

ORLEANS
ANNUAL TOWN REPORT



FOR YEAR 2004

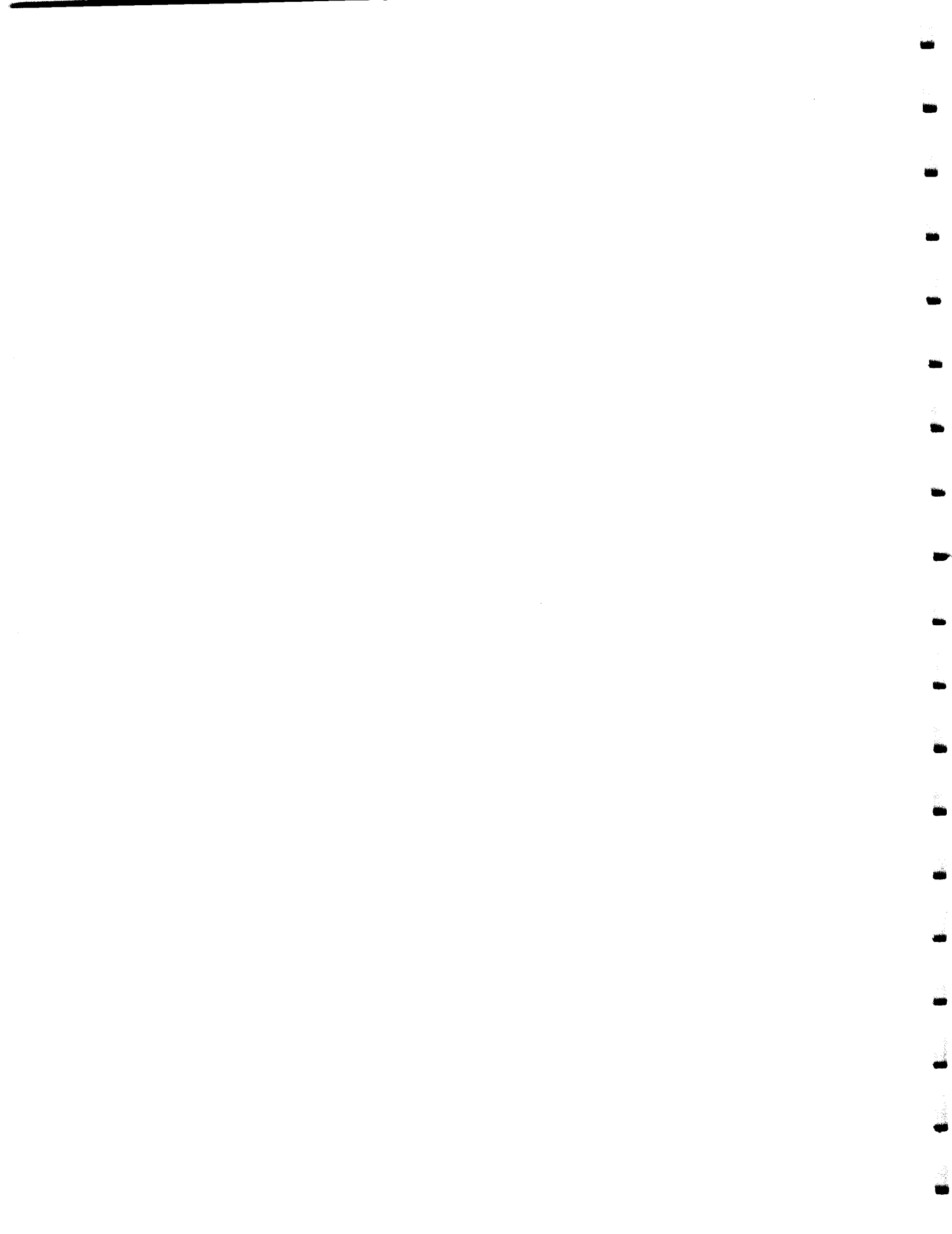
Cover Photograph taken at Skaket Beach

By: Barry Donahue
The Cape Cod Voice

ORLEANS
ANNUAL TOWN REPORT



of the
TOWN OFFICERS
of the
TOWN OF ORLEANS
FOR YEAR
2004



This Book is Dedicated
To the Memory and Spirit of

Ardath Reynolds

February 9, 1945 – January 3, 2005



Ardath was the true matriarch of the Reynolds family, and when she spoke of her husband Joe, children and grandchildren you could see the love in her eyes and hear it in her voice. With her family always first she still found time to serve the community which she loved and cared – Orleans.

We all know it would take a book to list all Ardath's good deeds, whether she was opening her restaurant during a major storm in 1984 to feed the 23 stranded crew members, including the Captain, of the "Eldia", emptying her freezer and cooking at the fire station for days on end for all the town employees and volunteers involved in the "clean up" after Hurricane Bob in 1991, making sure snow removal crews and emergency personal always had a place for coffee and something to eat when no other restaurant was open, Ardath was always there.

Ardath also answered the call to have snacks and coffee at town meetings to keep citizens awake and alert to discuss important issues, cooked and fed the crowds during the Annual Block Parties, donated food, her time and cooking skills to the Parks & Beaches Department for the annual Volunteer Appreciation Day and the end of the season employee picnic, helped plan and cook at fundraisers events for the Orleans Firemen's Relief Association, Charter Lighthouse School, Brewster Elementary School and many others too numerous to list.

Ardath's ability to serve the public in a down-home friendly manner while operating the Skaket Beach Snack Bar and the mobile food concession at the Orleans Cardinals baseball games will be missed by citizens and visitors alike.

Ardath also found time to serve as a member of the Orleans Finance Committee.

We honor Ardath for who she was with her unpretentious ways, her gifts of her time and talents to the Citizens of Orleans and we'll miss her smile, laugh, jokes, goodhearted jabs, counseling and her forthrightness in always speaking her mind.

Ardath was always there to lead and lend a helping hand. One might say Ardath was Orleans' "go to" person.

TABLE OF CONTENTS

| | |
|---|------------|
| Dedication | 1 |
| Web Page | 3 |
| In Memoriam | 4 |
| Interesting Facts..... | 5 |
| Elected State Officials | 6 |
| Committees & Personnel..... | 7 |
| Board of Selectmen/Town Administrator's Report..... | 16 |
| Collector of Taxes | 18 |
| Town Employees & Nauset Regional Employees Salaries for Calendar 2004.... | 19 |
| Trust Funds | 36 |
| Director of Municipal Finance Report | 39 |
| Accounting Reports | 40 |
| Town Clerk's Report..... | 52 |
| <u>Elections</u> | |
| Special Election: February 17, 2004 | |
| Presidential Primary: March 2, 2004 | |
| Special Election: April 6, 2004 | |
| Annual Town Election: May 18, 2004 | |
| State Primary Election: September 14, 2004 | |
| Presidential/State Election: November 2, 2004 | |
| Old King's Highway Historic District Comm. Election: November 23, 2004 | |
| <u>Town Meetings</u> | |
| Special Town Meeting: February 9, 2004 | |
| Special Town Meeting: March 29, 2004 | |
| Annual Town Meeting: May 10, 2004 | |
| Special within the Annual Town Meeting: May 10, 2004 | |
| Special Town Meeting: October 25, 2004 | |
| Reports of Town Departments, Committees, Commissions and Boards..... | 110 |
| Committee/Board Descriptions..... | 163 |
| Committee Meeting Schedule | 166 |
| Citizen Interest Form | 168 |
| Index | 170 |
| Telephone Numbers..... | Back Cover |

Town of Orleans



CAPE COD,
MASSACHUSETTS

Welcome to our website where you'll find timely and important Town information.

Citizen Recognition Program Nominations

The Board of Selectmen wishes to honor the citizens serving the Town of Orleans. Your help is needed to identify likely candidates and the reasons why they should be recognized.

Updated Town of Orleans Code

Complete searchable Code of the Town of Orleans - hosted by General Code Publishers. Includes all changes to the Code including changes made at the October 25, 2004 Town Meeting. If you have any questions about the code please contact the Town Clerk's office and they will direct you to the appropriate department.

Public Hearing - ORV Vehicle Fees & Regulations - 2-3-2005

The Town of Orleans Parks Commission and the Town of Chatham Parks and Recreation Commission will hold a Joint Public Hearing to discuss Off-Road-Vehicle Fees and Regulations at 6:00 p.m. on February 3rd, at the Orleans Council on Aging. The Council on Aging is located at 150 Rock Harbor Road. Because of the location of the meeting, the hearing will not be televised. The linked file with details is in Adobe Acrobat Format.

Public Hearing - Beach Parking Fees and Regulations - 2-3-2005

On Thursday, February 3rd at 7:00 p.m. at the Orleans Council on Aging the Park Commissioners will hold a Public Hearing. The hearing will discuss Beach Parking Fees and Parks & Beaches Rules and Regulations with regard to pets at Parks & Beaches locations, among the topics. Because of the location of the meeting, the hearing will not be televised. The linked file with details is in Adobe Acrobat Format.

Transfer Station Update - 12-17-2004

Please follow this link for current information on the capping project and current schedule.

FY05 Important Dates

Budget Schedule, Capital Improvement Plan Schedule and Annual Town Meeting Schedule. The file is in Adobe Acrobat Format.

Shellfish Closure Notice - Updated 11/01/2004

2004 Family Shellfish Permits are available at the Town Clerk's Office. You must bring a valid Driver's License or State I.D., and previous year's permit (if applicable) to purchase a Shellfish Permit.

2005 Property Assessments - Searchable Database

Orleans has received final certification of the FY2005 values from the State. Tax bills have been mailed. The FY2005 tax rate has been approved and is set at \$4.39. The database uses the owner of record as of January 1, 2004, which is not necessarily the current owner.

Calendar 2003 through June 2004 Sales

The file is in Adobe PDF Format.

DEPARTMENTS
COMMITTEES
MEETINGS
INFORMATION
FAQ'S
ABOUT ORLEANS
ARCHIVES

Search Site:

Go

Last Updated:
February 1, 2005

Contact the [Webmaster](#)



[Town of Orleans](#) <http://www.town.orleans.ma.us>
[HOME](#) · [DEPARTMENTS](#) · [COMMITTEES](#) · [MEETINGS](#) ·
[INFORMATION](#) · [ABOUT ORLEANS](#) · [ARCHIVES](#)

IN MEMORIUM 2004

William Costello
Orleans Planning Board
Orleans Police & Fire Building Committee

Laurin C. Peterson
Water Superintendent

Pamela Quinn
Commission on Disabilities

Robert Rotti
Commission on Disabilities

Harold Rusch
Elections Teller
Cable TV & Telecommunications Advisory Committee
Marine & Freshwater Quality Task Force

Leonard "Woody" Sparrow
Orleans Cultural Council
Keeper of the Town Pump

William Thomas
Regional School Committee

Carol Wilcoxson
Board of Health

INTERESTING FACTS ABOUT ORLEANS

Population Statistics:

Current population

- 17 years of age and over 6,221
- 0 to 17 years 596
- Summer population 22,000

Voter Statistics:

Total registered voters

- Democrats 1,201
- Republicans 1,547
- Unenrolled 2,750
- All others 33

Town Meeting Quorum 5% of Registered Voters 276

Annual Town Meeting: Monday before the 2nd Tuesday in May

Annual Town Election: Second Tuesday after the Town Meeting in May

Land and Road Statistics:

- Total land area Approximately 13.94 square miles
- Miles of State Roads 11 miles
- Miles of Town-maintained roads 54 miles

Tax and Assessment Statistics:

| | FY04 | FY05 |
|---------------------------------------|---------------|---------------|
| • Tax rate (commercial & residential) | 4.41 | 4.39 |
| • Total assessed valuations | 3,128,390,680 | 3,336,135,215 |
| • Residential property assessments | 2,879,107,910 | 3,084,629,905 |
| • Open space assessments | 0 | 0 |
| • Commercial property assessments | 198,014,000 | 214,501,195 |
| • Industrial property assessments | 11,816,000 | 10,166,600 |
| • Personal property assessments | 39,452,770 | 26,837,515 |
| • Exempt property assessments | 299,706,600 | 311,969,900 |

ELECTED STATE OFFICIALS

SENATORS IN CONGRESS

Edward Kennedy

2400 John F. Kennedy Federal Building
Boston, MA 02203
(617) 565-3170

John Kerry

One Bowdoin Square – 10th Floor
Boston, MA 02114
(617) 565-8519
(617) 248-3870 (fax)

REPRESENTATIVE IN CONGRESS (Tenth District)

William Delahunt

146 Main Street
Hyannis, MA 02601
(508) 771-0666
(800) 870-8686

GOVERNOR

Mitt Romney

State House – Room 360
Boston, MA 02133
(617) 725-4005
(617) 727-9725 (fax)

SENATOR IN GENERAL COURT

Cape & Islands District

Robert O'Leary

State House – Room 413E
Boston, MA 02133
(508) 775-0162

REPRESENTATIVE IN GENERAL COURT

Fourth Barnstable District

Shirley Gomes

State House – Room 548
Boston, MA 02133-1054
(617) 722-2803
(617) 722-2590 (fax)

Commonwealth of Massachusetts Web site – www.mass.gov

TOWN OFFICIALS ELECTED **TERMS EXPIRE MAY**

Moderator

Duane Landreth 2005

Board of Selectmen (5)

Margie Fulcher, Chairwoman 2006
 Mark E. Carron 2007
 Jon R. Fuller 2007
 Kendall Farrar 2005
 John P. Hinckley, Jr. 2005

Park Commissioners (5)

Kendall Farrar, Chair 2005
 Mark E. Carron 2007
 Jon R. Fuller 2007
 Margie Fulcher 2006
 John P. Hinckley, Jr. 2005

Barnstable Assembly of Delegates (1)

John Hodgkinson Nov 2006

Board of Health (5)

Gail Rainey, Chair 2006
 Augusta McKusick 2007
 Stephen Kenny (resigned 8/04) 2006
 Robin David (appointed 9/04) 2005
 Susan Christie 2005
 Jan Schneider 2005
 Bonnie Campbell, Secretary

Constables (2)

John Fitzpatrick 2007
 Mary Stevens 2007

Elementary School Committee (5)

Pamela Jordan, Chair 2005
 Joe Binowski 2007
 Mary Little 2007
 Kathleen Ecker 2006
 Jan Bone 2005

Housing Authority (5)

Jane Hinckley, Chair &
 State Appointee 2007
 Rebecca Bourdreau 2008
 James Birdsall 2007
 Mark Boardman (resigned 7/04) 2006
 Jacquelin Philbrick
 (appointed 1/05) 2005
 Raymond Castillo 2005

Trustees of Snow Library (7)

