

ANNUAL REPORTS



OF THE **TOWN OFFICERS**

OF THE TOWN OF **ORLEANS**

FOR THE YEAR
1993

INDEX AT BACK OF BOOK

*THIS BOOK IS
DEDICATED
TO THE
EMPLOYEES OF THE TOWN
WHO THROUGH THEIR HARD WORK
AND COMMITMENT
MAKE ORLEANS
A SPECIAL COMMUNITY
IN WHICH TO WORK AND LIVE*



IN MEMORIAM

MARY PARTINGTON
Town Office Building Custodian
1987-1988

JOSEPH RILEY
Seasonal Park Dept.
1980-1990

PAUL DONHAM
Chairman Board of Trustees of Snow Library
Chairman of Committee to Study Town Government
Vice President Friends of Snow Library
1963-1967

ELDREDGE ELNATHAN SPARROW
Planning Board
1953-1962

KAREN BERQUIST TOLAND
Art and Humanities Council
Planning Board
Nauset Regional High School Art Teacher
1980-1993

CHARLES DARLING
Finance Committee
Beach Study Needs Committee
Charter Committee
1974-1987

MARIAN P. GIBBONS
Planning Board
Plan Evaluation Committee
Search Committee
Bicentennial Committee
1983-1993

ROGER BOLLAS
Water Department
Meter Man
1969-1993

TOWN OF ORLEANS
Town Hall, 19 School Road
Orleans, MA 02653

CITIZEN INTEREST FORM

Today's Date	Name
Street Address	
Mailing Address	
Home Phone	Business Phone

Thank you for your interest in serving the Town. Please prioritize your interest in committees on the back of this form (i.e. preference 1, 2, 3, etc.)

EXPERIENCE which might be helpful to the Town:

EDUCATIONAL BACKGROUND which might be useful to the Town:

Are you available to serve on a Town committee/commission on a year-round basis?

yes no

If no, what is your availability: _____

How did you become interested in serving the Town

newspaper friend self interest _____

The Search Committee suggests that you be aware of the time commitment you will need to make to the Committee/ Board of your choice. If you need details on time commitments please contact the Selectmen's Office at 240-3700 ext. 415.

PLEASE RETURN TO
Board of Selectmen
Town of Orleans
19 School Road
Orleans, MA 02653

**TOWN OF ORLEANS
COMMITTEES, BOARDS, and COUNCILS**

I would like to serve Orleans and might be interested in the following (please indicate your preference 1, 2, 3, etc).

- | | |
|---|---|
| <input type="checkbox"/> Architectural Review Committee | <input type="checkbox"/> Insurance Advisory Committee |
| <input type="checkbox"/> Bicentennial Commission | <input type="checkbox"/> Open Space Committee |
| <input type="checkbox"/> Bikeway Committee | <input type="checkbox"/> Overseers of Jonathan Young Mill |
| <input type="checkbox"/> Board of Assessors | <input type="checkbox"/> Personnel Advisory Board |
| <input type="checkbox"/> Building Code Appeals Board | <input type="checkbox"/> Plan Evaluation Board |
| <input type="checkbox"/> Cable TV Advisory Committee | <input type="checkbox"/> Planning Board |
| <input type="checkbox"/> Cape Cod Regional Tech High School Committee | <input type="checkbox"/> Recreation Commission |
| <input type="checkbox"/> Coastal Erosion Advisory | <input type="checkbox"/> Search Committee |
| <input type="checkbox"/> Committee on Disability | <input type="checkbox"/> Solid Waste Advisory and Recycling Committee |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Traffic Study Committee |
| <input type="checkbox"/> Council on Aging | <input type="checkbox"/> Water Advisory Board |
| <input type="checkbox"/> Cultural Council | <input type="checkbox"/> Water Quality Task Force |
| <input type="checkbox"/> Finance Committee | <input type="checkbox"/> Waterways Improvement & Shellfish Advisory Committee |
| <input type="checkbox"/> Historical Commission | <input type="checkbox"/> Zoning Board of Appeals |
| <input type="checkbox"/> Housing Task Force | |

TOWN OFFICERS

1993

ELECTIVE **TERM EXPIRES MAY**

Moderator

Duane Landreth 1994
Frederick K. Plumb 1993

Board of Selectmen (5)

Ronald A. Adams 1996
Maclean Kirkwood, Jr. 1996
George R. Christie, Jr. 1995
W. Curtis Collyer (elected 10/93) 1995
Francis E. Suits, Chairman 1994
Bruce B. Findley (resigned 5/93) 1995

Barnstable Assembly of Delegates

Mary C. Smith 12/1994

Board of Health (5)

Priscilla O. Hamilton, Chairman 1996
Robert J. Wineman 1996
Betty I.M. Cochran 1995
William Dickson 1994
Gail R. Rainey 1994

Constables (2)

George W. Cahoon, Jr. 1994
Robley E. Fulcher, Jr. 1994

Housing Authority (5)

Jacquelin Philbrick (elected 5/93) 1998
Robert J. Bartels 1996
Susan Dahn (appointed 5/93) 1994
Carol Treful (resigned 6/93) 1997
Francis A. Fettig (resigned 11/93) 1995
Catherine Southworth 1993
William Rangnow, Chairman (State Appointee) 1996

Trustees of Snow Library (7)

Vincent H. Anderson 1996
Henry F. Scammell 1996
John Fletcher 1995
Roderick McColi 1995
Elizabeth B. Davis 1994
James T. Burgess 1994
Barbara Eldridge, Chair (elected 5/93) 1994
Nina H. Mellor 1993

Orleans School Committee (5)

Charlotte McCully 1996
John McCormick (elected May, 1993) 1996
Betsy A. Dow, Chairman 1995

Marilyn Whitelaw 1995
Carol J. Taylor 1994
Mary P. Wilcox 1993

Regional School Committee

William W. Thomas 1996
Margie Fulcher, Chairman 1995

SPECIAL DISTRICT ELECTION

TERM EXPIRES DECEMBER

Old Kings Highway Regional Historic District Committee (5)

Christopher R. Miner, Chairman 1997
Soren Spatzck-Olsen 1996
Rick Banas 1995
William Quinn, Jr. 1994
Robert Gibson 1994

APPOINTED BOARDS, COMMISSIONS and COMMITTEES

TERM EXPIRES JUNE

Advisory Board to the Board of Managers of the Septage Treatment Facility

Betty I.M. Cochran
Douglas C. MacMillan

Architectural Review Committee (5 regular, 2 associate)

Kelly Routh, Chair 1995
Richard Morongell 1995
Alan Conklin 1994
Peter Holley 1994
Dorofei Klimshuk 1993
Stephen A. Hart 1993
Jennifer Mentzer, Associate (resigned 11/93) 1995
Susan T. Wright, Secretary (resigned 12/93)

Barnstable County Energy Task Force

W. Curtis Collyer 1993

Board of Assessors (3)

Linda Coneen 1995
Barbara Vaughn McCoy, Chairman 1994
Ronald Buckingham 1993

Building Code Board of Appeals (5)

Walter McPhee (appointed June, 1993) 1996
Robert A. Gibson 1995
Andrew Miao 1995
Peter Coneen 1994
Peter Holley 1994

Cable T.V. Advisory Committee (5)

Roger Strawbridge, Chairman 1995

Robert Ladue	1995	Eleanor Blake, ex-officio	
John A. Quincy	1995	Elizabeth Smith	1994
Robert Melcher	1995		
H. Walcott Brown	1995		
Cape Bikeway Committee (7)		Conservation Commission	
Cassandra Kloumann (appointed 12/93)	1996	(7 members & 3 associates)	
Duane Boucher (appointed 12/93)	1996	Andree Yager (Co-chair)	1996
Rita Doddridge	1996	Frank H. Hogan	1996
Jennifer Rioux (appointed 1/93)	1995	David Garner	1995
Robert Korn (appointed 1/93)	1995	Charles H. Groezinger	1995
Bernard Spieker, Chairman	1994	Anne Donaldson (Co-Chair)	1994
Richard Morongell (appointed 3/93)	1994	Roland Laine	1994
William Giroux (resigned 3/93)	1995	James Snedecor	1994
Paul V. Tassi (resigned 3/93)	1994	Richard Houghton (resigned 7/93)	1995
Jean Smith	1993	Willard Stowell	1993
		Nancy A. Hurley, Secretary	
Cape Cod Joint Transportation Committee		Council on Aging (7)	
William Livingston		Martha R. Abissi	1996
Cape Cod Commission		John Kelly (appointed 6/93)	1996
Herbert Olson (appointed December, 1993)	4/1996	Charles Wolff (appointed 10/93)	1996
Herbert S. Elins (resigned October, 1993)	4/1996	Robert Troy, Chairman	1995
Cape Cod Regional Transit Authority		Jacqueline S. Peno	1995
Nancymarie Schwinn		Patricia A. Rotman	1995
Maria S. Husted, Alternate		Mary Wilcox	1994
Cape Cod Regional Technical		James E. Hammond (resigned 6/93)	1996
High School District (2 Orleans representatives)		Ed Mooney (resigned 9/93)	1996
Roger Rioux (appointed 12/93)	1995	Arthur B. McCormick, Jr.	1993
Ethan A. Adams (resigned 5/93)	1995	Elizabeth Smith, Director	
Stefan Galazzi	1993	County Financial Advisory Board	
Coastal Erosion Advisory Committee (7)		Francis E. Suits	1993
Anthony R. Bott	1994	Ronald A. Adams (appointed 5/93)	1994
Harold L. Brehm	1994	Cultural Council	
John G. Brigham	1994	(formerly Arts & Humanities Council)	
Peter D. Hunter	1994	Leonard Sparrow	3/1996
Stephen H. Tyng, Jr.	1994	Betty Browne	6/1996
William Giroux (resigned 3/93)	1994	Joanne Barsumian	10/1996
Burton Golov (resigned 5/93)	1994	Louise Schatzle	10/1996
Barnstable County Coastal Resources Committee		Michael Yonce	6/1996
John Rosenquest (appointed 9/93)		Carol Dixon	6/1996
Mark Zivan, Alternate (appointed 9/93)		Lucia-Maria Huntley	3/1994
Brian Gibbons (resigned 6/93)		Linda M. Collins	10/1994
Committee on Disability (7)		Arthur K. Gardiner	11/1994
Viverette Robinson	1995	Nancy A. Laning	11/1994
Fred Mahlstedt	1995	Mary M. Springer, Chairman	11/1994
Anne Gainey	1995	Bobbie Thomsen	1/1994
John McCarthy	1994	William T. Vautrinot	12/1994
Mary Rhodenizer, Chairman (resigned 10/93)	1994	Renate Wasserman	11/1994
Jo-Von Tucker (resigned 11/93)	1995	Shirley Aleman-Carson	11/1994
		Carol Houghton	6/1993
		Elementary School Building Committee	
		Disbanded 1993	
		Lester Albee, ex-officio	

Susan Alman		Roderick McColl	1995
William Baskin		William P. Quinn, Sr.	1994
Keith Campbell		Harry H. Howard	1994
A. Francis Finnell			
Jane Greene, Chairman			
Andrew Miao			
Marilyn Whitelaw			
Emergency Planning Committee		Housing Task Force (7)	
Robert Canning, Health Agent	1994	Andrea C. Hibbert	1996
Richard Gould, Highway Manager	1994	Susan Dahn (appointed 6/93)	1996
Sandra Macfarlane	1994	Winifred Fitzgerald, Chairman	1995
Raphael Merrill, Fire Chief	1995	Eleanor Meisinger	1995
		Mary Springer (resigned 7/93)	1995
		James Hammond (resigned 6/93)	1996
		Frank Fettig (resigned 12/93)	1994
		Victoria Goldsmith, ex-officio	
Employees Health Insurance Committee		Insurance Advisory Committee (7)	
Edmund E. Banas		Merwin B. Smith, Secretary	1996
Ernest Butilier		Paul H. Gregg	1996
John DeFoe		George Q. Cully, Jr.	1996
Dorothy Palin		David L. Marshall, Chairman	1994
Nancymarie Schwinn		Robert Zenke, Co-Chair	1994
Amy Sanders		William Boundy (resigned 11/93)	1995
		A. Scott Montgomery, ex-officio	1996
		Anne Fusco LeMaitre, ex-officio	
Environmental Research Advisory Committee (Appointed by Board of Health)		Keeper of the Herring Run	
Robert Canning, ex-officio		Scott Johnson	1994
Sandra Macfarlane		Robley Fulcher	1994
Douglas C. MacMillan			
Walter McPhee			
Finance Committee (9) (Appointed by Moderator)		Library Building Construction Committee	
Page McMahan (appointed 6/93)	1996	Harriett Spagnoli, Chairman	
Brooks McMahan (appointed 6/93)	1996	William Bernhart	
James Trainor	1996	Marcus Brooks	
Anne Winslow, Chairman	1995	Kay Bader, Librarian, ex-officio	
Arthur D. Hall	1995	Robert Chrane	
Steven Minninger (appointed 3/93)	1995	Elizabeth B. Davis	
Carl Bergkvist	1994	Barbara Eldridge	
Sherman Reed (appointed 10/93)	1994	Trumbull Huntington	
Harry Mirick	1994	William Rangnow	
Glen Southwick (resigned 3/93)	1994		
Ernest Rogers (resigned 8/93)	1994	Open Space Committee (7)	
Robert C. Lindsay (resigned 8/93)	1996	Douglas Long, Chairman	1995
Burton C. Hallowell	1993	Anne L. Donaldson	1994
Jean Bryant, Secretary		Mary Jaq Hatch (appointed 2/93)	1994
		Don Krohn (appointed 3/93)	1994
		David Shactman (appointed 2/93)	1994
		Teresa L. Jordan, Secretary	
Health Insurance Advisory Committee (Regional)		Orleans/Eastham Town Cove Nauset Marsh Environmental Concern Committee (Orleans members)	
Mary Hyer		Disbanded, 1993	
Nancymarie Schwinn		Truman Henson, Sr., Chairman	1995
Historical Commission (7)		Dona Pike	1995
Russell Broad	1996	Valerie Cohen	1995
Elizabeth B. Davis	1996	Frederick Little	1994
Bonnie Snow	1995	James Hayden	1993
Charles Thomsen, Chairman	1995		

Park Commissioners (5)		Robert Canning, Acting Municipal Coordinator	
Macleon Kirkwood, Jr.	1996		
Ronald A. Adams (elected 5/93)	1996	Sarah Brown Scholarship Committee	
George R. Christie, Jr., Chairman	1995	Thomas L. Ballerino	
W. Curtis Collyer (elected 10/93)	1995	E. Carlton Nickerson	
Francis E. Suits	1994	Nancymarie Schwinn	
Scott V. Barron	1993		
Bruce B. Finley (resigned May, 1993)	1995	Search Committee (7)	
		Harry L. Pike, Chairman (Selectmen appointee)	1994
Personnel Advisory Board (5)		Doris Dalrymple (Town Executive appointee)	1994
Philip Halckenhauer	1996	Ernest Rogers (Finance Committee appointee)	1994
Anthony R. Bott	1995	Jane Bartels (Selectmen appointee)	1994
Norman McEnaney	1995	Richard Baker (Moderator appointee)	1994
Neal Crampton, Chairman	1995	Michael Yonce (Selectmen appointee)	1994
Anita Rogers	1994	Gail Meyers Sharman (resigned 5/93)	1993
Marie Zweigman, Secretary		Deborah Jalbert (Moderator appointee)	1993
		John B. Ahrens (Moderator appointee)	1993
Plan Evaluation Board (5)		Marian Gibbons (Selectmen appointee)	1993
Peter Jr. Coneen (Selectmen appointee)	1994		
Nathaniel Pulling (Traffic Study appointee)	1994	Solid Waste Advisory Committee (7)	
Jon Eitelbach, Chairman (appointed 11/93)	1994	Burton Golov	1996
Charles S. Hart (Planning Board appointee)	1994	Hubbard Rattle	1996
Nick Muto (Planning Board appointee)	1994	Jean Gardiner (appointed 12/93)	1995
Thomas Yonce (Planning Board appointee)	1994	Mark Vincent	1995
Caryn Case (Planning Board appointee)		Ellie Zeeb	1994
(resigned 3/93)	1994	J. Stewart Broatch, Chairman	1994
Beverly Carney (Planning Board appointee)		Bernard Spieker	1994
(resigned 12/93)	1994	Betty Cochran (Board of Health appointee)	
William Smith, Sr. (appointment expired 7/93)	1993	W. Curtis Collyer (resigned 10/93)	1995
Susan T. Wright, Secretary (resigned 12/93)			
		Traffic Study Committee (7)	
Planning Board (7)		Nathaniel Pulling	1996
Alan H. Conklin	1996	William I. Livingston, Chairman	1995
Richard W. Philbrick, Chairman	1996	William R. Stone, Police Chief	1995
Charles S. Hart	1995	Raphael A. Merrill, Fire Chief	1995
Thomas Yonce	1995	John Ehrmanntraut	1994
Nick Muto (appointed 6/93)	1994	Richard Gould, Highway Manager	1994
Caryn Case (resigned 3/93)	1994	Howard Ritzman (appointed 6/93)	1994
Vincent Ollivier (resigned 12/93)	1994	Francis O'Neil (resigned 5/93)	1994
Beverly Carney (resigned 12/93)	1995		
Paul Halkiotis, Town Planner (appointed 2/93)	1994	Water Advisory Board	
Janet Albahari, Secretary		Marjorie Uhl	1995
		Robert A. Rich, Chairman	1995
Pleasant Bay ACEC Nominating Committee		Walter McPhee	1994
(Member from Orleans)		Philo Wilson (Planning Board appointee)	1994
Richard Houghton		Betty Cochran (Board of Health appointee)	1994
		Betty Twiss (Planning Board appointee)	1993
Recreation Commission (5)			
Randi Sisson, Chair	1996	Water Commissioners (5)	
Nancy Chase, Co-Chair (appointed 1/93)	1996	Macleon Kirkwood, Jr.	1996
Keith Clark	1995	W. Curtis Collyer, Chairman	1995
Paul O. Fulcher	1995	George R. Christie, Jr.	1995
Jennifer Rioux (appointed 8/93)	1994	Francis E. Suits	1994
Gordon Clark (resigned 6/93)	1994	Scott V. Barron	1993
		Bruce B. Findley (resigned 5/93)	1995
Right To Know Law			
Raphael A. Merrill, Municipal Coordinator			

Water Quality Task Force (7)

Joseph McCarthy (Selectmen appointee)	1996
William H. Deltz (Selectmen appointee)	1995
Beverly Singleton-Zivan (Selectmen appointee)	1994
Charles S. Hart (Planning Board appointee)	1994
Robert Canning, Health Agent	1994
Richard Gould, Highway Manager	1994
Sandra Macfarlane, Conservation Administrator	1994
Truman Henson, Jr., Harbormaster	1994
Marjorie Uhl (Water Advisory appointee)	1993

Water Resources Regional Advisory Council

William I. Livingston
Patricia Ballo, Alternate

Waterways Improvements and Shellfish Advisory Committee (7)

Stephen Smith	1996
Beverly Singleton-Zivan	1996
M.E. Jim Gray, Chairman	1995
Peter Orcutt	1995
James Harrington	1994
William Giroux (resigned 12/93)	1996
William Hurteau (resigned 11/93)	1995

Windmill Site and Restoration Committee (15)

Richard Besciak	1996
Peter Comeau	1996
Richard Kennedy	1996
Stanley Snow	1996
Harold Martell	1995
Oscar Ridley	1995
Anthony Gorczyca	1995
Robert Berger	1995
William P. Quinn, Sr., Chairman	1994
John Brigham	1994
Steven Spaulding (appointed 5/93)	1994
David Clarendon	1994
Harry Felsenthal	1994
Randolph Kruger	1994
Harry Miller	1993

**Zoning Appeals Board
(5 regular, 3 alternate)**

Susan B. Christie (appointed 6/93)	1996
John Kelsey (appointed 6/93)	1996
Elizabeth Henson, Alternate (appointed 6/93)	1996
James E. DeWitt, Chairman	1995
Vincent Anderson	1995
W. Chris Towner, Alternate	1995
William W. Thomas	1994
R. Bruce Hammatt	1993
Francis Weller, Alternate	1993
William Bernhart	1993
R. Stuart Armstrong (resigned 4/93)	1995
Sarah Wickwire, Secretary	

**DEPARTMENT and
SPECIAL PERSONNEL****Accounting**

David Withrow, Director of Municipal Finance/
Town Accountant
Rechella Butilier, Ass't Town Accountant
Mary Sedgwick, Principal Account Clerk

Animal Control Officer

Animal Rescue League
Lynda J. Brogden, Manager

Animal Inspector

Elizabeth P. Nale
Donna Leonard, Assistant

Assessing

Kenneth Hull, Assessor/Appraiser
Eleanor Marinaccio, Principal Clerk
Jacqueline Reycroft, Principal Clerk
Diane Salomone, Office Manager

Building

William Smith, Inspector of Buildings
(appointment expired 7/93)
David Thyng, Interim Inspector of Buildings
Jon Eitelbach, Inspector of Buildings
(app't 11/93)
Ronald Ferro, Ass't Insp. of Buildings/
Code Enforcement Officer (resigned 10/93)
Susan Wright, Principal Clerk (resigned 10/93)
Grafton H. Meads, Plumbing Inspector
and Assistant Gas Inspector
Vincent VanNorman, Gas Inspector and Ass't
Plumbing Inspector
Gordon E. Sylver, Wiring Inspector
Roland Bassett, Jr., Ass't Wiring Inspector

Burial Agents

Benjamin R. Davis

Civil Defense

Raphael A. Merrill
Richard Nickerson

Town Clerk

Jean Wilcox, Town Clerk
Anne Lennon, Assistant Town Clerk

Conservation

Sandra Macfarlane, Conservation Administrator/
Marine Biologist
Nancy Hurley, Secretary

Council on Aging

Elizabeth Smith
 Veronica Shelly, Senior Clerk
 Natile Chapin, Sr., Outreach Worker
 Jean Bryant, Outreach Worker
 Evelyn Sheffres, Friendly Visitor

Custodians

James Cofsky, Council on Aging (resigned 6/93)
 Endres Campbell, Council on Aging (app't 8/93)
 James Stanfield (app't 8/93)
 Edward Hathaway, Police Station
 Candee Roberts, Town Hall (pm)
 Robert Linnell, Town Hall (am)

Disposal Area

Mark Vincent, Disposal Manager
 Daniel Brightman, Mechanic
 John Duble, Maintenance Man
 Joanne Wajda, Principal Clerk
 John Hurd, Transfer Station Operator
 (app't 11/93)

Election Workers

Francis B. Bonner (D) Teller
 Doris T. Eldredge (R) Teller
 Rita Gridle (D) Clerk
 Jean Herbert (R) Teller
 Jean Kuhn (U) Teller
 Blanche Landwehr (U) Teller
 Winifred Little (U) Teller
 William I. Livingston (R) Warden
 Polly Marsh (R) Teller
 Ruth G. Nelson (D) Deputy Warden
 Betty Anne Passehl (D) Teller
 Beatrice Viau (D) Clerk
 Olive R. Westa (D) Teller
 Joan Reed (R)
 Rosemary Suits (R)

Fence Viewer

Dorofei Klimshuk

Fire Department/Rescue Squad

Permanent Full Time Firefighters
 Raphael A. Merrill, Fire Chief
 Steven P. Edwards, Deputy Chief — EMT
 Richard J. Harris, Lieutenant — Paramedic
 Kenneth N. Mayo, Lieutenant — Paramedic
 Clayton B. Reynard, Lieutenant — EMT
 Paul V. Tassi, Lieutenant — EMT
 Craig H. Bodamer, Firefighter — Paramedic
 Robert E. Felt, Firefighter — Paramedic
 Michael A. Gould, Firefighter — EMT
 Anthony L. Pike, Firefighter — EMT

William P. Quinn, Firefighter — EMT
 William R. Reynolds, Firefighter — EMT
 Donald W. Taber, Firefighter — Paramedic
 Peter A. Vogt, Firefighter — EMT

Call Firefighters

Ronald A. Deschamps, Lieutenant — 1st. Responder
 Minot S. Reynolds, Lieutenant — 1st. Responder
 Kenneth C. Freeman, Firefighter — 1st. Responder
 Paul Moore, Firefighter (app't 12/93)
 Allen R. Nickerson, Firefighter (resigned 12/92)
 Jeffrey O'Donnell, Firefighter — 1st Responder
 James Ostrander, Firefighter — Paramedic
 Lowell Outslay, Firefighter — 1st Responder
 Michael Pires, Firefighter — EMT
 Anthony J. Quirk, Firefighter — 1st Responder
 John Quigley, Firefighter — 1st Responder
 James M. Reynolds, Firefighter — 1st Responder
 Robert H. Reynolds, Firefighter — 1st Responder
 Ronnie A. Reynolds, Firefighter — 1st Responder
 Timothy J. Reynolds, Firefighter — 1st Responder
 Brooks Thayer, Firefighter — EMT

On-Call Members of Rescue Squad Only

Pam Banas, EMT (on leave)
 Donna Bohannon, EMT (resigned 6/93)
 Rachel Lee, EMT-1
 Nathaniel Reese, Paramedic
 Caroline Decker, EMT (resigned 8/93)
 Deanna C. Schram, EMT

Fire Clerk Dispatcher

Susan L. Swanson

Harbormaster/Shellfish

Truman Henson, Jr.,
 Harbormaster/Shellfish Constable
 Gardner Jamieson,
 Ass't Harbormaster/Shellfish Constable

Volunteer Deputy Shellfish Constables

Jim E. Benedetto
 Robert P. Cronin
 George Q. Cully, Jr.
 Lionel R. Ferris
 Al Franz, Jr.
 M.E. Gray
 William Chris Towner

Health Department

Robert J. Canning, Health Agent
 Patricia J. Ballo, Assistant Health Agent
 Lois R. Ames, Principal Clerk
 Barbara R. Strawbridge, Clerk/Typist

Herring Run

Robley Fulcher, Jr.
Scott Johnson

Highway Department

Richard Gould, Highway Manager
Stephen Burgess, Sr. Maintenance Man/
Equipment Operator
John DeFoe, Maintenance Man
James DeWitt, Mechanic
Bruce Higgins, Sr. Maintenance Man/
Mechanic Ass't
James Higgins, Foreman
Kevin Mailloux, Maintenance Man
Mathew Muir, Maintenance Man
Jean Morceau, Principal Clerk

Information Booth Aides

Josephine H. Young
Elinor E. Felt
Thelmer I. Turner (app't 6/93)
Helen L. Petit (app't 6/93)
Lynne D. Nyman (app't 6/93)

Insect Pest Control

Richard Gould, Highway Manager

Keeper of Town Pump

Leonard W. Sparrow

Library

Kathleen Bader, Librarian
Winifred Feightner, Administrative Aide
Borghild Schmitt, Principal Clerk
Barbara Quattrone, Staff Librarian
Fred Mahlstedt, Data Processing Assistant
Mary Chrane, Library Assistant (app't 5/92)
Dorothy Clarke, Staff Librarian (app't 6/93)
Mary Fitzgerald, Library Assistant
Linda Gordon, Library Assistant
Ellen Hamlin, Library Assistant
Louise Mitchell, Library Assistant (resigned 5/92)
Dorothy Roper, Library Assistant
Mae Schellhorn, Library Assistant
Jennifer Donathan, Page
Tracy Rangnow, Library Information Aide (app't 6/93)
Mary Henderson, Library Information Aide (app't 6/93)

Park

Paul O. Fulcher, Superintendent
Dorothy L. Palin, Assist. to Park Superintendent
Richard W. McKean, Foreman
Sheila M. Avellar, Maintenance Person
Cheryl Esty, Maintenance Person
Frank H. Poranski, Maintenance Person
George W. Cahoon, Jr., Seasonal Laborer

Police

William R. Stone, Chief of Police
Lucien A. Ozon, Lieutenant (retired 7/93)
John C. Fitzpatrick, Lieutenant
Timm W. Gould, Sergeant
Kenneth A. Greene, Sergeant
Peter K. Keyes, Sergeant
Richard N. Smith, Jr., Sergeant
Richard C. Jones, Sergeant
David R. Hagstrom, Patrolman/Detective
Melissa E. Baker, Patrol Officer
Gerald D. Burge, Patrolman
Ernest E. Butilier, Patrolman
James M. Gage, Jr., Patrolman
Kevin L. Higgins, Patrolman
William E. Heyd, Patrolman
Howard M. Pavlofsky, Patrolman
James P. Rosato, Patrolman
Matthew P. Watts, Patrolman
Kevin H. Wells, Patrolman
Glenn P. Wilcox, Patrolman
Duane C. Boucher, Patrolman
Douglas Bohannon, Reserve Officer
Paul O. Fulcher, Reserve Officer
Robley E. Fulcher, Jr., Reserve Officer
Scott E. Johnson, Reserve Officer
Raphael A. Merrill, Jr., Reserve Officer
James E. Trainor, Reserve Officer
Robert G. Franke, Special Police Officer
Robert E. Livingston, Special Police Officer
Diane D. Mudge, Special Police Officer/Matron
Wayne V. Love, Special Police Officer
Nathaniel Pulling, Special Police Officer
Truman Henson, Jr., Special Police Officer
Gardner Jamieson, Special Police Officer
John Dooley, Public Safety Dispatcher
Rita C. Gallant, Public Safety Dispatcher/
Matron (resigned 9/93)
Deborah Hayes, Public Safety Dispatcher/
Matron (app't 10/93)
Joann Henderson, Public Safety Dispatcher/Matron
Kerry O'Connell, Public Safety Dispatcher/Matron
Joan E. Chilson, Clerical/Matron
Gloria R. Gilmore, Clerical/Matron
Anne M. Reynolds, Clerical/Matron

Recreation Department

Brendan Guttman, Director

Registrars of Voters

Ann E. Fettig, Chairman; Registrar
June Fletcher, Assistant Registrar
Joy V. Long, Registrar
Jean F. Wilcox, ex-officio
Elizabeth McCutchen, Ass't Registrar (resigned 8/92)
Martha Stevens, Registrar

Sealer of Weights and Measurers

James R. Ehrhart

Selectmen/Town Executive Staff

Maria Husted, Administrative Ass't
Anne Fusco LeMaitre, Office Manager
Marilyn D. MacLeod, Town Executive Secretary
Ronnie Jamieson, Principal Clerk

Town Counsel

Michael D. Ford

Town Executive

Nancymarie Schwinn, Town Executive

Town Planner

Paul Halkiotis, Town Planner (app't 7/93)
Janet Albahari, Principal Clerk

Treasurer/Collector

Mary Hyer, Treasurer/Collector
Judith Jalbert, Ass't Treasurer/Collector
Dorothy R. Herold, Principal Account Clerk
(app't 2/93)
Susan Lennon, Principal Account Clerk
Jo Ellen Pike, Senior Account Clerk & Receptionist

Tree Warden

Richard Gould, Highway Manager

Water Department

Charles Medchill, Water Superintendent
Susan Neese-Brown, Business Manager
Barbara Gardner, Principal Clerk
Charles Savage, Foreman
Roger Bollas, Meter Man (deceased 12/93)
Todd Bunzick, Station Operator
James Darling, Meter Man/Tester
Rodney Fulcher, Station Operator
Richard Knowles, Meter Man/Operator
Kenneth Jones, Meter Man (resigned 7/93)
Daniel Hayes, Meter Man (app't 10/93)

BOARD OF SELECTMEN

To the citizens of Orleans:

The year was marked by changes in the makeup of the Board when Bruce Findley resigned and Scott Barron ended his service as Selectman after serving on the Board for six years. In the Annual election in May, Maclean Kirkwood was returned for a second term and Scott Barron's seat was won by Ronald Adams. In a special election, Curt Collyer was elected to fill the unexpired term vacated by Mr. Findley and in December George Christie, after serving more than one and a half years, was replaced by Frank Suits as Chairman.

Perhaps the highlight of the three town meetings was the approval at a special meeting in August for the town to take over the operation of the town transfer station.

Despite a significant blizzard in March and a new break in the outer beach, the Board acting as Park Commissioners was pleased with the successful operations of town beaches during the busy season.

Because of its on going concern that it is addressing the needs of the townspeople, the Board has been exploring ways to improve communications between all town employees and the people who use town services, and this will be a major goal in the year ahead. The Board is grateful to its employees for their dedication and effort to continually improve our services.

The year was marked by three citizens (Mary Smith, Betty Cochran and Lucy Hopkins) receiving Citizen Recognition Awards under a new program established by the Board of Selectmen. It is an appropriate way of the Board expressing its appreciation to the many citizens of the town who make such important contributions in serving on the Town's boards and committees.

The Board established a Bicentennial Commission with initial appointments made before year's end, and we look forward with eager anticipation to wide involvement on the part of our townspeople in planning our great 1997 celebration.

Respectfully submitted,

Francis E. Suits, chairman
Orleans Board of Selectmen

TOWN EXECUTIVE

To the Honorable Board of Selectmen and Citizens of Orleans:

During the year a major portion of my time was dedicated to financial issues and contract negotiations. The Town's fiscal year 1994 budget decreased by .54% over the previous year as a result of declining debt. This was the second year we submitted a balanced budget to the May Annual Town Meeting. In August free cash was certified at \$961,034.

As the Orleans representative to the Board of Managers of the Orleans, Brewster and Eastham Groundwater Protection District, I found it rewarding to see the many changes taking place. The sludge found a home at the Yarmouth Treatment Facility. The financial conditions started to turn around and the plant reimbursed the Town for the air quality study. Selectman Mac Kirkwood replaced me as the Orleans representative in October.

Two new members joined the Town's management team. Paul Halkiotis was hired in February as town planner. Paul has a master of regional planning degree from University of Massachusetts, Amherst and previously served as Duxbury's town planner for the past six years.

Jon Eitlebach, an Eastham resident, was hired in November as Building Inspector. Jon has 29 years experience in the building trade and an in-depth knowledge of building construction methods as well as a comprehensive understanding of the Massachusetts State Building Code.

During the summer of 1993, the town participated in the Summer Youth Employment Program (SYEP) which was administered by Barnstable County and sponsored by the Job Training and Employment Corporation. The two youngsters who participated in the program obtained work experience in the Snow Library and Town Hall, and also received academic remediation and life skills training. We are hoping to expand our involvement in the SYEP in the summer of 1994 to provide more local youngsters with the opportunity to obtain meaningful work experience.

The voters at the August town meeting authorized funds to buy out the Vining Disposal contract. Vining operated the transfer station since 1990. On August 15, Town employees took over the total operation of the transfer station and they have been running the transfer station since that time. The savings realized will ultimately be passed back to the taxpayers through a lower resident/taxpayer sticker next year.

The Town applied for Community Rating System (CRS) classification through the National Flood Insurance Program. The CRS was created by the Federal Emergency

Management Agency in order to provide incentives for communities to actively assist residents in preventing or reducing flood losses. As a result of its application, the town realized a classification of 9 which provides for a 5% reduction in flood insurance premiums for policy holders. The town's goals for 1994 are to actively promote and strengthen its flood mitigation activities, and improve its CRS classification.

It is an exciting time to be a professional government manager. There are many changes taking place and managers as leaders have been taking a very active role in reinventing government and in establishing quality improvement programs. This fall department managers and their assistants attended a three day seminar conducted by Cathe Hammatt and Mark Carron from Cape Cod Bank and Trust on leadership and change. In addition, eight managers are attending a total quality management workshop held in conjunction with other Cape towns. The theme is continuous quality improvement in service to our employees, taxpayers and residents.

I wish to thank the Board of Selectmen for its support, department managers and all the committee, commission and board members for their many hours of dedicated service to the town. A special debt of gratitude goes to my assistant Maria Husted and my staff Anne LeMaitre, Linde MacLeod and Ronnie Jamieson for their cooperation, dedication and support.

Respectfully submitted,

Nancymarie Schwinn
Town Executive

TOWN TREASURER/COLLECTOR

I hereby submit my annual report for the Fiscal Year ended June 30, 1993.

for the continuous cooperation and support we always receive.

Fiscal 1993 was our first attempt at mailing applications for the transfer station stickers. The response was excellent and certainly helped to keep down the long lines. We will be continuing with the mailings for 1994.

Special thanks to Judy Jalbert, Dorothy Herold, JoEllen Pike, and Susan Pires for their dedication, knowledge, hard work and especially their humor and endurance.

