estimated Cost:	TBD
Method of Financing:	Bonding (20 years)
Recommended Schedule:	8 Months
Estimated Annual Cost O/M:	TBD during design
Average Annual P&I:	TBD

**DPW & NATURAL RESOURCES – REPLACE STREET SWEEPER**

This item will replace a regenerative air street sweeper that was purchased in 2013 to clean the 56 miles of public roads twice a year, clean the downtown area on a weekly basis, and clean all town-owned parking lots.

Total Estimated Cost:	\$275,000
Method of Financing:	Bonding (5 years)

Recommended Schedule: 3 Months  
 Estimated Annual Cost O/M: \$5,000  
 Average Annual P&I: \$59,950

### **FY26 PROJECT DESCRIPTIONS**

#### **CWRMP IMPLEMENTATION – PLANNING, ENGINEERING & ADAPTIVE MANAGEMENT ACTIVITIES**

The Water Quality and Wastewater Planning implementation costs for non-traditional technologies design, demonstration and implementation; wastewater facilities design and construction; technical oversight, project management, and other soft costs have been estimated over the next twenty years (FY22 – FY41). The program components have been identified with estimated costs by fiscal year. The following work is proposed for funding in FY26: Pleasant Bay Watershed Permeable Reactive Barrier – Keziah’s Lane. Additional planning work is currently underway for Phase 3 of the traditional sewer collection system and the CIP will be updated for FY26 as the work is completed and the full project scope is developed.

Total Estimated Cost: \$2,184,200  
 Method of Financing: Bonding (30 years)  
 Recommended Schedule: 12 Months  
 Estimated Annual Cost O/M: TBD during design  
 Average Annual P&I: \$72,807

#### **WATER STORAGE TANKS – PAINTING AND REHABILITATION**

This project involves painting and rehabilitation of the Water Department's storage tanks #1 & 2 that were last painted in FY13 and FY14. The painting and rehabilitation are recommended from annual inspection reports from engineering firm Haley and Ward and in Chapter 8 Finished Water Storage of the Department of Environmental Protection Agencies. The partial rehabilitation of the coating systems of both tanks will extend the timeline for full rehabilitation out to 2042.

Total Estimated Cost: \$850,000  
 Method of Financing: Bonding (10 years)  
 Recommended Schedule: 6 Months  
 Estimated Annual Cost O/M: \$5,000  
 Average Annual P&I: \$101,363

#### **SNOW LIBRARY – NEW LIBRARY BUILDING CONSTRUCTION**

This project would fund the construction of a new library building based on the design to be completed in FY25.

Total Estimated Cost: TBD  
 Method of Financing: Bonding (20 years)  
 Recommended Schedule: 18 Months  
 Estimated Annual Cost O/M: TBD during design  
 Average Annual P&I: T BD

### **FY27 PROJECT DESCRIPTIONS**

#### **CWRMP IMPLEMENTATION – PLANNING, ENGINEERING & ADAPTIVE MANAGEMENT ACTIVITIES**

The Water Quality and Wastewater Planning implementation costs for non-traditional technologies design, demonstration and implementation; wastewater facilities design and construction; technical oversight, project management, and other soft costs have been estimated over the next twenty years (FY22 – FY41). The program components have been identified with estimated costs

by fiscal year. The following work is proposed for funding in FY26: Pleasant Bay Watershed Permeable Reactive Barrier–Quanset Road 1, 2, & 3.

Total Estimated Cost: \$3,141,600  
Method of Financing: Bonding (30 years)  
Recommended Schedule: 12 Months  
Estimated Annual Cost O/M: TBD during design  
Average Annual P&I: \$104,720

**WATER TREATMENT PLANT ACCESS ROAD IMPROVEMENTS ENGINEERING**

Engineering services for specifications and bid documents for improvements to the gravel road from Route 28 to the Water Treatment Facility. Currently heavy rains and winter conditions create unsafe conditions for vendors bringing supplies to the WTP.

Total Estimated Cost: \$75,000  
Method of Financing: Bonding (10 years)  
Recommended Schedule: 6 months  
Estimated Annual Cost O/M: N/A  
Average Annual P&I: \$8,378

**FIRE DEPARTMENT AMBULANCE REPLACEMENT**

This project will fund the replacement of a 2019 Ford F550 Ambulance.

Total Estimated Cost: \$430,000  
Method of Financing: Ambulance Receipts  
Recommended Schedule: 12 months  
Estimated Annual Cost O/M: \$5,000

**FY28 PROJECT DESCRIPTIONS**

**CWRMP IMPLEMENTATION – PLANNING, ENGINEERING & ADAPTIVE MANAGEMENT ACTIVITIES**

The Water Quality and Wastewater Planning implementation costs for non-traditional technologies design, demonstration and implementation; wastewater facilities design and construction; technical oversight, project management, and other soft costs have been estimated over the next twenty years (FY22 – FY41). The program components have been identified with estimated costs by fiscal year. The following work is proposed for funding in FY27: Nauset Harbor Watershed Permeable Reactive Barrier – Tonset Road.

Total Estimated Cost: \$13,532,600  
Method of Financing: Bonding (30 years)  
Recommended Schedule: 12 Months  
Estimated Annual Cost O/M: TBD during design  
Average Annual P&I: \$451,087

**ACTION:** Voice voted, motion passes by the simple majority required

**ARTICLE 15. FUND COMMUNITY PRESERVATION ACT PROGRAM BUDGET**

To see if the Town will vote to act on the report of the Community Preservation Committee on the Fiscal Year 2023 Community Preservation budget and to appropriate or reserve for later appropriation monies from the Community Preservation Fund's Annual Revenues and/or available funds for the payment of debt service, undertaking of Community Preservation projects, the Administrative Expenses of the Community Preservation Committee and all other necessary and proper expenses for FY23, or take any other action relative thereto. (Community Preservation Committee) (Simple Majority Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant and that Project 3, Cedar Pond Parcels, be more specifically described as #6 and #10 Cedar Pond Road in the warrant and that the sum of One Million Three Hundred and Ninety-Three Thousand One Hundred Eight and 00/100 Dollars (\$1,393,108.00) be transferred from the Community Preservation Fund for the purposes and in the amounts set forth in the article.

RECOMMENDED AMOUNT AND SOURCE

<u>PURPOSE</u>	<u>FY23</u> <u>Surtax</u>	<u>FY23 Est.</u> <u>State</u> <u>Share</u>	<u>Open</u> <u>Space</u> <u>Reserve</u>	<u>Unreserved</u> <u>Funds</u>	<u>Total</u>
Source of Funds	1,027,903	249,491	14,830	519,317	1,811,541

<i>Proposed Appropriations:</i>						
	Existing Debt Service Expenses	416,393				416,393
1	Affordable Housing Trust Fund	500,000				500,000
2	Lower Cape Housing Institute	7,500				7,500
3	Cedar Pond Parcels	10,000				10,000
4	Putnam Farm Restoration	71,250				71,250
5	CHO Historic Collections	22,760	33,240			56,000
6	Historic Comm. Documentation		11,000			11,000
7	Historic Comm. Survey Plan		7,500			7,500
8	Odd Fellows 132 Roof Restoration		3,320			3,320
9	Fed. Church Steeple/Weathervane Restoration		13,475			13,475
10	French Cable Museum Restoration Wiring, Windows, Archiving		35,670			35,670
11	Bike Path to Overland Way		105,000			105,000
12	Eldredge Rec Master Plan/Design		40,286		11,714	52,000
13	Hardwired Safety Crossing				55,000	55,000
14	COA/Sr Cent Walkway Rehabil.				24,000	24,000
	Committee Expenses/Admin.				25,000	25,000
	<b>Grand Total</b>	<b>1,027,903</b>	<b>249,491</b>	<b>0</b>	<b>115,714</b>	<b>1,393,108</b>
	EST END FUND BALANCE	0	0	14,830	403,603	418,433

**Project descriptions for CPA budget article:**

**Project 1: Affordable Housing Trust Board general funding**

**Type: Community Housing**

**Applicant: Affordable Housing Trust Board**

**Amount: \$500,000**

This grant will support Orleans Affordable Housing Trust Board for the creation and preservation of affordable and community housing.

**Project 2: Cape Housing Institute Municipal Officials Training**

**Type: Community Housing**

**Applicant: Community Development Partnership**

**Amount: \$7,500**

This grant will help fund the Lower Cape Housing Institute to equip local officials with the knowledge and skills needed to support the creation of affordable housing.

**Project 3: Open Space Cedar Pond Parcels**

**Type:** Open Space  
**Applicant:** Orleans Open Space Committee  
**Amount:** \$10,000

This grant will be used to acquire two unbuildable lots on Cedar Pond Rd to help preserve the resilience, environmental and recreational values of the area.

**Project 4: Putnam Farm Restoration**

**Type:** Open Space/Recreation  
**Applicant:** Conservation Committee  
**Amount:** \$71,250

This grant will be used to improve the infrastructure at Putnam Farm to better support passive recreation and optimize this conservation land for outdoor use.

**Project 5: CHO Historic Collections Project**

**Type:** Historic Resources  
**Applicant:** CHO  
**Amount:** \$56,000

This grant will be used to preserve and document 6000 historical items in the collection.

**Project 6: Historic Commission – Historic District Documentation**

**Type:** Historic Resources  
**Applicant:** Historical Commission  
**Amount:** \$11,000

This grant will fund photography and updated documentation of properties in the proposed Main Street historic district.

**Project 7: Historic Survey Plan**

**Type:** Historic Resources  
**Applicant:** Historical Commission  
**Amount:** \$7,500

This grant will allow the Historical Commission to update the 1970 Historic Properties Survey to be filed with the Mass. Historical Commission.

**Project 8: Northwest Schoolhouse Roof**

**Type:** Historic Resources  
**Applicant:** Odd Fellows 132  
**Amount:** \$3,320

This grant enables the roof preservation at the historic schoolhouse to be completed after a Covid-related delay resulted in increased costs of building materials.

**Project 9: Federated Church Historic Weathervane/Steeple Renovation**

**Type:** Historic Resources  
**Applicant:** Federated Church  
**Amount:** \$13,475

This grant covers the cost of repairs to the steeple and copper weathervane atop the Federated Church in East Orleans, dating to 1829, and listed in the Massachusetts Historic Commission and Orleans Historic Commission.

**Project 10: French Cable Museum – Remediate Wiring, Restore Windows, and Archive Historic Material from 1880 to 1959.**

**Type: Historic Resources**  
**Applicant: French Cable Station Museum**  
**Amount: \$35,670**

This grant helps remediate or restore the wiring and twenty-two windows while retaining the historic integrity of the 1891 building. The grant will also help to preserve historic material from the early years of the station.

**Project 11: Shared Use Path to Overland Way**

**Type: Recreation**  
**Applicant: Bike & Pedestrian Committee**  
**Amount: \$105,000**

This grant will fund the development of a shared-use accessway for residents of the area of Orleans located near Bakers Pond and Overland Way to safely reach recreational opportunities in Orleans.

**Project 12: Recreation Master Plan/Design Services for Eldredge Park Region**

**Type: Recreation**  
**Applicant: Orleans Recreation Advisory**  
**Amount: \$52,000**

This grant will support the creation of a Master Plan/Design Service for three properties on Eldredge Park Way: Orleans Elementary School, Nauset Regional Middle School and Eldredge Park Way to form a public recreational hub for people of all ages and interests.

**Project 13: Hardwired Safety Signal**

**Type: Recreation**  
**Applicant: Bike & Pedestrian Committee/Traffic & Safety Committee**  
**Amount: \$55,000**

This grant will help improve safety at the busy intersection of Old Colony Way, Main Street, and the Rail Trail with hardwired crossing signals for pedestrians and cyclists.

**Project 14: Senior Center Garden Walkway Rehabilitation**

**Type: Recreation**  
**Applicant: Council on Aging**  
**Amount: \$24,000**

This grant will help fund the restoration of the outdoor walkway at the Senior Center with safer pathways, edging and low maintenance plantings.

**Committee Expenses: \$25,000**

The Community Preservation Act permits the Committee to allocate up to 5 per cent of annual revenues (surtax and state share) for operating administrative expenses. However, the CPC is recommending that only \$25,000 be used for regular expenses including legal consultation, administrative assistance, maintaining records and, if funding permits, additional studies directed toward realizing the Town's possibilities in the areas of recreation, open space, community housing and historic resources. Any and all unused funds at the end of the fiscal year revert to the fund balance for future projects.

**ACTION:** Voice voted, motion carries unanimously

**ARTICLE 16. FUND HOUSING ASSISTANCE CORPORATION – 107 MAIN STREET**

To see if the Town will vote to raise and appropriate, borrow and/or transfer the sum of One Million Dollars and 00/100 Dollars (\$1,000,000.00), or any other sum, under G. L. Chapter 44B (the Community Preservation Fund) or any other enabling authority for the purpose of creating and supporting community housing at 107 Main Street, Orleans, and further to authorize the Select

Board and/or the Town Administrator to apply for and accept gifts and/or grants in any way connected with the scope of this undertaking, and to execute any and all instruments as may be necessary or appropriate to effectuate the foregoing acquiring, creating, and/or supporting of said community housing for the purposes set forth herein or to take any other action relative thereto. (Community Preservation Committee) (2/3 Vote Required)

**MOTION:** I move that the article be accepted and adopted as printed in the warrant and that the sum of One Million and 00/100 Dollars (\$1,000,000.00), be appropriated for this purpose and for costs incidental and related thereto, and that the Treasurer, with approval of the Select Board, is authorized to borrow the sum of One Million and 00/100 Dollars (\$1,000,000.00) pursuant to G. L. c. 44B sec. 11, G. L. 44 and/or any other enabling authority for a term of no less than 20 years, and to issue bonds or notes of the town therefore; while any debt issued hereunder is a general obligation of the Town, it is the Town's intent that the amounts required to pay the principal and interest on the borrowing authorized by this vote shall, in the first instance, be transferred from Community Preservation Act funds.

**ACTION:** Counted vote, 328 in favor, 102 opposed, motion passes by the necessary 2/3 majority

#### **ARTICLE 17. FUND COMPREHENSIVE WATER RESOURCES MANAGEMENT PLAN - FRESH & SALTWATER PONDS ADAPTIVE MANAGEMENT**

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of Ninety Six Thousand Seven Hundred and 00/100 Dollars (\$96,700.00), or any other sum, for the purpose of funding on-going studies of non-traditional technologies, adaptive management and remediation activities related to improving water quality in our marine and freshwater ponds, including all expenses incidental and related thereto; and further authorize the Select Board and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Select Board) (Simple Majority Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant and that the sum of Ninety-Six Thousand Seven Hundred and 00/100 Dollars (\$96,700.00), be raised and appropriated for this purpose.

**ACTION:** Voice voted, motion passes unanimously

#### **ARTICLE 18. ADOPT SEWER ASSESSMENT GENERAL BYLAW**

To see if the Town will vote to adopt Chapter 6, Sewer Assessment, as follows:

##### **A. General**

The Town of Orleans ("Town"), acting through its Board of Water and Sewer Commissioners ("Commission") and as approved by the Select Board shall assess twenty (20) percent of the cost of the wastewater treatment facility, effluent disposal, wastewater collection system and pumping stations upon those properties that benefit from the project. In assessing twenty (20) percent of the costs for the wastewater treatment facility, effluent disposal, wastewater collection system and pumping stations, the Town shall determine what portion of such costs shall be assessed as betterment assessment and what portion shall be assessed as a privilege fee.

Eighty (80) percent of the costs of the wastewater treatment facility, effluent disposal, wastewater collection system and pumping stations, and one hundred (100) percent of the cost of non-traditional technologies shall be paid by property taxes.

Property owners which abut the wastewater system are responsible for one hundred (100) percent of the cost to connect to the Town's wastewater system. Refer to the Sewer Use Rules and Regulations, as may be amended from time to time, for additional information and requirements.

**B. Statutory authority**

The authority to assess betterments, as well as the permitted methodologies for doing so, are described in MGL c. 80, Betterments, and MGL c. 83 Sewers, Drains and Sidewalks, and any other enabling legislation. See also the Orleans Town Charter Chapter 6, Section 6-8-3.

**C. Assessment based on uniform unit method**

1. The Commission in assessing betterment assessments shall assess the owners of land abutting a public sewer in each phase on construction for which public sewer is installed by the Town by a rate based upon the uniform unit method. Sewer assessments shall be determined utilizing sewer unit values.
2. A single Sewer Unit shall be equal to the residential water usage for the residential properties abutting the wastewater system in each phase as defined in the Sewer Use Rules and Regulations, as amended.

**D. Sewer unit calculation**

1. The Commission shall assess sewer betterments based upon water usage. An average daily water usage for each phase of sewer construction for the residential properties shall be calculated based upon the prior three (3) year average ending with the most recent billed water cycle immediately preceding the date of the project's substantial completion.
2. Residential and Non-Residential properties shall be assigned a sewer unit(s) based on their daily water usage relative to the average of residential uses, provided that the number of sewer units for any residential or non-residential property shall not be less than one (1) sewer unit.
3. Properties abutting a sewer street shall be assessed by a rate proportional to the value assigned to the sewer unit(s) at the time of the assessment.
4. Residential undeveloped properties. Sewer units shall be calculated on the basis of the highest and best use permitted as a right of the zoning then in effect. Potential single family, multi-family, and other similar uses shall be converted into sewer units on the basis of residential equivalents. Refer to Paragraph H.4 for volume calculation.
5. Non-residential, undeveloped properties. Sewer units shall be calculated on the basis of the highest and best use permitted as a right of the zoning then in effect. Potential non-residential, commercial, industrial, semipublic and other similar uses shall be converted into sewer units on the basis of residential equivalents. Refer to Paragraph H.4 for volume calculation.
6. If a property abuts a private or unaccepted way within which a public sewer has been installed, the Board shall assess the betterment assessment against said property.

**E. Method of assessing betterments; order of assessment**

The Commission shall levy, by preparing an order of assessment, assessments against all properties abutting a sewer street. In the order of assessment, the Town shall designate the owner of each parcel, as of the preceding January 1, as liable to assessment under the provisions of the General Laws.

## **F. Time of assessment**

The time of assessment for lands abutting the sewer street shall be in accordance with the provisions of M.G.L. c. 80, §1.

## **G. Betterment payment**

1. General. Except as herein provided, the provisions of the General Laws relative to the assessments, apportionment, division, reassessment, abatement and collection of sewer assessments, to liens therefore and to interest thereon, shall apply to assessments made under this article, and the Tax Assessor and Town Treasurer/Collector shall have all the powers conveyed by the General Laws.
2. Betterment Payment Options
  - a. Lump-sum betterment. The lump sum betterment payment for an assessed property shall be equivalent to the product of the total number of sewer units designated upon said property and the appropriated value for one sewer unit at the time of assessment.
  - b. Apportionment of betterment payment. Property owners shall have the option to finance betterment payments through apportionment for up to thirty (30) years. The interest rate charged by the Town shall be two (2) percent greater than the project bond interest rate being paid by the Town for the construction of the wastewater system project.

## **H. Sewer privilege fees**

1. For the purpose of the Sewer Assessment Bylaw, a privilege fee shall be equivalent to one hundred (100) percent, adjusted by the Consumer Price Index (Engineering News Record Index) at the time of the assessment, of the calculated betterment assessment value pertinent to each property as determined under Section D. of this Sewer Assessment Bylaw. Sewer privilege fees shall be levied at the time of connection to the public sewer system. Property owner options for payment of said fees shall be per Section G. of this Sewer Assessment Bylaw.
2. For those properties not abutting the sewer line, but tying into the system at a future date, the time of assessment of privilege fee shall be the date upon which that property owner applies to connect into the sewer system. Payment shall be made prior to the issuance of approval by the Board of Water and Sewer Commissioners of the Town or authorized representative.
3. Private sewer extension. If a developer or a person other than the Town, or duly authorized representative of same, constructs a sewer extension to the Town's wastewater system, the Town shall assess a sewer privilege fee in lieu of betterment assessment against each property tying into said sewer extension. The time of assessment of privilege fee shall be the date upon which the developer or person applies to connect into the sewer system. Payment shall be made prior to the issuance of approval by the Board of Water and Sewer Commissioners of the Town or authorized representative.
4. Calculation of wastewater flows shall be based on one of the following as approved by the Commission:
  1. Documented facilities with at least two (2) years of water use data in Orleans;
  2. Documented similar facilities with at least two (2) years of water use data; or
  3. Sixty (60) percent of 310 CMR 15 – The State Environmental Code, Title 5:

Standard Requirements for the Siting, Construction, Inspection, Upgrade and Expansion of On-Site Sewage Treatment and Disposal Systems and for the Transport and Disposal of Septage.

5. In addition, the developer and/or property owners connecting to private sewer extensions shall bear the burden of all costs, including engineering, survey and design, construction, land acquisition and legal services, related to the following:
  1. Preparation of design plans and specifications for the private sewer extensions to be accepted as part of the Town's wastewater system, shall be prepared by a Civil or Environmental professional engineer registered in the Commonwealth of Massachusetts. The design plans and specifications shall be in accordance with the Town's Sewer Use Rules and Regulations, as amended.
  2. Application fees for a building sewer installation permit shall be in accordance with the Town's Sewer Use Rules and Regulations, as amended.
  3. Inspection fees related to the installation of the private sewer extension tying into the Town's wastewater system shall be in accordance with the Town's Sewer Use Rules and Regulations, as amended.
6. Costs associated with the design and construction of a private sewer extension shall be considered separate to the sewer privilege fee. Payments or method of payment related to these costs shall not be reflected within the sewer privilege fee.

**I. Compensatory Sewer privilege fees**

1. Undeveloped Property. In the situation where a betterment has been assessed to an undeveloped property based upon the number of sewer units required by Section D., paragraph 4 and paragraph 5 of this Sewer Assessment Bylaw and said property is ultimately developed to accommodate a number of sewer units in excess of the number used for determining the betterment assessment, the Town shall assess a compensatory sewer privilege fee.
2. Developed Property. In the situation where a betterment has been assessed to a developed property based upon the number of sewer units required by this Sewer Assessment Bylaw, and the usage of said property is changed or increased, which results in a number of sewer units in excess of the number used for determining the betterment assessment, the Town shall assess a compensatory sewer privilege fee.
3. The compensatory sewer privilege fee shall be equivalent to that sum of money that would have been charged, as a betterment assessment upon the property at the time of the original assessment and adjusted by the Consumer Price Index (Engineering News Record Index) at the time of the assessment, under the conditions to which they have changed or increased, less than the amount of the original assessment. The time of assessment of the compensatory sewer privilege fee shall be the date upon which the developer or person applies to connect into the sewer system. Payment shall be made prior to the issuance of approval by the Board of Water and Sewer Commissioners of the Town or its authorized representative.
4. All rules and regulations governing the payment and method of payment related to betterment assessments, as designated in this Sewer Assessment Bylaw, and the Town's Sewer Use Rules and Regulations, as amended, shall apply.
5. The Commission is authorized to take any other action necessary or appropriate to accomplish the establishment and recovery of such betterment assessments.

**J. Regulations**

The Commission is authorized to promulgate regulations to carry out the purpose and intent of this Sewer Assessment Bylaw.

**K. Sewer connection costs**

All costs of connecting individual properties to the Town's wastewater system shall be at the sole cost and expense of the property owner. See also the provisions of Paragraph A above.

**L. Hardship**

Hardships shall be applied for and approved in accordance with the applicable statutory real estate property tax exemptions.

**M. Appeals**

Property owners may appeal to the Commission for exemption from, modification of, or reconsideration of any decision pertaining to this Sewer Assessment Bylaw.

Petition for abatement; filing, etc. shall be made in accordance with MGL Chapter 80, Section 5 and the Town's Sewer Use Rules and Regulations, as amended.

The Commission shall render a decision within seventy (70) days of receipt of the appeal, unless continued by the Commission. If no decision is rendered, then the appeal is approved.

**N. Severability**

If any provisions of this Sewer Assessment Bylaw or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this Sewer Assessment Bylaw which can be given effect without such invalid provisions or applications.

Or take any other action relative thereto. (Board of Water & Sewer Commissioners) (Simple Majority Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant.

**MOTION: To indefinitely postpone**

**ACTION:** Counted vote, 183 in favor, 235 opposed, motion to indefinitely postpone fails

**MOTION:** To move the question

**ACTION:** Voice voted, motion passes by the necessary simple majority

**ACTION ON MAIN MOTION:** Voice voted, motion passes by the necessary simple majority

**ARTICLE 19. FUND MEETINGHOUSE POND AREA SEWER COLLECTION SYSTEM CONSTRUCTION**

To see if the Town will vote to raise and appropriate or borrow the sum of Thirty-Two Million Nine Hundred Six Thousand and 00/100 Dollars (\$32,906,000.00), or any other sum, for the purpose of funding the construction of the Meetinghouse Pond Area Collection System and Pumping Station Project, including all expenses incidental and related thereto; and further to authorize the Select Board to acquire, by purchasing gift, eminent domain or otherwise, easements or such other interests in land as necessary to undertake the Meetinghouse Pond Area Collection System and Pumping Station Project; provided however that such vote shall not take effect until the Town votes to exempt from the limitations of total taxes imposed by Massachusetts General Law Chapter 59 § 21C (Proposition 2 ½ so called) amounts required to pay the principal and interest of the borrowing approved by such vote and further authorize the Select Board and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Select Board and Board of Water and Sewer Commissioners) (2/3 Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant and that the sum of Thirty-Two Million Nine Hundred Six Thousand and 00/100 Dollars (\$32,906,000.00), be

appropriated for this purpose and for costs incidental and related thereto, and that the Treasurer, with approval of the Select Board, is authorized to borrow the sum of Thirty-Two Million Nine Hundred Six Thousand and 00/100 Dollars (\$32,906,000.00) pursuant to Massachusetts General Laws, Chapter 44 Sec. 7 and 8, or any other enabling authority, and to issue bonds or notes of the Town therefore, provided however that this vote shall not take effect until the Town votes to exempt from the limitations on total taxes imposed by the Massachusetts General Laws Chapter 59, Section 21C (Proposition 2 ½ so called) the amounts required to pay the principal and interest on the borrowing approved by such vote.

**MOTION:** To call the question

**ACTION:** Voice vote passes by the necessary majority

**ACTION:** Counted vote, 281 in favor, 114 opposed, passes by the necessary 2/3 majority

## **ARTICLE 20. FUND WATER QUALITY IMPROVEMENTS IN THE MEETINGHOUSE SEWER AREA**

To see if the Town will vote to raise and appropriate, borrow and/or transfer the sum of Five Hundred Thousand and 00/100 Dollars (\$500,000.00), or any other sum, for the purpose of funding the design and construction of improvements to the Town's drainage in the Meetinghouse sewer area, including all expenses incidental and related thereto; provided however that such vote shall not take effect until the Town votes to exempt from the limitations of total taxes imposed by Massachusetts General Law Chapter 59 § 21C (Proposition 2 ½ so called) amounts required to pay the principal and interest of the borrowing approved by such vote and further authorize the Select Board and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Select Board) (3/4 Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant and that the sum of Five Hundred Thousand and 00/100 Dollars (\$500,000.00), be appropriated for this purpose and for costs incidental and related thereto, and that the Treasurer, with the approval of the Select Board, is authorized to borrow the sum of Five Hundred Thousand and 00/100 Dollars (\$500,000.00) pursuant to Massachusetts General Laws, Chapter 44 Sec. 7 and 8, or any other enabling authority, and to issue bonds or notes of the Town therefore, provided however that this vote shall not take effect until the Town votes to exempt from the limitations on total taxes imposed by the Massachusetts General Laws Chapter 59, Section 21C (Proposition 2 ½ so called) the amounts required to pay the principal and interest on the borrowing approved by such vote.

**ACTION:** Counted vote, 293 in favor, 63 opposed, passes by the 3/4 majority

## **ARTICLE 21. FUND REPLACEMENT OF WATER MAINS IN THE MEETINGHOUSE SEWER AREA**

To see if the Town will vote to raise and appropriate or borrow the sum of Five Hundred Seventy-Five Thousand and 00/100 Dollars (\$575,000.00), or any other sum, for the purpose of constructing water main replacement in the Meetinghouse sewer area, including all expenses incidental and related thereto; and further authorize the Select Board and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Select Board) (3/4 Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant and that the sum of Five Hundred Seventy-Five Thousand and 00/100 Dollars (\$575,000.00) be appropriated for this purpose and for costs incidental and related thereto, and that the Treasurer, with approval

of the Select Board, is authorized to borrow the sum of Five Hundred Seventy-Five Thousand and 00/100 Dollars (\$575,000.00), pursuant to Massachusetts General Laws, Chapter 44. Sec. 8 (5) and (6), or any other enabling authority, and to issue bonds or notes of the Town therefore.

**ACTION:** Counted vote, 315 in favor, 49 opposed, passes by the necessary 3/4 majority

## **ARTICLE 22. FUND REPLACEMENT OF WATER SERVICES IN THE MEETINGHOUSE SEWER AREA**

To see if the Town will vote to raise and appropriate or borrow the sum of Five Hundred Thousand and 00/100 Dollars (\$500,000.00), or any other sum, for the purpose of funding the replacement of all remaining original 1963+/- iron water services within the limits of the Meetinghouse sewer area, including all expenses incidental and related thereto; and further authorize the Select Board and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Select Board) (3/4 Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant and that the sum of Five Hundred Thousand and 00/100 Dollars (\$500,000.00), be appropriated for this purpose and for costs incidental and related thereto, and that the Treasurer, with approval of the Select Board, is authorized to borrow the sum of Five Hundred Thousand and 00/100 Dollars (\$500,000.00), pursuant to Massachusetts General Laws, Chapter 44. Sec. 8 (5) and (6), or any other enabling authority, and to issue bonds or notes of the Town therefore.

**ACTION:** Counted vote, 312 in favor, 42 opposed, passes by the necessary 3/4 majority

## **ARTICLE 23. FUND INFORMATION TECHNOLOGY MODERNIZATION PROJECT**

To see if the Town will vote to raise and appropriate or borrow the sum of One Million and 00/100 Dollars (\$1,000,000.00), or any other sum, for the purpose of funding the Information Technology Modernization Project, including all expenses incidental and related thereto; provided however that such vote shall not take effect until the Town votes to exempt from the limitations of total taxes imposed by Massachusetts General Law Chapter 59 § 21C (Proposition 2 ½ so called) amounts required to pay the principal and interest of the borrowing approved by such vote and further authorize the Select Board and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Select Board) (2/3 Vote Required)

**MOTION:** I move that this article be accepted and adopted and that the sum of One Million and 00/100 Dollars (\$1,000,000.00) be appropriated for this purpose and for costs incidental and related thereto, and that the Treasurer, with approval of the Select Board, is authorized to borrow the sum of sum of One Million and 00/100 Dollars (\$1,000,000.00) pursuant to Massachusetts General Laws, Chapter 44 Sec. 7 and 8, or any other enabling authority, and to issue bonds or notes of the Town therefore, provided however that this vote shall not take effect until the Town votes to exempt from the limitations on total taxes imposed by the Massachusetts General Laws Chapter 59, Section 21C (Proposition 2 ½ so called) the amounts required to pay the principal and interest on the borrowing approved by such vote.

**ACTION:** Counted vote, 248 in favor, 78 opposed, passes by necessary 2/3 majority

## **ARTICLE 24. ACQUIRE CEDAR PONDS PARCELS BY EMINENT DOMAIN**

To see if the Town will vote to authorize and direct the Select Board to acquire by gift, by purchase, by eminent domain or otherwise, for open space and conservation purposes, all or a portion of

the land located at 0 Cedar Pond Road in Orleans, MA and being shown on Orleans Assessor's Map 25 as Parcels 25-31-0, 25-31-1 and 25-31-2; and to raise and appropriate the sum of Twenty-Five Thousand and 00/100 Dollars (\$25,000.00), or any other sum; and, such land shall be under the control and management of the Conservation Commission and, further, to authorize the Select Board and/or the Conservation Commission to file on behalf of the Town any and all applications deemed necessary for grants and/or reimbursement from the Commonwealth of Massachusetts deemed necessary under the Self-Help Act (Chapter 132A, §11) and/or any others in any way connected with the scope of this article, and, further, to authorize the Select Board to negotiate the purchase of the land and to make the decision to enter into any agreement to purchase the land and to execute any and all instruments as may be necessary on behalf of the Town, or to take any other action relative thereto. (Select Board) (2/3 Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant and that the sum of Twenty-Five Thousand and 00/100 Dollars (\$25,000.00) be appropriated for this purpose.

**ACTION:** Voice voted, motion passes by the necessary 2/3 majority

#### **ARTICLE 25. FUND WATER TREATMENT PLANT MEMBRANES REPLACEMENT**

To see if the Town will vote to transfer from available funds the sum of Sixty-Nine Thousand Nine Hundred and 00/100 Dollars (\$69,900.00), or any other sum, for the purpose of funding the replacement of Water Treatment Plant membranes, as needed, including all expenses incidental and related thereto; and further authorize the Select Board and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Select Board) (Simple Majority Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant and that the sum of Sixty-Nine Thousand Nine Hundred and 00/100 Dollars (\$69,900.00) be transferred from the Water Surplus Account for this purpose.

**ACTION:** Voice voted, motion passes unanimously

#### **ARTICLE 26. FUND WATER TREATMENT PLANT HVAC/BLOWER ROOM CONSTRUCTION**

To see if the Town will vote to raise and appropriate or borrow the sum of Two Hundred Fifty Thousand and 00/100 Dollars (\$250,000.00), or any other sum, for the purpose of funding the replacement/renovation of the existing non-functional HVAC system at the Water Treatment Plant, including all expenses incidental and related thereto; and further authorize the Select Board and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Select Board) (2/3 Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant and that the sum of Two Hundred Fifty Thousand and 00/100 Dollars (\$250,000.00) be appropriated for this purpose and for costs incidental and related thereto, and that the Treasurer, with approval of the Select Board, is authorized to borrow the sum of Two Hundred Fifty Thousand and 00/100 Dollars (\$250,000.00), pursuant to Massachusetts General Laws, Chapter 44, Sec. 8 (5), or any other enabling authority, and to issue bonds or notes of the Town therefore.

**ACTION:** Voice voted, motion passes by the necessary 2/3 majority

**ARTICLE 27. FUND REPLACEMENT WATER DEPARTMENT VEHICLES & EQUIPMENT**

To see if the Town will vote to transfer from available funds a sum of One Hundred Thousand and 00/100 (\$100,000.00), or any other sum, for the purpose of funding the replacement of a 1-ton dump truck, including all expenses incidental and related thereto; and further authorize the Board of Selectmen and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Select Board) (Simple Majority Vote Required)

**MOTION:** I move this article be accepted and adopted as printed in the warrant and that the sum of One Hundred Thousand and 00/100 (\$100,000.00) be transferred from the Water Surplus Account for this purpose.

**ACTION:** Voice voted, motion passes unanimously

**ARTICLE 28. TRANSFER WATER SERVICE CONNECTION FUNDS**

To see if the Town will vote to transfer from available funds the sum of Thirty Thousand and 00/100 Dollars (\$30,000.00), or any other sum, to the Water Special Revenue Fund - Water Service Connection Account for the purpose of maintaining water service connections, or to take any other action relative thereto. (Board of Water and Sewer Commissioners) (Simple Majority Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant and the sum of Thirty Thousand and 00/100 Dollars (\$30,000.00) be transferred from the Water Special Revenue Fund – Fund Balance Reserved for Water Service Connections for this purpose.

**ACTION:** Voice voted, motion passes unanimously

**ARTICLE 29. FUND WATER QUALITY DRAINAGE IMPROVEMENTS STABILIZATION FUND**

To see if the Town will vote to raise and appropriate the sum of One Hundred Ninety-Six Thousand Seven Hundred Ninety-Six and 00/100 Dollars (\$196,796.00), or any other sum, into the Stabilization Fund for Water Quality Drainage Improvements, and further to transfer from the Stabilization Fund the sum of One Hundred Ninety-Six Thousand Seven Hundred Ninety-Six and 00/100 Dollars (\$196,796.00) for the purpose of funding the design and construction of improvements to the Town’s drainage infrastructure systems, including all expenses incidental and related thereto, and further authorize the Select Board and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose, and to enter into Intermunicipal Agreements for acceptance of any such grants or funds, or to take any other action relative thereto. (Select Board) (2/3 Vote Required)

**MOTION:** I move this article be accepted and adopted as printed in the warrant and that the sum of One Hundred Ninety-Six Thousand Seven Hundred Ninety-Six and 00/100 Dollars (\$196,796.00) be raised and appropriated for this purpose.

**ACTION:** Voice voted, motion passes unanimously

**ARTICLE 30. FUND TOWN PAVEMENT MANAGEMENT PROGRAM STABILIZATION FUND**

To see if the Town will vote to raise and appropriate the sum of Three Hundred Ninety-Three Thousand Six Hundred Sixteen and 00/100 Dollars (\$393,616.00), or any other sum, into the Stabilization Fund for the Town Pavement Management Program, and further to transfer from the Stabilization Fund the sum of Three Hundred Ninety-Three Thousand Six Hundred Sixteen and 00/100 Dollars (\$393,616.00) for the purpose of funding the local share of the Town’s ongoing Pavement Management Program to repair, resurface, and reconstruct Town roadways, including all expenses incidental and related thereto, and further authorize the Select Board and/or Town

Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose, and to enter into Intermunicipal Agreements for acceptance of any such grants or funds, or to take any other action relative thereto. (Select Board) (2/3 Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant and that the sum of Three Hundred Ninety-Three Thousand Six Hundred Sixteen and 00/100 Dollars (\$393,616.00) be raised and appropriated for this purpose.

**ACTION:** Voice voted, motion passes unanimously

**ARTICLE 31. FUND BUILDINGS AND FACILITY MAINTENANCE STABILIZATION FUND**

To see if the Town will vote to raise and appropriate the sum of Three Hundred Fifty Thousand and 00/100 Dollars (\$350,000.00), or any other sum, into the Stabilization Fund for Building and Facility Maintenance, and further to transfer from the Stabilization Fund the sum of Three Hundred Fifty Thousand and 00/100 Dollars (\$350,000.00) for the purpose of funding building and facility maintenance projects, including all expenses incidental and related thereto, and further authorize the Select Board and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose, and to enter into Intermunicipal Agreements for acceptance of any such grants or funds, or to take any other action relative thereto. (Select Board) (2/3 Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant and that the sum of Three Hundred Fifty Thousand and 00/100 Dollars (\$350,000.00) be raised and appropriated for the purpose of funding Building and facility Maintenance, including all expenses incidental and related thereto.

**ACTION:** Voice voted, motion passes unanimously.

**ARTICLE 32. FUND VEHICLE AND EQUIPMENT MAINTENANCE STABILIZATION FUND**

To see if the Town will vote to raise and appropriate the sum of Four Hundred Fifty Thousand and 00/100 Dollars (\$450,000.00), or any other sum, into the Stabilization Fund for Motor Vehicles and Equipment, and further to transfer from the Stabilization Fund the sum of Four Hundred Fifty Thousand and 00/100 Dollars (\$450,000.00) for the purpose of funding vehicle and equipment purchases, including all expenses incidental and related thereto, and further authorize the Select Board and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose, and to enter into Intermunicipal Agreements for acceptance of any such grants or funds, or to take any other action relative thereto. (Select Board) (2/3 Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant and that the sum of Four Hundred Fifty Thousand and 00/100 Dollars (\$450,000.00) be raised and appropriated for the purpose of funding Motor Vehicles and Equipment, including all expenses incidental and related thereto.

**ACTION:** Voice voted, motion passes unanimously

**ARTICLE 33. FUND THREE MOBILE DATA TERMINALS FOR THE AMBULANCES**

To see if the Town will vote to transfer from Ambulance Receipts Reserved for Appropriation the sum of Thirty Thousand and 00/100 Dollars (\$30,000), or any other sum, for the purpose of funding the three mobile data terminals for the ambulances in the Fire/Rescue Department; or to take any other action relative thereto. (Select Board) (Simple Majority Vote Required)

**MOTION:** I move this article be accepted and adopted as printed in the warrant and that the sum of Thirty Thousand and 00/100 Dollars (\$30,000) be transferred from Ambulance Reserves for this purpose.

**ACTION:** Voice voted, motion passes unanimously

**ARTICLE 34. APPLICATION OF BOND PREMIUMS**

To see if the Town will vote to appropriate the premium paid to the Town upon the sale of bonds issued on January 27, 2022 to pay costs of capital projects, or to take any other action relative thereto. (Select Board) (Simple Majority Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant and that the sum of One Hundred Forty-Eight Thousand Two Hundred Sixty-Eight and 09/100 Dollars (\$148,268.09) be appropriated in accordance with M.G.L. Chapter 44, Section 20 from the premium received and reserved from the Town’s Bonds issued on January 27, 2022; to pay costs of the following projects:

- (a) Amended Water Quality Management Plan and Associated Adaptive Management Plan project authorized by vote of the Town on May 7, 2018 (Article 14) in the amount of One Hundred Forty-Seven Thousand Two Hundred and 00/100 Dollars (\$147,200.00).
- (b) Nauset Estuary Dredging Project Permitting/Design authorized by vote of the Town on May 22, 2021 (Article 20), in the amount of One Thousand Sixty-Eight and 09/100 Dollars (\$1,068.09), and to reduce the amount authorized to be borrowed for such project, but not yet permanently financed by the Town, by the same amount.

**ACTION:** Voice voted, motion passes unanimously

**ARTICLE 35. TRANSFER OF UNEXPENDED BOND PROCEEDS**

To see if the Town will vote to appropriate the following unexpended amounts of money that were initially borrowed to finance the following project that is now complete and for which no further liability remains, to pay costs associated with the Nauset Estuary Dredging Project Permitting/Design authorized under Article 20 of the May 22, 2021 Annual Town Meeting, as permitted by Chapter 44, Section 20 of the General Laws:

<u>Unexpended Amount</u>	<u>Date of Approval</u>	<u>STM Warrant Article</u>	<u>Original Purpose</u>
\$80,807.54	05/07/2018	6	Fund Nauset Beach Retreat Master Plan & Design

Or to take any other action relative thereto. (Select Board) (Simple Majority Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant for the purpose set forth in the article.

**ACTION:** Voice voted, motion passes unanimously

**ARTICLE 36. FUND OTHER POST-EMPLOYMENT BENEFITS (OPEB) LIABILITY TRUST FUND**

To see if the Town will vote to raise and appropriate the sum of Four Hundred Fifty Thousand and 00/100 Dollars (\$450,000.00) to be deposited in the Other Post-Employment Benefits (OPEB) Liability Trust Fund; or to take any other action relative thereto. (Select Board) (Simple Majority Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant and that the sum of Four Hundred Fifty Thousand and 00/100 Dollars (\$450,000.00) be raised and appropriated for this purpose.

**ACTION:** Voice voted, motion passes unanimously

**ARTICLE 37. FUND AFFORDABLE HOUSING TRUST FUND**

To see if the Town will vote to raise and appropriate the sum of Two Hundred Seventy-Five Thousand and 00/100 Dollars (\$275,000.00), or any other sum, to be deposited in the Affordable Housing Trust Fund, or to take any other action relative thereto. (Select Board) (Simple Majority Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant and that the sum of Two Hundred Seventy-Five Thousand and 00/100 Dollars (\$275,000.00) be appropriated for this purpose.

**ACTION:** Voice voted, motion passes unanimously

**ARTICLE 38. FUND VISITOR MANAGEMENT SERVICES BY ORLEANS CHAMBER OF COMMERCE**

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of Thirty-Three Thousand and 00/100 Dollars (\$33,000.00), or any other sum, to be spent under the direction of the Orleans Chamber of Commerce, Inc. and the Select Board for the purposes of managing year-round visitors and making the Town more user-friendly; or to take any other action relative thereto. (Select Board) (Simple Majority Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant and that the sum of Thirty-Three Thousand and 00/100 Dollars (\$33,000.00), be raised and appropriated for this purpose.

**ACTION:** Voice voted, motion passes unanimously

**ARTICLE 39. FUND HUMAN SERVICES AGENCIES (FY23)**

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of One Hundred Fifty Thousand Three Hundred Fifty Dollars (\$150,350.00), or any other sum, to fund the following human services organizations for the period July 1, 2022 to June 30, 2023.

**Funding for FY 2023**

AIDS Support Group of Cape Cod		\$ 5,500.00
Alzheimer’s Family Support Center of CC		\$ 11,000.00
CapeAbilities		\$ 6,000.00
Cape Cod Children’s Place		\$ 4,250.00
Consumer Assistance Council		\$ 1,000.00
Duffy Health Center		\$ 1,000.00
Elder Services of Cape Cod		\$ 2,500.00
Family Food Pantry		\$ 5,000.00
Food for Kids		\$ 3,500.00
Homeless Prevention Council		\$ 15,000.00
Independence House		\$ 10,600.00
Lower Cape Outreach		\$ 10,000.00
Mass Appeal		\$ 1,000.00
Nauset Together We Can		\$ 12,000.00
Orleans After School Activities Program		\$ 30,000.00
Outer Cape Health Services		\$ 20,000.00
South Coast Legal Services		\$ 2,900.00
Sight Loss Services		\$ 1,600.00
Sustainable CAPE		\$ 7,500.00
	TOTAL	\$ 150,350.00

Or to take any other action relative thereto. (Select Board) (Simple Majority Vote Required)

**MOTION:** I move this article be accepted and adopted as printed in the warrant, and that the sum of One Hundred Fifty Thousand Three Hundred Fifty Dollars (\$ 150,350.00) be raised and appropriated for this purpose.