Jim Botsford, Chair 2007
 Christopher Wells 2007
 Henry Scammell 2006
 Rebecca Boudreau 2006
 Michell Koch 2006
 Skip Rozin 2005
 Barbara Eldredge 2005

**Nauset Regional School Committee
 (3 Orleans Representatives)**

Robert Jones 2007
 Paul O'Connor 2006
 Truman Henson 2005

SPECIAL DISTRICT ELECTION **TERMS EXPIRE DECEMBER**

=====

Old King's Highway Regional Historic District Committee

Nello Trevian 12/2008
 Paul Leach 12/2006
 Will Joy 12/2005

APPOINTED BOARDS, COMMISSIONS & COMMITTEES

**TERMS EXPIRE
MAY**

ADA Coordinator for Self Evaluation
Elizabeth Smith

**Architectural Review Committee
(5 w/ 3 associates)**

Chauncey Williams, Chair 2005
Katherine Bashaw
(resigned 11/04) 2006
Patty Tracey
(appointed 11/04) 2006
Trevor Kurz 2006
Cassandra Carroll 2005
Arend Vos 2005
Kelly Darling, Secretary

**Barnstable County HOME
Consortium (Orleans
Representative)**

Winnifred Fitzgerald 2007

Bikeways Committee (7)

John Fallender, Chair 2007
Donald Jensen 2007
Kevin Higgins 2006
Leslie Pike 2006
Allison Flynn 2005
Maury Webb (resigned 10/04) 2005

Board of Assessors (3)

David Tately, Chair 2007
Cynthia Eager 2006
Timothy Brady 2005

Building Code Board of Appeals (5)

Andrew Miao, Chair 2006
Nathaniel Pulling 2007
Douglas Doddridge 2006
Peter Coneen 2005
Dorofei Klimshuk 2005
Sarah Bartholomew, Secretary

**Cable TV & Telecommunications
Advisory Committee (5)**

John Hodgkinson, Chair 2005
John Trautwein (appointed 8/04) 2007
Nicholas Armenti 2006
Katherine Frostholm 2006
Christopher Galazzi 2005

**Cape Cod Joint Transportation
Committee (1)**

Robert Bersin, Highway Manager

Cape Cod Commission (1)

Frank Hogan 2005

**Cape Cod Regional Technical High
School District Committee (2)**

Cape Light Compact (1)

Richard Philbrick
John Hodgkinson, Alternate

Citizens Advisory Committee (20-30)

John Hodgkinson, Chair 2005
James Bast 2007
Paul O'Connor 2007
Marcia Galazzi 2006
Jill Minster 2006
Thomas Joy 2006
Andrea Yager 2006
Peter Deeks 2005
Cynthia Fitton 2005
Linda Knowlton 2005
Ken Scott 2005
Katherine Udall (resigned 11/04) 2005
Robert Wineman 2005

Commission on Disabilities (9)

Anne Kelleher 2007
Madeline Short 2005
Stanley Suchodolski 2005
Elizabeth Smith (ex officio)

**Conservation Commission
(7 w/3 Associates)**

Arnold Henson, Chair 2006
George Christie 2007
Robert Royce 2007
James Snedecor 2007
Judith Bruce 2006
William Parish 2006
Peter Hirst 2005
Sandy Ginnis, Associate
(appointed 7/04) 2007

Council on Aging (7)

| | |
|-----------------------------------|------|
| Joseph DiBrigida, Chair | 2007 |
| John Fletcher | 2007 |
| Philip Halkenhauser | 2007 |
| Margaret Sheehan (appointed 7/04) | 2007 |
| Robert Brothers | 2006 |
| Dennis Giaquinto (appointed 3/04) | 2006 |
| Jane Greene (resigned 7/04) | 2005 |
| Francis Suits (appointed 7/04) | 2005 |
| Madeline Short | 2005 |
| Elizabeth Smith (ex-officio) | |

Cultural Council (up to 22)

| | |
|---------------------|------|
| Sandra Brady, Chair | 2006 |
| Charles Crozier | 2007 |
| Robert Brown | 2006 |
| Leslie Pike | 2006 |
| Jill Holmes | 2006 |
| Jeanne State | 2006 |
| Joanna Keeley | 2005 |
| Barbara Uhl | 2005 |

Emergency Planning Committee

| | |
|--|--|
| Robert Bersin, Highway Manager | |
| Robert Canning, Health Agent | |
| Dawson Farber IV, Harbormaster/ Shellfish Constable | |
| Jennifer Wood, Conservation Administrator | |

Fence Viewer

| | |
|------------------|------|
| Dorofei Klimshuk | 2005 |
|------------------|------|

Finance Committee (9)

| | |
|--------------------------|------|
| Alfred Turner, IV, Chair | 2005 |
| Mark Boardman | 2007 |
| John Metz | 2007 |
| Charles Thomsen | 2007 |
| David Dumford | 2006 |
| Yoshio Inomata | 2006 |
| Peter Monger | 2006 |
| Charles Ashby | 2005 |
| Victor Noerdlinger, Jr. | 2005 |

Fourth of July Committee (7)

| | |
|---------------------|------|
| Lee Sullivan, Chair | 2006 |
| Susan Alman | |
| Ken Alman | |
| Mark Doyle | |
| Peter Howerton | |

| | |
|-----------------|--|
| Bonnie Roy | |
| Lee Sullivan | |
| Donald Sullivan | |
| Claire Tazzini | |

Historical District Study Committee (5)

| | |
|------------------|------|
| Katherine Bashaw | 2006 |
| Elaine Downs | 2006 |
| Beverly Fuller | 2006 |
| Carolyn Haeberli | 2006 |
| Margaret Ostro | 2006 |

Historical Commission (7)

| | |
|------------------|------|
| Carolyn Haeberli | 2007 |
| Bonnie Snow | 2007 |
| Dennis Dowd | 2006 |
| Peter Kennedy | 2006 |
| Richard Besciak | 2005 |
| James Hadley | 2005 |

Housing Task Force (7)

| | |
|--------------------------------|------|
| Winifred Fitzgerald | 2007 |
| Nina Mellor | 2007 |
| Erica Para | 2006 |
| John Sargeant | 2006 |
| David Willard | 2006 |
| Pamela Herrick (resigned 6/04) | 2005 |
| Martha Gibbs (resigned 6/04) | 2005 |

Human Services Advisory Committee (5)

| | |
|-------------------------------|------|
| Paul O'Connor, Chair | 2007 |
| Ted Larson | 2007 |
| Erica Parra (resigned 10/04) | 2006 |
| Lee Edwards (appointed 10/04) | 2006 |
| Arlene Cohen | 2005 |
| Mary Little | 2005 |

Invasive Species Committee (7)

| | |
|----------------------------|------|
| Anne Donaldson, Co-Chair | 2006 |
| Vincent Ollivier, Co-Chair | 2006 |
| Tim Linkkila | 2007 |
| Erica Parra | 2006 |
| Keith Brunell | 2005 |
| Adrienne Pfluger | 2005 |

Joint Committee on Affordable Housing (12)

| | |
|------------------------|------|
| James Birdshall, Chair | 2005 |
| Rebecca Boudreau | 2008 |

| | |
|---------------------|------|
| Winifred Fitzgerald | 2007 |
| Jane Hinckley | 2007 |
| Nin Mellor | 2007 |
| Erica Parra | 2006 |
| John Sargeant | 2006 |
| David Willard | 2006 |
| Raymond Castillo | 2005 |

Keeper of the Town Pump (1)
Leonard Sparrow (deceased 4/04)

Marine & Fresh Water Quality Task Force (7)

| | |
|-------------------------------------|------|
| Judith Scanlon, Chair | 2006 |
| Beatrice Auty | 2007 |
| Kenneth Scott (appointed 6/04) | 2006 |
| Robert Wineman | 2006 |
| Harold Rusch (resigned 1/04) | 2005 |
| Carolyn Kennedy (appointed 4/04) | 2005 |
| Don Powers | 2005 |
| Robert Royce | 2005 |

Natural Creek Study Task Force (7)

Robert Ward, Chair
Peter Hirst
Albert Norgeot
Cicil Newcomb
Herb Olson
Judy Scanlon

Open Space/Land Bank Committee (7)

| | |
|----------------------|------|
| Allen Gibbs, Chair | 2007 |
| Allen McClennen, Jr. | 2007 |
| Seth Wilkinson | 2007 |
| Mefford Runyon | 2006 |
| Philip Scola | 2005 |
| Robert Ward | 2005 |

Personnel Advisory Board (3)

| | |
|---------------------|------|
| Norris Shook, Chair | 2005 |
| E. John Wherry, Jr. | 2007 |
| Linde Macleod | 2005 |

Planning Board (5 & 2 associates)

| | |
|----------------------------|------|
| Kenneth McKusick, Chair | 2007 |
| Sims McGrath | 2007 |
| Nathaniel Pulling | 2007 |
| Seth Wilkinson | 2007 |
| Al Conklin (resigned 1/04) | 2005 |

| | |
|--------------------------|------|
| John Fallender | 2005 |
| Gary Guzzeau, Associate | 2007 |
| Paul O'Connor, Associate | 2005 |

Pleasant Bay Resource Mgmt Alliance

George Meservey, Director of Planning & Community Development
Dawson Farber, IV, Harbormaster/Shellfish Constable
Robert Canning, Health Agent
Jennifer Wood, Conservation Administrator

Pleasant Bay Steering Committee (1 & 1 alternate)

| | |
|--------------------------|------|
| Judith Bruce | 2006 |
| Arnold Henson, Alternate | 2006 |

Recreation Committee (7)

| | |
|---------------------------------|------|
| George Wasserman, Chair | 2005 |
| Judith Keller | 2007 |
| Timothy Reed (appointed 1/04) | 2006 |
| Carolyn Witt | 2005 |
| Dawn Fancy (resigned 7/04) | 2005 |
| Denny Teason, Jr. | 2005 |
| Brenna Wilcox (resigned 3/04) | 2005 |
| Murray Bernard (appointed 3/04) | 2005 |

Shellfish & Waterways Improvement Advisory Committee (9)

| | |
|---------------------|------|
| Donald Baker, Chair | 2007 |
| Jay Harrington | 2007 |
| Tim Linkkila | 2007 |
| Cecil Newcomb | 2007 |
| Judith Scanlon | 2006 |
| Gerald Dorman | 2005 |
| James Harrington | 2005 |
| Robert Metcalfe | 2005 |

Traffic Study Committee (3)

Police Chief Jeff Roy
Fire Chief Steve Edwards
Highway/Landfill Mgr Robert Bersin

Town Hall Building Committee (9)

Paul Ammann, Chair
J.S. Broatch
Gary Clinton
Ronald Collins
Ed Daly

David Little
Mary Ann Tegliaferri
Chauncey Williams
Kendall Farrar, Selectmen
Margie Fulcher, Selectmen
John Kelly, Town Administrator

Zoning Bylaw Task Force (7)
George Meservey, Director of
Planning & Chair
Brian Harrison, Building Commissioner
Sims McGrath 2007
George Waugh 2005
John Fallender 2005

Veterans' Grave Officer

Peter Howerton 2007

**Wastewater Management Plan
Steering Committee (5)**

Augusta McKusick, Chair 2007
Judith Bruce 2007
Anne Hodgkinson 2007
Sims McGrath 2006
John P. Hinckley, Jr. 2005

Water Commissioners (5)

Robert Rich, Chair 2007
Charles Groezinger 2006
E. John Wherry, Jr. 2005
Kenneth McKusick 2006
Ann Hodgkinson 2007

Wind Energy Committee (5)

Kevin Galligan, Chair
Raymond Castillo
Richard Philbrick
E. John Wherry, Jr.
Margaret Wineman
John Kelly, ex-officio
Victor Noerdlinger, ex-officio
George Meservey, ex-officio

**Zoning Board of Appeals (5 & 3
associates)**

Mark Boardman (resigned 5/04) 2004
Dan Bicker, Associate 2005
Eric Ehnstrom, Associate 2007
Elizabeth Henson 2007
Peter Hunter (resigned 8/04) 2005
George Waugh 2005
Allen Kolchinsky 2007
William Piersol 2007
Robert Osterberg 2007

DEPARTMENT & SPECIAL PERSONNEL

=====

Accounting/Finance

David Withrow, Director of Municipal
Finance/Town Accountant
Rechella Butilier, Asst. Town Accountant
Greta Avery, Principal Account Clerk
Peter VanDyck, MIS Coordinator

Animal Control Officer

Duane Boucher

Assessing

Kenneth Hull, Assessor/Appraiser
Jacqueline Reycroft, Business Manager
Micah Orr, Principal Clerk
Eleanor Marinaccio, Principal Clerk

Building

Brian Harrison, Building Commissioner
Geoff Larson, Asst. Building Inspector
Roland Bassett, Jr. Wiring Inspector
Scott Van Ryswood, Plumbing &
Gas Inspector
Kelly Darling, Principal Clerk

Burial Agent

David C. Hunt

Cable TV

Wellesley Bergstrom, Video Technician
James Tvrdik, Video Technician

Civil Defense

Steven Edwards, Fire Chief

Town Clerk

Cynthia May, Town Clerk
Amy Summers, Asst. Town Clerk

Conservation

Jennifer Wood, Conservation
Administrator
Leslie Derrick, Secretary

Council on Aging

Elizabeth Smith, Executive Director
Carol Connolly, Office Manager
(hired 1/04)
Donna Faivre, Principal Clerk (hired 3/04)
Sandy Marai, Principal Clerk
Susan Curcio, Day Center Director
(hired 7/04)
Joseph Manson, Day Center Co-Director
(hired 7/04)
Joyce O'Neil, Asst. Day Center Director
(hired 7/04)
Fran Adams, Asst. /Day Center
(hired 7/04)
Sharon Chatham, Asst./Day Center
(hired 6/04)
Mary "Emma" Schenke, Asst./Day Center
(hired 6/04)
Susan Beyle, Outreach Worker
Andrea McGee, Outreach Worker
Susan Wangerman, Wellness Facilitator
Robert Bishop, Van Driver
Joseph O'Neil, Van Driver
Manny Acuna, Custodian

COA Contract or Grant Employees

Bud Hale, Substitute Van Driver
Bill Hannon, Substitute Van Driver
Irene Gallant, Set-up Custodian
Scott Wood, Evening Custodian

Election Workers

(D) Mary Walker, Warden
(R) Joan Reed, Asst. Warden
(D) Esther Beilby
(U) Patricia Estabrook
(R) Gloria Edwards
(U) Elinore Felt
(R) Paul Edwards
(D) Elizabeth Floyd
(D) Winifred Feightner
(U) Judith Gardiner
(D) Martha Gibbs
(R) Judith Gilchrest
(U) Mary Hidden
(R) Carolyn Hibbert