I would like to take this opportunity to acknowledge with special thanks Ken Hull, Town Assessor and his staff, David Withrow, Director of Finance/Town Accountant and his staff

Respectfully submitted,
Mary C. Hyer
Treasurer/Collector

TOWN TREASURER

Fiscal 1993	
Balance July 1, 1992	\$1,985,769.81
Receipts July 1, 1992 through June 30, 1993	22,059,463.89
Invested	<u>665,412.88</u>
	<u>\$24,710,646.58</u>
Disbursements July 1, 1992 through June 30, 1993	\$20,844,355.27
Invested	3,285,708.92
Cash on Hand	<u>580,582.39</u>
	<u>\$24,710,646.85</u>
Interest earned during Fiscal Year 1993 on investments	\$93,234.35

TRUST FUND ACCOUNTS

Snow Library Trust Fund

Consisting of:	David Snow Fund	4,500.00	
	Jonathan W. Young Fund	500.00	
	William H. Nelson Fund	200.00	
	Thomas Arey Hopkins Fund	3,000.00	
	Aaron Snow Fund	<u>1,000.00</u>	
		<u>9,200.00</u>	
Deposited In:	Quincy Savings Bank, and Invested in Money Market Account (Principal)		9,200.00
July 1, 1992	On Deposit		15,431.51
	Interest	478.09	478.09
Balance in Fund June 30, 1993			<u>15,909.60</u>

Elizabeth Twiss Blake Fund

Snow Library Trust Fund

Deposited in:	Quincy Savings Bank and Invested in Money Market Account (Principal)		5,000.00
July 1, 1992	On Deposit		6,758.87
	Interest	209.41	209.41
	Expended		41.90
Balance in Fund June 30, 1993			<u>6,926.38</u>

**Florence H. Smith Fund
Snow Library Trust Fund**

Deposited in:	Quincy Savings Bank and invested in Money Market Account		
July 1, 1992	On Deposit		28,761.29
	Interest	932.83	
	Deposit	<u>2,238.53</u>	
		3,171.36	3,171.36
Balance in Fund June 30, 1993			31,932.65

**Richard S. Philbrick Fund
Snow Library Trust Fund**

Deposited in:	Quincy Savings Bank and Invested in Money Market Account (Principal)		6,100.00
July 1, 1992	On Deposit		11,307.53
	Interest	350.29	350.29
Balance in Fund June 30, 1993			11,657.82

**Ada G. Meehan Fund
Snow Library Trust Fund**

Deposited in:	Quincy Savings Bank and Invested in Money Market Account (Principal)		5,000.00
July 1, 1992	On Deposit		5,621.96
	Interest	171.09	171.09
Balance in Fund June 30, 1992			5,693.05

**Nancy B. Whitbread Fund
Snow Library Trust Fund**

Deposited in:	Quincy Savings Bank and Invested in Money Market Account (Principal)		3,700.00
July 1, 1992	On Deposit		5,758.41
	Interest	178.40	178.40
Balance in Fund June 30, 1993			5,936.81

**C. Francis Ronne Fund
Snow Library Trust Fund**

Deposited In:	Quincy Savings Bank and Invested in Money Market Account (Principal)		5,000.00
July 1, 1992	On Deposit		21,943.68
	Interest	679.88	679.88
Balance in Fund June 30, 1993			22,623.56

**Hugo B. & Dorothy N. Seikel Fund
Snow Library Trust Fund**

Deposited In:	Quincy Savings Bank and Invested in Money Market Account (Principal)		25,000.00
July 1, 1992	On Deposit		39,965.14
	Interest	1,290.10	
	Deposited	<u>4,228.04</u>	
		5,518.14	5,518.14
Balance in Fund June 30, 1993			45,483.28

**Margaret Jane Pershing Fund
Snow Library Trust Fund**

Deposited In:	Quincy Savings Bank and Invested In Money Market Account (Principal)		500.00
July 1, 1992	On Deposit		712.44
	Interest	22.06	22.06
Balance in Fund June 30, 1993			734.50

**Grace Anslow Fund
Snow Library Trust Fund**

July 1, 1992	On Deposit		57.54
	Interest	4.57	
	Deposits	1,980.66	
	Expended	<u>(1,134.55)</u>	
		850.68	850.68
Balance in Fund June 30, 1993			908.22

Cemetery Perpetual Care Fund

Consisting of:	George Voss Fund	100.00	
	Benjamin C. Sparrow Fund	100.00	
	Henry C. Nickerson Fund	100.00	
	Franklin Freeman Fund	50.00	
	Samuel J. Coy Fund	200.00	
	Mark Snow Fund	100.00	
	Christopher Edwards Fund	50.00	
	William Swain Fund	100.00	
	Yates Rogers Fund	100.00	
	Capt. Samuel N. Smith Fund	100.00	
	John & Susanna Taylor Fund	50.00	
	Charles Freeman Fund	200.00	
	Freeman S. Smith Fund	200.00	
	Joshua L. Northup Fund	200.00	
	Frank H. Snow Fund	250.00	
	Addie L. Thygeson Fund	500.00	
	Theodore A. & Alice L. Young Fund	1,000.00	
	Alma Chamabaerlain Fund	<u>200.00</u>	
		3,600.00	

Deposited In	Quincy Savings Bank and Invested In Money Market Account (Principal)		3,600.00
July 1, 1992	On Deposit		3,776.20
	Interest	112.03	
	Expended	<u>(176.20)</u>	
		(64.17)	(64.17)
Balance in Fund June 30, 1993			3,712.03

**Albert P. Smith Fund
Cemetery Perpetual Care**

Deposited In:	Quincy Savings Bank and Invested In Money Market Account (Principal)		2,000.00
	On Deposit		8,084.37
	Interest	250.47	250.47
Balance in Fund June 30, 1993			8,334.84

Clement Gould & Wife Fund

Deposited In:	Quincy Savings Bank and Invested In Money Market Account (Principal)		5,000.00
July 1, 1993	On Deposit		24,070.03
	Interest	585.69	
	Expended	<u>(3,618.00)</u>	
		<u>(3,032.31)</u>	(3,032.31)
Balance in Fund June 30, 1993			21,037.72

Mary Celia Crosby

Deposited In:	Quincy Savings Bank and Invested In Money Market Account (Principal)		5,000.00
July 1, 1992	On Deposit		22,951.59
	Interest	711.08	711.08
Balance in Fund June 30, 1993			23,662.67

Clayton Mayo Trust

Deposited In:	Quincy Savings Bank and Invested In Repurchase Agreement (Principal)		25,000.00
July 1, 1992	On Deposit		72,801.16
	Interest	1,919.47	1,919.47
Balance in Fund June 30, 1993			74,720.63

Street Light Fund Assigned to Town of Orleans

Deposited In:	Quincy Savings Bank and Invested In Money Market Account (Principal)		2,517.61
July 1, 1992	On Deposit		8,908.85
	Interest	276.01	276.01
Balance in Fund June 30, 1993			9,184.86

Conservation Fund

Deposited In:	Quincy Savings Bank and Invested In Money Market Account (Principal)		16,331.03
July 1, 1992	On Deposit		34,744.37
	Interest	1,165.40	
	Deposit	<u>5,000.00</u>	
		<u>6,165.40</u>	6,165.40
Balance in Fund June 30, 1993			40,909.77

Sarah Brown Scholarship Fund

Deposited In:	Quincy Savings Bank and Invested In Repurchase Agreement (Principal)		103,000.00
July 1, 1992	On Deposit		112,251.53
	Interest	2,738.38	
	Expended	<u>(3,625.00)</u>	
		<u>(886.62)</u>	(886.62)
Balance in Fund June 30, 1993			111,364.91

	Hugo B. And Dorothy N. Seikel Scholarship Fund		
Deposited In:	Quincy Savings Bank and Invested In Repurchase Agreement (Principal)		175,640.34
July 1, 1992	On Deposit		289,045.04
	Interest	2,775.36	
	Expended	<u>(21,950.00)</u>	
		(19,174.64)	(19,174.64)
Balance in Fund June 30, 1993			269,870.40
	Margaret Fernald Dole Memorial Exhibitions Fund		
Deposited In:	Quincy Savings Bank and Invested In Repurchase Agreement (Principal)		13,600.00
July 1, 1992	On Deposit		16,903.07
	Interest	429.21	
	Expended	<u>(276.87)</u>	
		152.34	152.34
Balance in Fund June 30, 1993			17,055.41
	Municipal Insurance Fund		
Deposited In:	Quincy Savings Bank and Invested In Repurchase Agreement		250,000.00
July 1, 1992	On Deposit		351,565.06
	Interest	8,775.53	
	Expended	<u>(539.10)</u>	
		8,236.43	8,236.43
Balance in Fund June 30, 1993			359,801.49
	Stabilization Fund		
Deposited In:	Quincy Savings Bank and Invested In Repurchase Agreement		271,000.00
July 1, 1992	On Deposit		278,315.55
	Interest	7,096.09	
	Deposit	<u>100,000.00</u>	
		107,096.09	107,096.09
Balance in Fund June 30, 1993			385,411.64
	Linnell L. Studley Fund		
Deposited In:	Quincy Savings and Invested In Repurchase Agreement (Principal)		7,100.00
July 1, 1992	On Deposit		11,207.08
	Interest	300.24	300.24
Balance in Fund June 30, 1993			11,507.32

Pension Liability Fund

Deposited In:	Quincy Savings Bank and Invested In Repurchase Agreement		
July 1, 1992	On Deposit		87,663.32
	Interest	2,277.19	2,277.19
Balance in Fund June 30, 1993			89,940.51

**Grace Anslow Trust
Council on Aging**

July 1, 1992	On Deposit		8,596.53
	Interest	229.55	
	Deposit	1,980.67	
	Expended	(4,525.50)	
		<u>(2,315.28)</u>	(2,315.28)
Balance in Fund June 30, 1993			6,281.25

Grace Anslow Trust Rescue

July 1, 1992	On Deposit		3,794.71
	Interest	98.60	
	Deposit	1,980.67	
	Expended	(2,537.25)	
		<u>(457.98)</u>	(457.98)
Balance in Fund June 30, 1993			3,336.73

Alice B. Rollins Memorial Trust

Deposited In:	Quincy Savings Bank and Invested in Money Market Account		
July 1, 1992	On Deposit		5,073.08
	Interest	157.17	
Balance in Fund June 30, 1993			5,230.26

Virginia A. McGrath Trust

Deposited In:	Quincy Savings Bank and Invested in Money Market Account		
July 1, 1992	On Deposit		.00
	Deposit	7,500.00	
	Interest	148.88	7,148.88
Balance in Fund June 30, 1993			7,148.88

COLLECTOR OF TAXES

Prior to 1985 Motor Vehicle and Trailer Excise

Outstanding June 30, 1992		.00
Paid after Abatements	25.36	
Collections	25.36	
Outstanding June 30, 1993		.00

1985 Motor Vehicle and Trailer Excise

Outstanding June 30, 1992		84.39
Collections	.00	
Outstanding June 30, 1993		84.39

1986 Fiscal Personal Property

Outstanding June 30, 1992		104.03
Collections	.00	
Abatements	.00	
Outstanding June 30, 1993		104.03

1986 Motor Vehicle and Trailer Excise

Outstanding June 30, 1992		2,356.82
Collections	10.00	
Abatements	.00	
Outstanding June 30, 1993		2,346.82

1987 Fiscal Personal Property

Outstanding June 30, 1992		551.77
Refunds	.00	
Collections	.00	
Abatements	.00	
Outstanding June 30, 1993		551.77

1987 Motor Vehicle and Trailer Excise

Outstanding June 30, 1992		5,332.47
Paid after abatement	30.00	
Refunds	.00	
Collections	830.00	
Abatements	.00	
Outstanding June 30, 1993		4,532.47

1987 Boat, Ship and Vessel Excise

Outstanding June 30, 1992		752.00
Collections	.00	
Abatements	.00	
Outstanding June 30, 1993		752.00

1988 Fiscal Personal Property

Outstanding June 30, 1992		2,688.81
Refunds	.00	
Collections	.00	
Abatements	.00	
Outstanding June 30, 1993		2,688.81

1988 Motor Vehicle and Trailer Excise

Outstanding June 30, 1992		13,065.24
Refunds	.00	

Collections	880.21	
Abatements	31.25	
Outstanding June 30, 1993		12,153.78

1988 Boat, Ship and Vessel Excise

Outstanding June 30, 1992		2,895.00
Refunds	.00	
Collections	.00	
Abatements	.00	
Outstanding June 30, 1993		2,895.00

1989 Fiscal Real Estate

Outstanding June 30, 1992		3,070.79
Collections	.00	
Outstanding June 30, 1993		3,070.79

1989 Fiscal Personal Property

Outstanding June 30, 1992		3,325.09
Committed	.00	
Collections	.00	
Outstanding June 30, 1993		3,325.09

1989 Motor Vehicle and Trailer Excise

Outstanding June 30, 1992		13,444.43
Refunds	5.00	
Collections	1,006.79	
Abatements	145.31	
Outstanding June 30, 1993		12,297.33

1989 Boat, Ship and Vessel Excise

Committed		29,356.00
Refunds	291.58	
Collections	17,933.04	
Abatements	6,659.54	
Outstanding June 30, 1993		5,055.00

1990 Fiscal Real Estate

Outstanding June 30, 1992		3,858.12
Commitment		2,434.25
Refunds	16,445.43	
Collections	7,486.29	
Abatements	13,954.64	
Tax Title	1,296.87	
Outstanding June 30, 1993		.00

1990 Fiscal Personal Property

Outstanding June 30, 1992		14,266.28
Refunds	59.75	
Collections	169.49	
Abatements	.00	
Outstanding June 30, 1993		14,156.54

1990 Motor Vehicle and Trailer Excise

Outstanding June 30, 1992		13,071.14
Refunds	62.08	
Collections	2,212.11	

Abatements	128.75	
Outstanding June 30, 1993		10,792.36
1990 Boat, Ship and Vessel Excise		
Outstanding June 30, 1992		3,556.25
Refunds	.00	
Collections	.00	
Abatements	.00	
Outstanding June 30, 1993		3,556.25
1991 Motor Vehicle Trailer and Excise		
Outstanding June 30, 1992		20,852.98
Commitment		32,182.63
Refunds	1,993.86	
Collections	38,385.24	
Abatements	2,574.06	
Outstanding June 30, 1993		14,070.17
1991 Fiscal Boat, Ship, and Vessel Excise		
Outstanding June 30, 1992		5,384.00
Refunds	53.00	
Collections	4,328.00	
Abatements	667.00	
Outstanding June 30, 1993		442.00
1991 Fiscal Real Estate		
Outstanding June 30, 1992		253,912.36
Commitment		2,344.15
Refunds	14,320.83	
Collections	175,144.24	
Abatements	11,649.01	
Tax Title	1,876.80	
Outstanding June 30, 1993		81,907.29
1991 Fiscal Personal Property		
Outstanding June 30, 1992		8,711.62
Refunds	2,265.62	
Collections	1,956.20	
Abatements	(2,566.43)	
Outstanding June 30, 1993		11,587.47
1992 Fiscal Motor Vehicle Trailer and Excise		
Outstanding June 30, 1992		27,037.77
Commitment		166,117.73
Refunds	2,655.48	
Collections	169,653.64	
Abatements	7,660.56	
Outstanding June 30, 1993		18,496.78
1992 Boat, Ship and Vessel Excise		
Outstanding June 30, 1992		14,305.00
Commitment		15.00
Refunds	94.05	
Collections	7,712.72	
Abatements	2,919.80	
Outstanding June 30, 1993		3,781.51

1992 Fiscal Real Estate		
Outstanding June 30, 1992		630,426.90
Commitment		4,677.07
Refunds	17,708.20	
Collections	439,252.93	
Abatements	6,679.25	
Tax Title	65,709.12	
Outstanding June 30, 1993		141,170.87
1992 Fiscal Personal Property		
Outstanding June 30, 1992		17,974.56
Refunds	37.40	
Collections	10,989.36	
Abatements	.00	
Outstanding June 30, 1993		7,022.60
1993 Fiscal Motor Vehicle and Trailer Excise		
Commitment		353,240.24
Refunds	436.49	
Collections	258,807.94	
Abatements	5,834.39	
Outstanding June 30, 1993		89,034.40
1993 Fiscal Real Estate		
Commitment		10,618,180.15
Refunds	25,212.41	
Collections	9,996,586.25	
Abatements	125,254.29	
Outstanding June 30, 1993		521,552.02
1993 Fiscal Betterments		
Commitment		4,748.98
Collections	3,998.46	
Outstanding June 30, 1993		750.52
Fiscal 1993 Personal Property		
Commitment		197,441.54
Refunds	1,284.54	
Collections	172,976.53	
Abatements	8,318.02	
Outstanding June 30, 1993		17,431.53

WATER COLLECTIONS

Deposits for Water Service Connection — DR		
July 1, 1992 — June 30, 1993		
Water Connections Billed		20,278.01
Uncollected June 30, 1992		315.60
		20,593.61
Deposits for Water Service connections — CR		
Paid Treas — Connections to June 30, 1993		19,508.48
Outstanding June 30, 1993		1,085.13
		20,593.61

Water Rates	
(Including Water Usage and Sprinkler Systems)	
Committed in Fiscal 1993	1,068,956.58
Outstanding June 30, 1993	144,607.28
Refunds	506.54
Adjustment per Water Department	3,430.37
	<u>1,217,500.77</u>
Collections	1,064,453.08
Abatements	5,481.79
Outstanding June 30, 1991	147,565.90
	<u>1,217,500.77</u>

Other Accounts — DR

Outstanding June 30, 1993 — Add'l Billing	5,588.23
Outstanding June 30, 1993 — Services	1,053.00
Additional Billings Billed	18,646.87
Water Services Billed	8,876.50
	<u>34,164.60</u>

Other Accounts — CR

Paid Treasurer — Additional Billing	8,559.00
Paid Treasurer — Services	18,991.57
Abatements	996.15
Outstanding June 30, 1993 — Added Billing	4,247.38
Outstanding June 30, 1993 — Services	1,370.50
	<u>34,164.60</u>

TOWN TREASURER

SALARIES

Name	Description	Amount
TOWN EXECUTIVE		
Nancymarie Schwinn	Salary	62,466.31
Maria S. Husted	Salary	39,069.61
Ronnie L. Jamieson	Regular	19,840.70
Anne Lematire	Regular	30,738.43
	Longevity	600.00
Marilyn D. MacLeod	Regular	28,038.21
	Longevity	500.00
FINANCE/TOWN ACCOUNTANT		
David A. Withrow	Salary	55,282.01
	Longevity	1,050.00
Rechella Butilier	Salary	33,043.99
	Longevity	458.00
Mary Murphy-Sedgwick	Regular	16,260.12
ASSESSING DEPARTMENT		
Kenneth J. Hull	Salary	39,828.55
Eleanor J. Marinaccio	Regular	9,276.48

Jacqueline S. Reycroft	Regular	22,964.81
Diane E. Salomone	Regular	27,869.40
	Longevity	500.00

TOWN TREASURER/COLLECTOR DEPT.

Mary C. Hyer	Salary	43,103.69
	Longevity	950.00
Judith H. Jalbert	Salary	29,388.33
Dorothy R. Herold	Salary	19,456.71
Harry Kammerer	Regular	7,168.09
Cynthia S. May	Regular	3,713.07
Jo Ellen Pike	Regular	23,749.72
Susan Pires	Regular	25,376.13
Mary Murphy-Sedgwick	Regular	1,535.10

TOWN CLERK'S OFFICE

Jean F. Wilcox	Salary	35,521.16
	Longevity	1,800.00
Anne R. Lennon	Salary	25,331.02
	Longevity	596.00

ELECTIONS

Ann C. Fettig	Regular	5,813.89
June Fletcher	Regular	268.32
Joy V. Long	Regular	5,543.10
Martha Stevens	Regular	67.33
Jean F. Wilcox	Regular	400.00

VOTER REGISTRATION

Ester S. Beilby	Regular	36.75
Francis Bonner	Regular	52.50
George W. Doane	Regular	31.50
Doris Eldredge	Regular	73.50
Rita Grindle	Regular	36.75
Jean Herbert	Regular	36.75
Blanche L. Landwehr	Regular	36.75
Winifred P. Little	Regular	91.87
William I. Livingston	Regular	168.00
Ruth G. Nelson	Regular	102.00
Betty Passehl	Regular	21.00
Joan Spieker	Regular	36.75
Rosemarie Suits	Regular	55.12
Joan Reed	Regular	52.50
Beatrice J. Viau	Regular	108.00
Olive R. Westa	Regular	68.25

CONSERVATION DEPARTMENT

Sandra L. MacFarlane	Salary	38,630.10
	Longevity	1,500.00
Nancy Ann Hurley	Regular	25,331.02

PLANNING DEPARTMENT

Paul Halkiotis	Salary	33,376.01
Janet L. Albahari	Regular	21,230.34

FINANCE COMMITTEE

Jean Bryant	Regular	1,264.12
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PERSONNEL ADVISORY BOARD

Marie L. Zweigman	Regular	147.72
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ZONING BOARD OF APPEALS

Sarah W. Wickwire	Regular	8,758.08
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OPEN SPACE COMMITTEE

Teresa L. Jordan	Regular	1,387.74
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TOWN OFFICE BUILDING

Robert C. Linnell	Regular	716.07
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Candee Lin Roberts	Regular	17,765.25
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Richard A. Terry	Regular	2,376.77
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POLICE DEPARTMENT

William Stone	Salary	58,008.99
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Douglas B. Bohannon	Regular	2,550.00
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	Special Detail	200.00
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Duane C. Boucher	Regular	31,612.23
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	Overtime	4,571.46
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	Career Incentive	1,500.00
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	Shift Differential	1,000.00
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	Special Detail	9,793.04
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Gerald D. Burge	Regular	35,156.03
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	Longevity	975.00
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Ernest E. Butilier	Regular	35,796.08
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	Overtime	7,593.87
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	Career Incentive	750.00
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	Shift Differential	1,000.00
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	Longevity	700.00
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	Special Detail	12,907.02
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Joan D. Chilson	Regular	25,362.97
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	Overtime	1,584.45
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	Longevity	500.00
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Douglas R. Davis	Regular	3,895.25
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	Special Detail	1,196.00
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John M. Dooley	Regular	23,399.31
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	Overtime	4,689.48
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John C. Fitzpatrik	Regular	46,369.74
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	Overtime	966.65
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	Longevity	3,600.00
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	Special Detail	5,198.30
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Robley Fulcher Jr.	Special Detail	2,200.00
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James M. Gage, Jr.	Regular	34,475.91
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	Overtime	3,392.54
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	Shift Differential	1,000.00
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	Longevity	700.00
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	Special Detail	4,896.24
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Rita Gallant	Regular	16,803.14
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	Overtime	1,950.93
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	Longevity	600.00
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Gloria R. Gilmore	Regular	25,332.71
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	Longevity	600.00
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	Overtime	239.28
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Timm W. Gould	Regular	39,674.73
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	Overtime	8,762.57
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	Shift Differential	1,000.00
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	Career Incentive	3,250.00
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	Longevity	1,400.00
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	Special Detail	3,679.45
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Kenneth A. Greene	Regular	40,309.41
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	Overtime	4,772.27
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	Shift Differential	1,000.00
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	Career Incentive	1,500.00
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	Longevity	2,250.00
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	Special Detail	10,082.62
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David R. Hagstrom	Regular	38,282.47
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	Overtime	5,856.14
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	Shift Differential	1,000.00
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	Longevity	700.00
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	Special Detail	9,426.88
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Debra A. Hayes	Regular	11,027.77
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	Overtime	548.58
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Joann Henderson	Regular	24,720.75
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	Overtime	1,817.55
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William E. Heyd	Regular	40,711.65
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	Overtime	391.74
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	Shift Differential	416.65
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	Longevity	1,300.00
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	Special Detail	6,072.74
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Kevin L. Higgins	Regular	35,980.06
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	Overtime	3,720.24
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	Shift Differential	1,000.00
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	Special Detail	9,627.37
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Scott Edward Johnson	Regular	1,085.00
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	Special Detail	600.00
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Richard C. Jones	Regular	40,180.32
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	Overtime	6,779.83
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	Shift Differential	1,000.00
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	Longevity	1,950.00
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	Special Detail	8,904.08
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Peter K. Keyes	Regular	38,626.54
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	Longevity	975.00
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Raphael A. Merrill, Jr.	Regular	2,287.75
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	Special Detail	2,700.00
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Melissa Novotny	Regular	36,911.13
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	Overtime	5,171.05
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	Shift Differential	1,000.00
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	Career Incentive	1,500.00
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	Special Detail	6,132.31
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Kerry O'Connell	Regular	23,231.68
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	Overtime	472.59
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Lucien A. Ozon	Regular	26,490.11
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	Overtime	7,585.50
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	Longevity	2,400.00
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	Special Detail	1,197.72
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Howard M. Pavlofsky	Regular	35,244.15
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	Overtime	7,771.14
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	Shift Differential	1,000.00
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	Longevity	550.00
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	Special Detail	10,102.81
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Lawrence M. Pires	Regular	690.88	Robert E. Felt	Regular	32,265.53
Anne M. Reynolds	Regular	13,464.52		Overtime	5,914.86
Robert H. Reynolds	Regular	1,137.92		Career Incentive	2,000.00
James P. Rosato	Regular	35,264.04		Paramedic	3,438.00
	Overtime	6,766.30	Kenneth C. Freeman	Regular	211.20
	Shift differential	1,000.00	Michael A. Gould	Regular	34,263.33
	Career Incentive	2,300.00		Overtime	4,700.67
	Longevity	500.00		Paramedic	950.00
	Special Detail	11,254.41		Longevity	550.00
Richard N. Smith, Jr.	Regular	40,330.76	Richard J. Harris	Regular	37,390.14
	Overtime	7,810.69		Overtime	7,359.20
	Shift Differential	1,000.00		Career Incentive	3,600.00
	Longevity	2,250.00		Paramedic	3,438.00
	Special Detail	12,921.98		Longevity	1,600.00
James Trainor	Regular	1,182.50	Rachael Lee	Regular	629.80
	Special Detail	200.00	Kenneth N. Mayo	Regular	37,390.14
Matthew P. Watts	Regular	35,131.03		Overtime	10,892.25
	Overtime	5,967.15		Career Incentive	5,400.00
	Shift Differential	1,000.00		Paramedic	3,438.00
	Career Incentive	2,300.00		Longevity	1,200.00
	Longevity	550.00	Jeffrey R. O'Donnell	Regular	280.50
	Special Detail	11,664.44	James R. Ostrander	Regular	1,135.00
Kevin H. Wells	Regular	36,619.14	Lowell Outslay	Regular	443.10
	Overtime	9,390.64	Anthony L. Pike	Regular	34,263.33
	Shift Differential	1,000.00		Overtime	6,861.97
	Longevity	975.00		Career Incentive	2,000.00
	Special Detail	16,452.72		EMT	950.00
Glenn P. Wilcox	Regular	35,558.92		Longevity	500.00
	Overtime	6,396.93	L. Michael Pires	Regular	1,885.80
	Shift Differential	1,000.00	John Quigley	Regular	191.10
	Longevity	975.00	William P. Quinn, Jr.	Regular	34,263.33
	Special Detail	9,775.43		Overtime	7,201.26
				Career Incentive	3,600.00
				EMT	950.00
				Paramedic/Charge	1,000.00
				Longevity	1,300.00
				Regular	4,311.50
			Anthony J. Quirk	Regular	735.60
			Kevin C. Reese	Regular	37,390.14
			Clayton B. Reynard	Regular	5,772.60
				Overtime	5,400.00
				Career Incentive	950.00
				EMT	1,000.00
				Paramedic/Charge	1,800.00
				Longevity	193.50
			James M. Reynolds	Regular	1,635.30
			Minot S. Reynolds, Jr.	Regular	1,069.80
			Robert Reynolds	Regular	638.70
			Ronnie A. Reynolds	Regular	825.30
			Timothy J. Reynolds	Regular	34,263.33
			William R. Reynolds	Regular	4,320.31
				Overtime	950.00
				EMT	550.00
				Longevity	935.10
			Deanna C. Schram	Regular	

Susan L. Swanson	Regular	26,949.72
	Overtime	2,133.15
	Longevity	920.00
Donald W. Taber	Regular	34,263.33
	Overtime	11,583.12
	Career Incentive	3,600.00
	Paramedic	3,438.00
	Longevity	750.00
Paul V. Tassi	Regular	37,390.14
	Overtime	13,257.80
	Career Incentive	5,400.00
	EMT	950.00
	Longevity	1,600.00
Brooks Thayer	Regular	249.60
Peter A. Vogt	Regular	34,263.33
	Overtime	1,808.38
	Career Incentive	3,600.00
	EMT	950.00
	Longevity	700.00

BUILDING DEPARTMENT

Jon M. Eitelbach	Salary	4,718.35
William Smith	Salary	24,140.43
Ronald C. Ferro	Regular	24,013.34
Susan T. Wright	Regular	23,124.04

SHELLFISH/HARBORMASTER

Truman Henson, Jr.	Salary	41,195.19
	Longevity	550.00
Dawson L. Farber IV	Regular	6,695.04
Gardner E. Jamieson*	Regular	31,164.66
	Overtime	2,014.82
	Longevity	650.00
	*Snow & Ice (Highway)	

HIGHWAY DEPARTMENT

Richard N. Gould	Salary	44,079.55
	Longevity	4,500.00
Daniel Brightman	Regular	11,520.20
*See Disposal	Overtime	86.76
	Snow & Ice	2,739.99
	Longevity	550.00
Todd Bunzick*	Snow & Ice	974.62
Stephen J. Burgess	Regular	27,350.88
	Overtime	407.79
	Snow & Ice	3,384.34
John C. Defoe	Regular	27,696.60
	Overtime	139.91
	Longevity	550.00
	Snow & Ice	3,016.64
James Dewitt	Regular	30,210.86
	Overtime	1,063.55
	Longevity	825.00
	Snow & Ice	3,856.26
Cheryl Esty*	Snow & Ice	1,571.22
Paul O. Fulcher*	Snow & Ice	1,731.25

Mark C. Genaris	Regular	649.44
Sheila A. Greene*	Snow & Ice	459.32
Bruce R. Higgins	Regular	29,334.88
	Longevity	975.00
	Snow & Ice	320.70
James H. Higgins	Regular	30,774.16
	Overtime	365.93
	Longevity	1,300.00
	Snow & Ice	3,389.15
Gardner Jamieson*	Snow & Ice	1,620.30
Richard W. Knowles*	Snow & Ice	150.08
Kevin A. Mailloux	Regular	27,559.21
	Overtime	329.88
	Longevity	550.00
	Snow & Ice	3,126.48
Richard McKean*	Snow & Ice	1,987.44
Jean C. Morceau	Regular	25,331.02
	Overtime	36.00
	Longevity	627.00
Matthew M. Muir	Regular	27,696.98
	Overtime	109.96
	Longevity	550.00
	Snow & Ice	1,758.53
Frank H. Poranski*	Snow & Ice	1,298.07

DISPOSAL DEPARTMENT

Mark W. Vincent	Salary	39,362.25
	Longevity	600.00
Daniel J. Brightman	Regular	18,867.22
* see Highway	Overtime	1,110.18
John Defoe	Regular	19.50
	Overtime	520.00
John D. Duple	Regular	27,873.42
	Overtime	540.06
	Longevity	600.00
John Hurd	Regular	1,742.40
Joanne P. Wajda	Regular	7,671.79

WATER DEPARTMENT

Charles Medchill	Salary	50,255.67
	Longevity	500.00
Roger Bollas	Regular	27,696.40
	Overtime	122.46
	Longevity	2,400.00
Todd O. Bunzick*	Regular	27,373.24
	Overtime	3,263.36
	*Snow & Ice (Highway)	
James A. Darling*	Regular	29,019.80
	Overtime	1,681.49
	Longevity	600.00
	*Snow & Ice (Highway)	
Rodney E. Fulcher	Regular	28,615.51
	Overtime	2,907.37
	Longevity	550.00
Barbara A. Gardner	Regular	25,331.02
	Longevity	650.00

Daneil S. Hayes	Regular	4,031.30	Brandon G. Bader	Regular	649.21
	Overtime	146.24	Rebecca L. Banas	Regular	812.11
Kenneth P. Jones	Regular	15,953.84	Cynthia Blanchard Dunne	Regular	848.88
	Overtime	553.32	Mary Ellen Bower	Regular	4,299.01
Richard W. Knowles*	Regular	30,194.28	Peter L. Butilier	Regular	1,146.48
	Overtime	1,077.45	Brett C. Chiarello	Regular	848.26
	Longevity	1,050.00	Tiffany A. Desantis	Regular	2,316.61
	*Snow & Ice (Highway)		Doreen L. Espeseth	Regular	2,209.99
Susan F. Neese-Brown	Regular	23,922.71	Vicki Fulcher	Regular	1,304.55
Charles Savage	Regular	33,090.64	Denise M. Gray	Regular	3,349.04
	Overtime	1,667.26	Jesse D. Jones	Regular	1,115.88
	Longevity	2,700.00	Matthew J. Kidder	Regular	2,283.03
HEALTH DEPARTMENT			Shannon Maas	Regular	2,082.80
Robert J. Canning	Salary	45,687.95	Diane Miller	Regular	174.20
	Longevity	700.00	Gregory Paget	Regular	824.86
Patricia J. Ballo	Regular	33,043.49	Susan L. Parry	Regular	1,248.21
	Longevity	600.00	Matthew Perrin	Regular	448.99
Lois Ames	Regular	25,331.02	Paul S. Reuland	Regular	151.48
	Longevity	650.00	Clayton Reynard	Regular	1,449.60
Barbara R. Strawbridge	Regular	9,525.23	Tahani A. Rivers	Regular	696.89
COUNCIL ON AGING			Paul M. White III	Regular	1,491.75
Elizabeth J. Smith	Salary	27,697.91	Colin R. Williams	Regular	210.99
Jean L. Bryant	Regular	2,257.94	James B. Wragg	Regular	938.54
Endres M. Campbell	Regular	2,532.82	Daniel J. Yonce	Regular	419.00
Natalie J. Chapin	Regular	8,373.30	Stephen F. Zawadzkas	Regular	1,172.93
James Cofsky	Regular	2,777.05	PARKS AND BEACHES		
Kathleen J. Puckett	Regular	542.30	Paul O. Fulcher*	Salary	45,687.95
Veronica H. Shelley	Regular	11,935.56		Longevity	1,500.00
SNOW LIBRARY			*Snow & Ice (Highway)		
Kathleen D. Bader	Salary	42,009.55	Christos D. Alexander	Regular	3,655.68
	Longevity	2,400.00	Sheila Avellar Greene	Regular	27,711.23
Mary Jan Beardsley	Regular	1,844.48		Overtime	1,309.63
Mary E. Chrane	Regular	4,707.01		Longevity	550.00
Dorothy Jean Clarke	Regular	5,893.69	Robert J. Bowes	Regular	6,381.12
Jennifer Beth Donathan	Regular	3,164.22	Megan C. Bresnehan	Regular	639.54
Winnfred W. Feightner	Regular	28,040.40	Trina Lee Brown	Regular	4,691.94
	Longevity	975.00	Paul J. Buschi	Regular	5,538.28
Mary L. Fitzgerald	Regular	8,009.53	George W. Cahoon Jr.	Regular	7,912.80
Cecile W. Gardner	Regular	1,205.75	Oliver E. Coffin	Regular	7,272.81
Linda W. Gordon	Regular	8,596.17	Howard H. Craig Jr.	Regular	1,650.66
Ellen M. Hamlin	Regular	6,552.87	David F. Currier	Regular	2,118.20
Mary H. Henderson	Regular	1,577.34	David C. Donovan	Regular	8,221.54
Andrew P. Hutton	Regular	880.20	Earl F. Dunham, Jr.	Regular	2,503.71
Fred Mahlstedt	Regular	5,657.84	John Ehrmanntraut	Regular	2,230.12
Barbara W. Quaitrone	Regular	10,841.69	Cheryl J. Esty*	Regular	25,828.00
Tracy M. Rangnow	Regular	535.50		Overtime	3,064.82
Dorothy G. Roper	Regular	6,556.96		*Snow & Ice (Highway)	
Mae I Schellhorn	Regular	11,203.13	Ian A. Feinhandler	Regular	4,395.63
Borghild M. Schmitt	Regular	9,049.08	Anthony Fitzgerald	Regular	4,910.14
James L. Stanfield	Regular	1,958.62	Michael I. Flores-Jenkins	Regular	4,273.53
RECREATION			Stephen J. Garrett	Regular	5,560.92
Brendan Guttman	Regular	27,869.40	Mark Genaris	Regular	10,387.64
			Joshua A. Higgins	Regular	3,891.58
			Benjamin Hinds	Regular	3,691.92
			Gregory H. Johnson	Regular	5,844.15