**ACTION:** Voice voted, motion passes unanimously

**ARTICLE 40. FUND FOURTH OF JULY CELEBRATION**

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of Eight Thousand and 00/100 Dollars (\$8,000.00), or any other sum, for the purpose of funding the July 4<sup>th</sup> celebration within the Town of Orleans. Said funds to be expended under the direction of the Town Administrator, or to take any other action relative thereto. (Select Board) (Simple Majority Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant, and that the sum of Eight Thousand and 00/100 Dollars (\$8,000.00) be raised & appropriated for this purpose.

**ACTION:** Voice voted, motion passes unanimously

**ARTICLE 41. FUND CULTURAL COUNCIL GRANTS**

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of Two Thousand and 00/100 Dollars (\$2,000.00), or any other sum, for the purpose of funding Cultural Council awards to organizations that benefit Orleans residents. Said funds to be expended under the direction of the Town Administrator, or to take any other action relative thereto. (Select Board) (Simple Majority Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant, and that the sum of Two Thousand and 00/100 Dollars (\$2,000.00) be raised and appropriated for this purpose.

**ACTION:** Voice voted, motion passes unanimously

**ARTICLE 42. AUTHORIZE AND FUND HABITAT CONSERVATION PLAN PERMITS**

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of Forty-Three Thousand Twenty-Three and 00/100 Dollars (\$43,023.00), or any other sum, for the purpose of funding the implementation costs, including all expenses incidental and related thereto, of the Habitat Conservation Plan (HCP) approved by the Federal and State Fish and Wildlife Services. The HCP provides for limited over sand vehicle use of Nauset Beach south of the bathing beach parking lot during the summer migratory bird nesting season, or to take any other action relative thereto. (Select Board) (Simple Majority Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant and that the sum of Forty-Three Thousand Twenty-Three and 00/100 Dollars (\$43,023.00) be raised and appropriated for this purpose.

**ACTION:** Voice voted, motion passes unanimously

**ARTICLE 43. FUND ELECTED OFFICIALS' COMPENSATION (FY23)**

To see if the Town will vote to fix the salaries of elected officials for the twelve-month period beginning July 1, 2022 as follows:

- 1) Select Board (5) \$3,000.00
- 2) Board Chair \$ 500.00
- 3) Moderator \$ 300.00
- 4) Constables (2) \$ 150.00

and to raise and appropriate the sum of Sixteen Thousand One Hundred and 00/100 Dollars (\$16,100.00), or any other sum, for this purpose, or to take any other action relative thereto. (Select Board) (Simple Majority Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant and that the sum of Sixteen Thousand One Hundred and 00/100 Dollars (\$16,100.00) be raised and appropriated for this purpose.

**ACTION:** Voice voted, motion passes unanimously

#### **ARTICLE 44. FUND UNANTICIPATED EMPLOYEE BUYOUTS**

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of Thirty-Five Thousand and 00/100 Dollars (\$35,000.00), or any other sum, to fund unanticipated employee-related buyouts, or to take any other action relative thereto. (Select Board) (Simple Majority Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant and that the sum of Thirty-Five Thousand and 00/100 Dollars (\$35,000.00) be raised and appropriated for this purpose.

**ACTION:** Voice voted, motion passes unanimously

#### **ARTICLE 45. FUND ELECTRONIC VOTING AT TOWN MEETING**

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of Twenty-Five Thousand and 00/100 Dollars (\$25,000.00), or any other sum, for the purpose of leasing or purchasing electronic voting equipment, or to take any other action relative thereto. (Select Board) (Simple Majority Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant and that the sum of Twenty-Five Thousand and 00/100 Dollars (\$25,000.00) be raised and appropriated for this purpose.

**ACTION:** Voice voted, motion passes unanimously

#### **ARTICLE 46. FUND ORLEANS POLICE FEDERATION CONTRACT (FY23)**

To see if the Town will vote to raise and appropriate a sufficient sum to be added to the FY23 Salaries Account for the Police Department budget and the Medicare Taxes budget for employees covered under the collective bargaining agreement between the Town and the Orleans Police Federation, or to take any other action relative thereto. (Select Board) (Simple Majority Vote Required)

**MOTION:** I move this article be indefinitely postponed

**ACTION:** Voice voted, motion passes unanimously

#### **ARTICLE 47. FUND ORLEANS PERMANENT FIREFIGHTERS' ASSOCIATION CONTRACT (FY23)**

To see if the Town will vote to raise and appropriate a sufficient sum to be added to the FY23 Salaries Account for the Fire Department budget and the Medicare Taxes budget for employees covered under the collective bargaining agreement between the Town and the Orleans Permanent Firefighters' Association, Local 2675 I.A.F.F., or to take any other action relative thereto. (Select Board) (Simple Majority Vote Required)

**MOTION:** I move this article be indefinitely postponed

**ACTION:** Voice voted, motion passes unanimously

**ARTICLE 48. FUND CLASSIFICATION & COMPENSATION STUDY FOR PART-TIME & SEASONAL POSITIONS**

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of Twenty-Five Thousand and 00/100 Dollars (\$25,000.00), or any other sum, for the purpose of funding a classification and compensation study for part-time and seasonal positions, or to take any other action relative thereto. (Select Board)  
(Simple Majority Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant and that the sum of Twenty-Five Thousand and 00/100 Dollars (\$25,000.00) be raised and appropriated for this purpose.

**ACTION:** Voice voted, motion passes by the simple majority required

**ARTICLE 49. FREE CASH TRANSFER TO GENERAL STABILIZATION FUND**

To see if the Town will vote to transfer from Free Cash the sum of Two Hundred Forty-Four Thousand Six Hundred Eighty-Three and 00/100 Dollars (\$244,683.00), or any other sum, to the Town's General Stabilization Fund, or to take any other action relative thereto. (Select Board)  
(Simple Majority Vote Required)

**MOTION:** I move this article be accepted and adopted as printed in the warrant and transfer from Free Cash the sum of Two Hundred Forty-Four Thousand Six Hundred Eighty-Three and 00/100 Dollars (\$244,683.00) to the Town's General Stabilization Fund for this purpose.

**ACTION:** Voice voted, motion passes by the simple majority required

**ARTICLE 50. FUND BLUE ECONOMY STUDY ON ECONOMIC IMPACT**

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of Fifteen Thousand and 00/100 Dollars (\$15,000.00), or any other sum, for the purpose of funding a blue economy study on economic impact, or to take any other action relative thereto. (Select Board) (Simple Majority Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant and that the sum of sum of Fifteen Thousand and 00/100 Dollars (\$15,000.00) be raised and appropriated for this purpose.

**ACTION:** Counted vote, 102 in favor, 159 opposed, motion fails to get the simple majority

**ARTICLE 51. FUND FINANCIAL SOFTWARE PROGRAM IMPLEMENTATION FOR TOWN WEBSITE**

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of Thirty-One Thousand and 00/100 Dollars (\$31,000.00), or any other sum, for the purpose of funding the implementation of a financial software program on the Town's website, or to take any other action relative thereto. (Select Board) (Simple Majority Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant and that the sum of Thirty-One Thousand and 00/100 Dollars (\$31,000.00) be raised and appropriated for this purpose.

**ACTION:** Voice voted, motion passes unanimously

**ARTICLE 52. FUND UNIVERSAL PRE-SCHOOL SUPPORT PROGRAM**

To see if the Town will vote to raise and appropriate the sum of Four Hundred Ninety-Five Thousand and 00/100 Dollars (\$495,000.00), or any other sum, including all expenses incidental

and related thereto, for the purpose of funding universal Pre-school educational opportunities for the 3- and 4-year-old population within the Town of Orleans; or to take any other action relative thereto. (Select Board) (Simple Majority Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant and that the sum of Four Hundred Ninety-Five Thousand and 00/100 Dollars (\$495,000.00), be raised and appropriated for this purpose.

**ACTION:** Voice voted, motion passes by the simple majority required

#### **ARTICLE 53. AMEND HOME RULE CHARTER: TOWN MEETING, WARRANTS**

To see if the Town will vote to adopt the following proposed Order of Amendment to the Orleans Home Rule Charter:

**Bold underline** = new language    ~~strikethrough~~ = language removed

##### **§ 4. Warrants**

2-4-1 The Select Board shall prepare the Warrant for all Town Meetings, and by public notice **posted on the town website and** published in a ~~newspaper~~ **news outlet** of general circulation within the Town, shall advertise the date of the opening and closing of the Warrant for all Town Meetings.

2-4-2 The opening of the Warrant shall be **no less than** ninety days prior to the date of the Annual Town Meeting, and **no less than** sixty days prior to any Special Town Meeting unless otherwise required by General Laws Chapter 39, Section 10 as the same may be amended from time to time.

2-4-3 The Warrant for the Annual Town Meeting shall remain open for **no less than** thirty days and shall be closed **at least** sixty days prior to the date of the meeting.

2-4-4 The Warrant for any Special Town Meeting shall remain open for **no less than** fifteen days and shall be closed **at least** forty-five days prior to the date of the special meeting unless otherwise required by General Law Chapter 39, Section 10 as the same may be amended from time to time.

2-4-6 ~~The Warrant for each annual and Special Town Meeting shall be published in a newspaper of general circulation within the Town at least fourteen days prior to each such Town Meeting.~~ **A notice of the availability of the Warrant shall be published in a news outlet of general circulation within the Town and the Warrant shall be posted on the Town Website at least 14 days prior to the Annual or any Special Town Meeting. The notice of availability and the posting on the Town Website shall include where printed copies of the Warrant are available.**

2-4-7 All said Warrants shall also be posted in every post office in the Town ~~on or before the day of their publication in the newspaper~~ **at least fourteen days prior to any such meeting** and shall remain so posted until the date of the meeting.

Or take any other action relative thereto. (Select Board) (2/3 vote required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant.

**ACTION:** Voice voted, motion passes unanimously

#### **ARTICLE 54. AMEND HOME RULE CHARTER: PREAMBLE**

To see if the Town will vote to adopt the following proposed Order of Amendment to the Orleans Home Rule Charter:

**Bold underline** = new language    ~~strikethrough~~ = language removed

##### **Preamble**

We the people of the Town of Orleans, Massachusetts, in order to reaffirm the customary and traditional liberties of the people with respect to the conduct of local government and to take the fullest advantages inherent in the home rule amendments to the Constitution of the Commonwealth, do hereby adopt the following Home Rule Charter for this Town.

**We, the people of the Town of Orleans, Massachusetts, reaffirm the right to manage our affairs, participate responsibly in the conduct of local government, and take the fullest advantages inherent in the home rule amendments to the Constitution of the Commonwealth. We acknowledge our common property rights and powers to preserve, protect, conserve, and maintain the natural resources and the environment of our Town in perpetuity.**

**We also acknowledge, with respect, that we are inhabiting the traditional lands of the Nauset and Wôpanâak (Wampanoag) peoples who have always existed here. We value their roles as past, present, and future guardians of this land. We therefore adopt the following Home Rule Charter for this Town.**

Or take any other action relative thereto. (Select Board) (2/3 Vote required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant.

**ACTION:** Voice voted, motion passes unanimously

#### **ARTICLE 55. AMEND HOME RULE CHARTER: APPOINTED MULTI-MEMBER BODIES, GENERAL PROVISION**

To see if the Town will vote to adopt the following proposed Order of Amendment to the Orleans Home Rule Charter:

**Bold underline** = new language    ~~strikethrough~~ = language removed

6-1-11 When a multi-member body of the Town has associate members, the Chairperson, at the Chairperson's discretion, may designate any such associate member to sit **and vote** in case of absence; inability to act; **conflict of interest on the part of a member of the body;** or in the event of a vacancy on the multi-member body until said vacancy is filled.

6-4-1 A Conservation Commission of seven members and three associate members shall be appointed by the Select Board for three-year overlapping terms. ~~Regarding associate members, the Chairperson, at the Chairperson's discretion, may designate any such associate member to sit and vote, in case of absence; inability to act; or in the event of a vacancy on the Commission until said vacancy is filled.~~

6-6-1 A Planning Board of five members and two associate members shall be appointed by the Select Board for three-year overlapping terms. ~~Regarding associate members, the Chairperson, at the Chairperson's discretion, may designate any such associate member to sit in case of absence; inability to act; or in the event of a vacancy on the Board until said vacancy is filled.~~

Or take any other action relative thereto. (Select Board) (2/3 Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant.

**ACTION:** Voice voted, motion passes unanimously

#### **ARTICLE 56. AMEND HOME RULE CHARTER: TOWN MEETING, PROCEDURES**

To see if the Town will vote to adopt the following proposed Order of Amendment to the Orleans Home Rule Charter:

**Bold underline** = new language    ~~strikethrough~~ = language removed

2-7-6 The Select Board shall, by recorded vote, indicate its recommendations on all articles. In the event of a split vote, the Board shall supply its reasons, pro and con, in the Warrant, **by flier distributed on the floor of Town Meeting, or** during discussion of the article at Town Meeting.

2-7-7 The Finance Committee shall, by recorded vote, indicate its recommendations on all articles having financial implications. In the event of a split vote, the Committee shall supply its reasons, pro and con, in the Warrant, **by flier distributed on the floor of Town Meeting,** or during discussion of the article at Town Meeting.

Or take any other action relative thereto. (Select Board) (2/3 Vote required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant.

**ACTION:** Voice voted, motion passes unanimously

**ARTICLE 57. AMEND HOME RULE CHARTER: SELECT BOARD, POWERS IN INTERGOVERNMENTAL RELATIONS**

To see if the Town will vote to adopt the following proposed Order of Amendment to the Orleans Home Rule Charter:

**Bold underline** = new language    ~~strikethrough~~ = language removed

~~3-5-3 Any contract or formal agreement establishing such cooperation which requires an appropriation of Town funds in excess of \$500,000 or entails a commitment by the Town in excess of five years, shall require the approval of Town Meeting.~~

3-5-4 **3-5-3** Members of the Board shall normally represent the Town on regional and/or intermunicipal committees. When deemed necessary, the Board shall designate a Town employee or other person to represent the Town.

Or take any other action relative thereto. (Select Board) (2/3 Vote required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant.

**ACTION:** Voice voted, motion passes by the necessary 2/3 majority

**ARTICLE 58. AMEND HOME RULE CHARTER: SELECT BOARD, OTHER TOWN MULTI-MEMBER BODIES**

To see if the Town will vote to adopt the following proposed Order of Amendment to the Orleans Home Rule Charter:

**Bold underline** = new language    ~~strikethrough~~ = language removed

3-10-1 The Board shall also have the power to appoint such other multi-member bodies ~~as may be in existence on the effective date of this Charter~~ and for whom no other method of appointment is herein provided, or as may hereafter established by General Law, Charter, By-law, vote of the Town Meeting, or vote of the Select Board.

Or take any other action relative thereto. (Select Board) (2/3 Vote required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant.

**ACTION:** Voice voted, motion passes unanimously

**ARTICLE 59. AMEND HOME RULE CHARTER: PLANNING & ENVIRONMENT, OFFICIAL TOWN PLAN**

To see if the Town will vote to adopt the following proposed Order of Amendment to the Orleans Home Rule Charter:

**Bold underline** = new language    ~~strikethrough~~ = language removed

9-2-5 By the fifteenth day of November, the Planning Board shall recommend implementation actions from the Plan as part of the development of the annual Operating and Capital Budgets and a six-year schedule of Plan implementations as part of the Capital Improvement Plan updating process. The Planning Board shall may present a report to the Annual Town Meeting specifying those Plan actions being fulfilled during the current fiscal year and the scheduled actions approved by the Select Board for full or partial completion during the ensuing fiscal year. Or take any other action relative thereto. (Select Board) (2/3 Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant.

**ACTION:** Voice voted, motion passes unanimously

## **ARTICLE 60. AMEND HOME RULE CHARTER: SELECT BOARD, POWERS OF APPOINTMENT**

To see if the Town will vote to adopt the following proposed Order of Amendment to the Orleans Home Rule Charter:

**Bold underline** = new language    ~~strike through~~ = language removed

3-9-1 The Board shall have the power to appoint (a) a Town Administrator as provided in Chapter 4; (b) a Town Counsel; (c) a Town Accountant/Director of Municipal Finance; (d) a Police Chief; (e) a Fire Chief; (f) three members of a Board of Registrars of Voters for overlapping three -year terms; (g) Election Officers; (h) five members and three associate members of a Zoning Board of Appeals for overlapping three-year terms; (i) ~~three~~ **five** members and two associate members of a Board of Water and Sewer Commissioners for overlapping three-year terms; (j) three members of a Community Preservation Committee.

6-8-1 The provisions of Chapter 418 of the Acts of 1953 shall be modified by this Section **to establish a Board of Water and Sewer Commissioners.** ~~concerning all matters delineated herein. Effective July 1, 2009 or after passage of a Comprehensive Wastewater Management Plan by Town Meeting, whichever shall occur later, the Board of Water Commissioners will be terminated and a new Board of Water and Sewer Commissioners shall be established. Appointments to the Board of Water and Sewer Commissioners shall be made in accordance with clause 6-8-2.~~

6-8-2 The Select Board shall appoint ~~three~~ **five** members and two associate members of the Board of Water and Sewer Commissioners for three-year overlapping terms.

The Board of Health and the Planning Board shall each appoint one member of the Board of Water and Sewer Commissioners for three-year overlapping terms, **bringing the total number to seven (7) members and two associate members.**

6-8-3 The Board of Water and Sewer Commissioners shall be responsible for all functions cited in Chapter 418 of the Acts of 1953, except for the following functions vested in the Select Board for which the Select Board shall consult with and receive recommendations from the Board of Water and Sewer Commissioners: establish water rates **and fees**; contract with a municipality; acquire or take water resources, rights-of-way or easements; issue bonds to defray development and construction costs. In discharging its duties and responsibilities, the Board of Water and Sewer Commissioners shall coordinate with the Town Administrator and receive technical support from the Water/Sewer Superintendent(s). The Board of Water and Sewer Commissioners shall set policy ensuring: 1) the adequate production and the high quality of potable water; 2) development of a sewer works system consistent with the Comprehensive Wastewater Management Plan and oversight of that system when operational. The Select Board shall establish sewer rates **and fees** and shall consult with and receive recommendations from the Board of Water and Sewer Commissioners with respect to sewer rates **and fees**.

Or take any other action relative thereto. (Select Board) (2/3 Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant.

**ACTION:** Voice voted, motion passes unanimously

**ARTICLE 61. AMEND HOME RULE CHARTER: TOWN MEETING, PROCEDURES (2-7-5)**

To see if the Town will vote to adopt the following proposed Order of Amendment to the Orleans Home Rule Charter:

**Bold underline** = new language    ~~strikethrough~~ = language removed

2-7-5 No person shall speak twice on the same question until all those wishing to speak thereon have done so, nor shall any person speak for more than ~~five~~ **two** minutes at one time, except by permission of the Moderator, provided, however, that the restrictions shall apply neither to those persons required to be in attendance under provisions of 2-7-3, nor to those persons making the original motion or amendments thereto under the article. A motion to terminate debate requires a second, is not debatable and shall require a 2/3 majority to prevail.

Or take any other action relative thereto. (Select Board) (2/3 Vote required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant.

**ACTION:** Counted vote, 160 in favor, 89 opposed motion fails to pass by necessary 2/3 majority

**ARTICLE 62. AMEND HOME RULE CHARTER: TOWN MEETING, QUORUM**

To see if the Town will vote to adopt the following proposed Order of Amendment to the Orleans Home Rule Charter:

**Bold underline** = new language    ~~strikethrough~~ = language removed

2-1-3 The quorum necessary **to begin to** ~~for the~~ conduct of Town Meeting business shall be ~~two-hundred (200)~~ **one-hundred (100)** of the current registered voters of the Town, **provided that a number less than a quorum may vote an adjournment. Once the Moderator has declared a quorum is present and called the Town Meeting to order, the quorum necessary to continue Town Meeting business shall be zero.**

Or take any other action relative thereto. (Select Board) (2/3 Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant.

**MOTION:** To call the question.

**ACTION:** Voice voted, motion passes by the necessary majority

**ACTION ON MAIN MOTION:** Voice voted, motion fails to pass by the required 2/3 majority

**ARTICLE 63. AMEND HOME RULE CHARTER: CITIZEN PARTICIPATION, ELECTION AND RECALL**

To see if the Town will vote to adopt the following proposed Order of Amendment to the Orleans Home Rule Charter:

**Bold underline** = new language    ~~strikethrough~~ = language removed

7-1-1 To promote a maximum level of active, interested and diverse citizen and voter representation and participation in Town affairs, Town officials shall make every effort to encourage citizen interaction and information on current Town issues through the regular use of **the Town website**, public service announcements and appropriate local media. Provided, however, that nothing stated herein shall relieve the Town from the meeting notification requirements of state law.

7-1-2 The Select Board shall annually, in the month of July, call a public meeting in a public place. **The purpose of the meeting shall be to provide non-resident taxpayers, voters and other interested persons an opportunity to discuss problems, policies, and progress.** The

meeting shall be advertised in at least two issues of a newspaper of local circulation. on the Town website and as provided in 7-1-1.

~~7-1-3. The purpose of the meeting shall be to provide non-resident taxpayers, voters and other interested persons an opportunity to discuss problems, policies, and progress.~~

~~7-1-3~~ **7-1-4:** The Select Board, the Town Administrator and Chairpersons of multi-member bodies shall be available to make appropriate presentations and to answer questions.

7-2-1 Prior to making appointments to multi-member bodies, the Select Board shall advertise all vacancies and impending appointments on the Town website and in at least three public places. Said advertising shall enumerate the vacancies that are to be filled, include a description of the duties, and solicit the names of persons willing and able to serve. The advertisement shall also state the location, time and date of the meeting, to be held no sooner than seven days after the publication of the advertisement at which the Board anticipates that the appointments will be made.

7-2-2 Prior to making appointments to the Finance Committee and to the Cape Cod Regional Technical High School Committee, the Moderator shall cause a notice to be published on the Town website and in at least three public places enumerating the vacancies that are to be filled and the location, time and date when the Moderator will be available to interview persons able and willing to serve.

8-6-1 The Select Board shall publish on the Town website, in one or more newspapers news outlets of general circulation in Town, and in at least three public places the general summary of the proposed Capital Improvements Plan (CIP) and Capital Budget and a notice stating: (a) the times and places where copies of the complete CIP and Capital Budget are available for inspection; and (b) the date, time and place, not less than seven days following such publication, where the Select Board and the Finance Committee will conduct a public hearing on said plan to be chaired by the Finance Committee. The joint hearing shall be held no later than March 1 of each year in order to allow the Select Board and the Finance Committee to include their respective positions on the CIP and the Capital Budget to be printed in the Warrant for the Town Meeting. Or take any other action relative thereto. (Select Board) (2/3 Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant.

**ACTION:** Voice voted, motion passes unanimously

#### **ARTICLE 64. AMEND HOME RULE CHARTER: THE TOWN ADMINISTRATOR**

To see if the Town will vote to adopt the following proposed Order of Amendment to the Orleans Home Rule Charter:

**Bold underline** = new language    ~~strikethrough~~ = language removed

**Chapter 4 Change TITLE from Town Administrator to Town Manager. In the Warrant, this would mirror the change from Board of Selectmen to Select Board and would read: “.... By striking out the words “Town Administrator” wherever they appear, and inserting in place thereof, in each instance, the words “Town Manager.” Or to take any other action relative thereto.”**

Or take any other action relative thereto. (Select Board) (2/3 Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant.

**ACTION:** Voice voted, motion passes unanimously

**ARTICLE 65. AMEND GENERAL BYLAW CH. 40 – PERSONNEL AND FUND NON-UNION EMPLOYEE COLA**

To see if the Town will vote to amend Chapter 40, Personnel, to approve a 3% cost of living wage increase for the period of July 1, 2022 to June 30, 2023 (FY23) for those employees who are covered by the Personnel Bylaw Compensation Plans and those employees covered by individual contracts and employment agreements; and to amend sections of the bylaw to reflect existing policies and procedures of the town, as set forth in the amendment on file with the Town Clerk, or take any action relative thereto. (Select Board) (Simple Majority Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant.

**ACTION:** Voice voted, motion passes unanimously

**ARTICLE 66. AMEND GENERAL BYLAW CH 158 – ARTICLE III WATER SUPPLY**

To see if the Town will vote to amend Chapter 158 Article III – Water Supply, to read as follows:

**Bold underline** = new language    ~~strikethrough~~ = language removed

**Article III**  
**Water Supply**

**[Adopted 5-8-2000 ATM, Art. 26; amended in its entirety 5-13-2013 ATM, Art. 31]**

§ 158-16 Authority:

~~This bylaw is adopted by the Town under its police powers pursuant to the Home Rule Amendment of the Massachusetts Constitution, Article LXXXIX, to protect public health and welfare and pursuant to its powers under MGL c. 40, § 21 et seq. and implements the Town's authority to regulate water use pursuant to MGL c. 41, § 69B. This bylaw also implements the Town's authority under MGL c. 40, § 41A, conditioned upon a declaration of water supply emergency issued by the Department of Environmental Protection under MGL c. § 21G, the "Massachusetts Water Management Act" and its regulations promulgated at 310 CMR 36:00.~~

§ 158-17 Purpose:

~~The purpose of this bylaw is to protect, preserve and maintain the public health, safety, welfare and the environment whenever there is in force a "State of Water Supply Conservation" or "State of Water Supply Emergency" by ensuring an adequate supply of water for drinking and fire protection and to protect the quality and quantity of water in local aquatic habitats such as ponds, rivers, and wetlands. This purpose will be accomplished by providing for the imposition and enforcement of any duly implemented restrictions, requirements, provisions or conditions on water use imposed by the Town in accordance with this bylaw and/or by the Department of Environmental Protection under its state law authorities.~~

§ 158-18 Applicability:

~~All Town residents that are customers of the public water supply system and private well users shall be subject to this bylaw. This bylaw shall be in effect year round.~~

§ 158-19 Definitions:

~~As used in this article, the following terms shall have the meanings indicated:~~

**AGRICULTURE**

~~Farming in all its branches as defined at MGL c. 128, § 1A.~~

**AUTOMATIC SPRINKLER SYSTEM**

~~Any system for watering vegetation other than a hand-held hose or a bucket.~~

**NONESSENTIAL OUTDOOR WATER USE**

A. Those uses that are not required:

1. For health or safety reasons;
2. By regulation;
3. For the production of food and fiber;
4. For the maintenance of livestock; or
5. To meet the core functions of a business (for example, irrigation by golf courses as necessary to maintain tees and greens, and limited fairway watering, or irrigation by plant nurseries or agricultural operations as necessary to maintain stock or establish new plantings, wash equipment to prevent damage and/or maintain performance, pest management and plant cooling);

B. Nonessential outdoor water uses that are subject to mandatory restrictions include:

1. Irrigation of lawns via sprinklers or automatic irrigation systems;
2. Washing of vehicles, except in a commercial car wash or as necessary for operator safety or to prevent damage and/or maintain performance of agricultural or construction vehicles or equipment; and
3. Washing of exterior building surfaces, parking lots, driveways or sidewalks, except as necessary to apply paint, preservatives, stucco, pavement or cement.

C. Exceptions to nonessential outdoor water uses are:

1. Irrigation of public parks and recreation fields outside the hours of 9:00 a.m. to 5:00 p.m.; and
2. Irrigation of lawns, gardens, flowers and ornamental plants by means of a hand-held hose outside the hours of 9:00 a.m. to 5:00 p.m.; and
3. Irrigation outside the hours of 9:00 a.m. to 5:00 p.m. with harvested and stored stormwater runoff.

D. The following outdoor water uses are subject to review and approval by the Town through its Board or their designee:

1. Irrigation to establish replanted or resodded lawn or plantings during the months of May and September;
2. Irrigation of newly planted lawns (seeded or sodded) in the current calendar year for homes or businesses newly constructed in the previous 12 months;
3. Filling of privately owned outdoor pools.

PERSON

Any individuals, corporation, trust, partnership or association, agency or authority, or other entity and any officer, employee, group or agent of such persons.

STATE OF WATER SUPPLY EMERGENCY

A State of Water Supply Emergency declared by the Department of Environmental Protection under MGL c. 21G, § 15-17.

STATE OF WATER SUPPLY CONSERVATION

A State of Water Supply Conservation declared by the Town pursuant to § 158-20 of this bylaw.

WATER CUSTOMERS

All persons using the public water supply, irrespective of that person's responsibility for billing purposes for use of the water.

WATER USERS

All persons using water within the Town.

§ 158-20 Declaration of a State of Water Supply Conservation.

The Town, through the Board or its designee authorized to act as such, may declare a State of Water Supply Conservation upon a determination that conservation measures are appropriate to ensure an adequate supply of water for drinking and fire protection, to protect the quality and

quantity of water in local aquatic habitats such as ponds, rivers and wetlands and to ensure compliance with the Water Management Act. Upon notification to the public that a declaration of a State of Water Supply Conservation has been declared, no person shall violate any provision, restriction, requirement or condition of the declaration. The Board may designate the Water Superintendent to declare a State of Water Supply Conservation at any time that conditions warrant. Public notice of a State of Water Conservation shall be given under § 158-21 of this bylaw before it may be enforced.

§ 158-20.1 Declaration of a State of Water Supply Emergency.

Upon notification to the public that a declaration of a State of Water Supply Emergency has been issued by the Department of Environmental Protection, no person shall violate any provision, restriction, requirement, condition of any order approved or issued by the Department of Environmental Protection for the purpose of bringing about an end to the State of Water Supply Emergency.

§ 158-20.2 Restricted water uses.

A declaration of a State of Water Supply Conservation and/or a State of Water Supply Emergency shall include but not be limited to one or more of the following restrictions, conditions, or requirements limiting nonessential outdoor water use by water customers (and water users) as necessary to control the volume of water pumped each day, except as provided as acceptable. The applicable restrictions, conditions or requirements shall be included in the public notice required under § 158-21.

a) Nonessential outdoor water use is permitted only on the days per week specified in the State of Water Supply Emergency or State of Water Supply Conservation and public notice thereof. During a State of Water Supply Emergency or State of Water Supply Conservation, nonessential outdoor water use is restricted to two days or fewer per week.

b) Nonessential outdoor water use hours. Nonessential outdoor water use is permitted only during the hourly periods specified in the declaration of a State of Water Supply Emergency or State of Water Supply Conservation and public notice thereof. At a minimum, nonessential outdoor water use is prohibited during the hours from 9:00 a.m. to 5:00 p.m.

c) Nonessential outdoor water use method restriction. Nonessential outdoor water use is restricted to a bucket or hand-held hose controlled by a nozzle.

d) Nonessential outdoor water use ban. Nonessential outdoor water use is prohibited at all times.

e) Automatic sprinkler system ban. The use of automatic sprinkler systems is prohibited.

§ 158-21 Public notification of a State of Water Supply Conservation or State of Water Supply Emergency; notification of DEP (Department of Environmental Protection).

a) Public notification of a State of Water Supply Conservation — Notice to the public of all provisions, including all restrictions, requirements and conditions imposed by the Town as part of a State of Water Supply Conservation, shall be made as soon as possible, but no later than 48 hours following the declaration of a State of Water Supply Conservation by publication in a newspaper of general circulation within the Town and by signage on major roadways or intersections. The Town may also notify the public using other means determined to be appropriate (cable TV, reverse 911, email, etc.). Notification may also include email, websites, public service announcements on local media or other such means reasonably calculated to reach and inform all water users.

b) Public notification of a State of Water Supply Emergency — Notice to the public of all provisions, including all restrictions, requirements and conditions imposed by a State of Water Supply Emergency declared by the Department of Environmental Protection (DEP), shall be made by publication in a newspaper of general circulation with the Town and by signage on major roadways or intersections. The Town may also notify the public using other means determined to be appropriate (cable TV, reverse 911, email, etc.) This notice shall be provided as soon as possible, but no later than 48 hours after the public water system receives notice of DEP's declaration of a State of Water Supply Emergency. Notification may also include email, websites, public service

announcements on local media or other such means reasonably calculated to reach and inform all water users of the State of Water Supply Emergency.

e) Any restriction imposed under § 158-20 or § 158-20.1 or in DEP's State of Water Supply Emergency or Order shall not be effective until notification to the public is provided. Submittal of MassDEP's form "Notification of Water Use Restriction" shall be provided to the Massachusetts Department of Environmental Protection within 14 days of the effective date of the restrictions, per Mass DEP regulations [310 CMR 22.15(8)].

§ 158-22 Termination of a State of Water Supply Conservation; notice.

A State of Water Supply Conservation may be terminated by a majority vote of the Board or its designee, upon a determination by either or both of them that the conditions requiring the State of Water Supply Conservation no longer exist. Public notification of the termination of a State of Water Supply Conservation shall be given in the same manner required by § 158-21 for notice of imposition.

§ 158-22.1 Termination of a State of Water Supply Emergency; notice.

Upon notification to the Town that the declaration of a State of Water Supply Emergency has been terminated by the Department of Environmental Protection, the public will be notified of the termination in the same manner as is required by § 158-21 for notice of imposition.

§ 158-22.2 Penalties.

The Town, through the Board or its designee, including the Water Superintendent, Building inspector and/or local police, may enforce this bylaw. Any person violating this bylaw shall be liable to the Town in the amounts listed below:

1) First violation: warning.

2) Second violation: \$50.00.

3) Third and subsequent violations: \$100.00.

§ 158-22.3 Severability.

The invalidity of any portion or provision of this bylaw shall not invalidate any other portion or provision thereof.

#### **§158-16: Authority**

**This bylaw is adopted by the Town under its police powers pursuant to the Home Rule Amendment of the Massachusetts Constitution, Article LXXXIX, to protect public health and welfare and pursuant to its powers under M.G.L. c. 40, §§ 21 et seq. and implements the Town's authority to regulate water use pursuant to M.G.L. c. 41, § 69B. This by-law also implements the Town's authority under M.G.L. c. 40, § 41A, conditioned upon a declaration of water supply emergency issued by the Department of Environmental Protection under G.L. c. 21G, §§ 15-17. This by-law is also intended to implement other water conservation requirements of M.G.L. c. 21G, the "Massachusetts Water Management Act" and its regulations promulgated at 310 CMR 36.00.**

#### **§158-17: Purpose**

**The purpose of this bylaw is to protect, preserve and maintain the public health, safety, welfare and the environment whenever there is in force a "State of Water Supply Conservation", a "State of Drought" or a "State of Water Supply Emergency" by ensuring an adequate supply of water for drinking and fire protection and to protect the quality and quantity of water in local aquatic habitats such as ponds, rivers and wetlands. This purpose will be accomplished by providing for the imposition and enforcement of any duly implemented restrictions, requirements, provisions or conditions on water use imposed by the Town in accordance with this by-law and/or by the Department of Environmental Protection under its state law authorities.**

**§158-18: Applicability**

**All Town customers of the public water supply system and private well users shall be subject to this by-law. This by-law shall be in effect year-round.**

**§158-19: Definitions**

**As used in this article, the following terms shall have the meanings indicated.**

**Agriculture shall mean farming in all its branches as defined at M.G.L. c. 128, § 1A.<sup>1</sup>**

**Automatic irrigation system, including sprinklers, shall mean any system for watering vegetation other than a hand-held hose, a bucket or a drip-irrigation system outside the hours of 9:00 am to 5:00 pm.**

**Nonessential outdoor water use shall mean those uses that are not required:**

- 1. for health or safety reasons;**
- 2. by regulation;**
- 3. for the production of food and fiber;**
- 4. for the maintenance of livestock; or**
- 5. to meet the core functions of a business.**

**Nonessential outdoor water uses that are subject to mandatory restrictions include:**

- irrigation of lawns, shrubs or gardens via sprinklers or automatic irrigation systems;**
- washing of vehicles, except in a commercial car wash or as necessary for operator safety or to prevent damage and/or maintain performance of agricultural or construction vehicles or equipment; and**
- washing of exterior building surfaces, parking lots, driveways or sidewalks, except as necessary to apply paint, preservatives, stucco, pavement or cement.**

**Exceptions to nonessential outdoor water uses are:**

**irrigation of lawns, gardens, flowers and ornamental plants by means of a hand-held hose controlled by a nozzle or a drip-irrigation system outside the hours of 9:00 am to 5:00 pm; and**

**irrigation with harvested and stored storm-water runoff.**

**The following outdoor water uses are subject to review and approval by the Town, through its Board of Water and Sewer Commissioners or their designee:**

- irrigation of public parks and recreation fields outside the hours of 9 AM to 5 PM;**
- irrigation to establish replanted or re-sodded lawn or plantings during the months of May and September;**
- irrigation of newly planted lawns (seeded or sodded) in the current calendar year for homes or businesses newly constructed in the previous twelve months; and**
- filling of privately owned outdoor pools.**

**Person shall mean any individual, corporation, trust, partnership, association, agency or authority, or other entity and any officer, employee, group or agent of such persons.**

<sup>1</sup> This statutory definition includes cultivation of the soil, dairying and the production, cultivation, growing and harvesting of agricultural, aquacultural, floricultural or horticultural commodities as well as forest harvesting, raising livestock inclusive of bees and fur-bearing animals and forestry, lumbering, preparation for market, delivery to storage or market or to carriers to market incidental to an agricultural operation.

State of Drought shall mean a Drought Advisory, Watch, Warning or Emergency declared by the Secretary of Energy and Environmental Affairs in consultation with the Massachusetts Drought Management Task Force.

State of Water Supply Emergency shall mean a State of Water Supply Emergency declared by the Department of Environmental Protection under M.G.L. c. 21G, §§ 15-17.

State of Water Supply Conservation shall mean a State of Water Supply Conservation declared by the Town pursuant to §158-20 of this by-law.

Water Customers shall mean all persons using the public water supply regardless of that person's responsibility for payment for use of the water.

Water Users shall mean all persons using the public water supply or using privately-owned wells within the Town boundaries.

§ 158-20: Declaration of a State of Water Supply Conservation

The Town, through its Board of Water and Sewer Commissioners or their designee authorized to act as such:

- a) may declare a State of Water Supply Conservation upon a determination that conservation measures are appropriate to ensure an adequate supply of water for drinking and fire protection, to protect the quality and quantity of water in local aquatic habitats such as ponds, rivers and wetlands; and
- b) shall declare a State of Water Supply Conservation as necessary to ensure compliance with the Water Management Act.

Upon notification to the public that a State of Water Supply Conservation has been declared, no water customer shall violate any provision, restriction, requirement or condition of the declaration. The Board of Water and Sewer Commissioners may designate the Water Department Superintendent, Town Administrator, or DPW Director to declare a State of Water Supply Conservation at any time that conditions warrant. Public notice of a State of Water Supply Conservation shall be given under §158-21 of this bylaw before it may be enforced. The applicable restrictions, conditions or requirements shall be included in the public notice.

§ 158-20.1: State of Drought

Upon notification to the public that a State of Drought has been declared, no water user shall violate any provision, restriction, requirement or condition of the Town's water use restrictions. Public notice of a State of Drought shall be given under §158-21 of this bylaw before it may be enforced. The applicable restrictions, conditions or requirements shall be included in the public notice.

§ 158-20.2: Declaration of a State of Water Supply Emergency

Upon notification to the public that a declaration of a State of Water Supply Emergency has been issued by the Department of Environmental Protection, no person shall violate any provision, restriction, requirement or condition of any order approved or issued by the Department of Environmental Protection for the purpose of bringing about an end to the State of Water Supply Emergency. Public notice of a State of Water Supply Emergency shall be given under §158-21 of this bylaw before it may be enforced. The applicable restrictions, conditions or requirements shall be included in the public notice.

§158-20.3: Restricted Water Uses

A declaration of a State of Water Supply Conservation, State of Drought or State of Water Supply Emergency shall include one or more of the following restrictions, conditions or requirements limiting nonessential outdoor water use by water users as necessary to control the volume of water pumped each day, except as provided as an acceptable exemption in §158-18. The applicable restrictions, conditions or requirements shall be included in the public notice required under §158-21.

- a) Nonessential outdoor water use days: Nonessential outdoor water use is permitted only on the days per week specified in the State of Water Supply Conservation, State of Drought or State of Water Supply Emergency and public notice thereof. During a State of Water Supply Conservation, nonessential outdoor water use is restricted as necessary to ensure compliance with the Water Management Act, or for a Town or Water District without a Water Management Act permit, to two days or fewer per week.
- b) Nonessential outdoor water use hours: Nonessential outdoor water use is permitted only during the hourly periods specified in the State of Water Supply Conservation, State of Drought or State of Water Supply Emergency and public notice thereof. At a minimum, nonessential outdoor water use is prohibited during the hours from 9AM to 5PM.
- c) Nonessential outdoor water use method restriction: Nonessential outdoor water use is restricted to a bucket or hand-held hose controlled by a nozzle or a drip-irrigation system outside the hours of 9:00 am to 5:00 pm.
- d) Nonessential outdoor water use ban: Nonessential outdoor water use is prohibited at all times.
- e) Automatic irrigation systems, including sprinklers: The use of automatic irrigation systems is prohibited.

§158-21: Public Notification and Notification of DEP

- a) Public Notification of a State of Water Supply Conservation or a State of Drought – Notice to the public of all provisions, including all restrictions, requirements and conditions imposed by the Town as part of a State of Water Supply Conservation or a State of Drought shall be made as soon as possible, but no later than 48 hours following the declaration of a State Water Supply Conservation or State of Drought by publication in a newspaper of general circulation within the Town and by signage on major roadways or intersections. Notification may also include email, Web sites, public service announcements on local media, reverse 911 calls or other such means reasonably calculated to reach and inform all public and private water users.
- b) Public Notification of a State of Water Supply Emergency – Notice to the public of all provisions, including all restrictions, requirements and conditions imposed by a State of Water Supply Emergency declared by the Department of Environmental Protection shall be made as soon as practical after the public water system receives notice of the Department of Environmental Protection’s declaration of a State of Water Supply Emergency, by publication in a newspaper of general circulation within the Town and by signage on major roadways or intersections. Notification may also include email, Web sites, public service announcements on local media, reverse 911 calls or other such means reasonably calculated to reach and inform all water users of the State of Water Supply Emergency.

- c) Any restriction imposed pursuant to §158-20 or §158-20.1-20.3 or in the Department's State of Water Supply Emergency or Order shall not be effective until notification to the public is provided.
- d) Notification of DEP: Submittal of MassDEP's form "Notification of Water Use Restriction" shall be provided to the Massachusetts Department of Environmental Protection within 14 days of the effective date of the restrictions, per MassDEP regulations (310 CMR 22.15(8)).

**§158-22: Termination of a State of Water Supply Conservation; Notice**

A State of Water Supply Conservation may be terminated by a majority vote of the Board of Water and Sewer Commissioners or by decision of their designee upon a determination by either or both of them that the conditions requiring the State of Water Supply Conservation no longer exist, or in accordance with the Water Management Act permit conditions. Public notification of the termination of a State of Water Supply Conservation shall be given in the same manner as is required in §158-21a for notice of its imposition.

**§158-22.1: Termination of a State of Drought; Notice**

Upon notification to the Town, the Board of Water and Sewer Commissioners or their designee that the State of Drought has been terminated by the Secretary of Energy and Environmental Affairs, the public will be notified of the termination in the same manner as is required in §158-21a for notice of its imposition.

**§158-22.2: Termination of a State of Water Supply Emergency; Notice**

Upon notification to the Town or to the Board of Water and Sewer Commissioners or their designee that the declaration of a State of Water Supply Emergency has been terminated by the Department of Environmental Protection, the public will be notified of the termination in the same manner as is required in §158-21b for notice of its imposition.

**§158-22.3: Penalties**

The Town through its Board of Water and Sewer Commissioners or their designee including the Water Superintendent, Building Inspector and/or local police may enforce this by-law. Any person violating this by-law shall be liable to the Town in the amounts listed below:

- 1) First violation: Warning
- 2) Second violation: \$50.00
- 3) Third violation: \$100.00
- 4) Fourth and subsequent violations: \$250.00

Each day of violation shall constitute a separate offense. Fines shall be recovered by complaint before the District Court, or by non-criminal disposition in accordance with Section 21D of Chapter 40 of the MA General Laws. For purposes of non-criminal disposition, the enforcing person shall be any police officer of the town or the Water Superintendent or the Superintendent's designee. If a State of Water Supply Emergency has been declared the Board of Water and Sewer Commissioners may, in accordance with G.L. c. 40, § 41A, shut off the water at the meter or the curb stop.

**§158-22.4: Severability**

The invalidity of any portion or provision of this by-law shall not invalidate any other portion or provision thereof.

or take any other action relative thereto. (Board of Water & Sewer Commissioners)  
(Simple Majority Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant.