(U) Marie Howard
(U) Anne Howell
(D) Gloria Mellin
(U) Jane T. Klimshuk
(R) Marie Pearl
(R) Nancy K. McMorrow
(R) Jean Hammond
(U) Barbara L. Miller
(U) Jacquelin Knox
(D) Beverly Muto
(U) Joan Spieker
(U) Nicholas Muto
(R) Joan Taylor
(U) Elizabeth P. Whipple
(U) Virginia Wiley

Fire Department/Rescue Squad

Steven P. Edwards, Fire Chief/EMT
Richard J. Harris, Deputy
Chief/Paramedic
Clayton B. Reynard, Captain/EMT
William P. Quinn, Jr., Captain/Fire
Inspector/EMT
Anthony Pike, Captain/Paramedic
Peter A. Vogt, Captain/Paramedic
William R. Reynolds, Captain/EMT
Matthew Andre, Firefighter/Paramedic
Gregory C. Baker, Firefighter/Paramedic
Chester Burge III, Firefighter/EMT
George E. Deering IV, Firefighter/
Paramedic
Kevin DeLude, Firefighter/Paramedic
Robert E. Felt, Sr., Firefighter/Paramedic
Michael A. Gould, Firefighter/EMT
Timothy M. Gula, Firefighter/Paramedic
Dana J. Medeiros, Firefighter/Paramedic
Wayne E. Robillard, Firefighter/Paramedic
Steven C. Thomas, Firefighter/Paramedic
Leslie M. Vasconcellos, Firefighter/
Paramedic

Fire Clerk/Dispatcher

Deborah Abbott, Billing Clerk
Maureen Kammerer, Secretary

Call Firefighters

Ronald A. Deschamps, Lieutenant
Minot S. Reynolds, Jr., Lieutenant
Timothy DeLude, Firefighter (hired 1/04)
Ira Freidman, Firefighter
Mark S. Lang, Firefighter/EMT
Jeffrey O'Donnell, Firefighter/EMT

Emile Outslay, Firefighter/EMT
(resigned 12/04)
Lowell Outslay, Firefighter
L. Michael Pires, Firefighter/EMT
Anthony J. Quirk, Firefighter/EMT
James M. Reynolds, Firefighter
Robert H. Reynolds, Firefighter
resigned 12/04)
Ronnie A. Reynolds, Firefighter
Timothy J. Reynolds, Firefighter
Brooks S. Thayer, Firefighter/EMT
Ryan VanBuskirk, Firefighter
(resigned 1/04)

Harbormaster/Shellfish

Dawson Farber IV, Harbormaster/Shellfish
Constable
Gardner Jamieson, Asst. Harbormaster/
Deputy Shellfish Constable
Andrew Young, Asst. Harbormaster/
Deputy Shellfish Constable

Health Department

Robert J. Canning, Health Agent
Patricia J. Ballo, Asst. Health Agent
Lois Ames, Principal Clerk (retired 1/04)
Barbara Ramano, Principal Clerk
(hired 3/04)
Cara T. Foley, Principal Clerk
(resigned 9/04)
Bonnie Campbell, Principal Clerk
(hired 11/04)

Herring Run

Scott Johnson

Highway/Transfer Station

Highway
Robert Bersin, Highway/Disposal
Manager
Mark Budnick, Asst. Highway Manager
James Higgins, Foreman
Stephen Burgess, S.
Maintenance/Operator
Alan Artwick, Mechanic
R. Glenn Bowen, Laborer & Custodian
Frank Poranski, Maintenance
Joe Kovac, Sr. Maintenance
Daniel Not, Maintenance
Robert Gennaro, St.
Maintenance/Mechanic
Jean Morceau, Principal Clerk

Transfer Station

Matthew Muir, Foreman
Rick McKean, Sr. Maintenance/
Mechanic Asst.
John Duble, Maintenance
Candee Roberts, Shared Laborer

Library

Mary S. Reuland, Director
Tavi Prugno, Asst. Director
Judith Wilson, Administrative Asst.
Cheryl Bergeron, Staff
Librarian/Reference
Elizabeth Steele-Jeffers, Staff Librarian/
Reference
Susan Kelley, Staff Librarian/Youth Services
Jane Borelli, Library Asst.
Genevieve Fulcher, Library Asst.
Vicki Fulcher, Library Asst.
Linda Gordon, Library Asst.
Douglas Nichols, Library Asst.
Melody Gulow, Library Asst./Substitute
Emily Bruemmer, Page

Parks and Beaches

Paul O. Fulcher, Superintendent
Sarah Smith, Office Manager
Cheryl J. Esty, Foreman
Eric W. Hilferty, Sr. Maintenance
Matthew Higgins, Maintenance
Ian P. Crowell, Maintenance (resigned
10/04)
Lawrence Barlow, Maintenance
Lee Miller, Beach Director
Candee Roberts, Shared Laborer

Planning Department

George D. Meservey, Director of Planning
and
Community Development
John Jannell, Asst. Town Planner
Karen Sharpless, Principal Clerk

Police Department

Jeffrey Roy, Chief of Police
Kenneth A. Greene, Captain
Timm W. Gould, Lieutenant
Scott W. MacDonald, Sergeant
Kevin H. Wells, Sergeant
James P. Rosato, Sergeant
James Gage, Sergeant
David R. Hagstom, Officer/Detective

William Norton, Officer/Acting Detective
Duane Boucher, Officer
Ernest Butilier, Officer
Sean Diamond, Officer
Richar Dinn, Officer
Kevin L. Higgins, Officer
Michael Lotti, Officer
Anthony Manfredi, Officer
Melissa Marshall, Officer
Kerry O'Connell, Officer
Glenn P. Wilcox, Officer,
Howard M. Pavlofsky, Officer
Matthew P. Watts, Officer
Tiffany Ames, Reserve Officer
Thomas Avellar, Reserve Officer
Joan Barrett, Reserve Officer/Matron
Douglas Bohanan, Reserve Officer
Douglas Davis, Reserve Officer
Cheryl Esty, Reserve Officer
Paul O. Fulcher, Reserve Officer
Allison Geary, Reserve Officer
(resigned 1/04)
Steven Gould, Reserve Officer
Scott Johnson, Reserve Officer
Jonathan McDougal, Reserve Officer
Michael Murphy, Reserve Officer
Sarah Pearl, Reserve Officer/Matron
Richard Smith, Reserve Officer
Travis Tebbetts, Reserve Officer
Andrew Young, Special Officer
Michael Schneider, Special Officer
Samuel Smith, Special Officer
Kyle Smith, Special Officer
Robert Livingston, Special Officer,
Nathaniel Pulling, Special Officer
Dawson Farber, IV, Special Officer,
Gardner Jamieson, Special Officer
Anne LeMaitre, Special Officer/
Licensing Agent
David Belcher, Public Safety Dispatcher
John Dooley, Public Safety Dispatcher
(retired 01/04)
David Feiner, Public Safety Dispatcher
(hired 1/04)
Joann Henderson, Public Safety
dispatcher
Robert H. Reynolds, Public Safety
Dispatcher
Joan D. Chilson, Bookkeeper/Matron
Anne M. Reynolds, Administrative Asst./
Matron
Louis H. Springmeier, Custodian

Recreation Department

Brendan Guttman, Director

Registrar of Voters

June Fletcher, Chair

Jean Rusch, Registrar

Edward Kleban, Registrar

Cynthia S. May, Registrar

Sealer of Weights & Measures

Town of Barnstable

Selectmen/Town Administrator's Staff

Melissa Arrighi, Asst. Town Administrator
(resigned 12/04)

Anne Fusco LeMaitre, Office Manager

Maryanne Peters, Administrative
Sec. to the Town Administrator
(resigned 10/04)

Jean Paulino, Administrative Sec. to
the Town Administrator
(hired 11/04)

Town Administrator

John F. Kelly

Town Counsel

Michael D. Ford, Esq.

Treasurer/Collector

Christine Lorge, Treasurer/Collector

Thomas Harper, Asst. Treasurer/Collector

Mary Sedgwick, Principal Account Clerk

Samantha Greenbaum, Principal Account
Clerk

Tree Warden

Daniel Connolly, Tree Warden

Candee Roberts, Shared Laborer

Water Department

Charles Medchill, Superintendent

(retired 10/04)

Louis Briganti, Superintendent

(hired 10/04)

Susan Neese-Brown, Business Manager

Todd Bunzick, Foreman

James Darling, Meter Man/Tester

Rodney Fulcher, Station Operator

Richard Knowles, Meter Man/Operator

Daniel Hayes, Meter Man

Jacqueline Peterson, Principal Clerk

(resigned 9/04)

Wellesley Bergstrom, Principal Clerk

(hired (11/04)

Board of Selectmen and Town Administrator

In 2004, the Board of Selectmen and Town Administrator continued their efforts to keep the public informed of issues that were before the Town and the Board's open door policy ensured the public was welcome at any hearings and meetings.

Through the combined efforts of the Board of Selectmen and Town Administrator, a number of projects and initiatives were completed.

- Successfully negotiated an extension of the Orleans, Brewster and Eastham Groundwater Protection District to continue with the operation of the Tri-Town Septage Treatment Plant for a minimum of an additional ten years on terms that are beneficial to Orleans.
- Successfully negotiated and entered into a new three year agreement with the Town of Chatham for the Management of Nauset Beach that provides for additional revenue for Orleans.
- Successfully negotiated a new three year collective bargaining agreement with the Orleans Permanent Firefighters Association, and one year agreements with the Orleans Police Federation and United Clerical and Technical Union.
- Adoption of an amendment of the Town's Personnel Bylaw to allow more flexibility in addressing potential part-time, seasonal and temporary staff situations that may occur during the fiscal year.
- Adoption of an amendment of the Town Waterways Bylaw to implement a new commercial marina mooring fee schedule.
- Established a Natural Creeks Study Task Force in response to Town Meeting action seeking to review and examine the area from Sarah's Pond to Bog Meadow Pond in South Orleans.
- Amendment of the Town Zoning Bylaw concerning banners to provide the Board of Selectmen with a greater ability to regulate banners placed by non-profit entities over Main Street and Eldredge Parkway.
- Adoption of the Modified Community Preservation Act by Town Meeting in October to replace the Cape Cod Land Bank. The issue will now be placed on the annual election ballot in May for voter approval.
- The capping of the Town's municipal landfill won voter approval in October and the project was underway by year end.
- Special legislation to allow the Town to issue bonds for the development of affordable housing was signed into law by the Governor.

The Board of Selectmen and Town Administrator also set and achieved many of the actions they had listed as part of their goals for FY05. These included the adoption of the FY06 draft budget policy by October; educating the citizenry to ensure passage of Community Preservation Act at the October special town meeting; completed a review of the existing Board policies; being underway with the project to cap the landfill and reuse of property; new Tri-Town Agreement; and completing a review of the Parks & Beaches Department fee schedules.

The office experienced both a change in the Selectmen when Mr. Richard Philbrick and Mr. David Lai terms ended and Mr. Mark Carron and Mr. Jon Fuller were elected to the Board, and a change in personnel when Ms. Maryanne Peters and Ms. Melissa Arrighi resigned and Ms. Jean Paulino joined us as Administrative Secretary. Water

Superintendent Chuck Medchill retired and Lou Briganti joined the management team as his replacement.

As we move forward, Orleans will continue to focus on ensuring that the residents and visitors of Orleans receive prompt, courteous, and knowledgeable customer service while retaining cost efficiency as a priority. We will strive to continue maintaining the services that we presently provide, while considering new initiatives that will either answer a need or improve current practices. The Selectmen and Town Administrator wish to thank the many citizens who have provided significant volunteer service to the Town. Without them, Orleans could not function as well as we do.

And last, but certainly not least, the Board of Selectmen appreciates and thanks our dedicated employees for their hard work and professionalism which makes Orleans such a special place to live and visit.

Respectfully submitted,
 Margie Fulcher, Chairwoman
 Board of Selectmen
 John F. Kelly, Town Administrator

LICENSE AND PERMITS ISSUED BY BOARD OF SELECTMEN Calendar Year 2004

| CATEGORY/TYPE | ISSUED | | |
|--------------------------|--------|--------------------------|----|
| | | Lodging House | 7 |
| | | Innholders | 2 |
| Liquor Licenses | | Entertainment | |
| Annual Innholders | | Weekday | 13 |
| All Alcoholic | 2 | Non-Profit | 1 |
| Wine & Malt | 0 | Sunday | 8 |
| Annual Restaurants | | Temporary Weekday | 1 |
| All Alcoholic | 14 | Non-Profit | 2 |
| Wine & Malt | 2 | Coin Operated Devices | |
| Seasonal Restaurants | | Games/Amusements | 27 |
| All Alcoholic | 5 | Billiard Tables | 2 |
| Wine & Malt | 1 | Transient Vendors | |
| Clubs | | Non-Profit | 6 |
| All Alcoholic | 1 | Hawkers & Peddlers | |
| Wine & Malt | 0 | For Profit | 3 |
| Package Goods Stores | | Non-Profit | 2 |
| All Alcoholic | 4 | Temporary | 2 |
| Wine & Malt | 5 | Auto Dealers | |
| One Day Wine & Malt | | Class I | 5 |
| Non-Profit Organizations | 4 | Class II | 8 |
| For Profit | 1 | General Licenses | |
| Other Licenses | | Christmas Tree Sales | 4 |
| Common Victualler | | Road Taking Applications | 1 |
| Annual | 55 | Building Moving Permits | 0 |
| Seasonal | 11 | Auctioneer | |
| Non-Profit Organizations | 8 | Annual | 0 |
| Temporary | 2 | Non-Resident/One Day | 0 |