Kenneth Lach	Regular	2,397.63
Michael W. Lach	Regular	1,351.96
Peter Marshall	Regular	2,829.86
Kathleen F. McCully	Regular	3,716.16
Carrie B. McEnaney	Regular	998.09
Richard W. McKean*	Regular	31,109.99
	Overtime	4,599.51
	Longevity	500.00
	*Snow & Ice (Highway)	

Leo Miller, Jr.	Regular	12,526.69
John F. Murphy	Regular	3,824.37
Kevin M. Norgeot	Regular	3,422.41
Dorothy L. Palin	Regular	30,739.71
	Longevity	700.00
Stephanie L. Palin	Regular	3,293.84
Frank R. Pike	Regular	2,647.37
Frank H. Poranski*	Regular	26,576.84
	Overtime	641.57
	*Snow & Ice (Highway)	

James Stanley Rawstron	Regular	4,187.37
Joshua G. Rice II	Regular	5,615.39
Sarah E. Rich	Regular	3,180.04
Andala C. Schumacher	Regular	5,626.32
Jason D. Schumacher	Regular	2,149.84
Adrienne C. Smith	Regular	2,475.99
Brian G. Smith	Regular	4,807.33
James M. Smith	Regular	4,370.19
Somer F. Salomon	Regular	4,992.88
Christopher D. Sullivan	Regular	4,835.34
Richard A. Terry	Regular	6,381.65
John Van Cott	Regular	3,430.29
Margaret R. Van Cott	Regular	4,513.58
Bradford H. Vonthaden	Regular	4,491.07
Joseph A. Welch	Regular	9,457.48
Patricia Ann Wheeler	Regular	3,749.93
Jeremy James Whitcomb	Regular	2,315.16
Paul L. White	Regular	5,475.63
Daphne P. Whitelaw	Regular	4,060.72
Kathryn Wilson	Regular	1,587.52
Amy Wibel	Regular	1,603.66

OLD KINGS HIGHWAY

Elizabeth W. Schuman	Regular	294.00
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INFORMATION

Elinor E. Felt	Regular	966.96
Lynne D. Nyman	Regular	1,790.10
Helen L. Pettit	Regular	1,777.86
Thelma Turna	Regular	1,193.40
Josephine Young	Regular	2,052.44

WINDMILL

John G. Brigham	Regular	828.00
Katherine Dennis	Regular	1,101.60
Nick F. Muto	Regular	1,293.40

ORLEANS ELEMENTARY SCHOOL

Dawn J. Adams		28.00
Lester P. Albee		57,109.18
Margaret E. Allard		1,572.71
Susan M. Aliman		37,766.00
Patricia G. Ashwell		43,993.00
Karen G. Baker		218.70
Jacqueline P. Battles		840.00
George Beilby		188.16
Leah H. Belliveau		6,091.14
Mary K. Binowski		44,793.00
Lincoln A. Brogi		29,591.44
	Overtime	1,260.63
Kimberly W. Bruemmer		9,531.08
Leslie M. Burr		30,452.52
Leah Butkovich		637.50
Mary Cabral		6,461.77
Roberta Cahill		422.00
Alexandra Campbell		56.00
Diane R. Carlson		42,009.52
Beverly Carney		5,885.37
Catherine P. Coombs		5,788.51
William L. Corney		15,218.78
Patsy J. Daniels		588.00
Gail D. Decker		23,144.32
Marilyn B. Deruyter		9,758.75
Kerry Deschamps		2,860.96
Linda L. Doane		39,084.30
Joanne M. Dobson		44,826.05
Tammy Dubois		30,452.52
Mary Sue Egan		42,123.30
Michele Eldridge		29,127.72
Sara L. Faline		1,736.00
Kathleen M. Ferri		56.00
Holly A. Filteau		112.00
Byron R. Fulcher		11,332.20
Mary A. Fyler		8,081.54
Melanie S. Gallagher		38,368.00
Stephen Garrett		140.00
Lynn M. Gasco		279.28
Laurie J. Gengareilly		2,848.43
Diane B. Glaser-Gilrein		2,137.35
Judith M. Griffin		22,931.44
Ann R. Harris		610.40
Charles H. Hollander-Essig		23,376.30
Patricia J. Ide		224.00
Dwight A. James		591.36
Martha F. Jenkins		28,400.22
Frederick E. Jones		250.88
Philip Keohan		43,994.00
Martha Kithcart		11,547.76
Cynthia Lach		38,368.00
Jeannie Leonard		20.70
Carol A. Lindsay		38,368.00
Beverly A. Maker		15,370.78
Bette Malatesta		2,435.52

Suzanne P. Martell	112.00
Mildred V. Mazanec	33,072.10
Kathleen J. McCully	56.00
Michael R. McGrath	112.00
Kathryn M. Meyers	26,437.00
Deborah C. Mochack	37,766.00
John J. North	179.20
Wende E. O'Brien	3,577.49
Pamela N. Patrick	19,789.34
Deborah Pavlofsky	11,547.76
Ann Pike	1,386.00
Carrie E. Pinto	112.00
Richard N. Porter	45,509.30
Kathleen J. Puckett	76.70
Debra M. Raymond	112.00
Karen L. Reichers	25.50
Victoria L. Reis	38.45
Beatrice Rioux	11,928.28
Christopher J. Roberts	588.00
Judith L. Rozema	56.00
Amy Sanders	36,604.98
Lawrence Scaglione	71.68
Angelo A. Spirito	26,339.90
Michelle L. Strathie	107.50
Peter Stathis	28.00
Judith Suchecki	13,052.14
Frances A. Sullivan	337.50
Nancy F. Sveden	1,428.00
Patti L. Taylor	23.07
Laurie E. Thomas	172.00
Nancy J. Waldron	28,273.34
Daphne P. Whitelaw	64.50
Nancy E. Williams	38,906.00
Heidi A. Wohlleber	129.00
Sandra B. Wright	10,903.44
Mary Zantow	493.00

**DIRECTOR OF
MUNICIPAL FINANCE
JULY 1, 1992 TO JUNE 30, 1993**

I hereby submit my annual report for the fiscal year ended June 30, 1993 in compliance with Chapter 41, Section 61 of the General Laws of the Commonwealth of Massachusetts.

Included in this report are the following:

- 1) Schedule of Receipts/Expenditures (Cash Basis-Schedule A)
- 2) Town Meeting Appropriation Activity Report (Cash Basis)
- 3) Selected General Purpose Financial Statements

I wish to take this opportunity to express my appreciation to all for the help and cooperation received during the past

year. Special thanks to Rechella Butilier and Mary Sedgwick, Finance Department personnel, Mary Hyer and the personnel of the Collector/Treasurer's Office and Ken Hull and the personnel of the Assessor's Office without whose help and perseverance the past year's accomplishments would never have been possible.

INDEPENDENT AUDIT

In accordance with the provisions of section 8-8 of the Orleans Charter, the Board of Selectmen retained the firm of Robert Ercolini & Company to perform an independent audit of the financial activity of the Town for Fiscal Year 1993.

The audit was conducted in accordance with generally accepted auditing standards.

As is the practice with most communities in the Commonwealth of Massachusetts, the Town has not maintained historical cost records of its fixed assets.

In their opinion, except for the effects on the general purpose financial statements of the matter described above, the statements present fairly, in all material respects, the financial position of the Town of Orleans as of June 30, 1993.

Selected financial statements follow in this report. A complete copy of the General Purpose Financial Statements including all notes and additional information is available for review at the Town Clerk's Office at the Orleans Town Hall.

Respectfully submitted,

David A. Withrow, Director of Municipal Finance

**TOWN OF ORLEANS
SCHEDULE OF RECEIPTS/EXPENDITURES
As reported on Schedule A,
for the Fiscal Year ended June 30, 1994**

GENERAL FUND

Revenue and Other Financial Sources

Tax Collections	
4110 Personal Property Taxes	183,579.00
4120 Real Estate Taxes	10,337,128.00
4142 Tax Liens (Titles) Redeemed	92,850.00
4145 Sale of Tax Foreclosures	3,464.00
4150 Motor Vehicle Excise	524,614.00
4161 Vessel (Boat) Excise	25,769.00
4171 Penalties & Interest Property Tax	84,159.00
4172 Penalties & Interest Excise	6,838.00

4173 Penalties & Interest	
Tax Lien Redemption	22,052.00
4174 Penalties & Interest	
Other Taxes	1,334.00
4180 In Lieu of Taxes	5,069.00
4191 Other Taxes-Hotel/Motel	130,282.00
Total Taxes	11,417,138.00

Charges For Services	
4244 Parks & Recreation Charges	397,712.00
4247 Garbage/Trash Charges	424,295.00
4270 Other Charges for Services	56,639.00
4320 Fees	23,211.00
4360 Rentals	52,135.00
4370 Other Departmental Revenue	
Hearings	22,690.00
Liens	13,500.00
Reports	1,017.00
Wgts/Measure	2,292.00
Total Charges For Service	993,491.00

Licenses And Permits	
4410 Alcoholic Beverages Licenses	41,550.00
4450 Other Licenses & Permits	182,643.00
Total License & Permits	224,193.00

Revenues From State-Cherry Sheet	
4613 Abatements to Veterans	3,675.00
4614 Abatements to surviving spouses	2,101.00
4615 Abatements to the Blind	7,350.00
4667 Veterans Benefits	3,020.00
4671 Lottery	74,903.00
4699 Other Revenue from State	28,546.00
Total State Revenue-Cherry Sheet	119,595.00

Revenue From State-Other	
4699 Other Revenue from State	7,694.00
Total State Revenue-Other	7,694.00

4695 Court Fines/Settlements	17,552.00
Total Revenues from Other Gov'ts	17,552.00

Fines and Forfeitures	
4770 Fines & Forfeitures	9,027.00
Total Fines & Forfeitures	9,027.00

Miscellaneous Revenue	
4810 Sale of Inventory	3,518.00
4820 Earnings on Investments	146,855.00
4840 Other Misc. Revenues	21,243.00
Total Miscellaneous Revenues	171,616.00

Other Financing Sources	
4990 Bond Proceeds	680,000.00
Total Other Financing Sources	680,000.00

Total General Fund Revenues	
Interfund Operating Transfers	
4972 Transfers from Special Revenue Funds	132,269.00
4973 Transfers from Capital Projects Fnds	29,690.00
4976 Transfers from Trust Funds	20,000.00
Total Interfund Operating Transfers	181,959.00

Total Non School General Fund Revenues	
Other Financing Sources and Interfund Operating Transfers	13,822,265.00

Expenditures and Other Financing Uses

Expenditures	
122 Selectmen	389,239.00
131 Finance Committee	1,156.00
135 Accountant/Auditor	107,006.00
141 Assessors	185,976.00
145 Treasurer	93,241.00
146 Collector	93,240.00
152 Personnel Board	412.00
155 Data Processing	66,260.00
161 Town Clerk	68,818.00
162 Elections	3,252.00
163 Registration	14,765.00
171 Conservation Commission	68,198.00
175 Planning Board	49,610.00
176 Appeals Board	10,541.00
179 Other Land Use	1,971.00
189 Other Development	68.00
192 Public Bldg/Properties	132,911.00
195 Town Reports	5,816.00
199 Other General Govt.	2,962.00
210 Police	1,283,942.00
220 Fire	930,790.00
241 Building Inspector	124,069.00
244 Weights/Measures	6,432.00
291 Civil Defense	188.00
294 Forestry	13,039.00
295 Harbormaster	156,636.00
421 Highway Admin.	836,145.00
423 Snow/Ice Control	91,210.00
424 Street Lighting	28,161.00
431 Waste Collection/Disposal Admin.	566,687.00
510 Health Inspec. Services	130,299.00
541 Council on Aging	64,786.00
543 Veterans' Services	11,914.00
610 Library	230,546.00
630 Recreation	81,720.00
650 Parks	566,909.00
691 Historical Commission	569.00
699 Other Recreation	13,613.00
710 Retirement of Debt Principal	1,255,000.00
751 Int. on Long Term Debt	653,147.00
911 Retirement Cont.	434,556.00
912 Workers' Comp.	7,657.00

913 Unemployment	913.00
914 Health Insurance	621,222.00
916 Medicare	43,532.00
945 Liability Insurance	212,596.00
Total Non-School General Fund Expenditures	9,661,720.00

Other Financing Uses	
992 Transfers to Special Revenues	132,269.00
993 Transfers to Capital Projects	29,690.00
996 Transfers to Trust	20,000.00
Total Other Financing Uses	181,959.00

Total Non-School General Fund Expenditures And Other Financing Uses	9,843,679.00
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SCHOOL SYSTEMS

Revenues and Other Financing Sources	
School Lunch Fund	35,323.00
Special Revenue Fund	33,511.00
Total Revenues and Other Financing Sources	68,834.00

Expenditures and Other Financing Uses	
General Fund	3,719,180.00
School Lunch Fund	36,680.00
Special Revenue Funds	31,441.00
Total Expenditures and Other Financing Uses	3,787,301.00

State and County Assessments	
5621 County Tax	205,204.00
5634 Motor Veh. Excise Tax Bills	1,157.00
5639 Mosquito Control Projects	37,701.00
5640 Air Pollution Control Dist.	2,830.00
5663 Regional Transit Authority	12,122.00
5699 Other Intergovernmental	3,000.00
Total State and County Assessment	262,014.00

SPECIAL REVENUE FUNDS

Revenue and Other Financing Sources	
State Grants	
4600 State Revenue	69,926.00
4820 Int. on Investment	3,908.00
Receipts Reserved for Appropriation	
4300 Other Charges	123,648.00
4800 Misc. Revenue	1,350.00
4970 Transfer from Other Funds	12,890.00
Revolving Funds	
4800 Misc. Revenue	15,601.00
Other Special Revenue	
4500 Federal Revenue	24,701.00
4600 State Revenue	3,959.00

4800 Misc. Revenue	48,246.00
4970 Transfer from Other Funds	177.00
	<u>19,554.00</u>

Total Revenue and Other Financing Sources	323,960.00
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Expenditures and Other Financing Uses

State Grants	
5200 Purchase of Services	6,095.00
5400 Supplies	3,259.00
5800 Construction	60,427.00
Receipts Reserved for Appropriation	
5960 Transfers to Other Funds	116,499.00
Revolving Funds	
5200 Purchase of Service	250.00
5400 Supplies	3,428.00
5700 Other Expenditures	13,773.00
Other Special Revenue	
5400 Supplies	8,282.00
5800 Other Capital Outlay	7,568.00

Total Expenditures and Other Financing Uses	212,013.00
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CAPITAL PROJECTS FUND

Revenue and Other Financing Sources	
Library	
4600 State Revenue	49,554.00
4970 Transfer from Other Funds	104,293.00
Total Revenue and Other Financing Sources	153,847.00

Expenditures and Other Financing Uses

Waste Water Treatment Facility	
5200 Purchase of Services	21,506.00
5800 Other Capital Outlay	12,802.00
Library	
5800 Construction	104,292.00
5960 Trans. to Other Funds	49,554.00
Fire/Police Building	
5800 Construction	2,752.00
5960 Transfer to Other Funds	28,047.00

Total Expenditures and Other Financing Uses	125,798.00
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ENTERPRISE FUND WATER

Revenue and Other Financing Sources	
4175 Penalties & Interest	
Charges for Services	4,943.00
4200 Charges for Services	1,079,063.00
4820 Earnings on Investments	5,912.00
Total Revenue and Other Financing Sources	1,089,918.00

Expenditures and Other Financing Uses	
5100 Personal Services	319,068.00
5200 Purchase of Services	90,343.00
5400 Supplies	66,977.00
5700 Other Charges and Expend.	544.00
5720 Out of State Travel	267.00
5780 Depreciation	151,719.00
5900 Debt Service	57,123.00
Total Expenditures and Other Financing Uses	686,041.00

TRUST FUNDS

Revenue and Other Financing Sources

Expendable Trusts	
4820 Int. on Investments	27,369.00
4970 Trans. from Other Funds	105,942.00

Non-Expendable Trusts	
4820 Int. on Investments	15,922.00
4830 Contributions and Donations	12,503.00
4970 Trans. from Other Funds	3,692.00
Total Revenue and Other Financing Use	138,059.00

Expenditures and Other Financing Uses

Expendable Trusts	
5200 Purchase of Services	4,526.00
5700 Other Chgs & Exps	1,078.00
5800 Other Capital Outlay	2,537.00
5960 Trans to Other Funds	23,692.00
Non-Expendable Trusts	
5400 Supplies	30,603.00
5700 Other Chgs & Exp.	176.00
5960 Trans to Other Funds	5,942.00
Total Expenditures and Other Financing Uses	68,554.00

**TOWN OF ORLEANS
APPROPRIATION ACTIVITY
FOR THE FISCAL YEAR ENDING JUNE 30, 1993**

Department	Appropriation	Transfers/ Revisions	Expenditures Net Of Refunds	Balance As Of June 30, 1993	Balance Carried Fwd
General Fund					
General Govt.					
Selectmen/Town Exec.					
Salaries	164,267.00	2,423.00	164,971.93	1,718.07	
Expenses	44,765.000		36,681.99	8,083.01	
Encumbrance	7,480.00			7,480.00	16,891.00
Equipment	300.00		298.00	2.00	
Engineering	30,500.00	5,000.00	6,725.57	28,774.43	
Legal	59,000.00		43,480.26	15,519.74	
Audit Services	15,000.00		15,000.00		
Other Professional & Tech. Services	8,000.00			8,000.00	
Manego Settlement	21,389.82		21,389.82		
Out Of State Travel	1,000.00		683.36	316.64	
Hazardous Waste	15,000.00		11,590.00	3,410.00	
Free Bed	1,000.00			1,000.00	
December Storm	0.00		14,070.73	-14,070.73	
CIP Conservation Use 3006	5,000.00		5,000.00		
CIP Survey Town Land 3028	10,000.00		3,081.47	6,918.53	6,918.53
CIP Open Space 3029	10,000.00			10,000.00	10,000.00
Human Service Agency 3042	42,036.00		41,436.00	600.00	600.00
Artistheatre 3043	1,000.00		625.00	375.00	375.00
Unpaid Bills 3101	568.37		568.37		
Defense MWRA 3103	10,000.00		5,000.00	5,000.00	5,000.00
Engineering & Consult Acct. 3107	5,000.00	-5,000.00			
Corrigan Property 3108	326,165.00			326,165.00	
Unpaid Bills 3301	2,529.73		2,529.19	0.54	
Animal Rescue 3302	1,200.00		1,200.00		
CIP Land Improvement Proj. 2009	5,000.00		4,578.59	421.41	421.41
CIP Computer System 2014	14,767.45		7,526.95	7,240.50	7,240.50

Department	Appropriation	Transfers/ Revisions	Expenditures Net Of Refunds	Balance As Of June 30, 1993	Balance Carried Fwd
Human Service 2026	475.00		475.00		
CIP Old Colony Sidewalks 2205	1,544.00		92.86	1,451.14	1,451.14
Windmill Lights 7662	214.32		214.32		
CIP Plan 1004	16,022.39		2,020.00	14,002.39	14,002.39
Human Service 1021	300.00			300.00	
Department Totals	819,524.08	2,423.00	389,239.41	432,707.67	62,899.97
Finance Committee					
Salaries	2,137.00	26.00	883.90	1,279.10	
Expenses	475.00		272.25	202.75	
Reserve Fund	90,000.00	-75,752.84		14,247.16	
Department Totals	92,612.00	-75,726.84	1,156.15	15,729.01	0.00
Finance/Town Accountant					
Salaries	103,350.00	1,506.39	104,755.47	100.92	
Expenses	4,032.00		2,113.20	1,918.80	
Equipment	185.00		139.00	46.00	
Department Totals	107,567.00	1,506.39	107,007.67	2,065.72	0.00
Assessing Department					
Salaries	95,014.00	1,407.00	96,031.00	390.00	
Expenses	17,746.00		12,531.10	5,214.90	
CIP TRI Recertification 3001	16,000.00		2,666.00	13,334.00	13,334.00
CIP ANA/Appraisal 3002	9,000.00			9,000.00	9,000.00
CIP Consultants 3003	6,000.00			6,000.00	6,000.00
CIP Hardware/Soft 3004	3,200.00		489.00	2,711.00	2,711.00
CIP Mapping 3005	206,000.00		27,154.02	178,845.98	178,845.98
CIP Property Reclassification 2001	35,992.28		33,009.92	2,982.36	
CIP RES. Recertification 2002	7,873.30		5,698.82	2,174.48	
CIP RES. Reinspection 2003	12,396.75		8,396.71	4,000.04	
Department Totals	409,222.23	1,407.00	185,976.57	224,652.76	209,890.98
Treasurer/Collector					
Salaries	147,355.00	2,165.00	149,458.71	61.29	
Expenses	28,506.00		27,811.20	694.80	
Equipment	2,500.00		2,418.24	81.76	
Tax Takings	16,000.00		6,794.35	9,205.65	9,205.00
Department Totals	194,361.00	2,165.00	186,482.50	10,043.50	9,205.00
Personnel Advisory Board					
Salaries	1,613.00	24.00	123.01	1,513.99	
Expenses	714.00		289.45	424.55	
Department Totals	2,327.00	24.00	412.46	1,938.54	0.00
Computer Department					
Expenses	66,745.00		66,260.34	484.66	
Department Totals	66,745.00	0.00	66,260.34	484.66	0.00
Town Clerk					
Salaries	61,448.00	877.00	62,325.00		
Expenses	7,454.00		6,523.50	930.50	
Department Totals	68,902.00	877.00	68,848.50	930.50	0.00

Department	Appropriation	Transfers/ Revisions	Expenditures Net Of Refunds	Balance As Of June 30, 1993	Balance Carried Fwd
Elections					
Salaries	4,332.00	65.00	2,819.29	1,577.71	
Expenses	<u>608.00</u>		<u>432.50</u>	<u>175.50</u>	
Department Totals	<u>4,940.00</u>	<u>65.00</u>	<u>3,251.79</u>	<u>1,753.21</u>	<u>0.00</u>
Voter Registration					
Salaries	22,071.00	331.00	14,448.24	7,953.76	
Expenses	442.00		316.58	125.42	
Equipment	<u>100.00</u>			<u>100.00</u>	
Department Totals	<u>22,613.00</u>	<u>331.00</u>	<u>14,764.82</u>	<u>8,179.18</u>	<u>0.00</u>
Conservation					
Salaries	60,727.00	3,952.00	64,679.00		
Expenses	4,112.00		3520.15	591.85	500.00
Encumbrance	<u>500.00</u>			<u>500.00</u>	
Department Totals	<u>65,339.00</u>	<u>3,952.00</u>	<u>68,199.15</u>	<u>1,091.85</u>	<u>500.00</u>
Planning					
Salaries	67,524.00	-732.00	45,554.29	21,237.71	
Expenses	5,087.00		3,558.57	1,528.43	
Equipment	<u>564.00</u>		<u>528.01</u>	<u>35.99</u>	
Department Totals	<u>73,175.00</u>	<u>-732.00</u>	<u>49,640.87</u>	<u>22,802.13</u>	<u>0.00</u>
Zoning Board Of Appeals					
Salaries	8,905.00	134.00	8,268.30	770.70	
Expenses	<u>2,005.00</u>	<u>318.36</u>	<u>2,273.36</u>	<u>50.00</u>	
Department Totals	<u>10,910.00</u>	<u>452.36</u>	<u>10,541.66</u>	<u>820.70</u>	<u>0.00</u>
Open Space					
Salaries	1,066.00	16.00	1,016.94	65.06	
Expenses	<u>1,000.00</u>		<u>954.91</u>	<u>45.09</u>	
Department Totals	<u>2,066.00</u>	<u>16.00</u>	<u>1,971.85</u>	<u>110.15</u>	
Housing Task Force					
Expenses	<u>400.00</u>		<u>67.88</u>	<u>332.12</u>	
Department Totals	<u>400.00</u>	<u>0.00</u>	<u>67.88</u>	<u>332.12</u>	<u>0.00</u>
Town office Building					
Salaries	20,860.00		17,666.26	3,193.74	
Expenses	44,782.00	3,902.98	43,126.62	5,558.36	
CIP Repair Town Office Bldg. 3032	17,000.00		7,901.11	9,098.89	9,098.89
CIP Telephone Replacement 3033	20,000.00	7,900.00	24,107.00	3,793.00	3,793.00
CIP Generator 3034	25,000.00			25,000.00	25,000.00
CIP Rep. Town Office Bldg. 2011	9,645.70		9,607.33	38.37	
CIP Town Hall Repairs 1013	1,341.84		1,341.81		
Town Hall Heating System 1014	<u>4,000.00</u>			<u>4,000.00</u>	<u>4,000.00</u>
Department Totals	<u>142,629.54</u>	<u>11,802.98</u>	<u>103,750.13</u>	<u>50,682.36</u>	<u>41,891.89</u>
Town Reports/Town Meeting					
Expenses	<u>6,400.00</u>		<u>5,815.94</u>	<u>584.06</u>	
Department Totals	<u>6,400.00</u>	<u>0.00</u>	<u>5,815.94</u>	<u>584.06</u>	<u>0.00</u>

Department	Appropriation	Transfers/ Revisions	Expenditures Net Of Refunds	Balance As Of June 30, 1993	Balance Carried Fwd
Town Hall Annex					
Salaries	7,042.00		6,295.73	746.27	
Expenses	7,596.00		6,200.66	1,395.34	
CIP Repair Annex 3031	20,000.00		16,666.00	3,334.00	3,334.00
Department Totals	<u>34,638.00</u>	<u>0.00</u>	<u>29,162.39</u>	<u>5,475.61</u>	<u>3,334.00</u>
Windmill					
Windmill Salary 3045	3,500.00	53.00	2,962.08	590.92	590.92
Department Totals	<u>3,500.00</u>	<u>53.00</u>	<u>2,962.08</u>	<u>590.92</u>	<u>590.92</u>
Protect Pers & Prop Police/Communications					
Salaries	1,074,489.00	26,600.00	1,098,010.30	3,078.70	
Expenses	79,884.00		75,216.99	4,667.01	
Equipment	2,000.00		2,000.00		
Out of State Travel	2,000.00		1,922.45	77.55	
CIP Police Cruiser 3024	15,500.00		15,488.75	11.25	
CIP Replace 4x4 Truck 3025	17,844.00		17,725.00	119.00	
CIP Video Record 3026	5,000.00		4,995.00	5.00	
CIP Replace Gas Tank 3027	50,000.00			50,000.00	50,000.00
Police Salaries 3201	26,600.00	-26,600.00			
Department Totals	<u>1,273,317.00</u>	<u>0.00</u>	<u>1,215,358.49</u>	<u>57,958.51</u>	<u>50,000.00</u>
Police Building					
Salaries	25,040.00		24,102.96	937.04	
Expenses	21,341.00		20,762.43	578.57	
Equipment	200.00			200.00	
Department Totals	<u>46,581.00</u>	<u>0.00</u>	<u>44,865.39</u>	<u>1,715.61</u>	<u>0.00</u>
Gasoline					
Expenses	64,700.00		55,904.66	8,795.34	
Department Totals	<u>64,700.00</u>	<u>0.00</u>	<u>55,904.66</u>	<u>8,795.34</u>	<u>0.00</u>
Fire/Rescue					
Salaries	713,701.00	26,000.00	739,369.48	331.52	
Expenses	32,698.00		29,949.21	2,748.79	
Equipment	4,800.00		4,528.04	271.96	
Out of State Travel	1,100.00		180.00	920.00	
CIP Replace 87 Vehicle 3009	90,000.00		89,997.84	2.16	
CIP Replace Life Pak 3010	11,000.00		8,995.75	2,004.25	2,004.25
Fire/Rescue Salary 3105	26,000.00	-26,000.00			
Protective Clothing 2303	20,000.00		19,939.40	60.60	
CIP Computer System 1005	5,055.75		5,038.85	16.90	
Department Totals	<u>904,354.75</u>	<u>0.00</u>	<u>897,998.57</u>	<u>6,356.18</u>	<u>2,004.25</u>
Fire Building					
Expenses	28,470.00		24,964.80	3,505.20	
Department Totals	<u>28,470.00</u>	<u>0.00</u>	<u>24,964.80</u>	<u>3,505.20</u>	<u>0.00</u>
Building					
Salaries	91,347.00	1,349.00	92,488.82	207.18	
Expenses	32,856.00		31,190.64	1,665.36	

Department	Appropriation	Transfers/ Revisions	Expenditures Net Of Refunds	Balance As Of June 30, 1993	Balance Carried Fwd
Equipment	121.00			121.00	
Department Totals	<u>124,324.00</u>	<u>1,349.00</u>	<u>123,679.46</u>	<u>1,993.54</u>	<u>0.00</u>
Sealer Wgts. & Msrs.					
Expenses	6,500.00		6,432.22	67.78	
Department Totals	<u>6,500.00</u>	<u>0.00</u>	<u>6,432.22</u>	<u>67.78</u>	<u>0.00</u>
Civil Defense					
Salaries	188.00	0.00	188.00	0.00	0.00
Department Totals	<u>188.00</u>	<u>0.00</u>	<u>188.00</u>	<u>0.00</u>	<u>0.00</u>
Tree/Dutch Elm/Ins					
Salaries	5,500.00	273.00	5,773.00		
Expenses	13,500.00		7,266.95	6,233.05	
Department Totals	<u>19,000.00</u>	<u>273.00</u>	<u>13,039.95</u>	<u>6,233.05</u>	<u>0.00</u>
Shell/Harbormaster					
Salaries	78,457.00	4,361.00	82,818.00		
Expenses	17,832.00	2,675.00	20,448.03	58.97	
Shellfish Project	10,000.00		4,696.26	5,303.74	
State Shellfish Project	767.80		74.11	693.69	693.69
CIP Replace Outboard 3011	7,500.00		7,500.00		
CIP Replace Boat 3012	6,531.00		6,531.00		
CIP Replace Comm Dock 3013	6,000.00			6,000.00	6,000.00
CIP Rock Harbor Wire 3014	6,000.00			6,000.00	6,000.00
CIP Rock Harbor Dredging 1006	31,415.22		31,362.28	52.94	
Department Totals	<u>164,503.02</u>	<u>7,036.00</u>	<u>153,429.68</u>	<u>18,109.34</u>	<u>12,693.69</u>
Education					
Orleans Elementary School					
Expenses	1,545,733.00		1,525,464.69	20,268.31	14,943.79
Encumbrance	30,063.09		27,085.22	2,977.87	
Out of State Travel	103.00			103.00	
CIP Duplicator 3008	7,265.00		7,265.00		
CIP Nauset MOD Classroom 3044	21,100.00		21,100.00		
Generator 2212	8,000.00		4,395.43	3,604.57	3,604.57
Orl. Elem. School 1120	3,058.01			3,058.01	
Department Totals	<u>1,615,322.10</u>	<u>0.00</u>	<u>1,585,310.34</u>	<u>30,011.76</u>	<u>18,548.36</u>
Nauset Regional Assessment					
Expenses	1,990,720.00	0.00	1,990,720.00	0.00	0.00
Department Totals	<u>1,990,720.00</u>	<u>0.00</u>	<u>1,990,720.00</u>	<u>0.00</u>	<u>0.00</u>
C.C. Regional Tech. Assessment					
Expenses	143,150.00	0.00	143,150.00	0.00	0.00
Department Totals	<u>143,150.00</u>	<u>0.00</u>	<u>143,150.00</u>	<u>0.00</u>	<u>0.00</u>
Public Works					
Highway					
Salaries	287,779.00	968.00	287,727.31	1,019.69	
Expenses	59,889.00	8,800.00	65,295.45	3,393.55	
Equipment	15,240.00		14,780.70	459.30	
Road Repair	48,634.00		37,453.05	11,180.95	
CIP Road Resurface 3015	150,550.00			150,550.00	150,550.00

Department	Appropriation	Transfers/ Revisions	Expenditures Net Of Refunds	Balance As Of June 30, 1993	Balance Carried Fwd
CIP Tractor/Mower 3016	15,200.00		15,105.62	94.38	
CIP Drain Repair & Improvement 3017	15,000.00			15,000.00	15,000.00
CIP Dump Truck 3018	47,426.00		46,926.00	500.00	
CIP Drain Remediation 3040	30,000.00		384.05	29,615.95	29,615.95
CIP Road Resurfacing 2006	69,000.28			69,000.28	69,000.28
CIP Drain Replace 2008	20,000.00		2,732.80	17,267.20	17,267.20
CIP Drainage Remediation 2022	361,308.50		334,353.60	26,954.90	26,954.90
Rayber Road Taking 2028	163.00			163.00	163.00
Skymeadow Dr. Taking 2210	52.00			52.00	52.00
Highway Rd Repair 8079	495.05		495.05		
Layout West Rd 9059	52.20			52.20	
CIP Drainage Replace 0005	6,112.93		3,877.63	2,235.30	2,235.30
Betterments 0057	3,906.25			3,906.25	
Sea Mist Dr 0059	30.50			30.50	
Phoebes Close Dr. 0060	28.00			28.00	
SPT/TRT Plant Easement 0109	3,000.00			3,000.00	
CIP Road Resurface 1007	6,394.92		1,543.45	4,851.00	4,851.47
CIP Drainage 1008	38,338.24		13,681.50	24,656.74	24,656.74
River Rd Layout 1036	84.00			84.00	84.00
John Kendrick Rd. 1051	26.00			26.00	26.00
Prides Path 1052	28.00			28.00	28.00
Department Totals	1,178,737.87	9,768.00	824,356.21	364,149.19	340,484.84
Snow Removal					
Salaries	16,700.00	14,869.37	31,569.37		
Expenses	45,125.00	17,516.13	62,641.13		
Equipment	2,000.00			2,000.00	
Department Totals	63,825.00	32,385.50	94,210.50	2,000.00	0.00
Street Lights					
Expenses	30,678.00		28,160.62	2,517.38	
Department Totals	30,678.00	0.00	28,160.62	2,517.38	0.00
Disposal Area					
Salaries	98,156.00	712.00	98,036.79	831.21	
Expenses	577,673.00		450,689.65	126,983.35	74,000.00
Encumbrance	6,580.00		5,180.00	1,400.00	
Engineering	5,000.00		2,275.00	2,725.00	
CIP Capping Landfill 3007	1,125,000.00			1,125,000.00	1,125,000.00
Hazardous Waste Collection 2211	3,123.64			3,123.64	3,123.64
CIP Plan 9081	41,255.00		10,507.50	30,747.50	30,747.50
Pre Study Compost 1203	315.00			315.00	
Department Totals	1,857,102.64	712.00	566,688.94	1,291,125.70	1,232,871.14
Human Services					
Health					
Salaries	111,528.00	1,640.61	113,168.61	1,257.12	
Expenses	17,892.00		16,634.88	407.50	
Equipment	208.00		-199.50		
Department Totals	129,628.00	1,640.61	129,603.99	1,664.62	0.00

Department	Appropriation	Transfers/ Revisions	Expenditures Net Of Refunds	Balance As Of June 30, 1993	Balance Carried Fwd
Council On Aging					
Salaries	41,538.00	13,059.00	52,673.22	1,923.78	
Expenses	13,245.00		11,965.81	1,279.19	
Encumbrance	<u>150.00</u>		<u>149.00</u>	<u>1.00</u>	
Department Totals	54,933.00	13,059.00	64,788.03	3,203.97	0.00
Veterans Benefits					
Veterans Assessments	8,845.00		8,845.00		
Encumbrance	1,000.00			1,000.00	
Veterans Benefits	<u>9,432.00</u>		<u>3,069.56</u>	<u>6,362.44</u>	<u>4,000.00</u>
Department Totals	19,277.00	0.00	11,914.56	7,362.44	4,000.00
Culture/Recreation					
Snow Library					
Salaries	159,826.00	2,330.00	162,155.05	0.95	
Expenses	59,551.00	2,498.00	62,049.00		
Equipment	3,800.00			3,800.00	
State Library Receipts	3,509.00		3,490.18	18.82	18.82
Dog Tax to Library 3046	1,468.00		1,468.00		
CIP Shelves 1009	674.56			674.56	674.56
Dog Tax to Library 2029	1,320.00		1,320.00		
Dog Tax 1019	<u>64.52</u>		<u>64.52</u>		
Department Totals	230,213.08	4,828.00	230,546.75	4,494.33	693.38
Recreation					
Salaries	63,099.00	1,981.00	64,270.12	809.88	
Expenses	13,015.00		13,006.16	8.84	
Equipment	<u>5,046.00</u>		<u>4,444.36</u>	<u>601.64</u>	
Department Totals	81,160.00	1,981.00	81,720.64	1,420.36	0.00
Parks & Beaches					
Salaries	454,502.00	5,029.00	421,940.96	37,590.04	
Expenses	80,455.00	17,000.00	96,156.69	1,298.31	
Encumbrance	2,153.00		2,153.00		
Equipment	12,572.00		12,328.46	243.54	
CIP Redesign Skaket 3019	6,000.00		4,600.00	1,400.00	1,400.00
CIP Sand Replace Skaket 3020	5,000.00		680.44	4,319.56	4,319.56
CIP Repair Skaket Park Lot 3021	5,000.00		2,900.00	2,100.00	2,100.00
CIP Replace 88 Truck 3022	12,994.00		12,789.88	204.12	
CIP Repair Eldredge 3023	10,000.00			10,000.00	10,000.00
CIP Repair Nauset 2010	1,460.02		1,458.60	1.42	
CIP Pilgrim Lake Title V 2204	500.00			500.00	
CIP Erosion Skaket 0003	12,000.00			12,000.00	12,000.00
CIP Repairs Eldridge 0004	<u>4,561.97</u>		<u>4,561.97</u>		
Department Totals	607,197.99	22,029.00	559,570.00	69,656.99	29,819.56
Herring Brook					
Salaries	375.00		375.00		
Expenses	<u>100.00</u>			<u>100.00</u>	
Department Totals	475.00	0.00	375.00	100.00	0.00