**ACTION:** Voice voted, motion passes by simple majority required

**ARTICLE 67. AUTHORIZE CHANGES IN FEE SCHEDULES**

To see if the Town will vote, pursuant to the Orleans Code §94-8 A. and B., to authorize the Select Board to increase or set user fees, license fees and permit fees for the Shellfish/Harbormaster. Recreation and Water Departments as set forth in the following schedule, effective June 1, 2022, or take any other action relative thereto. (Select Board) (Simple Majority Vote Required)

Department	Current	Proposed
<b>295 Shellfish/Harbormaster</b>		
Aquaculture Grant Waiting List	\$0	\$10
<b>630 Recreation</b>		
Adult Programs	\$15	\$30
<b>450 Water Department</b>		
5/8" Meter (annual bid price)	\$270	\$330
¾" Meter (annual bid price)	\$300	\$373
1" Meter (annual bid price)	\$400	\$486

**MOTION:** I move that this article be accepted and adopted as printed in the warrant.

**ACTION:** Voice voted, motion passes unanimously

**ARTICLE 68. ACCEPT MGL CH 59, SEC 5 – PROPERTY; EXEMPTIONS (CLAUSE TWENTY-SECOND F)**

To see if the Town will vote to accept the provisions of General Laws Chapter 59, §5, Clause Twenty-second F which grants a full exemption from real estate taxes to veterans and their spouses who, according to the records of the Department of Veterans Affairs or of any branch of the armed forces of the United States by reason of injury received while in service and in the line of duty are paraplegics or have a disability rating of 100% for service-connected blindness; or take any other action relative thereto. (Select Board) (Simple Majority Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant.

**ACTION:** Voice voted, motion passes unanimously

**ARTICLE 69. ACCEPT MGL CH 59, SEC 5 – PROPERTY; EXEMPTIONS (CLAUSE TWENTY-SECOND H)**

To see if the Town will vote to accept the provisions of General Laws Chapter 59, §5, Clause Twenty-second H which grants a full exemption from real estate taxes to the surviving parents or guardians of soldiers and sailors, members of the National Guard and veterans who: (i) during active duty service, suffered an injury or illness documented by the United States Department of Veteran Affairs or a branch of the armed forces that was a proximate cause of their death; or (ii) are missing in action with a presumptive finding of death as a result of active duty service as members of the armed forces of the United States; or take any other action relative thereto. (Select Board) (Simple Majority Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant.

**ACTION:** Voice voted, motion passes unanimously

**ARTICLE 70. GRANT TOWN ADMINISTRATOR AUTHORITY TO ENTER INTO FIVE YEAR CONTRACT FOR REVALUATION SERVICES**

To see if the Town will vote to authorize the Town Administrator to solicit bids and/or proposals and enter into a contract or contracts for the purpose of conducting revaluations of real and personal property for a term up to five (5) years, or to take any other action relative thereto. (Board of Assessors) (Simple Majority Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant.

**ACTION:** Voice voted, motion passes by simple majority required

**ARTICLE 71. AMEND ZONING BYLAWS SECTION 164-19. FLOODPLAIN DISTRICT F**

To see if the Town will vote to amend Section 164-19 Floodplain District, to read as follows:

**Bold underline** = new language    ~~strikethrough~~ = language removed

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**§164-19 Flood Plain District, F**

The following requirements apply in the Flood Plain District:

- A. **Purpose.** The purposes of the Floodplain District are to:
  - 1.Ensure public safety through reducing the threats to life and personal injury;
  - 2.Eliminate new hazards to emergency response officials;
  3. Prevent the occurrence of public emergencies resulting from water quality contamination, and pollution due to flooding;
  4. Avoid the loss of utility services which if damaged by flooding would disrupt or shutdown the utility network and impact regions of the community beyond the site of flooding;
  - 5.Eliminate costs associated with the response and cleanup of flooding conditions;
  - 6.Reduce damage to public and private property resulting from flooding waters.
  
- B. **Floodplain District Boundaries.** The Floodplain District includes all special flood hazard areas within the Town of Orleans designated as Zone A, AE, ~~AO~~, ~~AO~~ or VE on the Barnstable County Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program. ~~The map panels of the Barnstable County FIRM that are wholly or partially within the Town of Orleans are panel numbers 250001C0417I, 250001C0419I, 250001C0429I, 250001C0436I, 250001C0437I, 250001C0438I, 250001C0439I, 250001C0441I, 250001C0443I, 250001C0607I, 250001C0626I, 250001C0627I and 250001C0631I, effective date July 16, 2014.~~ The exact boundaries of the District **shall** may be defined by the **1% chance** 100-year base flood elevations shown on the FIRM and further defined by the Barnstable County Flood Insurance Study (FIS) report, effective date July 16, 2014. The FIRM and FIS report are incorporated herein by reference and are on file with the Town Clerk, Planning Department, Conservation Commission and the Building Department.

**C. Floodplain District Definitions**

**The terms below only apply to the Floodplain District:**

**DEVELOPMENT means any man-made change to improved or unimproved real estate, including but not limited to building or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations or storage of equipment or materials. [US Code of Federal Regulations, Title 44, Part 59]**

**FLOODWAY.** The channel of the river, creek or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than a designated height. [Base Code, Chapter 2, Section 202]

**FUNCTIONALLY DEPENDENT USE** means a use which cannot perform its intended purpose unless it is located or carried out in close proximity to water. The term includes only docking facilities, port facilities that are necessary for the loading and unloading of cargo or passengers, and ship building and ship repair facilities, but does not include long-term storage or related manufacturing facilities. [US Code of Federal Regulations, Title 44, Part 59] Also [Referenced Standard ASCE 24-14]

**HIGHEST ADJACENT GRADE** means the highest natural elevation of the ground surface prior to construction next to the proposed walls of a structure. [US Code of Federal Regulations, Title 44, Part 59]

**HISTORIC STRUCTURE** means any structure that is:

**(a) Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;**

**(b) Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;**

**(c) Individually listed on a state inventory of historic places in states with historic preservation programs which have been approved by the Secretary of the Interior; or**

**(d) Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either:**

**(1) By an approved state program as determined by the Secretary of the Interior or**

**(2) Directly by the Secretary of the Interior in states without approved programs.**

**[US Code of Federal Regulations, Title 44, Part 59]**

**NEW CONSTRUCTION.** Structures for which the start of construction commenced on or after the effective date of the first floodplain management code, regulation, ordinance, or standard adopted by the authority having jurisdiction, including any subsequent improvements to such structures. *New construction includes work determined to be substantial improvement.* [Referenced Standard ASCE 24-14]

**RECREATIONAL VEHICLE** means a vehicle which is:

**(a) Built on a single chassis;**

**(b) 400 square feet or less when measured at the largest horizontal projection;**

**(c) Designed to be self-propelled or permanently towable by a light duty truck; and**

**(d) Designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.**

**[US Code of Federal Regulations, Title 44, Part 59]**

**REGULATORY FLOODWAY** - see FLOODWAY.

**SPECIAL FLOOD HAZARD AREA.** The land area subject to flood hazards and shown on a Flood Insurance Rate Map or other flood hazard map as Zone A, AE, A1-30, A99, AR, AO, AH, V, VO, VE or V1-30. [Base Code, Chapter 2, Section 202]

**START OF CONSTRUCTION.** The date of issuance for new construction and substantial improvements to existing structures, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, placement or other improvement is within 180 days

after the date of issuance. The actual start of construction means the first placement of permanent construction of a building (including a manufactured home) on a site, such as the pouring of a slab or footings, installation of pilings or construction of columns.

Permanent construction does not include land preparation (such as clearing, excavation, grading or filling), the installation of streets or walkways, excavation for a basement, footings, piers or foundations, the erection of temporary forms or the installation of accessory buildings such as garages or sheds not occupied as dwelling units or not part of the main building. For a substantial improvement, the actual "start of construction" means the first alteration of any wall, ceiling, floor or other structural part of a building, whether or not that alteration affects the external dimensions of the building. [Base Code, Chapter 2, Section 202]

STRUCTURE means, for floodplain management purposes, a walled and roofed building, including a gas or liquid storage tank, that is principally above ground, as well as a manufactured home. [US Code of Federal Regulations, Title 44, Part 59]

SUBSTANTIAL REPAIR OF A FOUNDATION. When work to repair or replace a foundation results in the repair or replacement of a portion of the foundation with a perimeter along the base of the foundation that equals or exceeds 50% of the perimeter of the base of the foundation measured in linear feet, or repair or replacement of 50% of the piles, columns or piers of a pile, column or pier supported foundation, the building official shall determine it to be substantial repair of a foundation. Applications determined by the building official to constitute substantial repair of a foundation shall require all existing portions of the entire building or structure to meet the requirements of 780 CMR. [As amended by MA in 9th Edition BC]

VARIANCE means a grant of relief by a community from the terms of a flood plain management regulation. [US Code of Federal Regulations, Title 44, Part 59]

VIOLATION means the failure of a structure or other development to be fully compliant with the community's flood plain management regulations. A structure or other development without the elevation certificate, other certifications, or other evidence of compliance required in §60.3(b)(5), (c)(4), (c)(10), (d)(3), (e)(2), (e)(4), or (e)(5) is presumed to be in violation until such time as that documentation is provided. [US Code of Federal Regulations, Title 44, Part 59]

**D. Base Flood Elevation Data.**

- a. Base flood elevation data are required for subdivision or other developments greater than fifty (50) lots or five (5) acres, whichever is the lesser, within unnumbered A zones.
- b. In Zones A and AE, along watercourses that have not had a regulatory floodway designated, the best available Federal, State, local, or other floodway data shall be used to prohibit encroachments in floodways which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.
- c. In Zones A1-30 and AE, along watercourses that have a regulatory floodway designated on the Town's FIRM encroachments are prohibited in the regulatory floodway which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.

**E. Notification of watercourse alteration.** The Town shall notify the following of any alteration or relocation of a watercourse:

- Adjacent communities
- NFIP State Coordinator

Massachusetts Department of Conservation and Recreation  
251 Causeway Street, Suite 600-700  
Boston, MA 02114-2104

- NFIP Program Specialist  
FEMA Region I 99 High Street, 6th Floor  
Boston, MA 02110

**F. Requirement to submit new technical data**

**If the Town acquires data that changes the base flood elevation in the FEMA mapped Special Flood Hazard Areas, the Town will, within 6 months, notify FEMA of these changes by submitting the technical or scientific data that supports the change(s.) Notification shall be submitted to:**

**FEMA Region I Risk Analysis Branch Chief  
99 High St., 6<sup>th</sup> floor, Boston, MA 02110**

**And copy of notification to:**

**Massachusetts NFIP State Coordinator**

**MA Dept. of Conservation & Recreation, 251 Causeway Street, Boston, MA 02114**

~~**G. Unnumbered Zone A.** Within the unnumbered Zone A (near Baker's Pond), since the base floor elevation is not provided on the Flood Insurance Rate Map (FIRM) the applicant shall obtain any existing base flood elevation data and it shall be reviewed by the Building Inspector for its reasonable utilization toward meeting the elevation or floor-proofing requirements, as appropriate, of the State Building Code.~~

**G. Variances to local Zoning Bylaws related to community compliance with the National Flood Insurance Program (NFIP)**

**A variance from these floodplain bylaws must meet the requirements set out by State law, and may only be granted if: 1) Good and sufficient cause and exceptional non-financial hardship exist; 2) the variance will not result in additional threats to public safety, extraordinary public expense, or fraud or victimization of the public; and 3) the variance is the minimum action necessary to afford relief.**

**Variances to building code requirements**

**Variances to floodplain development regulations shall only be issued upon (i) a showing of good and sufficient cause, (ii) a determination that failure to grant the variance would result in exceptional hardship to the applicant, and (iii) a determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, create nuisances, cause fraud on or victimization of the public, or conflict with existing local laws or ordinances.**

**A written justification for the variance will be maintained in the Town's building permit files, delineating the technical reason for the variance, and stating that the variance is the minimum necessary (considering the flood hazard) to afford relief.**

**The Town/City shall also issue a letter to the property owner regarding potential impacts to the annual premiums for the flood insurance policy covering that property, in writing over the signature of a community official that (i) the issuance of a variance to construct a structure below the base flood level will result in increased premium rates for flood insurance up to amounts as high as \$25 for \$100 of insurance coverage and (ii) such construction below the base flood level increases risks to life and property.**

**Such notification shall be maintained with the record of all variance actions for the referenced development in the floodplain overlay district.**

**H. Permits are required for all proposed development in the Floodplain Overlay District**

**The Town of Orleans requires a permit for all proposed construction or other development in the floodplain overlay district, including new construction or changes to existing buildings, placement of manufactured homes, placement of agricultural facilities, fences, sheds, storage facilities or drilling, mining, paving and any other development that might increase flooding or adversely impact flood risks to other properties.**

**I. Assure that all necessary permits are obtained**

**Town's permit review process includes the requirement that the applicant obtain all local, state and federal permits that will be necessary in order to carry out the proposed development in the floodplain overlay district. The proponent must acquire all necessary permits, and must submit the completed checklist demonstrating that all necessary permits have been acquired.**

**J. Reference to existing regulations.** The Floodplain District is established as an overlay to all other districts. All development in the district, including structural and non-structural activities, whether permitted by right or by special permit must be in compliance with Chapter 131, section 40 of the Massachusetts General Laws and with the following:

- Section of the Massachusetts State Building Code which addresses floodplain and coastal high hazard areas (currently 780 CMR)
- Wetlands Protection Regulations, Department of Environmental Protection (DEP)(currently 310 CMR 10.00);
- Inland Wetlands Restrictions, DEP (currently 310 CMR 13.00);
- Coastal Wetlands Restriction, DEP (currently 310 CMR 12.00);
- Minimum Requirements for the Subsurface Disposal of Sanitary Sewage, DEP (currently 310 CMR 15, Title 5);

Any variances from the provisions and requirements of the above referenced state regulations may only be granted in accordance with the required variance procedures of these state regulations.

**K. Other use regulations.**

1. Man-made alteration of sand dunes within Zone VE which would increase potential flood damage is prohibited.
2. All subdivision proposals shall be reviewed to assure that: a) such proposals minimize flood damage; b) all public utilities and facilities are located and constructed to minimize or eliminate flood damage; and c) adequate drainage is provided to reduce exposure to flood hazards.

**L. Unnumbered A Zones**

**In A Zones, in the absence of FEMA BFE data and floodway data, the building department will obtain, review and reasonably utilize base flood elevation and floodway data available from a Federal, State, or other source as criteria for requiring new construction, substantial improvements, or other development in Zone A as the basis for elevating residential structures to or above base flood level, for floodproofing or elevating nonresidential structures to or above base flood level, and for prohibiting encroachments in floodways.**

**M. Zone VE.**

- (1) No building shall be erected within areas designated as coastal high hazard areas (Zone VE), since these areas are extremely hazardous due to high velocity waters from tidal surges and hurricane wave wash.
- (2) All new construction within the VE Zones shall be located landward of the reach of mean high tide.
- (3) **(Reserved)**

(4) (Reserved)

(5) The use of fill for structural support of buildings within the V Zone is prohibited.

~~(6) Man-made alteration of sand dunes within the V Zones is prohibited.~~

**N. AO and AH zones drainage requirements**

**Within Zones AO and AH on the FIRM, adequate drainage paths must be provided around structures on slopes, to guide floodwaters around and away from proposed structures.**

**O. Recreational vehicles**

**In A1-30, AH, AE Zones, V1-30, VE, and V Zones, all recreational vehicles to be placed on a site must be elevated and anchored in accordance with the zone’s regulations for foundation and elevation requirements or be on the site for less than 180 consecutive days or be fully licensed and highway ready.**

**P. Abrogation and greater restriction section**

**The floodplain management regulations found in this Floodplain Overlay District section shall take precedence over any less restrictive conflicting local laws, ordinances or codes.**

**Q. Disclaimer of liability**

**The degree of flood protection required by this bylaw [ordinance] is considered reasonable but does not imply total flood protection.**

**R. Designation of community Floodplain Administrator**

**The Town of Orleans hereby designates the position of Building Commissioner to be the official floodplain administrator for the Town.**

Or to take any other action relative thereto. (Planning Board) (2/3 Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant.

**ACTION:** Voice voted, motion passes unanimously

**ARTICLE 72. AMEND ZONING BYLAW CHAPTER 164-13. SCHEDULE OF USE REGULATIONS**

To see if the Town will vote to amend the Zoning Bylaws, Section 164-13 Schedule of Use Regulations, by amending the follow entry in the table:

**Bold underline** = new language    ~~strikethrough~~ = language removed

**Town of Orleans Schedule of Use Regulations**

P= Use Permitted    O= Use Prohibited    A= Use allowed: A, under Special Permit by the Board of Appeals as provided in section 164-44

**164-13. Schedule of Use Regulations**

P= Use Permitted    O= Use Prohibited    A= Use allowed: A, under Special Permit by the Board of Appeals as provided in section 164-44

COMMERCIAL	R	RB	LB	GB	VC <sup>5</sup>	I	CD <sup>6</sup>	SC	MB
Retail	O	<del>A</del> <b>P</b> <sup>2</sup>	A	P <sup>4</sup>	P <sup>4</sup>	A <sup>2</sup>	O	O	O

*(Note 2 limits the retail floor area, exclusive of storage and office space, to 1,500 s.f. per business.)*

Or to take any other action relative thereto. (Planning Board) (2/3 Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant.

**ACTION:** Voice voted, motion passes unanimously

**ARTICLE 73. TREE PRESERVATION RESOLUTION – BY PETITION**

To see if the Town will vote to adopt the following Tree Preservation resolution:

**WHEREAS**, trees are recognized for their abilities to improve air quality, protect from glare and heat, reduce noise, aid in the stabilization of soil, provide natural flood and drainage control, create habitats for wildlife, enhance aesthetics and property values, contribute to the distinct character of certain neighborhoods, provide natural privacy to neighbors, and reduce ambient carbon in the atmosphere; and

**WHEREAS**, the preservation and protection of certain trees on private property, the requirement to replant trees to replace those removed, and the collection of financial contributions to support the Town’s tree planting and maintenance efforts are public purposes that protect the public health, welfare, environment, and aesthetics;

**Now therefore be it RESOLVED**, That the Town vote to authorize the Select Board to cause to be prepared for consideration at the next Town Meeting, a Tree Preservation Bylaw supporting the preservation and protection of trees on residential lots during significant demolition and/or construction activity by designating areas of a lot where trees must be protected, and requiring mitigation for trees removed via replanting or collection of fees to support the Town’s tree planting and maintenance efforts; and

**FURTHER RESOLVED**, That in order to effectuate the purposes of the resolution, the Town of Orleans’ Select Board appoint a committee of five (5) members (Tree Preservation Bylaw Committee), including at least one member of the Orleans’ Conservation Commission, and one member of the Orleans’ Site Plan Review Committee, to be charged with the drafting of the bylaw for the Select Board’s review and approval prior to submission for the Town’s approval at the 2023 Town Meeting; and

**FINALLY RESOLVED**, That the Tree Preservation Bylaw Committee, consider the following as non-binding recommendations:

1. The Tree Preservation Bylaw only apply to trees that are six (6) inches in diameter or greater and located within a lot’s setback area as defined by the Town of Orleans’ Zoning Bylaw (Protected Trees);
2. The Tree Preservation Bylaw will prohibit the removal of Protected Trees during construction, or within fifteen (15) months of an application for a demolition or building permit for: (a) demolition of an existing structure of 250 gross square feet or greater, (b) construction of any building or structure on a vacant lot, or (c) construction of one or more structures or additions to structures on a lot that increases the Gross Floor Area by 50% or greater, excluding basements, open or screened porches, and decks;
3. The Tree Preservation Bylaw will provide an option, if it is not practical to save a Protected Tree, for the owner or developer to remove it and plant new trees elsewhere, or pay into a tree fund, which the Town will use to buy and plant trees in residential neighborhoods;
4. The Tree Preservation Bylaw will not apply to the subdivision of land under the Town’s Subdivision Rules and Regulations, those areas of a property under the jurisdiction of the Wetlands Protection Act, public shade trees pursuant to M.G.L. Chapter 87, emergency projects necessary for public safety, health, and welfare, trees severely damaged as the direct result of a natural disaster, trees that are hazardous, or trees currently infected by a disease or insect infestation of a permanent nature;
5. The Tree Preservation Bylaw will require that mitigation be based upon the DBH (diameter at breast height) of Protected Tree(s) removed. For each inch of DBH of the Protected Tree(s)

removed, no less than one half (½) inch caliper of a new native tree(s) shall be replanted with each new tree having a minimum caliper of two (2) inches. If the Protected Tree to be removed is an overstory tree species, the replacement tree(s) to mitigate the removal shall be a native overstory tree species. Or to take any other action relative thereto. (By Petition) (Simple Majority Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant.

**ACTION:** Counted vote, 141 in favor, 87 opposed, motion passes by the simple majority required

#### **ARTICLE 74. EVALUATION OF THE MILL POND FOR SEWERING – BY PETITION**

To see if the Town will vote to adopt the following resolution:

Be it resolved, that the Town Meeting vote to recommend to the Select Board that they begin the process of evaluation the Mill Pond for sewerage, or to take any other action relative thereto. The Mill Pond has seen its water quality deteriorate over the last 20 years and has now reached a critical point. (By Petition) (Simple Majority Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant.

**ACTION:** Voice voted, motion fails to get the simple majority

#### **ARTICLE 75. CLOSING ARTICLE**

And to act on any other business that may legally come before the meeting. (Select Board) (Simple Majority Vote Required)

**MOTION:** I move that this meeting be adjourned.

**ACTION:** Voice voted, motion passes unanimously

Meeting adjourned at 10:03 p.m.

A True Record, Attest  
Kelly L. Darling, Town Clerk

# SPECIAL TOWN MEETING "DOINGS"

October 17, 2022

The Special Town Meeting was opened at 6pm after a quorum of 200 was declared by the Town Clerk. A total of 474 voters were in attendance. Tellers were: Patricia Bradley, Daniella O'Brien-Bradley, Louise Brady, Elia Marnick, Sandra Rhodes, Bonnie Munro, Margaret MacLeay, Judith Weil. Constables on duty were Mary Stevens and Kevin Higgins

## **PROCEDURAL MOTION**

To dispense with the reading of the warrant except the Preamble, Conclusion and Attestation thereof.

**ACTION:** Voice vote, motion carries unanimously

## **PROCEDURAL MOTION**

That all Town officials or department heads or their duly designated representatives, required to attend Town Meeting pursuant to Section 2-7-3 of the Charter, Brooke Clenchy, Nauset Regional School Superintendent, all of whom are not residents of the Town of Orleans be permitted to address the Special Town Meeting on matters affecting their office, department or organization, or projects for which they have performed services for the Town.

**ACTION:** Voice vote, motion carries unanimously

**PROCEDURAL MOTION:** To take article 19 out of order

**ACTION:** 342 in favor to 16 opposed, motion carries by necessary majority

## **ARTICLE 19. AMEND GENERAL BYLAW REQUIRING LICENSING OF SHORT-TERM RENTALS**

To see if the Town will vote to adopt Chapter 132, Short Term Rental Properties, as follows:

### **§ 132.1 Purpose**

The purpose of this chapter is to protect the health, safety, and welfare of both the occupants of short-term rental units and the general public and to maintain the quality of life in residential neighborhoods and the availability of the Town's year-round housing stock. It will assist the Town in the enforcement of state and local health and safety regulations and provide a method of correcting violations when requiring immediate attention.

### **§ 132.2 Legislative Intent and Authority**

This Bylaw is adopted in accordance with General Laws c.64G, § 14, which authorizes municipalities to enact bylaws to regulate operators of SHORT-TERM RENTAL(s), and the Town's Home Rule authority under the Massachusetts Constitution. Nothing herein shall interfere with the independent authority of the BOARD OF HEALTH and any other Boards or Commissions as applicable to enact its own health and safety regulations with respect to SHORT TERM RENTALS.

### **§ 132.3 Definitions**

As used in this chapter, the following terms shall have the meanings indicated: BOARD OF HEALTH The Board of Health of the Town of Orleans or its designees.

DWELLING Any building or area in a building used or intended for use for human habitation, including, but not limited to, apartments, condominiums, cottages, guesthouses, one-, two- or multiple-unit residential buildings/dwellings, except those licensed under any state or local laws or regulations other than those licensed under this chapter, (e.g. See definition of SHORT-TERM RENTAL in this section).

OCCUPANCY The use or possession of or the right to use or possess a short-term rental.

OCCUPANT (GUEST) Any individual residing overnight in a short-term rental.

OPERATOR (HOST) Any Person operating a short-term rental.

OPERATOR'S AGENT A Person who, on behalf of an operator of a short-term rental: (i) manages the operation or upkeep of a property offered for rent; or (ii) books reservations at a property offered for rent. An "operator's agent" shall include, but not be limited to, a property manager, property management company or real estate agent.

OWNER Any person whom alone or severally with others has legal or equitable title or a beneficial interest in any dwelling unit; a mortgagee in possession; or agent, trustee or other person appointed by the courts.

SHORT TERM RENTAL A residential dwelling or any bedroom within a dwelling rented out through the use of advance reservations, for a fee, for a period of not more than 31 consecutive calendar days, excluding: hotels licensed under M.G.L. Chapter, 140, §6; motels licensed under M.G.L. Chapter 140, §32B; lodging establishments licensed under M.G.L. Chapter 140, §23, or under any provision of the Orleans Zoning Bylaw.

#### **§ 132.4 SHORT TERM RENTAL Registration**

##### **A. Registration Required**

No OWNER shall rent, or offer to rent, any SHORT-TERM RENTAL as that term is defined herein, prior to registering with the BOARD OF HEALTH. No tenant or lessee of an OWNER shall let or sub-let a SHORT-TERM RENTAL under any circumstances. Any SHORT-TERM RENTAL required to be registered with the Commonwealth of Massachusetts pursuant to the applicable provision of General Laws Chapter 64G shall also be required to register with the BOARD OF HEALTH under the By-Law.

##### **B. Compliance**

A dwelling used as a SHORT-TERM RENTAL shall be in compliance with the applicable provisions of all applicable state and local health and safety laws, ordinances and regulations. Demonstration of compliance shall be in the form of a sworn affidavit submitted as part of the registration application described in Section D below to the BOARD OF HEALTH prior to occupancy. OPERATORS shall comply with all applicable federal, state and local laws, ordinances and regulations.

##### **C. Application Required**

The OWNER of the dwelling shall be required to complete a SHORT-TERM RENTAL registration application, the form and content of which shall be provided by the BOARD OF HEALTH. The period of registration shall be for one calendar year. Acceptance of a SHORT-TERM RENTAL registration application by the BOARD OF HEALTH shall not be deemed a determination that the proposed SHORT-TERM RENTAL complies with the provisions of the Orleans Zoning Bylaw, Town and State Health Regulations or that the number of bedrooms listed in the registration application will be accepted by the Board of Health.

##### **D. Registration Renewal**

SHORT TERM RENTAL registrations shall be renewed annually. All renewals shall require a new application to be submitted to the BOARD OF HEALTH and payment of the annual fee.

##### **E. Fees**

The fee for a SHORT-TERM RENTAL registration or a renewal of a registration shall be initially set at \$50.00 plus \$50.00 for each bedroom over a total of two, which fee may thereafter may be modified by the Select Board after a public hearing.

##### **F. Non-Transferability**

SHORT TERM RENTAL registrations shall be granted solely to an OWNER and shall not be transferable or assigned to any other person, legal entity, or address. The registration does not run with the property; it shall be terminated upon sale or transfer of the property for which the registration has been issued.

### **§ 132.5 Publication of Registration Number**

The Town-issued registration number shall be included on any listing offering the SHORT-TERM RENTAL for rent.

### **§ 132.6 Contact Information of OWNER, OPERATOR and/or OPERATOR'S AGENT**

A. An OWNER of a SHORT-TERM RENTAL shall provide the BOARD OF HEALTH with his/her current residential address and telephone number upon application for a Registration as well as a full and complete list of persons or who have a direct or indirect interest in any property for which a SHORT-TERM RENTAL Registration in the Town of Orleans has been issued or for which a SHORT-TERM RENTAL Registration application is pending.

B. If the OWNER is a corporation (including a Limited Liability Company (LLC)), the name, address, and telephone number of the president and legal representative of the corporation shall be provided. If the OWNER is a realty trust or partnership, the name, address, and telephone numbers of the managing trustee or partner shall be provided.

C. The name and contact information of the OPERATOR must be provided, along with the name and contact information of an OPERATOR'S AGENT, if different from the OPERATOR, who is able to respond in person to any issues or emergencies that arise during occupancy within one (1) hour of contact by the BOARD OF HEALTH, Orleans Police or Fire Department to complaints regarding the condition or operation of the SHORT-TERM RENTAL. Contact information must include a telephone number that is available 24 hours per day, 7 days a week to OCCUPANTS and the above-stated public safety agencies. This contact information shall be included in the application for a SHORT-TERM RENTAL Registration and shall be posted conspicuously within the rental unit.

### **§ 132.7 Posting of Notices**

The Town shall provide information to each registered OPERATOR summarizing the regulations for SHORT TERM RENTALS. Each SHORT-TERM RENTAL Registration issued will include, but shall not be limited to: the name and 24-hour contact information of the OPERATOR or OPERATOR'S AGENT designated in the application, requirements for trash removal, occupancy requirements, parking, and noise restrictions.

The OPERATOR shall:

A. Provide OCCUPANTS a copy of the provided information; and

B. Post the information, along with the SHORT-TERM RENTAL Registration, in a conspicuous location within the SHORT-TERM RENTAL.

### **§ 132.8 Trash Removal**

The OPERATOR shall be responsible for ensuring that household trash is removed from the premises immediately after Occupancy is concluded or once per week, whichever is more frequent.

### **§ 132.9 Occupancy Requirements**

The maximum number of OCCUPANTS in a SHORT-TERM RENTAL shall be 2 per bedroom, plus additional two OCCUPANTS.

### **§ 132.10 Parking**

All parking associated with the operation of a SHORT-TERM RENTAL, including without limitation non-OCCUPANT guest parking shall be on the registered premises. There shall be no off-premises parking without the permission of the off-premise owner.

### **§ 132.11 Smoke Detectors and Carbon Monoxide Alarms**

Each SHORT-TERM RENTAL shall contain functional smoke detectors and carbon monoxide alarms. In addition, the Operator shall provide and maintain one 2.5 lb. multi-purpose fire extinguisher on each floor. Extinguishers shall be maintained or replaced in accordance with the manufacturer's specifications. OPERATORS shall test and perform

maintenance on every smoke detector, carbon monoxide alarm upon renewal of the SHORT-TERM RENTAL Registration. Any detector or alarm found to be defective or expired shall be repaired or replaced forthwith. The OCCUPANT(s) shall be notified to report faulty or inoperative smoke detector unit(s) to, first, the OWNER or OPERATOR of the dwelling and, second, the Orleans Fire Department.

#### **§ 132.12 Keeping of Register**

The OPERATOR or OPERATOR'S AGENT shall be responsible for keeping a register containing the name of the OCCUPANT who is the leaseholder, total number of OCCUPANTS, and dates of occupancy. The register shall be retained for a period of two (2) years and shall be made available upon request to the BOARD OF HEALTH, police, or other duly appointed or authorized code compliance staff of the Town of Orleans.

#### **§ 132.13 Failure to Pay or to Make Suitable Arrangements for the Payment of Municipal Taxes, Fees, Assessments, and Charges**

The privilege of receiving or holding SHORT TERM RENTAL Registration is contingent upon the timely payment of municipal taxes, fees, assessments, and charges. Failure of a Person to comply with this requirement shall be cause, after notice and hearing pursuant to the requirements of G.L. c. 40, § 57, for denial, suspension, amendment, or revocation of a SHORT-TERM RENTAL Registration for any and all property in which the person holds a direct or indirect ownership interest, as above defined.

#### **§ 132.14 Inspections**

SHORT TERM RENTALS shall be subject to reasonable inspections and/or verification by the BOARD OF HEALTH, and all other applicable agencies or departments of the Town.

#### **§132.15 Enforcement**

The Select Board or its designee may issue orders as appropriate to aid in the enforcement of this Bylaw and may enforce these provisions in equity, including the request for injunctive relief in a court of competent jurisdiction or enforcement by noncriminal disposition pursuant to G.L. c. 40, §21D. Any failure to comply with any order issued hereunder shall result in the issuance of a formal warning. Any failure to comply with such a warning shall result in a fine of \$150.00. Any failure to comply after the issuance of said fine may be punishable by a subsequent fine of \$300.00. Each day of a continued non-compliance shall constitute a separate violation. Further, the Select Board may hold a hearing, with notice to the licensee, to determine if such license should be modified, suspended or revoked

#### **§ 132.16 Penalties**

If any OCCUPANT, OPERATOR or OWNER violates any provision of this chapter or condition of a SHORT-TERM RENTAL REGISTRATION issued hereunder, the OWNER may be subject to a fine in accordance with the following:

- \$150 1st Offense
- \$300 2nd Offense – and each subsequent offense

#### **§ 132.17 Regulations**

The Select Board, may adopt regulations, policies and procedures for the implementation of this chapter. The Select Board shall request comment(s) from the BOARD OF HEALTH or any other applicable Board, Commission or Agency of the Town as the Select Board shall determine, prior to the adoption of any such regulations, policies or procedures.

#### **§ 132.18 Severability**

Each provision of this Chapter shall be construed as separate. If any part of this Chapter shall be held invalid for any reason, the remainder shall continue in full force and effect. In the event of a conflict between this chapter and any other chapter of the Orleans Town Code, this chapter shall control, or take any action relative thereto. (Select Board) (Simple Majority Vote Required)MOTION: I move that this article be accepted and adopted as printed in the

warrant.

**MOTION:** To move the question

**ACTION:** 314 – 111 Motion to move the question passes by necessary majority

**ACTION ON MAIN MOTION:** 182 in favor, 261 opposed, motion fails

### **ARTICLE 1. FY23 BUDGET ADJUSTMENTS**

To see if the Town will vote to raise and appropriate and/or transfer from available funds, such sums of money as necessary to supplement the operating budgets of the various Town departments for Fiscal Year 2023 as follows

**MOTION:** I move this article be accepted and adopted as printed in the warrant except that items (1.) and (2.) be deleted and that the sum of One Hundred Sixteen Fifty-Seven Thousand Five Hundred Three and 00/100 Dollars (\$11657,503.00) be raised and appropriated, and that the sum of Sixty-Four Thousand Nine Hundred Fifty-Three and 00/100 Dollars (\$64,953.00) be transferred from Free Cash for the purposes set forth in the article.

**ACTION:** Voice vote, motion carries unanimously

### **ARTICLE 2. FUND ORLEANS POLICE FEDERATION CONTRACT**

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of One Hundred Sixty-Five Thousand and 00/100 Dollars (\$165,000.00) or any other sum, to pay for the salary costs for employees covered under the collective bargaining agreement between the Town and the Orleans Police Federation in accordance with the terms of the new collective bargaining agreement commencing July 1, 2022 through June 30, 2025, and that the sum of Sixteen Thousand and 00/100 Dollars (\$16,000.00) of the One Hundred Sixty-Five Thousand and 00/100 Dollars (\$165,000.00) be added to the FY 23 Police Department Salaries Account budget, provided however that such appropriation shall be contingent upon the passage of a general override ballot question under the provisions of Massachusetts General Laws, Chapter 59 Sec. 21C, paragraph (g) and (m) (Proposition 2 ½ so called); or to take any other action relative thereto. (Select Board) (Simple Majority Vote Required)

**MOTION:** I move that this article be accepted and adopted to approve the Orleans Police Federation contract covering the period of July 1 2022 to June 30, 2025, and that the sum of Sixteen Thousand and 00/100 Dollars (\$16,000.00) be raised and appropriated for this purpose and be added to the FY 23 Police Department Salaries Account budget, provided however that this vote shall not take effect until the Town votes, pursuant to Massachusetts General Laws, Chapter 59 Sec. 21C, to assess an additional Sixteen Thousand and 00/100 Dollars (\$16,000.00) in real estate and personal property taxes for the purpose of funding the Orleans Police Federation collective bargaining agreement for the fiscal year beginning July 1, 2022, and the Town votes, pursuant to Massachusetts General Laws, Chapter 59 Sec. 21C to assess an additional Forty-Five Thousand and 00/100 Dollars (\$45,000.00) in real estate and personal property taxes for the purpose of funding the Orleans Police Federation collective bargaining agreement for the fiscal year commencing July 1, 2023, and the Town votes, pursuant to Massachusetts General Laws, Chapter 59, Sec. 21C to assess an additional One Hundred Four Thousand and 00/100 (\$104,000.00) in real estate and personal property taxes for the purpose of funding the Orleans Police Federated collective bargaining agreement for the fiscal year commencing July 1, 2024.

**ACTION:** Voice voted, motion carries unanimously

### **ARTICLE 3. FUND ORLEANS PERMANENT FIREFIGHTERS' ASSOCIATION CONTRACT**

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of Three Hundred Four Thousand and 00/100 Dollars (\$304,000.00), or any other sum, to pay for the

salary costs for employees covered under the collective bargaining agreement between the Town and the Orleans Permanent Firefighters' Association, Local 2675 I.A.F.F. in accordance with the terms of the new collective bargaining agreement commencing July 1, 2022 through June 30, 2025, and that the sum of Seventy-Five Thousand One Hundred and 00/100 Dollars (\$75,100.00) of the Three Hundred Four Thousand and 00/100 Dollars (\$304,000.00) be added to the FY 23 Fire Department Salaries Account budget, provided however that such appropriation shall be contingent upon the passage of a general override ballot question under the provisions of Massachusetts General Laws, Chapter 59 Sec. 21C, paragraph (g) and (m) (Proposition 2 ½ so called); or to take any other action relative thereto. (Select Board) (Simple Majority Vote Required)

**MOTION:** I move that this article be accepted and adopted to approve the new Orleans Permanent Firefighters' Association, Local 2675 I. A. F.F. contract covering the period of July 1 2022 to June 30 2025, and that the sum of Seventy-Five Thousand and One Hundred Dollars (\$75,100.00), be raised and appropriated for this purpose and be added to the FY 23 Fire Department Salaries Account budget, provided however that this vote shall not take effect until the Town votes, pursuant to Massachusetts General Laws, Chapter 59 Sec. 21C, to assess an additional Seventy-Five Thousand and One Hundred Dollars (\$75,100.00) in real estate and personal property taxes for the purpose of funding the new Orleans Permanent Firefighters Association, Local 2675 I.A.F.F. collective bargaining agreement for the fiscal year commencing July 1, 2022, and the Town votes, pursuant to Massachusetts General Laws, Chapter 59 Sec. 21C, to assess an additional Sixty-Five Thousand and Five Hundred Dollars (\$65,500.00) in real estate and personal property taxes for the purpose of funding the new Orleans Permanent Firefighters' Association, Local 2675 I.A.F.F. collective bargaining agreement for the fiscal year commencing July 1, 2023, and the Town votes, pursuant to Massachusetts General Laws Chapter 59 Sec. 21C, to assess an additional On Hundred Sixty-Three Thousand Four Hundred Dollars, (\$163,400.00) in real estate and personal property taxes for the purpose of funding the new Orleans Permanent Firefighters Association, Local 2675 I.A.F.F. collective bargaining agreement for the fiscal year commencing July 1, 2024.

**ACTION:** Voice voted, motion carries unanimously

**ARTICLE 4. FY23 BUDGET ADJUSTMENTS SEWER ENTERPRISE FUND**

To see if the Town will vote to transfer from the Sewer Enterprise Fund Balance the sum of Three Hundred Fifty-Three Thousand Eight Hundred Seventy-Five and 00/100 Dollars (\$353,875.00), or any other sum, to the Sewer Enterprise Fund Expense Account for the purpose of funding the additional costs to operate the Sewer enterprise for FY 23; or take any action relative thereto. (Select Board) (Simple Majority Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant and that the sum of Three Hundred Fifty-Three Thousand Eight Hundred Seventy-Five and 00/100 Dollars (\$353,875.00) be transferred from the Sewer Enterprise Fund Balance for this purpose.

**ACTION:** Voice vote, motion carries unanimously

**ARTICLE 5. UNPAID BILLS OF PRIOR YEARS**

The following is a list of unpaid bills of prior years as of October 17, 2022,

DEPARTMENT	VENDOR	AMOUNT
Water Department	Barnstable County Health Laboratory	\$30.00
Beaches Enterprise	American Red Cross (Training)	\$450.00

Police Department	Harwich Port Heating & Cooling	\$934.00
Town Administrator's Office	Cabot Risk Strategies (Insurance)	\$5,595.00
<b>TOTAL</b>		<b>\$7,009.00</b>

**MOTION:** I move this article to be accepted and adopted and the sum of Seven Thousand Nine and 00/100 Dollars (\$7,009.00) be transferred from Free Cash to pay the following unpaid bills:

**ACTION:** Voice vote, motion carries unanimously

**ARTICLE 6. FUND UNANTICIPATED EMPLOYEE BUYOUTS**

To see if the Town will vote to transfer from Free Cash the sum of Forty Thousand and 00/100 Dollars (\$40,000.00), or any other sum, to fund unanticipated employee related buyouts, or to take any other action relative thereto. (Select Board) (Simple Majority Vote Required)

**MOTION:** I move this article be accepted and adopted as printed in the warrant and that the sum of Forty Thousand and 00/100 Dollars (\$40,000.00) be transferred from Free Cash for this purpose.

**ACTION:** voice vote, motion carries unanimously

**ARTICLE 7. ORLEANS ELEMENTARY SCHOOL HVAC UPGRADE – CONSTRUCTION PROJECT**

To see if the Town will vote to transfer from Free Cash the sum of One Million Four Hundred Thousand and 00/100 Dollars (\$1,400,000.00), or any other sum, for the purpose of funding the construction cost for the upgrade of the existing heating and ventilation system at the Orleans Elementary School, including all expenses incidental and related thereto; and further authorize the Select Board and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Select Board) (3/4 Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant and that the sum of One Million Four Hundred Thousand and 00/100 Dollars (\$1,400,000.00), be transferred from Free Cash for this purpose and for costs incidental and related thereto.

**ACTION:** Voice vote, motion carries unanimously

**ARTICLE 8. FUND ROCK HARBOR FUEL TANKS REPLACEMENT**

To see if the Town will vote to transfer from Free Cash the sum of Thirty Thousand and 00/100 Dollars (\$30,000.00), or any other sum, for the purpose of funding the Rock

Harbor Fuel Tanks Replacement, including all expenses incidental and related thereto; and further authorize the Select Board and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Select Board) (3/4 Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant and that the sum of Thirty Thousand and 00/100 Dollars (\$30,000.00) be transferred from Free Cash for this purpose and for costs incidental and related thereto.

**ACTION:** Voice vote, motion carries unanimously

**ARTICLE 9. FUND COMPENSATION STUDY FOR MANAGERS, STEELWORKERS, CLERICAL & TECHNICAL UNIONS & PERSONNEL BYLAW**

To see if the Town will vote to transfer from Free Cash the sum of Twenty-Five Thousand and 00/100 Dollars (\$25,000.00), or any other sum, for the purpose of funding a compensation study for full-time employees in the Managers, Steelworkers, Clerical & Technical unions & Personnel Bylaw, or to take any other action relative thereto. (Select Board) (Simple Majority Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant and that the sum of Twenty-Five Thousand and 00/100 Dollars (\$25,000.00) be transferred from Free Cash for this purpose.

**ACTION:** Voice vote, motion carries unanimously

**ARTICLE 10. FUND NEW TOWN MANAGER SEARCH**

To see if the Town will vote to transfer from Free Cash the sum of Thirty Thousand and 00/100 Dollars (\$30,000.00), or any other sum, for the purpose of funding a search for a new Town Manager, including all expenses incidental and related thereto, or to take any other action relative thereto. (Select Board)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant and that the sum of Thirty Thousand and 00/100 Dollars (\$30,000.00) be transferred from Free Cash for this purpose.

**ACTION:** Voice vote, motion passes by the simple majority required

**ARTICLE 11. FUND ECONOMIC VALUE STUDY OF ROCK HARBOR & NAUSET HARBOR**

To see if the Town will vote to transfer from Free Cash the sum of Fifteen Thousand and 00/100 Dollars (\$15,000.00), or any other sum, for the purpose of funding a study to determine the economic value of Rock Harbor and Nauset Harbor, or to take any other action relative thereto. (Select Board)(Simple Majority Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant and that the sum of Fifteen Thousand and 00/100 Dollars (\$15,000.00) be transferred from Free Cash for this purpose.

**ACTION:** Voice vote, motion passes by the simple majority required

**ARTICLE 12. FUND VEHICLES AND EQUIPMENT STABILIZATION FUND**

To see if the Town will vote to transfer from Free Cash the sum of Thirty-One Thousand Two Hundred Fifty and 00/100 Dollars (\$31,250.00), or any other sum, into the Stabilization Fund for Motor Vehicles and Equipment, and further to transfer from the Stabilization Fund the sum of Thirty-One Thousand Two Hundred Fifty and 00/100 Dollars (\$31,250.00) for the purpose of funding vehicle and equipment purchases in the Department of Public Works, including all expenses incidental and related thereto, and further authorize the Select Board and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose, and to enter into Intermunicipal Agreements for acceptance of any such grants or funds, or to take any other action relative thereto. (Select Board) (2/3 Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant and that the sum of Thirty-One Thousand Two Hundred Fifty and 00/100 Dollars (\$31,250.00) be transferred from Free Cash for this purpose, including all expenses incidental and related thereto.

**ACTION:** Voice vote, motion passes by the simple majority required

**ARTICLE 13. FUND ELECTRONIC VOTING AT TOWN MEETING**

To see if the Town will vote to transfer from Free Cash the sum of Twenty-Five Thousand and 00/100 Dollars (\$25,000.00), or any other sum, for the purpose of leasing or purchasing electronic voting equipment, or to take any other action relative thereto. (Select Board) (Simple Majority Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant and that the sum of Twenty-Five Thousand and 00/100 Dollars (\$25,000.00) be transferred from Free Cash for this purpose.