TAX COLLECTIONS - FISCAL 2004

| <u>LEVY</u> | <u>PAYMENTS</u> | <u>REFUNDS</u> | <u>ABATED</u> | <u>NET RECEIPTS</u> |
|-------------------------------------|------------------------|--------------------|---------------------|------------------------|
| 2004 Real Estate | \$ 13,385,610.95 | \$ 32,774.72 | \$ 104,982.15 | \$ 13,247,854.08 |
| 2004 Land Bank | 404,208.37 | 71.73 | 15.76 | 404,120.88 |
| 2003 Real Estate | 74,011.02 | 1,352.25 | 942.90 | 71,715.87 |
| 2003 Land Bank | 1,997.65 | 12.28 | 0.00 | 1,985.37 |
| 2002 Real Estate | 6,039.25 | 0.00 | 0.00 | 6,039.25 |
| 2002 Land Bank | 180.43 | 0.00 | 0.00 | 180.43 |
| Real Estate Tax Titles | 24,328.90 | 0.00 | 0.00 | 24,328.90 |
| Deferred Real Estate | 35,624.83 | 0.00 | 0.00 | 35,624.83 |
| In Lieu of Taxes | 4,701.66 | 0.00 | 0.00 | 4,701.66 |
| Rollback Taxes | 8,429.48 | 0.00 | 0.00 | 8,429.48 |
| 2004 Sewer Betterments | 1,983.85 | 0.00 | 0.00 | 1,983.85 |
| 2003 Sewer Betterments | 509.53 | 0.00 | 0.00 | 509.53 |
| 2004 Personal Property | 168,550.09 | 613.93 | 3,543.45 | 164,392.71 |
| 2003 Personal Property | 2,220.24 | 283.39 | 199.02 | 1,737.83 |
| 2002 & Prior Personal Property | 33.10 | 0.00 | 0.00 | 33.10 |
| 2004 Motor Vehicle Excise | 848,715.58 | 9,481.97 | 65,266.37 | 773,967.24 |
| 2003 Motor Vehicle Excise | 253,489.85 | 43,945.54 | 50,977.88 | 158,566.43 |
| 2002 & Prior Vehicle Excise | 9,701.31 | 418.62 | 7,164.01 | 2,118.68 |
| Registry Flagging Fees | 2,300.00 | 0.00 | 0.00 | 2,300.00 |
| 2004 Vessel Excise | 20,039.26 | 109.80 | 2,785.54 | 17,143.92 |
| 2003 Vessel Excise | 40.00 | 0.00 | 0.00 | 40.00 |
| 2002 & Prior Vessel Excise | 0.00 | 0.00 | 0.00 | 0.00 |
| Water Rates | 1,194,874.18 | 5,092.99 | 15,178.36 | 1,174,602.83 |
| Water Service | 14,762.50 | 0.00 | 0.00 | 14,762.50 |
| Water Usage | 390.00 | 0.00 | 0.00 | 390.00 |
| Water Installations | 15,136.64 | 89.08 | 339.08 | 14,708.48 |
| Water Installations Tax | 266.84 | 0.00 | 0.00 | 266.84 |
| Water Additional Billing | 8,748.53 | 0.00 | 0.00 | 8,748.53 |
| Water Additional Billing Tax | 249.84 | 0.00 | 0.00 | 249.84 |
| Water Liens | 4,412.15 | 0.00 | 0.00 | 4,412.15 |
| Interest, Charges & Fees | | | | |
| Delinquent Int (2004 & Prior) | 39,714.71 | 0.00 | 0.00 | 39,714.71 |
| Deferred R E Interest | 22,110.26 | 0.00 | 0.00 | 22,110.26 |
| Tax Title Interest | 14,678.10 | 0.00 | 0.00 | 14,678.10 |
| Municipal Lien Certificates | 17,350.00 | 0.00 | 0.00 | 17,350.00 |
| Collector's Demand Fees | 8,380.00 | 0.00 | 0.00 | 8,380.00 |
| Deferred Charges & Fees | 300.50 | 0.00 | 0.00 | 300.50 |
| Tax Title Charges & Fees | 1,876.00 | 0.00 | 0.00 | 1,876.00 |
| Sewer Betterment Interest | 434.10 | 0.00 | 0.00 | 434.10 |
| Water Lien Interest | 673.84 | 0.00 | 0.00 | 673.84 |
| Legal Fees | 350.00 | 0.00 | 0.00 | 350.00 |
| Totals: | \$16,597,423.54 | \$94,246.30 | \$251,394.52 | \$16,251,782.72 |

CHRISTINE H. LORGE, TREASURER

THOMAS F. HARPER, ASSISTANT TREASURER

TOWN TREASURER
SALARIES CALENDAR 2004

| <u>TOWN EXECUTIVE</u> | <u>Reg./Other</u> | <u>Longev.</u> | <u>Total</u> |
|-----------------------------|-------------------|----------------|--------------|
| JOHN F. KELLY | 106,278.61 | 650.00 | 106,928.61 |
| MELISSA ARRIGHI | 57,987.65 | | 57,987.65 |
| ANNE LEMAITRE | 54,730.25 | 1,500.00 | 56,230.25 |
| JEAN PAULINO | 3,555.50 | | 3,555.50 |
| MARYANNE PETERS | 21,685.76 | | 21,685.76 |
| <u>CABLE TV COMMITTEE</u> | <u>Reg./Other</u> | <u>Longev.</u> | <u>Total</u> |
| GARY LAMB | 2,193.41 | | 2,193.41 |
| WELLESLEY MARSH | 75.35 | | 75.35 |
| JAMES TVRDIK | 376.75 | | 376.75 |
| <u>FINANCE/ACCOUNTANT</u> | <u>Reg./Other</u> | <u>Longev.</u> | <u>Total</u> |
| DAVID A. WITHROW | 95,350.73 | 4,550.00 | 99,900.73 |
| GRETA L. AVERY | 20,339.20 | | 20,339.20 |
| RECHELLA BUTILIER | 46,713.06 | 1,325.00 | 48,038.06 |
| <u>M.I.S.</u> | <u>Reg./Other</u> | <u>Longev.</u> | <u>Total</u> |
| PETER VAN DYCK | 62,534.63 | | 62,534.63 |
| <u>ASSESSING</u> | <u>Reg./Other</u> | <u>Longev.</u> | <u>Total</u> |
| KENNETH J. HULL | 64,894.39 | 900.00 | 65,794.39 |
| ELEANOR J. MARINACCIO | 11,955.51 | | 11,955.51 |
| MICAH ORR | 33,032.48 | | 33,032.48 |
| JACQUELINE S. REYCROFT | 39,066.72 | 1,050.00 | 40,116.72 |
| <u>TOWN TREAS/COLLECTOR</u> | <u>Reg./Other</u> | <u>Longev.</u> | <u>Total</u> |
| CHRISTINE H. LORGE | 64,894.43 | 750.00 | 65,644.43 |
| SAMANTHA GREENBAUM | 23,020.71 | 313.00 | 23,333.71 |
| THOMAS F. HARPER | 29,194.32 | 407.00 | 29,601.32 |
| HARRY KAMMERER | 7,231.59 | | 7,231.59 |
| ROYSTON LOCKYER | 7,059.09 | | 7,059.09 |
| MARY MURPHY-SEDGWICK | 33,250.62 | 873.00 | 34,123.62 |
| <u>TOWN CLERK'S OFFICE</u> | <u>Reg./Other</u> | <u>Longev.</u> | <u>Total</u> |
| CYNTHIA MAY | 44,802.12 | 600.00 | 45,402.12 |
| ANNE LENNON | 11,895.18 | 293.48 | 12,188.66 |
| AMY SUMMERS | 30,517.12 | | 30,517.12 |

REGISTRAR & ELECTIONS**Reg./Other**

| | | |
|--------------------|--------|--------|
| ESTHER BEILBY | 227.81 | 227.81 |
| GLORIA EDWARDS | 224.45 | 224.45 |
| PAUL EDWARDS | 224.45 | 224.45 |
| PATRICIA ESTABROOK | 151.88 | 151.88 |
| WINIFRED FEIGHTNER | 217.69 | 217.69 |
| ELINOR FELT | 108.00 | 108.00 |
| JUNE FLETCHER | 234.47 | 234.47 |
| ELIZABETH FLOYD | 221.06 | 221.06 |
| JEAN GARDINER | 180.57 | 180.57 |
| JUDITH GARDINER | 135.01 | 135.01 |
| MARTHA GIBBS | 136.69 | 136.69 |
| JUDITH GILCHRIST | 178.88 | 178.88 |
| JEAN HAMMOND | 43.88 | 43.88 |
| CAROLYN HIBBERT | 268.32 | 268.32 |
| MARY HIDDEN | 138.38 | 138.38 |
| MARIE HOWARD | 237.95 | 237.95 |
| ANNE HOWELL | 102.94 | 102.94 |
| JANE KLIMSHUK | 187.32 | 187.32 |
| CYNTHIA MAY | 300.00 | 300.00 |
| NANCY MCMORROW | 92.81 | 92.81 |
| GLORIA MELLIN | 194.06 | 194.06 |
| BARBARA MILLER | 45.56 | 45.56 |
| BEVERLY MUTO | 236.26 | 236.26 |
| NICK MUTO | 243.01 | 243.01 |
| MARIE PEARL | 136.69 | 136.69 |
| JOAN REED | 646.88 | 646.88 |
| JEAN RUSCH | 137.92 | 137.92 |
| JOAN SPIEKER | 236.25 | 236.25 |
| JOAN TAYLOR | 180.57 | 180.57 |
| MARY WALKER | 789.40 | 789.40 |
| ELIZABETH WHIPPLE | 45.56 | 45.56 |
| VIRGINIA WILEY | 383.06 | 383.06 |

CONSERVATION**Reg./Other****Longev.**

| | | | |
|----------------|-----------|--------|-----------|
| JENNIFER WOOD | 51,029.44 | 550.00 | 51,579.44 |
| LESLIE DERRICK | 31,130.00 | 500.00 | 31,630.00 |

PLANNING**Reg./Other****Longev.**

| | | | |
|-----------------|-----------|--------|-----------|
| GEORGE MESERVEY | 72,019.61 | 550.00 | 72,569.61 |
| JOHN JANNELL | 49,344.10 | | 49,344.10 |
| KAREN SHARPLESS | 31,438.64 | 600.00 | 32,038.64 |

APPEALS**Reg./Other**

| | | | |
|-------------------|----------|--|----------|
| SARAH BARTHOLOMEW | 86.28 | | 86.28 |
| SANDRA STEWART | 3,778.20 | | 3,778.20 |

TREE WARDEN**Reg./Other****OT****Longev.**

| | | | | |
|-----------------|-----------|--------|--------|-----------|
| DANIEL CONNOLLY | 46,139.76 | 549.53 | 500.00 | 47,189.29 |
| CANDEE ROBERTS | 10,103.20 | 180.96 | | 10,284.16 |

| <u>TOWN OFFICE BUILDING</u> | Reg./Other | OT | Longev. | | | | |
|-----------------------------|------------|-----------|----------|-------------------|------------|-----------|------------|
| SCOTT MICHALCZYK | 25,671.38 | | | | | | 25,671.38 |
| <u>POLICE DEPARTMENT</u> | Reg./Other | OT | Longev. | Career (Quinn) | Shift Dif. | Pr. Dty | |
| JEFFREY ROY | 81,157.85 | | | 20,173.12 | | | 101,330.97 |
| TIFFANY AMES | 6,032.00 | 39.00 | | | | | 6,071.00 |
| THOMAS AVELLAR | 2,392.00 | | | | | | 2,392.00 |
| GREGORY BAKER | 0.00 | | | | | 180.00 | 180.00 |
| DAVID BELCHER | 31,130.00 | 2,573.25 | | | 500.00 | | 34,203.25 |
| DOUGLAS BOHANNON | 1,150.50 | | | | | | 1,150.50 |
| DUANE C. BOUCHER | 47,614.06 | 8,527.85 | 1,200.00 | 4,672.47 | 1,000.00 | 9,432.56 | 72,446.94 |
| ERNEST E. BUTILIER | 48,017.10 | 4,737.73 | 1,950.00 | 4,672.47 | 1,000.00 | 3,626.22 | 64,003.52 |
| JOAN D. CHILSON | 34,734.64 | 420.07 | 1,300.00 | | | | 36,454.71 |
| DOUGLAS R. DAVIS | 9,717.50 | | | | | | 9,717.50 |
| SEAN DIAMOND | 46,864.06 | 9,737.32 | 500.00 | 9,344.95 | 1,000.00 | 2,176.04 | 69,622.37 |
| RICHARD DINN | 41,314.98 | | | | 1,000.00 | 10,337.08 | 52,652.06 |
| JOHN M. DOOLEY | 1,812.80 | | 280.82 | | | | 2,093.62 |
| JOHN FITZPATRICK | 0.00 | | | | | 288.00 | 288.00 |
| DAVID FREINER | 26,832.32 | 3,373.89 | | | 500.00 | 2,560.48 | 33,266.69 |
| JAMES M. GAGE, JR. | 55,979.66 | 5,473.56 | 1,950.00 | | 1,000.00 | 907.38 | 65,310.60 |
| STEVEN GOULD | 0.00 | | | | | 78.00 | 78.00 |
| TIMM W. GOULD | 58,867.95 | | 3,150.00 | 13,872.12 | | | 75,890.07 |
| KENNETH A. GREENE | 76,833.41 | | 4,050.00 | 7,366.75 | | 654.18 | 88,904.34 |
| DAVID R. HAGSTROM | 52,887.86 | | 1,950.00 | 4,969.60 | 1,000.00 | | 60,807.46 |
| JOANN HENDERSON | 35,137.52 | 2,016.60 | 1,200.00 | | | | 38,354.12 |
| KEVIN L. HIGGINS | 46,864.06 | 943.30 | 1,300.00 | | 1,000.00 | 436.42 | 50,543.78 |
| SCOTT JOHNSON | 2,637.00 | | | | | | 2,637.00 |
| MICHAEL LOTTI | 38,286.90 | 3,686.69 | | | 1,000.00 | 12,384.10 | 55,357.69 |
| SCOTT MACDONALD | 52,434.36 | 10,573.33 | | 4,982.15 | 1,000.00 | 3,615.28 | 72,605.12 |
| JONATHAN MACDOUGALL | 2,605.00 | 60.00 | | | | | 2,665.00 |
| ROBERT MANCINI | 5,456.00 | 445.50 | | | | 432.00 | 6,333.50 |
| ANTHONY MANFREDI | 38,165.98 | 6,230.28 | | | 1,000.00 | 3,934.56 | 49,330.82 |
| JENNY MARGESON | 5,616.00 | 507.00 | | | | 1,152.00 | 7,275.00 |
| MELISSA MARSHALL | 46,466.87 | 4,089.13 | 1,300.00 | 9,344.95 | 1,000.00 | 144.00 | 62,344.95 |
| MICHAEL MURPHY | 6,584.50 | 68.25 | | | | 864.00 | 7,516.75 |
| WILLIAM NORTON | 50,429.10 | 14,341.26 | | 4,896.82 | 1,000.00 | 8,395.13 | 79,062.31 |
| KERRY O'CONNELL | 47,177.94 | 7,381.29 | 1,050.00 | 11,681.22 | 1,000.00 | 6,604.50 | 74,894.95 |
| HOWARD M. PAVLOFSKY | 48,706.61 | 1,090.43 | 1,500.00 | | 1,000.00 | 144.00 | 52,441.04 |
| CLAYTON REYNARD | 0.00 | | | | | 90.00 | 90.00 |
| ANNE M. REYNOLDS | 34,734.64 | 485.15 | 884.00 | | | | 36,103.79 |
| ROBERT H. REYNOLDS | 34,734.64 | 468.02 | 825.00 | | 500.00 | | 36,527.66 |
| JAMES P. ROSATO | 53,163.20 | 8,792.41 | 1,400.00 | 10,475.20 | 1,000.00 | 7,697.54 | 82,528.35 |
| RICHARD SMITH | 0.00 | | | | | 144.00 | 144.00 |
| TRAVIS TEBBETTS | 12,662.00 | 380.25 | | | | 876.00 | 13,918.25 |
| MATTHEW P. WATTS | 46,864.06 | 7,684.66 | 1,500.00 | 11,681.22 | 1,000.00 | 10,716.84 | 79,446.78 |
| KEVIN H. WELLS | 49,900.12 | 15,999.39 | 2,550.00 | 10,475.20 | 1,000.00 | 15,999.39 | 95,924.10 |
| GLENN P. WILCOX | 43,083.08 | 7,554.52 | 2,550.00 | 11,681.22 | 1,000.00 | 11,681.22 | 77,550.04 |
| ANDREW YOUNG | 0.00 | | | | | 121.16 | 121.16 |
| <u>POLICE/FIRE BUILDING</u> | Reg./Other | | | | | | |
| LOUIS SPRINGMEIER | 13,472.52 | | | | | | 13,472.52 |