Department	Appropriation	Transfers/ Revisions	Expenditures Net Of Refunds	Balance As Of June 30, 1993	Balance Carried Fwd
O.K.H. Reg. Dist.					
Salaries	427.00	17.00	387.00	57.00	
Expenses	<u>400.00</u>		<u>182.23</u>	<u>217.77</u>	<u>0.00</u>
Department Totals	827.00	17.00	569.23	274.77	0.00
Mem & Vets Day					
Expenses	<u>1,520.00</u>		<u>1,519.34</u>	<u>0.66</u>	<u>0.00</u>
Department Totals	1,520.00	0.00	1,519.34	0.66	0.00
Arts & Humanities					
Expenses	<u>100.00</u>		<u>93.41</u>	<u>6.59</u>	<u>0.00</u>
Department Totals	100.00	0.00	93.41	6.59	0.00
Spec Events & Info					
Salaries	7,613.00	115.00	7,254.11	473.89	
Expenses	<u>6,850.00</u>		<u>4,371.36</u>	<u>2,478.64</u>	<u>0.00</u>
Department Totals	14,463.00	115.00	11,625.47	2,952.53	0.00
Debt Service					
Mat. Notes & Bonds				4,400.00	
Betterments	4,400.00				
Land Acq-Quigley	40,000.00		40,000.00		
Land Acq-Sea Call	160,000.00		160,000.00		
Land Acq-AI Said	165,000.00		165,000.00		
Land Acq-Bakers PD	30,000.00		30,000.00		
Land Acq-Kent	200,000.00		200,000.00		
Land Acq-Poor	35,000.00		35,000.00		
Police/Fire Construction	130,000.00		130,000.00		
Elem School Addition	155,000.00		155,000.00		
Transfer Station	85,000.00		85,000.00		
Elem. School Addition	75,000.00		75,000.00		
Septage Construction	55,000.00		55,000.00		
Fire Station/Harbor Wharf	125,000.00		125,000.00		
Drainage Remediation	<u>37,000.00</u>			<u>37,000.00</u>	
Department Totals	1,296,400.00	0.00	1,255,000.00	41,400.00	0.00
Interest Notes & Bonds					
Betterments	3,100.00			3,100.00	
Land Acqu-Quigley	22,000.00		19,260.00	2,740.00	
Land Acq-Sea Call	66,210.00		66,210.00		
Land Acq-AI Said	39,435.00		39,435.00		
Land Acq-Bakers PD	14,445.00		14,445.00		
Land Acq-Kent	82,500.00		82,500.00		
Land Acq-Poor	38,420.00		38,420.00		
Police/Fire Construction	17,160.00		17,160.00		
Elem School Addition	169,380.00		169,380.00		
Transfer Station	44,795.00		44,795.00		
Elem School Addition	83,375.00		83,375.00		
Septage Construction	26,125.00		26,125.00		
Antiborrow Grant	90,000.00		23,916.90	66,083.10	
Fire Station/Harbor Wharf	28,125.00		28,125.00		
Drainage Remediation	<u>18,500.00</u>			<u>18,500.00</u>	
Department Totals	743,570.00	0.00	653,146.90	90,423.10	0.00

Department	Appropriation	Transfers/ Revisions	Expenditures Net Of Refunds	Balance As Of June 30, 1993	Balance Carried Fwd
Insurance & Bonds					
Expenses	382,883.00		212,596.75	170,286.25	0.00
Department Totals	<u>382,883.00</u>	<u>0.00</u>	<u>212,596.75</u>	<u>170,286.25</u>	<u>0.00</u>
Unemp. Compensation					
Expenses	11,000.00	0.00	8,570.58	2,429.42	0.00
Department Totals	<u>11,000.00</u>	<u>0.00</u>	<u>8,570.58</u>	<u>2,429.42</u>	<u>0.00</u>
Emp. Health/Medicare					
Expenses	695,349.00	0.00	664,751.26	30,597.74	0.00
Department Totals	<u>695,349.00</u>	<u>0.00</u>	<u>664,751.26</u>	<u>30,597.74</u>	<u>0.00</u>
Sub Total Dept Bdgts.	15,908,340.40	43,809.00	12,950,361.90	3,001,787.00	2,019,427.98
Current Articles Misc.					
CIP Stabilization Fund 3030	100,000.00		100,000.00		
Plan A Funding 3041	14,732.00	-14,732.00			
Personnel By Law 3104	2,500.00	-2,500.00			
Personnel By Law 3106	26,577.00	-26,577.00			
Current Art. Total	<u>143,809.00</u>	<u>-43,809.00</u>	<u>100,000.00</u>	<u>0.00</u>	<u>0.00</u>
General Fund Total	16,052,149.40	0.00	13,050,361.90	3,001,787.00	2,019,427.98
Capital Projects					
Past Articles					
Fire/Police Construction 7010	53,609.78		2,752.07	50,857.71	22,810.00
OES Construction 9108	3,595.33		1,952.22	1,643.11	
Transfer Station 0021	30,056.69		3,371.00	26,685.69	26,685.69
Libr/Construction St. Grt. 998	1,414.60		1,414.60		
Libr/Construction Friends 999	144,387.92		144,387.92		
Past Article Totals	<u>233,064.32</u>	<u>0.00</u>	<u>153,877.81</u>	<u>79,186.51</u>	<u>49,495.69</u>
Capital Projects Total	233,064.32	0.00	153,877.81	79,186.51	49,495.69
Enterprises-Water					
Water Department					
Salaries	314,474.00	723.00	314,482.23	714.77	
Expenses	168,823.00		118,111.75	50,711.25	
Encumbrance	7,800.00		6,830.80	969.20	
Water Serv Connection	8,619.67	35,000.00	28,718.92	14,900.75	14,900.75
Engineering	5,000.00		4,201.02	798.98	
Out of State Travel	1,000.00		266.79	733.21	
CIP Pump House 3035	550,000.00		46,803.77	503,196.23	503,196.23
CIP Repair Pumping Station 3036	40,000.00		34,184.32	5,815.68	
CIP Meter Replacement 3037	20,000.00		18,814.50	1,185.50	
CIP Main Replacement 3038	20,000.00		19,963.10	36.90	
CIP Hydrant Repair 3039	8,000.00		7,114.26	885.74	
Water Service Transfer 3102	35,000.00	-35,000.00			
Personnel By Law 3106	723.00	-723.00			
CIP Alarm System 2017	12,000.00			12,000.00	12,000.00
CIP Arb Meter System 2018	22,000.00		21,856.00	144.00	
Water Mains Bakers Pond 4038	63,985.23			63,985.23	63,985.23
Department Totals	<u>1,277,424.90</u>	<u>0.00</u>	<u>621,347.46</u>	<u>656,077.44</u>	<u>594,082.21</u>

Department	Appropriation	Transfers/ Revisions	Expenditures Net Of Refunds	Balance As Of June 30, 1993	Balance Carried Fwd
Maturing Notes & Bds					
Water Const Loan #1	45,000.00		45,000.00		
Water Const Loan #2	15,000.00		15,000.00		
Water Const Loan #3	30,000.00		30,000.00		
Water Const Loan #4	90,000.00		90,000.00		
Water Const Loan #5	100,000.00		100,000.00		
Land Acq-Murray	20,000.00		20,000.00		
Well Construction	40,000.00		40,000.00		
Corrosion Control	150,000.00		150,000.00		
Department Totals	<u>490,000.00</u>	<u>0.00</u>	<u>490,000.00</u>	<u>0.00</u>	<u>0.00</u>
Interest Notes & Bds					
Water Const Loan #1	788.00		787.50	0.50	
Water Const Loan #2	263.00		262.50	0.50	
Water Const Loan #3	750.00		750.00		
Water Const Loan #4	4,320.00		4,320.00		
Water Const Loan #5	22,200.00		22,200.00		
Land Acq-Murray	9,630.00		9,630.00		
Well Construction	5,280.00		5,280.00		
Corrosion Control	19,800.00		19,800.00		
Department Totals	<u>63,031.00</u>	<u>0.00</u>	<u>63,030.00</u>	<u>1.00</u>	<u>0.00</u>
Enterprise Total	1,830,455.90	0.00	1,174,377.46	656,078.44	594,082.21
All Funds Grand Total	18,115,669.62	0.00	14,378,617.17	3,737,051.95	2,663,005.88

Note: CIP=Capital Improvement Plan

**TOWN OF ORLEANS
SCHEDULE OF OUTSTANDING DEBT
FOR FISCAL YEAR ENDING JUNE 30, 1993**

	Date of Issue	Fiscal Year of Maturity	Original Principal Amount	Interest Rate	Amount Outstanding at June 30, 1993
General debt					
(Inside debt limit):					
Land Acquisition	2/1/87	1997	\$1,660,000	4.70-4.90%	\$660,000
Fire Station/Town Wharf	12/15/86	1997	\$1,265,000	5.00%	\$500,000
Land acquisition	11/1/87	1998	\$1,520,000	7.00-7.75%	\$750,000
Land acquisition	12/15/89	2000	\$2,600,500	6.85-6.90%	\$1,460,000
Police and Fire Stations	6/15/89	1994	\$680,000	6.60%	\$130,000
Land acquisition	6/15/89	2009	\$680,000	6.60-6.70%	\$540,000
Septage Treatment Facility	6/15/90	1999	\$500,000	6.25%	\$330,000
Solid Waste Transfer	6/15/90	2000	\$830,000	6.25%	\$575,000
(Outside debt limit):					
School Expansion	6/15/89	2009	\$3,000,000	6.60-6.70%	\$2,380,000
Orleans Elementary	6/15/90	2009	\$1,370,000	6.25%	\$1,145,000
Land acquisition	4/15/93	2003	\$310,000	5.00%	\$310,000
Drainage	4/15/93	2003	\$370,000	5.00%	\$370,000
					<u>\$9,150,000</u>
Water debt					
(Outside debt limits):					
Water Improvements	1985	1995	\$1,027,500	7.40%	\$200,000
Water Supply Well	6/15/89	1994	\$200,000	6.60%	\$40,000
Water Corrosion Control Facility	6/15/89	1994	\$750,000	6.60%	\$150,000
Murray Land	12/15/89	2000	\$200,000	6.25%	\$120,000
					<u>\$510,000</u>
					<u>\$9,660,000</u>

Debt service to maturity consists of the following:

	Principal	Interest	Total
For the year ending			
June 30, 1994	\$1,640,000	\$618,600	\$2,258,600
1995	\$1,320,000	\$513,635	\$1,833,635
1996	\$1,215,000	\$429,445	\$1,644,445
1997	\$1,210,000	\$352,048	\$1,562,048
1998	\$905,000	\$278,004	\$1,183,004
Thereafter	<u>\$3,370,000</u>	<u>\$1,161,925</u>	<u>\$4,531,925</u>
	<u>\$9,660,000</u>	<u>\$3,353,657</u>	<u>\$13,013,657</u>

**TOWN OF ORLEANS, MASSACHUSETTS
COMBINED BALANCE SHEET -- ALL FUND TYPES AND ACCOUNT GROUP
JUNE 30, 1993**

	Governmental Fund Types			Proprietary Fund Type	FFiduciary Fund Types	Account Group	Combined Totals (Memorandum Only)
	General Fund	Special Revenue Funds	Capital Projects Funds	Enterprise Fund	Trust & Agency Funds	General Long-Term Obligations Group	
ASSETS							
Cash and cash equivalents	\$3,321,094	\$405,226	\$250,064	\$771,594	\$1,659,123	\$	\$6,407,101
Receivables:							804,569
Property Taxes	804,569						804,569
Motor Vehicle and other excise taxes	183,659						183,659
Tax liens and foreclosures	238,416						238,416
Departmental and other	6,637	111					6,748
Water — User charges and unbilled services				471,931			471,931
Taxes in litigation	9,006						9,006
Deferred property taxes	65,638						65,638
Less: Provision for abatements and exemptions	(202,969)						(202,969)
Due from other funds	28,660	49,554					78,214
Due from other governments	1,248	31,634	1,186,554				1,219,436
Restricted asset, deferred compensation benefits					549,331		549,331
Property, plant and equipment, net				5,456,148			5,456,148
Amount to be provided for payment of long-term obligations						9,523,463	9,523,463
TOTAL ASSETS	<u>\$4,455,958</u>	<u>\$486,525</u>	<u>\$1,436,618</u>	<u>\$6,699,673</u>	<u>\$2,208,454</u>	<u>\$9,523,463</u>	<u>\$24,810,691</u>
LIABILITIES AND FUND EQUITY							
Liabilities							
Deposits held in custody	\$	\$	\$	\$	\$11,033	\$	\$11,033
Accounts payable	522,004	1,889		12,611			536,504
Other Liabilities	34,876			43,829			78,705
Due to other funds		28,660	49,554				78,214
Deferred revenue	864,853	2,974	1,137,000				2,004,827
Deferred compensation due employees					549,331		549,331
Grant anticipation notes payable			1,100,000				1,100,000
Bond anticipation note payable	200,000		35,000	475,000			710,000
General obligation bonds payable				510,000		9,150,000	9,660,000
Capital lease obligations						63,463	63,463
Accrued compensated absences						310,000	310,000
Total liabilities	<u>1,621,733</u>	<u>33,523</u>	<u>2,321,554</u>	<u>1,041,440</u>	<u>560,364</u>	<u>9,523,463</u>	<u>15,102,077</u>
Fund equity (deficiency)							
Contributed capital				2,915,486			2,915,486
Retained earnings:							
Unreserved				2,037,290			2,037,290
Reserved				705,457			705,457
Fund balances:							
Reserved for encumbrances and continuing appropriations	849,713						849,713
Reserved for endowments					490,540		490,540
Reserved for expenditures	580,293						580,293
Reserved for specific purposes		42,979					42,979
Unreserved:							
Designated	1,135	410,023	(884,936)		772,138		298,360
Undesignated	1,403,084				385,412		1,788,496
Total fund equity (deficiency)	<u>2,834,225</u>	<u>453,002</u>	<u>(884,936)</u>	<u>5,658,233</u>	<u>1,648,090</u>		<u>9,708,614</u>
TOTAL LIABILITIES & FUND EQUITY	<u>\$4,455,958</u>	<u>\$486,525</u>	<u>\$1,436,618</u>	<u>\$6,699,673</u>	<u>\$2,208,454</u>	<u>\$9,523,463</u>	<u>\$24,810,691</u>

TOWN CLERK

I hereby submit my Annual Report for the year 1993: Included in this report are the following:

1. Town Meetings and the Doings thereon
May 10, 1993 Annual
May 10, 1993 Special
May 10, 1993 Special
Aug. 9, 1993 Special
Nov. 29, 1993 Special
2. Elections:
May 18, 1993 Annual
Oct. 5, 1993 Special
Nov. 23, 1993 Old King's Highway Historic District
3. Fish & Game Licenses issued in 1993
Dog Licenses issued in 1993
Birth, Marriages & Death Statistics
4. Proclamations
Citations

I would like to take this opportunity to express my appreciation to the Town Executive, Board of Selectmen, all Committee Members, Dept. Managers, Town employees and a special thanks to my Assistant Anne Lennon for all their cooperation and support.

Respectfully submitted,

Jean F. Wilcox, Town Clerk

PROCLAMATION

WHEREAS, professional insurance women make a significant contribution to the risk and insurance industry and

WHEREAS, they are increasingly effective locally and statewide in promoting public awareness in such important issues as tort reform, automobile safety and the problem of drinking and driving and

WHEREAS, they endeavor to reaffirm to the industry as a whole the highest professional standards.

WHEREAS, they are working effectively on a national level as the National Association of Insurance Women (International), which has reached a membership of 21,000, and

WHEREAS, professional insurance women have earned recognition for their outstanding accomplishments in the economically vital insurance industry:

NOW, THEREFORE, WE do proclaim May 16 through May 22 as NAIW Week, and urge our citizens do honor to the women who are performing

such important and diversities throughout the risk and insurance industry.

IN WITNESS THEREFORE, I have hereunto set my hand and caused the OFFICIAL SEAL of the Town of Orleans to be affixed this 12th day of May, 1993.

George R. Christie, Jr., Chairman
Francis E. Suits
Scott V. Barron
Maclean Kirkwood, Jr.
ORLEANS BOARD OF SELECTMEN

PROCLAMATION

WHEREAS SCOTT V. BARRON was elected as a member of the first Board of Selectmen under the Orleans Home Rule Charter; and

WHEREAS SCOTT V. BARRON has served as a member of the Board of Selectmen from May, 1987 to May, 1993; and served as its Vice Chairman for a portion of his terms; and

WHEREAS SCOTT V. BARRON has decided not to seek re-election in 1993; and

WHEREAS SCOTT has always considered paramount the needs of the children of the town and their families, to insure their welfare as it is the future of the town; and

WHEREAS SCOTT has ardently supported the Orleans and Nauset Schools and educational and recreational programs for the benefit of all; and

WHEREAS SCOTT has always been a friend to the employees of the Town, as well as its citizens, and

WHEREAS SCOTT brought a keen mind, a sense of humor and often a fresh perspective to the Board's deliberations; and

WHEREAS SCOTT always had something interesting (and quotable) to say on each subject, even if no one else agreed, and

WHEREAS There will never be another quite like him;

NOW THEREFORE: On behalf of the Citizens of the Town of Orleans and the Town Employees, we wish to extend our thanks to Scott V. Barron for his contribution to town government over the last six years. He will be missed.

George R. Christie, Jr., Chairman
Francis E. Suits
Maclean Kirkwood, Jr.
ORLEANS BOARD OF SELECTMEN

CITATION

THIS CITATION CERTIFIES THAT

*On the occasion of the
1993 Annual Town Meeting of
ORLEANS, MASSACHUSETTS*

BETTY I.M. COCHRAN

is the recipient of the Selectmen's "Good Citizenship Award" and that this award is made in recognition of noteworthy services of good citizenship rendered this community which stand as an example that others may follow to the common benefit of all.

George R. Christie, Jr., Chairman
Francis E. Suits
Scott V. Barron
Maclean Kirkwood Jr.,
ORLEANS BOARD OF SELECTMEN
May 10, 1993

CITATION

THIS CITATION CERTIFIES THAT

*On the occasion of the
1993 Annual Town Meeting of
ORLEANS, MASSACHUSETTS*

MARY C. SMITH

is the recipient of the Selectmen's "Good Citizenship Award" and that this award is made in recognition of noteworthy services of good citizenship rendered this community which stand as an example that others may follow to the common benefit of all.

George R. Christie, Jr., Chairman
Francis E. Suits
Scott V. Barron
Maclean Kirkwood, Jr.
ORLEANS BOARD OF SELECTMEN
May 10, 1993

CITATION

THIS CITATION CERTIFIES THAT

*On the occasion of the
1993 Annual Town Meeting of
ORLEANS, MASSACHUSETTS*

LUCY K. HOPKINS

is the recipient of the Selectmen's "Good Citizenship Award" and that this award is made in recognition of noteworthy services of good citizenship rendered this community which stand as an example that others may follow to the common benefit of all.

George R. Christie, Jr., Chairman
Francis E. Suits
Scott V. Barron
Maclean Kirkwood, Jr.
ORLEANS BOARD OF SELECTMEN
May 10, 1993

BIRTHS — 1993

There was a total of 41 Births, 23 Males and 18 Females recorded in this office in 1993.

Under Chapter 438 children can no longer be published in the Town Report.

MARRIAGES

MARCH

5 James S. Jursak, Brewster, Ma. to
Denise Dallamora, Framingham, Ma.

APRIL

3 Joseph J. Jacinto, Jr., Chatham, Ma. to
Paulette Marie Comeau, Chatham, Ma
3 Andrew Bartlett Goddard, Orleans, Ma. to
Michelle Elizabeth Marcel, Eastham, Ma.
10 Thomas J. Egan, Sr., Orleans, Ma. to
Kathryn Alice Lyons, Orleans, Ma.
24 Richard King Pugslye, Orleans, Ma. to
Sandra Magoun Jackson, Orleans, Ma.
24 Christopher James Smith, Orleans, Ma. to
Janet Anne Sparks, Orleans, Ma.

MAY

1 Christopher Wells, Orleans, Ma. to
Michele K. Wilcox, Orleans, Ma.
8 Lawrence Michael Pires, Orleans, Ma. to
Susan Anne Lennon, Orleans, Ma.
8 Lawrence Werner Smith, Brewster, Ma. to
Heather Elizabeth Greene, Brewster, Ma.
16 Timothy Ruggles Mixter, Philadelphia, Pa. to
Evelyn Byrd Tribble, Philadelphia, Pa.
21 Paul Edward LeComte, Orleans, Ma. to
Karen Dawn, Orleans, Ma.
22 Stephen Ralph Jones, Germany to
Lynn Marie Ellington, Hartford, Ct.
22 Warren Barrows Sillocks, Orleans, Ma. to
Diane Decker Mudge, Orleans, Ma.

- 22 Howard William Lyons, Orleans, Ma. to
Lisa Wynne Salvatore, Orleans, Ma.
- 29 Benjamin Z. Ering, Eastham, Ma. to
Daven Elizabeth Luhmann, Eastham, Ma.
- 29 Douglas C. Fincher, Westport, Ct. to
Tracy M. Krauser, New Canaan, Ct.

JUNE

- 5 Michel Charles Finzi, London, England to
Melissa Ann Tague, London, England
- 5 George William Opack, Malibu, Ca. to
Suzanne Bostwick Dean, Malibu, Ca.
- 6 Robert Paul Ozon, Orleans, Ma. to
Allison Elaine Damon, Orleans, Ma.
- 12 Philip Hugh Irving Lawson, Thunder Bay, Canada to
Elise Joy Gallerani, Thunder Bay, Canada
- 12 David Laws Decker, Washington, DC to
Lisa Taeko Greenlees, Washington, DC.
- 19 Peter John Handel Christopherson, Norwalk, Ct.
to Michelle Teresa Moore, Norwalk, Ct.
- 21 John T. Schilling, Jr. Plainville, Ct. to
Nancy H. Stone, Plainville, Ct.
- 26 Keith E. Clark, Orleans, Ma. to
Maureen A. O'Day, Orleans, Ma.
- 26 Scott Foster McIntyre, Hermosa Beach, Ca. to
Robin Ann Hogan, Hermosa Beach, Ca.

JULY

- 3 Bruce M. Jamieson, Sr., Orleans, Ma. to
Angela A. Dotsie, Orleans, Ma.
- 4 James Louis Mersfelder, Jr., New York, NY. to
Susan Leigh Ackerman, New York, NY
- 7 Craig G. Sulkey, Hampton, NJ to
Jean M. Gries, Hampton, NJ
- 10 Stefan W. Oglevee, Orleans, Ma. to
Melissa M. Quimby, Orleans, Ma.
- 15 Cornelis Jan Immerzeel, Muscat Oman, to
Mary Margret Molly Schatzel, Orleans, Ma.
- 20 Jerry J. Taub, Placentia, Ca. to
Laura Lee Verdi, Placentia, Ca.
- 31 Robert Snow Berger, Orleans, Ma. to
Janice Morton Fuller, Orleans, Ma
- 31 Andrew Mercer Todhunter, Park City, Ut. to
Carol Marion Snow, Park City, Ut.

AUGUST

- 6 John David Hutchins, Schenectady, NY to
Marie Grace Remington, Schenectady, NY
- 7 Alexis Anninos, Washington, DC to
Elizabeth Ann Williams, Washington, DC
- 14 Jeffrey Patrick Kennard, Dallas, Texas to
Hilary Masters Proctor, Dallas, Texas
- 21 Stephen Charles Perry, Lufkin, Tx. to
Paula Anne Troy, Orleans, Ma.
- 27 Edward Cullen Anderson, Orleans, Ma. to
Susan Marie Caldwell, Orleans, Ma.
- 28 Timothy R. Gainey, Orleans, Ma. to
Mary K. Yonce, Orleans, Ma.

SEPTEMBER

- 3 Peter Norman MacLeod, Orleans, Ma. to
Bernadette Arana, Orleans, Ma.
- 4 Lloyd Raoul Oja, Eastham, Ma. to
Julie Ellen Hammer, Eastham, Ma.
- 4 Michael William Smith, Chatham, Ma. to
Annalisa Schmidt, Chatham, Ma.
- 10 Charles H. Numbers, Corte Madera, Ca. to
Jennifer Schwartz, Corte Medera, Ca.
- 11 Richard Dennis Thayer, Warren, Vt. to
Dawn Marie White, Warren, Vt.
- 11 William S. Brewster, Plymouth, Ma. to
Malabar Hornblower, Cambridge, Ma.
- 11 Martin Joseph Dolan III, S. Dennis, Ma. to
Dori-Anne Winslow, W. Yarmouth, Ma.
- 11 Andrew Robert Gere, Berkeley, Ca. to
Nancy Marie Rubelmann, Berkeley, Ca.
- 18 James Winslow DeWitt, Orleans, Ma. to
Samantha Lee Hamilton, Orleans, Ma.
- 25 Dr. George Ludwig Discher, Jr., East Haven, Ct.
to Sandra Lynn Mc Cullagh, Brewster, Ma.
- 25 Paul Louis Gallerani, Eastham, Ma. to
Jennifer Lynn Smith, Brewster, Ma.
- 25 Dennis Anderson Casey IV, Walkkill, NY to
Heather Lynn Zelinski, Middletown, NY
- 30 Douglas E. Fraser, Orleans, Ma. to
Heather Ann Heidepriem, Orleans, Ma.

OCTOBER

- 2 Robert Stuart McDonald, Bloomington, In. to
Jodi Lynn Doyle, Bloomington, In.
- 9 John Charles Newsome, III, Mountainside, NJ to
Carrie Anne Mager, Scotch Plains, NJ
- 9 James Paul Barassi, Framington, Me. to
Laura F. Wennergren, Boston, Ma.
- 10 Richard Dean Wall, Seattle, WA. to
Elizabeth Ann Ablow, Seattle, WA.
- 14 James P. Curtin, Brewster, Ma. to
Margaret R. Elliott, Brewster, Ma.
- 16 Richard H. Cross, Tarrytown, NY to
Janet Ann Smith, Tarrytown, NY
- 16 Stephen Noble Godshalk, Orleans, Ma. to
Barbara Jo Raferty, Harwich, Ma.
- 30 Robert David Lee, Windsor, Ct. to
Kimberly Louise Fredrickson, Eastham, Ma.

NOVEMBER

- 6 Richard Arthur Sawyer, Woburn, Ma. to
Kathleen Louise Schofield, Woburn, Ma.
- 9 Peter David LeRoux, Seattle, Wa. to
Eleanor Merle Donion, Orleans, Ma.
- 12 Philip Paul Peterson, Jr., Harwich, Ma. to
Sheri Lee Tuckerman, Harwich, Ma.

DECEMBER

- 4 Brian Douglas Higgins, New York, NY to
Aviva Beth Rohde, New York, NY

DEATHS 1993

JANUARY

9	Katharine Alexander (Graves) Gookin	65
11	Helen (Vaughan) Crehore	90
15	William Alfonse Calarese	73
16	Joseph Riley	77
21	Marion P. (Post) Hidden	94
25	Phyllis Greta (Bussiere) Wilkinson	69
28	William Frank Bulva	71
28	Marquerite (Overn) Kirkwood	65
30	Harry Ellsworth Hunt Jr.	81
30	Clinton E. Nickerson	61

FEBRUARY

7	Ruth Elizabeth (Galbraith) Gregg	71
8	Bella Mary (Cormier) Gibson	81
18	Robert Theodore Allen	87
22	Norma Elizabeth (Burr) Rogers	75

MARCH

3	Harold R. Sheely	68
4	Marion (Witmer) Putnam	72
5	Theresa Virginia (Hughes) Nethercote	66
12	Donald Christopher	57
17	Frederick J. Bashaw	85
22	Irma R. Rioux	93
24	Evelyn Tuttle Rogers	76
25	Ann Millington (Alexander) Burr	60

APRIL

4	Robert Bernard Anderson	83
7	Genevieve (Hatch) Kinsman	80
9	John Melvin Mayo	78
10	Paul Donham	78
12	Lydia (Shattuck) Manson	87
24	Ruth Eleanor (Scrivens) Ireland	71
26	Eldredge Elnathan Sparrow	69
27	Francis Clement Cadigan	88

MAY

2	Edward Marshall Jamieson	87
5	Ethel Arleen (Johnston) Stone	84
17	Priscilla Marjorie Daniels	87
18	Anne Wanda (Rog) Young	83
18	Ethel Josephine (Luck) Garrity	91
30	Doris Bates	95

JUNE

5	Shirley (Carr) Clifford	69
8	Sharon Ann (Sebold) Rich	49
10	Eleanor Josephine (Mixsell) Hockenbury	87
13	Edgar P. David	77
14	Joseph Isaac Townes	81
22	Charles Otis Thompson, Sr.	79
28	Nancy (Wyeth) Porter	70

JULY

8	Anne (Mellett) Keezer	90
17	Claire Charlotte (Finn) Ribnick	75
23	Sadie Pimpton Carchrie	95
26	Elizabeth (Calhoun) Marlay	83

AUGUST

5	Lawrence Joseph Packett	65
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6	Karen (Berquist) Toland	53
6	Lawrence Edward Feightner	72
7	Enid L. Cavanaugh	74
9	Waltham W. Portnoy	81
10	H. Carigin Bartlett	92
15	Virginia H. (Heyer) Maddux	75
20	Beth (Crooker) Bishop	94
28	Charlotte (Anslow) Muller	85
29	Margie (Lomax) Cameron	89

SEPTEMBER

2	Florence (Knowles) Chandler	80
3	Egbert Somerville Turner	73
3	Jessie May (McKillop) McKusick	83
19	Helen (Divine) Wilson	95
22	Edith Marion (Rose) Murphy	73
23	Norman Shaw Gilchrist	89
30	John Hugh Clarke	49

OCTOBER

9	Agnes Marion (O'Brien) Stowe	91
10	Malcolm James Ashton	78
14	Mildred Josephine (Leonard) Ricchiuti	78
17	William Vanderhout	88
23	Howard Bruce Parker	65
25	Elizabeth Hadley (Austin) Hayes	83
28	Ruth Emily (Ungethuem) Bein	91
28	Leonard Polak	78

NOVEMBER

4	Charles Henry Darling	64
5	Thelma K. (Kingsbury) Briggs	77
19	Rita (Hatje) MacLellan	77
23	Doris Marshall (Dunbrack) Puglsey	79
30	Jane (Shaffer) Piersol	73

DECEMBER

1	Ralph Botos	79
1	Donald Wilson Crawford	90
10	Edna Frances (Laubner) Buckley	83
13	Frances (MacDonald) Fickett	82
14	Withma Ruth (Young) Dunton	94
18	Marian P. (Wiggin) Gibbons	79
22	Selwyn Proctor Miles	79
27	Sylvia Jean (Leach) Martin	81
28	Janice Boardman	75
28	Cynthia M. Farrar	57
29	Phyllis (Galentine) Gordon Merrill	95
30	Francis Allen Higgins, Sr.	73
31	Roger Bollas	67

1993 DOG LICENSES

325	Males	@3.00	975.00
293	S. Females	@3.00	879.00
22	Females	@6.00	132.00
2	Kennels	@50.00	100.00
4	Kennels	@10.00	40.00
			2,126.00

Submitted by:
Jean F. Wilcox
Town Clerk

REPORT OF FISH & GAME LICENSES ISSUED IN 1993

No.	CLASS/TYPE OF LICENSE	GROSS VALUE	VALUE	FEE	FISH & GAME
44	F1 Resident/Citizen Fishing	\$12.50	\$550.00	\$220.00	\$330.00
13	F3 Resident/Citizen Fishing 65-69	6.25	81.25	6.50	74.75
29	F4 Resident/Citizen Over 70	FREE			
7	F6 Non Resident Citizen/Alien Fish.	17.50	122.50	3.50	119.00
13	F7 Non-Resident Citizen/Alien 7-Day	11.50	149.50	6.50	143.00
1	DF Duplicate Fishing	2.00	2.00		2.00
32	H1 Resident/Citizen Hunting	12.50	400.00	160.00	240.00
1	H2 Resident/Citizen Hunting 65-69	6.25	6.25	.50	5.75
1	H3 Resident/Citizen Paraplegic	FREE			
5	H6 Non-Res. Citizen/Alien Sm Game	23.50	117.50	2.50	115.00
24	S1 Resident/Citizen Sporting	19.50	468.00	120.00	348.00
1	S2 Resident/Citizen Sporting 65-69	9.75	9.75	.50	9.25
31	S3 Resident/Citizen Over 70	FREE			
1	DH Duplicate Hunting	2.00	2.00		2.00
24	M1 Archery/Primitive Firearm Stamp	5.10	122.40	2.40	120.00
35	M2 Mass. Waterfowl Stamps	5.00	175.00	8.75	166.25
115	W1 Wildlands Conservation Res. Stamp	5.00	575.00		575.00
25	W2 Wildlands Conservation Stamp Non-Res.	5.00	125.00		125.00
			2,906.15	531.15	2,375.00

Jean F. Wilcox
Town Clerk

The Commonwealth of Massachusetts

SPECIAL TOWN MEETING WARRANT

March 1, 1993

Barnstable SS.

To either of the Constables of the Town of Orleans in the County of Barnstable GREETINGS:

IN THE NAME of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet at the MIDDLE SCHOOL GYMNASIUM in said ORLEANS on MONDAY the FIRST day of MARCH in the year one thousand nine hundred ninety-three at 7:00 o'clock in the evening then and there to act on the following:

INDEX

ARTICLE DESCRIPTION NUMBER

1. Police Salaries
2. Closing Article

ARTICLE 1. FUND POLICE SALARIES

To see if the Town will vote to transfer from available funds

the sum of Twenty Six Thousand Six Hundred and 00/100 (\$26,600.00) Dollars to be added to the Salaries Account in the Police Department budget, or to take any other action relative thereto. (Board of Selectmen)

SUMMARY

This article will fund contract obligations with the Orleans Police Officers Federation for the period July 1, 1992 — June 30, 1993.

Selectmen recommend approval 4-0-0

Finance Committee recommend approval 6-0-1

ARTICLE 2. CLOSING ARTICLE

And to act on any other business that may legally come before the meeting. (Board of Selectmen)

And you are hereby directed to serve this Warrant, by posting up attested copies thereof at ORLEANS POST OFFICE SOUTH ORLEANS POST OFFICE AND EAST ORLEANS POST OFFICE in said Town fourteen days at least before the time of holding said meeting.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

Given under our hands this TWENTY-SEVENTH day of JANUARY in the year of our Lord One Thousand Nine Hundred and Ninety-Three.

George R. Christie, Jr., Chairman
Francis E. Suits
Scott V. Barron
Maclean Kirkwood, Jr.
Bruce B. Findley
ORLEANS BOARD OF SELECTMEN

A true copy. Attest:

Jean F. Wilcox, Town Clerk

Barnstable SS.

PURSUANT TO THE WITHIN WARRANT, I have notified and warned the inhabitants of the Town of Orleans by posting up attested copies of the said in ORLEANS POST OFFICE, SOUTH ORLEANS POST OFFICE and EAST ORLEANS POST OFFICE fourteen (14) days before the date of the meeting, as within directed.

George W. Cahoon, Jr., Constable

**DOINGS
SPECIAL TOWN MEETING**

March 1, 1993

There was no quorum for the Special Town Meeting, therefore Selectmen George Christie moved that the meeting be adjourned to a time certain of 8:00 pm on May 10, 1993.

A true copy attest:

Jean F. Wilcox
Town Clerk

**"DOINGS"
ADJOURNED SPECIAL
TOWN MEETING**

May 10, 1993

In accordance with the Warrant the Annual Town Meeting was held in the Nauset Middle School Gym, Monday May 10th, 1993.