**ACTION:** Voice vote, motion passes unanimously

**ARTICLE 14. FUND NEW PARKING PROGRAM AT ROCK HARBOR AND ADOPT NEW NON-RESIDENT FEE**

To see if the Town will vote to transfer from Free Cash the sum of Thirty-Two Thousand Five Hundred and 00/100 Dollars (\$32,500.00), or any other sum, for the purpose of implementing a new parking program at Rock Harbor, and pursuant to the Orleans Code §94-8 A. and B., to authorize the Select Board to implement a non-resident daily parking fee and a seasonal parking fee as set forth in the following schedule, effective June 15, 2023, or take any other action relative thereto. (Select Board)

Category	Current	Proposed
Daily Non-Resident Parking	\$0	\$15
One (1) complimentary seasonal parking permit provided at no additional charge with Dockage Agreement including non-residents	\$0	\$0
Non-Resident Seasonal Parking Permit for Commercial/Charter Crew Members	\$0	\$30

(Simple Majority Vote Required)

**MOTION:** I move that this article be accepted and adopted and that the sum of Thirty- Two Thousand Five Hundred and 00/100 Dollars (\$32,500.00) be transferred from Free Cash for the purposes of implementing a new parking program, however, this motion does not authorize the Select Board to implement the new parking fees at Rock Harbor as set forth in the article.

**MOTION:** To indefinitely postpone

**MOTION:** To move the question on indefinite postponement: 351 in favor, to 54 opposed, motion to move the question passes by necessary majority

**ACTION:** 154 in favor to 271 opposed, motion to indefinitely postpone fails

**MOTION:** To move the question the main motion

**ACTION:** 413 in favor to 24 opposed, motion to move the question passes by the necessary majority

**ACTION ON MAIN MOTION:** 304 in favor to 130 opposed, motion passes by necessary simple majority

**ARTICLE 15. FUND FORMER GOVERNOR PRENCE PROPERTY MAINTENANCE AND INSURANCE**

To see if the Town will vote to transfer from Free Cash the sum of Seventy-Five Thousand (\$75,000.00) or any other sum, for the purpose of funding ongoing property maintenance, security, insurance, and costs incidental and related thereto, for the former Governor Prence Properties located at 66 and 76 Route 6A, or to take any other action relative thereto. (Simple Majority Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant and that the sum of \$75,000.00 be transferred from Free Cash for this purpose.

**ACTION:** Voice vote, motion passes by the simple majority required

**ARTICLE 16. FUND TOWN COVE BULKHEAD FINAL DESIGN AND PERMITTING**

To see if the Town will vote to transfer from Waterways Improvement and Maintenance Fund the sum of Thirty-Eight Thousand and 00/100 Dollars (\$38,000.00), or any other sum, for the purpose of funding the Town Cove Bulkhead Final Design & Permitting, including all expenses incidental and related thereto and further authorize the Select Board and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Select Board) (Simple Majority Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant and that the sum of Thirty-Eight Thousand and 00/100 Dollars (\$38,000.00) be transferred from Waterways Improvement and Maintenance Fund for this purpose and for costs incidental and related thereto.

**ACTION:** Voice vote, motion passes unanimously

**ARTICLE 17. FUND WATER TREATMENT PLANT LAGOON UPGRADE/ REPLACEMENT PROJECT**

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds the sum of Two Million Two Hundred Fifty Thousand and 00/100 Dollars (\$2,250,000.00), or any other sum, for the purpose of funding the residuals handling improvements at the Water Treatment Plant, as needed, including all expenses incidental and related thereto; and further authorize the Select Board and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Select Board) (2/3 Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant and that the sum of One Million Nine Hundred Thousand and 00/100 Dollars (\$1,900,000.00) be appropriated for this purpose and for costs incidental and related thereto, and that the Treasurer, with approval of the Select Board, is authorized to borrow the sum of One Million Nine Hundred Thousand and 00/100 Dollars (\$1,900,000.00), pursuant to Massachusetts General Laws, Chapter 44, Sec. 8 (5), or any other enabling authority, and to issue bonds or notes of the Town therefore.

**ACTION:** Voice vote, motion passes unanimously

**ARTICLE 18. AMEND GENERAL BYLAW CH. 40 – PERSONNEL CLASSIFICATION / COMPENSATION PLANS**

To see if the Town will vote to amend Chapter 40, Personnel, full-time classification and compensation plan A; and to amend sections of the bylaw to reflect existing policies and procedures

of the Town, as set forth in the amendment on file with the Town Clerk, or to take any action relative thereto. (Select Board) (Simple Majority Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant.

**ACTION:** Voice vote, motion passes unanimously

**ARTICLE 20. VETERAN’S MEMORIAL PARK AT ACADEMY PLACE – AUTHORIZE TAKING BY EMINENT DOMAIN TO CLEAR TITLE**

To see if the Town will vote to authorize the Select Board to take by Eminent Domain, for the purpose of clearing the Town’s title thereto, the land known as Veterans Memorial Park at Academy Place and shown as Parcel 91 on Assessor’s Map 34 containing approximately .25 acres, for park purposes; or take any action relative thereto. (Select Board) (2/3 Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant.

**ACTION:** Voice vote, motion passes unanimously

**ARTICLE 21. AMEND HOME RULE CHARTER: FORM OF GOVERNMENT, PURPOSE, AND EFFECTIVE DATE**

To see if the Town will vote to adopt the following proposed Order of Amendment to the Orleans Home Rule Charter:

**Bold underline** = new language ~~strikethrough~~= language removed

**§ 2. Form of Government, Purpose, and Effective Date**

**1-2-3 The purpose of this Charter is: to secure citizen control of local affairs; to establish and maintain efficient and financially sound government; and to ensure that elected and appointed officials are accountable to the electorate.**

**§ 7. Purpose**

~~1-7-1 The purpose of this Charter is: to secure citizen control of local affairs; to establish and maintain efficient and financially sound government; and to ensure that elected and appointed officials are accountable to the electorate.~~

**1-3-4** Except as specifically provided in this Charter, all ~~committees, commissions, councils, boards,~~ **multi-member bodies**, departments, **and** offices and other agencies of the Town ~~in existence on January 1, 1988~~ shall continue to perform their duties until not reappointed, reelected, or until successors to their respective positions are duly appointed or elected or their duties have been transferred.

**1-3-5** Any person serving in the employment of the Town shall retain such position and shall continue to perform his or her duties until provisions shall have been made in accordance with this Charter for the performance of the said duties by another person or agency **department**, provided, however, that no person in the permanent, full-time service or employment of the Town shall forfeit his or her pay grade or time in service. All such persons shall be retained in a capacity as similar to their former capacity as it is practical so to do and shall be eligible for appointment to a position at a higher pay grade.

**1-3-6** If a power or duty is reassigned as the result of the provisions of this Charter, as amended, the records, property, and equipment necessary to fulfill said power or duty shall likewise be reassigned to the newly responsible office or agency **department**.

**§ 7: CHARTER OPERATIONS AND MAINTENANCE**

**§ 1. Charter Amendment**

**1-7-1 This Charter may be replaced, revised, or amended in accordance with the**

procedures made available by Articles eighty-nine and one hundred and thirteen of the amendments to the Constitution of the Commonwealth, commonly known as the Home Rule Amendment, and M.G.L. Chap. 43B, commonly known as the Home Rule Procedures Act.

**1-7-2 § 2. Transition Requirements**

**1-7-3 Revisions or amendments requiring a transition to take effect shall specify the circumstances, duration, and conditions for termination of the transition status.**

**§ 3. Enforcement**

**1-7-4 Clause 3-3-3 requires the Select Board to enforce the Charter. Ten or more voters shall have the right to petition the Select Board for enforcement of the Charter or to obtain a formal opinion from Town Counsel regarding any Charter enforcement issue. The forgoing enumeration shall not limit or restrict the exercise of rights of enforcement set forth in the General Laws of the Commonwealth.**

**§ 8 DEFINITIONS**

**1-8-1** Certain words and phrases contained in this Charter are defined in M.G.L. Chapter 4, Section 7. Other words and phrases used herein, but not defined in that statute, shall have the following specific meanings:

- (a) Charter. The word “Charter” shall mean this Charter and any amendments to it made through any of the methods provided under Articles eight-nine and one hundred and thirteen of the amendments to the Constitution of the Commonwealth.
- (b) Town. The word “Town” shall mean the Town of Orleans.
- (c) Appropriate local media. The phrase “appropriate local media” shall mean the Town’s website, public access television, any additional posters, signs, and electronic or other available media. Provided, however, that nothing stated herein shall relieve the Town from the meeting notification requirement of state law.
- (d) Majority Vote: The words “majority vote” shall mean a majority of those present and voting provided that a quorum of the body is present.
- (e) Voters. The word “voters” shall mean registered voters of the Town of Orleans.
- (f) Multi-member body. The words “multi-member body” shall mean any board, commission, or committee of the Town consisting of two or more persons, whether appointed or elected.
- (g) Certification. The word “certification” shall mean that person has been declared elected and sworn to the faithful performance of duty by the Town Clerk.

**News Outlet. The phrase “news outlet” shall mean any entity which regularly provides, produces, and/or publishes notices, information, and stories about the Town of Orleans, by way of newspapers/e-newspapers, the Town website, and/or the Orleans Government Access Cable Television Channel.**

And further to delete the existing Chapter 10 in its entirety;

Or take any other action relative thereto. (Select Board) (2/3 Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant.

**ACTION:** Voice vote, motion passes unanimously

**ARTICLE 22. AMEND HOME RULE CHARTER: SPECIFIC PROVISIONS TO PREVAIL**

To see if the Town will vote to adopt the following proposed Order of Amendment to the Orleans Home Rule Charter:

**Bold underline** = new language

~~strikethrough~~ = language removed

## § 5. Specific Provisions to Prevail

**1-5-2 The Charter shall govern whenever there exists a conflict between Charter provisions and the provisions of Town by-laws, rules and/or regulations. All Town by-laws, rules and/or regulations not superseded by this Charter shall remain in force.** Or take any other action relative thereto. (Select Board) (2/3 Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant.

**ACTION:** Voice vote, motion passes by the necessary 2/3 majority

### ARTICLE 23. AMEND HOME RULE CHARTER: CODE OF CONDUCT

To see if the Town will vote to adopt the following proposed Order of Amendment to the Orleans Home Rule Charter:

**Bold underline** = new language                      ~~strikethrough~~ = language removed

**3-2-4 The Select Board shall issue a Code of Conduct policy for all Town Officers, members of multi-member bodies and citizens as defined by law and/or regulation relating to the practices, procedures, and behavior for conducting Town business.**

**The policy shall be reviewed annually by the Select Board at the beginning of each fiscal year, published on the Town website, and presented to multi-member bodies in accordance with Section 6-1-4 of this Charter.**

Or take any other action relative thereto. (Select Board) (2/3 Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant.

**MOTION:** To move the question

**ACTION:** Voice vote, motion to move the question passes unanimously

**ACTION ON MAIN MOTION:** Voice vote, motion fails to pass by the necessary majority

### ARTICLE 24. AMEND HOME RULE CHARTER: EMERGENCY PLAN

To see if the Town will vote to adopt the following proposed Order of Amendment to the Orleans Home Rule Charter:

**Bold underline** = new language                      ~~strikethrough~~ = language removed

**3-3-4 In coordination with the Fire Chief,** the Board shall develop and ~~annually~~ **at least biennially** update the Town's Comprehensive Emergency Preparedness Plan and publish appropriate emergency response guidance to its citizens **on the Town website and by any other means.** Or take any other action relative thereto. (Select Board) (2/3 Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant.

**ACTION:** 203 in favor to 197 opposed, motion fails

### ARTICLE 25. AMEND HOME RULE CHARTER: CHAPTER 4

To see if the Town will vote to adopt the following proposed Order of Amendment to the Orleans Home Rule Charter:

**Bold underline** = new language                      ~~strikethrough~~ = language removed

#### § 1 Appointment

**4-1-2** The Select Board in its search for a Town Manager, shall advertise in the International City Management Association (I.C.M.A.) Newsletter or similar professional publication and in at least

two newspapers news outlets having state-wide or regional circulation.

## § 2. Qualifications

4-2-1 The Town Manager shall be appointed on the basis of educational, executive, and administrative qualifications and experience. The educational qualifications shall consist of at least a bachelor's degree, preferably in public administration, granted by an accredited degree-granting college or university. The professional experience shall include at least five years of prior full-time compensated executive service in public or business administration. Alternatively, at least ~~two~~ **three** years of prior full-time compensated executive service in public or business administration, and a master's degree in an appropriate discipline shall qualify an applicant. Or take any other action relative thereto. (Select Board) (2/3 Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant.

**ACTION:** 224 in favor to 177 opposed, motion fails

## ARTICLE 26. AMEND HOME RULE CHARTER: RESPONSIBILITY FOR APPOINTMENTS

To see if **the** Town will vote to adopt the following proposed Order of Amendment to the Orleans Home Rule Charter:

**Bold underline** = new language ~~strike through~~ = language removed

**3-9-1** The Board shall have the power to appoint (a) a Town Manager as provided in Chapter 4; (b) a Town Counsel; ~~(c) A Town Accountant/Director of Municipal Finance;~~ ~~(d);~~ ~~(c)~~ a Police Chief; (e) ~~(d)~~ a Fire Chief; ~~(e)~~ **(e)** three members of a Board of Registrars of Voters for overlapping three-year terms; ~~(g)~~ **(f)** Election Officers; ~~(h)~~ **(g)** five members and three associate members of a Zoning Board of Appeals for overlapping three-year terms; ~~(i)~~ **(h)** five members and two associate members of a Board of Water and Sewer Commissioners for overlapping terms; **and** ~~(h)~~ **(i)** three members of a Community Preservation Committee.

**4-4-1** ~~Subject to the approval of the Select Board,~~ The Town Manager shall appoint and, on the basis of merit and fitness alone, and except as otherwise is provided by general law, Charter, or personnel By-laws, may suspend or remove: a Town Clerk, ~~who need not be a Town resident;~~ a **Director of Municipal Finance**/Town Accountant; a Town **Treasurer/Tax** Collector/~~Treasurer~~; a full-time professional Assessor who shall not be a member of the Board of Assessors; **a Director of Planning and Community Development; a Conservation Agent who shall not be a member of the Conservation Commission;** and a Director of Public Works and Natural Resources. The Town Manager may also appoint other positions, subject to the availability of funds. **All such appointments and removals may be reversed by an affirmative vote of at least four members of the Select Board taken within 14 days.**

**4-4-3** **There shall be a Department of Municipal Finance under the direct control and supervision of the Town Manager. The Town Manager shall appoint a Director of Municipal Finance/Accountant who shall be the Chief Financial Officer of the Town and be responsible for the supervision and coordination of the Treasurer/Tax Collector and Assessor.** Or take any other action relative thereto. (Select Board) (simple majority Vote Required)

**MOTION:** I move that this article be indefinitely postponed.

**ACTION:** Voice vote, motion passes by the necessary majority

## ARTICLE 27. AMEND HOME RULE CHARTER: MODERATOR MAY DESIGNATE

To see if the Town will vote to adopt the following proposed Order of Amendment to the Orleans Home Rule Charter:

**Bold underline** = new language ~~strikethrough~~= language removed

**5-3-1** A Moderator shall be elected for a three-year term. The Moderator shall: (a) preside at all Town Meetings; (b) appoint the members of the Finance Committee; (c) appoint all ad hoc committees of the Town Meeting as provided in clause 2-8-2; (d) preside at any hearing called to discuss the suspension or removal of the Town Manager **or designate a professional neutral hearing officer to perform this duty**; (e) appoint two representatives to the Cape Cod Regional Technical High School Committee; and (f) advertise impending appointments as provided in clause 7-2-2; or take any other action relative thereto.

**4-9-4** The Moderator shall preside at any such hearing **or designate a professional neutral hearing officer. The rules of evidence shall not apply to the removal hearing process and/or proceedings.**

Or take any other action relative thereto. (Select Board) (2/3 Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant.

**ACTION:** 273 in favor to 125 opposed, motion passes by the necessary 2/3 majority

## **ARTICLE 28. AMEND HOME RULE CHARTER: TITLE CHANGE AND SWEARING IN OF ELECTED OFFICIALS**

To see if the Town will vote to adopt the following proposed Order of Amendment to the Orleans Home Rule Charter:

**Bold underline** = new language ~~strikethrough~~= language removed

**CHAPTER 5 TITLE CHANGE:** Elected Town Boards **Multi-Member Bodies** and Officers

**5-1-4 Any person duly elected to any office or multi-member body shall take up the duties of said office immediately provided that each person first shall have been sworn to the faithful performance of said duties by the Town Clerk.**

§ 7 ~~Time of Taking Office~~

~~7-7-1 Any person duly elected to any office or multi-member body shall take up the duties of said office immediately following said certification.~~

Current § 8 Recall of Elective Officers in Chapter 7 shall be renumbered to **§ 7 Recall of Elective Officers**, and current 7-8-1 through 7-8-8 shall become **7-7-1, 7-7-2, 7-7-3, 7-7-**

**4, 7-7-5, 7-7-6, 7-7-8** with **NO CHANGE OF LANGUAGE.**

Or take any other action relative thereto. (Select Board) (2/3 Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant.

**ACTION:** Voice vote, motion passes by the necessary 2/3 majority

## **ARTICLE 29. AMEND HOME RULE CHARTER: COOPERATION**

To see if the Town will vote to adopt the following proposed Order of Amendment to the Orleans Home Rule Charter:

**Bold underline** = new language ~~strikethrough~~= language removed

**9-1-4** The Planning Board shall cooperate closely with the Conservation Commission, the Board of Health, and the Board of Water and Sewer Commissioners. **and any other multi-member bodies that the Planning Board's decisions may impact.**

**6-6-2 The Planning Board shall cooperate closely with the Conservation Commission, the Board of Health, the Board of Water and Sewer Commissioners, and any other multi-member bodies that the Planning Board's decisions may impact.**

Or take any other action relative thereto. (Select Board) (2/3 Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant.

**ACTION:** Voice vote, motion passes by the necessary 2/3 majority

**ARTICLE 30. AMEND HOME RULE CHARTER: FINANCE COMMITTEE**

To see if the Town will vote to adopt the following proposed Order of Amendment to the Orleans Home Rule Charter:

**Bold underline** = new language ~~strikethrough~~ = language removed

**8-1-1 It is the responsibility of the Finance Committee to independently examine and analyze the Town's financial affairs, including proposed budgets, the Capital Improvements Plan and all other proposals which would have a financial impact; and to inform the citizens of the Town of its findings and recommendations.**

~~8-1-6 It is the responsibility of the Finance Committee to independently examine and analyze the Town's financial affairs, including proposed budgets, the Capital Improvements Plan and all other proposals which would have a financial impact; and to inform the citizens of the Town of its findings and recommendations.~~

**8-1-2** The Finance Committee, appointed by the Town Moderator, shall consist of nine members **and two associate members** appointed for three-year overlapping terms, **arranged so that the terms of at least three members shall expire at the end of the 15<sup>th</sup> day of the fiscal year, provided that no more than one associate member's term expires in any given year.**

**8-1-3** Any person duly appointed to the Finance Committee shall take up the duties of the office upon the first day of the fiscal year, **on the 16<sup>th</sup> day of the fiscal year,** provided that such **said** person shall have been sworn to the faithful performance of said person's duties by the Town Clerk.

**8-1-4** Current 8-1-3 shall be **renumbered to 8-1-4** "Vacancies..." No change of language  
Current 8-1-4 shall be **renumbered to 8-1-5** "Any person..." No change of language  
Current 8-1-5 shall be **renumbered to 8-1-6** "No member..." No change of language  
Or take any other action relative thereto. (Select Board) (2/3 Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant.

**ACTION:** Voice vote, motion passes by the necessary majority

**ARTICLE 31. AMEND HOME RULE CHARTER: PLANNING**

To see if the Town will vote to adopt the following proposed Order of Amendment to the Orleans Home Rule Charter:

**Bold underline** = new language ~~strikethrough~~ = language removed

**9-1-3** The Planning Board may make recommendations to the **Town Manager, the Select Board, and the Town Meeting** on all matters concerning the physical, economic, and environmental development of the Town **as provided in 9-2-5.**

**9-2-1** The Planning Board shall be responsible for the development and periodic updating of the Orleans Comprehensive Plan. **A 5-year review shall be undertaken to**

**incorporate current data to ensure that the Plan remains a viable reference and guidance document for the appropriate and orderly development of the Town.**

**9-2-3** The Planning Board shall present such proposed updated Plan at a public hearing and may revise it following such hearing. Such portions of the Plan as are considered ready shall be presented to the Town Meeting for adoption. ~~The revisions may be amended on the floor of Town Meeting.~~ Or take any other action relative thereto. (Select Board) (2/3 Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant.

**ACTION:** Voice vote, passes by the necessary 2/3 majority

**ARTICLE 32. AUTHORIZE SPECIAL ACT TO PROHIBIT THE APPLICATION OF FERTILIZER**

To see if the Town will vote to authorize and direct the Select Board to petition the Great and General Court of the Commonwealth of Massachusetts for special legislation, the text of which is set forth below, prohibiting the application of fertilizer in the Town of Orleans except for the purposes of commercial agriculture and the residential use of certified organic fertilizer with low nitrogen and phosphorus for the use in growing fruits and vegetables that is allowable under the USDA National Organic Program organic standards (OMRI listed), and to authorize the General Court, with the approval of the Select Board, to make changes of form to the text thereto as may be necessary or advisable in order to accomplish the intent and public purpose of this legislation in order to secure passage, as follows:

An Act Prohibiting the Application of Fertilizer Used in the Town of Orleans Except for the purposes of commercial agricultural and the residential use of certified organic fertilizer with low nitrogen and phosphorus for the use in growing fruits and vegetables that is allowable under the USDA National Organic Program organic standards (OMRI listed).

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:

**Section 1.** There is sound scientific evidence to conclude that nitrogen and phosphorus in fertilizers are contaminants that negatively affect fresh and salt waters when present in excessive amounts. These excessive amounts of nitrogen and phosphorus contribute to undesirable algae and aquatic plant growth within all Orleans water bodies. This undesirable algae and aquatic plant growth has an adverse effect on public health through the degradation of waters used for drinking water, shell fishing, and recreational swimming and boating.

**Section 2.** It is necessary to prohibit the application of fertilizer that contains phosphorus and nitrogen so as to improve the water quality of the Town of Orleans. The soils of Orleans are unique insofar as Orleans has significant amounts of coarse, sandy soils that are subject to rapid water infiltration, percolation and leaching of nutrients, and such unique local conditions require that Orleans prohibit the application of nitrogen and phosphorus added to soils through the application of fertilizers. This Act should help Orleans to achieve compliance with the Total Maximum Daily Loads (TMDL) prescribed by the Commonwealth of Massachusetts for nitrogen and phosphorus in its waters.

**Section 3.** Notwithstanding any General or Special law to the contrary, including but not limited to any General or Special law conferring exclusive authority upon the Department of Agriculture to regulate and control the application of fertilizers elsewhere in the Commonwealth, the application of fertilizer containing nitrogen or phosphorus, or any other pollutants in the Town of Orleans is prohibited, except for the purposes of commercial agricultural and the residential use of certified organic fertilizer with low nitrogen and phosphorus for the use in growing fruits and vegetables that is allowable under the USDA National Organic Program organic standards (OMRI listed).

**Section 4.** This act shall take effect upon passage. Or to take any other action related

thereto. (Select Board) (Simple Majority Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant except that the word “certified” wherever it appears in the article before the phrase including without in Section 3 of the proposed Special Act shall be deleted, and that the Select Board be authorized to approve the final language of the Special Legislation.

**MOTION:** To indefinitely postpone

**MOTION:** To move the question

**ACTION:** 369 in favor to 16 opposed, motion to move the question passes by the majority required

**ACTION:** 179 in favor to 224 opposed, motion to indefinitely postpone fails

**MOTION:** To move the question

**ACTION:** 360 in favor to 34 opposed, motion to move the question passes by the majority required.

**ACTION ON MAIN MOTION:** 204 in favor to 200 opposed, motion passes by the simple majority required

**ARTICLE 33. AUTHORIZE CHANGES IN FEE SCHEDULE FOR RECREATION**

To see if the Town will vote, pursuant to the Orleans Code §94-8 A. and B., to authorize the Select Board to increase or set user fees, license fees and permit fees for the Recreation Department as set forth in the following schedule, changes in bold, effective November 1, 2022, or take any other action relative thereto. (Select Board) (Simple Majority Vote Required)

6 3 0	Recreation	Current	<i>Proposed in bold</i>
	Adult Summer Program res/non-res	\$15/\$15	\$15/ <b>\$30</b>

**MOTION:** I move that this article be accepted and adopted as printed in the warrant.

**ACTION:** Voice voted, passes by simple majority required

**ARTICLE 34. ADOPT AMENDED SEWER ASSESSMENT GENERAL BYLAW**

To see if the Town will vote to amend the action taken under Article 18 of the May 2022 Annual Town Meeting and adopt Chapter 6, an amended Sewer Assessment Bylaw, as follows:

**Bold underline** = new language ~~strikethrough~~= language removed

**A General**

The Town of Orleans (“Town”), acting through its Board of Water and Sewer Commissioners (“Commission”) and as approved by the Select Board shall assess twenty (20) percent of the cost of the wastewater treatment facility, effluent disposal, wastewater collection system and pumping stations upon those properties that benefit from the project. In assessing twenty (20) percent of the costs for the wastewater treatment facility, effluent disposal, wastewater collection system and pumping stations, the Town shall determine what portion of such costs shall be assessed as betterment assessment and what portion shall be assessed as a privilege fee.

Eighty (80) percent of the costs of the wastewater treatment facility, effluent disposal, wastewater collection system and pumping stations, and one hundred (100) percent of the cost of non-traditional technologies shall be paid by property taxes.

Property owners which abut the wastewater system are responsible for one hundred (100) percent of the cost to connect to the Town's wastewater system. Refer to the Sewer Use Rules and Regulations, as may be amended from time to time, for additional information and requirements.

#### **B. Statutory authority**

The authority to assess betterments, as well as the permitted methodologies for doing so, are described in MGL c. 80, Betterments, and MGL c. 83 Sewers, Drains and Sidewalks, and any other enabling legislation. See also the Orleans Town Charter Chapter 6, Section 6-8-3.

#### **C. Assessment based on uniform unit method**

1. The Commission in assessing betterment assessments shall assess the owners of land abutting a public sewer in each phase on construction for which public sewer is installed by the Town by a rate based upon the uniform unit method. Sewer assessments shall be determined utilizing sewer unit values.
2. A single Sewer Unit shall be equal to the residential water usage for the residential properties abutting the wastewater system in each phase as defined in the Sewer Use Rules and Regulations, as amended.

#### **D. Sewer unit calculation**

1. The Commission shall assess sewer betterments based upon water usage. An average daily water usage for each phase of sewer construction for the residential properties shall be calculated based upon the prior three (3) year average ending with the most recent billed water cycle immediately preceding the date of the project's substantial completion.
2. Residential and Non-Residential properties shall be assigned a sewer unit(s) based on their daily water usage relative to the average of residential uses, provided that the number of sewer units for any residential or non-residential property shall not be less than one (1) sewer unit.
3. Properties abutting a sewered street shall be assessed by a rate proportional to the value assigned to the sewer unit(s) at the time of the assessment.
4. Residential undeveloped properties. Sewer units shall be calculated on the basis of the highest and best use permitted as a right of the zoning then in effect. Potential single family, multi-family, and other similar uses shall be converted into sewer units on the basis of residential equivalents. Refer to Paragraph H.4 for volume calculation.
5. Non-residential, undeveloped properties. Sewer units shall be calculated on the basis of the highest and best use permitted as a right of the zoning then in effect. Potential non-residential, commercial, industrial, semipublic and other similar uses shall be converted into sewer units on the basis of residential equivalents.  
Refer to Paragraph H.4 for volume calculation.
6. If a property abuts a private or unaccepted way within which a public sewer has been installed, the **Board of Water and Sewer Commissioners ("Commission") and as approved by the Select Board** shall assess the betterment assessment against said property.

#### **E. Method of assessing betterments; order of assessment**

The Commission shall levy, by preparing an order of assessment, assessments against all properties abutting a sewered street. In the order of assessment, the Town shall designate the owner of each parcel, as of the preceding January 1, as liable to assessment under the provisions of the General Laws.

## **F. Time of assessment**

The time of assessment for lands abutting the sewer street shall be in accordance with the provisions of M.G.L. c. 80, §1.

## **G. Betterment payment**

1. General. Except as herein provided, the provisions of the General Laws relative to the assessments, apportionment, division, reassessment, abatement and collection of sewer assessments, to liens therefore and to interest thereon, shall apply to assessments made under this article, and the Tax Assessor and Town Treasurer/Collector shall have all the powers conveyed by the General Laws.
2. Betterment Payment Options
  - a. Lump-sum betterment. The lump sum betterment payment for an assessed property shall be equivalent to the product of the total number of sewer units designated upon said property and the appropriated value for one sewer unit at the time of assessment.
  - b. Apportionment of betterment payment. Property owners shall have the option to finance betterment payments through apportionment for up to thirty (30) years. The interest rate charged by the Town shall be two (2) percent greater than the project bond interest rate being paid by the Town for the construction of the wastewater system project.

## **H. Sewer privilege fees**

- a. For the purpose of the Sewer Assessment Bylaw, a privilege fee shall be equivalent to one hundred (100) percent, adjusted by the Consumer Price Index (Engineering News Record Index) at the time of the assessment, of the calculated betterment assessment value pertinent to each property as determined under Section D. of this Sewer Assessment Bylaw. Sewer privilege fees shall be levied at the time of connection to the public sewer system. Property owner options for payment of said fees shall be per Section G. of this Sewer Assessment Bylaw.
- b. For those properties not abutting the sewer line, but tying into the system at a future date, the time of assessment of privilege fee shall be the date upon which
- c. that property owner applies to connect into the sewer system. Payment shall be made prior to the issuance of approval by the Board of Water and Sewer Commissioners of the Town or authorized representative.
- d. Private sewer extension. If a developer or a person other than the Town, or duly authorized representative of same, constructs a sewer extension to the Town's wastewater system, the Town shall assess a sewer privilege fee in lieu of betterment assessment against each property tying into said sewer extension. The time of assessment of privilege fee shall be the date upon which the developer or person applies to connect into the sewer system. Payment shall be made prior to the issuance of approval by the Board of Water and Sewer Commissioners of the Town or authorized representative.
- e. Calculation of wastewater flows shall be based on one of the following as approved by the Commission:
- f. Documented facilities with at least two (2) years of water use data in Orleans;
- g. Documented similar facilities with at least two (2) years of water use data; or
- h. Sixty (60) percent of 310 CMR 15 – The State Environmental Code, Title 5: Standard Requirements for the Siting, Construction, Inspection, Upgrade and Expansion of On-Site Sewage Treatment and Disposal Systems and for the Transport and Disposal of Septage.
- i. In addition, the developer and/or property owners connecting to private sewer extensions shall

bear the burden of all costs, including engineering, survey and design, construction, land acquisition and legal services, related to the following:

- j. Preparation of design plans and specifications for the private sewer extensions to be accepted as part of the Town's wastewater system, shall be prepared by a Civil or Environmental professional engineer registered in the Commonwealth of Massachusetts. The design plans and specifications shall be in accordance with the Town's Sewer Use Rules and Regulations, as amended.
- k. Application fees for a building sewer installation permit shall be in accordance with the Town's Sewer Use Rules and Regulations, as amended.
- l. Inspection fees related to the installation of the private sewer extension tying into the Town's wastewater system shall be in accordance with the Town's Sewer Use Rules and Regulations, as amended.
- m. Costs associated with the design and construction of a private sewer extension shall be considered separate to the sewer privilege fee. Payments or method of payment related to these costs shall not be reflected within the sewer privilege fee.

~~n. Compensatory Sewer privilege fees~~

- ~~2. Undeveloped Property. In the situation where a betterment has been assessed to an undeveloped property based upon the number of sewer units required by Section D., paragraph 4 and paragraph 5 of this Sewer Assessment Bylaw and said property is ultimately developed to accommodate a number of sewer units in excess of the number used for determining the betterment assessment, the Town shall assess a compensatory sewer privilege fee.~~
- ~~3. Developed Property. In the situation where a betterment has been assessed to a developed property based upon the number of sewer units required by this Sewer Assessment Bylaw, and the usage of said property is changed or increased, which results in a number of sewer units in excess of the number used for determining the betterment assessment, the Town shall assess a compensatory sewer privilege fee.~~
- ~~4. The compensatory sewer privilege fee shall be equivalent to that sum of money that would have been charged, as a betterment assessment upon the property at the time of the original assessment and adjusted by the Consumer Price Index (Engineering News Record Index) at the time of the assessment, under the conditions to which they have changed or increased, less than the amount of the original assessment. The time of assessment of the compensatory sewer privilege fee shall be the date upon which the developer or person applies to connect into the sewer system. Payment shall be made prior to the issuance of approval by the Board of Water and Sewer Commissioners of the Town or its authorized representative.~~
- ~~5. All rules and regulations governing the payment and method of payment related to betterment assessments, as designated in this Sewer Assessment Bylaw, and the Town's Sewer Use Rules and Regulations, as amended, shall apply.~~
- ~~6. The Commission is authorized to take any other action necessary or appropriate to accomplish the establishment and recovery of such betterment assessments.~~

**I Regulations**

The Commission is authorized to promulgate regulations to carry out the purpose and intent of this Sewer Assessment Bylaw.

**J. Sewer connection costs**

All costs of connecting individual properties to the Town's wastewater system shall be at the sole cost and expense of the property owner. See also the provisions of Paragraph A above.

## **K Hardship**

Hardships shall be applied for and approved in accordance with the applicable statutory real estate property tax exemptions.

## **L Appeals**

Property owners may appeal to the Commission for exemption from, modification of, or reconsideration of any decision pertaining to this Sewer Assessment Bylaw.

Petition for abatement; filing, etc. shall be made in accordance with MGL Chapter 80, Section 5 and the Town's Sewer Use Rules and Regulations, as amended.

The Commission shall render a decision within seventy (70) days of receipt of the appeal, unless continued by the Commission. If no decision is rendered, then the appeal is approved.

## **M Severability**

If any provisions of this Sewer Assessment Bylaw or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this Sewer Assessment Bylaw which can be given effect without such invalid provisions or applications. Or take any other action relative thereto. (Board of Water & Sewer Commissioners) (Simple Majority Vote Required)

**MOTION:** I move that this article be accepted and adopted as printed in the warrant and that the bylaw become effective upon the passage of a Special Act of the State Legislature currently pending as House No. 2196 "An Act authorizing the town of Orleans to rescind chapter 381 of the acts of 2008 and to adopt a sewer assessment bylaw. "

**ACTION:** Voice voted, passes by necessary simple majority

## **ARTICLE 35. REAUTHORIZE SPECIAL ACT FOR SEWER BETTERMENT ALLOCATION METHOD & RESCIND CH. 381 OF THE ACTS OF 2008**

To see if the Town will vote to reauthorize the Select Board, to petition the Great and General Court of the Commonwealth of Massachusetts for special legislation to rescind Chapter 381 of the Acts of 2008 which authorized the Town to lay out sewers and assess betterments in accordance with the Town's Comprehensive Wastewater Management Plan (CWMP) approved by the Department of Environmental Protection as of 2008 and further special legislation to authorize the Town, notwithstanding the provisions of Chapters 80 and 83 of the General Laws or any other general or special law to the contrary, to adopt a sewer assessment bylaw, based on the following uniform unit method:

The Town of Orleans, acting through its Board of Sewer and Water Commissioners ("Commission"), shall be authorized when assessing betterment assessments to assess the owners of land abutting a public sewer installed by the Town by a rate based upon the following uniform unit method:

Sewer assessments shall be determined utilizing sewer unit values.

A single Sewer Unit shall be equal to the residential water usage for the residential properties abutting the wastewater system. For the purpose of any such bylaw such single Sewer Unit shall be considered "a single-family residence" as that term is used in MGL c. 83, §15; however, based on the average daily water usage of a single-family residence, as calculated in accordance with paragraphs 1-5 set out below, a single-family residence may be assessed one or more Sewer Units.

- 1) The Commission shall assess sewer betterments based upon water usage. An average daily water usage for the residential properties shall be calculated based upon the prior three (3) year average ending with the most recent billed water cycle immediately preceding the date of the project's substantial completion.

- 2) Residential and Non-Residential properties shall be assigned a sewer unit(s) based on their daily water usage relative to the average residential use, provided that the number of sewer units for any residential or non-residential property shall not be less than one (1) sewer unit.
- 3) Residential undeveloped. Sewer units shall be calculated on the basis of the highest and best use permitted as of right of the zoning then in effect. Potential single family, multifamily, and condominiums and other similar uses shall be converted into sewer units on the basis of residential equivalents using volume calculations.
- 4) Non-Residential, undeveloped. Sewer units shall be calculated on the basis of the highest and best use permitted as of right of the zoning then in effect. Potential non-residential, commercial, industrial, semipublic and other similar uses shall be converted into sewer units on the basis of residential equivalents using volume calculations.
- 5) If a property abuts a private or unaccepted way within which a public sewer has been installed, the Commission shall assess the betterment assessment against said property.

Or take any other action relative thereto. (Select Board) (Simple Majority Vote Required)

**MOTION:** I move this article be accepted and adopted as printed in the warrant and that the Select Board be authorized to approve of the final language of the Special Legislation.

**ACTION:** Voice vote, motion passes by the simple majority required

#### **ARTICLE 36. CLOSING ARTICLE**

And to act on any other business that may legally come before the meeting. (Select Board) (Simple Majority Vote Required)

**MOTION:** I move this meeting be adjourned.

**ACTION:** Voice vote, motion passes by the simple majority required. Meeting adjourned at 9:10 pm

A True Copy, attest

Kelly L. Darling  
Town Clerk

# ANNUAL TOWN ELECTION – “DOINGS”

## May 17, 2022 Annual Town Election

### Final Results

Total Orleans Registered Voters - 5,597

923 Total Votes Cast - Approximately 17% Voter Turnout

<b>Moderator (1 for 3 years)</b>	Precinct 1	Precinct 2	Total Votes
<b>David A. Lyttle</b>	417	386	803
All Others	6	2	8
Blanks	53	59	112
<b>Totals</b>	<b>476</b>	<b>447</b>	<b>923</b>

<b>Constable (1 for 3 years)</b>	Precinct 1	Precinct 2	Total Votes
<b>Mary E. Stevens</b>	408	372	780
All Others	3	0	3
Blanks	65	75	140
<b>Totals</b>	<b>476</b>	<b>447</b>	<b>923</b>

<b>Select Board (2 for 3 years)</b>	Precinct 1	Precinct 2	Total Votes
<b>Michael Allen Herman</b>	399	357	756
<b>Mark W. Mathison</b>	361	327	688
All Others	4	4	8
Blanks	188	206	394
<b>Totals</b>	<b>952</b>	<b>894</b>	<b>1846</b>

<b>Board of Health (1 for 3 years)</b>	Precinct 1	Precinct 2	Total Votes
<b>John P. Smith, Jr.</b>	402	351	753
All Others	0	0	0
Blanks	74	96	170
<b>Totals</b>	<b>476</b>	<b>447</b>	<b>923</b>

<b>Nauset Regional School Committee (1 for 3 years)</b>	Precinct 1	Precinct 2	Total Votes
<b>Joshua W. Stewart</b>	392	350	742
All Others	2	0	2
Blanks	82	97	179
<b>Totals</b>	<b>476</b>	<b>447</b>	<b>923</b>

<b>Orleans School Committee (2 for 3 years)</b>	Precinct 1	Precinct 2	Total Votes
<b>Virginia E. Stribula</b>	372	317	689
<b>Maxine L. Minkoff</b>	366	318	684
All Others	2	0	2
Blanks	212	259	471
<b>Totals</b>	<b>952</b>	<b>894</b>	<b>1846</b>

Trustee for Snow Library (2 for 3 years)	Precinct 1	Precinct 2	<b>Total Votes</b>
Pamela M. Ritchie	410	364	<b>774</b>
Mary Susan Lynch	48	39	<b>87</b>
All Others	3	5	<b>8</b>
Blanks	491	486	<b>977</b>
Totals	952	894	<b>1846</b>

Question 1

Nauset Regional School Assessment	Precinct 1	Precinct 2	<b>Total Votes</b>
Yes	378	327	<b>705</b>
No	89	94	<b>183</b>
Blank	9	26	<b>35</b>
Totals	476	447	<b>923</b>

Question 2

Meetinghouse Pond Area Sewer System	Precinct 1	Precinct 2	<b>Total Votes</b>
Yes	362	292	<b>654</b>
No	108	141	<b>249</b>
Blank	6	14	<b>20</b>
Totals	476	447	<b>923</b>

Question 3

Meetinghouse Pond Area Drainage Improvements	Precinct 1	Precinct 2	<b>Total Votes</b>
Yes	362	296	<b>658</b>
No	108	139	<b>247</b>
Blank	6	12	<b>18</b>
Totals	476	447	<b>923</b>

Question 4

Information Technology Modernization	Precinct 1	Precinct 2	<b>Total Votes</b>
Yes	346	271	<b>617</b>
No	119	163	<b>282</b>
Blanks	11	13	<b>24</b>
Totals	476	447	<b>923</b>

Question 5

Non-binding RE: Pilgrim Power Station	Precinct 1	Precinct 2	<b>Total Votes</b>
Yes	415	386	<b>801</b>
No	41	42	<b>83</b>
Blanks	20	19	<b>39</b>
Totals	476	447	<b>923</b>

# ORLEANS STATE PRIMARY RESULTS

Tuesday, September 6, 2022

Total Registered Voters in Orleans 5633

Total Votes Cast 2048

Republican Primary				Democratic Primary			
Governor	Precinct 1	Precinct 2	Totals	Governor	Precinct 1	Precinct 2	Totals
Geoff Diehl	110	237	347	Sonia Rosa Chang-Diaz	46	57	103
Chris Dougherty	152	127	279	Maura Healey	645	632	1277
Write Ins/All Others	0	0	0	Write Ins/All Others	0	1	1
Blanks	3	10	13	Blanks	15	13	28
Total	265	374	639	Total	706	703	1409

Republican Primary				Democratic Primary			
Lieutenant Governor	Precinct 1	Precinct 2	Totals	Lieutenant Governor	Precinct 1	Precinct 2	Totals
Leah V. Allen	106	237	343	Kimberly Driscoll	270	306	576
Kate Campanale	134	115	249	Tami Gouveia	106	119	225
Write Ins/All Others	0	0	0	Eric P. Lesser	244	211	455
Blanks	25	22	47	Write Ins	0	0	0
Total	265	374	639	Blanks	86	67	153
				Total	706	703	1409

Republican Primary				Democratic Primary			
Attorney General	Precinct 1	Precinct 2	Totals	Attorney General	Precinct 1	Precinct 2	Totals
James R. McMahon III	214	299	513	Andrea Joy Campbell	333	354	687
Write Ins/All Others	0	0	0	Shannon Erika Liss-Riordan	210	192	402
Blanks	51	75	126	Quentin Palfrey	115	117	232
Total	265	374	639	Write Ins	0	0	0
				Blanks	48	40	88
				Total	706	703	1409

Republican Primary				Democratic Primary			
Secretary of State	Precinct 1	Precinct 2	Total	Secretary of State	Precinct 1	Precinct 2	Total
Rayla Campbell	206	295	501	William Francis Galvin	522	519	1041
Write Ins/All Others	0	1	1	Tanisha M. Sullivan	162	161	323
Blanks	59	78	137	Write Ins	0	0	0
Total	265	374	639	Blanks	22	23	45
				Total	706	703	1409

Republican Primary				Democratic Primary			
Treasurer	Precinct 1	Precinct 2	Total	Treasurer	Precinct 1	Precinct 2	Total
Write In/Deb Goldberg	0	1	1	Deborah B. Goldberg	590	604	1194
Write Ins/All Others	0	1	1	Write Ins/All Others	0	1	1
Blanks	265	372	637	Blanks	116	98	214
Total	265	374	639	Total	706	703	1409

Republican Primary				Democratic Primary			
Auditor	Precinct 1	Precinct 2	Total	Auditor	Precinct 1	Precinct 2	Total
Anthony Amore	207	286	493	Christopher S. Dempsey	268	263	531
Write Ins/All Others	0	0	0	Diana DiZoglio	331	351	682
Blanks	58	88	146	Write Ins/All Others	0	1	1
Total	265	374	639	Blanks	107	88	195
				Total	706	703	1409

**Republican Primary**

Representative in Congress	Precinct 1	Precinct 2	Total
Jesse G. Brown	115	188	303
Dan Sullivan	122	155	277
Write Ins/All Others	0	0	0
Blanks	28	31	59
Total	265	374	639

Councillor	Precinct 1	Precinct 2	Total
Write Ins/All Others	0	0	0
Blanks	265	374	639
Total	265	374	639

Senator In General Court	Precinct 1	Precinct 2	Total
Daralyn Andrea Heywood	87	143	230
Christopher Robert Lauzon	139	191	330
Write Ins/All Others	0	0	0
Blanks	39	40	79
Total	265	374	639

Representative in General Court	Precinct 1	Precinct 2	Total
Write In/All Others	2	1	3
Write In/Sarah Peak	0	1	1
Blanks	263	372	635
Total	265	374	639