| <u>FIRE/RESCUE DEPT.</u> | <u>Reg./Other</u> | <u>OT</u> | <u>Longev.</u> | <u>Career</u> | <u>Paramed</u> | <u>EMT</u> | |
|--------------------------|-------------------|-----------|----------------|---------------|----------------|------------|------------|
| STEVEN P. EDWARDS | 84,817.55 | | 3,450.00 | 5,400.00 | | 1,325.00 | 94,992.55 |
| DEBORAH ABBOTT | 14,012.43 | | | | | | 14,012.43 |
| MATTHEW S. ANDRE | 42,448.17 | 12,162.78 | 500.00 | 450.00 | 3,906.50 | | 59,467.45 |
| GREGORY BAKER | 40,542.92 | 25,635.88 | | 450.00 | 3,906.50 | | 70,535.30 |
| CHESTER G. BURGE II | 41,989.61 | 23,553.13 | 500.00 | 900.00 | | 1,325.00 | 68,267.74 |
| GEORGE DEERING | 38,838.04 | 31,625.89 | | 1,800.00 | 3,906.50 | | 76,170.43 |
| KEVIN DELUDE | 34,494.68 | 19,636.39 | | 450.00 | 3,906.50 | | 58,487.57 |
| TIMOTHY DELUDE | 2,515.96 | | | | | | 2,515.96 |
| RONALD H. DESCHAMPS | 1,029.26 | | | | | | 1,029.26 |
| ROBERT E. FELT | 49,390.24 | 17,107.92 | 1,200.00 | 5,400.00 | 3,906.50 | | 77,004.66 |
| IRA D. FRIEDMAN | 527.72 | | | | | | 527.72 |
| MICHAEL A. GOULD | 49,502.50 | 16,079.33 | 1,400.00 | 3,600.00 | | 1,325.00 | 71,906.83 |
| TIMOTHY GULA | 36,220.34 | 21,028.40 | | 1,800.00 | 3,906.50 | | 62,955.24 |
| RICHARD J. HARRIS | 72,764.90 | | 3,300.00 | 5,400.00 | 3,906.50 | | 85,371.40 |
| MAUREEN KAMMERER | 14,563.27 | | | | | | 14,563.27 |
| DANA MEDEIROS | 41,057.50 | 36,928.80 | | 450.00 | 3,906.50 | | 82,342.80 |
| LOWELL OUTSLAY | 579.30 | | | | | | 579.30 |
| ANTHONY L. PIKE | 51,871.86 | 39,531.63 | 1,300.00 | 3,600.00 | 3,906.50 | | 100,209.99 |
| LAWRENCE PIRES | 1,636.46 | | | | | | 1,636.46 |
| WILLIAM P. QUINN, JR. | 52,830.11 | 24,963.31 | 2,850.00 | 5,400.00 | | 1,325.00 | 87,368.42 |
| ANTHONY J. QUIRK | 24,378.16 | | | | | | 24,378.16 |
| CLAYTON B. REYNARD | 51,685.54 | 11,944.86 | 3,450.00 | 5,400.00 | | 1,325.00 | 73,805.40 |
| JAMES M. REYNOLDS | 413.66 | | | | | | 413.66 |
| MINOT S. REYNOLDS | 786.14 | | | | | | 786.14 |
| RONNIE REYNOLDS | 263.10 | | | | | | 263.10 |
| TIMOTHY J. REYNOLDS | 575.88 | | | | | | 575.88 |
| WILLIAM R. REYNOLDS | 51,685.54 | 27,494.37 | 1,400.00 | 2,000.00 | | 1,325.00 | 83,904.91 |
| WAYNE ROBILLARD | 39,037.16 | 12,909.54 | | 900.00 | 3,906.50 | | 56,753.20 |
| BROOKS THAYER | 1,566.64 | | | | | | 1,566.64 |
| STEVEN THOMAS | 39,932.50 | 11,763.14 | | 450.00 | 3,906.50 | | 56,052.14 |
| LESLIE VASCONCELLOS | 43,812.18 | 24,170.65 | 500.00 | 900.00 | 3,906.50 | | 73,289.33 |
| PETER A. VOGT | 59,727.80 | | 1,800.00 | 3,600.00 | | | 65,127.80 |

BUILDING DEPARTMENT

| <u>Reg./Other</u> | <u>OT</u> | <u>Long.</u> | |
|-------------------|-----------|--------------|-----------|
| BRIAN HARRISON | 55,111.25 | | 55,661.25 |
| KELLY DARLING | 34,734.64 | 1,108.82 | 36,593.46 |
| GEOFFREY LARSEN | 40,429.04 | | 40,429.04 |

HARBORMASTER

| <u>Reg./Other</u> | <u>OT</u> | <u>Long.</u> | |
|-------------------|-----------|--------------|-----------|
| DAWSON FARBER | 60,086.21 | | 60,736.21 |
| GRANT FITZGERALD | 7,356.58 | | 7,356.58 |
| GARDNER JAMIESON | 48,908.50 | 3,469.32 | 53,977.82 |
| GREGORY NORMANDY | 7,331.59 | | 7,331.59 |
| MICHAEL SCHNEIDER | 182.24 | | 182.24 |
| SAMUEL SMITH | 10,064.06 | | 10,064.06 |
| ANDREW YOUNG | 43,227.48 | 4,542.76 | 47,770.24 |

HIGHWAY DEPARTMENT

| | Reg/Other | OT | Longev. | Snow/Ice | |
|--------------------|-----------|----------|----------|----------|-----------|
| ROBERT L. BERSIN | 72,914.43 | | 650.00 | | |
| ALAN C. ARTWICK | 40,846.72 | 1,422.99 | 650.00 | 2,834.07 | 73,564.43 |
| LAWRENCE BARLOW | 0.00 | | | 155.50 | 45,753.78 |
| GLENN R. BOWEN | 30,576.96 | 4,085.39 | 650.00 | 2,152.69 | 155.50 |
| MARK BUDNICK | 43,613.03 | | | | 37,465.04 |
| TODD BUNZICK | 0.00 | | | 535.14 | 43,613.03 |
| STEPHEN J. BURGESS | 39,692.40 | 1,248.78 | 1,050.00 | 2,722.11 | 535.14 |
| IAN CROWELL | 0.00 | | | 171.45 | 44,713.29 |
| CHERYL ESTY | 0.00 | | | 579.74 | 171.45 |
| RODNEY FULCHER | 0.00 | | | 371.19 | 579.74 |
| ROBERT GENNARO | 33,414.24 | 5,431.25 | | 1,803.29 | 371.19 |
| DANIEL HAYES | 0.00 | | | 763.43 | 40,648.78 |
| CHRIS HERMANSON | 12,113.45 | | | | 763.43 |
| JAMES R. HIGGINS | 41,893.52 | 264.82 | 2,850.00 | 730.51 | 12,113.45 |
| MATTHEW HIGGINS | 0.00 | | | 408.20 | 45,738.85 |
| ERIC HILFERTY | 0.00 | | | 524.80 | 408.20 |
| JOSEPH P. KOVAC | 37,354.96 | 2,927.12 | 650.00 | 675.48 | 524.80 |
| RICHARD MCKEAN | 0.00 | | | 2,297.76 | 41,607.56 |
| JEAN C. MORCEAU | 34,734.64 | | 1,752.00 | | 2,297.76 |
| MATTHEW MUIR | 0.00 | | | 3,058.26 | 36,486.64 |
| ANDREW PAVLOFSKY | 5,383.56 | | | | 3,058.26 |
| FRANK PORANSKI | 37,373.44 | 6,132.55 | 1,200.00 | 1,527.61 | 5,383.56 |
| CANDEE ROBERTS | 0.00 | | | 548.54 | 46,233.60 |
| KYLE SMITH | 7,394.42 | | | | 548.54 |
| ANDREW YOUNG | 0.00 | | | 333.14 | 7,394.42 |
| | | | | | 333.14 |

DISPOSAL DEPARTMENT

| | Reg./Other | OT | Longev. | |
|-----------------|------------|-----------|----------|-----------|
| PHILIP CHARLAND | 1,932.84 | | | |
| JOHN D. DUBLE | 37,373.44 | 3,185.19 | 1,500.00 | 1,932.84 |
| RICHARD MCKEAN | 39,692.40 | 10,779.21 | 1,300.00 | 42,058.63 |
| MATTHEW M. MUIR | 42,052.96 | 3,611.27 | 1,400.00 | 51,771.61 |
| | | | | 47,064.23 |

WATER DEPARTMENT

| | Reg/Other | OT | Longev. | |
|----------------------|-----------|----------|----------|-----------|
| LOUIS BRIGANTI | 14,212.22 | | | |
| CHARLES MEDCHILL | 60,878.11 | | 2,070.96 | 14,212.22 |
| TODD O. BUNZICK | 45,022.96 | 3,839.68 | 1,050.00 | 62,949.07 |
| JAMES A. DARLING | 39,516.16 | 1,828.01 | 1,500.00 | 49,912.64 |
| JIMMY FALLEN | 30,720.12 | 2,343.08 | | 42,844.17 |
| RODNEY E. FULCHER | 38,486.16 | 2,169.15 | 1,400.00 | 33,063.20 |
| DANIEL S. HAYES | 38,963.44 | 1,949.46 | 825.00 | 42,055.31 |
| RICHARD W. KNOWLES | 40,822.40 | 1,795.30 | 2,550.00 | 41,737.90 |
| WELLESLEY MARSH | 4,552.62 | | | 45,167.70 |
| SUSAN F. NEESE-BROWN | 39,215.36 | | 900.00 | 4,552.62 |
| JACQUELINE PETERSON | 27,505.81 | | 587.81 | 40,115.36 |
| | | | | 28,093.62 |

HEALTH DEPARTMENT

| | Reg./Other | Longev. | |
|-------------------|------------|----------|-----------|
| ROBERT J. CANNING | 64,894.39 | 1,800.00 | |
| LOIS AMES | 15,118.77 | 933.70 | 66,694.39 |
| PATRICIA J. BALLO | 45,266.24 | 1,500.00 | 16,052.47 |
| BONNIE CAMPBELL | 1,947.40 | | 46,766.24 |
| CARA FOLEY | 12,696.37 | | 1,947.40 |
| BARBARA ROMANO | 23,370.88 | | 12,696.37 |
| | | | 23,370.88 |

COUNCIL ON AGING

Reg./Other Longev.

| | | | |
|--------------------|-----------|--------|-----------|
| ELIZABETH J. SMITH | 54,953.37 | 900.00 | 55,853.37 |
| MANUEL ACUNA | 13,085.84 | | 13,085.84 |
| FRANCES ADAMS | 3,358.58 | | 3,358.58 |
| SUSAN BEYLE | 19,447.20 | | 19,447.20 |
| ROBERT BISHOP | 12,506.28 | | 12,506.28 |
| SHARON CHATHAM | 3,939.65 | | 3,939.65 |
| CAROL CONNOLLY | 33,941.84 | | 33,941.84 |
| SUSAN CURCIO | 23,416.25 | | 23,416.25 |
| DONNA FAIVRE | 11,071.06 | | 11,071.06 |
| IRENE GALLANT | 3,395.44 | | 3,395.44 |
| JOSEPH MANSON | 5,832.68 | | 5,832.68 |
| SANDRA MARAI | 19,412.16 | | 19,412.16 |
| ANDREA MCGEE | 34,734.64 | | 34,734.64 |
| JOSEPH O'NEIL | 12,210.82 | | 12,210.82 |
| JOYCE O'NEIL | 8,713.04 | | 8,713.04 |
| H. PILTZECKER | 3,343.90 | | 3,343.90 |
| MARY SCHENKE | 1,596.00 | | 1,596.00 |
| SUSAN WANGERMAN | 21,546.96 | | 21,546.96 |
| SCOTT WOOD | 5,557.81 | | 5,557.81 |

SNOW LIBRARY

Reg./Other Longev.

| | | | |
|-------------------------|-----------|--------|-----------|
| MARY S. REULAND | 56,489.18 | 650.00 | 57,139.18 |
| CHERYL BERGERON | 31,260.18 | 438.00 | 31,698.18 |
| JANE BORRELLI | 27,731.84 | | 27,731.84 |
| EMILY BRUEMMER | 1,953.96 | | 1,953.96 |
| GENEVIEVE FULCHER | 12,319.15 | | 12,319.15 |
| VICKI FULCHER | 8,639.78 | | 8,639.78 |
| LINDA W. GORDON | 10,379.11 | | 10,379.11 |
| MELODY GULOW | 5,748.74 | | 5,748.74 |
| SUSAN E. KELLEY | 29,494.40 | | 29,494.40 |
| ROBERT LEITE | 5,606.05 | | 5,606.05 |
| DOUGLAS NICHOLS | 10,920.23 | | 10,920.23 |
| TAVI M. PRUGNO | 46,551.16 | 500.00 | 47,051.16 |
| RICHARD RICKMAN | 77.89 | | 77.89 |
| JAMES L. STANFIELD, JR. | 6,915.98 | | 6,915.98 |
| E. STEELE-JEFFERS | 15,984.97 | | 15,984.97 |
| JUDITH WILSON | 15,942.49 | | 15,942.49 |

RECREATION

Reg./Other Longev.