The meeting was called to order at 6:30 pm by the Moderator Frederick K. Plumb. The tellers were James Y. Snedecor,

Eryn M. Bradley, Megan Bradley, William L. Udall and Kenneth N. Mayo. Town Clerk, Jean F. Wilcox declared a quorum of 223 was present.

Selectmen George R. Christie, Jr. moved that all Town Officials or department heads, or their duly designated representatives, required to attend Town Meeting pursuant to Section 2-7-3 of the Charter, who are not residents of the Town of Orleans, be permitted to address the Town Meeting on matters affecting their office or department.

Good Citizenship Awards were given to the following people:

Betty I.M. Cochran, Lucy K. Hopkins and Mary C. Smith.

George R. Christie, Jr. moved the Town vote to dispense with the reading of the Warrant except the Preamble, Conclusion and Attestation thereof.

MOTION To accept

ACTION Voted, voice vote carries unanimously.

ARTICLE 1. REPORT OF THE SELECTMEN, TOWN OFFICERS AND SPECIAL COMMITTEES

To act upon the Annual Report of the Board of Selectmen, Town officers and other Special Committees.

MOTION To accept and adopt the report of the Selectmen and all Town Committees as published in the 1992 Annual Report. Gail Meyers Sharman spoke on behalf of the Search Committee.

ACTION Voted, voice vote carries unanimously.

ARTICLE 2. PERSONNEL BYLAW COMPENSATION PLAN "A"

To see if the Town will vote to approve a three percent (3%) increase for Personnel Bylaw employees covered under Compensation Plan A for the period July 1, 1993 to June 30, 1994, or to take any other action relative thereto.

MOTION To accept and adopt as printed in the warrant

ACTION Voted, voice vote carries unanimously.

ARTICLE 3. TOWN/SCHOOL BUDGET

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to fund and pay departmental expenses for the fiscal year commencing July 1, 1993 and ending June 30, 1994, or to take any other action relative thereto.

MOTION To accept and adopt and that the Town Meeting adopt the Selectmen's requested FY94 budget as printed in the warrant with the following changes:

By striking, under Selectmen's Request 1993-1994 Water Quality budget Line 39, Expenses, the figure \$800;

and by striking, under Selectmen's Request 1993-1994, Line 130 Nauset Regional Assessment Expenses, the figure 1,868,657 and inserting in place thereof the figure 1,868,421 so that the Total Nauset Regional School Assessment as adjusted is \$1,868,421;

and by striking under Selectmen's Request 1993-1994 Grand Total Line the figure 14,277,293 and inserting in place thereof the figure 14,276,257, and that the sum of \$14,256,257 be raised and appropriated for this purpose, and that the sum of \$20,000 be transferred from the Pension Reserve Trust Fund to fund in part line item #127 State & County Charges, for a total appropriation of \$14,276,257 for this purpose; provided however that the sum of \$32,000 of the total appropriation under Nauset Regional School Assessment be considered "Contingent Appropriations" and are hereby appropriated contingent under the passage of Proposition 2 1/2 levy limit override question under General Laws Chapter 59 section 21C.

ACTION Voted, voice vote carries unanimously.

ARTICLE 4. PENSION RESERVE FUND TRANSFER

To see if the Town will vote to transfer Twenty Thousand and 00/100 (\$20,000.00) Dollars from the Reserve Fund Retirement Account to fund a part of the FY94 Assessment for Barnstable County Retirement, or to take any other action relative thereto.

MOTION To indefinitely postpone.

ACTION Voted, voice vote carries unanimously.

ARTICLE 5. CAPITAL IMPROVEMENT PLAN

To see if the Town will vote pursuant to CHAPTER 8 FINANCIAL PROVISIONS AND PROCEDURES, Section 7, Action of Town Meeting, Sub-Section 8-7-1 of the Orleans Home Rule Charter, to act on the Capital Improvement Plan as published in the Warrant, by adopting said plan with or without amendment thereto which amendments may include an increase or decrease in the amount of money allocated to any particular line item contained therein, the addition of new line items or the deletion of line items contained therein, or to take any other action relative thereto.

MOTION To accept and adopt and that pursuant to Chapter 8, Financial Provisions and Procedures, Section 7, Action of

Town Meeting, Sub-Section 8-7-1 of the Orleans Home Rule Charter, The Town Meeting accept the Capital Improvement Plan as printed in the warrant with the following changes; In the FY94 Column:

1. HARBORMASTER DEPARTMENT

Under replace 1988 Ford pickup by striking the figure Eighteen Thousand and 00/100 (\$18,000.00) Dollars and inserting in place thereof Nine Thousand and 00/100 (\$9,000.00) Dollars and under Rock Harbor improvements by striking the figure Twenty Thousand and 00/100 (\$20,000.00) Dollars and inserting in place thereof Sixteen Thousand Nine and 00/100 (\$16,009.00) Dollars;

2. PARKS & BEACHES

Under replace 1985 One Ton 4x4 dump truck by striking the figure Twenty Four Thousand and 00/100 (\$24,000.00) and inserting in place thereof Nineteen Thousand Five Hundred (\$19,500.00) Dollars and under replace 1982 1/2 Ton Pickup by striking the figure Fourteen Thousand and 00/100 (\$14,000.00) Dollars and inserting in place thereof Twelve Thousand Five Hundred and 00/100 (12,500.00) Dollars;

3. POLICE DEPARTMENT

Under Police Cruisers (2) by striking the figure Thirty Three Thousand and 00/100 (\$33,000.00) Dollars and inserting in place thereof Thirty Two Thousand and Eighty Seven and 00/100 (\$32,087.00) Dollars.

4. WATER DEPARTMENT

Under replace 1988 Ford pickup by striking the figure Sixteen Thousand and 00/100 (\$16,000.00) Dollars and inserting in place thereof Nine Thousand and 00/100 (\$9,000.00) Dollars; And by adjusting the "Totals" under FY94 by striking the figure One Million Two Thousand One Hundred Sixty Four and 23/100 (\$1,002,164.23) Dollars and inserting in place thereof the figure Nine Hundred Seventy Five Thousand Two Hundred Sixty and 23/100 (\$975,260.23) Dollars.

ACTION Voted, voice vote carries unanimously.

The Annual Town Meeting was adjourned at this time 8:08 pm and the Special Town Meeting was held. The Special Town Meeting was adjourned at 8:15.

The Second Special Town Meeting was opened at 8:15 pm and it was closed at 8:30 pm and the Annual Town Meeting was reconvened.

ARTICLE 6. FUNDING FY94 CAPITAL EXPENDITURES BUDGET

To see if the Town will vote to raise and appropriate, borrow, and/or transfer from available funds a sum of money for the purpose of funding certain capital expenditures to be undertaken during fiscal year 1994 all in accordance with the

schedule of Capital Expenditure Budget dated March 31, 1993 and to authorize the Board of Selectmen to sell, trade, lease or exchange or otherwise dispose of old equipment or vehicles deemed advisable and in the best interest of the Town. The proceeds from any such disposition to be applied toward the cost of acquiring said equipment or service as the case may be, or to take any other action relative thereto.

MOTION To accept and adopt and that the Town Meeting adopt the Capital Expenditure Budget as printed in the warrant with the following changes:

1. HARBORMASTER DEPARTMENT

Under replace 1988 Ford Pickup by striking the figure Eighteen Thousand and 00/100 (\$18,000.00) Dollars and inserting in place thereof Nine Thousand and 00/100 (\$9,000.00) Dollars and under Rock Harbor Improvements by striking the figure Twenty Thousand and 00/100 and inserting in place thereof Sixteen Thousand Nine and 00/100 (\$16,009.00) Dollars;

2. PARK & BEACHES

Under replace 1985 One Ton 4x4 Dump Truck by striking the figure Twenty Four Thousand and 00/100 (\$24,000.00) Dollars and inserting in place thereof Nineteen Thousand Five Hundred and 00/100 (\$19,500.00) Dollars and Under replace 1982 1/2 Ton Pickup by striking the figure Fourteen Thousand and 00/100 (\$14,000.00) Dollars and inserting in place thereof Twelve Thousand Five Hundred and 00/100 (\$12,500.00) Dollars;

3. POLICE DEPARTMENT

Under Police Cruisers (2) by striking the figure Thirty Three Thousand and 00/100 (\$33,000.00) Dollars and inserting in place thereof Thirty Two Thousand and Eighty Seven and 00/100 (\$32,087.00) Dollars;

4. WATER DEPARTMENT

Under replace 1988 Ford Pickup by striking the figure Sixteen Thousand and 00/100 (\$16,000.00) Dollars and inserting in place thereof Nine Thousand and 00/100 (\$9,000.00) Dollars; and all Capital items proposed shall be funded as follows; by raising and appropriating the sum of Four Hundred Nine Thousand Seven Hundred Fifteen and 00/100 (\$409,715.00) Dollars and by transferring the sum of five Thousand and 00/100 (\$5,000.00) Dollars from the Waterways Improvement for appropriation and transferring from Article 4 of the May 7, 1990 Annual Town Meeting transferring from Article 4 of the May 7, 1990 Annual Town Meeting (Rock Harbor Dredging) the sum of Sixteen Thousand Nine and 00/100 (\$16,009.00) Dollars and transferring

the sum of Sixty Three Thousand Nine Hundred Eight Five and 23/100 (\$63,985.23) from Article 38 of the May 7, 1984 Annual Town Meeting and transferring the sum of Two Hundred Twenty Five Thousand and 00/100 (\$225,000.00) Dollars from the Ambulance Receipts Reserved for appropriation and by transferring the sum of One Hundred Fifty Thousand Five Hundred Fifty One and 00/100 (\$150,551.00) Dollars from Chapter 90 funds for a total appropriation of Eight Hundred Seventy Thousand Two Hundred Sixty and 23/100 (\$870,260.23) Dollars.

ACTION Voted, voice vote carries unanimously

ARTICLE 7. FUND ORLEANS PERMANENT FIREFIGHTERS ASSOCIATION LOCAL 2675 I.A.F.F. SALARIES

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to be added to the Salaries Account in the Orleans Fire Department, or to take any other action relative thereto.

MOTION To accept and adopt and that the sum of Nineteen Thousand and 00/100 (\$19,000.00) Dollars be raised and appropriated for the Fire/Rescue Department Salary Account in the budget for this purpose.

ACTION Voted, voice vote carries unanimously.

ARTICLE 8. FUND UNITED STEELWORKERS LOCAL 13507-A SALARIES

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to be added to the Salaries Account in the disposal, highway, park and water departments, or to take any other action relative thereto.

MOTION Fund United Steelworkers Local 13507-A Salaries

ACTION Voted, voice vote carries to Indefinitely postpone.

ARTICLE 9. FUND ORLEANS POLICE OFFICERS FEDERATION SALARIES

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to be added to the Salaries Account in the Police Department budget, or to take any other action relative thereto.

MOTION Fund Orleans Police Officers Federation Salaries

ACTION Voted, voice vote carries to Indefinitely postpone

ARTICLE 10. FUND UNITED STEELWORKERS LOCAL 15307 SALARIES

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to be added to the various department's Salaries Account, or to take any other action relative thereto.

MOTION Fund United Steelworkers Local 15307 Salaries

ACTION Voted, voice vote carries to Indefinitely postpone

ARTICLE 11. DOG TAX TO LIBRARY

To see if the Town will vote to transfer from available funds the sum of Two Thousand Seven Hundred Twenty-One and 75/100 (\$2,721.75) Dollars received from the dog tax of the previous year to be used by the Trustees of the Snow Library for the purchase of books and/or any lawful expenses of the Library, or to take any other action relative thereto.

MOTION To accept and adopt the sum of Two Thousand Seven Hundred Twenty-One and 75/100 (\$2,721.75) Dollars be transferred from the dog tax of the previous year to be used by the Board of Library Trustees for the purchase of books and or any lawful expenses of the library.

ACTION Voted, voice vote carries unanimously

ARTICLE 12. HOLDING STATE HARMLESS FOR WORK

To see if the Town will vote to assume liability in the manner provided by Section 29 of Chapter 91 of the General Laws, as most recently amended by Chapter 5, of the Acts of 1955, for all damages that may be incurred by work to be performed by the Department of Public Works of Massachusetts for the improvement, development, maintenance and protection of tidal and non-tidal rivers and streams, harbors, tide-waters, foreshores and shores along a public beach, in accordance with Section 11 of Chapter 91 of the General laws and authorize the Selectmen to execute and deliver a bond of indemnity therefore to the Commonwealth, or to take any other action relative thereto.

MOTION To accept and adopt as printed in the warrant

ACTION Voted, voice vote carries unanimously

ARTICLE 13. SURPLUS EQUIPMENT SALE AUTHORIZATION

To see if the Town will vote to authorize the Town Executive to dispose of surplus office supplies and equipment and other various surplus equipment under such terms and conditions as she deems advisable provided all proceeds

from any disposition are returned to the general fund, or to take any other action relative thereto.

MOTION To accept and adopt as printed in the warrant

ACTION Voted, voice vote carries unanimously

ARTICLE 14. DISSOLVE ORLEANS ELEMENTARY SCHOOL BUILDING COMMITTEE

To see if the Town will vote to dissolve the Orleans Elementary School Building Committee appointed under Article 27 of the May 4, 1987 Annual Town Meeting, or to take any other action relative thereto.

MOTION To accept and adopt as printed in the warrant.

ACTION Voted, voice vote carries unanimously.

ARTICLE 15. ADOPT MGL CHAPTER 59, SECTION 57B — COLLECTION OF TAXES

To see if the Town will vote to adopt the provisions of Massachusetts General Law, Chapter 59, Section 57B, concerning the collection of those real estate and personal property taxes under Fifty and 00/100 (\$50.00) Dollars annually, or to take any other action relative thereto.

MOTION To accept and adopt as printed in the warrant

ACTION Voted, voice vote carries unanimously

ARTICLE 16 ACCEPT TRANSPORTATION BOND BILL FUNDS

To see if the Town will vote to accept the sum of One Hundred Fifty Thousand Five Hundred Fifty One and 00/100 (\$150,551.00) Dollars pursuant to Chapter 15, Acts of 1988, as amended by Chapter 33 of the Acts of 1991, as provided under the Chapter 90 local road and highway money from the 1991 Transportation Bond Bill. Said funds and their earned interest shall be expended to repair and resurface certain Town roads under the direction of the Board of Selectmen, or to take any other action relative thereto.

MOTION To accept and adopt the sum of One Hundred Fifty Thousand Five hundred Fifty One and 00/100 (\$150,551.00) Dollars be accepted pursuant to Chapter 15, Acts of 1988, as amended by Chapter 33 of the Acts of 1991, as provided under the Chapter 90 local road and highway money from the 1991 Transportation Bond Bill. Said funds and their earned interest shall be expended to repair and resurface certain Town roads under the direction of the Board of Selectmen.

ACTION Voted, voice vote carries unanimously

ARTICLE 17. APPROVAL OF NEW WATER RATE SCHEDULE

To see if the Town will vote to approve, in accordance with Chapter 94 of the General Bylaw of the Town, the increase in water rates in excess of five percent (5%) over the previous year, if any, by the following restructuring of the water rate structure and billing cycle as proposed by the Board of Selectmen acting as Water Commissioners;

- 1) Rates including excess shall be changed from an annual calculation to that of a semi-annual calculation.
- 2) The billing cycle shall be changed from January 1 through December 31 to February 1 through January 31. Further the twelve month billing cycle would be divided into two six month periods; February 1 through July 31 and August 1 through January 31.

RATES

February — July \$40.00 (allowance 15,000 gallons)
August — January \$40.00 (allowance 15,000 gallons)

Excess charges per billing period

0 to 15,000 gallons	—	Included in minimum rate
15,000 to 30,000	—	\$3.50 per thousand gallons
30,000 to 50,000	—	\$4.50 per thousand gallons
Over 50,000 gallons	—	\$5.50 per thousand gallons

or to take any other action relative thereto.

MOTION To accept and adopt as printed in the warrant with the following changes:

Under RATES, Excess charges per billing period, by striking the line 15,000 to 30,000-\$3.50 per thousand gallons and inserting in place thereof 15001 to 30,000-\$3.50 per thousand gallons; and by striking 30,000 to 50,000 — \$4.50 per thousand gallons and inserting in place thereof 30,001 to 50,000 — \$4.50 per thousand gallons.

ACTION Voted, voice vote carries unanimously

ARTICLE 18. TRANSFER FUNDS — WATER SERVICES CONNECTION

To see if the Town will vote to transfer the sum of Thirty-Five Thousand and 00/100 (\$35,000.00) Dollars from the Water Service Connection Funds Reserved for Appropriation Account to the Water Service Connection Account, or to take any other action relative thereto.

MOTION To accept and adopt

ACTION Voted, voice vote carries unanimously, all but one.

ARTICLE 19. ADOPT GENERAL BYLAW — SEPTIC BETTERMENT

To see if the Town will vote to amend the General Bylaws of the Town, in accordance with the action taken under Article 34 of the May, 1992 Annual Town Meeting and authorized under Chapter 239 of the Acts of 1992, by adopting a new General Bylaw, Chapter 5 as follows:

**CHAPTER 5
SEPTIC BETTERMENT**

Section 5-1 Purpose and Authority

the Town of Orleans, under the authority of Chapter 239 of the Acts of 1992, may financially assist property owners through a program to comply with the Town's requirements to repair and/or upgrade private septic disposal systems. Where an existing septic disposal system constitutes a present or potential threat to human health, safety, welfare or to the environment, the Town is authorized to use public funds to assist property owners to fund improvements or upgrades of such system. The use of this authority is subject to appropriation of funds by a Town Meeting.

Section 5-2 Regulations and Guidelines

The Board of Health is hereby authorized to adopt regulations and establish guidelines governing the Septic Betterment Program not inconsistent with this Chapter.

Section 5-3 Procedure

Section 5-3-1 Application

The Applicant for funding shall be required to submit an application to the Board of Health by October 15th of each year. The Board of Health shall establish guidelines of eligibility and evaluate all applications with reference to said guidelines. The applicant shall include the septic system plans and specifications, designed by a licensed civil or sanitary engineer or a registered sanitarian, or the application shall include a request that said plans be prepared by the Town and the cost of same be added to the Betterment Assessment. Said plans shall meet the minimum requirements for the subsurface disposal of household wastewater as established by the State Environmental Code (310 CMR 15.00), commonly known as Title 5, or where stricter, the regulations adopted by the Orleans Board of Health. On approval of an application the Board of Health shall submit the plans to the Board of Selectmen.

Section 5-3-2 Board of Selectmen Approval and Assessment

The Board of Selectmen shall obtain construction estimates according to the scope of work outlined in the plans and specifications submitted by the applicant or prepared by the Town. The Board of Selectmen shall hold a public hearing on the application after due notice to the applicant. The Board of Selectmen shall provide an estimate of all costs to be levied against said petitioner, including engineering, legal, construction, administration, interest and other related expenses. Upon receipt of the approval of the estimated costs by the applicant, the Board of Selectmen shall vote the sum necessary from available funds. Town Meeting is hereby authorized to appropriate annually sums of money to be placed in a septage betterment account to be used for this purpose. Upon funding approval, the Board of Selectmen shall obtain bids in accordance with the provisions of Chapter 30B of the General Laws. Within six (6) months after the construction has been completed the total costs shall be assigned to the petitioner, and the time for payment, not to exceed ten (10) years, shall be specified. The total cost of the project shall not exceed the estimate.

Section 5-4 Lien

The Board of Selectmen shall bill the property owner on the next real estate tax bill and may accept settlement in cash for the full amount within thirty (30) days, or shall bill the property owner for the total cost to be divided over a period of years, not to exceed ten (10), with interest to be computed at the rate as set forth in Chapter 80 of the Massachusetts General Laws, and the Town shall have a lien to secure payment in the same manner as it acquires a lien for a betterment assessment under Chapter 80.

or to take any other action relative thereto.

MOTION To accept and adopt as printed in the warrant and the General bylaws of the Town be so amended.

ACTION Voted, voice vote carries unanimously

ARTICLE 20. FUND SEPTIC BETTERMENT ACCOUNT

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of Twenty Five Thousand and 00/100 (\$25,000.00) Dollars to be spent under the direction of the Board of Selectmen to be used to fund septic system betterments in accordance with Chapter 5 of the General Bylaws of the Town of Orleans.

MOTION To accept and adopt as printed in the warrant and the sum of Twenty Five Thousand and 00/100 (\$25,000.00) Dollars be raised and appropriated to fund septic system betterments in accordance with Chapter 5 of the General Bylaws of the Town of Orleans.

ACTION Voted, voice vote carries unanimously

ARTICLE 21. VETERANS' SERVICES EXEMPTION FROM PROPOSITION 2 1/2

To see if the Town will vote to allow the District Department of Veterans' Services to be allowed to exempt from the provisions of Proposition Two and One-Half, so called, the amount required to pay the Town's assessment in excess of Proposition Two and One-Half, which is One Hundred and 75/100 (\$100.75) Dollars as voted by the District's Governing Body at its annual meeting held January 22, 1993 or to take any other action relative thereto.

MOTION To accept and adopt as printed in the warrant and the sum of One Hundred Dollars and 75/100 (\$100.75) Dollars be raised and appropriated for this purpose and be exempted from Proposition Two and One-Half.

ACTION Voted, voice vote carries unanimously.

ARTICLE 22. AMEND ZONING BYLAW — PANHANDLE LOT

To see if the Town will vote to amend the Orleans Zoning Bylaw Article IV, Area Regulations, Section 164-22 A(5) as follows:

by deleting the first full sentence of said section which reads as follows:

"The Planning Board may waive the lot frontage requirements for up to two (2) lots on a subdivision plan of land located in the Residence District R."

and inserting in place thereof a new first sentence to read as follows:

"The Planning Board may waive the access and frontage requirements for up to two (2) lots on a residential subdivision plan where there is legal area but insufficient access or frontage for a rear for a real lot so that at least one lot shown on said plan contains the required frontage.", or to take any other action relative thereto.

MOTION To accept and adopt and the Orleans Zoning Bylaw be amended as printed in the warrant.

ACTION Standing Vote, For 130, Against 155 motion fails

ARTICLE 23. AMEND ZONING BYLAW — CEMETERY USE

To see if the Town will vote to amend the Orleans Zoning Bylaw, Article III, USE REGULATIONS, Section 164-13 as follows: by inserting the following new line after the line "hospitals, sanatoriums or convalescent homes. "Burial grounds operated by a non-profit organization established for the sole purpose of maintaining a cemetery ###"

R RB LB GB VC*** C CD SC M
 P O O O O O O O O

ACTION Voted, voice vote carries unanimously

In addition the following new note:

Section 164-13 Notes:

"### Said use shall be conducted in accordance with the requirements of the Board of Health imposed pursuant to General Laws, Chapter 114, Section 34, and may be carried on only in that portion of the Residence District R designated 'D' on the existing zoning map which area is more specifically shown on a plan of land entitled "Topographic Plan of Land located in Orleans, MA prepared for Orleans Cemetery Association Scale 1" = 50', December 7, 1992 Revised February 24, 1993", a copy of which is on file in the Office of the Board of Health, Orleans Town Hall."

MOTION To accept and adopt and the Orleans Zoning Bylaw be amended as printed in the warrant.

ACTION Standing Vote, For 273, Against 1, motion passes by 2/3rds

ARTICLE 24. APPROVAL OF CEMETERY USE

To see if the Town will vote to grant permission to the Orleans Cemetery Association under Massachusetts General Laws, Chapter 114, Section 34, for the use of the lands bounded by Tonset Road, Hopkins Lane, Meeting House Road, the Federated Church of Orleans, the Town of Orleans and the Orleans Cemetery Association, for the expansion of the existing cemetery of the Orleans Cemetery Association for burial purposes. Said land is shown more specifically on a sketch plan of the land entitled "Topographic Plan of Land located in Orleans, MA prepared for Orleans Cemetery Association Scale 1" = 50', December 7, 1992 Revised February 24, 1993", a copy of which is on file in the office of the Board of Health at Orleans Town Hall.

MOTION To accept and adopt as printed in the warrant

ACTION Voted, voice vote carries unanimously

ARTICLE 25. FUND COMPLIANCE AMERICANS WITH DISABILITIES ACT

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of Twenty Five Thousand and 00/100 (\$25,000.00) Dollars to be spent under the direction of the Board of Selectmen for improvements to town owned properties to bring said properties into compliance with the Americans with Disabilities Act of 1990, or to take any other action relative thereto.

MOTION To accept and adopt and the sum of Twenty Five Thousand and 00/100 (\$25,000.00) Dollars be raised and appropriated for this purpose.

ARTICLE 26. ADOPT GENERAL BYLAW— FIRE LANES AND ROAD WIDTHS

To see if the Town will vote to amend the Code of the Town of Orleans by adopting a new General Bylaw entitled Chapter 90 Emergency Access as follows:

Chapter 90

Emergency Access

90-1 Purpose

To provide for the protection of the general public by insuring safe and adequate access over all ways within the Town for oversized emergency vehicles for the purpose of providing emergency medical, law enforcement and/or fire protection services.

90-2 Minimum Clearance Standards for all Ways

The traveled portion of all public and private ways in existence at the time of the adoption of this bylaw, shall be kept cleared from all brush and/or overhanging tree branches to provide minimum unobstructed clearance of ten (10) feet wide and fourteen (14) feet high. Any public or private way laid out subsequent to the adoption of this bylaw shall be kept cleared from all brush and/or overhanging trees to provide minimum unobstructed clearance of fourteen (14) feet wide and fourteen (14) feet high.

90-3 Failure to Maintain Minimum Clearance Standards

In the event that clearance of a private way is not maintained in accordance with the minimum standards of Section 90-2 after thirty (30) days written notice to the abutters of said private way, the Director of Highways upon written request by the Chief of the Fire or Police Department shall have the authority to enter upon said way to perform the minimum trimming necessary to bring said way into compliance with the minimum clearance standards of Section 90-2. All reasonable costs of any such Town trimming shall be the responsibility of the abutters of said way.

MOTION To accept and adopt as printed in the warrant and the General Bylaws of the Town be amended.

ACTION Voted, voice vote carries unanimously

ARTICLE 27. FUND NAUSET REGIONAL HIGH SCHOOL PLANS FOR REMODELING

To see if the Town will vote to raise and appropriate \$20,187 (the Town's share of \$90,000) for the purpose of preparing architectural and engineering plans for remodeling and making extraordinary repairs to the Nauset Regional High School, as well as construction and originally equipping an addition, or to take any other action relative thereto.

MOTION To indefinitely postpone

ACTION Voted, voice vote carries unanimously

ARTICLE 28. FUND NAUSET REGIONAL SCHOOL DISTRICT SALARIES

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to defray bargaining contract costs for the Nauset Regional School District.

MOTION To indefinitely postpone

ACTION Voted, voice vote carries unanimously

ARTICLE 29 ACCEPT EQUAL EDUCATIONAL OPPORTUNITY GRANT NAUSET REGIONAL SCHOOL

To see if the Town will vote to accept an Equal Educational Opportunity Grant to the Nauset Regional School Committee for fiscal year 1994 for a sum of money under the provisions of Section 5 of Chapter 70A of the General Laws, as inserted by Section 12 of Chapter 188 of the Acts of 1985, or to take any other action relative thereto.

MOTION To accept and adopt as printed in the warrant

ACTION Voted, voice vote carries unanimously

ARTICLE 30. FUND ORLEANS ELEMENTARY SCHOOL SALARIES

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to defray bargaining contract costs for the Orleans Elementary School.

MOTION To indefinitely postpone

ACTION Voted, voice vote carries unanimously

ARTICLE 31. FUND ORLEANS AFTER SCHOOL ACTIVITIES PROGRAM INSURANCE — PETITION

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of One Thousand Five Hundred and 00/100 (\$1,500.00) Dollars to help defray insurance expenses of the Orleans After School Activities Program, or to take any other action relative thereto.

MOTION To accept and adopt as printed in the warrant and that the sum of One Thousand Five Hundred and 00/100 (\$1,500.00) Dollars be raised and appropriated for this purpose.

ACTION Voted, voice vote carries unanimously

ARTICLE 32. CHARTER CHANGE — BOARD OF SELECTMEN CHAPTER 3, SECTION 1, PARAGRAPH 3

To see if the Town will vote to adopt an order proposing the following amendment to the Orleans Home Rule Charter:

Under Chapter 3, BOARD OF SELECTMEN, Section 1, The Board of Selectmen, Paragraph 3-1-3 by deleting said Paragraph 3-1-3 which reads as follows:

"The board shall normally hold at least two regularly scheduled meetings each week, one during normal working hours, and one in the evening." and inserting a new Paragraph 3-1-3 to read as follows:

"The board shall hold at least one regularly scheduled meeting each week and such additional meetings as the board deems necessary to properly discharge its duties and responsibilities."

The aforementioned proposed amendment shall take effect on June 1st, 1994; or to take any other action relative thereto.

MOTION To accept and adopt and that the proposed order be amended to the Orleans Home Rule Charter be adopted.

ACTION Standing vote, For 136, Against 111, article defeated

ARTICLE 33. AMEND ORLEANS, BREWSTER, EASTHAM WATER PROTECTION DISTRICT INTERMUNICIPAL AGREEMENT

To see if the Town will vote to authorize the Board of Selectmen to enter into an amended intermunicipal agreement (available for inspection at the Town Clerk's Office) which concerns the operation of the Orleans, Eastham and Brewster Ground Water Protection District, facilities, and arrangements and which, if approved, will become effective on July 1, 1993, or to take any other action relative thereto.

MOTION To indefinitely postpone

ACTION Voted, voice vote carries unanimously

ARTICLE 34. ADOPT GENERAL BYLAW — SNOW AND ICE REMOVAL FROM SIDEWALKS

To see if the Town will vote to amend the Code of the Town of Orleans by adopting a new General Bylaw Chapter 144 entitled "Snow and Ice — Removal from Sidewalks":

- (a) 144-1 — The owner or any person in charge of any building or a lot of land bordering on any public way within the Town shall cause all snow and ice, however accumulated, to be removed to a minimum width of four (4) feet from the sidewalk bordering said building or land within twelve (12) hours after

the snow has ceased falling and/or the ice has accumulated. However, if the snow and ice have accumulated during the nighttime, the same shall be removed immediately during the succeeding daylight hours.

- (b) 144-2 — No owner or person in charge of any building or lot shall place or deposit upon any public street, way or sidewalk, snow or ice in any of its forms which has accumulated upon the premises owned or controlled by such person or accumulated upon the sidewalk for which such person is responsible for removal. However, snow and/or ice which had been removed in accordance with Section 144-1 may be deposited in that part of the street or way immediately adjacent to the curbing or outer edge of the sidewalk in question.
- (c) A police officer, upon viewing a violation under this section either directly or upon receipt of a complaint, shall inform the person responsible under section 144-1 above that the snow and/or ice must be removed in accordance with this bylaw. Said police officer shall reinspect such premises within twenty-four (24) hours to determine if the snow and/or ice was removed. If after twenty-four (24) hours from the time of the initial notice the police officer determines that the order to clear the sidewalk has not been complied with, said officer may issue a non-criminal citation, the penalty for which shall be twenty-five (\$25.00) dollars for the first violation and fifty (\$50.00) dollars for each subsequent offense within the same winter.

MOTION To accept and adopt and the General Bylaws of the Town of Orleans be so amended.

ACTION Voted, voice vote carries unanimously

ARTICLE 35. FUND HUMAN SERVICE AGENCIES

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of Forty Thousand Thirty-six and 00/100 (\$40,036.00) Dollars to fund the following human service organizations:

Cape Cod Child Development Prog., Inc.	\$2,100.00
Cape Cod Council on Alcoholism and Drug Dependence, Inc.	4,000.00
Cape Cod Human Services, Inc.	5,803.00
Legal Services for Cape Cod and Islands, Inc.	2,500.00
Provincetown AIDS Support Group	1,000.00
Access House, Inc.	500.00
Sight Loss Services, Inc. Cape Cod and Islands	650.00
Independence House, Inc.	2,603.00
Nauset Workshop, Inc.	5,100.00

Lower Cape Human Services Committee, Inc.	13,380.00
Lower Cape Outreach Council, Inc.	<u>2,400.00</u>
TOTAL	\$40,036.00

Said funds to be expended under the direction of the Board of Selectmen, or to take any other action relative thereto.

MOTION To accept and adopt as printed in the warrant and the sum of Forty Thousand Thirty Six and 00/100 (\$40,036.00) Dollars be raised and appropriated for this purpose.

ACTION Voted, voice vote carries unanimously

ARTICLE 36. FUND CONSUMER ASSISTANCE COUNCIL — PETITION

To see if the Town of Orleans will vote to raise and appropriate and/or transfer from available funds the sum of One Thousand and 00/100 (\$1,000.00) Dollars to help defray expenses of the Consumer Assistance Council. Said funds to be expended under the direction of the Board of Selectmen, or to take any other action relative thereto.

MOTION To accept and adopt as printed in the warrant and the sum of One Thousand and 00/100 (\$1,000.00) Dollars be raised and appropriated.

ACTION Voted, voice vote carries unanimously

ARTICLE 37. FUND CAPE & ISLAND SELF-RELIANCE CORPORATION PETITION

To see if the Town will vote to raise and appropriate and/or transfer from available funds the amount of One Thousand and 00/100 (\$1,000.00) Dollars to help defray costs of providing energy and food programs and services provided by the Cape and Island Self-Reliance Corporation to the residents of the Town of Orleans, or to take any other action relative thereto.

MOTION To accept and adopt as printed in the warrant and the sum of One Thousand and 00/100 (\$1,000.00) dollars be raised and appropriated.

ACTION Voted, voice vote carries unanimously

ARTICLE 38. FUND JONATHAN YOUNG WINDMILL — PETITION

To see if the Town will vote to raise and appropriate the sum of Three Thousand Five Hundred and 00/100 (\$3,500.00) Dollars to defray the costs of keeping the Jonathan Young Windmill open to the public at such times as approved by the Board of Selectmen for fiscal year 1994, or to take any other action relative thereto.

MOTION To accept and adopt as printed in the warrant and the sum of Three Thousand Five Hundred and 00/100

(\$3,500.00) Dollars be raised and appropriated for this purpose.

ACTION Voted, Standing Vote for, 126 Against 104 motion passes by a majority.

ARTICLE 39. ACCEPT GIFT FROM FRIENDS OF PLEASANT BAY

To see if the Town will vote to accept as a gift from the Friends of Pleasant Bay the sum of Thirty Thousand and 00/100 (\$30,000.00) for the Resource Management Plan for the Pleasant Bay ACEC, or to take any other action relative thereto.

MOTION To accept and adopt as printed in the warrant

ACTION Voted, voice vote carries unanimously

ARTICLE 40. FREE CASH TO REDUCE TAXES

To see if the Town will vote to transfer from Free Cash in the Town's Treasury a sum of money to be used for the reduction of taxes, or to take any other action relative thereto.

MOTION To accept and adopt and the sum of Five Hundred Eighty Thousand and 00/100 (\$580,000.00) dollars to be transferred from Free Cash to be used for this purpose.)as printed in the warrant

ACTION Voted, voice vote carries unanimously

ARTICLE 41. CLOSING ARTICLE

And act on any other business that may legally come before the meeting.

MOTION To adjourn

ACTION Voted, voice vote to adjourn at 10:45 p.m.

FIRST SPECIAL TOWN MEETING

The Annual Town Meeting was recessed at 8:08 pm so that the Special Town Meeting from March 1, 1993 could be voted upon. The Special Town Meeting could not be held on March 1, 1993 because of a lack of a quorum.

ARTICLE 1. FUND POLICE SALARIES

To see if the Town will vote to transfer from available funds the sum of Twenty Six Thousand Six Hundred and 00/100 (\$26,600.00) Dollars to be added to the Salaries Account in the Police Department budget, or to take any other action relative thereto.

MOTION To transfer the sum of Twenty Six Thousand Six Hundred and 00/100 (\$26,600.00) dollars to the Salary Account.

ACTION Voted, voice vote carries unanimously

The Special Town Meeting was declared closed at 8:15 pm

SECOND SPECIAL TOWN MEETING

The Special Town Meeting was held within the Annual Town Meeting. The Special Town Meeting began at 8:15 pm.

ARTICLE 1. PAY BILLS OF PRIOR YEAR

To see if the Town will vote to transfer from available funds a sum of money to pay bills of prior years under the provisions of Chapter 179. Acts of 1941, as amended, or to take any other action relative thereto.