District Attorney	Precinct 1	Precinct 2	Total
Melissa R. Alden	46	77	123
John F. Carey	44	112	156
Daniel Higgins	161	171	332
Write Ins/All Others	0	0	0
Blanks	14	14	28
Total	265	374	639

Sheriff	Precinct 1	Precinct 2	Total
Timothy R. Whelan	229	314	543
Write Ins/All Others	0	0	0
Blanks	36	60	96
Total	265	374	639

County Commissioner	Precinct 1	Precinct 2	Total
Ronald R. Beatty, Jr.	197	276	473
Write Ins	0	0	0
Blanks	68	98	166
Total	265	374	639

**Democratic Primary**

Representative in Congress	Precinct 1	Precinct 2	Total
Bill Keating	637	647	1284
Write Ins/All Others	0	0	0
Blanks	69	56	125
Total	706	703	1409

Councillor	Precinct 1	Precinct 2	Total
Jospeh C. Ferreira	543	557	1100
Write Ins/All Others	0	1	1
Blanks	163	145	308
Total	706	703	1409

Senator In General Court	Precinct 1	Precinct 2	Total
Julian Andre Cyr	648	651	1299
Write Ins/All Others	0	2	2
Blanks	58	50	108
Total	706	703	1409

Representative in General Court	Precinct 1	Precinct 2	Total
Sarah K. Peake	655	645	1300
Jack Stanton	42	52	94
Write Ins/All Others	2	0	2
Blanks	7	6	13
Total	706	703	1409

District Attorney	Precinct 1	Precinct 2	Total
Robert Joseph Galibois	559	595	1154
Write Ins	0	0	#NAME?
Blanks	147	108	255
Total	706	703	1409

Sheriff	Precinct 1	Precinct 2	Total
Donna Buckley	570	599	1169
Write Ins/Tim Whelan	2	0	2
Write Ins/All Others	0	1	1
Blanks	134	103	237
Total	706	703	1409

County Commissioner	Precinct 1	Precinct 2	Total
Ronald J. Bergstrom	567	593	1160
Write Ins/All Others	0	2	2
Blanks	139	108	247
Total	706	703	1409

## STATE ELECTION RESULTS November 8, 2022

Total Orleans Voters - 5685      70% Turnout

### Final Results

<i>GOVERNOR/LT GOVERNOR</i>	Precinct 1	Precinct 2	Totals
Diehl/Allen	554	740	1294
Healey/Driscoll	1389	1250	2639
Reed/Everett	29	29	58
Blanks	22	17	39
All Others	3	3	6
<b>Total</b>	1997	2039	4036
<i>ATTORNEY GENERAL</i>	Precinct 1	Precinct 2	Totals
Andrea Campbell	1321	1203	2524
James McMahon	634	802	1436
Blanks	42	33	75
All Others	0	1	1
<b>Total</b>	1997	2039	4036
<i>SECRETARY OF STATE</i>	Precinct 1	Precinct 2	Totals
William Galvin	1425	1304	2729
Rayla Campbell	501	672	1173
Juan Sanchez	36	39	75
Blanks	35	23	58
All Others	0	1	1
<b>Total</b>	1997	2039	4036
<i>TREASURER</i>	Precinct 1	Precinct 1	Totals
Deborah Goldberg	1448	1334	2782
Christina Crawford	334	431	765
Blanks	212	267	479
All Others	3	7	10
<b>Total</b>	1997	2039	4036
<i>AUDITOR</i>	Precinct 1	Precinct 2	Totals
Anthony Amore	654	752	1406
Diana Dizoglio	1147	1048	2195
Gloria Caballero-Roca	32	45	77
Dominic Giannone	18	27	45
Daniel Riek	58	68	126
Blanks	87	99	186
All Others	1	0	1
<b>Total</b>	1997	2039	4036

<i>REP IN CONGRESS</i>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Totals</b>
<b>Bill Keating</b>	1399	1271	2670
<b>Jesse Brown</b>	547	720	1267
<b>Blanks</b>	51	47	98
<b>All Others</b>	0	1	1
<b>Total</b>	1997	2039	4036
<i>COUNCILLOR</i>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Totals</b>
<b>Joseph Ferreira</b>	1419	1403	2822
<b>Blanks</b>	564	618	1182
<b>All Others</b>	14	18	32
<b>Total</b>	1997	2039	4036
<i>SENATOR-GENERAL COURT</i>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Totals</b>
<b>Julian Cyr</b>	1404	1276	2680
<b>Christopher Lauzon</b>	556	732	1288
<b>Blanks</b>	37	31	68
<b>Write-Ins</b>	0	0	0
<b>Total</b>	1997	2039	4036
<i>REP IN GENERAL COURT</i>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Totals</b>
<b>Sarah Peake</b>	1538	1436	2974
<b>Blanks</b>	442	582	1024
<b>All Others</b>	17	21	38
<b>Total</b>	1997	2039	4036
<i>DISTRICT ATTORNEY</i>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Totals</b>
<b>Robert Galibois Daniel</b>	1255	1144	2399
<b>Higgins Blanks</b>	683	848	1531
<b>All Others</b>	59	46	105
	0	1	1
<b>Total</b>	1997	2039	4036
<i>SHERIFF</i>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Totals</b>
<b>Donna Buckley</b>	1192	1093	2285
<b>Tim Whelan</b>	756	904	1660
<b>Blanks</b>	49	41	90
<b>Write-Ins</b>	0	1	1
<b>Total</b>	1997	2039	4036
<i>COUNTY COMMISSIONER</i>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Totals</b>
<b>Ronald Bergstrom</b>	1358	1328	2686
<b>Ronald Beaty</b>	553	647	1200
<b>Blanks</b>	86	64	150
<b>Write-Ins</b>	0	0	0
<b>Total</b>	1997	2039	4036

<i>BARNSTABLE ASSEMBLY</i>	Precinct 1	Precinct 2	Totals
Jon Fuller	1171	1130	2301
Peter Omeara	482	573	1055
Blanks	343	332	675
All Others	1	4	5
<b>Total</b>	<b>1997</b>	<b>2039</b>	<b>4036</b>
<b>QUESTIONS</b>			
#1 Additional Tax	Precinct 1	Precinct 2	Totals
YES	1032	1035	2067
NO	927	968	1895
Blanks	38	36	74
<b>Total</b>	<b>1997</b>	<b>2039</b>	<b>4036</b>
#2 Dental	Precinct 1	Precinct 2	Totals
YES	1352	1466	2818
NO	574	518	1092
Blanks	71	55	126
<b>Total</b>	<b>1997</b>	<b>2039</b>	<b>4036</b>
#3 Alcohol Licenses	Precinct 1	Precinct 2	Totals
YES	806	795	1601
NO	1085	1158	2243
Blanks	106	86	192
<b>Total</b>	<b>1997</b>	<b>2039</b>	<b>4036</b>
#4 Drivers Licenses	Tabulator Results	Precinct 2	Totals
YES	1196	1048	2244
NO	744	941	1685
Blanks	57	50	107
<b>Total</b>	<b>1997</b>	<b>2039</b>	<b>4036</b>
#5 Pensions Non binding	Precinct 1	Precinct 2	Totals
YES	800	801	1601
NO	880	950	1830
Blanks	317	288	605
<b>Total</b>	<b>1997</b>	<b>2039</b>	<b>4036</b>
#6 Legislative Votes	Precinct 1	Precinct 2	Totals
YES	1536	1513	3049
NO	202	268	470
Blanks	259	258	517
<b>Total</b>	<b>1997</b>	<b>2039</b>	<b>4036</b>





## AFFORDABLE HOUSING COMMITTEE

The Orleans Affordable Housing Committee has had an active and productive year advocating for the importance of affordable housing as a major component of a vibrant community. Projects to produce new affordable housing have progressed, the Committee and supporting Town staff have worked to inform and engage the community, and the Committee has engaged the Affordable Housing Trust Board in efforts to update information on the Town's housing needs as a basis for future planning.

The Town is in a unique situation of having three projects underway to add to the stock of affordable housing and meet previously set goals for housing production. The Penrose project at 19 West Road and Housing Assistance Corporation's project at 107 Main Street are actively moving through their approval and funding phases. The Committee appointed a member to the Governor Prentice Planning Committee, which completed its work and submitted recommendations to the Select Board for primarily affordable housing units on the site of the former Governor Prentice Motel on Route 6A. The Committee actively supported the three projects, which have provided numerous opportunities for community engagement.

The Committee invited speakers to its meetings throughout 2022 to discuss a broad array of issues related to housing. In January Maplehurst Builders shared its vision for apartments at the Underground Mall location (including 10% affordable) on Route 6A. In February the Committee and the Select Board invited members of Town advisory bodies to attend a workshop to learn about the housing situation and what the Town is doing to meet the critical needs. In March Committee members participated in outreach opportunities hosted by the Governor Prentice Planning Committee. In May representatives of Habitat for Humanity of Cape Cod presented planned new directions for its homeownership programs, including raising eligibility requirements from 60% to 80% of area median income, increasing use of solar energy, and focusing on home models with increased density. The Homeless Prevention Council and the Community Development Partnership presented information about their newly formed Lower Cape Housing & Accessory Dwelling Unit Resource Center. Orleans' Planning Director visited in November and answered questions on accessory dwelling units (ADUs) and proposed zoning changes. Finally, in December the Committee approved four objectives for 2023, which are posted on the website.

The Committee has benefited from the support of the half-time Affordable Housing Coordinator, who has done community presentations to community groups, been interviewed by local media outlets, and worked with the Committee to improve the housing-related pages of the Town's website, including introduction of a new housing landing page. In response to requests for updated housing needs information, the Committee, with the help of the coordinator, requested funding from the Affordable Housing Trust Board to update housing data, fill gaps in information about housing needs of Orleans' workforce, and better understand low- and moderate-income homeowner needs. Following approval of the funding request, the Town has taken steps to secure a consultant to conduct the study, and the Committee and Trust Board will help select the consultant and provide guidance for the project in the first half of 2023.

The housing crisis impacts many aspects of life in Orleans. Members of the Affordable Housing Committee appreciate the opportunity to be in dialogue with the community. The Committee continues to foster working relationships among stakeholders and housing-related boards to explore ways to create, plan, finance and sustain a variety of housing possibilities.

Respectfully submitted,  
Nancy Renn, Chair

## AFFORDABLE HOUSING TRUST BOARD

During 2022, in the wake of rising real estate values, growing inflation and climbing interest rates, the demand for affordable housing on the Lower Cape continued to escalate. Two significant housing developments in Orleans made progress through permitting and financing stages, while early plans for the use of the former Governor Prence site have begun to take shape. The quest for funding, labor and innovation in the housing market continues unabated.

The mid-sized development undertaken by the Housing Assistance Corporation (HAC) has made advancements at 107 Main Street in East Orleans. A significant ARPA grant has been secured and the AHTB has provided \$876,625 toward the project. The Annual Town Meeting approved a request for a bond through the Orleans Community Preservation Committee to help fund this project and neighboring towns have also been approached for support. The plans are in the final stages. The development has achieved permitting through the Architectural Review Committee, the Board of Health, and the Zoning Board of Appeals. The push is to break ground in 2023 with keys in doors in 2024.

The Pennrose development of the former Cape Cod Five Operations Center on West Road is also progressing. Tax credits and state and federal investors have been secured. A contractor has been selected. The aim is to close in 2023 and for development to begin not long after that. The Governor Prence Planning Committee worked hard to survey, investigate, and prepare recommendations for the best use of the site at 66-76 Route 6A which is jointly owned by the AHTB and the Town of Orleans through the Select Board. A Request for Information (RFI) has been issued to help develop guidelines for potential developers to bid on creating an innovative, flexible, and attractive affordable housing solution that will enrich the central Orleans community. As Orleans advances toward the goal of creating 100 affordable housing units within the ten years from 2016-2026, there is no reason to rest. The AHTB has committed to co-funding a reassessment of housing needs into the future with Affordable Housing Committee and the Community Housing Coordinator. The Committee is also undertaking a self-review and reevaluation of AHTB's scope to find ways to ensure the broadest segment of the population in need of housing is reached for the next ten years.

Both the AHTB and the Affordable Housing Committee continue to investigate possible partners, solutions, and financing options to meet rising demand for housing for a range of income levels while syncing with the Town's Comprehensive Plan and the soon-to-be updated Housing Needs Study.

Respectfully submitted,  
Alan McClennen, Chair

## AGRICULTURAL ADVISORY COUNCIL

The Council represents the town's diverse agricultural community. Its charge includes advising and collaborating with boards and committees, and other local organizations on matters consistent with the Agricultural Task Force Final Report and the Orleans Comprehensive Plan.

In 2022 the Council continued to work with the Conservation Department regarding the expansion of the agricultural plots and power and water infrastructure at the Putnam Farm Conservation

Area. Seven new plots have been developed bringing to 12 the total of active larger scale growers. Plans are underway to bring on 8 more within this publicly owned conservation landscape. Visitors are welcome to learn how organic agriculture serves as an able ally to bring ecological resilience to ongoing wetland conservation efforts.

The Council continues to support the growth and vitality of the Orleans Farmers Market as well as bringing awareness of the vital role that local agriculture plays in promoting the Blue Economy of the Town of Orleans.

In the future, demand for high-quality, locally grown fruits and vegetables will continue to expand. The presence of small farms in Orleans will enhance the attractiveness of the town, enhance the economy, preserve traditional skills, and maintain a living link with our Cape Cod heritage.

Respectfully submitted,  
Peter Jensen, Chairman

## ARCHITECTURAL REVIEW COMMITTEE

The Architectural Review Committee consists of five members and two associate members appointed by the Select Board. Preferably, there are two members with professional or educational backgrounds in design or architecture, two with historic preservation backgrounds, and one additional member. The two associate members act as alternates. Appointments with staggered terms are for three years. Bernadette Macleod continued as chairperson. Nancy Jorgensen was vice chairperson, Page McMahan and Stephen Salley and Carol Marsh continued as members. Kevin Galligan is the liaison with the Select Board. Members Deborah Oakes and Nora Johnsmeyer resigned during the year.

The purpose of the Architectural review committee is to preserve and enhance the town's cultural, economic and historic resources by providing a detailed review of the appearance of structures and sites which may affect these resources. The review process applies to all building permit and special permit applications, including those for alterations, renovations, additions, demolitions, and relocations. Changes, including but not limited to, signs, the color, design, and character of exterior building materials, windows and doors, light fixtures, and appurtenant elements are reviewed on whether or not a building permit is required.

One- and two-family structures are exempt. The Old Kings Highway Historic District is also exempt.

In 2022, 18 meetings were held. Meetings were in person with remote participation available. Comparable to 2021, 29 applications were reviewed of which 21 were for signs. The Proposed housing development at 107 Main St. (former Masonic Lodge), the new Nauset Beach parking lot entrance, renovations at TD Bank on Main St, and the cannabis dispensary at 41 Route 6A were significant projects.

The committee is seeking two new members. A full committee of seven members is especially important to ensure a timely review of applications from new and existing businesses in our community.

Respectfully submitted,  
Stephen Salley

## BARNSTABLE COUNTY ASSEMBLY OF DELEGATES

**Overview.** The Assembly of Delegates is the legislative branch of Cape Cod Regional Government (also known as Barnstable County government) and provides for the individual voices of towns in Barnstable County. Fifteen Delegates make up the Assembly's membership. One Delegate is elected by each Barnstable County town in non-partisan elections for two-year terms of office. Assembly Delegates' votes are weighted by the percentage of the county's population that resides in that Delegate's town, based upon the 2020 United States Decennial Census.

**Legislative Powers of the Assembly.** The Barnstable County Home Rule Charter vests the legislative powers of county government in the Assembly of Delegates. Those legislative powers are largely exercised through ordinances and resolutions which may be introduced by Delegates, the Board of Regional Commissioners (the County Commissioners), or by citizen initiative petitions. Either the full Assembly or Assembly Speaker may refer these measures or other items of business to standing committees for study, review, discussion, report, and recommendations for action by the Assembly after public hearings. Delegates are appointed by the Speaker to serve on these standing committees and may also be appointed as liaisons or to serve on other ad-hoc or special committees.

**County Budget.** The Assembly of Delegates appropriates County funds including the annual operating and capital budgets. . The process typically takes place between February and May. The Board of Regional Commissioners, as the executive branch of County government, submits a proposed budget to the Assembly. The Assembly's Standing Committee on Finance, with other Assembly standing committees, reviews the budget proposed by the County Commissioners and provides recommendations to the full Assembly through written reports. The budgets are then adopted by the full Assembly.

**Assembly Meetings.** The Assembly of Delegates typically hold regular meetings on the first and third Wednesday of each month at 4:00 p.m. at the Barnstable County Complex, 3195 Main Street, Barnstable. However, due to changes in response to the COVID-19 Pandemic, the Assembly generally held hybrid (in-person and remote) meetings in Fiscal Year 2022 in accordance with Massachusetts General Laws, using the Microsoft TEAMS platform for virtual participation. Hybrid Assembly meetings are expected to continue into 2023. The physical location of the Office of the Clerk for the Assembly of Delegates is currently located at the Old Sherriff's House at the County Complex located at 3195 Main Street in Barnstable Village.

Delegates passed resolutions regarding the use of videoconference technology at Assembly meetings, supporting a proposed Home Rule Petition by the Town of Orleans on the application of fertilizers, opposing Eversource Energy's Proposed Herbicide Use in Barnstable County, and revising Assembly procedures for budget review as well as re-organization meetings.

The Assembly authorized a letter opposing Holtec Decommissioning International's plan to discharge radioactive water from the decommissioned Pilgrim Nuclear Power Station into Cape Cod Bay.

**Legislative Action.** The Assembly adopted these Ordinances during 2022:

ORDINANCE	ACTION	ADOPTED
22-01	Amending Ordinance 19-10, establishing the Barnstable County Human Rights Advisory Commission to add alternate commission members and make other technical changes	2/2/2022

22-02	Transferring funds to Fund 8099 for PFAS clean-up at the former fire training site, by making a supplemental appropriation for FY22	2/16/2022
20-03	Transferring to the County's Police Academy Special Fund for FY21	03/16/2022
22-04	Transferring funds to the County Department of Human Services by making a supplemental appropriation from the County Emergency Stabilization Fund to retain a consultant to complete a HOME Investment Partnerships American Rescue Plan Program (HOME-ARP) Allocation Plan required by the United States Department of Housing and Urban Development (HUD) Communications from Public Officials	3/16/2022
22-05	FY23 Cape Cod Commission Operating Budget	4/20/2022
22-06	To transfer funds to Fund 8099 to pay for ongoing licensed site professional contractual services, utilities, permits, filters, operation, and maintenance for PFAS clean-up at the former fire training site, by making an appropriation for FY22, in the amount of \$622,785.00	4/20/2022
22-07	Allocating \$10 million for distributions to towns from funds received by Barnstable County under the American Rescue Plan Act of 2021 (ARPA)	4/20/2022
22-08	FY23 County Operating Budget	5/25/2022
22-09	FY23 County Capital Budget	5/4/2022
22-10	FY23 County Dredge Operating Budget	5/4/2022
22-11	Adding to the County's operating budget for FY23, as enacted in Ordinance No. 22-08, by making supplemental appropriations for FY23, in the amount of \$97,457.20 to fund the activities of the County Information Technology Department	6/22/2022
22-12	Transferring in the County's operating budget for FY23, as enacted in Ordinance No. 22-08, in the amount of \$41,420.33 to provide additional funding for the general fund budget of the Resource Development Office	6/22/2022
22-13	Rescinding amounts authorized and unissued in the Capital Projects Fund as originally appropriated in various fiscal years	6/22/2022
22-14	authorize the Board of Commissioners to amend the lease agreement between the County of Barnstable and the Commissioner of the Division of Capital Asset Management and Maintenance on behalf of the Trial Court of the Commonwealth	7/13/2022
22-15	to authorize the Board of Commissioners to approve operating budget transfers in the amount of \$39,400.00 for salaries, fringe benefits and supplies in accordance with Cape Cod regional government Home Rule Charter, Section 2 – 8, item (d) (iii)	7/27/2022
22-16	To transfer to a special revenue fund by making supplemental appropriations fiscal year two thousand twenty-three in the amount of \$2,500,000 to fund the Regional Freshwater Initiative Program	7/20/2022
22-17	to allocate the amount \$932,576 from funds received by Barnstable County under the American Rescue Plan Act of 2021 (ARPA) to be expended for the Regional Housing Strategy Project	8/10/2022
22-18	to allocate the amount of \$5,000,000 from funds received by Barnstable County under ARPA to be expended on grants for small and medium-sized projects	8/10/2022
22-19	To transfer to a special revenue fund by making supplemental appropriations fiscal year two thousand twenty-three in the amount	8/24/2022

	of \$2,500,000 to fund the Regional Freshwater Initiative Program (identical to Ordinance 22-16)	
22-20	Amending Ordinance 22-07 allocating \$10 million for distributions to towns from funds received by Barnstable County under ARPA	9/21/2022
22-21	Authorizing the County Board of Regional Commissioners to execute a lease agreement with the Commissioner of the Division of Capital Asset Management and Maintenance on behalf of the Office of the Cape & Islands District Attorney	10/26/2022
22-22	Repealing Ordinance 16-03, Establishing the timeline for the Assembly of Delegates' review and vote on the County Commissioners' proposed fiscal budgets for all Fiscal Years commencing with Fiscal Year 2017 and all subsequent years unless amended by Ordinance; and fixing a time within which the Board of Regional Commissioners shall submit to the Assembly of Delegates its proposed operating budget for the ensuing fiscal year	11/21/2022
22-23	Transferring funds for the fiscal year two-thousand and twenty-three, to the Capital Stabilization Fund, Emergency Stabilization Fund, and General Stabilization Fund, as established in Ordinance No. 20-16, 20-17, and 20-18 by making transfers from the Unreserved Fund Balance for fiscal year two-thousand and twenty-three, in the amount of \$2,343,854.00	11/21/2022

### 2022 Town Representation on the Assembly

Town	Weighted Vote*	Delegate
Barnstable	21.36%	Patrick Princi (Speaker)
Bourne	8.93%	George Slade
Brewster	4.51%	Mary Chaffee (Deputy Speaker)
Chatham	2.88%	Randi Potash
Dennis	6.41%	John Ohman (Dean)
Eastham	2.51%	J. Terence Gallagher
Falmouth	14.20%	Daniel Gessen (sworn in 4/6/2022); Douglas Brown (res. 3/24/22)
Harwich	5.87%	Elizabeth Harder
Mashpee	6.58%	Thomas O'Hara
Orleans	2.75%	Jon R. Fuller (sworn in 8/17/2022); David Dunford (res. 7/4/2022)
Provincetown	1.60%	Brian O'Malley
Sandwich	8.85%	James Killion
Truro	1.07%	Sallie Tighe
Wellfleet	1.56%	Lilli-Ann Green
Yarmouth	10.93%	Susan Warner

\*Note: The percentages listed above have been rounded to the nearest hundredth. Exact numbers are used for all calculations.

### Barnstable County Information

- Assembly Delegate \_\_\_\_\_ : \_\_\_\_\_@capecod.gov
- Assembly Clerk Owen Fletcher: (508) 375-6761 or [owen.fletcher@capecod.gov](mailto:owen.fletcher@capecod.gov)
- County Government website: <https://capecod.gov>

Respectfully submitted,  
Owen Fletcher, Assembly Clerk

## BOARD OF ASSESSORS

FY2022 was a recertification year for Orleans. 270 qualified real estate transactions that took place in Orleans in 2019 and 2020 were analyzed to determine conformity with the “full and fair cash value” standard mandated by the Dept. of Revenue. After analysis, review and certification by the Bureau of Local Assessment, Orleans’ total assessed valuation for all real and personal property was determined to be \$4,682,305,020. This is a 9.6% increase from FY2021, with approximately .97% of the increase attributed to new growth and the remaining 8.63% attributed to market adjustments. The median value of a single-family home for FY2022 was \$721,200 and the median value of a condominium was \$287,600.

In FY2022, the Board committed 6,360 real estate tax bills, 2,901 personal property tax bills, 9,903 motor vehicle excise tax bills and 610 boat excise bills to the Treasurer’s office for a total of \$35,187,983 of tax revenue. In addition, the Board received 23 applications for real estate and personal property abatements, 13 of which were granted. We also granted 321 motor vehicle excise abatements and 14 boat excise abatements. The Board also granted 76 real estate property tax exemptions.

We are also continuing our annual effort to meet state-mandated property inspection requirements. The Assessor is required to inspect any property where permitted building work is done or where a qualified sale takes place; all other properties must be inspected at least once every ten years. In FY2022, 613 properties were inspected. Accuracy of property data is critical to ensuring that property assessments are as fair as possible, and the Board wishes to thank Orleans’ property owners for their continued cooperation with this.

The Orleans Assessing office is also a US Passport Acceptance facility. In FY2022, Assessing brought in approximately \$8,097 in passport-related revenue and an additional \$1,606 in fees for certified abutters lists and valuation lists.

Respectfully submitted,  
Mary Ann Tagliaferri, Chairwoman

## BIKE AND PEDESTRIAN COMMITTEE

On June 8<sup>th</sup> 2022, the Orleans Select Board combined the Bike and Pedestrian Committee and the Traffic and Parking Study Committee and provided a new charge. The request to combine the committees came from the members of both who had been working together on common goals and objectives since 2019. The new group has proposed a name change to The Orleans Transportation and Bikeways Advisory Committee and a revised charge which we believe reflects more clearly the consolidated work. This is pending acceptance. The committee is comprised of 11 regular members and 1 associate member appointed by the Select Board including the Police Chief, Fire Chief, Public Works Director, and Community Development Director. Resident members are: Peter Allgeier, John Altieri, Stephanie Gaskill, Lindsey Malatesta Goodman, Kazmira Nedeau, Doug Prentiss and Alice Thomason Van Oot. The committee Chair is Alice Van Oot, the Vice Chair is Scott McDonald and our Select Board Liaison is Meff Runyon. Meetings are held monthly on the second Wednesday at 9:00 AM at the Police Station and all members of the public who are interested in our agenda and/or have concerns related to our charge are welcome to attend or can submit questions or concerns to Alice or Scott.

We are focused on improving the safety of our roadways recognizing that year-round pedestrian and cycling activities are an important means of recreation and transportation for residents and visitors and that they contribute greatly to the economic growth and vitality of Orleans. We look to the transportation section of the Orleans Comprehensive Plan (OCP) to guide recommendations and decision making and seek opportunities to connect other goals of the OCP including health, environment and sustainability to recommendations for infrastructure improvement. We continue to focus on the principles and practices of *Complete Streets* as new roadway projects are under design and prioritize the projects on the Prioritization Plan when we can. Consideration is given to how projects can benefit users of all ages and modes of transportation and increase safety, and accessibility. One of those projects, the development of a short multi use path on town owned land to connect the Cape Cod Rail Trail to Overland Way and funded by a CPC grant, is nearly complete and will be in use this spring. The path connects the neighborhoods of Bay Ridge Lane and Bakers Pond to the Cape Cod Rail Trail, making the Cape Cod Rail Trail, and thus access to the Village Center, safely accessible to a larger part of our community. In conjunction with this project, we have recently requested that MassDot install a pedestrian light at the traffic light at the junction of Bakers Pond/ Bay Ridge and Rt 6A to make access even safer.

Our focus on safe roads has also led us to identify and post Skaket Beach Rd just beyond Captain Linnell as a "Safe Zone" with a reduced speed of 20 mph. Additionally, solar speed notification signs in 30 mph zones have been installed in several places throughout town where the committee has identified a need. The Committee is active in reviewing concept plans for future roadwork planned for Old Colony Way and Main Street east of Rt 28.

Respectfully,  
Alice Thomason Van Oot, Chair

## BOARD OF HEALTH

On behalf of the Orleans Board of Health, I am pleased to present the 2022 Annual Report.

At a minimum, the Board of Health is responsible for enforcing state and local public health regulations relating to food service establishments, septic systems, public and semi-public swimming pools, and minimum standards for housing. Calendar year 2022 also saw the Board address subjects such as COVID surveillance and at home test kits, Opioid abatement funds, municipal sewer systems, watershed permits and double-walled oil tanks ... to name just a few. In addition, education is paramount to maintaining overall public health and continues to be a priority for the Orleans Board of Health regardless of the topic at hand.

The Board worked collaboratively with the Orleans Fire Department to disseminate information on the Above Ground Fuel Storage Tank Regulations by sending out reminder letters in February and November of 2022 to make sure citizens were aware of the upcoming compliance date. This took a substantial amount of time and effort on behalf of both Health Department and Fire Department staff.

In addition, the much-anticipated Orleans Wastewater Sewer made strides in 2022, which saw the Board involved in many meetings and events to prepare for its implementation. The Board wrote and adopted the Sewer Connection Regulations, which facilitate and provide a systematic approach for properties to connect.

The Board continued to administer the Town's contract with the Cape Cod Visiting Nurse Association, which allows us to offer Orleans citizens home visits, health screenings, wellness education programs, immunization clinics and communicable disease follow-up investigations.

Responsibilities of Orleans Health Department staff include the inspection and regulation of all establishments issued a permit by the Board of Health, response to and investigation of all complaints pertinent to public health, housing inspections, development and maintenance of the Town's public health emergency response plan, administration of all local regulations and bylaws, filing and investigation of communicable disease reports, sampling of recreational waters, and attendance at Board of Health and other meetings pertaining to public health.

<b>Licenses &amp; Permits Issued in 2022</b>	<b>#</b>
Bathing Beach Permit	4
Body Art Establishment	1
Body Art Practitioner	1
Burial Permits	61
Catering	4
Continental Breakfast	6
Disposal Works Construction – Title 5	76
Disposal Works Installer	53
Farmers Market Retail Food	9
Food Service	68
Indoor Skating Rink (Certificate of Approval)	1
Limited Breakfast	2
Manufacturer of Frozen Desserts Retail	11
Manufacturer of Frozen Desserts Wholesale	1
Mobile Food	5
Motel	7
Recreational Camps	1
Refuse Collection and Transportation	10
Residential Kitchen (Retail Sales)	2
Retail Food	30
Septage Collection and Transportation	23
Swimming Pools (Public/Semi-Public)	10
Temporary Food Permits	18
Title 5 Inspection Report	147
Tobacco	8
Well Permits	24

The Board of Health expresses its appreciation to the Barnstable County Department of Health and Environment for its technical and laboratory assistance, and Erika Woods and Carol Eastman, who assisted the Health Department under the county contract. In addition, Bob Canning remained a part time team member through June 2022 and we are grateful for his continued support, expertise and humor.

The Board of Health reiterates its gratitude to fellow Orleans Boards and Departments, only through our collaborative efforts can we continue to keep Orleans healthy.

Respectfully submitted,  
Joseph Hartung, Chairman

## BUILDING AND FACILITIES DEPARTMENT

The Building and Facilities Department is responsible for the physical upkeep of buildings, implementation of new building projects and seasonal janitorial services for the parks and beaches.

Significant 2022 projects included:

- Elementary School – Commenced structure investigations for the Massachusetts School Building Authority (MSBA) 1988 Windows and Roofs Replacement Project. Initiated the design to replace and improve the heating and ventilation systems that serve the Kindergarten through Grade 2 wing, the library and three offices.
- Town Hall – Initiated the design to replace the chiller which is the source for all cooling and dehumidification.
- Council on Aging – Continued replacement of exterior trim and siding.
- Administrative efforts – The Town’s Owner’s Project Manager for the New Fire-Rescue Station Feasibility Study, 66 and 76 Route 6A Demolition Design and the 44 Main Street Community Building Renovation Design.

Respectfully submitted,  
Ron Collins, Building and Facilities Manager

### BUILDING DEPARTMENT Summary of Permit Activity for 2022

<b>Permit Type</b>	<b>Permit Values</b>	<b>Fees Received</b>	<b>Permits</b>
New Single-Family Residences	\$26,489,228.00	\$70,356.00	17
New Multi-Family Residences	\$.00	\$.00	0
Accessory Dwellings	\$0.00	\$0.00	0
Residential Additions	\$8,513,174.00	\$28,462.00	28
Residential Alterations	\$12,956,597.00	\$62,267.00	106
New Commercial Buildings	\$894,600.00	\$4,394.00	1
Commercial Additions	\$390,00.00	\$1,895.00	1
Commercial Alterations	\$7,808,580.00	\$19,971.00	14
New Municipal Building	\$.00	\$.00	0
Mechanical	\$62,976.00	\$650.00	7
Swimming Pools	\$2,106,910.00	\$2,340.00	19
Express Permits	\$4,568,544.00	\$14,485.00	334
Total Demolitions	\$146,999.00	\$650.00	7
Solar Panels	\$3,033,330.00	\$9,055.00	53
<b>Plumbing Permits</b>	<b>Inspections</b>	<b>Fees Received</b>	<b>Permits</b>
Gas Permits	1433	\$35,860.00	352
	Combined w/ plumbing	\$38,970.00	548
Electrical Permits	1056	\$76,860.00	770

## CABLE TV / MEDIA OPERATIONS

The Media Operations Department manages the cable television channel and the website of the Town of Orleans.

### **Cable Television (Channel 18)**

The Town of Orleans signed a new ten-year contract with Comcast to continue service of the Town's government access channel (18) through 2032. A ten-year contract was also signed with Lower Cape Community Access Television (LCCAT) to continue service of the educational and public channels (22 and 99, respectively).

In spring of 2022 the Department completed significant technological upgrades to the equipment in the video control room, the Nauset and Skaket conference rooms, and the portable A/V system used for Town Meeting and other sizeable productions. The upgrades have made it possible to fully integrate Zoom into meetings conducted in the Nauset and Skaket rooms, as well as improving video and audio quality.

In 2022 the Department recorded approximately 35 distinct Boards and Committees which met one to four times per month between the hours of 8:00 A.M. and 10:00 P.M., as well as two Town Meetings at Nauset Regional Middle School. Meetings were broadcast live on Channel 18 and simultaneously on the live streaming platform accessible via the Town website, and subsequently made available on the Town's VOD platform. The Department managed the archiving and storage of all recorded videos.

In early winter of 2022, the Department produced two video Public Service Announcements for the Health and Police Departments to aid in issue awareness. The PSAs were shown on Channel 18 and on the town website, and both have so far received hundreds of views.

### **Website ([www.town.orleans.ma.us](http://www.town.orleans.ma.us))**

In the spring of 2022 the Department completed the Town's transition to a new website platform (CivicPlus). Coordination across every Town Department to facilitate the transfer of digital materials between platforms was required, as well as significant work with MIS staff to handle technological challenges. The Department continues to support Town staff and members of the public in their use of the website by managing material storage and postings, fixing bugs, and editing pages via HTML and graphic interfaces.

The Department manages the Town's two notification systems: NotifyMe, used for community announcements, and CivicReady, used for emergency alerts. An awareness campaign was conducted during the launch of the new platform and workshops held to encourage the public to sign up for both notification systems, which now each have thousands of subscribers.

The Department used NotifyMe regularly on behalf of Town Departments and approved community groups to send out notifications for events, informational updates, and public service announcements. The notification system is also employed on the website to alert subscribers to postings of agendas and minutes by the office of the Town Clerk.

The Department engaged in ongoing coordination with the Emergency Management Director to streamline and improve use of the emergency alert system. The Media Operations Coordinator attended two training programs conducted by MEMA/FEMA to become more adept and better informed on best practices for emergency management communications.

## **Staffing**

Media Operations Coordinator Sarah Eaton resigned her position in late summer of 2022 after fifteen years of service to the Town. The job of Media Operations Coordinator was posted publicly by the Town and a candidate search conducted.

A/V Technician Mia Baumgarten applied for the vacated position and began work as Media Operations Coordinator in early fall of 2022. The job of A/V Technician was posted publicly by the Town and a candidate search was conducted.

Peggy O'Sullivan was selected from a pool of applicants for her exceptional experience and skills and hired as the new A/V Technician in mid-fall of 2022.

Respectfully submitted,  
Mia Baumgarten, Media Operations Coordinator

## CAPE COD COMMISSION

### **About the Cape Cod Commission**

The Cape Cod Commission was created by an Act of the Massachusetts state legislature in 1990 and is charged with coordinating a balanced relationship between economic progress and environmental protection. "Keeping a special place special" describes the agency's mission to protect the region's unique qualities. The 19-member appointed Cape Cod Commission board includes representatives from each of the 15 Cape Cod towns, a minority representative, a Native American representative, a Barnstable County Commissioner, and a Governor's appointee. The board is supported by approximately 35 professional staff and an executive director.

To find out more about the projects and initiatives of the Cape Cod Commission, please go to [www.capecodcommission.org](http://www.capecodcommission.org).

### **2022 Highlights for the Town of Orleans**

In 2022 Orleans student participates in Climate Ambassador Program. The Climate Ambassador Program is an initiative to educate, engage and empower young people on Cape Cod to work together to combat climate change. Selected students in grades 9-12 attended a series of virtual meetings to develop a better understanding of climate change, learn how to communicate effectively about climate, and learn what actions can be taken individually and collectively to bring about change. The second cohort was held from January-May 2022. Twenty-two students participated, including Nauset Regional High School sophomore Naomi Francis of Orleans.

Respectfully submitted,  
Douglas Fromm, Orleans Representative  
Kristy Senatori, Executive Director

## CAPE COD REGIONAL TECHNICAL HIGH SCHOOL DISTRICT

Cape Cod Regional Technical High School was established in 1973 as a public technical high school. Cape Cod Tech students meet the same academic standards required by the state as our sending schools while also meeting certification standards of their technical training.

**District Towns:** Barnstable, Brewster, Chatham, Dennis, Eastham, Harwich, Mashpee, Orleans, Provincetown, Truro, Wellfleet, Yarmouth

**Mission Statement:** Cape Cod Regional Technical High School will provide an opportunity to acquire high quality technical, academic, and social skills preparing our students for success in our changing world.

**Enrollment:** For school year 2021-2022, the enrollment on October 1 was **654** students.

**Budget:** For school year 2021-22 (FY22) there was a Total Operating Budget of **\$15,812,000**, a 1.99% increase over FY21. (<https://www.capetech.us/about/departments/business-office>)

**News from Superintendent Sanborn:** The school year brought excitement about a regular school year. Cape Cod Tech's 2022 school year returned a bit of "normalcy" to our operations as your regional technical high school to the delight of students and staff. Phase two of our school building project continues with the restoration of our track and outfitting our fields with lights and a concession stand. This second phase should be complete by December 2022. The return to normalcy also benefitted our Cape Cod Tech Foundation in its third year as a 501(c)-3 non-profit organization dedicated to assisting our students and programs. Cape Cod Tech wants to thank members of the community who donated to our foundation or to the school directly in support of student scholarships and toolships. The district is exploring an Inter-municipal agreement with town of Harwich to lease a farm for future technical programming. Finally, we not only view our facility as a school but as a community resource providing services to towns and community members, offering afternoon and evening workforce training, and hosting events for town and local organizations. Thank you, again for all your support. Two new athletic fields are in progress as additions to the existing sports complex.

**Town of Orleans:** Orleans had 12 students enrolled at Cape Cod Tech as of October 1, 2021. The assessment for Orleans in FY22 was **\$261,700**, based on 13 students on October 1, 2020. Assessments are based on the previous year's enrollment.

### **Highlights from Cape Cod Tech 2021-22 School Year**

- Graduated **126** seniors: 5 from Orleans.
- Enrolled **178** freshmen: 2 from Orleans.
- The student newspaper *Tech Talk* and the individual student contributors won numerous prestigious awards this year, including: 19 awards from the New England Scholastic Press Association; 10 from the Youth Journalism International; "Honorable Mention in Editorial Writing" from Suffolk University's Boston High School Newspaper competition; an Outstanding Artist award to one student from the American Scholastic Press (one of three such awards in the USA) and first Place Award to *Tech Talk* art publication, *The Collection*.
- Through the generosity of Cape Cod community organizations, charities and family memorials, Cape Cod Tech presented **\$42,050** in toolships and **\$183,750** in scholarships to the graduating class of 2022 for a total of **\$225,800**.

- Twenty-four (24) students received John and Abigail Adams Scholarships. MCAS tests were made optional by the state, for this class during their 11<sup>th</sup> grade, due to COVID in 2020.
- SkillsUSA, a national student organization, is a huge part of the Cape Cod Tech experience, combining technical, academic and employability skills. This year Cape Cod Tech students participating in the three SkillsUSA competitions, won nineteen (19) District Competition medals, eight (8) State Competition medals and seven (7) students attended the National competitions as voting delegates. Cape Cod Tech SkillsUSA Advisor Peggy Reilly-O'Brien was recognized as the Massachusetts Advisor of the Year.
- Sixteen (16) students participated this year in the Future Farmers of America (FFA), a national career and technical student organization of middle and high school classes that promote and support agricultural education. Our students won thirteen (13) awards in competitions.
- The Cooperative Education (Co-Op) program placed a total of 106 junior and senior students to work with local businesses specific to the student's trade, thus enhancing their training.
- Athletics teams included: football, volleyball, girls and boys soccer, cross-country, golf, ice hockey, boys and girls basketball, cheerleading, baseball, girls and boys lacrosse, girls softball, spring track and tennis.

### **Technical Highlights from 2021-22**

- The Auto Collision program had 100% of its 12<sup>th</sup> grade students graduate with three students securing postgraduate employment with local businesses. They had a full incoming 9<sup>th</sup> grade class as well. They completed projects for local town fire and police departments.
- The Auto Technology program implemented job shadowing for 11<sup>th</sup> graders and secured a grant to add electric vehicle training into their curriculum. One highlight of their year was organizing a weekend car show with over 100 cars on display and hundreds of visitors.
- The Carpentry Department had thirteen (13) students participate in the Co-Op program this year. Carpentry students have been improving math skills by experiencing how math used in their trade. All 10<sup>th</sup>, 11<sup>th</sup>, 12<sup>th</sup> graders passed OSHA 10 training.
- The Cosmetology program had 16 students participate in Skills USA their highest ever. Their salon shadowing program introduces students to community salons. Fourteen 9<sup>th</sup> grade students chose Cosmetology as their first choice after exploring all shop programs.
- Culinary Arts kept up their successful shop enrollment with 16 freshmen. All 56 culinary students passed Serv Safe certification. The Cove Restaurant began a partial opening to the public but students were kept quite busy preparing and serving events within the school.
- The Dental Assisting program expanded from a 2-year to a 4-year program with an additional full-time instructor. Students learned Dentrax software; created an online mock board test; and had an opportunity to attend clinical rotations at Cape Cod Community College.
- The Design & Visual Communications (DVC) students are learning on state of the art equipment. They've helped design logos and package design for local businesses and helped to prepare publicity materials for school administration to attract prospective students.
- The Electrical Department enjoyed tying for 1st choice shop among freshman and had a 95% shop attendance record by their students. The shop performed work with Habitat for Humanity, Dream Day on Cape, and the Family Table Collaborative this year.
- Engineering Technology expanded the drone curriculum for a second year, adding equipment, new drone software and student projects. This shop interfaced with both Carpentry and IT shops regarding Computer Integrated Manufacturing (CIM) projects.
- Health Technologies reconnected with community programs as COVID restrictions relaxed, enabling students to gain necessary clinical hours for their training. Their top senior was accepted to 8 nursing or pre-med programs and was offered a \$100,000 scholarship.

- The Horticulture program had the highest number of students participate in the Co-operative Education program than ever before, and took in 15 students to their 9<sup>th</sup> grade class. One teacher became certified to train students for their hoisting license.
- HVAC students achieve multiple industry certifications throughout their four years. They were deeply involved in SkillsUSA, winning numerous medals. An HVAC senior was Class of 2022 Valedictorian and named Outstanding Vocational Student.
- The Information Technology Program expanded their curriculum to add an IT fundamentals class for 9<sup>th</sup> grade and two additional certifications for 12<sup>th</sup> grade. They had 14 students participate in SkillsUSA and brought home two gold medals.
- Marine Services offers the American Boat and Yacht Council curriculum of current marine industry standards. Three graduating seniors enrolled at Maine Maritime Academy, three secured full time employment with local marine industry, and two enrolled at CCCC.
- The Plumbing Shop succeeded in placing all seniors into Co-Operative Education placements this year with local industries, as well as three juniors. All juniors and seniors earned OSHA 10 certificates, and one student became a State Officer for SkillsUSA.

### **Academic Highlights from 2021-22**

- Business Education/21<sup>st</sup> Century Learning offered the Credit for Life event sponsored by Cape Cod 5 to teach students budgeting and personal finance. Students also participated in a nationwide game, The Stock Market Game, that teaches economics, investing and finances.
- The Art Department collaborated with DVC and Culinary in providing a student art show that raised \$1,000 in toolships. Art classes were uniquely tailored this year to encourage student confidence in their art skills.
- Health and Wellness classes offered mindfulness, attention, yoga and completed community service projects. A guest speaker from Gosnold was well-received while discussing substance use issues and the impact on the individual and the local community.
- The English Department was pleased to see our 2021 MCAS ELA Student Growth Percentile was 11 points higher than the state average. The English Department faculty were Ambassadors of Literacy throughout the school's five academies.
- The Social Studies Department incorporated a Massachusetts non-partisan civics project for 12<sup>th</sup> grade, seeking possible solutions to fix identified problems. They also hosted the scholarship/toolship application process during class in collaboration with Student Services.
- The Math Department utilized two new MCAS practice software programs to align with the Next Gen MCAS computer-based testing and implemented online testing practice. The instructors are committed to sharing best practices within and with other departments.
- The Science Department implemented a 180-day Biology curriculum for 9<sup>th</sup> grade students this year (rather than 90-days) to prepare for the Biology MCAS and students responded very well. Students are learning data analysis using graphs and diagrams.
- The Student Services Department uses Xello with students for career and college exploration. The number of students applying to 4-year colleges doubled this year. Their efforts resulted in achieving 185 scholarships/toolships to be awarded to a total of 67 graduating seniors.