| | | | |
|-----------------|-----------|----------|-----------|
| BRENDAN GUTTMAN | 51,842.35 | 1,050.00 | 52,892.35 |
| SARAH BABINEAU | 787.55 | | 787.55 |
| PAUL BREMMER | 837.29 | | 837.29 |
| HALEY CREAMY | 574.08 | | 574.08 |
| NICHOLAS FAIVRE | 1,130.22 | | 1,130.22 |
| CAMERON GAINEY | 1,069.41 | | 1,069.41 |
| ARIEL GIEMZA | 1,156.47 | | 1,156.47 |
| CHELSEY HIRST | 1,012.85 | | 1,012.85 |
| CONNOR HOUGHTON | 841.44 | | 841.44 |

| | | | | |
|-----------------------|----------|--|--|----------|
| PALMER KORN | 787.55 | | | 787.55 |
| CAITLIN LAWLESS | 1,676.59 | | | 1,676.59 |
| GEMMA LEGHORN | 1,142.15 | | | 1,142.15 |
| BILL MADDEN | 1,049.49 | | | 1,049.49 |
| ROBERT OLLARI | 1,107.80 | | | 1,107.80 |
| ANNA OXBOROUGH-YANKUS | 994.80 | | | 994.80 |
| KENNETH POST | 939.58 | | | 939.58 |
| RYAN QUILLARD | 704.65 | | | 704.65 |
| KENNETH RICHARDS | 903.62 | | | 903.62 |
| ALEXANDER RITT | 1,013.61 | | | 1,013.61 |
| MICHAEL ROBINSON | 1,964.43 | | | 1,964.43 |
| MEGHAN ROGERS | 2,214.45 | | | 2,214.45 |
| JAMES ROSATO | 1,210.34 | | | 1,210.34 |
| RYAN ROSS | 982.22 | | | 982.22 |
| ELIZABETH SKAYNE | 1,942.01 | | | 1,942.01 |
| ASHLEY SUMMERS | 735.54 | | | 735.54 |
| MAGGIE SUNDBY | 1,745.18 | | | 1,745.18 |
| ROSE SUNDBY | 1,372.41 | | | 1,372.41 |
| BRIAN TEASON | 2,067.59 | | | 2,067.59 |
| DENNY TEASON | 4,701.62 | | | 4,701.62 |
| ALISON TIMME | 2,367.92 | | | 2,367.92 |
| HOLLY TIMME | 2,444.75 | | | 2,444.75 |
| PAUL M. WHITE III | 1,755.60 | | | 1,755.60 |
| BRYNN WOODLAND | 1,155.08 | | | 1,155.08 |

PARKS & BEACHES

Reg./Other OT Longev.

| | | | | |
|--------------------|-----------|-----------|----------|-----------|
| PAUL O. FULCHER | 68,786.64 | | 3,150.00 | 71,936.64 |
| LAWRENCE T. BARLOW | 16,452.95 | 444.10 | | 16,897.05 |
| IAN CROWELL | 28,028.26 | 813.05 | | 28,841.31 |
| CHERYL J. ESTY | 42,052.96 | 11,808.42 | 1,050.00 | 54,911.38 |
| MATTHEW HIGGINS | 34,152.08 | 924.66 | 500.00 | 35,576.74 |
| ERIC HILFERTY | 36,594.88 | 1,356.80 | 500.00 | 38,451.68 |
| DOROTHY L. PALIN | 11,253.10 | | 437.81 | 11,690.91 |
| CANDEE ROBERTS | 21,867.68 | 417.58 | 682.00 | 22,967.26 |
| SARAH SMITH | 37,134.40 | 5,030.22 | | 42,164.62 |
| DUDLEY YOUNG | 3,946.91 | | | 3,946.91 |

PARKS & BEACHES - SEAS

Reg./Other

| | | | | |
|---------------------|----------|--|--|----------|
| KENNETH ALMAN | 9,063.77 | | | 9,063.77 |
| JOHN AUSTIN | 6,276.78 | | | 6,276.78 |
| CHARLES BELLINGRATH | 4,580.54 | | | 4,580.54 |
| JUSTIN BOHANNON | 5,588.11 | | | 5,588.11 |
| TODD BOHANNON | 6,826.74 | | | 6,826.74 |
| CHARLES BOOTH | 4,938.27 | | | 4,938.27 |
| MEGAN BORSARI | 6,480.43 | | | 6,480.43 |
| CHARLES BUCKLEY | 3,125.21 | | | 3,125.21 |
| HANNAH CALIRI | 3,399.22 | | | 3,399.22 |
| RACHEL CALIRI | 5,074.46 | | | 5,074.46 |
| JAMIE CARNEY | 7,838.07 | | | 7,838.07 |
| KARL CLARK | 5,530.30 | | | 5,530.30 |
| CHRISTOPHER COLLINS | 6,953.01 | | | 6,953.01 |
| EARL DUNHAM | 4,504.04 | | | 4,504.04 |
| RYAN EDWARDS | 5,404.15 | | | 5,404.15 |

| | | |
|----------------------|-----------|-----------|
| SCOTT EDWARDS | 5,155.57 | 5,155.57 |
| ROBERT FELT | 5,584.81 | 5,584.81 |
| JOHN FREEMAN | 3,930.18 | 3,930.18 |
| JAMES GAGE | 7,593.04 | 7,593.04 |
| SARAH GAGE | 4,074.47 | 4,074.47 |
| GILLIAN GIBREE | 4,708.49 | 4,708.49 |
| CAITLIN GILLEN | 3,411.67 | 3,411.67 |
| CUSHMAN GILLEN | 5,833.59 | 5,833.59 |
| MARIA GOFF | 6,558.33 | 6,558.33 |
| ROSE HARRINGTON | 6,011.08 | 6,011.08 |
| BRETT JOHNSON | 5,687.84 | 5,687.84 |
| GREGORY JOHNSON | 2,074.58 | 2,074.58 |
| SARAH JOHNSON | 3,414.54 | 3,414.54 |
| JAMES KAVANAUGH | 1,251.72 | 1,251.72 |
| ALAN KENNEDY | 2,198.51 | 2,198.51 |
| JESSE KINNANE | 3,498.53 | 3,498.53 |
| MATTHEW KOCH | 8,769.19 | 8,769.19 |
| JEFFREY KRAMER | 5,595.56 | 5,595.56 |
| LOUIS LINCOLN | 12,314.95 | 12,314.95 |
| NATHAN LAKE | 2,896.47 | 2,896.47 |
| MARK LANG | 1,520.14 | 1,520.14 |
| LEONARD LANGLAIS | 3,497.52 | 3,497.52 |
| ERIC LEVESQUE | 6,706.21 | 6,706.21 |
| CHRIS LINEHAN | 1,885.66 | 1,885.66 |
| ROBERT MACDOUGALL | 6,568.78 | 6,568.78 |
| KATHLEEN F. MCCULLY | 1,785.93 | 1,785.93 |
| LEO MILLER | 11,899.23 | 11,899.23 |
| SARAH NEWCOMB | 6,402.24 | 6,402.24 |
| JEFFREY O'DONNELL | 5,280.85 | 5,280.85 |
| SARA PRAGLUSKI | 5,156.11 | 5,156.11 |
| BARBARA QUIRK | 8,305.52 | 8,305.52 |
| CHRISTOPHER REYNOLDS | 5,752.36 | 5,752.36 |
| JOSHUA RICE | 7,921.25 | 7,921.25 |
| MATTHEW RICE | 8,658.30 | 8,658.30 |
| CRISTIN ROBERTS | 2,568.72 | 2,568.72 |
| KYLE SHAW | 5,979.10 | 5,979.10 |
| REED SHERILL | 4,172.23 | 4,172.23 |
| ADRIANNE SMITH | 5,907.75 | 5,907.75 |
| JASON SULLIVAN | 1,909.83 | 1,909.83 |
| HERSEY TAYLOR | 2,992.44 | 2,992.44 |
| NATHANIEL THOMAS | 8,711.99 | 8,711.99 |
| ROBERT TRUMBLE | 7,406.44 | 7,406.44 |
| ASHLEY UNDERHILL | 15,485.77 | 15,485.77 |
| ANITA WALSH | 8,435.04 | 8,435.04 |
| BARBARA WALSH | 10,279.88 | 10,279.88 |
| BRIAN WALSH | 7,106.46 | 7,106.46 |
| DONALD WALSH | 10,728.51 | 10,728.51 |
| JOSEPH WELCH | 12,201.76 | 12,201.76 |
| WILLIAM WHALEN | 4,818.60 | 4,818.60 |
| KELLY WOOD | 6,355.69 | 6,355.69 |

WINDMILL

Reg./Other

| | | | | |
|--------------|----------|--|--|----------|
| NICK F. MUTO | 1,932.90 | | | 1,932.90 |
| PHILO WILSON | 2,285.35 | | | 2,285.35 |

ORLEANS ELEMENTARY

Reg./Other

Longev.

OT

| | | | | |
|--------------------------|-----------|----------|----------|-----------|
| GAIL BRIERE | 88,147.98 | 600.00 | | 88,747.98 |
| PATRICIA AGUERO | 455.00 | | | 455.00 |
| JONATHAN ALLARD | 16,998.22 | | | 16,998.22 |
| MARGARET ALLARD | 17,109.86 | 500.00 | | 17,609.86 |
| SUSAN ALMAN | 0.00 | 1,400.00 | | 1,400.00 |
| PATRICIA ASHWELL | 66,481.97 | 2,600.00 | | 69,081.97 |
| AMY AYRES | 116.00 | | | 116.00 |
| LEAH BELLIVEAU | 11,249.86 | | | 11,249.86 |
| MARY BINOWSKI | 0.00 | 1,400.00 | | 1,400.00 |
| MARY KATE BLOOMER | 11,145.26 | | | 11,145.26 |
| SUZANNE BLUNT | 1,155.06 | | | 1,155.06 |
| CHRISTINE BRIGNOLI | 65.00 | | | 65.00 |
| KIMBERLY BRUEMMER | 57,202.58 | | | 57,202.58 |
| LESLIE BURR | 59,174.85 | | | 59,174.85 |
| MARYANNE CAHILL | 11,492.82 | 1,400.00 | | 12,892.82 |
| ALICE CALLAHAN | 280.00 | | | 280.00 |
| DIANE CARLSON | 68,453.97 | 1,200.00 | | 69,653.97 |
| SUZANNE DAIGLE | 66,589.53 | | | 66,589.53 |
| LAURIE DANIELS | 136.65 | | | 136.65 |
| LAURIE DAVIS | 1,071.34 | | | 1,071.34 |
| DANIELLE DESIMONE | 561.00 | | | 561.00 |
| LINDA DOANE | 66,361.42 | 2,600.00 | | 68,961.42 |
| JOANNE DOBSON | 66,168.14 | 2,300.00 | | 68,468.14 |
| BRENNAN DOYLE | 204.00 | | | 204.00 |
| TAMMY DUBOIS | 61,551.73 | | | 61,551.73 |
| GWEN EIGER | 65.00 | | | 65.00 |
| RONALD ELDER | 9,244.80 | | | 9,244.80 |
| MICHELE ELDRIDGE | 64,174.42 | | | 64,174.42 |
| SARA FALINE | 10,417.31 | | | 10,417.31 |
| PAUL FOX | 65.00 | | | 65.00 |
| NICOLE FRANZE | 510.00 | | | 510.00 |
| MARY FYLER | 11,519.64 | 500.00 | | 12,019.64 |
| MELANIE GALLAGHER | 64,618.13 | 1,400.00 | | 66,018.13 |
| MARGARET GILBERT | 54.00 | | | 54.00 |
| ROBERT GONZALEZ | 5,962.32 | | | 5,962.32 |
| PAUL GREGG | 32,297.44 | | | 32,297.44 |
| JUDITH GRIFFIN | 45,923.99 | | | 45,923.99 |
| GINA HENSON | 21,890.79 | 250.00 | | 22,140.79 |
| LAURA HIRSCHBERG-PAOLINO | 1,610.00 | | | 1,610.00 |
| LINDA HLADEK | 51,289.02 | | | 51,289.02 |
| CHARLES HOLLANDER-ESSIG | 38,723.02 | 540.00 | | 39,263.02 |
| REBECCA IAFRATE | 496.50 | | | 496.50 |
| MARTHA JENKINS | 61,750.90 | | | 61,750.90 |
| ROSEMARY JOHNSON | 19,454.66 | 250.00 | | 19,704.66 |
| ADRIENNE JONES | 12,920.67 | | | 12,920.67 |
| LAWRENCE KANE | 684.00 | | | 684.00 |
| ROBBIN KELLEY | 195.00 | | | 195.00 |
| KENNETH KELLY | 35,092.26 | 250.00 | 2,159.75 | 37,502.01 |
| RITA KENNEDY | 260.00 | | | 260.00 |