W.B. Mason	Park Department	66.06
Frank Suits	Selectmen	27.50
Robley Fulcher	Herring Brook	187.50
Scott Johnson	Herring Brook	187.50
Gates McDonald	Treasurer/Collector	747.82
Mary Sedgwick	Treasurer/Collector	15.00
Betty Schuman	Historical	5.81
Paul Daniels Co.	Health Department	305.00
Paragon Const.	Water Department	987.00
TOTAL		\$2,529.73

MOTION To accept and adopt that the sum of Two Thousand Five Hundred Twenty Nine and 73/00 (\$2,529.73) be transferred to pay the unpaid bills.

ACTION Voted voice, carries unanimously.

ARTICLE 2. AMEND ARTICLE 19 OF THE OCTOBER 7, 1991 SPECIAL TOWN MEETING — CHAPTER 90 FUNDS

To see if the Town will vote to amend the action taken under Article 19 of the October 7, 1991 Special Town Meeting by striking so much of said action as required the transfer to the Highway Department Expense Account of One Hundred Fifty Thousand Five Hundred and Fifty Dollars (\$150,550.00) to be paid to the Town as reimbursement pursuant to Chapter 15 of the Acts of 1988, as amended by Chapter 33 of the Acts of 1991, as provided for under Chapter 90 local road and highway money for the 1991 Transportation Bond Bill, and to further authorize the Town to accept any Transportation Bond Funds so received and to expend same under the provisions of this Warrant Article, the direction of the Board of Selectmen, and all applicable provisions of Chapter 33 of the Acts of 1991, or to take any other action relative thereto.

MOTION To accept and adopt as printed in the warrant.

ACTION Voted, voice vote carries unanimously

ARTICLE 3. CORRECT NUMBERING OF GENERAL CODE — 158 WATER

To see if the Town will vote to amend the Code of the Town of Orleans by renumbering the following General Bylaw Section as follows:

Under Chapter 158 Water

By changing Article IV Water Supply and Watershed District Protection to Article VI Water Supply and Watershed District Protection and

By changing Section 158-23 Authority to Section 158-25 Authority and

By changing Section 158-24 Purpose to Section 158-26 Purpose and

By changing Section 158-25 Regulations to Section 158-27 Regulation and

By changing Section 158-26 Violations and Penalties to Section 158-28

Violations and Penalties,

MOTION To accept and adopt as printed in the warrant.

ACTION Voted voice vote, carries unanimously

ARTICLE 4. AMEND ARTICLE 12 OF THE MAY 21, 1991 ANNUAL TOWN MEETING — ADOPT OFFICIAL TOWN PLAN

To see if the Town will vote to amend the Official Town Plan originally adopted by the Town under Article 12 of the 1991 Annual Town Meeting by striking said Plan and inserting in place thereof the plan entitled "MAKING THE MOST OF OUR FUTURE Orleans Official Town Plan Approved May, 1991" a copy of which is on file with the Town Clerk and Planning Board at the Orleans Town Hall, or to take any other action relative thereto.

MOTION To accept and adopt as printed in the warrant.

ACTION Voted voice vote, carries unanimously.

ARTICLE 5. ADDITIONAL FUNDS FOR ANIMAL RESCUE LEAGUE OF BOSTON

To see if the Town will vote to transfer from available funds the sum of One Thousand and Two Hundred and 00/100 (\$1,200.00) Dollars to be added to the Selectmen's Account line item 01-122-5393 Dog Officer.

MOTION To accept and adopt and the sum of One Thousand Two Hundred and 00/100, (\$1,200.00) to be transferred from available funds.

ACTION Voted voice, vote carries unanimously

ARTICLE 6. AMEND ARTICLE 42 OF THE MAY 1992 ANNUAL TOWN MEETING — WINDMILL FUNDING

To see if the Town will vote to amend the action taken under Article 42 of the May, 1992 Annual Town Meeting by authorizing the remaining funds raised under that article to be spent to defray the costs of keeping the Jonathan Young Windmill open to the public at such times as the Board of Selectmen shall determine during the remainder of FY 93.

MOTION To accept and adopt as printed in the warrant.

ACTION Voted, voice carries unanimously.

ARTICLE 7. INSTRUCT REPRESENTATIVES TO GENERAL COURT TO SUPPORT CITIES AND TOWNS RECEIVING LOTTERY REVENUES

To see if the Town of Orleans will vote to instruct its representatives to the General Court to support an amendment to the FY 94 state budget to guarantee that cities and towns receive the full \$47 million growth in lottery revenues.

MOTION To accept and adopt as printed in the warrant.

ACTION Voted, voice vote carries unanimously.

ARTICLE 8. INSTRUCT REPRESENTATIVES TO THE GENERAL COURT FAIR DISTRIBUTION OF STATE GAS TAX COLLECTIONS TO CITIES AND TOWNS FOR USE ON LOCAL ROADS

To see if the Town of Orleans will vote to instruct its representatives to the General Court to support legislation filed by the Massachusetts Municipal Association that would create by state statute, a Local Roads Fund in order to ensure fair and predictable share of state gas tax collections for distribution to cities and towns for use on local roads.

MOTION to accept and adopt as printed in the warrant.

ACTION Voted, voice vote carries unanimously.

ARTICLE 9. BOSTON HARBOR OUTFALL TUNNEL — NON-BINDING

To see if the Town will support letters from Senator Henri Rauschenbach to Vice President Gore and Secretary of the Interior Babbitt regarding the outfall pipe and full secondary treatment.

MOTION To accept and adopt as printed in the warrant.

ACTION Voted, voice vote carries unanimously

ARTICLE 10. CLOSING ARTICLE

And to act on any other business that may legally come before the meeting.

MOTION To accept and adopt as printed in the warrant.

ACTION Voted, voice vote carries unanimously to close the Special Town Meeting at 8:30 pm and reopen the Annual Town Meeting.

A true copy Attest:

Jean F. Wilcox
Town Clerk

ANNUAL TOWN ELECTION

May 18, 1993

This was the first election that we returned to one Precinct. All elections will be held in the American Legion Hall. The polls were declared open at 7:00 am by Town Clerk, Jean F. Wilcox, the polls remained open until 8:00 pm.

Election Warden for the day was William Livingston, Asst. Wardens were Beatrice J. Viau and Ruth G. Nelson, workers for the day were: Esther S. Beilby, George W. Doane, Doris Eldredge, Rita Grindle, Jean Herbert, Blanche L. Landwehr, Winifred P. Little, Joan W. Spieker, and Olive R. Westa.

MODERATOR

Duane P. Landreth	Eight Hundred Forty Two	842
Blanks	Two Hundred Sixty Seven	267

SELECTMEN

Maclean Kirkwood Jr.	Seven Hundred Sixty One	761
Ronald A. Adams	Six Hundred Fifty Two	652
Michael T. Yonce	Five Hundred Twenty Seven	527
Blanks	Two Hundred Seventy Eight	278

BOARD OF HEALTH

Priscilla O. Hamilton	Eight Hundred Forty Seven	847
Robert J. Wineman	Seven Hundred Seven Seven	777
Blanks	Five Hundred Ninety Four	594

TRUSTEE SNOW LIBRARY

Vincent H. Anderson	Seven Hundred Ninety Six	796
Henry F. Scammell	Eight Hundred Seventeen	817
Blanks	Six Hundred and Five	605

TRUSTEE SNOW LIBRARY

Martha W. Corbett	Three Hundred Eighty	380
Barbara A. Eldridge	Five Hundred Twenty Three	523
Blanks	Two Hundred and Six	206

ORLEANS SCHOOL COMMITTEE

Charlotte R. McCully	Nine Hundred Twenty	920
Blanks	One Thousand Two Hundred Ninety Eight	1,298
John McCormick	One	1

he was elected by a write in vote

REGIONAL SCHOOL COMMITTEE

William W. Thomas	Eight Hundred Seventy One	871
Blanks	Two Hundred Thirty Eight	238

ORLEANS HOUSING AUTHORITY

Jacquelin H. Philbrick	Eight Hundred Forty Nine	849
Blanks	Two Hundred Sixty	260

QUESTION 1

"Shall the Town of Orleans be allowed to assess an additional \$59,000 in real estate and personal property taxes for the purpose of funding a portion of the Nauset Regional School District budget assessment for the fiscal year beginning July first nineteen hundred and ninety-three?"

YES	Five Hundred Thirty Eight	538
NO	Four Hundred Ninety Five	495
Blanks	Seventy Six	76

QUESTION 2.

"Shall the Town of Orleans be allowed to access an additional \$20,187 for the Town's share of preparing architectural and engineering plans for remodeling and making extraordinary repairs to the Nauset Regional High School, as well as construction and originally equipping an addition, for the fiscal year beginning July first nineteen hundred and ninety-three?"

YES	Five Hundred Thirty Seven	537
NO	Four Hundred Eighty Nine	489
Blanks	Eighty Three	83

A true copy attest

Jean F. Wilcox
Town Clerk

SPECIAL TOWN MEETING "DOINGS"

August 9, 1993

Special Town Meeting, August 9, 1993, Nauset Middle School Auditorium at 7:00 pm.

MOTION To indefinitely postpone

ACTION Voted, voice vote carries unanimously

ARTICLE 11. ACCEPT DISCONTINUANCE OF PORTION OF STATE HIGHWAY LAYOUT.

To see if the Town will vote to accept a deed from the Commonwealth of Massachusetts transferring title to a certain parcel of real property to the Inhabitants of the Town of Orleans. Said property is approximately .41 acres in size and is located adjacent to South Orleans Road/Route 28 and is more specifically described as "Proposed Discontinuance Area" on a plan of land entitled: "Commonwealth of Massachusetts, PLAN OF STATE HIGHWAY LAYOUT IN THE TOWN OF ORLEANS, Barnstable County dated October 8, 1991 scale 40 feet to one inch". A copy of which plan shall be held by the Town under the care, custody and control of the Board of Selectmen acting as Park Commissioners, for park and recreation purposes, or to take any other action in relation thereto.

MOTION To accept and adopt as printed in the warrant.

ACTION Voted, voice vote carries unanimously

ARTICLE 12. EASEMENT FOR TRANSFORMER AT WELL #7

To see if the Town will vote to authorize the Board of Selectmen to grant an easement to Commonwealth Electric Company to install and maintain a transformer on Town owned land off Quanset Road to service the Town of Orleans Pumping Station No. 7, or to take any other action relative thereto.

MOTION To accept and adopt and the Board of Selectmen be so authorized to grant an easement to Commonwealth Electric Company for the installation and maintenance of a transformer of Town owned property, namely Orleans Pumping Station No. 7.

ACTION Standing Vote, For 300 Against 5, motion passes by a 2/3rds vote.

ARTICLE 13. CLOSING ARTICLE

And to act on any other business that may legally come before the meeting.

MOTION To adjourn

ACTION Voted, voice vote unanimously to adjourn the meeting. Meeting adjourned at 8:15 pm.

A true copy Attest:

Jean F. Wilcox
Town Clerk

SPECIAL TOWN ELECTION

October 5, 1993

The Special Election for Selectmen was held at the American Legion Hall on Tuesday, October 5th, 1993. The polls were declared open by Town Clerk Jean F. Wilcox at 10:00 am and were closed at 7:00 pm. A total of 1,255 votes were cast.

Election Warden for the day was William Livingston, Asst. Wardens were Beatrice J. Viau and Ruth G. Nelson, workers for the day were: Frances Bonner, Winifred Little, Betty Ann Passel, Joan Reed, Rosemarie Suits and Olive Westa.

**SELECTMEN
FOR TWO YEAR UNEXPIRED TERM**

William C. Collyer	Eight Hundred Forty Eight	848
Glenn P. Wilcox	One Hundred Eighty Seven	187
Michael T. Yonce	One Hundred Ninety Four	194
Blanks	Twenty Six	26

A True Copy Attest

Jean F. Wilcox
Town Clerk

**OLD KING'S HIGHWAY REGIONAL
HISTORIC DISTRICT ELECTION**

November 23, 1993

The Old King's Highway District Committee held its Annual Election on November 23rd, 1993 at the Orleans Town Office Building. Acting Chairman of the Board of Selectmen Francis E. Suits opened the meeting at 7:30 pm.

Present were Francis E. Suits, Jean F. Wilcox, Town Clerk, Richard E. Banas and Beverly M. Carney, Christopher R. Miner was nominated by Richard E. Banas and seconded by Jean F. Wilcox. Christopher R. Miner was elected to a Four Year Term on the Old Kings Highway Historic District Committee.

A true copy attest

Jean F. Wilcox
Town Clerk

SPECIAL TOWN MEETING

November 29, 1993

A Special Town Meeting was held on Monday, November 29, 1993 at the Nauset Regional Middle School. The meeting was called to order by Moderator Duane P. Landreth when a quorum of 227 was declared present by Town Clerk Jean F. Wilcox.

Tellers were John C. Fitzpatrick, Katherine H. Udall, Walter A. Swidrak and William L. Udall, all tellers were sworn in by Town Clerk Jean F. Wilcox.

Selectmen Francis E. Suits, moved that all Town Officials or department managers, on their duly designated representatives, required to attend Town Meeting pursuant to Section 2-7-3 of the Charter, who are not residents of the Town of Orleans, be permitted to address the Town Meeting on matters affecting their office or department.

Selectmen Francis E. Suits, requested to dispense with the reading of the Warrant except the Preamble, Conclusion and Attestation thereof.

Voice vote, carries Unanimously

ARTICLE 1. OPENING ARTICLE

To act upon reports of Special Committees. (Board of Selectmen)

Doris S. Dalrymple of the Search Committee said she had applications for anyone who is interested in working on a committee and she would be available to answer any questions.

ARTICLE 2. PAY BILLS OF PRIOR YEAR

To see if the Town will vote to transfer from available funds a sum of money to pay bills of prior years under the provisions of Chapter 179, Acts of 1941, as amended, or to take any other action relative thereto.

MOTION To accept and adopt the sum of Thirty Three and 50/100 (\$33.50) be transferred from available funds to pay the following unpaid bills:

Police	Ted Fowler	13.00
Personnel Board	Marie Zweigman	<u>20.50</u>
TOTAL		<u>33.50</u>

ACTION Voted, voice vote carries unanimously

ARTICLE 3. TRANSFER ARTICLE

To see if the Town will vote to transfer from available funds and/or authorize the transfer from various line items within

current appropriations, such sums of money necessary to supplement the operating budgets of the various Town departments for the current fiscal year 1993-94.

The following Operating Budget transfers of monies for the current Fiscal Year 1993-94:

- 1) transfer from available funds the sum of the following:
 - a) transfer the sum of TWENTY EIGHT THOUSAND NINE HUNDRED NINETEEN AND 00/100 (\$28,919.00) DOLLARS to the Orleans Elementary School budget, to fulfill the Towns obligation under the Education Reform Act, Section 6 of Chapter 70 of the Acts of 1993:
 - b) transfer from available funds the sum of FIVE THOUSAND AND 00/100 (\$5,000.00) DOLLARS to fund the Town Office Building Account Line #1-192-5241 Repair and Maintain Public Property to implement the redesign of the Selectmen/Town Executive's offices and Selectmen's meeting room;
- 2) transfer the sum of FIVE THOUSAND EIGHT HUNDRED AND 00/100 (\$5,800.00) DOLLARS from the Waterways Improvement Fund (Vessel Excise Tax) Account #24-3304-5961 to the Shellfish/Harbor Master Repair and Maintenance of Public Property Account #1-295-5241

MOTION To accept and adopt and the following transfers be made from available funds for the purpose set forth in the article:

- a) twenty eight thousand nine hundred nineteen and 00/100 (\$28,919.00) Dollars to the Orleans Elementary School Budget.
- b) Five thousand and 00/100 (\$5,000.00) dollars to Town Office Building Account #1-192-5241 Repair and Maintain Public Property and the sum of five thousand eight hundred and 00/100 (\$5,800.00) dollars be transferred from Waterways Improvement Fund (Vessel Excise Tax) account #24-3304-5961 to the Shellfish/Harbor Master Repair and Maintenance of public Property Account #1-295-5241

ACTION Voted, voice vote carries unanimously

ARTICLE 4. AMEND WATERWAYS BYLAW

To see if the Town will vote to amend the General Bylaws of the Town, Chapter 159 of the Orleans Town Code, Waterways, under Section 159-10 Mooring and Docking, Paragraph J as follows:

By deleting the second sentence thereof which reads "The mooring buoy shall bear a tag issued annually by the Harbor Master showing the mooring permit number." and inserting in place thereof the following new sentence "The

mooring permit number, issued annually by the Harbormaster, shall be painted or otherwise permanently affixed to the mooring buoy.", or to take any other action relative thereto.

MOTION To accept and adopt and the General By-Laws of the Town be amended as printed in the Warrant.

ACTION Voted, voice vote carries unanimously

ARTICLE 5. AMEND PERSONNEL BYLAW **Family Medical Leave Policy**

To see if the Town will vote to amend the Personnel Bylaw Chapter 13, Other Leave by deleting section 13-4 Maternity Leave in its entirety and inserting in place thereof the following new section:

13-4 Family Medical Leave Policy

In compliance with the Family Medical Leave Act of 1993, the Town of Orleans adopts the following policy for eligible employees effective August 5, 1993.

13-4-1 Definitions:

ELIGIBLE EMPLOYEES: individuals who have worked for the Town for at least twelve months and provided at least 1,250 hours of service during the twelve months before the leave is requested (eligible part-time employees' leave will be pro-rated).

TWELVE MONTH PERIOD: a "rolling" period measured backward from the date an employee uses any family medical leave.

SERIOUS HEALTH CONDITION: an illness, injury, impairment or physical or mental condition that involves:

- 1) incapacity or treatment as an inpatient in a hospital, hospice or residential medical care facility; or
- 2) incapacity requiring an absence from work or other activities for more than three calendar days which involves continuing treatment by a health care provider; or
- 3) continuing treatment by a health care provider for chronic or long-term health condition which is incurable or if left untreated would result in incapacity for more than three calendar days.

HEALTH CARE PROVIDER: A doctor of medicine or osteopathy authorized to practice within located state, or any person determined by the Secretary of Labor, or others capable of providing health care services as defined by Department of Labor Family and Medical Leave Act Rules.

INTERMITTENT LEAVE: Time away from the job taken in separate blocks of time due to a single illness or injury.

REDUCED LEAVE SCHEDULE: Reduction in the number of hours per work day or work week.

13-4-2 Procedure

The Town will provide all eligible employees up to twelve weeks of unpaid leave in a twelve month period for one or more of the following reasons:

1. the birth, placement for adoption, or foster care of a child;
2. the serious health condition of a spouse, child, or parent; or
3. the employee's own serious health condition.

1. Notice Requirement

In the case of leave for the birth or placement of a child an eligible employee must provide thirty (30) days advance notice to his or her Department Manager before the date on which leave is to begin. If an eligible employee is unable to provide thirty (30) days notice due to unforeseen circumstances the employee must provide notice as soon as is practicable.

If leave requested for a serious medical condition is foreseeable based upon planned medical treatment employees are required to make a reasonable effort to schedule the treatment so as not to disrupt unduly the operations of the Town. Employees are further required to provide thirty (30) days advance notice to the Department Manager or such notice as is practicable.

Any leave taken because of the birth of a child or placement of an adopted or foster child must be taken within one year of the birth or placement of the child.

The Town will provide a written response to an employee's request for leave within a reasonable amount of time.

2. Medical Certification Requirement

Eligible employees requesting leave under this policy must provide medical certification to the Town from a health care provider which supports leave for their own serious health condition or leave to care for a seriously ill child, spouse or parent.

Certification shall include:

1. Identification of the practitioner involved and the type of medical practice that the practitioner is engaged in.
2. The date that the serious health condition commenced and the probable duration of the condition.
3. Diagnosis of the serious health condition.
4. Statement of the regimen of treatment prescribed for the condition (including estimated number of visits, nature, frequency and duration of treatment,

including referred or ordered treatment of other health care providers).

5. In instances of the employee's serious health condition:
 - a. a statement that the employee is unable to perform work of any kind, or
 - b. a statement that the employee is unable to perform the essential functions of his/her position.
6. In instances of care for a family member:
 - a. a statement that the family member is in need of the employee's assistance in providing basic medical, hygiene, nutritional needs, or for safety or transportation, or
 - b. a statement that the employee's presence would be beneficial or desirable for the care of the family member.

The employee must indicate on the medical certification the care he/she will provide and an estimate of the time period needed. The certification itself must be provided with the notice of intent to use family medical leave or within fifteen (15) days of submitting the notice of intent. If the need for leave was not foreseeable, the employee must still attempt to provide the certification within fifteen (15) days or as soon thereafter as practical. Certification forms are available in the office of the Town Executive.

The Town may require at its expense that a second opinion be obtained from a health care provider designated by the Town. In the event of conflicting opinions, the Town may require that a third and final opinion be obtained at its expense. The third health care provider must be designated or approved by the Town and the affected employee.

13-4-3 Recertification Requirement

Recertification by the health care provider is required every thirty (30) days. Recertification must include the employee's explicit intent to return to work and a probable date of return. Recertification may be required more frequently in the following circumstances:

- the employee requests an extension of leave,
- significant changes from original certification circumstances,
- Town's reception of information which casts doubts upon the continuing validity of the certification, and
- the inability of the employee to return to work after the family medical leave due to the continuation, reoccurrence, or onset of the serious health condition.

13-4-4 Intermittent Leave or Reduced Schedule

An employee requesting leave because of his or her own serious health condition, or the serious health condition of a child, spouse or parent may take leave intermittently or on a

reduced leave schedule if it is medically necessary. The Town may require employees who seek intermittent leave or a reduced schedule to transfer temporarily to another position which can better accommodate recurring periods of leave than the employee's regular position, provided that the alternate position provides equivalent pay and benefits.

13-4-5 Substitution of Paid Leave

If leave is taken under this policy, because of the birth of a child or the placement of an adopted or foster child, or to care for the serious health condition of a spouse, child, or parent eligible employees must first take accrued paid vacation, personal days and compensatory time.

If leave is taken because of the employee's own serious health condition, eligible employees must first take their accrued paid sick leave, vacation, personal days and compensatory time.

Upon depletion of the available accrued paid leave, the family medical leave becomes unpaid family medical leave. It is the total of accrued paid leave and unpaid family medical leave which will equal the twelve weeks of family medical leave. If an employee's accrued paid leave is less than twelve weeks, the remaining weeks of leave will be granted without pay.

13-4-6 Employee Benefits During Leave

The Town will maintain an employee's group health insurance coverage at the same level and under the same conditions which the employee would receive if not on leave. During any period in which the employee is on paid leave the employee will have his/her contribution deducted from the paid leave. Upon depletion of any paid leave the employee must make arrangements to pay his/her contribution to the health premiums.

If the employee fails to return to work following a period of any unpaid family medical leave, unless the failure to return to work is due to the continuation, recurrence or onset of a serious health condition that entitles the employee to leave for his own serious medical condition of himself or that of his family or for other circumstances beyond the employee's control, the Town will recover from the employee any premiums paid by the Town during any period of unpaid family medical leave.

13-4-7 Restoration to Position

Employees who are not required to submit medical certification must submit a report regarding their status and their intent to return to work on a probable date every thirty (30) days. Employees on family medical leave due to their own serious health condition must submit certification from the health care provider stating that the employee is able to resume work, i.e., is fit for duty.

On return from family medical leave, the employee will be returned to the same or an equivalent position (equivalent benefits, pay and other terms and conditions of employment). The employee has no "right" to be returned to the same position. The Town may deny restoration to a key employee (one who is salaried and among the highest paid 10% of employees) if it is necessary to prevent substantial and grievous economic injury to the operations of the Town. Key employees will be notified of this status by the Town as soon as practicable and the Town will notify said employees if restoration is denied.

MOTION To accept and adopt and that the Personnel By-Law be amended as printed in the warrant with the following change;

DELETE Section 13-4-5 Substitution of Paid Leave as follows;

If leave is taken under this policy because of the birth of a child or the employee's own serious health condition, the employee must first take accrued paid sick leave, vacation, personal days and compensatory time.

If leave is taken under this policy because of the placement of an adopted or foster child or to care for the serious health condition of a spouse, child, or parent, the employee must first take accrued paid vacation, personal days and compensatory time.

Upon depletion of the available accrued paid leave, the family medical leave becomes unpaid family medical leave. It is the total of the accrued paid leave and unpaid family medical leave which will equal the twelve weeks of family medical leave. If an employee's accrued paid leave is less than twelve weeks, the remaining weeks of leave will be granted without pay.

ACTION voted, voice vote carries unanimously

ARTICLE 6. FUND STEELWORKERS 13507-A SALARIES

To see if the Town will vote to transfer from available funds a sum of money to be added to the FY94 Salaries Accounts in the disposal, highway, park and water departments, or to take any other action relative thereto.

MOTION To accept and adopt and that the sum of nineteen thousand seven hundred fifty five and 00/100 (\$19,755.00) dollars be transferred from available funds for this purpose.

ACTION Voted, voice vote carries unanimously

ARTICLE 7. FUND STEELWORKERS CLERICAL & TECHNICAL SALARIES

To see if the Town will vote to transfer from available funds

a sum of money to be added to the FY94 Salaries Accounts in the assessing, planning, accounting, treasurer/collector, town clerk, water, health, building, park, fire, police, library, highway, registrar, council on aging and disposal departments, or to take any other action relative thereto.

MOTION To accept and adopt and that the sum of Sixteen Thousand Five Hundred and 00/100 (\$16,500.00) Dollars to be transferred from available funds for this purpose.

ACTION Voted, voice vote carries unanimously

ARTICLE 8. FUND POLICE SALARIES

To see if the Town will vote to transfer from available funds a sum of money to be added to the FY94 Salaries Account in the Police Department budget, or to take any other action relative thereto.

MOTION To indefinitely postpone

ACTION Voted, voice vote carries unanimously to indefinitely postpone.

ARTICLE 9. APPROVE INTERMUNICIPAL AGREEMENT WITH CAPE COD COMMISSION AND BARNSTABLE COUNTY COMMISSIONERS

To see if the Town will vote to authorize the Board of Selectmen to enter into an intermunicipal agreement with the Commissioners of Barnstable County and the Cape Cod Commission. This intermunicipal agreement is in the form of a Memorandum of Agreement (on file with the Town Clerk and Town Planner) for the purpose of developing a Local Comprehensive Plan pursuant to the Agreement the Town will receive the sum of FORTY ONE THOUSAND SIX HUNDRED SEVEN and 00/100 (\$41,607.00) DOLLARS from the Cape Cod Commission to be spent on development of said plan, or to take any other action relative thereto

MOTION To accept and adopt and that the Board of Selectmen be authorized to enter into the Memorandum of Agreement, on file with the Town Clerk, provided that said Agreement includes the following:

1. A provision that Orleans has no obligation to return any funding received under the agreement in the event that the Cape Cod Commission determines that the Local Comprehensive Plan is not consistent with the Regional Policy Plan and does not certify said plan.
2. A provision that all Orleans' cost's associated with the development of the Local Comprehensive Plan be subject to Town Meeting approval.
3. A provision permitting Orleans to terminate the Agreement, upon 30 days written notice, if the funding necessary for the completion of the Plan has not been authorized by the Orleans Town Meeting.

4. A detailed scope of services acceptable to the Board of Selectmen.

ACTION	Standing Vote	For	Against
		152	68
	Motion carries by a majority		

ARTICLE 10. CLOSING ARTICLE

And to act on any other business that may legally come before the meeting.

MOTION To adjourn the meeting

ACTION Voted, voice vote carries to adjourn the meeting at 8:15 pm

A true copy Attest:

Jean F. Wilcox, Town Clerk

AMERICANS WITH DISABILITIES ACT COORDINATOR

An assessment of Town buildings, landings and beaches was completed in October of 1992. Recommendations for alterations to comply with ADA specifications is underway.

State sponsored Community Access Monitor Training held in Hyannis July of 1993 provides local expertise. Trained Monitors are available to local businesses for consultation on complying with ADA requirements.

Respectfully submitted,
Elizabeth J. Smith, ADA Coordinator

ANIMAL INSPECTOR

The annual inspection and census of livestock was conducted in December. Each premise was inspected as to general cleanliness, light, ventilation, and water supply. Livestock were checked for physical conditions and especially obvious diseases. The final tabulation was sent to Boston and is an important basis upon which all disease-control measures are predicted including appropriations. Results are as follows: horses 10, ponies 1, goats 13, sheep 11, and 7 poultry flocks of which three premises had 25 chickens or more.

Twenty reported cases of injury by the biting or scratching of dogs and other animals were investigated. Sixteen quarantines were ordered and all animals were released after a ten-day period elapsed.

Rabies cases were reported in every area of Massachusetts except Cape Cod. As a pet owner, you **must** vaccinate your cat and or dog and keep your pet restrained. As a householder, do not approach or handle wild animals, do not feed wild animals, secure garbage and trash in trash containers with tight fitting lids. For further information, call the Board of Health.

Respectfully submitted,
Elizabeth P. Nale, Animal Inspector

	Number	Fees
Signs	83	2,125
Trailers	2	50
Certificate of Insurance	8	310
Reinspections	47	1,040
Certificates of Occupancy	95	2,005
Plumbing — Permits	182	
Plumbing — Inspections	257	
Plumbing Fees		8,800
Gas — Permits	154	
Gas — Inspections	208	
Gas — Fees		4,400
Wire — Permits	361	
Wire — Inspections	657	
Wire — Fees		15,085
Total Permits and Certificates:	932	
Total Fees Collected:		33,815
Total Revenue:		93,588
Total Expended:		123,679

I wish to thank the Board of Selectmen, the Town Executive, the Administrative Assistant and especially other Town departments, committees and the citizens of Orleans for their cooperation.

Respectfully submitted,
Jon Eitelbach, Building Inspector

BYLAW REVISION COMMITTEE

The Orleans By-law Revisions Committee (BRC) was established by the Charter for the expressed purpose of "revising..." the By-laws of the Town, every five years. Being the first assembled By-law Revision Committee, we considered an important part of our responsibilities to be the interpretation of the intentions of the Charter Committee. What truly was intended of the BRC? After much deliberation, it is our opinion that a review of the By-law revision process would best fulfill the original intent of the Charter. A future By-law Revision Committee may wish to amend the Charter to remove any ambiguities in the role of this Committee.

Our accomplishments have been to gather information, and to examine some of the well known problems inherent in the By-law process, i.e., their creation, interpretation and amendment. These are many and varied.

Initially, the BRC "suggested" the information of a subcommittee, to be comprised of representatives of those committees and parties whose regular workings are intertwined with the Zoning By-law (ZBL). At a minimum, said committee should be represented by members of the Planning Board, the Zoning Board of Appeals and the Building Department. The purpose of the subcommittee would be to review and

recommend additions and alterations to the ZBL and in advance of formalizing changes, come to an agreement on the meaning of both the intent and the interpretation of the By-laws as they would be amended. Such a subcommittee would improve communications among the various parties and would thereby improve the information gathering, analysis and ZBL amendment process.

Inter-board relations will lead to a more thoughtfully conceived By-law for the consideration of the voters. The credibility of various boards, as well as of the By-law process itself, will be given a much needed boost and less time will be spent on the Town Meeting floor, niggling over issues that should have been resolved in committee.

The information of such a committee known as the Zoning By-law Task Force was begun in September. The Task Force is made up of representative members as was suggested by the BRC. The work done by the Task Force thus far seems to be just what we had hoped for. If the Task Force remains active and if it appears as though it will be an ongoing committee, the BRC will disband in May, without further action. If on the other hand, we feel that the Task Force may become inactive, we will take the appropriate Town Meeting action to formalize the Task Force and thus assure a degree of efficiency and reliability for the Zoning By-law process in Orleans.

Respectfully submitted,
Marc G. Norgeot, Chairman
The Orleans Bylaw Revision Committee

CABLE TV ADVISORY COMMITTEE

The operation of the Continental Cablevision system for the Town of Orleans continues to be most satisfactory and not only meets but surpasses the customer service standards set in the new Cable Act. Much of the first part of the year was spent dealing with the Cable Act of 1992 and the ensuing Federal Communication Commission's rules and regulations. Due to the massive amount of new regulations and the complexity of the new rules it took many months to evaluate the rules and determine the appropriate actions, as these new rules affect nearly every aspect of the Cable operation. September 1st, 1993 saw changes to rates and service packages as the FCC rules were implemented and they came into compliance with the new law. The rate changes affected subscribers differently as some saw their rates go up, but the majority saw their rates decrease. These changes resulted in some customer questions and confusion. Efforts by Continental Cablevision for much of the ensuing period were focused on responding to these questions as quickly as possible. The successful negotiation with all broadcast channels insured continued carriage of these popular channels under the "retransmission consent" por-

tion of the new law. These negotiations averted a major subscriber dislocation if these channels went dark.

The rebuild construction focus for the second part of the year was on the construction of the new cable system with a seventy-seven (77) channel capacity and fifty-two (52) active channels. Utilizing customer friendly "interdiction" technology will bring up to fourteen (14) new satellite services. Three (3) channels of full time pay-per-view, and new premium options to Orleans cable subscribers.

In September, the new headend was completed and activated providing a new technical facility using the latest available technology and by the end of 1993 all aerial construction including twenty-seven (27) miles of fiber optics and the majority of underground construction was completed with splicing and activation of the new system completed in about fifty percent (50%) of the town. By December 31, 1993 about five hundred (500) homes were converted to the rebuild system.

As part of their community programming (Ch. 8) activity and commitment, Continental Cablevision awarded a five hundred dollar (\$500) scholarship to a graduating senior from Nauset High School; participated in the seventh annual holiday food drive to benefit the Lower Cape Outreach Council; "Practice to Deceive" a two and one half hour teleplay was shot in the Orleans studio by local volunteers; five (5) video workshops were conducted training local volunteers in studio use with a special workshop given for students of Nauset High School. Both editing hours and broadcast hours have been expanded to meet the combined high demand for the facilities and channel time.

Your Cable TV Advisory Committee is keeping both your Town Executive and the Board of Selectmen apprised of the many ongoing changes relative to the Cable Act of 1992 as well as the new technologies of the 90's. The above is a summary of the activity review by the Cable TV Advisory Committee and once again our overall satisfaction and cooperation by Continental Cablevision for the Town of Orleans.

Respectfully submitted,
Roger H. Strawbridge, Chairman

CAPE COD COMMISSION

Effective October 1, 1993, Herbert Elins resigned as Orleans representative to the Cape Cod Commission due to his relocation to the Southwest. On December 1, the Board of Selectmen appointed Herbert Olsen to the position.

During 1993, the Cape Cod Commission, created in March 1990, as the Cape's land use planning and regulatory agency, continued to review Developments of Regional Impact and to conduct planning studies of regional issues and concerns. The Commission reviewed numerous DRIs during the year, but none of them were for Orleans projects. Several planning studies of importance to the Town were completed in draft form, including a Monomoy Lens Groundwater Protection Plan, a preliminary Long Range Transportation Plan for Cape Cod and a preliminary Barnstable County Energy Management Plan. All of these plans reflect a broad and effective working relationship and collaborative effort by the town and regional officials, advisory groups, the general public and Commission planners. Of particular usefulness to the Town is the mapping work done by the Commission's staff in delineating the boundaries of the Zone II areas for the Town's public water supply wells and the scaled parcel maps of the entire Town to link up with the Town Assessor's database.

At a special town meeting on November 29, voters authorized the Board of Selectmen to enter into an agreement with the Commissioners of Barnstable County and the Cape Cod Commission for developing a Local Comprehensive Plan consistent with the Regional Policy Plan. Pursuant to the agreement, the Town will receive a grant of \$41,607 from the Commission to help fund development of the plan. As the year came to a close, signature of the agreement awaited acceptance by the Commission of the addition of several provisos to the agreement as specified by the voters at town meetings.

Respectfully submitted,
Herbert Olsen, Orleans Member,
Cape Cod Commission

CAPE COD JOINT TRANSPORTATION COMMITTEE

As the Town's representative, I attended most of the regular meetings as well as several special meetings and public hearings. At these meetings I conveyed the viewpoints and position of the Town of Orleans as enumerated by the Board of selectmen and the Town Executive. Likewise I kept the Town informed of the action and reasoning of the CCJTC. I kept Mr. Herbert Elins, our representative to the Cape Cod

Commission, appraised of the action for consistency in representation. Mr. Herbert Olsen was not appointed to fill the vacancy until December and no meetings have been held since then.

Two major items worked on this year were the "INTERMODAL SURFACE TRANSPORTATION EFFICIENCY ACT" (a.k.a. "ISTEA"), which will set transportation priorities for the future and Cape Cod Bicycle Planning Effort which will coordinate local Bicycle Committees and other agencies for countywide planning and execution of bikeways and trails.

I thank the citizens of Orleans and the managers and staff of its government for their support and assistance.