Please visit our website: [www.capetech.us](http://www.capetech.us) for more information.

Respectfully submitted,

Stephan Galazzi and Jeffrey McMorro, Orleans Representatives to  
Cape Cod Regional Technical High School District School Committee

## CAPE COD REGIONAL TRANSIT AUTHORITY

The Cape Cod Regional Transit Authority (CCRTA) has provided 32,294 one-way passenger trips across all services in the town of Orleans from July 2021 through June 2022 (FY22).

CCRTA provided 325 ADA trips for Orleans residents. CCRTA also provided 23 Orleans residents with 129 trips to Boston area hospitals through Boston Hospital Transportation service.

CCRTA provided 85 Orleans residents with 1,966 DART (Dial-a-Ride Transportation) trips during FY22. Total DART passenger trips in the fifteen towns of Cape Cod were 117,714 in FY22.

The deviated fixed route Flex serves the towns of Harwich, Brewster, Orleans, Eastham, Wellfleet, Truro and Provincetown. A total of 15,667 one-way trips originated in Orleans for the Flex route for the period July 2021 through June 2022. Total ridership for the Flex for this period was 86,274.

The fixed route Hyannis to Orleans (H20) serves the towns of Barnstable, Yarmouth, Dennis, Harwich, Chatham, Brewster, and Orleans along the Route 28 corridors. A total of 14,207 one-way trips originated in Orleans for the H20 route for the period July 2020 through June 2021. Total ridership for the H20 route for this period was 122,824.

CCRTA supplied the Orleans Council on Aging with one Mobility Assistance Program (MAP) vehicle that provided 1,754 rides from July 2021 to June 2022.

Route maps, schedules, fares, Google Transit Trip Planner and the latest news about Cape Cod public transportation services are provided at [www.capecodrta.org](http://www.capecodrta.org), as well as links to many other transportation resources.

Respectfully submitted,  
Tom Cahir, Administrator

## CAPE LIGHT COMPACT JPE

The Cape Light Compact includes the 21 towns on Cape Cod and Martha's Vineyard as well as Duke's County. The Compact's mission is to serve our 205,000 customers through the delivery of proven energy efficiency programs, effective consumer advocacy, and a renewable, competitively priced, electricity supply. To learn more about our initiatives, please visit [www.capelightcompact.org](http://www.capelightcompact.org).

**ENERGY EFFICIENCY** – The Cape Light Compact offers an energy efficiency program that helps homeowners, renters, and businesses reduce their electricity use, reduce their energy bills, and protect the environment. The first step to saving energy is a free energy assessment to identify improvements and energy savings at your home or business. Please call Cape Light Compact at 800-797-6699 to sign up for a free energy assessment of your home or business.

In the Town of Orleans in 2022, Cape Light Compact energy assessments identified \$82,816 in energy savings for 764 customers and potential savings of more than 400,000 kilowatt hours (kWh) of electricity. The following table provides specific details of our accomplishments in the Town of Orleans in 2022:

<b>Jan-Oct 2022</b>	<b># of Participants</b>	<b>Customer Savings</b>	<b>kWh Saved</b>	<b>Rebates/Incentives Paid to Customers</b>
Low Income	110	\$5,452	27,259	\$114,716
Residential	591	\$14,717	73,586	\$702,167
Commercial	63	\$62,647	313,236	\$155,844
<b>Total</b>	<b>764</b>	<b>\$82,816</b>	<b>414,081</b>	<b>\$972,727</b>

*Note: The data above does not include activity from November and December 2022 due to the date of this publication. Please visit [www.capelightcompact.org/reports/](http://www.capelightcompact.org/reports/) for more information.*

**CONSUMER ADVOCACY** - The Compact also advances consumer advocacy for our customers at the local and state level. In 2022, the following regulatory proceedings at the Massachusetts Department of Public Utilities (DPU) were addressed by the Compact:

- Grid modernization (DPU docket 21-80)
- Electric vehicles (DPU docket 21-90)
- Eversource rate case (DPU docket 22-22)
- Solar Massachusetts Renewable Target (SMART) (DPU docket 20-145)

**POWER SUPPLY** - As of December 2022, the Compact had approximately 4,862 electric accounts in the Town of Orleans.

In 2022, the Compact's power supplier for all residential, commercial, and industrial customers was NextEra Energy Services of Massachusetts (NextEra). The Compact's residential price in 2022 remained price-competitive with the utility's basic service residential price, while also being 100% renewable.

The Compact's commitment to renewable energy and electric price stability is also provided through a contract for long-term, fixed price electricity and Class 1 RECS (just under 5 MW) from the Farmington Solar PV project in Maine.

Currently, significant increases in electricity prices for consumers are expected. These price increases reflect the rise in New England-wide wholesale electricity market prices driven by increased natural gas prices due to the war in Ukraine and a reduction of alternative sources of electricity generation (e.g., coal, nuclear).

The Compact continues to seek ways to help customers reduce their electricity costs through innovative energy efficiency programs to mitigate the impacts of higher winter electricity pricing.

For more information about the Cape Light Compact, to sign up for a free energy assessment, or for more information about any of the topics above, please visit our website at [www.capelightcompact.org](http://www.capelightcompact.org) or call the Compact at 800-797-6699.

Respectfully submitted,  
 Martin Culik, Town of Orleans Representative on the Cape Light Compact Board  
 David Jacobson, Town of Orleans Alternate on the Cape Light Compact Board

## CHARTER REVIEW COMMITTEE

The Orleans Home Rule Charter is the framework for our Town governance, and every seven years a Charter Review Committee (CRC) is appointed by the Select Board to review it and make recommendations for “any amendments deemed necessary.” The amendments are then brought forward as articles at future Town Meetings for voters to approve or reject. Approved articles are sent to the Attorney General for review, and if accepted, will appear on the next election ballot (in this case, Tuesday, May 16<sup>th</sup>, 2023) for final approval. Our term will end on June 30, 2023.

The Charter Review Committee met twenty-three times in 2022, including two Public Hearings and two meetings with the Select Board, for a total of forty-nine meetings since members met first in October 2020. The CRC will meet again in January 2023 to consider any final articles of amendment to the May 2023 Town Meeting which, if passed, will appear on the May 2024 ballot for a final affirmative vote. On the Charter Review Committee webpage are our Minutes, Charter Ideas spreadsheet, and a Resource Folder which comprises research articles, surveys, correspondence, and other information that led to the amendments recommended to Town Meetings during our term. <https://www.town.orleans.ma.us/566/Charter-Review-Committee-CRC>.

Eleven articles of amendment to the Orleans Home Rule Charter were recommended by the CRC at the May Town Meeting, nine of which passed by the necessary two-thirds vote and were subsequently accepted by the Attorney General. Amendments to reduce the quorum and the length of time voters in the audience may speak at Town Meetings except by permission of the Moderator were rejected.

Eleven more articles were recommended at the October Town Meeting, seven of which passed by the necessary two-thirds vote and were also accepted by the Attorney General. One, to consider a change in the appointing authority of the Director of Municipal Finance, was indefinitely postponed at the request of the CRC in view of the Town Administrator’s retirement and search for a Town Manager. Amendments for the Select Board to develop a Code of Conduct, to make the Emergency Plan section more explicit with available guidance on the Town website, and to strengthen the qualifications for hiring a new Town Manager did not reach the two-thirds majority votes needed, although each reached the majority threshold.

The Charter Review Committee wishes to thank Town staff members, elected and appointed officials, and citizens who offered significant recommendations, comments, and responses to our survey that informed our work, and to our Select Board liaisons Mefford Runyon and Michael Herman. **Please remember to vote on Tuesday, May 16, 2023.**

Respectfully submitted,  
Jon R. Fuller, Chair and Gail Meyers Lavin, Clerk

## COMMUNITY CENTER FEASIBILITY TASK FORCE

After the May 2021 town meeting passed article 24, a nine-member task force of representatives from a wide range of constituencies was assembled and Abacus Architects + Planners of Boston hired to perform a community center feasibility study that would assess resident needs, existing town facilities, and critical factors for a facility that would serve Orleans residents of all ages, interests, and abilities.

Working with Abacus, the Task Force gathered key information from town facility and program owners, administered an on-line resident survey (417 respondents) and facilitated a community workshop with 47 attendees. In addition, based on these findings, Abacus generated several community center design concepts which demonstrate what a community center in Orleans might be.

The Task Force concluded that there is strong interest in a community center together with the expanded recreational and cultural programming that it would make possible. A multigeneration building which includes the COA is strongly preferred for both social and long-term economic benefits. Also, including a gym is seen as key.

Conditions for planning a community center immediately isn't optimal, however. The Recreation Department is currently in disarray with stronger management needed to expand programming and ultimately support such a facility. In addition, impending expansion of the Snow Library, renovation of the Old Fire House, assessment of flooding risks to the COA, and recreational building development in Brewster and Eastham, are all factors with potential impact on community center scope and design. Plus, a suitable 2-1/2 to 4 acre site must be identified by the Planning Department. Further progress on these activities is needed before a serious effort to proceed with community center planning is undertaken.

The Task Force recommends the following near-term actions:

1. Hire strong Community Life and Recreation Dept. Directors to expand recreational, art and cultural programming. These individuals would be the eventual "owners" of the community center and would guide its development.
2. Expand programming using existing facilities including the Nauset Regional Middle School (evenings and weekends), Old Fire House and CHO. Not optimal and would require some logistical effort but would allow expanded programming to proceed, human infrastructure to be built and a history of participation gathered, providing a strong foundation for community center planning.
3. Maintain forward progress by keeping interested Task Force members together after completion of the feasibility study. The Select Board will consider this in early 2023.

A final report, summary presentation, and detailed data is available on the Community Center Feasibility Task Force page of the Orleans town website.

Respectfully submitted,  
Frederick (Fritz) Luft, Chairman

## COMMUNITY PRESERVATION COMMITTEE

A nine-member Community Preservation Committee (CPC) seeks Annual Town Meeting approval for competitively assessed activities in recreation, open space, historic preservation, and community housing. If approved, these projects are funded from a 3% surcharge on real estate property taxes and additive funds from the State of Massachusetts. There is an annual cycle of soliciting applications, reviewing them, and making recommendations. This year that process has been simplified and accelerated to encourage greater community participation.

The CPC recommended funding fourteen projects in the CPA budget (Article 15) at the Annual Town Meeting of May 2022, including:

- Creation of a Bike/Pedestrian Path to Overland Way \$105,000
- Acquisition of parcels of land at Cedar Pond for conservation \$ 10,000
- Renovation of the Garden Walkway at the Senior Center \$ 24,000
- Funding for the Orleans Affordable Housing Trust Board \$500,000
- Enhancement of Putnam Farm with electric and water infrastructure \$ 71,250
- Master Recreation Planning for 3 properties on Eldredge Way \$ 52,000

In total, the 2022 Town Meeting approved \$1,393,108 in funding. This sum included \$416,393 for Open Space debt servicing. Additionally, under Article 17, the CPC recommended, and the Town approved, securing a bond for \$1,000,000 to help fund the development of 14 affordable housing units at 107 Main Street. The bond is not expected to be drawn down until 2023.

In November 2022, nineteen applications were received for new projects seeking more than \$4,000,000 in funding during FY24. In this cycle and in recent years, the demand for CPC resources, particularly in the community housing arena, has greatly exceeded available resources. In making difficult calls, the CPC relies on decision criteria in the Towns updated Community Preservation Plan, language in the Community Preservation Act and the vision of the Town of Orleans' Comprehensive Plan.

The Community Preservation Committee remains committed to supporting projects in the areas of Community Housing, Historic Preservation, Open Space and Recreation. Learn more by visiting [www.town.orleans.ma.us/community-preservation-committee](http://www.town.orleans.ma.us/community-preservation-committee).

Respectfully submitted,  
Walter North, Chairman

## CONSERVATION COMMISSION

The Conservation Commission implements the Massachusetts Wetland Protection Act and the Orleans Wetland Protection Bylaw. The Commission reviews and approves applications for projects affecting any of the Town's wetland resource areas and manages the Town's Conservation Areas.

### **Reviewing and Approving Wetland Projects**

Any activity that alters a wetland resource area or the 100-foot buffer to the resource area, including filling, construction, renovation, pruning, removing or planting vegetation, is filed with the Conservation Commission prior to initiation. Our wetland resource areas include wetland vegetation, coastal banks, dunes, land subject to coastal storm flowage and areas of critical environmental concern (ACEC) among others. In 2022, the Conservation Commission heard approximately 33 Notices of Intent, 45 other filings including Certificates of Compliance, Amended Orders, and Requests for Determination, and reviewed and completed 140 Administrative Reviews.

### **Management of Open Space Areas**

The Orleans Conservation Commission is responsible for the management of the Town's Conservation Areas comprised of 282 acres. Most of these areas are publicly accessible and offer passive recreational opportunities with a variety of walking trails and scenic views. In 2022, the Conservation Commission and the Department of Public Works Natural Resources continued to improve, manage, and maintain the Town conservation areas with a budget of \$15,000.

## Meeting Schedule

The Conservation Commission meets in the mornings the first four Tuesdays of every month. New hearings are advertised the first and third weeks of the month.

Respectfully submitted,  
Virginia Farber, Chair

## COUNCIL ON AGING

In many ways this was a year of overcoming challenges and problem solving for the Council on Aging. Building issues seemed to prevail as we coped with a significant flood from a burst pipe, aging furnaces which caused multiple heat issues, a partial roof repair project, and power issues that damaged equipment. Our staff even had to be relocated to the meeting rooms for a few months while required building repairs were made. And like so many local businesses, we were challenged with staffing issues for much of the year. But despite the obstacles, we were committed to creating a new “normal” and addressing the isolation so many felt during the pandemic by implementing activities and services while providing a safe place for older adults to connect and re-engage. And through it all, we increased our metrics this year for services and programming, as well as the number of residents served.

### 2022 Statistics:

	<b>2022 Units of Service</b>	2021 Units of Service	<b>2022 Unduplicated # of Indiv. Served</b>	2021 Unduplicated # of Indiv. Served
<b>Activities/Programs/Events</b>	<b>8,481</b>	4,268	<b>999</b>	873
<b>Home Delivered Meals</b>	<b>478</b>	2,177	<b>77</b>	113
<b>Medical Equipment</b>	<b>217</b>	225	<b>161</b>	171
<b>Rides</b>	<b>4,411</b>	3,195	<b>159</b>	125
<b>Services/Outreach</b>	<b>3,794</b>	2,993	<b>615</b>	629
<b>Supportive Day Program</b>	<b>2,231</b>	958	<b>51</b>	51
<b>Volunteers</b>	<b>1,020 hrs.</b>	1,313	<b>85</b>	74
<b>Orleans Residents Served</b>	<b>16,506</b>	11,928	<b>1,067</b>	997

### COA 2022 Highlights:

- Our “Rock Harbor Respite” program remained the only older adult day care program fully open on the Cape supporting caregivers and those living with brain changes and disabilities.
- Initiated a “Caring Connections” caregiving initiative to increase support for care partners and their loved ones.
- Commenced a formal strategic planning process by updating our organization’s mission, vision and core values.
- Hosted our incredibly popular “Lunch & Listen” summer concert series in our garden.
- Our Soup & Sandwich and Comfort Kitchen lunch program were nearly always full to capacity.
- Received a grant and hosted a winter “Lunch & Learn” programming series.
- Continued critical technology support programs to bridge the digital divide for older adults.
- Provided outreach to support the vulnerable and disadvantaged older adults in our community.

- Completed extensive tree work to complete the first phase of a garden restoration project and obtained a Community Preservation grant to assist with the planting phase of the project.
- Increased our offering of fitness and wellness programs, created an “Aging Navigation” discussion group, resumed educational and cultural programs, provided health insurance counseling, completed tax returns, and so much more.

One of the biggest lessons of the pandemic for the COA team was learning how important and truly essential we are to those older adults who live alone in our community. We are incredibly thankful for the support and generosity of our community partners, our volunteers, and all those who collaborate and work with us as we serve and empower older adults in Orleans to age well through support, enrichment, and advocacy. Our vision is to embrace the needs of those aging in place to enhance their quality of life by providing exceptional service and programming.

Respectfully submitted,  
Judi Wilson, Director

## CULTURAL COUNCIL

The Orleans Cultural Council (OCC), a board of municipally appointed members, works with the Mass Cultural Council (MCC) and with the Town of Orleans as leaders, stewards, and advocates in supporting the arts, humanities, and sciences through annual grants, initiatives, and advocacy for nonprofit cultural organizations, schools, and artists to ensure that everyone has a place in the rich cultural life of the Orleans community.

One of the key ways that the OCC supports its community is by awarding and managing grants for programs that benefit the public locally and regionally. The grants are funded by the Mass Cultural Council; Orleans is one of 329 Massachusetts towns that receive MCC funds annually for the sole purpose of supporting community-based programs. In 2022, the MCC allocated \$5,500 to Orleans for 2023 projects. Unspent funds from the prior year brought the total available award amount to \$7,150; the OCC also contributed \$1,275 from Warrant Funds. In December, the OCC reviewed 33 grant applications, selecting 16 for complete or partial funding. Monies will support First Parish Brewster’s “Falling Off Our Feet: A History of the Impact of Colonization on Wampanoags”; *EnviroArt*, a documentary/ screening by the Lower Cape Community Access Television; performance by Movimento Project 2023; “Poets in the Middle School” at Nauset Regional Middle School and an Open Arts in the Schools program by Payomet, Inc.; programs at Orleans’ Snow Library on historic activists, the ukulele, and puppetry; a speaker series by Pleasant Bay Community Boating; Cape Cod ArtWeek, organized by the Cape Cod Museum Trail, Inc.; Community House Parties by the Arts & Justice Collective; music by the Meeting House Chamber Music Festival, Cape Cod Chamber Music Festival, Outer Cape Chorale, and Open Mic Classical; and a program for Orleans Council on the Aging Lunch & Listen series.

The OCC also saw a long-term project come to completion: the restoration of Orleans’ historic oil portrait depicting its namesake—Louis Philippe II, Duc d’Orléans (1747–93), a French champion of liberty. On September 23, the OCC held a well-attended reception to recognize those who contributed to the project. JoAnna Keeley, who initiated the restoration when she was chair of the OCC, was master of ceremonies. Select board member Michael Herman read a statement by chair Andrea Reed; Orleans’ Centers for History and Culture chair Jay Stradal spoke about the history behind the town’s name; conservator Debra Dickinson shared information about her work

restoring the painting; and a local descendant of Isaac Snow, the early Orleans resident who suggested naming the town after the duke, unveiled the portrait. Members of the public can view the painting (and plaque listing donors to its conservation) on the second floor of Orleans Town Hall during business hours. A video of the restoration process is available on the town's website.

In addition to these projects, the OCC supports select collaborative initiatives. In July, it voted to allocate \$1,200 from the Kline Fund to help finance the Orleans Cultural District's *I Spy Public Art Map* and family walking tours. And, as 2022 drew to a close, the OCC worked with local teachers to jump-start the Annual Student Art Exhibition that was paused due to the COVID-19 pandemic. Held in recognition of Youth Art Month (the nationwide promotion of arts and art education, the exhibition—be mounted throughout Orleans Town Hall in early March 2023) will feature work by students at Nauset Regional High School, Nauset Regional Middle School, and Cape Cod Lighthouse Charter School.

Respectfully submitted,  
Claire Gradone, OCC Chair, and JoAnna Keeley, OCC Advisor

## CULTURAL DISTRICT

*Cultural District: State-designated areas that foster artists, cultural organizations, and entrepreneurs to improve the quality of life, attract visitors, and stimulate local economic activity – MCC*

The Town of Orleans is one of the first State Cultural Districts designated by the Massachusetts Cultural Council (MCC) established to foster artists, cultural organizations, and entrepreneurs to improve the quality of life, attract visitors, and to stimulate local economic activity. The Orleans Cultural District Committee [OCD] collaborates with all Orleans resources to develop strategic planning for the District, working together to identify strengths and missions to help implement Town Planning Department goals through a collaborative agenda. OCD assisted in returning the Old Firehouse Community Center to pre-COVID usage levels, supporting its use by a broad range of organizations and expanding free diverse programming. Activity in this building supports the resurgence of vitality on Main Street bringing the public into this historic building in the center of town.

During 2022, the Committee welcomed several new members and returned to in-person monthly meetings at Town Hall.

OCD designed and distributed an updated Cultural Assets brochure highlighting more than 45 galleries, artisan studios, museums, performing arts, bookstores, and other gems of interest to residents and visitors alike. 1,000 were distributed from the first printing, an additional 1,000 are currently being distributed throughout town. Plans were made to update the Storefront Cultural Assets video and to place it and the Cultural Assets brochure on the Town website.

The Committee has continued to support and expand the very successful and innovative Pop-Up Practices Live Music Spring and Fall Series held in Parish Park on Main St.; has recreated the interactive "I Spy Walking Map" geared for families & pedestrians identifying Orleans public art sites and received a \$1,000 donation to produce scheduled walking tours for families; as part of the new Winterfest Orleans collaborative. OCD supported and helped facilitate downtown white holiday lights and the addition of storefront blue lights throughout the winter months. Cultural District banners were installed in several locations where they needed to be replaced and in 11

new sites; a web designer/social media professional has been engaged to re-vamp the OCD website and to expand outreach and awareness of OCD activities. Committee members are working to meet with community businesses to identify areas of common interest and needs with regards to cultural activities. Several family-oriented story-telling events were held in Parish Park in partnership with a neighboring local Main St. bookstore.

Strong partnerships exist between OCD and other Town and State-wide organizations including, but not limited to, Orleans Community Partnership [OCP], Orleans Improvement Association [OIA], Orleans Cultural Council, Town Departments, Town Committees, local cultural assets, The Chamber, and other non-profit organizations such as AFCC. OCD members also serve as liaisons to the Orleans Task Force Hardscape Committees: the Recreation/Community Center Study, Old Firehouse Design & Renovation Task Force, and they attend virtual MCC State sponsored District Updates.

OCD actively pursues any, and all, possible funding sources, including grants to support the Committee's mission and activities. Currently, OCD has applied for 2 Music and Festival grants, and received notice of an additional MCC Cultural District Initiative grant of \$15K towards rebuilding the economy through the Arts and local collaborations with the Chamber and other non-profit community building organizations.

OCD accepts donations to a Town gift account which are used for programming and augments volunteer dedication and commitment. Orleans Cultural District Committee encourages anyone interested in assisting with the OCD goals, projects or activities to attend a meeting or contact the District through the Town of Orleans website.

## DEPARTMENT OF PUBLIC WORKS

The Highway Department is responsible for the maintenance and improvement of approximately 60 miles of roadway, roadsides, the repair and maintenance of related stormwater drainage systems (catch basins and manholes) and the repair and maintenance of related BMP structures ensuring that the systems are operating properly. The department is responsible for the repair and maintenance of over 70 town vehicles, heavy equipment and trailers. The Highway Department provides labor and/or equipment to support activities of other Department of Public Works Divisions (Parks, Beaches, Facilities, Recreation, Shellfish / Harbormaster, Transfer Station, Water, etc.

The major projects managed by the Department in 2022 include the following:

### *Drainage:*

- ✓ Culvert repair on Quanset Rd.
- ✓ Pipe from window well at Library to catch basin across parking lot to prevent flooding in basement
- ✓ Mill Pond drainage improvement
- ✓ 70 Monument Rd. pipe replacement in easement
- ✓ Priscilla Rd. pipe Replacement

### *Safety Improvements:*

- ✓ Line Striping of the municipal parking lots
- ✓ Responsible for setting up and hosting flu vaccination clinics at our facility in which vehicles drove through our vehicle storage area to obtain their vaccine.

### *Roadway Improvements:*

- ✓ Asphalt patching of compromised areas on the following roads: Samoset Rd., Great Oak Rd. (Maple to Brick Hill ), Freeman Ln., Longview Dr., Baywood Dr., Northwood Dr., Country Crossing, Meetinghouse Rd., Lonnie's Ln., Countryside Dr.
- ✓ Chip Sealed Road resurface on Cedar Land Rd., Cross Rd., Winslow Dr., Winslow Way

### *Other Projects:*

- ✓ Installed decorative lighting on the additional downtown trees between Route 6A and Old Colony Way to increase beautification.
- ✓ Installed additional garden beds and Irrigation located at Putnam Farm.
- ✓ Install parking lot and driveway to conservation property located at 66 Portanimitcut Rd.
- ✓ The Department continued to maintain and repair the town roadways and road edge areas. Significant time and effort were spent addressing potholes, patching, repairing and improving berms and curbing to improve drainage along roadways. Roadside brush cutback and roadside mowing of grasses is always a priority.
- ✓ The Department continued to maintain the town drainage system. This work involves the maintenance of 1500 catch basins, leaching pits and related piping. The department removed approximately 60 tons of material from drainage structures. The material collected from this process is a regulated waste material by the Department of Environmental Protection and its disposal must be permitted.
- ✓ The Department swept up approximately 137 tons of sand and debris from the roadways and parking lots in 2022. Similar to the catch basin material the disposal of street sweepings is also regulated by the Department of Environmental Protection.

During winter operations the Highway Department is responsible for preventing and addressing icing conditions and the clearing of snow from roadways and town parking lots including the Nauset Regional Middle School and the Orleans Elementary School. The Department is also responsible to clear 7 miles of sidewalk owned by the town and the state.

In 2022 the department responded to 22 recorded winter storm events, 1 of which was a full plowing events which involved private snowplow contractors. Approximately 550 tons of salt was used through the winter. We were fortunate to have a relatively mild winter.

Our sincere gratitude goes to all the staff from the Highway Department, Transfer Station, Parks Department, Water Department, Facilities Department and staff from the Harbormaster Department for their dedication and support in responding to storms throughout the winter.

### **Parks Department**

The Parks department continues the All-organic program. The Parks Department strives every year to ensure the landscape of all town parcels is kept to the highest standards and they take much pride in achieving this. Thank you to all departments for their continued support.

### **Tree Department**

The Tree Department's main goal is to protect the Town's urban forest. Their responsibilities include roadside trimming, tree planting and tree maintenance all year long. The Department continues to focus on a proactive approach to roadside cutback work to remove and regain control

over unwanted vegetation. We identify appropriate plants in the right locations and encourage them. New trees and shrubs are introduced into areas that are suitable. Pruning, watering, weeding and monitoring is done to maximize the health of the plant.

**Transfer Station**

The Transfer station is responsible for the management and disposal of the solid waste generated by the Town. Solid waste and other materials that were collected and passed through the transfer station in 2022 are shown in the following table. Quantities from 2021 are included for comparison.

Vehicles	2022	2021
	123,048.00	130,439.00
1. Municipal Solid Waste	1,600 tons	1,841 tons
2. Construction and Demolition	<u>307 tons</u>	<u>438 tons</u>
Total Solid Waste	1,907 tons	2,279 tons

Recycled Materials:

1. Metals (scrap, metal cans)	184 tons	162 tons
2. Newspaper (mixed paper)	92 tons	192 tons
3. Glass	258 tons	276 tons
4. Corrugated Cardboard	65 tons	148 tons
5. Plastics	28 tons	52 tons
6. Misc. estimate (recyclable items through gift house)	10 tons	9 tons
7. Brush	68 tons	80 tons
8. Yard Waste (est.)	<u>610 tons</u>	<u>635 tons</u>
Total:	1,315 tons	1,554 tons

Other Materials:

1. Mattresses	704 units	895 units
2. Fluorescent Tubes (est.)	6648 ft.	6000 lf.
3. TV's/CRT's	780 units	759 units
4. White Goods/Appliances	337 units	318 units
5. Street Sweepings	164 tons	137 tons
6. Catch Basin Cleanings	40 tons	60 tons

In 2022 the Transfer Station also collected and processed: paint (estimated 525 gallons- total for latex and oil based), waste oil (500 gallons), used oil filters (1 drum), gasoline (475 Gallons), and antifreeze (85 gallons).

The Transfer Station generated the following revenue in 2022 not including sticker sales: Gate collections: \$102,511, Batteries: \$ 753., Metals: \$14,550., Textiles:\$1,749.

In 2022, The Department also continued to operate and maintain the Landfill Methane Gas Collection System. The system consists of a series of wells and piping connected to a flare system that burns the methane gas being generated by the rubbish under the landfill cap. A significant amount of time, effort and funding is required for this task. In 2021 the department went out to bid for the replacement of the flare and was approved at town meeting to be done. In 2022 the new Methane flare was installed and is operating daily. The Department is responsible for the maintenance of the landfill cap. The staff is always available to assist the residents of Orleans with questions and concerns that they may have with recycling, etc.

Respectfully submitted,  
 Thomas E. Daley, Director of Public Works and Natural Resources

## ENERGY AND CLIMATE ACTION COMMITTEE

The Energy and Climate Action Committee developed six goals in 2022 to provide a direction for its actions consistent with the committee charter. Action on the six goals follows:

### **Renewable Energy**

The Committee has developed a draft renewable energy strategy for the town which will guide future solar projects for the town as well as encourage renewable energy projects in the Eversource area. Following its adoption in 2023, Orleans will solicit solar developers to undertake two solar projects on town buildings/land.

### **Energy Efficiency/Conservation**

The Committee was given access to the Mass Energy Insight Power Report so we can track the Town's energy usage (electrical, gas, oil and diesel). A summary of the Town of Orleans FY22 energy use is attached. The committee will be working with the Facilities Director to identify additional energy conservation measures for town facilities for the years ahead.

### **Community Outreach**

We have posted several reports on the committee's page on the town website related to strategies to reduce our carbon footprint as well as increase energy efficiency. We posted the Cape Light Compact's most recent list of incentives and benefits for consumers to reduce their consumption of fossil fuels.

### **Sustainability**

The committee is urging the Select Board for the following action. “ *All municipal buildings being renovated or newly constructed shall include all technically feasible solar and energy efficiency systems, electrification of heating or cooling or provide a formal evaluation supporting why such systems could not be included.*”

The Committee members met with the vendor of the town's Electrical Charging (EV) existing charging station and sent a letter to the Select Board requesting they explore installing 6 EV stations in the Nauset Beach Parking lot. The Committee believes that EVs are clearly the mode of the future, and the state will require that all new cars sold will have to be electric charging by 2035. The cost with grants and subsidies is approximately \$3,800 for one station.

### **Green Community Progress**

The committee met with the Orleans coordinator for Green Community funds from Cape Light Compact, as well as the local representative of DOER to better understand and optimize access to Green Community funding. The Facilities Manager will develop in 2023 a replacement project to use the remaining \$80,000 from the initial Green Community grant, after a project to replace Water Department air compressors was postponed indefinitely. Following the expenditure of the initial grant funds the town will be eligible to compete for additional Green Community Grant funds.

### **Energy Sustainability Manager**

We have joined the Outer Cape Energy Committees made up of the towns of Provincetown, Wellfleet, Truro, Eastham and Orleans. We are looking at the possibility of developing a shared position energy manager in the coming years with other public entities. We will look to see if we can find a source of funding for this position.

### Town of Orleans Municipal Energy Use FY22

Buildings	Electric (kWh)	Gas (Therms)	Oil (Gallons)	Gasoline (Gallons)	Diesel (Gallons)
Police Station	277,080	4,907			
DPW/NR	191,000	9,963			
Orleans Elementary	159,743	28,967			
Town Hall	148,855	5,432			
Fire Station	100,606	6,104			
Snow Library	51,840	4,215			
Rock Harbor BulkHead	28,426				
Transfer Station	25,564				
All others	77,783	3,739	2,046		
<b>Total</b>	1,060,897	63,327	2,046		
Parks, Main St Lighting	11,468				
Street Lights	12,399				
Water/Sewer Wells, Treatment	575,850	1,971			
Town Vehicles				16,728	34,103
<b>Total</b>	1,660,614	65,298	2,046	16,728	34,103

## FINANCE COMMITTEE

On behalf of the Orleans Finance Committee, I am pleased to present the Committee's annual report on its activities during calendar year 2022. The Finance Committee, comprised of nine members appointed by the Town Moderator per the Town Charter, is charged with independently examining and analyzing the financial affairs of the Town, including proposed budgets, Capital Improvement Plans, and other issues having a financial impact on the Town and its taxpayers, and to inform the citizens of the Town of its findings and recommendations.

### Communication, Collaboration and Transparency

For the past few years, the Committee has invited the “owners” of key components of the Town budget to Finance Committee meetings for open discussions regarding the cost drivers and

challenges for their Departments or budgets. These meetings help us (and our listeners) to better understand Departmental operations, resource requirements and capital project planning in the context of longer-term needs.

As noted below, Fin Comm also participated in a number of joint meetings with the Select Board for presentations/discussions on topics of common interest.

January 6 - Conservation Agent John Jannell and Representatives of the Conservation Commission and the Open Space Committee

February 17 - Nauset Regional School District (NRSD) School Committee (school choice cost costs/other considerations)

March 4 - Cape Tech High School Business Administrator Erin Orcutt

March 17 - Community Preservation Committee Chairman Walter North, et al

March 23 (joint at Select Board) - OES and NRSD School Committees re FY23 Budgets

April 14 - Town Administrator John Kelly and Finance Director Cathy Doane

April 21, May 19, August 25 - New Fire/Rescue Feasibility Study Committee Chairman Tom Finan

April 28, October 6 - Fin Comm panelist in Pre-Town Meeting Orleans Citizens' Forums

June 9 - Board of Water & Sewer Commissioners (BOWSC), AECOM and Tighe & Bond Representatives

June 23 - DPW Director Tom Daley and Natural Resources Manager Nate Sears

September 1 - Town Administrator John Kelly, DPW Director Tom Daley and Building & Facilities Manager Ron Collins

October 6 - Fire Chief Geof Deering and Deputy Fire Chief Tim Gula

October 12, November 16 (joint at Select Board) - "Finance 101" and "Finance 102"

October 13 - Police Chief Scott MacDonald

November 9 - (joint at Select Board) - "Planning Priorities"

December 14 - (joint at Select Board) - NRSD School Committee (Building Project vote)

Finance Committee meetings are open to the public and broadcast live on Channel 18 with meeting videos posted on the Town's website. Minutes of Finance Committee meetings and the Committee's Annual & Fiscal Year reports are available on the Committee website. This year we also added brief bios for each of our Committee members so that you would know who we are and better understand the diverse backgrounds, interests & skills that each of us adds to the team.

The Finance Committee participates actively in the Town's annual budget assessment process. Committee liaisons to each Town department and key Boards/Committees also keep track of major initiatives throughout the year. During 2022, Fin Comm also drafted and formally approved memoranda sent on behalf of the Committee in support of and/or urging action on several important issues. All of these documents are posted on the Fin Comm website:

January 8 - To Meff Runyon, Select Board Chair, with copies to members of the Select Board and to Town Administrator John Kelly, asking the Select Board to take the lead in providing an update for residents and businesses in Town who are or will be or may be impacted by the Downtown Sewer Project and/or the Meetinghouse Pond project, particularly with regard to anticipated property owner capital and operating costs, and how connection and other costs might be paid over time.

May 5 - To George Meservey, Director of Planning and Community Development with copies to the members of the Planning Board, the Select Board and Town Administrator John Kelly with a list of recommendations for "next steps" after the recent presentation of the Economic Development Plan by the project consultants. The memo echoed the Fin Comm letter in the May 2022 Town Meeting Warrant in which we strongly recommended "confirming and clarifying the roles and responsibilities for coordinating and leading the overall planning effort to support unified

town-wide planning and manage likely-overlapping or even competing priorities, and maximize the value of the time and energy spent by various consultants, Town employees and countless Committee and Board members.”

November 17 - To Andrea Reed, Select Board Chair, with copies to members of the Select Board, Town Administrator John Kelly and Finance Director Cathy Doane, with a number of financial and business considerations related to the Town’s Enterprise Funds, focused on greater financial transparency and a more business-like approach to the management of these Funds.

December 1 - email to Town Treasurer/Tax Collector Scott Walker in response to his request for input from the Finance Committee for a new Debt Policy that he was drafting to be reviewed and approved by the Select Board. At the December 7 Select Board meeting, Mr. Walker acknowledged the support that he had received from Fin Comm and noted that some suggestions would likely be passed on to the not-yet-convened Long-Term Planning Committee for their consideration.

The Committee also discusses financial topics and concerns at Select Board meetings as warranted throughout the year. At the Annual Town Meeting in May and the Special Town Meeting in October, Finance Committee members presented Committee views on various Warrant articles, both “pro” and “con” as appropriate.

The Finance Committee had been receiving a number of monthly reports from the Finance Director’s office, following up with questions if/as needed for the Finance Director and/or department managers. However, a new on-line financial system (which Fin Comm has been advocating for several years) was introduced at the October 12 Select Board meeting. Given the complexity of this new system, it would likely be helpful to provide “tutorials” to enable taxpayers and others to maximize the value of the shift from paper-based reporting to on-line reporting with greater transparency.

With the transition to a new Town Manager early in calendar 2023, we are hoping that we will be able to schedule regular meetings with the new Town Manager and the Finance Director, to help ensure more effective and efficient communications.

### Economic Vitality and Long-Term Capital Planning

For the past few years, in its letters printed in the Annual Town Meeting Warrant, the Finance Committee has strongly advocated for updating the Town’s Comprehensive Plan, with an immediate focus on Economic Vitality. As noted above, in this year’s letter and in memo to Town Planner George Meservey, we continue to recommend a town-wide long-term planning effort to help coordinate and manage potentially competing priorities for scarce Town resources. An Economic Vitality study was completed this past spring, but it is on hold pending the hiring of an Assistant Town Planner to lead the way forward. The “charge” for a new long-term capital planning committee (which Fin Comm has been recommending for several years) was approved by the Select Board at their December 14 meeting. Perhaps, once this committee is established, progress can be made in mapping the future of our Town - documenting and prioritizing our current needs and wants. These include, but may not be limited to, projects such as a new Fire/Rescue Station, a Community Center, expansion of the Library and the Council on Aging, development of affordable housing on the Gov. Prentice Properties, continued expansion of the Town’s new sewer system and water quality strategies and the eventual need for renovation or replacement of the Orleans Elementary School.

### Boards, Committees and Special Studies

Fin Comm representatives monitored the activities of several key Boards and Committees as well as a number of special studies initiated during 2022 - including the New Fire/Rescue Station

Feasibility Study, the Community Center Feasibility Study, the Gov. Prence Properties Study, and the more recent Recreation Department Organization Study, participating actively in surveys and on-line as well as in-person forums. Fin Comm was represented at all monthly meetings of the Board of Water & Sewer Commissioners, the weekly sewer project update meetings and in an “ex officio” capacity at the Wastewater Management Advisory Committee meetings. Other Board/Committee meetings that were frequently monitored included the Affordable Housing Trust Committee, the Affordable Housing Trust Board, the Charter Review Committee, the Community Preservation Committee, the Council on Aging, the Friends of Snow Library, the NRSD Building Project Committee, the Orleans Elementary School Committee, the Planning Board and the Recreation Advisory Committee.

Where appropriate, Fin Comm members have spoken directly with Board/Committee chairs regarding issues of common concern.

### Policies and Procedures

As noted above, the Finance Committee sent a letter on November 17 to Select Board Chair Andrea Reed with copies to members of the Select Board, Town Administrator John Kelly and Finance Director Cathy Doane, outlining a number of financial and business concerns and recommendations regarding the Town’s Enterprise Funds, focused on greater financial transparency and a more business-like approach to the management of these Funds. A key recommendation is to have debt service for each Enterprise Fund included in its budget and the budget calculation as presented in the Town Warrant. MA General Law and the Town’s external auditors suggest that a “best practice” is to include all Enterprise Fund related costs within the budget for that Enterprise Fund.

Also as noted above, in early December, Fin Comm provided suggestions to Town Treasurer/Tax Collector Scott Walked in response to his request for input from the Committee for a new Debt Policy that he was drafting for approval by the Select Board. At the December 7 Select Board meeting, Mr. Walker acknowledged the support that he had received from Fin Comm and noted that some suggestions would likely be passed on to the not-yet-convened Long-Term Planning Committee for their consideration.

Last year, the Finance Committee met with the Charter Review Committee to review a number of Fin Comm-proposed changes to the Town Charter, most of which were specific to Fin Comm roles and responsibilities. Such suggestions for Charter changes did not envision any change in Fin Comm’s role. In October, the Special Town Meeting voted to approve two practical changes for the Finance Committee. One was to add two associate members to the team, to smooth the learning curve for new members. The other was to change the start date for new Fin Comm members from July 1 to July 16 of the fiscal year to provide time for the Committee to complete fiscal year-end/book-close-related voting before welcoming new Committee members.

### Going Forward

As outlined above, the Finance Committee remains committed to support long-term planning to meet future challenges and near-term actions to address immediate priorities and improve Town government services and citizen focus. This includes helping to ensure easier access to information that is timely, relevant and understandable for all Orleans citizens. This commitment will continue to guide the Committee’s activities to meet its Charter-mandated obligations.

Respectfully submitted,  
Nicholas Athanassiou, Chairman

# FIRE AND RESCUE DEPARTMENT & EMERGENCY MANAGEMENT

## **FIRE-RESCUE**

On behalf of the men and women of the Orleans Fire-Rescue Department, I present the 2022 annual report. Each year presents its series of challenges and its accomplishments.

As first responders, all members of the Orleans Fire-Rescue Department have a multitude of emergency medical and fire suppression related responsibilities and duties that vary not only day-to-day, but sometimes minute-by-minute. All front-line personnel are cross trained as firefighters and either Paramedics or Emergency Medical Technicians (EMT). The department operates on a four-group system. Full time personnel work 24-hour shifts with a duty cycle of on-off-on-off for five days. Each group is comprised of a Captain, a Lieutenant, and three firefighters. There is a minimum of four personnel on duty for each shift.

In addition to front-line personnel, the Orleans Fire-Rescue Department is supported by a Chief, Deputy Chief, Fire Inspector, Emergency Medical Services Coordinator, and an Office Manager. These members provide organizational oversight, policy direction, fiscal management, ambulance service administration, fire prevention/inspection, and community relations for the Department. The primary responsibility is to provide our frontline personnel with the knowledge, equipment, and support necessary to respond to the community's needs while being good stewards of public funds and ensuring alignment with the department's strategic plan, goals, and objectives.

In the Fall of 2022, a new pumper was placed into service. This was a culmination of nearly 2 years of work and construction. A committee comprised of Lt Aaron Burns, Lt Tom Pellegrino, and Firefighters Ryan McGrath, Brandon Henderson, and Kyle Simkins worked with Pierce Manufacturing to design a custom fire engine that meets the current and future needs of the Town, thank you to the taxpayers of Orleans for supporting this purchase. This vehicle is expected to serve Orleans for 20 years.

In July, we welcomed a new firefighter, Jonathan Georges, to the department.

The Fire Department continues to face two significant challenges with staffing and facilities. We have seen increased call volume, along with increased complexity of calls in recent years. We have seen a rise in multiple or simultaneous calls. This means, that there is more than one emergency call in progress at any given time. In fact, between 30-45% of the time we have two or more calls occurring. Our current staffing model does not support enough personnel to adequately answer all those calls effectively or efficiently. In 2023, we are requesting the addition of 8 firefighters/paramedic to add 2 more firefighters per shift to increase the number of available responders and spread out the workload on our current staff. The members of the Orleans Fire Department have gone above and beyond in their efforts to staff the department as best as possible.

We continue to have an ongoing and pressing need to construct a new, modern, healthy fire-rescue station. Thanks to the Orleans New Fire-Rescue Facility Feasibility committee, a lot of work and progress has been made to illustrate the need for a new station. The current station is out of space, there are air quality issues, no proper decontamination areas for the members, among many other deficiencies. The Fire-Rescue Station should be located to ensure adequate response time throughout the Town of Orleans. A new facility will improve the quality of life for our firefighters and for our citizens.

In closing, I would like to express my gratitude to the members of the Orleans Fire-Rescue Department who tirelessly serve our community, especially with increased workload and call volumes. It is an honor to work side by side with such a talented and dedicated group. Also, thank you to the citizens of Orleans who support us every day, we are privileged to serve you.

**EMERGENCY MANAGEMENT**

The Orleans Emergency Management team seeks to promote a safer community with the ability to cope with both natural and man-made disasters. It is charged with protecting the Town by coordinating the necessary activities to mitigate against, prepare for, respond to, and recover from these emergencies and disasters.

Each year, we continue to work with the Massachusetts Maritime Academy’s Emergency Management program. This year, we had a group from the Exercise Development course design a tabletop disaster exercise that will be delivered in the Spring of 2023.

Through collaboration with Barnstable County Emergency Planning, we participated in multiple sheltering discussions, as well as conference calls for storms, COVID-19, and other events.

We continue to work closely with the Massachusetts Emergency Management Agency (MEMA) who has assisted us with hosting training for many members of town staff including Public Information Officer training, Emergency Operations Center training, Incident Command System training and Emergency Planning courses. Using the incredible facility at the Police Station, many more course offerings will occur in the future.