| | | | | |
|-------------------------|-----------|----------|----------|-----------|
| MARY SUE KEOHAN | 68,620.14 | 900.00 | | 69,520.14 |
| PHILIP KEOHAN | 66,168.23 | | | 66,168.23 |
| MARTHA KITHCART | 25,539.86 | 750.00 | | 26,289.86 |
| JESSICA KNOWLES | 357.00 | | | 357.00 |
| MICHELE KOCH | 1,534.78 | | | 1,534.78 |
| CYNTHIA LACH | 64,514.42 | 1,200.00 | | 65,714.42 |
| SHEILA LANE | 2,197.50 | | | 2,197.50 |
| THERESA LANE | 3,608.12 | | | 3,608.12 |
| KATHLEEN LENNOX | 56,753.08 | | | 56,753.08 |
| JANET LINDAHL | 2,049.75 | | | 2,049.75 |
| CAROL LINDSAY | 64,324.42 | | | 64,324.42 |
| BETTE MALATESTA | 25,195.64 | 500.00 | | 25,695.64 |
| MONA MARCOULLIER-ANTON. | 24,767.88 | | 232.75 | 25,000.63 |
| RICHARD MATHEWS | 14,005.35 | | | 14,005.35 |
| MILDRED V. MAZANEC | 24,603.66 | 1,400.00 | | 26,003.66 |
| BRYAN MCCARTHY | 8,022.61 | | | 8,022.61 |
| LORI MCGRATH | 7,952.87 | | | 7,952.87 |
| NANCY MCINERNEY | 36,294.20 | | | 36,294.20 |
| PALOMA MCLARDY | 9,621.99 | | | 9,621.99 |
| DIANA MELLIN | 3,694.08 | | | 3,694.08 |
| JESSICA METTERS | 36,294.20 | | | 36,294.20 |
| KATHRYN MEYERS | 41,490.06 | 1,200.00 | | 42,690.06 |
| DEBORAH MOCHAK | 64,324.42 | 1,400.00 | | 65,724.42 |
| SCOTT MOCHAK | 1,232.65 | | | 1,232.65 |
| JUDITH NARKON | 1,352.50 | | | 1,352.50 |
| PAMELA PAINE | 200.00 | | | 200.00 |
| DEBORAH PAVLOFSKY | 25,689.66 | 750.00 | | 26,439.66 |
| ANN PIKE | 860.00 | | | 860.00 |
| SUSAN PIRRUCCIO | 2,795.00 | | | 2,795.00 |
| RICHARD PORTER | 0.00 | 1,400.00 | | 1,400.00 |
| SUSAN PORTER | 902.79 | | | 902.79 |
| JEREMY PRATICO | 910.00 | | | 910.00 |
| MARY ELLEN REED | 420.00 | | | 420.00 |
| BRENDA ROGERS | 568.00 | | | 568.00 |
| MARIE ROGERS | 455.00 | | | 455.00 |
| KAYLEEN ROSATO | 137.00 | | | 137.00 |
| AMY SANDERS | 62,051.73 | | | 62,051.73 |
| SARAH SCALESE | 130.00 | | | 130.00 |
| KRISTEN SCHEIR | 130.00 | | | 130.00 |
| HELMUT SCHNEIDER | 65.00 | | | 65.00 |
| GAIL SMITH | 170.00 | | | 170.00 |
| GEORGIA SMITH-FAY | 1,709.54 | | | 1,709.54 |
| JUDITH SUCHECKI | 64,464.42 | 900.00 | | 65,364.42 |
| NANCY SVEDEN | 800.00 | | | 800.00 |
| JEFFREY SWENSEN | 38.00 | | | 38.00 |
| NAOMI SWIMM | 21,340.41 | 250.00 | | 21,590.41 |
| ANN TEFFT | 34,329.43 | 600.00 | 240.90 | 35,170.33 |
| TEAL TOBLER | 70.00 | | | 70.00 |
| NANCY WALDRON | 66,373.14 | 1,400.00 | | 67,773.14 |
| MARJORIE WALLACE | 130.00 | | | 130.00 |
| LAURA WEATHERUP | 35,839.71 | | 2,643.38 | 38,483.09 |
| MICHELE WELLS | 1,696.78 | | | 1,696.78 |
| NANCY WILLIAMS | 677.25 | | | 677.25 |
| SANDRA WRIGHT | 25,529.86 | 500.00 | | 26,029.86 |
| EDWARD ZYCH | 65.00 | | | 65.00 |

NAUSET SCHOOL DISTRICT
SALARIES CALENDAR 2004

| CENTRAL OFFICE | Regular | Longevity, Grants & Other | Total |
|--|----------------|--|--------------|
| MICHAEL GRADONE, Superintendent | 118,976 | 6,700 | 125,676 |
| LINDA MEDEIROS, Asst. Superintendent | 89,219 | 12,627 | 101,846 |
| SUSAN HYLAND, Business Manager | 88,701 | 1,800 | 90,501 |
| ANN CARETTI, Director Student Services | 86,256 | 600 | 86,856 |
| MICHAEL MORAN, Food Services Director | 38,901 | 0 | 38,901 |
| <i>Clerical</i> | | | |
| LAURIE DAVIS, Sec. to Business Mgr. | 39,604 | 750 | 40,354 |
| ARYLENN DEVITO, Sec. to Student Services Dir. | 36,510 | 0 | 36,510 |
| JOYCE KANAVOS, Receipt/Data Mgmt/Accts Payable | 26,488 | 0 | 26,488 |
| WILHELMINA NEWMIER, Sec. to Superintendent | 52,319 | 1,500 | 53,819 |
| KATHLEEN SCHROCK, Adm. For Technology | 58,093 | 0 | 58,093 |
| MARY REISER, Sec. To Asst. Supt. | 40,037 | 3,200 | 43,237 |
| BARBARA YOUNG, Secretary | 0 | 7,904 | 7,904 |
| <i>Finances/Personnel</i> | | | |
| MARY ANN MAGUIRE, Food Services Bookkeeper | 36,175 | 600 | 36,775 |
| PAUL NOURY, Payroll/Benefits Services | 36,510 | 0 | 36,510 |
| ANDREA POPOLI, Accounts Payable | 36,510 | 1,000 | 37,510 |
| MARCIA TEMPLETON, Personnel Coordinator | 49,992 | 1,500 | 51,492 |
| JAMES NOWACK, Accounting Manager | 50,349 | 600 | 50,949 |
| NAUSET HIGH SCHOOL | Regular | Longevity, Grants & Other | Total |
| THOMAS CONRAD, Principal | 105,742 | 1,800 | 107,542 |
| PAUL MARKOVICH, Assistant Principal | 79,637 | 3,800 | 83,437 |
| ROBERT MILBIER, Assistant Principal | 79,637 | 4,300 | 83,937 |
| LISA ABBOTT, School Psychologist | 69,466 | 0 | 69,466 |
| SUSAN O'NEILL, School Nurse | 46,009 | 2,300 | 48,309 |
| PATRICIA POZGAY, Librarian | 55,978 | 0 | 55,978 |
| KATHLEEN MCCULLY, Video Media Specialist | 51,644 | 0 | 51,644 |
| MICHELE BOSCHETTO, Athletic Trainer | 30,000 | 0 | 30,000 |
| <i>Clerical Staff</i> | | | |
| MARILYN DEARBORN, Principal's Secretary | 36,510 | 600 | 37,110 |
| AMY MARTIN, Office/Data Mgmt Secretary | 27,274 | 0 | 27,274 |
| LORA SHEPTYCH, A/Principal's Secretary | 25,781 | 2,600 | 28,381 |
| AUDREY GREENWAY, Assistant Principal's Secretary | 24,737 | 600 | 25,337 |
| KATHRYN MACDONALD, Guidance Secretary | 36,176 | 0 | 36,176 |
| KATHARINE TUPPER, Special Education Secretary | 22,231 | 0 | 22,231 |
| <i>Counselors</i> | | | |
| MEREDITH STANNARD | 64,305 | 0 | 64,305 |
| RICHARD DURGIN | 61,153 | 0 | 61,153 |
| JENNIFER JUST | 39,724 | 0 | 39,724 |
| JAMES SCANLON | 66,566 | 2,900 | 69,466 |
| JAMES SHYNE | 62,013 | 0 | 62,013 |
| DOROTHEA SMITH | 47,475 | 0 | 47,475 |

Therapists

| | | | |
|-----------------------------|--------|---|--------|
| LINDA MCCLUSKEY, Physical | 8,817 | 0 | 8,817 |
| LISA CRABTREE, Occupational | 3,379 | 0 | 3,379 |
| LORRAINE SMITH, Speech | 25,319 | 0 | 25,319 |

Teachers

| | | | |
|------------------------------------|--------|--------|--------|
| LORI ALBRIGHT | 55,858 | 0 | 55,858 |
| DONALD BAKER | 12,970 | 0 | 12,970 |
| BONNIE TROTT-BARTOLINI | 46,298 | 17,000 | 63,298 |
| ALLISON BEAVAN | 49,763 | 0 | 49,763 |
| VALERIE BELL | 56,986 | 0 | 56,986 |
| JUSTIN BOHANNON | 36,709 | 0 | 36,709 |
| MEREDITH BOHANNON | 36,709 | 0 | 36,709 |
| LISA BROWN | 33,488 | 0 | 33,488 |
| JENNIFER BRUINOOGUE | 47,747 | 0 | 47,747 |
| MELISSA BURLING | 48,711 | 0 | 48,711 |
| MARY BUTTS | 56,271 | 0 | 56,271 |
| DIANE CAMPBELL | 63,298 | 1,500 | 64,798 |
| ALAN CASTELLANO | 64,850 | 0 | 64,850 |
| PAUL CHAMBERLIN | 63,298 | 2,900 | 66,198 |
| ANDREW CLARK | 47,747 | 0 | 47,747 |
| DRYDEN CLARK, Permanent Substitute | 16,318 | 0 | 16,318 |
| VALERIE COHEN | 53,710 | 0 | 53,710 |
| ROBERT COWAN | 64,850 | 1,400 | 66,250 |
| RAYMOND CRAVEN | 42,538 | 0 | 42,538 |
| DONNA DEMETRI | 60,415 | 2,900 | 63,315 |
| CHRISTINE DESIMONE | 44,145 | 0 | 44,145 |
| HONOR DIXON | 64,850 | 900 | 65,750 |
| DAVID DONOVAN | 51,644 | 0 | 51,644 |
| PAUL DUBOVIK | 64,850 | 0 | 64,850 |
| HENRY EVANS | 45,274 | 0 | 45,274 |
| THOMAS FARIS | 60,415 | 0 | 60,415 |
| ROGER FAUCHER | 63,298 | 0 | 63,298 |
| JULIE FITZPATRICK | 49,763 | 0 | 49,763 |
| ASHLEY FORD | 5,066 | 33,111 | 38,177 |
| PRISCILLA FROST | 58,523 | 0 | 58,523 |
| JOYCE FULLER | 63,298 | 0 | 63,298 |
| JULIE GAMMON | 63,612 | 0 | 63,612 |
| STEPHEN GARRETT | 43,630 | 0 | 43,630 |
| CHRISTINE GEUEKE | 36,362 | 0 | 36,362 |
| MONIQUE GOODROW | 40,250 | 0 | 40,250 |
| STEVEN GRUBIAK | 63,298 | 0 | 63,298 |
| BERJ HAGOPIAN | 11,254 | 0 | 11,254 |
| SARAH HALE, Permanent Substitute | 13,054 | 0 | 13,054 |
| JUDITH HAMER | 63,298 | 0 | 63,298 |
| LISE HEMBROUGH | 55,208 | 900 | 56,108 |
| EZRA HENDRICKX | 40,340 | 0 | 40,340 |
| BRIAN HICKS | 43,630 | 0 | 43,630 |
| ANITA HIRSCH | 49,280 | 0 | 49,280 |
| KARL HOYT | 54,106 | 0 | 54,106 |
| ROSS JOHNSTON | 53,710 | 0 | 53,710 |
| TIMOTHY JOYCE | 63,298 | 0 | 63,298 |
| AMY KANDALL | 52,965 | 0 | 52,965 |
| BRIDGET KEENAN | 24,204 | 0 | 24,204 |
| DIANE SMITH KEON | 48,101 | 0 | 48,101 |
| SELENA KING | 23,237 | 0 | 23,237 |
| JULIE KOBOLD | 22,378 | 0 | 22,378 |

| | | | |
|-------------------------|--------|--------|--------|
| ROBERT LABRANCHE | 41,293 | 0 | 41,293 |
| KAREN LAGASSE | 55,858 | 0 | 55,858 |
| LINDA LANGLAIS | 55,978 | 1,500 | 57,478 |
| GEOFFREY W LEARY | 55,208 | 0 | 55,208 |
| ELIZABETH LEBOW | 41,953 | 0 | 41,953 |
| PAUL LINDAHL | 43,630 | 0 | 43,630 |
| DIANNE MASTERSON | 63,298 | 900 | 64,198 |
| MARK MATHISON | 56,986 | 1,200 | 58,186 |
| KENNETH MAYNARD | 64,850 | 0 | 64,850 |
| PATRICIA MCCULLOUGH | 63,298 | 0 | 63,298 |
| JANE MCGOWN | 46,837 | 0 | 46,837 |
| MICHELE MCMAHON | 63,298 | 0 | 63,298 |
| MAURA KERSE MCMILLIN | 60,415 | 0 | 60,415 |
| CHERYL METTERS | 63,298 | 900 | 64,198 |
| ANGELA MOSESSO | 64,850 | 0 | 64,850 |
| MARY ELLEN MOUNTAIN | 63,298 | 0 | 63,298 |
| SUSAN MOULTON | 0 | 1,400 | 1,400 |
| KAREN NOVACON | 47,747 | 0 | 47,747 |
| DAVID POTTS | 51,041 | 0 | 51,041 |
| JOANNE QUILL | 55,208 | 0 | 55,208 |
| JONATHAN RANDALL | 64,850 | 1,200 | 66,050 |
| ROBERT RICE | 64,850 | 2,900 | 67,750 |
| JOHN RIVERS | 59,577 | 2,600 | 62,177 |
| JON ROULEAU | 58,092 | 1,400 | 59,492 |
| SHARON SCHACHTER | 45,912 | 0 | 45,912 |
| KEITH STATON | 63,298 | 0 | 63,298 |
| HEATHER STEVENS | 47,747 | 0 | 47,747 |
| ALLAN SULLIVAN | 12,083 | 0 | 12,083 |
| STEPHEN SWINIARSKI | 55,978 | 0 | 55,978 |
| KAREN HEPINSTALL TAYLOR | 54,106 | 0 | 54,106 |
| BAMBI THOMPSON | 40,340 | 0 | 40,340 |
| TEAL TOBLER | 15,297 | 20,000 | 35,297 |
| KATHLEEN TRINGALE | 48,101 | 0 | 48,101 |
| JUDITH TROTTA | 60,415 | 0 | 60,415 |
| ELAINE VIENNEAU | 36,709 | 0 | 36,709 |
| ROBIN WALKER | 71,671 | 1,200 | 72,871 |
| PRICILLA WARD | 41,860 | 0 | 41,860 |
| GREG WHITE | 40,340 | 0 | 40,340 |
| ROBERT WILKINSON | 63,298 | 2,900 | 66,198 |
| DAVID WOOD | 63,298 | 0 | 63,298 |
| PHILIP WRIGHT | 55,208 | 0 | 55,208 |
| JANE ZAWADZKAS | 55,208 | 0 | 55,208 |