Respectfully submitted,
William I. Livingston

CAPE COD REGIONAL TECHNICAL HIGH SCHOOL DISTRICT

Cape Cod Tech completed its eighteenth rewarding year of technical education under the direction of Superintendent-Director, Timothy Carroll, and continues to offer outstanding educational programs to our students while constantly exploring new career opportunities. The Commission on Technical and Career Institutions reviewed the extensive Decennial Evaluation Report from the New England Association of Schools and Colleges dated November 3-5, and voted continued accreditation.

Governor William Weld and members of his cabinet, the Commissioner of Education, Robert V. Antonucci, and Secretary of Education, Dr. Piedad Robertson, toured several of our vocational programs and hosted a media luncheon in our Culinary Arts Program.

Several gold, silver and bronze medals, as well as certificates were awarded to students participating in both State and National competitions of DECA (Distributive Education Clubs of America), FFA (Future Farmers of America), and VICA (Vocational Industrial Clubs of America).

Cape Cod Tech remains open on a year-round basis. This past summer, 185 14-21 year old youths participated in a 6 week academic and vocational/life skills training experience in ten vocational shops; 25 Displaced Homemakers took part in a 6 week 15 hour per week morning Vocational Exploratory Experience in 6 vocational programs while 28 of their children received daily transportation and child care services; 12 work experience students from the Barnstable County Summer Work Experience Program assisted in

Horticulture and Clerical support. Additionally, 13 adults participated in the Certified Nurses Aide/Home Health Training Program, and 8 adults enrolled in Introduction to Computers.

Major renovations were begun and completed in the entire academic area providing a better equipped, more comfortable, quieter area, promoting greater learning.

From the Class of 1993, 70% of the graduates are employed in their trade or in aligned occupation; 22% pursued further education; 1% enlisted in the Armed Forces; and 7% are employed outside their trade. Additionally, forty-four adults completed their education in our day school program during the 1992-93 school year.

Cape Cod Tech continues to contribute to many educational projects for our member communities.

We thank you for your much appreciated continued support for vocational-technical education.

Respectfully submitted,
Stefan Galazzi
School Committee Member from the Town of Orleans

CIVIL DEFENSE

The year 1993 has proven to be a quiet one for the Department.

The Orleans Civil Defense Department has continued to improve the Town Emergency Operation Plan.

The Civil Defense Department is one of the smallest departments in the Town, and the only time you hear from us is when we have a disaster.

At this time I wish to thank Town Officials for their cooperation over the past year.

Respectfully submitted,
Raphael A. Merrill, Director

COASTAL EROSION ADVISORY COMMITTEE

During 1993 the Committee concentrated its work on two projects. One project is the Mapping Project, which involved recording, parcel by parcel, natural and man-made features and attributes of the Orleans coastline along each of the

three estuaries. The Town Cove estuary has been completed and work is progressing on the Pleasant Bay System. This project will help the Committee understand and assess the likelihood and impacts of coastal problems and defenses.

The second project involves encouraging a dialogue (to take place) between the Committee, other Town Committees, interested citizens, and a number of key interest groups who might impact or be impacted by coastal erosion events. Several of these meetings took place in 1993, and the Committee plans several more in 1994.

The Committee would particularly like to thank Conservation Agent Sandy Macfarlane for her help and counsel, and also Harbormaster, Truman Henson, Jr. and Park Superintendent, Paul Fulcher.

Respectfully submitted,

Peter Hunter

COASTAL RESOURCES COMMITTEE

The CRC was restructured on a task oriented rather than standing committee basis. CRC's primary responsibility is to the Cape Cod Commission, with a secondary responsibility as a Local Governance Committee in the Mass Bays Program. In addition, the CRC continues to represent Coastal Zone Management for Massachusetts.

The following is a summary of a survey that was responded to by ten Cape towns, with concerns ranked in order of importance:

1. Marine water quality
2. Coastal habitat protection
3. Harbor management
4. Land use management

As far as the Cape Cod Commission is concerned, the primary responsibility for Marine Water Quality is the Cape Cod Marine Quality Task Force of the Cape Cod Planning and Economic Development Commission.

An important function of the CRC is to serve as an education link to the Cape towns concerning all of the activities that relate to the environmental matters that are important to each town, passing on information about progress by various federal and state agencies relating to the towns concerns.

All areas of environmental concern were reviewed in the CRC meetings, however, more attention was confined to these areas:

1. Title 5 regulations
2. Stellwagen Bank Sanctuary
3. Non-point sources pollution
4. Storm run-off
5. Education program for Marine pump outs
6. Harbor planning
7. Outfall pipes

At the November 23rd meeting, Orleans's Mark Zivans was elected Chairman of the CRC, and he prefers to remain as the alternate rather than assume the representative position.

Respectfully submitted,

John B. Rosenquest Jr.
Orleans Representative
Mark Zivans, Alternate

COMMITTEE ON DISABILITY

I hereby submit a report on the activities of the Orleans Committee on Disability for the 1993 year.

The Committee welcomed Maria Husted, Orleans Administrative Assistant, as its Selectmen's representative.

The committee's objectives are:

1. To monitor and assist compliance of commercial and public properties with the access provisions of the American Disabilities Act (ADA). To help seek and suggest solutions for access handicaps (environmental barriers) on behalf of the Town of Orleans.
2. To make ourselves available, as a committee or individually, to address the needs and specific requirements of any disabled person (resident or visitor).
3. To provide information and education to the public or interested parties on the special needs and requirements of people who are disabled.
4. To aid in broadening the public's understanding of disabilities to include unseen as well as other physical and mental disabilities. And to help raise awareness and sensitivity to the needs of people who are disabled.

Efforts to support these objectives include:

1. Access to ADA monitors authorized to inspect buildings for accessibility. In response to requests from The Church of the Holy Spirit and The Fog Cutter, both places have been monitored. This committee may be contacted by other establishments wishing to achieve ADA compliance.

2. Ongoing inspections of the recreational spaces and open areas available to the public. These include the Dickinson site on Crystal Lake, Sea Call Farm, Nauset and Skaket Beaches, and Kent's Point.
3. Sidewalk accessibility is a continuing concern, and the committee expects to see one provided from Rock Harbor Village to the center of town.
4. Committee members attended two Cape-wide seminars sponsored by the Mass. Office on Disability, held at the Dennis Senior Center. These proved beneficial in bolstering the efforts of the various towns represented, in that the problem to be solved and the dedication needed to do so were common to each committee.

The committee accepted with regret the resignation of Tracy Rhodenizer who brought to her role as chairman a necessary vitality; and of Jo-Von Tucker who set forth the committee's objectives so aptly.

The committee looks forward to welcoming new member Robert Rotti and continues to appreciate the input of Jack McCarthy, vice chairman; Betty Smith, Council of the Aging director and ADA coordinator; Viverette Robinson, Fred Mahlstedt, and the cooperation of Richard Gould, Paul Fulcher and other town officials.

Respectfully submitted,
Anne Gainey, Secretary

COMPREHENSIVE PLANNING COMMITTEE

In May, the Board of Selectmen appointed the Local Comprehensive Planning Committee (LCPC) that is comprised of members of the following groups in town:

Planning Board, Conservation Commission, Historic Commission, Board of Health, Chamber of Commerce, Housing Task Force, Town Planner, 1 citizen at large and 1 person representing Town Capital Facilities/Services. The Committee is charged with developing a comprehensive plan for the Town that will be consistent with the county's Regional Policy Plan.

In June a proposal was submitted to the Cape Cod Commission, which outlined how the plan would be developed. The Commission approved the proposal in July.

A Scope of Services was written and subsequently approved by the Commission, which sets forth in greater detail how the plan will be developed.

The Committee suffered a loss when Chairman Vince Ollivier resigned in October. Vince was a bright energetic leader who will be hard to replace.

On November 29, 1993 the Special Town Meeting voted to authorize the Board of Selectmen to enter into an intermunicipal agreement with the Cape Cod Commission in the form of a Memorandum of Agreement. Once the Selectmen approve the agreement the Town will receive \$41,000 for the development of the plan.

The Committee has been meeting with various civic organizations as part of our public outreach effort. We are seeking public input for the plan to see what Town residents would like to see changed in the future, what's important and what problems/issues need to be addressed by the Town.

The process of developing the Plan is expected to take 3 years. We invite all Town residents interested in the future of Orleans to join us in charting the course of our Town's future.

Respectfully submitted,
Elizabeth Davis, Chair
Paul Halkiotis, Town Planner

CONSERVATION COMMISSION

The Orleans Conservation Commission is dedicated to the protection of the wetland resources within the Town of Orleans and to managing the town-owned lands in the most judicious manner possible. One of the Commission's most difficult tasks involves reconciling the owner's desire to use or protect his land in particular ways with preservation of our natural resources. Encroachment of human activities on all wetland resources continues, and a natural desire to assist the applicant often presents a conflict with the Commission's legal duty to protect the public interests in the wetland interests such as fisheries, wildlife, water quality mandated under the Wetlands Protection Act and our own local bylaw. For this reason, the Commission takes great care and what may seem to be an inordinate amount of time shaping its decisions and its orders.

The major bulk of our work continues to lie in carrying out the legal mandates of the Wetlands Protection Act and our local bylaw-inspection of the project, hearings, issuance of orders of conditions and enforcement of the regulations, and of our orders. The Commission has held hearings on 158 applications, 61 Requests for Determination of Applicability, and 97 Notices of Intent. To reduce staff and Commission time, the Commission has instituted a new procedure called Administrative Review whereby our Administrator reviews projects of a minor nature to determine the necessity of an official hearing. Her decision is then ratified or rejected by Commis-

sion vote. The Commission has received 21 applications and ratified 16 such reviews which required no additional filing, bringing the total of all applications up to 174 in 1993. We meet every Tuesday for work meetings, and sometimes additional days as well, and hold hearings at least two evenings per month. Enforcement Orders have also engaged a good deal of our time.

The Commission has also developed a series of model orders of conditions for projects such as docks, dwellings, revetments, pruning, and some other small projects which helps streamline our process. The Conservation Department staff has created a computerized data base for all applications and is in the process of computerizing the forms used, mandated by the state, to mesh with the data base; this will also streamline the process, we hope.

In the Commission's land management capacity, a draft management plan for Kent's Point, paid for by the Friends of Pleasant Bay, is currently being reviewed for publication and for a hearing to be held on November 30. While the access locations are not within the jurisdiction of the Commission, we believe that resolution of that problem should precede any major improvements scheduled for the area. Dick Houghton, former Chairmen of the Commission, has been appointed by the Commission to work with Frank Hogan, a Commissioner, as our official land management team. Given the enthusiastic response to the Pau Wah Point property and trails, it is our hope that the Kent's Point plan will be well received. Commission members continue to attend conferences and workshops held on issues in which we are involved, reporting back to other members. We also continue to study written materials relevant to our work and to follow work of the other Commission and court decisions which may affect how we operate.

At present, there are three vacancies for the position of Associate Commissioner; in this position, new members quickly become educated about the Wetlands Protection Act, about our bylaw, and can learn about our responsibilities prior to becoming full voting members. We need more expertise in wetland vegetation, engineering, law and writing for starters, and hope that the Selectmen would welcome our participation in the review of candidates for this important work.

The Commission works closely with the Health, Planning and Building Departments to accomplish cooperative redeveloping projects. The Commission has met several times with the Erosion Control Committee as well. While the Commission was instrumental in defining the need for such a committee, natural occurrences have taken place so often with such ferocity that the end result has been substantial erosion of the shoreline. The Commission continues to study applications for shorefront protection, but we do not have an erosion management plan in place as yet. We

recognize the difficulty of preparing such a plan but feel it is an important endeavor.

Our Administrator is involved with the Water Quality Task Force and the Pleasant Bay Resources Management Plan as well as with providing input to many other aspects of town work. Through her weekly report to the Commission on these activities and on our own immediate concerns, we have been kept informed regarding broad town efforts for the protection of the environmental integrity of our coastal waters, which we strongly support.

Respectfully submitted,
Anne Donaldson and Andree Yager, Co-Chairs

COUNCIL ON AGING

The Council on Aging (C.O.A.) functions as a human service organization providing assistance, information, health services and recreational opportunities to all Seniors in Orleans. The Senior Center, located at 150 Rock Harbor Road, offers a wonderful facility for its many activities. These activities include assistance with forms for: fuel assistance, health insurance billing, income tax preparation (by I.R.S. trained counselors supported by A.A.R.P.) and tax abatement. Other activities include: health programs (sponsored by the Chatham/Orleans Visiting Nurses Association), legal assistance (sponsored by Legal Services of Cape Cod and the Islands), Senior Dining Program (sponsored by Elder Services of Cape Cod), as well as an amateur radio club, bridge (beginners and duplicate), exercise programs (including off-site bowling and tennis), needlework and quilting groups, special programs and various support groups.

The FRIENDS of the Council on Aging, a volunteer group of approximately 1,400 persons of all ages, provides financial support for most of the activities at the Senior Center. In addition, their moral support and physical assistance are essential to the ongoing programs. Members of the FRIENDS (\$3.00 membership fee) receive a monthly newsletter, TIDINGS, that is both entertaining and informative.

Staff changes at the Council in 1993 include: the resignation of custodian James Cofsky, hiring of custodian Endres (Mac) Campbell, hiring of Evelyn Sheffres as Coordinator of the Friendly Visitor Program via State Formula Grant funds.

The Outreach Program continues to assess needs and coordinate existing services as appropriate. In 1993, over 450 Seniors (including 124 new clients) were assessed and serviced.

The Friendly Visitor Program continues to provide a volunteer visitor to Seniors who are lonely, isolated, homebound

and/or in poor health. Over twenty volunteers and Seniors were matched in 1993.

Monthly support groups have addressed specific needs; the Chronic Obstructive Pulmonary Disease (C.O.P.D.) coordinated by Jo-Von Tucker and the Chronic Pain Support Group coordinated by Trippie Brown provide informative speakers as well as an opportunity to share experiences and coping suggestions.

The staff and volunteers at the Council on Aging encourage your participation. Join us as a participant or volunteer for an activity that interests you. All Seniors (aged 59 and over) have automatic "membership" to the Council on Aging. Welcome!

Respectfully submitted,
Elizabeth J. Smith, Executive Director

CULTURAL COUNCIL

The goal of the Orleans Cultural Council continues to be the improvement of the quality of life of Cape Cod residents by supporting the cultural activities of the community. Working under the guidelines established by the Massachusetts Cultural Council, the Orleans Council received and reviewed requests for grants totaling \$9848.00. With \$2000.00 allocated by the state, the Orleans Council awarded the grants based on the considered cultural benefit to all local residents.

During 1993, nine open art shows were exhibited at the Orleans Town Hall Art Gallery. An opening reception, open to the public, was held at the gallery the first Sunday of each new show. The gallery was rented during the summer to artists or groups of artists who contracted the use of the gallery for a specific time.

Plans for an Arts Festival funded by the Margaret Fernald Dole Memorial Exhibition Fund are currently under discussion. The fund was created in honor of Mrs. Dole for the purpose of mounting exhibitions of art and sculpture, giving demonstrations and lectures, and performing music and dance. The Festival is scheduled for April, 1994.

Respectfully submitted,
Mary Springer, Chairman

DISPOSAL AREA

In 1993, the Disposal Area has undergone operational changes, with the town accepting total operation of the transfer station with the exception of the haul to the SEMASS incinerator in Rochester, MA, which is currently being done by J&L Enterprises of Truro, MA. This change has so far proven to be a more efficient way for the town to operate. A total of 5070 tons of refuse was received at SEMASS from the Town of Orleans in 1993.

Again we have noticed an increase in the amount of recyclables separated by residents this past year of approximately 15%; this would equal nearly 100 more tons of glass, newspaper, tin cans metal, batteries and tires that have been recycled the previous year. Composting has also continued to increase by approximately 30 tons from the previous year. 60 to 70 tones of cured compost material was picked up by residents for use at their homes.

Efforts towards capping the landfill continued with the submission of a comprehensive site assessment to DEP and preliminary grading on certain sections of the former landfill

The employees at the transfer station including, John Dub Dan Brightman, John Hurd and Mark Vincent will be glad to answer any questions you have pertaining to transfer station and recycling.

Respectfully submitted,
Mark Vincent, Disposal manager

ORLEANS ELEMENTARY SCHOOL

The 1993 calendar was a period wherein our enrollment projections had to be revised upward. A year period of slow but steady decline in became apparent that our numbers were increasing. In June, 1993, we had 269 enrollment. In September the figure increased to 284, and in 1994, we are projecting an enrollment of 300. A portion of approximately ten percent came as a result of reflecting an improving economy.

We are fortunate that we can accommodate our growing population and are able to continue to expand. In 1993 our computer literacy program was implemented wherein the children are being taught communications capabilities wherein the children are being taught other schools throughout the country. Many exciting learning programs are being implemented throughout the globe. Many exciting learning programs in social studies became available for the children. Programs such as National Geographic and other programs were well on the way to being implemented.

The Council on Aging and the Board of Selectmen views the community with the Commission a commitment and with the goal of providing a total arm of support to receive and have an impact on the community.

cataloguing and distribution of materials, as well as providing computerized access to information for research purposes. Of course, books remained the primary aid to learning and all our hardware and software were procured primarily to help the children become more efficient in the use of the printed word.

A continuing commitment to the inclusion of special needs children with the regular education program was another significant aspect of our efforts during 1993. Our goal has been to include all children in the mainstream program to the fullest extent possible. This enormous challenge was assumed by the teaching staff who dedicated countless hours and tremendous energies to providing the best possible programming for special needs youngsters. Moreover, inclusion is an on-going process which requires that extraordinary efforts will be the norm for the foreseeable future.

Something new was added in September when the Nauset Pre-school Programs were transferred to Orleans Elementary School. Four classes of three and four-year-old children moved into two classrooms. These programs are funded through the Nauset Regional School District. Orleans was the logical location for these programs as the school was the only elementary facility in the district with sufficient space to house the programs. Cindy Fox and Deb Goulding are the lead teachers of these excellent programs which have truly enhanced our school life and added a new dimension to our programs.

The year was an exciting and rewarding one, indeed. We recognize that our school must continue to grow in order to meet the myriad challenges of a changing society. Continued growth will be possible because of the strong support by our appointed and elected officials as well as by the community in general. We are extremely grateful for this support and pledge our continued best efforts for the children of Orleans.

Respectfully submitted,
Lester P. Albee, Principal
Orleans Elementary School

ELEMENTARY SCHOOL COMMITTEE

1993 has proven to be another successful year for the committee. We still continue to meet every third Monday of the month at 4:00 p.m. We also meet once a month with the other school committees throughout the district.

Budgets are always our main concern, and in May our 1993-94 budget was passed.

The annual election brought us a new member to our committee, Jack McCormick, and the passing of the new Education Reform Bill handed us new and challenging ideas for the year to come.

As we enter the 93-94 school year we once again see our school at full capacity.

In closing I again express my thanks to all my members of the staff and the taxpayers for their support of the Orleans Elementary School.

Respectfully submitted,
Betsy A. Dow, Chairperson

FINANCE COMMITTEE

The Finance Committee held 14 meetings during the year to deal with the Capital Plan, Operating Budget and Transfer Requests for funding extraordinary and unforeseen expenses within various departments. There were two additional meetings with the Board of Selectmen to discuss the policy statement on the budget. The Committee has continually urged the Board to set the "outer limits" referred to in the Charter and to hold the levy within the 2 1/2 increase allowed by Proposition 2 1/2. Such directives to the Town Executive set the tone for the budget process with the Department Heads. At our meeting with the Superintendent of schools and School Committee members, we have asked for minimum as well as maximum class size and suggested more frequent curriculum review. We have questioned the additional salary for department heads at the High School who teach one fewer class than the other staff in those departments.

Throughout most of the year when budget review was under way, the Committee lacked two members. The Town is deprived of our best advice under these circumstances. We urge citizens with free Thursday evenings and an interest in townwide affairs to make themselves known to the Moderator for appointment when vacancies occur.

Respectfully submitted,
Anne Winslow, Chairman

FIRE/RESCUE DEPARTMENT

I hereby submit my report for the Orleans Fire/Rescue Department ending on December 31, 1993.

The year 1993 has proven to be another busy year for the Fire/Rescue Service. In 1973 the Orleans Fire/Rescue Department had five full time Firefighters, thirty two Call Firefighters, and was doing a total of 817 calls.

Twenty years later, the Orleans Fire/Rescue Department has fourteen full time Firefighters, one full time Clerk/Dispatcher, and twenty Call Firefighters, and is doing a total of 2,755 calls.

The Rescue did 1,944 calls, and the Fire Department did 761 calls, in 1993. In 1973 the Rescue transported 44 people to the Cape Code Hospital, and in 1993, the Rescue transported 612 people to the Cape Cod Hospital.

Today the Rescue is transporting 31% of its calls to the Cape Cod Hospital, where as in 1973, only 7% of the calls were taken to the Hospital.

Every year we are striving to improve our Operation, Service, Education, Public Education, Training, Fire Prevention, and Life Safety for the betterment of the Department and the Town.

Right now, the growth of the Fire/Rescue Department is at a standstill due to the economy, and as a result of trying to hold to a level funded budget for five years. It is getting very hard to keep supplying the same service, with not much of an increase in department funding. We are going to have to take a real hard look at where we are going, and what kind of service we will be able to give.

This is a very important service to the Town and the Taxpayers, and we must strive to continue to maintain the quality of service that we are used to giving the Town.

I would like to take this opportunity to thank the Permanent Firefighters for their efforts and cooperation to help me make this all possible, and for their outstanding job over the past year.

I would also like to thank my Call Firefighters for an excellent job over the past year. They do an excellent job all year, and don't get much recognition for their work. They are in the background most of the time, and you don't get to see them, but when the chips are down, they are here to help. A job well done.

Respectfully submitted,
Raphael A. Merrill, Fire Chief

HARBORMASTER/SHELLFISH DEPARTMENT

The event that overshadowed all others this year was the formation of yet another inlet in Nauset beach during the late spring. Throughout the summer there were a total of three breaks through the beach with shoaling conditions so bad that navigation was extremely difficult or impossible at most tides. Fortunately, although there were a number of close calls at Nauset, there were no major injuries or fatalities. Elsewhere on the boating front, although also busy, the season ended without incident.

We completed the reconfiguration of the docks at Rock Harbor giving us eighteen new slips. The monies collected for the use of these slips now fully cover all expenses associated with the operation of the harbor.

There were a number of commercial and family permit holders who harvested scallops during the spring of this year, however, at the opening of the season this fall there were no scallops to be found in either the Nauset Estuary or Pleasant Bay. Fortunately, we experienced no new water-quality related closures this year and, having had good natural sets of soft-shelled clams and quahogs for the last two years, the harvest of other shellfish was quite productive. Of particular note was the amount of long-raking activity in Town Cove during the fall months. Although this may cause pressure on the resource in that area, we are continuing our quahog seed raising program in full force to accommodate this need.

Interest in Aquaculture increased dramatically this year. In fact, we expect to reach the maximum fifteen leases in Pleasant Bay by early 1994. Although several of the lease areas started to show positive results, all were not as successful. There are many variables to be considered in this industry, and unfortunately, many of these variables are natural and therefore not within our control.

We were able to implement a volunteer deputy shellfish constable program this year and have experienced great success. This program allows us to dramatically improve our visibility around the shoreline and improve our efficiency in enforcement, all at absolutely no cost to the taxpayers. We hope to expand on this program during the coming year and would encourage anyone interested to contact the department.

I want to thank my assistant, Gardner Jamieson, as well as the many other departments and citizens who have helped out during the year, for their continued help and support. In particular, I want to thank volunteer George Cully. George has donated a tremendous amount of time to this department and his assistance is deeply appreciated.

Respectfully submitted,

1992 Shellfish Officer Catch Report

Truman Henson, Jr.
Harbormaster/Shellfish Constable

Town/City: Orleans
Shellfish Off: Truman Henson, Jr. Date Comp: 5/20/93
Number of Resident Family Permits Issued: 473
Number of Persons Fishing: 250
Number of Non-Resident Family Permits: 347
Number of Persons Fishing: 275
Total Commercial Permits Issued: 172
Number of Persons Fishing: 125
Senior Citizen Permits Issued: 350
Number of Persons Fishing: 200

1991 Shellfish Officer Catch Report

Town/City: Orleans
Shellfish Off: Truman Henson, Jr. Date Comp: 9/22/92
Number of Resident Family Permits Issued: 489
Number of Persons Fishing: 300
Number of Non-Resident Family Permits: 365
Number of Persons Fishing: 300
Total Commercial Permits Issued: 172
Number of Persons Fishing: 150
Senior Citizen Permits Issued: 389
Number of Persons Fishing: 200

**Annual Recreational Catch
in Number of Bushels**

Specie	Tong'	Rake	Dredge	Other (Specify)	Total	Est. \$ Value
Quahog Mixed		250			250	11,250
Littleneck						
Cherrystone						
Chowder (Large)						
Soft Shell Clam		100			100	8,000
Oyster						
Bay Scallop		200	50		250	14,000
Ocean Quahog						
Surf Clam						
Mussel		50			50	900
Conch						
Razor Clam						
Eel (lbs)						
Other:						

**Annual Recreational Catch
in Number of Bushels**

Specie	Tong	Rake	Dredge	Other (Specify)	Total	Est. \$ Value
Quahog Mixed		400			400	18,000
Littleneck						
Cherrystone						
Chowder (Large)						
Soft Shell Clam		75			75	6,000
Oyster						
Bay Scallop		400	75		475	26,600
Ocean Quahog						
Surf Clam						
Mussel		50			50	900
Conch						
Razor Clam						
Eel (lbs)						
Other:						

**Annual Commercial Catch
in Number of Bushels**

Specie	Tong'	Rake	Dredge	Other (Specify)	Total	Est. \$ Value
Quahog Mixed		700	2558		3258	195,480
Littleneck						
Cherrystone						
Chowder (Large)						
Soft Shell Clam		2325			2325	186,000
Oyster						
Bay Scallop			2450		2450	137,200
Ocean Quahog						
Surf Clam						
Mussel		4375			4375	78,750
Conch						
Razor Clam						
Eel (lbs)				3000(Pots)		
Other:						

**Annual Commercial Catch
in Number of Bushels**

Specie	Tong	Rake	Dredge	Other (Specify)	Total	Est. \$ Value
Quahog Mixed		652	2246		2898	176,000
Littleneck						
Cherrystone						
Chowder (Large)						
Soft Shell Clam		1826			1826	140,000
Oyster						
Bay Scallop			1888		1888	106,000
Ocean Quahog						
Surf Clam						
Mussel		4740			4740	85,320
Conch						
Razor Clam						
Eel (lbs)				5500(Pots)		
Other:						

BOARD OF HEALTH

In 1993 the Board of Health was comprised of Betty I.M. Cochran, William A. Dickson, Priscilla O. Hamilton, Gail R. Rainey and Robert J. Wineman.

The Health Department staff consists of Robert J. Canning, Health Agent, Patricia J. Ballo, Assistant Health Agent, Lois R. Ames, Principal Clerk and Barbara R. Stawbridge, Clerk Typist.

On April 1st the Board of Health, after discussing their role in addressing the growing HIV/AIDS epidemic, issued the following policy statement:

The Orleans Board of Health recognizes the HIV/AIDS epidemic as a serious public health problem. The board feels strongly that it must take the lead in educating the community about the transmission and prevention of the disease as well as the identification of resources and services available to the community. To this end the Board of Health has outlined the following objectives for development of a community education and prevention program.

1. To develop and implement a community education program which will include: Board of Health sponsored education presentations, the circulation and display of written information and posters and the promotion of HIV/AIDS policies in the workplace.
2. To cooperate with the Nauset Regional School District in developing a comprehensive curriculum on HIV/AIDS for grades K-12.
3. To evaluate the needs for, and develop a program for, condom availability for the community.

To date, the board has formed an HIV/AIDS task force with representatives of the Boards of Health in Brewster, Eastham and Wellfleet. Through this task force the board is represented on the Nauset Regional School District's Health Curriculum Sub-Committee to specifically address the issue of HIV/AIDS education in the schools. The board has also sponsored an HIV/AIDS educational presentation for town employees, board and commission members.

The Board of Health endorsed a Barnstable County grant proposal and is represented on a panel to direct tobacco control efforts in Barnstable County. In October the Barnstable County Tobacco Control Grant Proposal was approved for funding by the Massachusetts Department of Public Health in the amount of \$300,000. These funds will be used for the hiring of staff, advertising, conducting health and educational programs and to develop and enforce tobacco use regulations.

The board has devoted considerable attention to the raccoon rabies epizootic which first appeared in Massachusetts in September of 1992 and has since been rapidly spreading throughout the state. The board is represented on a county rabies task force which was formed to develop methods to reduce the risk of rabies exposure and to develop contingency plans in the event that suspected rabies cases appear on Cape Cod.

The Board of Health attended public hearings and informational meetings which focused on the proposed revisions to Title 5. Following its discussions, the board submitted written comments to the Department of Environmental Protection.

In May the Board of Health amended their Public/Semi-Public Swimming Pool Regulations. The new regulations clearly define bacteriological testing standards and closure requirements. These regulations apply only to public/semi-public swimming pools licensed by the Board of Health.

1993 also marked the completion of the Inspection and Maintenance program's initial round of inspections. In total 4,204 inspections of septic systems have been conducted since 1990. Of these septic systems, 82% were found in compliance, 5% failed, 7% required modifications and 6% required pumping. The board is hopeful that the information generated by this program will educate homeowners on how to properly maintain their septic systems.

In July the Board of Health approved Septic System Betterment Regulations. These regulations were developed under the authorization of Chapter 5, Septic Betterment of the General Bylaws of the Town, which were approved at the 1993 annual town meeting, and provide financial assistance for the upgrade of septic systems to those in need of such aid.

The Board of Health is represented on the Local Comprehensive Planning Committee, Water Quality Advisory Board and Solid Waste and Recycling Advisory Committee. The board continues to monitor the quality of the town's water supply and attend the Groundwater Protection District's Board of Managers meetings, to remain current on the performance of the septage treatment plant.

Responsibilities of the Health Department staff include: inspection and regulation of all permits issued by the Board of Health, administration of the town's Inspection and Maintenance Program, answering and investigating all complaints pertinent to public health, conducting housing inspections, operating a vaccine depot, administration of underground storage tank regulations, investigating and reporting communicable disease reports, sampling recreational waters, attending Board of Health meetings and other meetings pertaining to public health.

The following licenses/permits were issued in the calendar year of 1993:

Bed and Breakfast/Limited	1
Burial	41
Caterer	4
Continental Breakfast	12
Disposal Works Construction — Title 5	216
Disposal Works Installer	39
Food Service and Retail Food	109
Funeral Director	3
Manufacture of Frozen Desserts	10
Massage Business	3
Mobile Food	4
Motels	12
Refuse Collection and Transportation	6
Septage/Collection and Transportation	22
Septage/Transportation Only	9
Swimming Pools	10
Temporary Food Permits	25
Tanning Salons	3

The Board of Health wishes to express its appreciation to the Barnstable County Health and Environmental Department and the Cape Cod Commission for their technical and laboratory assistance and to Dr. James Kim, DVM, who administered the rabies vaccine at the Board of Health's annual rabies clinic.

Respectfully submitted,
Priscilla O. Hamilton, Chairman

HIGHWAY DEPARTMENT

This year we have completed numerous drainage projects and more are planned for the coming year. We also cleaned all the basins in town under a contract which amounted to 700 basins.

All the state projects have been completed on Rte. 28 and 6A. I don't foresee any major State Projects in the coming year. We have done some overlays of hot mix this year as well as crack sealing. I have initiated another 5 Year Capital Plan for paving, to be spread out over a 5 year period doing about 3 roads a year. We are also looking into changing some intersections in town that are creating traffic problems and we are looking into the installation of sidewalks in certain areas of town.

I would like to thank the residents of Orleans for their cooperation, the Department Heads and their personnel, and to the personnel of the Highway Department for a job well done.

Respectfully submitted,

Richard N. Gould
Highway Manager

HISTORICAL COMMISSION

Area D, Main Street East, the portion of the Town running from Route 28 along Main Street to the Barley Neck Inn is now complete and has been submitted to the Massachusetts Historical Commission. With this portion of the Historical Property Survey complete, efforts can be made to create an Historic District in this section of Town. To that end, recommendations have been made to the Board of Selectmen to appoint an Historic District Study Committee under guidelines set by the Massachusetts Historical Commission. Like any zoning article, creation of an Historic District requires a two-thirds vote of an Annual Town Meeting.

The Historical Property Surveys in the outlying areas of East and South Orleans remain to be completed. Much of that work has already been done. When finished Town-wide, nominations to the National Register of Historic Places can be made for such structures as the former Town Hall (Academy of Performing Arts) and the Jonathan Young Mill.

Owners of houses built prior to 1900 may contact me regarding information on their properties.

Respectfully submitted,
Charles H. Thomsen, Chairman

HOUSING AUTHORITY

1993 marked the 21st birthday of Tonset Woods, our 100 apartment complex for the elderly and persons with disabilities. In addition to Tonset Woods, the Authority owns 11 family rental apartments, and two staffed residences for persons with mental retardation. The staffed residences are managed in partnership with non profit social service agencies: Nauset Workshop and Kennedy Donovan Center. Through state funded programs the Authority also subsidizes the rent of 21 low income families as well as providing rental assistance for a residence for people with mental illnesses that is owned by the Federated Church of Orleans and managed by New England Fellowship for Rehabilitative Alternatives.

This was a stable year for the Housing Authority characterized more by attention to existing properties than by any new grants or developments. The Authority's continuing concern is the scarcity of affordable housing for low to moderate income families as well as for people with disabilities who need subsidies to live independently in the community. The state funded rental assistance program continues on its course of mandated attrition; we now assist half the number of families we did five years ago. Families in need must turn to various emergency relief agencies for help.

A tremendous boost to our maintenance program this year was our new arrangement with the Barnstable County

Sheriff's Department Community Service Program. The women's crew dedicates two days a month to the Authority; the men's crew will be devoting a large block of time to Tonset Woods in early '94.

The successes this year in expanding affordable housing resources went to various regional efforts, including the County Home Consortium (see their report), the Lower Cape Community Development Corporation which received a large state grant to assist in rehabilitating existing buildings in the eight Lower Cape Towns for affordable rental housing, and a pilot program for homeless administered by the Housing Assistance Corporation financed jointly through a state grant and local donations.

Through its Board members and the Director the Housing Authority continues to be an active participant in these various efforts serving on the Orleans Housing Task Force, the Interfaith Council for the Homeless, the Lower Cape Community Development Corporation, and the Home Consortium.

Through contracts for services, the Orleans Housing Authority also manages public housing for the Nantucket Housing Authority and will be doing the same for the Eastham Housing Authority beginning early 1994.

In December of 1993, the resignation of Commissioner Frank Fettig was accepted with great regret.

Respectfully submitted,
William Rangnow

HOUSING TASK FORCE

In 1993, the Housing Task Force continued it's search for Affordable Housing for first time home owners, for younger renters and single parents. We are hampered in our efforts by the lack of available land in Orleans, as well as its cost.

In our efforts to network with other agencies, we are members of the Massachusetts Housing Partnership, we work closely with the Orleans Housing Authority and the Community Development Commission of Lower Cape Cod, as well as the Town Executive and Planning Board, the Health Officer and Building Inspector. We have been in contact with the Conservation Commission on the possibility of reclaiming the remainder of the Infirmary Property for Affordable Housing use. We have had two executive sessions this year with the Board of Selectmen, who have been very supportive of our efforts. We are on the mailing list of the Resolution Trust Corporation. One of our members serves on the Local Comprehensive Planning Committee, and another on the County HOME Consortium.

We hope that 1994 will bring us closer to our goal of providing at least a pilot program for Affordable Housing in Orleans.

Respectfully submitted,
Winifred M. FitzGerald, Chairman

INSURANCE ADVISORY COMMITTEE

The Insurance Advisory Committee purpose is to provide advice, counsel and current information on insurance matters and expenses (except Life Insurance) to the Orleans Board of Selectmen and Town Executive. This includes: evaluating possible loss expenses; recommending methods of transferring risk, available sound insurance markets, purchase of adequate protection at reasonable premiums; responding to insurance questions raised by the Selectmen and Town Executive.

This year George Cully and Scott Montgomery joined us bringing many years of insurance experience to the committee. We also would like to thank William Boundy for seven years of service.

Respectfully submitted,
David Marshall and Robert Zenke, Co-Chairman

NAUSET REGIONAL SCHOOL COMMITTEE

The Massachusetts Education Reform Act of 1993 was signed into law on June 18, 1993. Included in the act were changes in school governance. The Superintendent, not the School Committee, hires/fires all personnel except the Assistant Superintendent. School Councils were established to assist the principals in formulating School Improvement Plans to submit to the School Committee for review and approval each year. School Councils are advisory only and do not have voting powers. We welcome their involvement to be an integral part of the Nauset system. The School Committee has provided workshops and training for the School Councils.