Our mission is to mitigate storm damage, respond to emergency requests, and provide information on the proper actions to take during emergencies. We would like to remind citizens to sign up for CivicReady emergency notification system, which can be found on the Town of Orleans website. We encourage our citizens to stay prepared in case of a storm or other emergency.

**Fire-Rescue Total Calls for Service 2022: 2683** (2020=2749)  
**Emergency Medical Services: Transports 1143 Non Transports 779**

*Most Common Calls*

Structure Fires	5	Gas/Unknown Odor	39
Chimney Fires	1	Wires/Poles/Transformers	39
Appliance Fires	6	Water/Boat Rescues	5
Vehicle Fires	1	Details	41
Brush Fires	16		
Service Calls	143	Mutual Aid: Given	118
Alarms	400	Mutual Aid: Received	132
Motor Vehicle Crashes	51		

Respectfully Submitted,  
 George (Geof) Deering, IV  
 Chief of Fire Department & Emergency Management Director

## FOURTH OF JULY CELEBRATION COMMITTEE

We are pleased to provide this annual message on behalf of the **Orleans Fourth of July Celebration Committee**.

The Fireworks went off from a barge on Rock Harbor on Friday, July 1st at dusk. **A special “Thank You” to *The Friends of the Fourth of July* for again privately fundraising to cover the cost of ALL of the Fireworks.** The fireworks would not happen without the support of private donations and the ***Friends of the Fourth of July***.

The 4<sup>th</sup> of July Parade stepped off from Eldredge Park Way at 10 a.m. on July 4, 2022. This year’s parade had a great crowd, another large turnout to celebrate the 4th in Orleans and was led by Grand Marshall (Retired) Orleans Board of Health Agent Bob Canning.

The Parade had some new entrants as well as many old favorites. Seventy-five plus contingents participated including businesses, families, antique cars, and non-profits. Police and fire marching units, dignitaries and fabulous bands rounded out the parade. It was a great time for both those in the Parade and those watching, as we celebrated our theme: **Orleans’ Superheroes Past & Present**.

A big “Thank You” to all of the businesses that supported us with vehicles, drivers, supplies and services. Your donations are crucial to our Parade’s success. Many thanks also for the hard work of the Orleans Police, Fire, and Highway Departments and the Orleans Chamber of Commerce. Your support is always greatly appreciated. **Thank you to our volunteers, who gave up a few hours of their own holiday to help our committee put this wonderful parade on. We could not have done it without you.**

**Our Fund Raising Effort** The Committee appreciates the Town Meeting appropriation of up to \$8000 to support the 2022 Parade. Our goals this year were to continue to add additional music and entertainment, and we were able to add both.

We are looking forward to the 2023 Fourth of July activities! **The Fireworks will take place, at dusk, on July 1st (rain date is 7/5). The Parade will step off on Tuesday, July 4, 2023, at 10:00 a.m. from Eldredge Park Way. Visit: [www.orleans4thofjuly.com](http://www.orleans4thofjuly.com) to register, volunteer or for more info!**

Respectfully submitted,  
Jennifer Allard

## HISTORICAL COMMISSION

The Orleans Historical Commission was established in 1965 pursuant to Chapter 40, Section 8D of Massachusetts General Laws. For the past 58 years, the Commission has been striving to preserve the rich history and heritage of our Town through public education, advocacy, and the development of programs geared to the conservation of our historic buildings, landscapes, and streetscapes. We believe that these historic resources help define our town and make it a very special place.

During 2022, the Commission conducted four public hearings under the town’s Demolition Delay Bylaw. This bylaw is the only regulatory tool available to the Commission, and it provides for a delay of up to one year for the proposed demolition of a historic building. One of the buildings

currently under demolition delay is the M. Long House at 12 West Road. Built in 1795, two years before Orleans was incorporated as a town, this structure is one of our historic treasures. It is reported to have been a tavern during the War of 1812, and later a shop, a private residence, and currently an art gallery. It is an example of how a historic building can be re-purposed over time to adapt to changing conditions while still retaining its historic character. We hope that this treasure will not join the ranks of our steadily depleting list of historic resources.

During 2022, the Commission continued pursuing our goal of proposing historic district status for Main Street in East Orleans, from the Route 28 intersection to the Barley Neck Inn. This 1.2-mile historic streetscape contains a well preserved and cohesive collection of 46 late 19<sup>th</sup> and early 20<sup>th</sup> century residences and large-scale buildings that reflect the prosperity of the town during its fishing and agricultural period. It is the largest remaining intact collection of historic buildings in town.

While we have made strategic changes in our approach due to some legal issues on the state level, we remain committed to proposing a district that imposes minimal restrictions on property owners. Proposed regulations would prevent demolitions of historic resources in the district, and provide for the review of new construction to ensure that it would be consistent with the historic streetscape. There would be no provisions regulating such items as paint colors, windows, doors, siding, solar panels, and landscaping. We are not looking to turn Main Street into a museum set piece, and understand the need to accommodate progress and changes to the way people live. We look forward to another year of advocacy, education, and program development in the interest of preserving the historic character of our town.

Respectfully submitted,  
Ron Petersen, Chair

## HOUSING AUTHORITY

The Orleans Housing Authority (OHA) owns and manages one hundred one-bedroom rental apartments (Tonset Woods) for the elderly and persons with disabilities and eleven units of family housing. We also own four one-bedroom apartments in East Orleans which were purchased in June 2001 and will remain affordable in perpetuity.

The OHA also administers a state-funded Massachusetts Rental Voucher Program (MRVP) which provides rental assistance to individuals and families. We also subsidize the rent for two staffed residences for persons with mental and physical disabilities. The OHA subsidizes the rent for six of eight rooms through a federal HUD Section 8 Moderate Rehabilitation grant at Canal House which is a supportive residence for individuals in recovery from substance abuse. In addition, we serve as property manager for the Eastham Housing Authority which owns thirteen affordable rental apartments.

Finally, the Commissioners thank Tim Buhler, Executive Director; Melissa Phillips, Assistant Director; Robert Plausky, Maintenance Supervisor; and Al Fearnley, Maintenance Assistant for their hard work throughout a challenging year.

Respectfully submitted,  
Barry Alper, Chairman & Timothy Buhler, Executive Director

## HUMAN SERVICES COMMITTEE

This committee reviews applications requesting town funding from non- profit human service organizations who serve only Orleans residents or who include Orleans residents as their clients. There are many agencies that serve different needs of Orleans residents. The committee is comprised of 5 members who review the applications and verify their direct service to the residents of Orleans. They present their recommendations to the Select Board. If approved by the Board the funding requests are brought to the voters at the Annual Town Meeting for approval.

FY 2023 the following agencies requested and were awarded the following amounts:

AIDS Support Group of Cape Cod	\$5,500.00
Alzheimer’s Caregivers Support of Cape Cod	\$11,000.00
CapeAbilities	\$6,000.00
Cape Cod Children’s Place	\$4,250.00
Consumer Assistance Council, Inc.	\$1,000.00
Duffy Health Center	\$1,000.00
Elder Services of Cape Cod and the Islands	\$2,500.00
Family Food Pantry	\$5,000.00
Food for Kids	\$3,500.00
Homeless Prevention Council	\$15,000.00
Independence House, Inc.	\$10,600.00
Lower Cape Outreach Council	\$10,000.00
MassAppeal	\$1,000.00
Nauset Together We Can	\$12,000.00
Orleans After School Activities Program	\$30,000.00
Outer Cape Health Services	\$20,000.00
South Coast Counties Legal Services, Inc.	\$2,800.00
Sustainable CAPE	\$5,000.00
TOTAL	\$150,350.00

These agencies are required to supply information each quarter verifying the number of Orleans residents in their programs in order to receive funding as the year progresses.

Respectfully submitted,  
Mary A. Lyttle, Chair

## MARINE AND FRESH WATER QUALITY COMMITTEE

The Committee continued to assist the Town by reviewing marine and freshwater management efforts and coordinating water quality monitoring by citizen volunteers, an ongoing 22-year effort.

Estuary sampling occurred in 26 locations: three on Cape Cod Bay, nine in Nauset estuary, and 14 in upper Pleasant Bay. Fifty volunteers and 16 boats were recruited, and a total of 471 samples were collected on four mornings between July and early September. Samplers documented weather conditions and took direct readings measurements of water temperature, salinity,

dissolved oxygen and water clarity. Water quality samples were sent to the School for Marine Science and Technology, UMass, Dartmouth (SMAST) for analyses. Past data was used in MEP assessments of Pleasant Bay, Cape Cod Bay estuary creeks, Nauset Estuary and their various salt ponds, as well as guidance for the Town's wastewater planning. Continuing data collection will help to review anticipated improvements as the CWMP is implemented in the watersheds containing Arey's, Lonnie's, Meetinghouse and Paw Wah Ponds, inside Pochet Inlet, Mill Pond and Town Cove.

Volunteer freshwater lake and pond monitoring also continued with laboratory support provided by SMAST. Water quality samples were collected from 15 named freshwater ponds in the spring, and 12 in late summer (fewer done due to drought). Water quality in most ponds continues to decline. They do not meet state standards for water clarity and dissolved oxygen during the summer. However, the completion of pond management plans and implementation of water quality improvement strategies can help restore these systems.

Following implementation of the Uncle Harvey's Pond Management Plan, an alum treatment was successfully completed in May, 2021. Follow-up monitoring continues to show reductions in phosphorus concentrations and improvements in water clarity throughout the past two summers. No cyanobacteria blooms occurred since the treatment. The Committee also reviewed pond management plans for Pilgrim Lake and Crystal Lake and submitted formal management recommendations to the Select Board in 2021, including reviewing sewerage costs for their watersheds. This engineering review for a possible sewerage option to remediate continued septic phosphorus contributions to these lakes is now in progress. Finally, the Committee reviewed the pond Management Plan submitted by SMAST for Baker Pond and submitted formal pond management recommendations to the Select Board.

Management Plan implementation for the brackish Cedar Pond continues with annual adjustment of the outlet boards and on-going monitoring. Monitoring has shown water quality improvements each year since the approval of the Management Plan and reinstallation of the outlet boards in 2018. This year, herring were verified by the Harbormaster as being present in the creek immediately below the pond during the herring migration/spawning period. Other management plan activities have included removal of the low-power lines spanning the pond by Eversource in 2019. These lines were a primary roosting and nutrient deposition area for up to 800 cormorants. The Town, SMAST and the MassDMF have coordinated management activities since the Plan was approved. The Town DPW has also completed Locust Road drainage improvements.

Property owners are urged to utilize the guidelines of the Orleans fertilizer bylaw to reduce nutrient runoff into all of our waters. All those who own properties bordering ponds, lakes and estuaries are urged to plant and maintain vegetative buffers of native plants at the water's edge to capture nutrient runoff.

Committee members also continued to serve on the Conservation Commission and Wastewater Management Advisory Committee and to coordinate the Pilgrim Lake Volunteer Herring Count Program.

We thank the volunteers who collected data on our estuaries and freshwater ponds. Volunteers are needed each summer to carry out this monitoring. Training is provided for those willing to walk along a beach or take samples from a boat, kayak or canoe. Owning a boat is not necessary. If interested, please leave your contact information with the Planning Department at Town Hall. (508-240-3700 x 2435)

Respectfully submitted,  
Judy Scanlon, Chair

## MEMORIAL AND VETERANS DAY COMMITTEE

In 2015, the Memorial and Veterans Day committee was established to work with the American Legion Post 308 and Brewster VFW (several Orleans residents are members in both organizations) to ensure proper recognition of these important holidays.

In conjunction with the retired veterans of these organizations, the committee works with local school bands and organizations including the Boy Scouts and Girl Scouts of America and the local Sea Scout detachment. The general charge of the Committee is to plan, organize and oversee ceremonies and events honoring our veterans on these holidays. The committee works closely with the Orleans Police and Fire Departments as well as the Orleans Department of Public Works to ensure proper resources are in place for a safe celebration. In the fall of 2018, the Select Board unanimously voted to include within the charge of the committee the ability to seek funding to enhance the Park, located at the intersection of Main St. and Rt 28. The need to do so arose from the request by residents to recognize the sacrifices of present-day Veterans, who have served during the Cold War, Gulf war, as well as Afghanistan and Iraq wars. A Computer Aided Design was provided to the Select Board in March of 2020, which proposed a conceptual idea of an upgraded park including a pathway that would serpentine throughout the center of the park and allow wheelchair access. The updated park would retain much of the established trees and plantings. This plan was unanimously voted in favor and the committee continued its work through the COVID 19 challenge for meetings. At the 2020 Fall town meeting, the townspeople unanimously voted to rename the park "Veterans Memorial Park at Academy Place". Through assistance of the Community Preservation Committee (CPC) funding was sought and granted to improve the Park. A non-profit 501 C3 (Veterans Memorial Park Inc.) was established in the spring of 2022 to continue seeking funds to improve and enhance the Park. In the fall of 2022 a conceptual drawing was provided by David Hawk, Hawk Designs. This design was modified throughout the year and in May a completed drawing was submitted and approved by the select board. The architectural firm of GHD then took the conceptual drawing and created an architectural plan, which is currently under review with the Town of Orleans project manager Ron Collins. The Committee will continue to seek funding through grants that are available to preserve the existing memorials and to enhance and beautify the park.

The Committee welcomes any interested persons to attend a scheduled meeting as a guest and possibly join.

Respectfully submitted,  
Kevin Higgins, Chairman

## NATURAL RESOURCES DEPARTMENT

In 2020, the Town was awarded a coastal resiliency grant to supplemental fund the construction of Nauset Beach parking lot at 223 Beach Road. The parking lot was completed in the Spring of 2022. The lower lot was full 22 days and the upper lot was utilized for overflow parking. Both lots were at capacity 6 times. The new toll booth 223 Beach Road will be opened in 2023 allowing for four lanes of entry, and the ability to pay with credit card. The Skaket Beach Parking Lot was full 27 days. With most COVID restrictions lifted, the Monday Night Concert Series at Nauset Beach brought crowds more than 200 people per night and continues to be a success.

The number of Over Sand Vehicle stickers sold in 2022:

Orleans Resident Stickers	2,532
Chatham Resident Stickers	720
Non-Resident Over Sand Stickers	1,476
Non-Resident Self Contained Stickers	144
Orleans Camp Owner/Licensees Stickers	36
TOTAL	4,908

The following is a breakdown of Beach revenue for FY2022:

Nauset Daily Tickets	\$ 626,700.00
Skaket Daily Tickets	\$ 193,620.00
Resident Parking Stickers	\$ 151,175.00
Non-Resident Parking Stickers	\$ 186,200.00
Over Sand Vehicle Permits	\$ 667,098.00
Nauset Concession	\$ 55,825.00
Skaket Concession	\$ 20,224.00
FINS Retail ( <i>Closed in 2020</i> )	\$ 32,565.00
TOTAL	\$1,993,407.00

Each spring, the Department of Public Works & Natural Resources monitors Nauset and Skaket Beaches for coastal waterbirds of special concern, and Diamond-backed terrapins. Because they are rare in Massachusetts, Piping plovers, Least terns, American Oystercatchers and Diamond-backed terrapins are protected by the Massachusetts Endangered Species Act and laws. Come April 1st, designated areas of critical habitat are fenced off with stakes and twine, and “Area Closed” signs are posted to create an undisturbed, protected dune area for favorable foraging and nesting. As specified in the 2022 Habitat Conservation Plan (HCP), the Town provides funding to cover the protection of Piping plovers, Least terns and Diamond-backed terrapins, that may be exposed to human activity. With minimal storm and predation effect, the Town implemented the HCP program for 16 days during the 2022 season.

Data for the following species of special concern were submitted to the State’s Natural Heritage Endangered Species 2022 Program Census:

Piping Plovers	42
Least Terns	401
Roseate Terns	0
American Oyster Catcher	2
Black Skimmers	0
Diamond Back Terrapins	10

The following are Parking Lot, Beach Ranger and Lifeguard Activities for the 2022 season:

<u>Activity</u>	<u>Nauset</u>	<u>Skaket</u>
EMS First Aids	52	0
Lifeguard First Aids	87	41
Assists/Rescues	27	1
Lost Children/Persons	8	1
No Swimming Allowed	9	2
Restricted Swimming	8	0
No Swimming (White Sharks)	27	0
Rescue Squad Response	3	1
Fire Responses	1	1
Police Response	21	7
Citations	22	2

I wish to express as always, my gratitude to new Beach Director David Bailey, Natural Resources Officer Keegan Burke, Beach Safety Director Anthony Pike, Head Lifeguard Thomas Miskiv, and Assistant Head Lifeguards Sarah Newcomb-Baker, Greg Johnson and Christen Cevoli, all for their hard work and overall commendable performance in their respective positions.

**SHELLFISH & HARBORMASTER DEPARTMENT**

The Shellfish & Harbormaster Department is responsible for the oversight of virtually all activities around the town’s shoreline and waterways. The Department consists of three full time employees and two seasonal patrol boat operators. Our work includes such activities as: issuance of mooring permits, maintaining mooring waiting lists, issuance of Rock Harbor dockage agreements, issuance of commercial shellfish licenses, natural resource management and planning, private aquaculture management, maintenance of town landings, dock and pier repair and construction, shellfish propagation, setting and hauling of aids to navigation, vessel pump-out service, marine animal rescue, herring run maintenance and restoration, marine rescue, emergency towing and enforcement of all federal, state, and local laws, bylaws and regulations governing boating and shellfishing.

Specific projects for the year were as follows:

I would like to express my sincerest thanks to those residents and town employees who so greatly assisted us during 2022. Specifically, I would like to thank Department of Public Works Director Tom Daley, Department of Public Works Operations Manager Ron Trudeau, Fire Chief Geof Deering, Deputy Fire Chief Tim Gula, Police Chief Scott MacDonald, Deputy Police Chief Sean Diamond, Lieutenant Andrew Mclaughlin, Water Superintendent Todd Bunzick, Conservation Agent John Jannell, DPW Facilities Manager Ron Collins and their staff for their constant help and support in our effort to keep the shoreline and waterways of Orleans safe and sound. I would also like to thank the members of the Shellfish and Waterways Advisory Committee for their dedicated efforts at preserving the marine resources of the town. I wish to express as always, my gratitude to my assistants, Gardner Jamieson, and Greg Normandy, for their hard work and overall commendable performance in their respective positions

**2021 Shellfish Catch Report**  
**Shellfish Permits Issued**

Resident Family Permits:	975
Non-Resident Family Permits:	362
Commercial Permits:	171

**Recreational Catch (pounds)**

Quahogs	79,800
Soft-shell clams	11,000
Mussels	1,370
Bay Scallops	30
Razor clams	200

**Commercial Catch (pounds)**

Quahogs	491,395
Soft-shell clams	19,172
Mussels	195
Bay scallops	21,833
Razor clams	7,180

Respectfully Submitted,  
 Nathan Sears, Natural Resources Manage

## NAUSET PUBLIC SCHOOLS

We are now well into my first year as the permanent Superintendent of Nauset Public Schools. After spending a year as your Interim Superintendent, I was honored and humbled to be appointed to this position. My experience as a Superintendent in other districts, as well as some time spent at the Massachusetts Department of Elementary and Secondary Education, has served me well so far in my role at Nauset.

As is becoming our tradition, this summer we hosted a 3 day Leadership Summit for all Nauset Administrators entitled 'Staying the Course'. It was a unique and valuable opportunity for all administration to collaborate together on hopes, dreams and goals for the upcoming school year. I cannot begin to express my gratitude and appreciation for our administrators, principals and assistant principals for their attendance and input during this time together. We emerged from our time together with solid goals in mind for the upcoming year. All of these goals were aligned with the NPS Strategic Plan, specifically focused on action steps related to providing high-quality instruction and wellness for all. In addition we have put a focus on process and procedures throughout the district.

Over the past few years, schools have experienced unprecedented challenges due to the pandemic, so as we returned to full time learning last year, we were excited to return to what we hoped would be a semblance of what we knew as schooling prior to the pandemic. Unfortunately, we, as did every school district in the Commonwealth, quickly realized the return to 'normal,' full time in person instruction for all students presented continued challenges and concerns. High-levels of student and staff absences, social-emotional and mental health concerns, academic gaps, and finding ways to safely reconnect with historical traditions and each other were all still present. In many ways, 2022 was the most perplexing in regard to the pandemic and a return to our previous routines. We have a student and staff population excited to be back, yet still dealing with the after effects of a pandemic and all the anxiety that came with it. In addition, all students from the youngest to the seniors, have had to learn or relearn what it is like to be in community daily with peers. Together, from all levels of our organization, from the classroom level, the building level, and the district level, we have reinforced and expanded our educational and emotional programming including, but not limited to, partnering with equity and educational consultants, connecting with community partners to provide wrap around services for families and our staff, and continuing to focus all of our work on our key value statement that "every child matters." I have watched our community recover, rebound and restore themselves back to baseline. I am so proud of the Nauset Schools Community.

Beyond the work to rebound from the impacts of the pandemic, the Nauset High School Building Project is an ongoing and at times surprising process. We were able to secure modular units from Lincoln Public Schools, and have them moved over the bridge to the NRHS campus! We are currently working diligently to have all utilities hooked up and approved by town officials, in anticipation of student occupancy by February 2023. The bids from General Contractors were received in October 2022, and reflected a significant increase in costs from the original estimates in 2019 (prior to the pandemic). As a result of this increase, we asked the taxpayers to approve an additional 38.1 million dollars. The ballot vote for the additional funding was overwhelmingly passed by the Nauset Community with just over 70% voting in favor. I am excited for the future of Nauset High School and the state of the art facility that will be built. For information and updates on the NRHS Building Project please visit [www.nausetbuildingproject.com](http://www.nausetbuildingproject.com).

We continue to make collaboration with safety partners and town officials a priority. In 2022 we implemented regular scheduled monthly meetings with the Town Administrators of Brewster, Orleans, Eastham and Wellfleet. In addition, we have quarterly meetings with the Police Chiefs of our member towns as well as Provincetown and Truro. This has afforded us the opportunity to address any potential problems as well as plan collaboratively regarding budgets.

Respectfully submitted,  
Brooke A. Clenchy, Superintendent

## NEW FIRE STATION FEASIBILITY STUDY

The New Fire-Rescue Station Feasibility Study Committee (the Committee), consisting of seven members, was appointed by the Select Board on 01/19/2022 with terms ending 06/30/2023. Several actions were taken by the Town Staff prior to the Committee being formed:

- ✓ 05/14/2021 – RFQ released for Feasibility Study Architect to address Renovation/ Expansion of the current Fire/Rescue Facility. Ted Galante Architectural Studios (TGAS) was engaged.
- ✓ 07/14/2021 – **The Select Board decided that the Governor Prence property would not be available for the construction of a new Fire Station.**
- ✓
- ✓ 08/11/2021 – TGAS reported to the Select Board:
  - **The most financially sound approach is to select a site and build a new building while continuing to occupy the current building**
  - 10/25/2021 – Special Town Meeting approved \$100,000 for New Building Feasibility Study Architect. Sites studied are to **Exclude Nauset Regional School Property**
- ✓ 11/30/2021 – RFQ for New Building Feasibility Study Architect released.
- ✓ 01/12/2022 – The Orleans Elementary School Committee (OESC), was presented with a proposal to use 1 acre of their land for construction of a new Fire-Rescue Station in exchange for parking and accessibility improvements to the OES campus.
- ✓ 01/19/2022 – New Fire-Rescue Station Feasibility Study Committee Appointed.
- ✓ 02/03/2022 – First of ten meetings held.
- ✓ 02/14/2022 – OESC agrees to participate in the Feasibility Study
- ✓ 03/04/2022 – RFP issued for procurement of Private Property for constructing new Fire-Rescue Facility. In addition targeted letters were sent to 12 owners of desirable properties.
- ✓ 04/06/2022 – **No responses were received from RFP issued for procurement of Private Property for constructing new Fire-Rescue Facility**
- ✓ 04/28/2022 – Kastle Boos Architects (KBA), selected out of three RFQ responders to study the Feasibility Study RFQ, is under contract to evaluate municipally owned properties
  - 46 Eldredge Park Way (approximately one acre at the Orleans Elementary School)
  - 139 Main Street (Town Hall Annex)
  - 18 Bay Ridge Road (former DPW)
- ✓ 04/05-06-07/2022 – Committee toured modern Fire-Rescue facilities in Brewster (occupied 2018), Chatham (2016) and Hyannis (2019)
  - Common threads: Originally designed to meet current and future needs, downsized prior to delayed construction, built smaller for more money, 2022 – all out of space
  - **Lesson learned: The most economical way forward is to build as originally designed**

- ✓ 07/11/2022 – A joint meeting with the Committee and the OESC was held. At the request of Select Board members a three structure solution was presented by KBA, involving the retention of the current Fire-Rescue building, the construction of a new building as well as a multi-story parking garage. This concept was unanimously rejected by both Committees.
- ✓ 07/13/2022 – **The OESC voted that it was not in the best interest of the OES Community to continue to participate in the Feasibility Study.**
- ✓ 07/20/2022 – KBA findings reported to the Select Board.
  - **139 Main Street (Town Hall Annex) and 18 Bay Ridge Road (former DPW) not feasible due to non-advantageous response times, too small, disruption to vital town functions on the properties, among other reasons.**
  - **46 Eldredge Park Way (1 acre Orleans Elementary School).**
    - **Of the locations available for consideration in this study, the 46 Eldredge Park Way Orleans Elementary School site is feasible and in an advantageous location. However, it is a very challenging site for construction due to potential abutter interruptions, required easements and/or property acquisitions and topography.**
    - **Due to the noted challenges of this site, the Town of Orleans may want to explore other sites not previously identified that would maintain favorable response times.**
  - A space need study concluded that an approximate 36,000 square foot building would be required to meet current and long term needs. The current building is 10,800 square feet.
- ✓ 11/10/2022 – Criterion Associates was engaged by the town to conduct a Location Study to determine the most advantageous site for a new facility. They reported that **the most advantageous location for a new Fire-Rescue Facility would be a location somewhere near the current building.**
- ✓ 11/16/2022 – All findings were reported to the Select Board along with the following recommendations which were accepted by unanimous vote.
  - **Furlough the New Fire-Rescue Station Feasibility Study Committee.**
  - **Select Board acquire a feasible building site, within acceptable response time parameters.**
  - **At that time, restart the Fire-Rescue Station Committee.**

**THE COMMITTEE IS DISAPPOINTED WITH THE OUTCOME OF THEIR ENDEAVORS AS A NEW FIRE-RESCUE FACILITY CONTINUES TO BE AN URGENT NEED FOR THE TOWN OF ORLEANS**

Respectfully submitted,  
On behalf of the Committee by Tom Finan, Chair

## OLD KING'S HIGHWAY REGIONAL HISTORIC DISTRICT

The Orleans Old Kings Highway Historic District committee in 2022 held 10 hearings and processed more than 2 dozen applications. The chairman participated in 8 appeals involving the 5 other district towns (none involving Orleans).

Respectfully submitted,  
Ronald M. Mgrdichian, Chairman

## OPEN SPACE COMMITTEE

In 2022 the Open Space Committee (OSC) was successful in working with the town to purchase 4 of 5 previously identified lots at Cedar Swamp. Cedar Swamp is a rare Atlantic White Cedar swamp area located in the Cedar Pond area. Restoration has been a long-term goal of the town and many curative actions to remediate the health of Cedar Pond have improved and protected both the pond and its abutting wetlands. In 2022 three of the lots in this wetland area were acquired through the town “tax-taking” of the properties. The purchase of one lot was made utilizing funds from the Community Preservation Act (CPA) grant that had been applied for in 2021. Utilizing CPA grant funds one outstanding lot will continue to be pursued for purchase in 2023.

As part of its ongoing responsibility to bring possible open space opportunities to the town on November 21, 2022 OSC submitted an application for a CPA grant to purchase 22 Tonset Road utilizing CPA funds. In pursuit of this purchase OSC has commissioned the requisite professional appraisal for this 2.32-acre lot located in the densely populated downtown area. The wetlands on the property provide watershed across Main Street into Town Cove and is an important resource to protect and preserve the ecological health of Town Cove. If a purchase agreement can be reached it will be presented in a CPA article in the spring Orleans town meeting warrant.

The OSC is presently a five-member committee. OSC has requested of the Select Board that the committee be expanded to include two alternate members in addition to the five-member committee. Adding two alternate members will allow the committee to expand its reach into the community, provide flexibility, and be able to seamlessly fill any vacancies that may occur.

Respectfully submitted,  
Stephanie Gaskill, Acting Chair

## ORLEANS ELEMENTARY SCHOOL

Orleans Elementary School has continued to maintain and build upon a proud heritage of excellence and strong academic achievement within a community based, culturally rich learning environment. Accomplishments during the past year have remained centered on improvement, alignment, and expansion of quality curriculum programs and effective instruction of the whole child in a safe and healthy learning environment. An outline of the years accomplishments are as noted below.

### **Student Performance – 2022 MCAS Testing**

- ELA students that are partially meeting, meeting or exceeding expectations - (Grade 3 – 96%; Grade 4 – 100%; Grade 5 – 95%)
- Math students that are partially meeting, meeting or exceeding expectations - (Grade 3 – 85%; Grade 4 – 100%; Grade 5 – 97%)
- Science & Technology students are partially meeting, meeting or exceeding expectations (Grade 5 only – 98%)

### **Student Enrollment (Fall/Winter 2022)**

- Orleans Elementary School welcomed 145 students back to school in the fall of 2022 which included 4 new students to OES! We registered 17 Kindergarten students for the fall of 2022. In June 2022, we finished the school year with a population of 164.

## **Staffing (2022)**

- Karen Staruk, Educational Assistant, retired the end of the academic year 21/22.
- Elaine Cyr, Special Education Teacher, retired in October 2022.
- Daniel Gosselin, Custodian, resigned in November, 2022.
- Hired for the academic year 2022-2023: Desiree Metta and Mia Caolo, Special Education Teachers, Jessica White, School Nurse, Amy Mayhew, Custodian.
- Anne Moronta transitioned from a Grade 3 Teacher to a Reading Interventionist, Martha Jenkins transitioned from a Grade 4 Teacher to a Literacy Specialist & Interventionist, and Karen Frankel transitioned from a Grade 5 Teacher to an Interventionist. Laura Wright shifted from teaching Kindergarten to Grade 1. Dawn Steber, 60% Computer Teacher, moved to 80%, and Danielle Hinote, 50% OT/PT Teacher moved to 40%. Gail Smith, 60% Kindergarten Assistant moved to Special Educational Assistant 100%.

## **Educational Programming**

- Continued to coordinate school plans to abide by state COVID guidelines while maintaining the joy and love of learning and the integrity of our school culture.
- Nauset District Nurse Leader Mary Ellen Reed led the district and individuals continually through the Health and Safety Guidelines, policy, and procedure with keen understanding and incredible compassion. She maintains her commitment to our school and community's health as we continue to deal with the persistent challenges and effects of COVID-19.
- Continued recreating our routines and procedures to accommodate safety standards of distancing, hand washing, and mask wearing.
- Provided the student population increased outdoor motor breaks and outdoor learning time. Students utilized outdoor walking paths to transition in and out of school, and to travel to various locations in the building throughout the year. Lunch was held outside and teachers have taken advantage of our beautiful grounds to conduct lessons and instruction.
- Continued to integrate Social Pragmatics instruction to all classrooms Kindergarten through Grade 3 to support emotional regulation for all students. The Social Thinking Program explicitly teaches what many people are expected to learn implicitly. Social Thinking is used to teach strategies to support students to enhance their understanding of the social experience.
- Provided extended learning experiences to all students including Art, Library, Computer, Music, STEM, Spanish, and two weekly sessions of Physical Education.
- The OES community advanced technology integration using many new educational platforms critical for COVID protocols.
- Effectively provided individualized reading instruction to all students to both address gaps in learning as well as accelerate students' progress toward grade level standards.
- Advanced reading program with assessments using the iReady Program. This is an on-line, adaptive diagnostic for reading which identifies student needs down to the sub-skill level. It is a tool used in combination with other assessments and teacher observations to identify students' reading levels, accuracy, fluency, and comprehension. Teachers used this information for instructional and intervention planning.
- Enhanced and strengthened our school-wide literacy initiative. Despite the restrictions created by the pandemic, Martha Jenkins, our Literacy Specialist, and Kara Yuen, our Librarian, organized school-wide activities to nurture a love of reading in all children and support families to realize the importance of taking time to read for pleasure every day. They launched an all school adventure with *Nim's Island* during "One Book One School." Students were buzzing with enthusiasm, and the school atrium was transformed into an

island with scenes from the story. Each morning students were treated to trivia questions based on their nightly chapter assignments. To celebrate the completion of the book, students dressed in tropical wear and their favorite character for the day, and voted for their favorite animal friend of Nim's.

- Launched one of our favorite reading events, FLASHLIGHT FRIDAY. Our Literacy team, Mrs. Jenkins and Mrs. Yuen led the whole school community to stop and take time at the end of the day to celebrate the joy of reading, an activity we all love!
- Coordinated another powerful all school reading incentive, "Rally to Read" which challenged students to read and keep track of how many books they read from January 18th through March 21st. Grade levels combined read over 1000 books!!
- Invited various members of the Orleans community to make virtual visits to read stories to students during their weekly Library classes with Mrs. Yuen, during March, for Read Across America Month. We are so proud to promote the enormous benefits of reading.
- Conducted classroom lessons to foster positive social skills using Second Step Curriculum and lessons facilitated by classroom teachers. Our Librarian, Mrs. Yuen, conducted Calmer Choice lessons during weekly library sessions.
- Continued Second Step Bully Prevention lessons in each classroom and conducted lessons from the Child Protective Unit.
- Implemented Trauma Informed Practices.
- Accelerated learning for each student as well as support their social and emotional needs.
- Provided free breakfast and lunch to all students. Grab and Go Breakfast & Lunch was offered daily for all children 18 years and younger.
- Created learning experiences daily which served to ignite students' curiosity and foster inquiry and discovery.
- Our OES Teachers showcased their classrooms beautifully during our first ever Virtual Open House held on September 30, 2021. Our teachers provided informative presentations to share overviews of what a school day looks like for students and highlighted all the wonderful areas of academic focus. This alternative format provided teachers the opportunity to welcome parents to their classroom to share grade level expectations and learning goals for the year. Educators dedicated significant effort and thoughtful attention to prepare for the evening to provide welcoming and educational presentations and offer strong collaborative partnerships with families
- Conducted virtual conferences. These conversations offered teachers and parents the opportunity to exchange critical information and to forge a partnership in support of student progress. Teachers have dedicated great effort to create safe and supportive classrooms and experiences for their students and maintain ongoing communication with parents.

### **Community Partnerships**

- Our District Nurse Leader, Mary Ellen Reed, and the OES School Nurse, collaborated with our **Local Health Agent, Bob Canning, and the Barnstable County Immunization Team** to provide Flu and COVID Vaccine clinics.
- Our school is incredibly grateful to have the generous sponsorship of our PTC. They arranged and funded an outdoor BMX bike show with Mannie Nogueira in October at OES. Mannie wowed and impressed the audiences while highlighting topics such as bike safety, trying your best, perseverance and believing in oneself. They furnished various field trips such as the Heritage Museum and Gardens, the Horseshoe Crab Project at Cape Cod National Seashore, Plimoth Patuxet, and the Dolphin Fleet Whale Watch all of which have extended and enriched student learning and deeper understanding. Additionally they supported the school's reading initiative, "One Book One School." Thanks to our parents' efforts, the school was provided with a book for each OES family. In the Spring, they

coordinated with the Orleans Firebirds to visit the school and host an OES Firebirds evening where our P.E. teacher, Jeff Schwab, threw out the first pitch! They have also gone above and beyond to ensure our teachers and staff feel respected and valued throughout the year, providing luncheons on half days, sweets on Valentines', coffee and muffins in March, and food, cards and flowers during Teacher Appreciation Week. PTC generously supported staff throughout the school year, sustaining a strong partnership, which contributed greatly to our school's overall effectiveness.

- PTC lavished the outside of the building with beautiful fall, winter and spring decorations. The parents group provided children the occasion to delight in an OES Winter Wonderland lighting display in December. Families were invited to drive through the drop-off loop in front of the school to receive sweet treats donated by The Hot Chocolate Sparrow.
- We are incredibly grateful to the daily support of the **Orleans Police Department** for visiting the school regularly during arrival and dismissal.
- **Jeffrey Morgan, Executive Director of OPAK**, Ocean Protection Advocacy Kids, partnered with our third grade to enhance their yearlong study of Pleasant Bay. Through virtual presentations, Mr. Morgan taught students about ocean animals and their many adaptations.
- We are quite honored to have had the privilege of providing every student in the school the amazing educational opportunity of visiting the Atlantic White Shark Conservancy this year as a result of sponsorship by parents, Bob Colquhoun and Charles Kessler. The Conservancy worked closely with our Grade 5 Teacher, Cirrus Farber, and our STEM Teacher, Amy Fish, to plan each visit to meet the specific grade level needs.
- School Council members, Carol Counihan and Molly Jenks, led a partnership between OES and Snow Library's "Lifetime Learning Program." OES staff conducted an on-line class for the Life Time Learning Spring Semester. A panel discussion among the Principal, teachers, and other professional staff from Orleans Elementary School shared how they teach literacy, STEM, and integrated arts and sciences, in small group settings interwoven with diversity, equity and inclusion, deep-learning experiences, and use of technology. The panel happily answered questions from Zoom participants. The panel identified many challenges faced by today's children and families, including those here on the Outer Cape, which affect children's readiness to learn.
- Our Librarian, Mrs. Yuen, worked with Youth Services Librarian, Ann Foster, from Snow Library to bring some fun activities to OES. In May, Mrs. Foster led each Kindergarten class in an outdoor craft activity to make stamps for letterboxing. Letterboxing is a popular outdoor hobby, similar to geocaching, which combines navigational skills, rubber stamp artistry, and puzzle-solving with treasure-hunting in scenic places. Mrs. Foster returned to OES to lead first graders on a Storywalk during their recess time. Additionally, the Friends of Snow Library continued their generous support of the annual Snow Library Award, which was awarded to one fifth grade student from each classroom in June for showing an outstanding love of reading throughout their years at OES. Mrs. Yuen and Mrs. Foster also worked together to promote summer reading to our students, and Snow Library offered many wonderful programs for children and their families in July and August.
- A third grade project was featured in the May 12, 2022 edition of the "Cape Cod Chronicle." The project came about because 2022 was the 225th anniversary of the incorporation of Orleans as a town. Since the history and geography of Massachusetts are central to the Grade 3 Social Studies curriculum, Mrs. Yuen and OES Art Teacher, Mrs. Dailey, brainstormed a cross-curricular lesson to teach third-graders about this important

anniversary. During Library classes, Mrs. Yuen (a CHO Board member) used resources from the Centers of History and Culture in Orleans to teach the students about the early history of Orleans with a special focus on three structures that existed in 1797 and still stand today: The Jonathan Young Windmill, The Lt. Prence Snow House, and The E. Snow House. Then during Art, Mrs. Dailey instructed students to create 3-D models of the windmill (complete with Popsicle stick turbines that actually spin) and sketches of the two houses. This interdisciplinary and community collaboration helped bring local history to life for our third graders in an engaging, creative way.

- Five Orleans Elementary students were chosen as 2022 Curiosity Award winners and were represented in a 2022 Cambridge Science Festival Curiosity Challenge Magazine. Our five students were chosen from the 3100 entries from over 50 plus schools who participated in the challenge.
- A special thanks to **St. Peter's Lutheran Church of Cape Cod and St. Joan of Arc Catholic Church** who shared many resources and supports to enhance to the holiday season for many of our families.
- Our school is also quite appreciative of donation made to the school by the **Homeless Prevention Council**. They have provided the school with backpacks and school supplies for students in need.
- Master Gardener, **Helene Simon**, coordinated with the Orleans Master Gardeners and teachers to care for our garden and replant the beds.
- **Friends of Pleasant Bay** awarded a generous grant to Grade Three to sustain the year-long study of Pleasant Bay.
- **Cape Cod 5 Foundation and Exxon Mobil** provided grants for teacher initiated projects and math and science materials.
- Calmer Choice supported the school librarian to conduct lessons in Mindfulness which was funded by the **Federated Church of Orleans**.
- Support provided by local clubs such as: Snow Library, Lower Cape Outreach, Masonic Angel Fund, Nauset Garden Club, Orleans Elks Club.
- Volunteers from, and donations made to the school by the community, such as The Farm, The Snowy Owl, The Hole in One, Namskaket Farm, and numerous local businesses, community members, and families.
- Collaborative community learning experiences built with neighborhood agencies such as Snow Library, Orleans Recreation Department, Friends of Pleasant Bay, Orleans Pond Coalition, Audubon, Cape Cod National Seashore, Wildcare, and Orleans Fire and Police Department.

### **Technology – Successive Improvements and Updates**

- Utilized and enhanced assistive technology programs.
- Provided student lessons on “Digital Literacy and Citizenship.” Educated parents by promoting “The Common Sense Media” site which provides information about children's safety issues concerning use of the Internet, Cell Phones and Social Media websites.
- Continued to update hardware with the purchase of iPads, keyboards, laptops, and Smartboards.
- Teachers worked collaboratively to infuse technology, physical computing, computer science, and project-based learning into core content areas. These projects directly support the integration of science, technology, engineering, and art into the curriculum in

a fun and creative way while also providing hands-on learning opportunities that support active learning.

- Supported students to become proficient in using multiple apps independently such as See Saw, Scratch Jr, and Book Creator to demonstrate their knowledge and understanding of content taught.

### **Curriculum Development**

- Intentionally prioritized developing academic confidence and providing ample opportunities for socially distanced peer interactions to support social emotional development.
- Engaged students in purposeful learning and enlisted students in cognitively engaging challenges and academic expectations.
- Full implementation of MA Common Core and State Learning Standards across all subject areas including the Next Generation Science Standards.
- Progressed with ELA Wonders Curriculum and Eureka Math.
- Continued to implement district-wide phonics instruction, for First Grade to support reading instruction and intervention.
- Integration of technology continually expanding across all grade levels and subject areas.
- Grade level teams, administration and Intervention Specialists collaborated to analyze student assessment data and plan six-week interventions. Progress was monitored and interventions were adjusted to support student performance.

### **Upheld and Encouraged Health and Wellness Initiative**

- Continued the daily Breakfast Program
- Monthly “Walking Wednesday” initiative
- International Walk to School Day
- School Learning Garden
- Renovated and revitalized our Counselor’s Garden
- Second Steps social skills program
- Anti-bullying class lessons
- Calmer Choice self-regulation program
- Adherence to the “Wellness Food Policy”
- Increased movement breaks throughout the day in classrooms and outside
- Maintained all COVID safety protocols and procedures

### **Building/Maintenance Updates/Repairs**

- New carpet installed in Room 28
- Initiated Feasibility Study
- Initiated Design for HVAC K-2 Wing
- Upgraded Fire Alarm System to 4G satellite communication
- Installed moisture detection in boiler room

### **GOALS–2022-2023:**

Adults ensure students feel safe and valued socially, emotionally, physically, academically so that all students know they are supported in school.

- Build personal connections with students, so that they know they are respected as individuals.
- Facilitate meaningful peer interactions to foster a strong sense of belonging.
- Develop personal relationships with students to safeguard equity and well-being, as well as promote student excellence.
- Meet varied student needs through individual assessment and provide “just right” instruction and intervention to support students’ progress toward grade level standards.

- Increase student engagement and motivation by supporting their interests or “voices” and encouraging ownership by providing choices in their learning & presentation of knowledge.
- Enhance opportunities for all students to understand themselves, others, and how they relate to the world around them through classroom lessons led by teachers, School Psychologist, School Adjustment Counselor, and Calmer Choice which are promoted and reinforced by the entire school community. Focus on: implementing Positive Behavior Intervention System, teaching school wide social emotional learning through literacy, enhancing the use of Second Step Kits in classrooms, and furthering community service projects with students.
- Provide ongoing learning experiences for students that integrate diverse and varied modalities accessible through the arts and offer students a platform to demonstrate understanding and mastery of core curriculum.
- Expand environmental stewardship and STEM education through community partnerships, project based and experiential learning, cross-curricular lessons and collaborations.
- Advance integration of technology into instruction to expand students’ fluency to operate technology to demonstrate learning. Advance skills in coding and physical computing.
- Sustain and promote health and wellness initiatives that educate and encourage comprehensive healthy choices for students and families at school and home.
- Strengthen parent and family engagement to maximize opportunities to promote academic success.

### **PRIORITIES 2022-2023**

- Preserve programs and pledge services for students by funding the optimal level of staffing to ensure all individual student needs are met so that maximum academic and social emotional growth occurs.
- Enhance a school environment that actively and innovatively advances students' social, mental, emotional, and physical health for all staff and students to ensure ideal learning conditions by responding to the effects of school closure and continual COVID-19 related issues.
- Foster and strengthen pro-social skills, and integrate social-emotional learning and trauma informed practices into classrooms, and Positive Behavior incentives to increase whole-school success by promoting self-regulation, safety, and resilience.
- Develop and integrate equitable deeper learning opportunities for students that place all students at the center of their own learning and teach them to seek answers and understanding. Through deeper learning students will engage with collaborative student centered experiences which are based on the standards and are connected to authentic, real world encounters to teach and strengthen 21st Century skills. As a result, all students will achieve academic growth and overall school success.
- Enhance a school culture that promotes awareness of one's own worldview and develops value and respect for others’ perspectives. Collaboratively hold all students accountable to demonstrate personal, civic, social, local, and global responsibility through ethical and empathetic behaviors.
- Create opportunities to advance partnerships with the community that provide the citizens with a lens into public education and provide students with connections within the community to enhance authentic learning experiences.
- Continue to commit time and resources for staff collaboration and professional development that endorses literacy in every subject area, promotes interactive social learning, fosters and triggers inquiry and inquisition, builds skills in accessing information from multiple media sources and expands global awareness.

- Sustain support of the Technology Plan to ensure all students are provided with equal access to technology and proficiency in Massachusetts Digital Literacy and Computer Science Standards.
- Uphold commitment to support the Building and Maintenance Plan.
- Create opportunities to advance partnerships with the community that provide the citizens with a lens into public education and provide students with connections within the community to enhance authentic learning experiences.

## PERSONNEL ADVISORY BOARD

The Personnel Advisory Board is responsible for holding public hearings on any amendments covered under the Town's Personnel Bylaw (Code of the Town of Orleans, Chapter 40), including changes to the classification and compensation plans of employees that come before voters at Town Meeting, and covers a limited number of non-union full-time, part-time and all seasonal employee positions. It serves primarily in an advisory role to the Town Administrator in accordance with the policies and procedures contained under this Bylaw. Its members are Chairperson Tom Genereux, Clerk Gail Meyers Lavin, and Member Lorraine Normann.

The first Public Hearing was held on April 20, 2022, to discuss and recommend Article 65, a proposed 3% cost-of-living wage increase for FY 23 for those employees covered either by the Compensation Plan or by individual contracts and employment agreements, and to add Juneteenth as a new paid holiday to bring it in line with the Managers and Steelworkers (clerical, technical, and laborer) unions. Article 65 passed at the May 9, 2022, Annual Town Meeting. The second Public Hearing was held on October 5, 2022, to discuss and recommend Article 18, which proposed changes to the existing Bylaw, including the re-classification of the Licensing Agent and Procurement Coordinator to Director, the addition of an Assistant Building and Facilities Manager, the creation of the position of Town Accountant, splitting it from the Director of Municipal Finance, as well as an annual stipend for the Parking Clerk. Article 18 passed at the October 5, 2022, Special Town Meeting.

The Board thanks Liana Surdut, Assistant Town Administrator, for her continued willingness to answer its questions and explain the broader picture of the Town's employment structure and where the Personnel Bylaw fits into the whole.

Respectfully submitted,  
Personnel Advisory Board

## PLANNING BOARD

In 2022, the Planning Board held 21 meetings endorsed 4 Approval Not Required Plans, approved 2 Definitive Subdivision Plans, and reviewed 1 Modification to a Definitive Plan.

One (1) public hearing was held for the trimming or removal of trees; the request was approved.

Two zoning amendments were successfully brought to the Town Meeting: Floodplain regulations were updated and a clarification to allow retail uses in the Rural Business District were approved. Late in the year, the Board began working on potential amendments for dwellings in business

districts, accessory dwellings on panhandle lots, setbacks for mechanical equipment, and changes to the inclusionary housing bylaw section to consider allowing a cash payment in lieu of providing housing units.

An economic development plan was completed in 2022, which contains 12 categories of actions to enhance the local economy and respond to changes in the marketplace. The Town also approved the hiring of an assistant town planner who will focus on economic development efforts.

In 2022, the Board developed a workplan to update the 2006 Orleans Comprehensive Plan. It is anticipated that outreach to gather initial input on existing goals will begin in 2023.

Planning Board members also represented the Board by serving on other boards/committees: Board of Water & Sewer Commissioners, Zoning Bylaw Task Force, Community Preservation Committee, Governor Prence Planning Committee, Community Center Feasibility Committee, Post-Sewer Hardscape Improvement Task Force, and the Wastewater Management Advisory Committee.

Respectfully submitted,  
Debbie Oakes, Chair

## PLANNING DEPARTMENT

The Planning Department works with residents, boards and committees to develop and implement short and long-term development plans of the community.

Notable activities in 2022 include the following:

- Submitted a Complete Streets grant to fund installation of a speed table on Skaket Beach Road to help regulate beach traffic.
- Completed an economic development plan to enhance visitor experience and maintain a vital business community to serve Orleans residents.
- Supported the Governor Prence Planning Committee, which issued its final report in October 2022.
- Supported the Affordable Housing Committee and Affordable Housing Trust Fund Board in its work on projects at 19 West Road, 107 Main Street, and other single-unit projects.
- Administered contracts for a successful 4<sup>th</sup> year of the Lonnie's Pond oyster demonstration project. Shellfish removed 95 kg of nitrogen from the pond in 2021, which is more than 30% of the TMDL-required removal.
- Supported the Community Center Feasibility Study Task Force, which issued its final report to the Select Board in fall 2022.
- Supported the Orleans Cultural District Committee in obtaining a grant from the Mass. Cultural Council to support its operations.
- Prepared 2 zoning amendments that were approved at the May 22, 2022 Town Meeting.
- Provided staff support to the Wastewater Management Advisory Committee which is charged to recommend future actions to protect and restore the ecology of our marine and fresh waters.
- Provided ongoing support to the volunteer water quality monitoring program.
- Served on the Pleasant Bay Alliance watershed group to ensure compliance with the MADEP Watershed Permit, and assisted in developing comments on proposed Title 5

- regulation changes and Watershed Permit regulations.
- Provided staff support to the new Bicycle, Pedestrian, Traffic and Parking Committee, which is working to improve public traffic safety and encourage multi-modal transportation options.

Respectfully Submitted,  
George Meservey, Director of Planning & Community Development

## PLEASANT BAY ALLIANCE

The Pleasant Bay Alliance is an organization of the Towns of Orleans, Chatham, Brewster and Harwich. The Alliance is charged with implementing the Pleasant Bay Resource Management Plan encompassing the Pleasant Bay Area of Critical Environmental Concern and Pleasant Bay watershed. The Alliance develops and distributes public policy recommendations, technical studies and public informational materials, all available at [www.pleasantbay.org](http://www.pleasantbay.org). Highlights from 2022 are described below.

The Alliance received a \$292,710 Municipal Vulnerability Preparedness Action Grant to develop a *Pleasant Bay Climate Adaptation Action Plan*. The plan is intended to protect the Bay's ecological functions and enhance resilience of low-lying public access points and water protection infrastructure (e.g., for stormwater or wastewater management) from climate-induced adverse effects.

The fourth annual performance report under the Pleasant Bay Watershed Permit was submitted to the MA Department of Environmental Protection and the Cape Cod Commission. The cumulative to-date nitrogen load removal of 4,051 kg/yr represents 82% of the five-year removal commitment of 4,916 kg/yr under the permit.

The Alliance coordinated Watershed Permit implementation activities with a \$132,178 watershed grant from the Southeast New England Program, a program of the US EPA. Grant-funded activities completed in 2022 include assessments of nitrogen attenuation, a study of nitrogen removal from stormwater best management practices, refined analysis of nitrogen loads, and initial work on an updated buildout analysis.

For the 23<sup>rd</sup> consecutive summer, dedicated volunteers collected water quality samples at 25 bay-wide locations. The data collected document water quality impairment in Pleasant Bay and are used in the design and implementation of wastewater management plans.

Environmental permitting needed to install a living shoreline project to protect salt marsh at Jackknife Harbor Beach was initiated. The work is funded by the Massachusetts Coastal Zone Management Coastal Resilience Program.

The Alliance wishes to thank the citizens of Orleans for your ongoing support.

Respectfully submitted by:  
Fran McClennen, Steering Committee

## POLICE DEPARTMENT

On behalf of the entire department, I'm pleased to present this year's Annual Report for the calendar year 2022. The department continues to strive to provide the highest level of accredited police services for residents and visitors alike. We understand that without support from the community, we will not uphold our organizational mission or vision for the future of policing in Orleans. We truly value and are thankful for the tremendous support we receive from the residents of Orleans.

The department continues to respond to "police reform" statutory mandates. The core of the new law is the creation of the Massachusetts Peace Officer Standards and Training (POST) Commission, an independent state entity – comprised mostly of civilians – which would oversee the certification and decertification of police officers. Additionally, the police reform law addresses the use of force, duty to intervene, no-knock warrants, the certification of school resource officers and the creation of a body camera task force. Although there is much more to the Massachusetts Police Reform Law, the police department is positioned very well in meeting or exceeding the new statutory mandates.

The department's policing philosophy has a strong emphasis on community engagement. The department's communications strategy encompasses the use of several media platforms to connect with our citizens. We also recognize the importance of face to face interaction. We held numerous events in 2022 that included fun activities with students and educational programs to inform our citizens. We also increased the frequency of uniformed foot patrols, which have proven to be an excellent opportunity for citizens and business owners to meet officers and cultivate positive relationships.

The Town of Orleans remains a safe community with a low crime rate. The department's 2022 crime statistics remain consistent with previous years. Officers responded to 13,114 calls for service; 94 major motor vehicle crashes resulting in injury or property damage over \$1000; 85 arrests or criminal applications, and 1,503 traffic stops. See the detailed activity breakdown at the end of this report.

The Orleans Police Department is a State Accredited agency that operates at the highest professional level. With that said, sound policies, procedures, and practices are only as good as the employees who follow them. If it were not for the unwavering dedication of the men and women of this department, we would not be successful. We take great pride in serving our community and we are grateful for the overwhelming support we receive from the citizens we are so honored to serve.

Respectfully submitted,  
Scott W. MacDonald, Chief of Police

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**Police Department Statistics for 2022**

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Murder	0
Rape	0
Pornography/Obscene Material	0
Statutory Rape	1
Forcible Rape	1
Forcible Fondling	3
Open and Gross Lewdness	0
Kidnapping	1
Robbery	2
Aggravated Assault	5
Simple Assault	37
Intimidation	11
Extortion	3
Burglary	8
Arson	0
Purse Snatching	0
Shoplifting	14
Theft from a Building	12
All other Larceny	14
Theft from a Motor Vehicle	3
Motor Vehicle Theft	2
Counterfeiting/Forgery	3
Larceny by false Pretenses	7
Credit Card Theft	7
Embezzlement	2
Missing Person	5
Impersonation	1
Stolen Property offenses	2

Vandalism	30
Drug/Narcotic Violation	2
Weapon Law Violation	1
Bad Checks	0
Disorderly Conduct	0
Domestic Disturbance	25
Restraining Order	41
Noise Disturbance	67
Tresspass	5
Drunkenness	11
Alarms	403
Well Being/Reassurance	365
Liquor Law Violations	10
Peeping Tom	0
Animal Control	311
Total Felonies Investigated	89
Traffic Stops	1,503
Major Accidents Investigated	94
All other Offenses	53
Arrests/In custody	49
Arrest based on warrant	13
Arrests/Summons	23
Juvenile Arrests	0
Traffic, Town By-Law Offenses	113
Protective Custody	11
Operating Under the Influence	22
Other	9,481
<b>Total Calls for Service</b>	<b>13,114</b>

## RECREATION ADVISORY COMMITTEE

The Recreation Advisory Committee (RAC) advises the Recreation Director, Town Administrator, and Select Board on ways to grow and improve recreation in Orleans. We have seven voting members and two associate members.

In 2022, RAC continued work on projects funded through the Community Preservation Association. Good progress has been made on the trail marker project with help from the Conservation Commission. A vendor has been hired to update electronic trail maps and the locations for trail maps and interpretive maps on Town Conservation sites have been determined, among other steps forward. The Kayak project is on hold for another year. It is our hope that Town staff/Natural Resources will collaborate with the Conservation Commission and OCT to create a rental system. We also applied for and received CPC funding for a Master Plan of the recreation spaces at Orleans Elementary School, Nauset Regional Middle School, and Eldredge Park. That project had its kick off in October and will wrap up this spring. RAC looks forward to reviewing the Master Plan and using it as a blueprint for future recreation projects and initiatives. We hope that the Master Plan is the beginning of more collaboration between Nauset Schools and Recreation going forward.

RAC worked with the Select Board to update our charge last spring. Our central focus remains the same: advising the Select Board and Town Administrator on ways to improve and/or expand recreational programming, facilities, and resources for all interests, abilities, and age groups in the Town of Orleans. But the revised charge attempt to clarify the importance of regular reporting from Town staff in meeting this goal. As outlined in the revised charge, RAC will receive reports and analysis including monthly and YTD financial accounting, summary of YTD completed programming including participation counts, year to year comparisons of programs and participation to identify trends and unmet demand for additional/expanded programs, a calendar of upcoming programs, and all feedback received or solicited from Orleans citizens regarding the Recreation program.

RAC set budget priorities in late 2021 that included additional after-school enrichment programs, open gym time, indoor pickleball, and two weeks of additional August programming for kids. As we enter late 2022, those priorities are still to be addressed.

As has been the case in years past, RAC was buoyed in 2022 by the work of other groups working to build community in Orleans. The Community Center Feasibility Study Task Force presented their report in October, with short term recommendations including a Director of Community Life who would oversee two full-time Recreation Department staff members and work to establish the "Community Center Without Walls" for which RAC has long advocated. RAC commends the Task Force's enthusiastic and determined vision. When asked in November by the Select Board to list priorities, the Planning Board listed "building and supporting a sense of community" and the Finance Committee listed "quality of life." These concepts are reflective of a broader discussion happening in Orleans about what kind of community we want to have, not someday when we build a community center, but right now. Recreation has the potential to be a major driver of community life in Orleans, and RAC continues to work hard to see that happen.

RAC looks forward to 2023, which will bring fresh opportunities to pursue our vision for creative, collaborative, inclusive, and responsive programming for all members of the Orleans community.

Respectfully submitted,  
Tracy Murphy, Chair

# SEALER OF WEIGHTS AND MEASURES – ORLEANS

**Town of Barnstable Weights and Measures Program**

Office: 508-862-4671

From 1/1/2022 to 12/31/2022			Adj	Seal	Not Sealed	Cond	Sealing Fees	Reinp Fees	Device Fines	PV Fines	IP Fines	PK.CH. Fines	VFH Safety	C.C. Fines
<b>Scales</b>	A	Cap Over 10,000 lbs	1	3			825							
	B	5,000 - 10,000 lbs	1	1			145							
	C	100 - 5,000 lbs		8	1		680							
	D	Under 100 lbs	12	132	13	1	7375	100						
	E	Under 10 lbs	4	5	1		290							
		Balances												
<b>Weights</b>		Avordupois		3			30							
		Metric		2	1		20							
		Troy												
		Apothecary		11			88							
<b>Automatic Liquid Measuring</b>		Meters, Inlet 1" or less												
		Gasoline	1	71			3935							
		Oil, Grease												
		Vehicle Tank Meters		4			440							
		Bulk Storage												
		Meters												
<b>Other Automatic Measuring</b>		Taximeters												
		Leather Measuring												
		Wire/Cordage		5			150							
		Cloth Measuring		1			25							
		Reverse Vending		18	1		270							
<b>Linear Measures</b>		Yardsticks												
		Tapes												
<b>Scan</b>		Scan - Above 98%		5			815			400	5300			
		Scan - Below 98%												
<b>Complaints</b>														
<b>Pkg. Check</b>		181												
<b>UPC</b>		1165												
<b>IP not Fined</b>		17												
<b>Totals</b>			19	269	17	1	15088	100		400	5300			

**Fees:** \$15,188.00

**Fines:** \$5,700.00

**Total:** \$20,888.00

Respectfully submitted,  
Kevin Friel, Sealer of Weights & Measures/Program Manager

## SHELLFISH & WATERWAYS IMPROVEMENT ADVISORY COMMITTEE

The responsibility of this Committee is to advise the Selectboard on issues concerning the shellfish and other marine resources of the Town of Orleans, and to provide timely information on waterways issues as they relate to use by the citizens and visitors to Orleans. It is made up of citizens who work on or are in close contact with the marine environment. The committee works closely with the Natural Resources Department whose Director is a de facto member. The many years of professional experience and dedication to the health of our marine environment by members of this committee insures the citizens of its efficacy.

The Orleans Shellfish/Waterways Improvement Committee normally meets monthly throughout the year on TUESDAY evenings at the Nauset Room, Town Hall. The year 2022 had two meetings suspended. Zoom availability was maintained. All meetings presented an agenda within the specified time limits as per town requirements. Meetings had a quorum present. Minutes were recorded by the Clerk. The previous meeting's minutes were distributed before each meeting but one. The Committee hired no outside agencies during 2022. Members from the previous year were again on the Committee, two as alternates. The Committee's Selectboard liaison is Mark Mathison.

The Committee discussed a broad spectrum of waterways and shellfish issues. A request for a limited kelp growing experiment in Pleasant Bay was heard with no conclusion for action at this time. The committee recommended the Selectboard act to restrict the use of chemical fertilizers to lower the level of Nitrogen in the ponds and estuaries of our town. A motion to limit the use of certain fertilizers was offered at a special town meeting on September 17, 2022 which resulted in a vote in favor of cutting fertilizer use in Orleans.

The White Shark presence in our waters continues to be of special concern to the Natural Resources Department. Our northern Nauset spit was closed to over sand vehicles more than usual due to continuing erosion problems. Piping plover protections closed the beaches for the usual time period. Programs are in use to educate and inform the public of ways to remain safe while visiting our beaches.

Overuse of waterways landing areas continues to be of concern. The Committee has been tasked with considering options (in progress) to control and improve parking at our landings by the Selectboard. This has resulted in a parking control program which is entering its second year in summer, 2023. The Lonnie's Pond nitrogen mitigation project continues to move forward. A summary of the project and possible recommendations for future projects of like-kind are expected in 2023.

Permitting for the Rock Harbor Bulkhead project is nearing completion. At May town meeting in 2023, citizens will be asked to vote to fund the construction portion of the Rock Harbor

Respectfully submitted,  
William Amaru, Chairman

## SITE PLAN REVIEW COMMITTEE

The committee provides guidance on development proposals to improve design and assist developers in understanding the local permitting process. In 2022, 15 Site Plan Review Committee meetings were held. There were a total of 15 Informal Site Plan Reviews and 7 Formal Site Plan Reviews as well as discussions and status updates. Several projects were of a limited nature such that the need for a Formal Site Plan was waived.

Site Plan Review Committee members represent the following Town Departments: Building, Conservation, Fire, Health, DPW Highway, Planning, and Water.

Respectfully Submitted,  
George Meservey, Chairman

## SNOW LIBRARY

Snow Library continued to rebound following the pandemic resulting in a year of major accomplishments and new initiatives that will take the library into the future. Of particular note were the development of a five-year strategic plan, enhanced handicapped parking and increased parking spaces, reactivation of the Facilities Advisory Committee and the installation of the town sewer pump station which improved accessibility and plantings on Town Green.

The Library Trustees had a year of change with both Marilyn Bornemeier and Jan Crabtree's terms ending. Steve Gass ended his term as Chair but remains a Trustee. The Library and Trustees want to thank them for their commitment to the Library, and also welcome our two new Trustees, Sue Lynch and Pamela Ritchie.

**Staff:** A significant number of staff changes also occurred this year. Technical Services librarian Jane Ames retired in January but remained on the staff as a substitute for both reference and circulation services. Galen Malicoat was hired as the new Technical Services librarian. Library assistant Kerry Gonnella resigned and Laura Ferri was hired to fill the vacancy. The library custodian position was difficult to fill following the retirement of Robert Bates in February, followed by the resignations of both Cheryl Esty and Christopher Kender who were hired to replace him. The Library extends a sincere thanks to the Department of Public Works & Natural Resources for providing custodial service during all the vacancies. Their hard work kept the Library clean and welcoming for all our visitors.

**Building:** The library building continued to provide its share of challenges throughout the year, including several roof leaks and flooding. In March, Steve Gass met with the Select Board to describe and answer questions about the state of Snow Library, and as a result of this presentation the town's Capital Improvement Plan now includes proposed funding (or placeholders) for the three stages of building the library - a feasibility study, creation of architectural drawings, and building a new library. Timing of conducting the preliminary work will be determined by the availability of new grant funding through the Massachusetts Board of Library Commissioners Building Grant Program.

Steve chairs the Facilities Advisory Committee and is working with the group and a consultant to

update The Snow Library Building Program and Current Facility Conditions, <https://www.snowlibrary.org/about-1/building-our-future>. This updated document will enable us to kick-off a facility study in July, if funding is approved at the May town meeting.

**Strategic Planning:** Working with the Maverick & Boutique consulting firm, the Trustees developed a new five-year strategic plan. Beginning in December 2021, a group of trustees, staff, Friends of Snow Library, and members of the community discussed and developed the plan that was ultimately approved in May. Town residents offered valuable feedback in a series of listening sessions and through a town survey that was completed by 300 people. The strategic plan includes new mission and vision statements as well as short- and long-term goals and is a requirement of the Massachusetts Board of Library Commissioners for continued eligibility for state aid.

**Programs:** In addition to the popular Lifetime Learning sessions sponsored by the Friends of Snow Library, a sampling of additional programming included:

Drop-in drawing ; Patchwork house-making craft; Author talk and book signing by David Nadolski, author of *The Con* and *the FBI Agent*; Make a mini turtle craft; Egg painting craft ; Paint-a-mug craft; Mahjong instruction; Pitter Patter Puppets

**Marion Craine Gallery:** The Marion Craine Gallery Committee reconvened after a two-year hiatus and reopened the Gallery with an April exhibition of works by Nauset Regional High School students. Many visitors to the library expressed their thanks for once again being able to see monthly art exhibits in the Gallery. In July, David Mills became a new member of the Marion Craine Gallery Committee.

**Statistics:** During the 2022 calendar year, the library circulated 50,576 print items and 48,975 non-print items, including 18,507 items borrowed from other libraries through interlibrary loan. The Library provided 13,194 materials from its collection to other libraries both on Cape and in the state. Total attendance in the library was 66,364.

**Acknowledgements:** The Friends of Snow Library continue to provide generous support for Snow Library on an annual basis, ranging from funds to purchase library materials in all formats as well programs and technical improvements to the audiovisual systems in the Marion Craine Gallery. The Friends also deserve accolades for increasing access to Lifetime Learning Programming to senior residents at The Terraces and continuing to offer these programs both in person and via Zoom.

We are grateful to the Town of Orleans and its many year round and summer residents who support Snow Library. We look forward to building a new library building in the coming years.

Respectfully submitted,  
Joan Francolini, Chairperson, Snow Library Board of Trustees

## VETERANS' SERVICE

To the Honorable Select Board and the Citizens of the Town of Orleans:

The following report is of the activities of the Department of Veterans' Services in 2022. Our duties are categorized in two basic areas: Benefits and Services.

### Commonwealth and Town of Orleans Low-income Veteran's Benefits:

This program is covered and authorized under Massachusetts General Law Chapter 115. It provides financial assistance to honorably discharged veterans who establish need and worthiness and are residents of the Town of Orleans. These benefits may also be available to Orleans resident spouses and widows/widowers of veterans and even the non-veteran parents of Massachusetts veterans who meet the income and asset criteria of the program. During 2022, the Town, through our office, extended benefits to qualified Orleans residents totaling \$16,381.72 for housing, food, heat, medical and other related costs. The amount expended was reimbursed to the Town by the Commonwealth at a rate of 75% of total expenditures.

### Federal Veteran's Benefits and Services:

We assisted veterans and their dependents in obtaining federal benefits under the broad umbrella of the Department of Veterans Affairs. These services include payments for service-connected disabilities, pensions, education, medical, burial benefits, and assistance obtaining medals and service records. In 2022 this office assisted in obtaining \$1,391,782.44 in cash payments for service injury compensation and disability pensions received by 86 Orleans veterans and their dependents. These alternative sources of income are at no cost to the Town and greatly reduce the need for the MGL Chapter 115 benefits noted above.

Our objective is to ensure our veterans, their parents and dependents are connected to any and all federal and state veterans benefits they are eligible for. We are anxious and willing to assist with veteran service-connected disability claims and information for the full range of available services.

We encourage any veteran or dependent of a veteran to utilize our new web site to complete an intake form or obtain direct online services at [capevets.org](http://capevets.org). You can also contact us for an appointment in any of our offices or at our main office in Hyannis at 508-778-8740 Monday through Friday from 8:30 AM to 4:30 PM. For the convenience of our Orleans veterans, we also schedule 4:00PM. The Harwich phone number is 508-430-7510.

We would like to thank the Town Administrator, Town Accountant, Treasurer, and Finance Committee for their outstanding support.

In Service to our Veterans,  
Gregory J. Quilty, Director and Veterans' Agent  
Shawney Carroll, Orleans Service Officer

## VISITING NURSE ASSOCIATION (VNA) OF CAPE COD

VNA of Cape Cod Public Health Division provided in the following service to the Town of Orleans residents in 2022:

Homebound residents vaccinated with Flu and/or COVID	12
Orleans Residents vaccinated for Flu and/or COVID	129
Maternal Child Health Visits	7
Town Nurse Visit Hours: 2.5	2.5
Child Immunization Clinics	2
# Children served	5
Communicable Disease Hours: 54	54

### **Confirmed Communicable Disease cases:**

Babesiosis	7
Calicivirus/Norovirus	1
Campylobacteriosis	3
Human Granulocytic Anaplasmosis (HGA)	1
Influenza	4
Monkeypox	1
COVID	500
Salmonellosis	1

### **Services to seniors at COA**

2 Exercise Programs at COA:

“Arthritis Exercise”

“Men’s Fitness”

Skin Cancer Screening Clinic at COA: 25 participants

Bone Density Screenings at COA: 22 participants

Respectfully submitted,  
Meg Payne, MBA INHC  
Director of Public Health and Wellness

## WATER & SEWER DEPARTMENT

The Orleans Water and Sewer Department is pleased to provide the following report of happenings for calendar year 2022. Meetings of the Board of Water and Sewer Commissioners have been a hybrid of virtual and in-person. Audience participation is encouraged and meetings are generally the third Wednesday of every month.

For the first time in the Water Department’s history, a mandatory “no outdoor watering” ban was instituted in 2022 due to several years of low amounts of precipitation, particularly snow which melts slowly into the aquifer for replenishment rather than disappearing as run-off or in use by thirsty plantings.

With PFAS (“forever chemicals”) in the news, discovered in potable drinking water supplies in many areas, we are happy to report that with several rounds of testing, none has been discovered at this time in the Orleans drinking water supply. The Environmental Protection Agency will be requiring testing in 2024 for 29 different types of PFAS chemicals.

The Board of Water and Sewer Commissioners addressed the following matters in 2022:

- A 4% overall rate increase was requested and initiated with the October 1, 2022 water bills, but with mandatory water restrictions resulting from drought conditions, water revenues were less than anticipated for 2022.
- The Orleans Water Department is offering a customer portal to track usage and set leak alerts. Current participation in this program is less than expected with only 21% currently signed up. We ask that all consumers of town water contact the Water Department Office **(508) 255-1200** for assistance on how to take advantage of this new technology.
- Construction of the wastewater treatment plant and downtown collection system is essentially finished with the satisfactory completion of the clean water test in December. The system will be ready to receive effluent for treatment in early 2023. This project has been brought in on budget and has received an award from Massachusetts providing for 0% interest on the borrowed funds for the next 30 years.
- On February 25, 2022, the Town contracted with Veolia to operate the wastewater system.
- In May, the Annual Town Meeting voted to fund the Meetinghouse Pond Area Collection System and Pumping Stations. Also voted were drainage improvements, water main and water service replacements in the proposed sewered areas. Federal ARPA funding and Barnstable County funding will be used to offset these water projects. (Articles 20 & 21).
- Additionally in May, the Annual Town Meeting adopted the Sewer Assessment General Bylaw which was approved by the State Legislature and signed into Law at year-end.

We would like to express our appreciation to the Water Department personnel, the other town departments and the residents of the Town of Orleans for their assistance, cooperation and support during the past year.

<b>Department Statistics</b>		
<u>2021 Production</u>	<u>2022 Production</u>	<u>% change</u>
351,956,302 gal	341,640,000 gal	-3.02%
6/28/21 Peak Day	Peak Day 8/5/22	
2,643,780 gal	2,612,568 gal	-1.19%
2021 Services 5338	2022 Services 5350	0.22%

Respectfully submitted,  
Board of Water and Sewer Commissioners

## WASTEWATER MANAGEMENT ADVISORY COMMITTEE

The Wastewater Management Advisory Committee was created by the Select Board in June. It is charged to explore and evaluate alternatives and make recommendations to the Select Board on future sewer extensions and implementation of alternative wastewater technologies. Since it began meeting, the committee has addressed the following matters:

- Reviewed analysis of eight potential sewer extensions
- Established the actions needed for compliance with the Pleasant Bay Watershed Permit
- Began planning for Watershed Permits with the Town of Eastham (Nauset and Rock Harbor)
- Provided comments to MADEP on proposed Watershed Permit regulations and amendments to Title 5 regulations
- Incorporated freshwater pond protection needs into wastewater planning
- Discussed the impacts of future growth and build-out
- Evaluated best uses of existing reserve capacity at the new wastewater treatment facility
- Began steps toward updating the Nauset Estuary water quality model
- Began preparation of an amended CWMP

The committee is pleased to have the dedicated staff support provided by George Meservey, Community Development Director, engineering/technical services provided by Mike Giggey, P.E., Wright-Pierce and Tom Parece, P.E., AECOM, and is working diligently on the above tasks with a goal to submit recommendations to the Select Board for possible Town Meeting consideration.

Respectfully submitted,  
Kevin Galligan, Chairman

## ZONING BOARD OF APPEALS

The purpose of the Board is to hear and decide applications or petitions for special permits or variances as empowered under the Zoning Bylaws of the Town and Massachusetts General Laws, Chapter 40A, and to hear and decide appeals from decisions of the Zoning Administrator.

There were 15 regular open meetings in 2022, at which a quorum was present. The Board, following a protocol adopted in August 2020, continued to use a virtual meeting format that ensures the integrity of the Board's proceedings and allows business to be conducted in a manner equitable to the applicants, interested parties and the public. Hearings were conducted on a total of 21 applications. There was one application for Comprehensive Permit under c.40B, which was granted. Michael P. Marnik continued as Chair until his term expired on June 30 and was succeeded by Gerald Mulligan; Lynne Eickholt served as Vice Chair, and Emily Van Giezen as Board Clerk. Other Board members were Matthew Cole, Bruce Taub and George Waugh until his term expired on June 30. At calendar year end, the Board maintains a complement of five volunteer citizens and is seeking additional Associate Members. Providing support and organization, Stacy Faber served as Board Secretary until June 30 and was succeeded by Jennifer Higgins.

Respectfully submitted,  
Gerald Mulligan, Chair

## ZONING BYLAW TASK FORCE

Zoning Bylaw Task Force is charged to evaluate issues related to the Zoning Bylaw and develop draft language to address issues identified by the Planning Board.

In 2022, the Task Force worked on amendments related to minimum lot size in business districts, allowing panhandle lots to support an accessory dwelling, and setbacks for mechanical equipment. The three zoning amendments are under review and may be presented at the 2022 Annual Town Meeting.

The Task Force also reviewed the inclusionary housing section of the bylaw related to a cash payment option, but did not recommend a zoning amendment at this time.

Sincerely,  
George Meservey, Chairman

## COMMITTEE / BOARD DESCRIPTIONS

**Affordable Housing Committee** – Works to create and maintain affordable housing stock, with a goal of having at least 10% of Orleans’ year-round occupied dwelling units being designated as affordable. Seven members.

**Affordable Housing Trust Fund Board** – Works to provide for the creation and preservation of affordable housing in Orleans, for the benefit of low and moderate income households and for the funding of community housing, as defined in and in accordance with the provisions of M.G.L Chapter 44, §55C. Nine members.

**Agricultural Advisory Council** – Represents the town’s agricultural community with regard to sustainable agriculture-based economic activities in Orleans. Five members.

**Architectural Review Committee** – Promotes the continuation of attractive building and landscaping styles, with a good blending of the old and the new. Five regular and two associate members.

**Bike and Pedestrian Committee** – Advocates and supports the use of bicycling as transportation and recreation and makes recommendations to encourage and facilitate safe cycling within the Town. Five regular and two associate members.

**Board of Assessors** – Sets policies regarding property valuation; sets tax rates; administers motor vehicle excise and boat excise; hears assessment appeals and abatements; reviews exemption applications; and administers betterments. Three members.

**Board of Health** - Elected board that through the Massachusetts General Laws and state regulations, is responsible for protecting the public health, safety and environment of the community accomplished through enforcement of state laws, the sanitary and environmental code, adopting reasonable local health regulations and by implementing preventive programs. Five members.

**Board of Trustees for Snow Library** – Elected board that acts as the governing body of Snow Library. Sets policies regarding use of the building; determines the days and hours of operation; approves, promotes and participates in functions, displays, and exhibitions held in the library; and oversees all financial matters pertaining to the library. Seven members.

**Board of Water & Sewer Commissioners** – Develops rules and regulations and sets policies governing the operation of the municipal water system. Oversees the watershed properties. Five regular and two associate members; with three regular and two associates appointed by the Selectmen, one regular member appointment by the Planning Board and one regular member appointed by the Board of Health.

**Building Code Board of Appeals** – Reviews appeals made by builders and individuals from the requirements of the Massachusetts State Building Code. Five members.

**Cape Cod Commission** – One person appointed by the Select Board to represent the Town at the Cape Cod Commission, dealing with issues of regional significance.

**Cape Cod Regional Tech High School Committee** – Formulates and adopts policy for the Regional Tech School system and hires a superintendent. 1 Orleans resident to act as Representative and 1 resident to act as alternate appointed by the Town Moderator.

**Charter Review Committee** - Reviews the provisions of the Town of Orleans Home Rule Charter and reports any amendments deemed advisable. Seven members.

**Community Building Renovation Task Force** – Serves to develop recommendations on possible renovation options for the Community Building (Old Firehouse). Five members and two ex-officio.

**Community Center Feasibility Task Force** – Serves to develop recommendations on the needs and possible locations of a potential Community Center. Five members from various Boards and Committees, two At-Large members, and two parents of school age children.

**Community Preservation Committee** - The Community Preservation Committee implements the requirements of the Community Preservation Act and makes recommendations to the Town Meeting for the use of monies in the Community Preservation Fund. Eligible projects involve opens space, historic preservation, community housing, and recreation that are consistent with a Community Preservation Plan based upon the Local Comprehensive Plan. Nine members; with three members appointed by the Select Board and six members appointed by specific committees.

**Conservation Commission** – Administers the Massachusetts Wetlands Protection Act (Mass. General Law Chapter 131, Section 40) and the Orleans Wetlands By-Law (Code of the Town of Orleans, Chapter 160); manages conservation properties. Seven regular and three associate members.

**Council on Aging Board of Directors** – Directs the Council on Aging, which is the designated agency to evaluate, promote and encourage new and existing activities and services for the older residents of the community. Seven members.

**Cultural Council** – Promotes the arts and humanities in the Town of Orleans; reviews Arts Grants Applications and makes grant awards, administers the Town Hall Art Gallery. Five to twenty-two members.

**Dredge Advisory Committee** – Develops a town-wide dredging improvement and maintenance plan to promote improved navigation, boater safety, water quality and protection of natural resources in our saltwater estuaries and freshwater ponds. Seven regular and three associate members.

**Energy and Climate Action Committee (formerly Renewable Energy)** – Shall identify and review renewable energy options that meet the goals and objectives established by the Select Board and that build upon work of prior committees. The Committee shall explore and analyze topics such as energy production facilities and infrastructure, efficiency and conservation measures, regional opportunities, funding sources, business costs and revenues, and public outreach and education. Five regular and two associate members.

**Finance Committee** – Reviews proposed budget, capital plan and warrant articles and provides residents with information and recommendations resulting from their in depth review and investigation. Nine members appointed by Town Moderator.

**Fourth of July Committee** – Responsible for planning, organizing, and overseeing the annual Fourth of July parade and fireworks. Seven members and three associates.

**Governor Prence Planning Committee** – Serves to develop recommendations on how to proceed with redevelopment of the former Governor Prence Motel property. Four members from various Boards and Committee, and three At-Large members.

**Historical Commission** – Transmits the Historical Property Survey to the Massachusetts Historical Commission. Nominates properties and districts for historical designation by the State Historical Commission. Five regular and two associate members.

**Human Services Advisory Committee** – Reviews funding requests from human services agencies in order to determine which requests and what amounts may be presented to the Annual Town meeting for consideration. Five members.

**Marine & Fresh Water Quality Committee** – Studies water quality issues; devises alternatives to current practices to protect marine water resources; conducts and analyzes Town’s water quality monitoring program; operates water quality laboratory. Seven members.

**Memorial Day & Veteran’s Day Committee** – The Committee shall plan, organize and oversee ceremonies and events honoring our veterans on Memorial Day and Veteran’s Day. Five members.

**Old King’s Highway Regional Historic District Commission** - The purpose of the Old King’s Highway Regional Historic District Act is to promote the preservation and protection of buildings, settings and places within the boundaries of the District. Each application shall be judged on the criteria set forth in the Act under Section 10 including therein, but not limited to, historic value and significance, general design, arrangement, texture, material, color, relative size and settings. Five members with at least three members residing in the district.

**Open Space Committee** – Assists the Town in the acquisition and preservation of open space; revises and updates the Conservation, Recreation and Open Space Plan; prepares grant applications, assists property owners in keeping private lands preserved as open space. Five members.

**Personnel Advisory Board** – Serves primarily in an advisory role to the Town Administrator in accordance with the policies and procedures contained under the Town’s Personnel Bylaw (Code of the Town of Orleans, Chapter 40) that covers a limited number of non-union full-time, part-time and all seasonal employee positions. Board meets infrequently on an as needed basis. Three members.

**Planning Board** – Oversees subdivision of land, considers long range planning and initiates changes to zoning by-laws. Five regular and two associate members.

**Recreation Advisory Committee** - Serves as an advisory committee to the Recreation Director, Town Administrator, and Select Board on ways to improve and/or expand recreational programming and facilities for all age groups in the Town of Orleans. Seven regular and two associate members.

**Select Board** – Elected board that serves as the chief executive goal setting and policy making agency of the Town. Among other responsibilities as outlined in the Orleans Home Rule Charter, the Board enacts rules and regulations establishing town policies, acts as the licensing authority for the Town, and appoints certain personnel, board and committee members. Five members.

**Shellfish and Waterways Improvement Advisory Committee** – Serves as an advisory committee to the Select Board on all matters relating to the Town’s shellfish beds. Seven regular and two associate members with priority given to those possessing varied and related backgrounds in marine science, boating, shellfishing, fishing, dealers and aquaculture both commercial and recreational.

**Village Center Cultural District** – Promotes fine arts and culture and fosters the endeavors of artists and arts supporters through enhanced opportunity and innovative collaboration, embracing an environment supportive to the creative economy. Five to fifteen members.

**Zoning Board of Appeals** – Hears applications and petitions for Special Permits and Variances and makes determinations for granting or denying same under the constraints of the Zoning By-Laws of the Town and Mass. General Laws, Chapter 40A. Hears and decides appeals from decisions of the zoning administrator. Five regular and three associate members.

**Zoning Bylaw Task Force** – Reviews the Orleans Zoning Bylaw on an ongoing basis to identify areas for improvement, resolve discrepancies, draft new sections as needed and expand and clarify definitions. Five regular and two ex-officio members.

***Committees, Commissions, and Boards not listed meet on an as-needed basis.***



# TOWN OF ORLEANS

19 School Road Orleans, MA 02653-3699  
Telephone (508) 240-3700 FAX (508)240-3703  
<http://www.town.orleans.ma.us>

SELECT BOARD

TOWN  
ADMINISTRATOR

## Citizen Interest Form

The Town of Orleans has over 35 Boards, Committees, and Commissions that serve to provide our Town with guidance, new ideas, and knowledge. We depend on the participation and dedication of our residents to fill these Boards in order to help benefit our community.

Name		Date
Residential Address		
Mailing Address		
Phone	Email	

- Are you a full-time resident of the Town? \_\_\_ yes \_\_\_ no
- Are you available to serve on a year-round basis? \_\_\_ yes \_\_\_ no  
If no, what is your availability? \_\_\_\_\_
- Please list experience or educational background that may be helpful to your chosen Board, Committee, or Commission:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- What interests you most about this Board, Committee, Commission?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

***Before submitting your interest form, please make sure this volunteer service is a good fit for your interests and time. During your interview with the Select Board, you will be asked which of the following steps you have taken to familiarize yourself:***

- |  |  |
|--|--|
| <input type="checkbox"/> Confirm there is a vacancy on your B/C/C        | <input type="checkbox"/> Review the Charge of your chosen B/C/C  |
| <input type="checkbox"/> View at least two meetings via Ch.18 recordings | <input type="checkbox"/> Review meeting schedule for time commitment   |
| <input type="checkbox"/> View agendas and minutes for topic information  | <input type="checkbox"/> Contact the Chair of the B/C/C for information<br><i>(Request contact from Town Administrator's office)</i> |

## TOWN OF ORLEANS BOARDS, COMMITTEES, AND COMMISSIONS

*(please indicate up to 2 preferences)*

- |  |  |
|--|--|
| <input type="checkbox"/> Affordable Housing Committee              | <input type="checkbox"/> Finance Committee                         |
| <input type="checkbox"/> Affordable Housing Trust Fund Board       | <input type="checkbox"/> Fourth of July Committee                  |
| <input type="checkbox"/> Agricultural Advisory Council             | <input type="checkbox"/> Historical Commission                     |
| <input type="checkbox"/> Architectural Review Committee            | <input type="checkbox"/> Human Services Advisory Committee         |
| <input type="checkbox"/> Barnstable County Home Consortium         | <input type="checkbox"/> Marine & Fresh Water Quality Committee    |
| <input type="checkbox"/> Barnstable County Human Rights Comm.      | <input type="checkbox"/> Memorial & Veterans Day Committee         |
| <input type="checkbox"/> Bike, Pedestrian, Parking & Traffic Comm. | <input type="checkbox"/> Old Kings Highway Historic District Comm. |
| <input type="checkbox"/> Board of Assessors                        | <input type="checkbox"/> Open Space Committee                      |
| <input type="checkbox"/> Board of Water & Sewer Commissioners      | <input type="checkbox"/> Personnel Advisory Board                  |
| <input type="checkbox"/> Building Code Board of Appeals            | <input type="checkbox"/> Planning Board                            |
| <input type="checkbox"/> Cape Cod Commission                       | <input type="checkbox"/> Pleasant Bay Alliance Steering Committee  |
| <input type="checkbox"/> Cape Cod Light Compact                    | <input type="checkbox"/> Recreation Advisory Committee             |
| <input type="checkbox"/> Community Preservation Committee          | <input type="checkbox"/> Shellfish & Waterways Advisory Committee  |
| <input type="checkbox"/> Conservation Commission                   | <input type="checkbox"/> Zoning Board of Appeals                   |
| <input type="checkbox"/> Council on Aging                          | <input type="checkbox"/> Zoning Bylaw Task Force                   |
| <input type="checkbox"/> Cultural Council                          | <input type="checkbox"/> Other _____                               |
| <input type="checkbox"/> Cultural District Committee               | _____  |
| <input type="checkbox"/> Energy and Climate Action Committee       |  |

Please submit this completed form to:

Town Administrator's Office, 19 School Road, Orleans, or email to [townadministrator@town.orleans.ma.us](mailto:townadministrator@town.orleans.ma.us).

Upon receipt of your interest form, we will contact you to schedule an interview with the Select Board.

For more information, please contact Molly Bates at 508-240-3700 x2415.

Thank you for your interest in our Boards and Committees!

# Telephone Numbers and Hours

Council on Aging (8:30 a.m. - 4:30 p.m.).....508-255-6333  
 Fire/Rescue Department.....508-255-0050  
 Harbormaster/Shellfish Department.....508-240-3755  
 Landfill (Disposal Area).....508-240-3770  
 7:30 a.m. - 3:00 p.m. (closed Wednesdays & Thursdays)

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Nauset Beach.....508-240-3780  
 Skaket Beach.....508-255-0572  
 Police Department.....508-255-0117  
 School Departments  
     Elementary School.....508-255-0380  
     High School.....508-255-1505  
     Middle School.....508-255-0016  
 Superintendent of Schools.....508-255-8800  
 Snow Library.....508-240-3760  
     Monday, Thursday, Friday.....10:00 a.m. - 5:00 p.m.  
     Tuesday and Wednesday.....10:00 a.m. - 8:00 p.m.  
     Saturday.....10:00 a.m. - 4:00 p.m.  
 Town Offices (8:30 a.m. - 4:30 p.m.).....508-240-3700

Assessing	ext. 2430	Town Administrator	ext. 2415
Planning	ext. 2435	Conservation	ext. 2425
Accounting	ext. 2440	Tax Collector/Treasurer	ext. 2420
Registrar of Voters	ext. 2405	Health	ext. 2450
Select Board	ext. 2415	Water	ext. 2445
Town Clerk	ext. 2405	Media Operations	ext. 2359
Building	ext. 2455		

DPW & Natural Resources.....508-240-3790  
     Highway/Tree Warden  
     Parks and Beaches  
     Sticker Office  
     Recreation  
 Consumer Assistance Council.....1-800-867-0701  
 TDD Communication for Hearing Impaired.....1-800-974-6006  
 Veteran's Services.....1-888-778-8701  
 Visiting Nurse Association of Cape Cod.....1-800-631-3900  
 Webpage.....[www.town.orleans.ma.us](http://www.town.orleans.ma.us)

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