Middle School Principal Barbara Coopee initiated Principal's Night, a series of monthly meetings for parent's to meet with her to discuss matters related to their child's education or Middle School issues in general.

The administration and staff at the middle school have worked diligently to follow and put in place the recommendations by the Massachusetts Department of Education in their report "Magic In The Middle: A Focus On Massachusetts Middle Grade Schools" and the recommendations included in the Carnegie Report: "Turning Points" — Preparing American Youth for the 21st Century. Included in their analysis, and being followed at the middle school is: High expectations for all students — access to challenging high-content curriculum — an Interdisciplinary Thematic Curriculum and the belief and expectation that all students can achieve at high levels.

With the retirement of former High School principal Thomas Ballerino, Superintendent Michael Gradone appointed a search committee comprised of parents, teachers, administrators, school committee members and a student to assist him in searching for a new principal. We are fortunate with the Superintendent's appointment of Milton Teguis, former Assistant Principal at Auburn High School. During his short tenure at Nauset High, he has shown an exuberance that has been welcomed and appreciated. He has been prolific in his high expectations and accountability of all students and makes them his first priority.

Nauset High School students continue to score higher than the State and the Nation on their SAT's. The results for the class of 1993:

	National	State	Nauset "93"	Nauset "92"
Verbal	423	428	442	435
Math	476	474	506	500

On October 13, 1993 the School Committee voted to update the charge to the High School Building Committee for the design and construction of an expanded high school sufficient to enroll 1,100 students. With current enrollment in our region schools, the high school will have 1,015 students in year 1997, not including any increased enrollees as is typical each year.

Our students continue to excel competitively both academically and in extra-curricular activities. We are deeply appreciative to the citizenry for their continued support of quality education that has made this possible. It's an investment which shall reap innumerable benefits for future generations. THANK YOU!

Respectfully submitted,
Margie Fulcher, Chairwoman

OLD KING'S HIGHWAY REGIONAL HISTORIC DISTRICT COMMISSION

Applications approved during the year 1993:

17 Certificate of Appropriateness
6 Certificate of Exemption

There were no applications disapproved.

Respectfully submitted,
Chris Miner, Chairman

OPEN SPACE COMMITTEE

A dramatic revitalization of this committee has given the Town of Orleans a much-needed shot in the arm in the increasingly complex world of land protection and land use.

For this we can thank our three new members: Mary Jac Hatch, former Assessor and financial analyst extraordinaire; David Shactman, attorney and stalwart communicator; and Don Krohn, former Vice-Chairman of the Planning Board and well-known in town affairs.

We were able therefore to increase our regular work: cooperating with the Orleans Conservation Trust to secure conservation restrictions on properties, contributing to other town committees' projects such as the Conservation Commission, Water Department, Town Planner, Finance Committee, giving updates and presentations to the Selectmen, maintaining the property directory, and nearing completion

of the 5-year Open Space, Conservation and Recreation plan (required for State funding), etc.

In the search for grants and funding, we walked properties with a State land acquisition official and Mark Robinson, Director of the Cape Cod Compact. We also renewed a check of Orleans properties with "owner unknown."

In the educational role of this committee, we organized a workshop for Orleans realtors on the critical subject of conservation restrictions. It was lead by the aforementioned Mark Robinson, and was well attended.

Always seeking alternate and innovative ways to protect Orleans' rapidly disappearing farmland, forest, fields and open seascapes, committee members attended a two-day workshop at CCCC sponsored by the APCC.

If one thing was made clear at this pan-Cape and Islands gathering, it is the rapidly growing interconnectedness of Cape and Islands communities. All fight to preserve what is left of the rural, seaside character that is the magnet to the tourist economy and the pleasure of those of us who live here.

We look forward to a busy and productive 1994.

Respectfully submitted,
Doug Long, Chairman

OVERSEERS OF THE JONATHAN YOUNG WINDMILL

The Jonathan Young Windmill began the 1993 season on Memorial Day and entertained hundreds of visitors throughout the summer months. This year three "Windmill Guides," John Brigham, Nick Muto and Kate Dennis welcomed and enlightened visitors to the historic mill. Fortified with diverse professional backgrounds, the guides were employed by the town to ensure that the summer visitors could enjoy the history and charm of the mill on a daily basis. The windmill is opened to visitors weekends between Memorial Day and the fourth of July. It is open daily from the fourth until labor day and thence opened weekends until Columbus day.

This year an added feature at the mill was a large map of the United States mounted on foam core. Visitors were invited to place a flagged pin on the map to locate their hometown. The map was covered with pins and located every state in the country including Hawaii and Alaska. The only state where no one placed a pin was Nevada.

We were fortunate this year not to suffer any storm damage to the windmill. Regular maintenance is still being carried on by the Overseers to the building and machinery. There is more work scheduled for this year to carry the completion of the restoration further along.

The Jonathan Young Windmill is a unique structure of historical significance and we believe an asset to the Town of Orleans. The mill was restored by a dedicated group of volunteers who are still working hard in order to maintain the mill and keep it in good repair. If you have not yet had a chance to visit the site, we invite you to spend an hour or two at the Town Cove Park and get acquainted with a bit of Cape Cod history.

Respectfully submitted,

William P. Quinn, Chairman
Richard Besciak, Secretary

PARKS AND BEACHES

The year 1993 was a busy yet uneventful year compared to the previous two years. Absent were the off road vehicle controversy, hurricanes, and hundred year storms which allowed the department to resume our schedule of normal maintenance to grounds, plantings, buildings, and equipment.

Paid attendance at Nauset and Skaket Beaches increased by 10% over 1992 which is attributed to the wonderful weather we had this past summer.

Off road vehicle registration increased by 11% after a drop off of 25% the previous summer.

Nauset Spit was closed to ORV traffic for eight months and three miles of South Beach was closed due to erosion problems and protection of endangered species in 1993.

We continued our protection of endangered and threatened species which is a labor intensive project. The shorebirds were monitored on the New Plover Island as well as Nauset Spit and South Beach in both Orleans and Chatham. A total of 5.6 miles of symbolic fencing along with 136 signs and 39 enclosures were installed for their protection. The following are the counts for shorebirds we protected.

PERSONNEL ADVISORY BOARD

In early 1993 we completed the rewriting and classification of town employees with appropriate adjustments in salary scales. In the Fall the committee reviewed and held public hearings on the new Family Medical Leave Act Policy prior to its adoption at a special town meeting.

The board is now taking on several new advisory roles as we assist the Town Executive and Selectmen in a series of studies. We participated directly in the interview process during the search for a new Inspector of Buildings. The Assistant Town Executive is also utilizing the diverse personnel experience of the board in a study of the library organization.

The board is facing more interesting challenges as we complete our work in 1993 and look forward to an even more active 1994. Working directly with the Town Executive and Selectmen in a wide range of studies offers our members the ability to contribute more to the town's needs.

Respectfully submitted,
Neal Crampton, Co-Chairman

PLAN EVALUATION BOARD

The Plan Evaluation Board held 7 meetings in the calendar year 1993.

Approved Site Plans:	6
Fees Collected:	\$225

I wish to thank all Boards, Departments and citizens for their cooperation.

Respectfully submitted,
Jon Eitelbach, Building Inspector

PLANNING BOARD

The last year has been one of transition for the Planning Board and the Planning Department. We regret to report the resignation of three Board members in 1993: Karen Case, Vincent Ollivier and Beverly Carney. The Planning Board and the Town will miss their contributions to our Board.

In February the Board welcomed the new Town Planner, Mr. Paul Halkiotis. Mr. Halkiotis has had a busy first year on the job; getting to know the town and the townspeople.

Shorebirds	Pairs	Nests	# Total	Fledged
			Chicks	Chicks
Piping Plover	39	39	108	70
Least Tern		732		
Common Tern		579		
Arctic Tern		3		
Roseate Tern		4		
Oyster Catcher		1		
Black Skimmer		3		
Laughing Gull		245		

Listed below are the 1993 beach revenue estimates along with our budget for FY 94:

Nauset Parking	260,000
Skaket Parking	36,000
ORV Registration	118,000
Concessions	45,000
Total Receipts	\$459,000
FY 94 Budget	\$390,000

Use of the parks and playground areas continued to increase. Recreation programs continue to grow as well as the need for the Nauset Regional School system to use our field. Attendance at the baseball and soccer games at Eldredge Park were larger this past year.

Some of the bigger events held at Eldredge Field included "Pops in the Park," the Aids Concert, Cops in the Park, and Oktoberfest. Some of these events will continue each year and new ones will be added to the entertainment of our year round and summer population.

The Parks and Beaches Department will continue to strive to give our taxpayers, residents, and guests the biggest bang for their buck.

In closing, I would like to thank all Town departments and volunteers for their help over the past year, with special thanks to the Highway Manager and crew for being there when we need heavy machinery to complete our work, Police Department for money pickup and backup at the beaches, Fire Department for their helpful cooperation in training of lifeguards and professional interaction with the lifeguards at the beaches during emergencies, and last but definitely not least; thanks to my full time staff, Dorothy, Rick, Sheila, Frank, Cheryl, and Candee for their hard work and dedication as always in 1993.

Respectfully submitted,
Paul O. Fulcher, Park Superintendent

With the loss of three Board members and the addition of the new Town Planner, we have been in transition, which can be difficult when charged with applying a fairly complex set of land use regulations to a variety of projects on a consistent basis. We believe we have done a good job considering the circumstances.

Development has been slow over the last year, which has been consistent with the regional and national economy during the last several years. The following table quantifies the number and types of applications the Board has acted on in the last year.

Type of Plan	# of Applications	# of New Lots Created
Approval Not Required	12	8
Preliminary Subdivision	1	NA
Definitive Subdivision	<u>4</u>	<u>8</u>
Total	17	16

The Town Planner and the Board have been working on the following projects which will be on-going for the next couple of years:

1. Comprehensive Plan
2. Conservation, Recreation and Open Space Plan Update
3. Town Cove Waterfront Park
4. Mapping — Assessor's Maps/Geographical Information System
5. Pleasant Bay Resource Management Plan
6. Work with the Zoning Bylaw Task Force on zoning amendments.

Respectfully submitted,
Richard Philbrick, Chairman
Paul Halkiotis, Town Planner

POLICE DEPARTMENT

The following is the annual report of the activity of the Orleans Police Department for the year 1993.

Motor vehicle citations	685
Motor vehicle accidents	315
Sudden deaths investigated	10
Taxi cab licenses issued	2
Taxi drivers licenses issued	7
License to carry firearms issues	76
Firearms ID cards issued	55
Arrests made	148
Protective custodies	77
Total calls for service handled	10,702
Total miles driven	171,555

Specific incidents investigated

Alarms responded to	785
Assaults	23
Breaking and entering (Burglary)	46
Disturbances	111
Drug related incidents	15
Missing Persons	11
Traffic stops	1,607
OUI alcohol or drugs	21
Harassing or obscene phone calls	57
Well being checks	460
Hazardous material incidents	2
Canine utilizations	11
Larcenies	153
Liquor law violations	2
Rapes	2
Stolen cars	1
Trespassings	9
Vandalisms	127

Respectfully submitted,
William R. Stone
Chief of Police

RECREATION DEPARTMENT

1993 marked the continued expansion of the Youth Center at the Orleans Town Hall Annex. During the summer months the Center was open four days per week and in the winter two day per week. After-school instructional programs at the elementary school continued four days per week. Participation, fun and skill learning was stressed. A wide range of seasonal programs continues to be offered on a seasonal basis.

Spring programs offered were: instructional softball and baseball, recreational league baseball and softball, track and field, Pony and Babe Ruth Baseball, Adult Tennis Clinics, Senior Tennis and sponsorship of the Oceana Soccer Club, Old Timer's Softball League, and the Orleans/Eastham Storm in the Cape Cod Amateur Soccer League.

During the summer months, we conducted seven week programs in the following areas: playground activities, tennis lessons, swimming lessons and sponsorship of the Orleans Cardinal's Baseball Clinics and the Lower Cape Open Tennis Tournament.

Fall activities included instructional soccer and field hockey, girl's soccer, recreational soccer league play, adult tennis clinics, adult basketball play, and a contribution to the Nauset Youth Hockey Program for Orleans youth.

Offered during the winter months were instructional basketball, boy's and girl's recreational basketball league play, primary and pre-school movement and ball skills, baton

twirling, and public skating for Orleans residents. An entry in the Cape Cod Amateur Basketball League Old Timers division also received sponsorship.

We continue to offer a wide range of activities, with quality instruction, thanks to a dedicated professional staff, numerous responsible volunteers, and excellent facilities.

Respectfully submitted,

Brendan J. Guttman
Recreation Director

BOARD OF REGISTRARS

The Board of Registrars certified voters at the annual town meeting of May 10, 1993 and the special town meetings on March 1, and November 29, 1993.

The annual town election was held on May 18, 1993. We held a total of five special registration sessions for new voters as well as special registration sessions at the local nursing home.

In January the board conducted the annual town census which includes the school census and the listing of dogs. The total population of residents in March 1993 was 5889 which indicated a decrease of 73 residents.

The number of registered voters as of December 1993 is 4543 making a decrease of 175 voters from last year. There are 1361 Republicans, 722 Democrats and 250 Unenrolled.

We note with regret the passing of Elizabeth McCutchen who worked with us as a member of the board from 1986 to 1992.

Our board consists of three registrars: Ann Fettig, Chairman, Joy Long, and Martha Stevens; June Fletcher is our Assistant Registrar.

Respectfully submitted,
Ann Fettig, Chairman

SEARCH COMMITTEE

The Search Committee's role is to continually foster interest among Orleans residents in serving the Town, in addition to advising the Board of Selectmen and the Moderator on the names and qualifications of residents of the Town available to serve on volunteer boards and committees. This year the Committee prepared a more complete informational hand-out for distribution at Town Meetings and elsewhere, with brief descriptions of each volunteer board and committee attached to Citizen Information Forms. The Committee's goal is to encourage more representation among applicants from young people and those with long-term knowledge of Orleans, who are currently underrepresented.

Respectfully submitted,
Harry Pike, Chairman
Jane Bartels, Secretary
Doris Dinenna, Secretary

SNOW LIBRARY

Snow Library provides educational, recreational, reference, children's and young adults' services for an educated, active public. There were 2754 registered borrowers at year end, of whom 1546 are new; 274 juveniles and 84 young adults have CLAMS network cards. Circulation was 95,973 items borrowed: 69,745 adult volumes, 14,239 juvenile, 4290 audio cassettes, 4753 video cassettes, 300 other non-print items, 282 network transfers and 37 interlibrary loans. There 4328 reference transactions. Attendance was estimated 57,800.

The per capita numbers of items loaned and the percentage of library users in the population are among the highest in the state, and the Trustees' top goal is still a fulltime professional librarian consistent with that usage and the demands of a recently expanded physical resource.

Although the new facility was dedicated near the beginning of the fiscal year, some aspects of the building project remained in progress through the following months. Assisted by Maria Husted, Administrative Assistant to the Town Administrator, a program began for acclimatizing the staff to new responsibilities, new working conditions, and new facilities, for surveying of all staff assignments and the resources for fulfilling them, and for updating of personnel policies.

As always, the principal initiative, staffing and backing for the Library's many successful volunteer programs came from The Friends of Snow Library, the second largest such group in the Commonwealth with 615 memberships and 1023 members contributing some 6000 hours of service in 1993. Friends-supported Library activities included: book binding,

laminating and mending; typing, cataloging and general clerical support; shelving and shelf reading; expansion and continuous upgrading of the collections; book security; improvement of staff and public-access computer resources; desk coverage; late-book phoning; magazine maintenance; mail; and newspaper pickup; maintenance of the newspaper clipping file; minor building upkeep; grounds watering and weeding; exhibit displays; repair of toys and equipment; the Sunday afternoon lecture series; Lifetime Learning Courses; children's programs; book discussion group; book deliveries to nursing homes and senior housing; and infant welcoming kits.

\$13,000 was raised through book sales in FY 1993, based on the efforts of 15 year-round volunteers and 110 volunteers working through the sale days in July. Approximately 2500 hours were devoted to this activity, and 24,500 books were taken in. Eleven guest speakers appeared in the Sunday Lecture Series, and four Cape authors appeared in the Summer Series. Total adult program attendance in FY 1993 was 2688, and the cost was \$1868. Lifetime learning held 14 continuing education courses for 333 attendees. Brown Bag Book Talks are on third Thursdays.

Children's activities included a Wednesday morning story hour, workshops for ages 5-12 on alternate Saturdays through the winter, a summer program on Thursdays with audiences generally over 100, a summer reading program (which ended with an ice cream party), a Summer Sleepytime Story Hour, and a "Read for Life" baby book program. Attendance at the 47 children's programs was 868, at a cost of \$3386.

The Friends contributed \$10,602 to the Library for books and periodicals, trust/memorial books, and audio/visuals. There are now 30,301 volumes in the Library's adult collection, and 6374 juvenile. Passes to the Boston Museum of Fine Arts and JFK Library were used 108 times. Friends continued to provide FAX and Copy Services for the Library and its patrons.

The Snow Library Endowment Fund was created with \$200,000 surplus contributions from the Building Campaign; the board is two Friends, two Trustees and a jointly named fifth member.

Planning was begun by the Trustees for a symposium in early 1994 for all Lower Cape Trustees and directors to develop a current profile of each member library's collections and share information on programs, hours, out-of-state borrower policies, and other issues of common interest or representing opportunities for the sharing of resources. A short video had been undertaken to expand the public understanding of the Library by its users.

The Trustees invited the Nauset School System to name an Orleans resident as honorary Student Trustee to serve for a term of two years. Junior Vicki Fulcher started in October as liaison between teachers and the Library to coordinate assigned reading needs, promote reading and facilitate more creative curriculum development based on the community library resource.

Respectfully submitted,
Henry Scammell, Secretary, for snow Library Trustees

SOLID WASTE & RECYCLING ADVISORY COMMITTEE

1993 was a year of change at the Transfer Station.

The Transfer Station experienced a drastic reduction in solid waste tonnage as a direct result of a commercial hauler transporting waste to Yarmouth instead of Orleans. This situation would have resulted in a loss to the town if the existing contract with Vining to operate the station had continued. As a result the Vining contract was bought out, some equipment purchased and the Station converted to a Town run operation.

In addition a survey was initiated to determine if the Station could be closed on Wednesdays and Thursdays only during the winter months without undue hardship to residents. This cost saving measure was subsequently approved with the understanding the Station would remain open in emergency conditions.

Residents continue to increase the tonnage of recyclables handled by the Station and investigations are in progress to develop more economical methods of handling plastic, cardboard and newsprint.

Solid waste tonnage through Station.....1993	
Garbage to SEMASS	3486 tons
Demolition material	893
Newsprint	261
Glass residential	147
Glass commercial	44
Tin cans	27
Plastic milk jugs	6
Oil	3040 gallons

A recommendation by the committee to reduce the sticker fee from \$75 to \$35 is presently being reviewed by the Selectmen.

Members have participated in the Solid Waste Advisory Committee to the Cape Cod Commission where they exam-

ined the feasibility of constructing a Material Recovery Facility (MRF) on the Cape. After examining the report on a proposed MRF prepared by an expert organization it was determined that it was not an economical proposition and that other methods of recycling materials economically should be explored.

Volunteers continue to operate the "Gift Shop" where exciting treasures are there for the asking. Our volunteers are to be congratulated on operating the "Gift" shop so efficiently in all kinds of weather.

Respectfully submitted,
J. Stewart Broatch, Chairman

SUPERINTENDENT OF SCHOOLS

The past year was the most eventful in memory for public education in Massachusetts. In June, the Legislature passed and the Governor signed into law an Education Reform that makes substantial changes in the way the Commonwealth's schools and school districts operate. Although final approval of the bill was a response to a state Supreme Court ruling that the former, largely property-tax-based, funding system for public schools was unconstitutional, the new law goes far beyond financial matters. It shifted almost all employment responsibility from School Committees to school administrators; will establish a Common Core of Learning for students across the state; established broadly-based School Councils in every school in the Commonwealth; and began a series of activities designed to improve the quality of teaching and learning in our schools.

This past fall, therefore, was hectic and sometimes confusing as local schools implemented a complex, multi-faceted Reform package that became public just as schools were closing in June. School Councils were formed in October, just as the revised budgets for the 93-94 school year finally were set. Nauset had seven professionals retire under terms of an Early Retirement Incentive that was part of the Ed. Reform package, and we bid farewell to High School Principal Thomas Ballerino, among others. Long-time Nauset High Counselor Andy Kalinick and Social Studies teacher Frank Hutchings were also among 1993's retirees. Replacing Mr. Ballerino is Milton Teguis, who comes to the Cape from Auburn (MA) High School, where he was Assistant Principal for six years. Mr. Teguis has taught at Worcester State College and has earned degrees from Norwich University and Assumption College.

Beyond Education Reform, the most urgent issue facing us is the need to expand Nauset High School to accommodate its greatly expanded enrollment. We have moved our portable classrooms from the Middle School to the High School,

but our enrollment will exceed that additional capacity by 1995. Since the largest class in our history is the present Kindergarten (300 students), and our elementary enrollment averages 266 children per grade, this problem will require a substantial building program. A Building Committee is at work, and will begin this winter and spring to discuss publicly the likely scope of the project.

As a district, we are fortunate that our citizens have continued to support education well. We in the school department are committed to investing our resources wisely, and to graduating young adults prepared to be capable, contributing Americans through much of the next century.

Respectfully submitted,
Michael B. Gradone
Superintendent of Schools

TRAFFIC AND PARKING STUDY COMMITTEE

The committee held their regular monthly meetings with additional special meetings and a number of field trips. We listened to a number of requests from citizens as well as members of the Town Government. A number of safety features were proposed and recommended to the Town Executive and the Board of Selectmen for adoption. Some of these were for additional stop signs, pedestrian crossing signs, thickly settled signs, restricted parking or no parking areas. We oversaw the completion of new sidewalks on Route 28 from Eldredge Parkway to the Orleans Inn, Academy Place and at various locations of Route 6A from the town line with Eastham to Skaket Corners. We also saw the completion of the relocation of Bay Ridge Lane across from Baker's Pond Road and the installation of traffic signals there on Route 6A.

Long range planning is being done to improve certain intersections and to provide for the laying out of certain roads in town for legal purposes so that drainage, road widening, pedestrians, and bike ways can be accommodated. One disturbing safety feature of this committee is the disregard of some of the basic rules and regulations for safety that are in effect. To name a few:

1. Pedestrians should use sidewalks where available, otherwise always walk, jog or run facing the traffic.
2. Pedestrians should use designated crosswalks where available or otherwise they may be subject to a citation and possibly a fine.
3. Motor vehicles and bicyclists should stop and yield to pedestrians in crosswalks.
4. Vehicles making a right or left turn should always yield to straight through on coming traffic.

5. Bicyclists are subject to the same rules of the road as motor vehicles.
6. STOP on an octagonal shaped sign means A FULL STOP (vehicles and bicycles).
7. Since most of our traffic signals change within a few seconds or minutes, motorists should always be prepared to stop on yellow or red.
8. Do not park in front of hydrants, driveways or in no parking areas.
9. Bicyclists and joggers should go single file on their respective side of the road.
10. Many areas in town are posted for "THICKLY SETTLED AREAS" and that has a maximum speed limit of 35 MPH.
11. People riding bicycles, walking or jogging on roads during the hours of twilight and darkness should use reflective devices or clothing or lamps so they can be seen.
12. Make use of signaling through mechanical devices, your body and/or eye contact so that your intentions are known to the other parties.

The committee is very appreciative of the help received from Town Executive Nancy Marie Schwinn, Administrative Assistant Maria Husted, The Board of Selectmen and all town boards, committees, departments and from the citizens of Orleans.

Respectfully submitted,
William I. Livingston, Chairman

TREE DEPARTMENT

This year we have been trimming the roadside branches as well as removing numerous dead trees. We planted 16 new trees in various places in town. We have to replace 6 trees in the coming year that have died or been destroyed due to car accidents.

A skyworker was hired again this year for 2 weeks to cut all overhanging limbs that could not be reached from the ground. We had 11 Tree Hearings this year for people wishing to cut or trim trees in the road layout or for trimming by public utilities. All town sidewalks were sprayed with weed killer to prevent the weeds from damaging the sidewalk.

I would like to thank everyone for their support and to Paul Fulcher for his help as well as the Highway Department and Park Department personnel.

Respectfully submitted,
Richard N. Gould
Acting Tree Warder

TRI-TOWN TECHNICAL ADVISORY COMMITTEE

The Tri-Town Septage Treatment Plant (TTSTP) has been in operation since March 1990. This facility treats and disposes of all the materials pumped from the septage tanks in Orleans, Brewster, Eastham, Wellfleet, Truro and Provincetown every day of the year. The process used to design the treatment facilities was classified by the U.S. Environmental Protection Agency (U.S.E.P.A.), as innovated technology. At the time the facilities were being planned there were very few or no existing septage treatment plants.

During the time that the plant has been in operation, it has gone through one major change. The initial design called for the composting of the solids removed from the septage. The composting facilities were located too close to nearby residences. The odors due to the composting although not strong, were not acceptable to the adjacent residents. The solids removed by the dewatering of the septage are presently being composted at a newer and more efficient facility at the Dennis-Yarmouth Septage Treatment Facilities.

The water removed from the septage is biologically treated and disinfected before being discharged back into the soil. The treated effluent meets the State's discharge limits most of the time. There are periods, however, when, due to rapid changes in the bio-chemical oxygen demand (BOD) concentration of filtrate from the dewatering of the septage, the biological treatment becomes overloaded.

The unit processes of the plant have been studied in detail by the Technical Advisory Committee (TAC). After much review and investigation it has been determined that the chemical characteristics of the filtrate produced by the dewatering of chemically treated septage are a problem. The TAC has requested funding from the Board of Managers, the State, and the U.S.E.P.A. to run supplementary pilot plant facilities. The pilot plant will be used to modify the filtering operation and will produce a filtrate more readily biologically treatable for removal of BOD. When the filtering unit process is modified and another unit process is added, this will improve the BOD removal efficiency.

These studies are currently under way. When completed, technical reports will be written for submission to the State and the U.S.E.P.A. At the same time, requests will be made for funding for the design and construction of the revised and added unit processes as determined in the report.

Respectfully submitted,
Walter McPhee

VETERANS GRAVES OFFICER

There are now 379 Veterans buried in the Orleans Cemetery. This is an increase of seven over 1992. It, however, does not represent the total number of Veterans who died in 1993 as the National Cemetery was the final resting place for many.

The graves are now without a flag due to the ravages of winter weather upon the flags leaving them in a deplorable condition.

New flags will be placed at the graves in time for Memorial Day and will remain until after Nov. 11th when they once again will be removed.

Respectfully submitted,
Norman M. Hopkins
Veterans Graave Officer

CHATHAM-ORLEANS VISITING NURSE ASSOCIATION, INC.

The Chatham-Orleans Visiting Nurse Association continues, with pleasure, to provide both the town sponsored public health programs, and the third party reimbursable home health services for Orleans' townspeople. Such home health care services include nursing, therapies (speech, occupational, physical and medical social work) and home health aide services. Through its private care program called Home Care Connections, the Association also provides Homemaker/Companions and personal care attendants' services from one (1) hour to twenty-four (24) hours, based on the needs of its clients.

The town appropriation enables the Chatham-Orleans VNA to provide free nursing/patient assessment visits, Town employee immunization (14), adult immunization for flu and pneumonia (1016 contacts in 1993), infant and children's immunization (184), blood pressure screening at various sites (495), cholesterol (25), colorectal cancer (7), skin cancer (37), and diabetic screening (9). Plans for the coming year include new initiatives aimed at health enhancement and wellness of Orleans residents. Limited numbers of home visits to new mothers and children, for communicable disease follow-up, community health assessment, etc. are also included in the appropriation.

In addition to the funding sources such as Medicare, Medicaid, private insurance or town appropriation, the Association actively seeks funds through grants, a membership drive directed to Orleans residents, and fund raising events. These funds are needed to broaden the scope of community

services offered, and to help to support home health services for these Orleans residents whose health insurance coverage is inadequate or nonexistent.

The Chatham — Orleans VNA is committed to a high quality of community and home health care, and prides itself for its responsiveness to the community. We welcome all questions and comments from town residents, directed either to our offices at 945-2869, or to the Orleans residents who serves on the Association's Volunteer Board of Directors.

Respectfully submitted,
Djordje J. Soc, MSW, LICSW, CNA
Acting Executive Director

WATER ADVISORY BOARD

The Water Advisory Board, formed in 1989, is charged by the Board of Selectmen to provide support to it and to the Town Executive regarding matters of groundwater protection and the municipal water supply. The first task of the Water Advisory Board was to develop a Groundwater Protection Bylaw for Orleans. This bylaw was passed by Town Meeting in November 1991. Since then the Board has taken a lead role in supporting the efforts of the Cape Cod Commission's six-town Monomoy Lens Project (through mid-1993), and has been striving to develop an effective working relationship with the Water Commissioners and Water Superintendent regarding municipal water supply matters. The final product of the Monomoy Lens Project was the preparation of a Regional Groundwater Protection Plan, which will be published in February 1994.

Specific 1993 accomplishments include:

- Critiqued the most recent (1989) report on the town's future municipal water supply needs.
- Determined that a planned \$250,000 water main upgrade on Beach Road was not needed.
- Obtained the placement of Groundwater Protection signs where Routes 28 and 39 enter and leave the source areas of public drinking water supply.
- Began investigating the possibility of salt water intrusion in the new town well located off Quanset Road.
- Began a study of future municipal water needs compared to present installed well capacity, normal operating rates, and the maximum production rates permitted by the Massachusetts Department of Environmental Protection.
- Began work on an Orleans municipal water supply "fact sheet."

Respectfully submitted,
Robert A. Rich, Chairman

WATER DEPARTMENT

The Water Department had another successful year of maintenance and improvements of our distribution system with more than 900' of undersized water mains being replaced. One of the highlights of 1993 was an additional water main project designed to improve fire flow protection in the Rock Harbor area where 1000' of 12" main was installed along the old railroad bed. Route 6 will be crossed in 1994 with the balance of the water main being installed along Rock Harbor Road to Captain Doane's Road by 1995.

Despite a decrease in manpower due to the unexpected resignation of one of our employees during the summer, we were able to inspect 71 hydrants and replace 201 water meters both of which are a part of our ongoing maintenance programs. The vacant position was eventually filled in October with Daniel Hayes. Daniel quickly became a valuable part of the team and we welcome him as the newest member of our department.

The Water Department regularly tests water quality not only to ensure compliance with Federal and State standards, but to ensure that our town water supply is among the best in the State. This fall during our routine bacteriological testing we experienced marginal violations of the Total Coliform Rule. Importantly, in our investigation of this violation, we determined a need to drain and clean the sediment build up in our storage tank #1 and as a precautionary measure the distribution system was chlorinated for a short period during the month of November. With the tank back on line, our entire system has continued to test free of coliform bacteria.

Our meter modernization program combined with our computerized billing system allowed us to initiate usage based semi-annual billing and a more effective and accurate billing process in 1993. This has been a goal of the Water Department since 1989 and represents a major accomplishment.

Our joint education program with the Elementary School continued into it's fourth year with the fifth grade students touring the watershed property and one of our pumping stations. This continues to be one of our major highlights of the year.

On a sad and emotional note we ended 1993 with the loss of Roger Bollas. Roger had been an employee of the Orleans Water Department since 1969 and had been actively involved in our meter replacement and flushing programs. Roger was a dedicated employee and will be missed by those who had the pleasure of working with him.

PUMPING STATISTICS

	1992	1993
Pumping	324,184,900	333,037,700
Largest Day	2,037,900	2,411,800
Largest Week	11,545,000	13,948,100
Services	4,407	4,484

Respectfully submitted,
Charles E. Medchill, Water Superintendent
Francis E. Suits
Chairman of the Board of Water Commissioners

WATER QUALITY TASK FORCE

The Task Force has been reporting for several years now about a major drainage remediation project being undertaken by the Town of Orleans. We are happy to report that five (5) major storm drains have been retrofitted (1 in 1992 and 4 in 1993) and that storm water is being treated each time it rains to remove bacteria, hydrocarbons and toxic chemicals from entering our estuaries directly. Four systems (Meetinghouse Pond -2, Town Cove -2) rely on large leaching chambers to filter the storm water prior to entering the groundwater which is then slowly released into the embayments; one system is a filter dam designed to accomplish the same goal. Our post-construction monitoring has shown improvement in the water quality but the dry summer hampered our efforts at truly monitoring the effectiveness of the systems during the summer months when bacteria counts are generally high. The filter dam at Jeremiah's Gutter was an innovative approach and is being monitored for its effectiveness. Monitoring samples from all the systems have been taken both to the Barnstable County Lab and the town lab in Eastham, managed entirely by Orleans volunteers, to whom we are very grateful.

As part of the drainage project at Jeremiah's Gutter behind Stop & Shop, a recommendation was made to replace a tide gate that had been installed many years ago. After consultations with engineers and manufacturer's representatives, Truman Henson, Harbormaster, made some modifications to the existing tide gate and replaced a portion of the outflow pipe rather than replace the entire unit at substantial savings to the town. The repairs have been working well to keep tidal waters from reaching the filter dam upstream. The Task Force has prioritized a number of additional drains for remediation as funding becomes available and has applied for a joint grant with the Cape Cod Conservation District and Soil Conservation Service from the state and federal government for drainage remediation. We have not heard if the application was successful.

The Task Force continues to be concerned about the lack of information available relative to groundwater. The Task Force has submitted a request for funding in the FY 95 Capital Plan budget to have the groundwater mapped in order to determine the direction of flow and to discern where the groundwater intersects with the embayments. This information is crucial to understanding the process and the effects of nutrient enrichment in the embayments that leads to eutrophication and the hastening of biological processes that will eventually fill in the embayments.

The Task Force has endorsed the concept of a citizen monitoring program, the beginning phases of which include the volunteer water quality testing currently being done. However, we are aware of citizens who would be willing to contribute their time to monitoring but we have yet to find someone who will coordinate the effort. Anyone who is interested is urged to contact any member of the Task Force.

The Task Force thanks all those who have assisted us in our efforts during the past year.

Respectfully submitted,
Sandra L. Macfarlane, Chairman

WATERWAYS IMPROVEMENT AND SHELLFISH ADVISORY COMMITTEE

The committee has had a busy and, we feel, very successful year. Its activities have included handling the regular business that comes before it, continuing ongoing programs and initiating a totally new program that will be of great benefit to the Shellfish Department and thereby the town.

With the ever increasing population of the town and the now three season tourist group, the matter of fully supervising the harvesting activities on the town's many shellfish beds has become extremely difficult for the Shellfish Department. This, of course, in view of the many other duties and responsibilities of the Harbormaster/Shellfish Department. To relieve the situation, the committee in conjunction with the Harbormaster/Shellfish Constable initiated a program of enlisting a group of volunteer deputy shellfish wardens. The group presently consists of seven members. It evolved the latter part of the past season and we look forward to a major contribution in 1994.

Of the regular and ongoing programs, the review of shellfish grant activities, the review and proposed revision of grant regulations, and above all, the researching of town landing boundaries, (having them surveyed and properly recorded), are particularly significant and should be mentioned.

The committee looks forward to an interesting and productive 1994.

Jim Gray, Chairman

WEIGHTS & MEASURES

The Sealer of Weights and Measures inspects, tests, seals or condemns all commercial weighing devices. This includes scales, dry and linear measures, apothecary measures, gasoline dispensers and oil delivery trucks. In addition, the sealer checks packaged commodities for proper weight, enforces unit pricing regulations, investigates various complaints and possible violations. The breakdown of activities is as follows:

Scales Certified	151
Scales Not Sealed	2
Scales Condemned	0
Apothecary Weights	4
Gasoline pumps	66
Oil trucks	22
Unit-pricing inspections	510
Complaints investigated	13

Respectfully submitted,
James R. Ehrhart, Sealer

ZONING BOARD OF APPEALS

The purpose of the Board is to hear and decide applications or petitions for Special Permits or Variances as empowered under the Zoning Bylaws of the Town and the Mass. General Laws, Chapter 40A, and to hear and decide appeals from decisions of the Zoning Administrator and the Architectural Review Committee.

A total of 46 cases were heard, 5 more than last year. Of the 30 Special Permit applications, 26 were granted and 4 were withdrawn. There were 4 modifications granted to existing Special Permits. Of the 10 Variance petitions, 4 were granted, 1 denied, 1 postponed and 4 withdrawn. A Variance extension was granted. One case was postponed until 1994.

Respectfully submitted,
James E. DeWitt, Chairman

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