Educational Assistants

| | | | |
|-------------------|--------|-------|--------|
| BIRCHALL JODI | 23,124 | 250 | 23,374 |
| BROWN LISA | 3,663 | 250 | 3,913 |
| CAPORELLO JOY | 17,278 | 0 | 17,278 |
| CLOSE ANDREA | 5,552 | 9,825 | 15,377 |
| GROZIER CHRISTINE | 19,414 | 0 | 19,414 |
| HATCH VICTORIA | 14,506 | 0 | 14,506 |
| KARBER JANET | 24,511 | 250 | 24,761 |
| MARQUIT JAYNE | 18,383 | 500 | 18,883 |
| NELSON ROGER | 17,278 | 0 | 17,278 |
| READ LYNN | 17,278 | 0 | 17,278 |
| SCHWEBACH SUZANNE | 18,314 | 250 | 18,564 |
| SKEIRIK JOHN | 24,511 | 750 | 25,261 |
| SMITH STORM | 20,580 | 0 | 20,580 |

| | | | |
|--------------------------|--------|-----|--------|
| Cafeteria Workers | | | |
| LORI MCKENZIE, Manager | 22,109 | 250 | 22,359 |
| LEONICE DEANDRADE | 13,649 | 0 | 13,649 |
| DONNA FIERO | 13,754 | 250 | 14,004 |
| CYNTHIA GELATT | 13,754 | 250 | 14,004 |
| MARIE RITCHIE | 13,903 | 750 | 14,653 |
| NANCY ROUILLARD | 8,153 | 0 | 8,153 |
| PAUL STEVENS | 3,746 | 0 | 3,746 |

| | | | |
|--------------------------------|--------|-----|--------|
| Custodians | | | |
| SCOTT APPLETON | 28,317 | 0 | 28,317 |
| ROBERT CLARK | 33,570 | 400 | 33,970 |
| JAMES FOLEY | 25,865 | 0 | 25,865 |
| ALAN FRANCESCONI | 30,420 | 300 | 30,720 |
| CORNELIUS O'CONNELL | 35,611 | 400 | 36,011 |
| TIMOTHY PILLSBURY | 3,258 | 0 | 3,258 |
| WILLIAM SAINT | 17,957 | 0 | 17,957 |
| SALLY LANGLOIS , and Matron | 16,296 | 400 | 16,696 |
| RICHARD BOLINDER, Groundsman | 36,135 | 300 | 36,435 |
| DENIS LANGLOIS, Maintenanceman | 42,382 | 500 | 42,882 |

| | Regular | Longevity, Grants & Other | Total |
|---|---------|---------------------------------|--------|
| NAUSET MIDDLE SCHOOL | | | |
| GREGORY BECKER, Principal | 93,150 | 600 | 93,750 |
| MARCIA CAMERSON | 76,489 | 2,000 | 78,489 |
| JOSPEH BORSARI, Dean of Students | 74,271 | 4,300 | 78,571 |
| SARAH KRUGER, Librarian | 60,415 | 0 | 60,415 |
| LESLI LOOSLO, Choral Director | 7,000 | 0 | 7,000 |
| Clerical Staff | | | |
| CAROL BADER, Special Education Secretary | 25,781 | 600 | 26,381 |
| JAN CARLSON, Office/Data Mgmt Secretary | 12,268 | 0 | 12,268 |
| MARGARET JACKMAN, Guidance Secretary | 36,176 | 600 | 36,776 |
| KATHLEEN O'LEARY LOFSTROM, Asst. Principal's Sec. | 25,781 | 0 | 25,781 |
| EDITH TUXBURY, Principal's Secretary | 36,510 | 0 | 36,510 |
| SHARON MOORE, Substitute Caller | 2,000 | 0 | 2,000 |
| Psychologists, Nurses & Social Worker: | | | |
| KATHLEEN GATTO, Psychologist | 64,638 | 0 | 64,638 |
| JUDITH GIBSON, Psychologist | 1,702 | 22,281 | 23,983 |
| LINDA NICKERSON, Nurse | 15,366 | 0 | 15,366 |
| JILL STEWART | 47,084 | 0 | 47,084 |
| BARBARA DOMINIC, Social Worker | 25,116 | 0 | 25,116 |
| BONNIE JACKMAN, Social Worker | 44,914 | 0 | 44,914 |
| Therapists | | | |
| MARY KATE BLOOMER, Occupational Therapist | 2,123 | 0 | 2,123 |
| LINDA MCCLUSKY, Physical Therapist | 2,519 | 0 | 2,519 |
| LORRAINE SMITH, Speech Therapist | 37,979 | 0 | 37,979 |
| Counselors | | | |
| STEPHEN BOSKUS | 33,629 | 0 | 33,629 |
| ANTHONY CEDENO | 47,637 | 0 | 47,637 |
| ANN PHELAN | 26,077 | 0 | 26,077 |

Interpreter/Educator

| | | | |
|---------------------|--------|---|--------|
| TRACY LEE DESTEFANO | 23,814 | 0 | 23,814 |
| LESLIE KENNEDY SHAW | 45,360 | 0 | 45,360 |

Teachers

| | | | |
|-------------------|--------|--------|--------|
| KATHERYN ARCHER | 64,850 | 1,400 | 66,250 |
| NANCY BALDWIN | 60,415 | 0 | 60,415 |
| SHANNON BERTRAND | 46,251 | 0 | 46,251 |
| MICHAEL BJORNHOLM | 53,301 | 0 | 53,301 |
| DEBROAH BLODGETT | 60,415 | 2,900 | 63,315 |
| KATHLEEN BOLAND | 27,053 | 27,053 | 54,106 |
| LAUREN BOMBANTI | 1,204 | 19,999 | 21,203 |
| CHRISTIE BOSKUS | 38,787 | 0 | 38,787 |
| BONNIE BRACKETT | 63,298 | 0 | 63,298 |
| LYNN CARVER | 60,415 | 1,500 | 61,915 |
| JANETTE CLEVELAND | 55,208 | 2,900 | 58,108 |
| KIMBERLY CONNER | 60,415 | 0 | 60,415 |
| CAROL CORNEY | 25,537 | 2,600 | 28,137 |
| NANCY COUTURE | 48,298 | 15,000 | 63,298 |
| MARY CROOK | 64,850 | 0 | 64,850 |
| DALE DEBACHER | 35,746 | 0 | 35,746 |
| ELAINE DICKINSON | 55,208 | 0 | 55,208 |
| ANNE MARIE DYER | 53,710 | 0 | 53,710 |
| ANNE GEARY | 63,298 | 0 | 63,298 |
| RONALD GOGUEN | 63,298 | 1,500 | 64,798 |
| BERJ HAGOPIAN | 45,017 | 0 | 45,017 |
| SARAH HALE | 14,848 | 0 | 14,848 |
| JANE HALL | 64,850 | 2,600 | 67,450 |
| MAJEN HAMMOND | 55,083 | 0 | 55,083 |
| CAROLE HANRIHAN | 11,448 | 0 | 11,448 |
| LAWRENCE HANSEN | 64,850 | 1,500 | 66,350 |
| BONILYN HELEEN | 64,850 | 0 | 64,850 |
| LINDSEY HIRSCH | 35,297 | 0 | 35,297 |
| LINDA JOHNSON | 47,850 | 0 | 47,850 |
| INGRID KENDREW | 40,340 | 0 | 40,340 |
| DIANNE KENNEY | 64,850 | 0 | 64,850 |
| AGNES KNOWLES | 55,978 | 0 | 55,978 |
| JOHN KRENIK | 63,298 | 0 | 63,298 |
| ROBIN LAFLEUR | 64,850 | 2,900 | 67,750 |
| CLAIRE LANOIE | 55,978 | 0 | 55,978 |
| CHRISTINE LAVOIE | 35,297 | 0 | 35,297 |
| KAREN LEONHARDT | 64,850 | 0 | 64,850 |
| ELOISE LEVY | 63,298 | 0 | 63,298 |
| ROBERT MASTERSON | 0 | 1,400 | 1,400 |
| ANN MCORCHIEF | 60,415 | 0 | 60,415 |
| JUDITH MILLER | 64,850 | 2,600 | 67,450 |
| MARY MINISTERI | 63,298 | 1,200 | 64,498 |
| CYNTHIA MONIZ | 14,467 | 11,387 | 25,854 |
| MICHAEL MOORE | 63,298 | 0 | 63,298 |
| ANNE NEEDEL | 48,101 | 0 | 48,101 |
| JOHN NOONAN | 42,538 | 0 | 42,538 |
| VIRGINIA OGDEN | 54,339 | 0 | 54,339 |
| DAWN O'NEIL | 54,106 | 0 | 54,106 |
| DENNIS O'NEILL | 64,850 | 2,900 | 67,750 |
| EDWARD PAVLU | 44,145 | 0 | 44,145 |
| MARK PRALL | 16,517 | 0 | 16,517 |
| ELOISE PRICKITT | 45,912 | 0 | 45,912 |
| KAREN REDDISH | 48,101 | 0 | 48,101 |

| | | | |
|------------------|--------|--------|--------|
| ABIGAIL REID | 60,415 | 1,500 | 61,915 |
| CRISTIN ROBERTS | 38,177 | 0 | 38,177 |
| JENNIFER RYAN | 58,523 | 0 | 58,523 |
| MARIELLEN SEARS | 60,415 | 900 | 61,315 |
| WILLIAM SHEEHAN | 30,858 | 25,000 | 55,858 |
| KATIE SOUSA | 39,917 | 5,995 | 45,912 |
| MARY STACK | 47,747 | 0 | 47,747 |
| EDWARD TOLAND | 0 | 1,400 | 1,400 |
| DEBORAH TUIE | 44,663 | 0 | 44,663 |
| BRENDA VECCHIONE | 63,298 | 0 | 63,298 |
| KERRI VINING | 42,944 | 0 | 42,944 |
| PATRICIA WARREN | 38,700 | 0 | 38,700 |

Educational Asistants

| | | | |
|-------------------------------|--------|-------|--------|
| LAUREN BOMBANTI | 5,696 | 0 | 5,696 |
| JEANNE CAROSELLA | 10,891 | 250 | 11,141 |
| JEANNE CAROSELLA | 0 | 8,523 | 8,523 |
| KAREN CURTIS | 18,314 | 250 | 18,564 |
| PATRICIA FURMAN | 15,377 | 0 | 15,377 |
| LAURIE GENGARELLY | 23,164 | 500 | 23,664 |
| JASMINE GODDARD | 6,066 | 0 | 6,066 |
| CHRISTINE JACKMAN | 7,175 | 0 | 7,175 |
| KATHLEEN MORASH | 15,377 | 0 | 15,377 |
| SHARON MORGAN | 3,762 | 250 | 4,012 |
| CATHERINE MORRIS | 19,414 | 250 | 19,664 |
| RACHEL MUNROE | 7,979 | 0 | 7,979 |
| GAIL PIEBES | 20,580 | 250 | 20,830 |
| SHARON RICHARDS | 17,278 | 0 | 17,278 |
| ROBERT SALEMME | 518 | 0 | 518 |
| CORA SHILLINGAW | 6,806 | 0 | 6,806 |
| JENNIFER SHUEMAKER | 11,022 | 0 | 11,022 |
| SUSAN SPENCER | 18,314 | 250 | 18,564 |
| KAREN STARUK | 21,815 | 250 | 22,065 |
| SUSAN STEWART | 19,414 | 250 | 19,664 |
| MEGAN THACKERAY | 17,278 | 0 | 17,278 |
| DAVID WAGNER | 6,816 | 0 | 6,816 |
| KERRY WILEY | 24,511 | 500 | 25,011 |
| DEBORAH MCGUINNESS, ASL Tutor | 19,845 | 0 | 19,845 |

Cafeteria Workers

| | | | |
|----------------------------|--------|-----|--------|
| STEPHEN NIDWESKI , Manager | 24,335 | 0 | 24,335 |
| JUDITH DAY | 7,564 | 0 | 7,564 |
| MAUREEN LINEHAN | 14,273 | 0 | 14,273 |
| EILEEN MILLER | 15,206 | 250 | 15,456 |
| VICTORIA REIS | 15,206 | 250 | 15,456 |
| JUDITH SOUZA | 15,206 | 250 | 15,456 |

Custodians & Maintenance

| | | | |
|---------------------------------|--------|-----|--------|
| PAUL RICHARD, Head Custodian | 42,720 | 0 | 42,720 |
| CRAIG DUNBAR | 25,310 | 0 | 25,310 |
| SUSAN MENDOZA | 35,611 | 300 | 35,911 |
| PHILLIP PAGE | 38,761 | 300 | 39,061 |
| KENNETH TIGHE | 30,220 | 0 | 30,220 |
| RICHARD WHITE | 35,611 | 500 | 36,111 |
| GEORGE BETTENCOURT, Maintenance | 18,072 | 0 | 18,072 |
| JOSEPH LOISELLE, Grounds | 35,611 | 400 | 36,011 |

| NAUSET REGION | Longevity, Grants & Other | | Total |
|--|--|--------|--------------|
| | Regular | | |
| ROBERT ROTTI, Adult Education Director | 22,800 | 0 | |
| PAULA WILBERT, COTA | 0 | 13,392 | |
| MARY KATE BLOOMER, Occupational Therapist | 0 | 11,729 | |
| LISA CRABTREE, Occupational Therapist | 0 | 38,357 | |
| SHANNON GORMAN, Occupational Therapist | 0 | 11,781 | |
| ESTHER FITZGERALD, Sec. To Adult Education | 7,123 | 0 | |
| WILHELMINA NEWMIER, Sec. to School Committee | 877 | 0 | |
| EDITH TUXBURY, Sec. to School Council | 516 | 0 | |
| BARBARA DOMINIS, Social Woker | 0 | 16,744 | |
| KATHRYN FEE, Treasurer | 5,150 | 0 | |

| NAUSET PRESCHOOL | Longevity, Grants & Other | | Total |
|--|--|--------|--------------|
| | Regular | | |
| MARTH MACK, Administrator | 35,796 | 0 | 35,796 |
| LORRAINE MACDOUGALL Secretary to Preschool | 11,150 | 0 | 11,150 |
| Teachers | | | |
| KATE BERG | 42,447 | 0 | 42,447 |
| CYNTHIA FOX | 63,298 | 0 | 63,298 |
| DEBRA GOULDING | 59,577 | 0 | 59,577 |
| NANCY O'CONNELL | 60,415 | 0 | 60,415 |
| Educational Assistants | | | |
| JENNIFER BARNES | 11,605 | 0 | 11,605 |
| ELIZABETH BIANCHI | 0 | 13,822 | 13,822 |
| LORI CLANCY | 19,609 | 500 | 20,109 |
| SABA | 0 | 7,689 | 7,689 |
| KATIE MARGOTTA | 14,651 | 250 | 14,901 |
| LISA MULLIN | 2,971 | 0 | 2,971 |
| EILEEN RYAN | 13,822 | 0 | 13,822 |
| JUSTINE RYAN | 18,314 | 0 | 18,314 |
| ANN SANDSTROM | 19,609 | 750 | 20,359 |
| OLIVIA SCOZZAFAVA | 1,726 | 0 | 1,726 |
| LAUREN WALL | 15,531 | 250 | 15,781 |
| Therapists | | | |
| LISA CRABTREE, Occupational | 7,885 | 0 | 7,885 |
| LINDA MCCLUSKEY, Physical | 9,656 | 0 | 9,656 |
| LAURIE DANIELS, Speech | 32,959 | 0 | 32,959 |
| JANNE NEMYO, Speech | 10,250 | 0 | 10,250 |
| LAURA WEATHERUP, Speech | 11,618 | 0 | 11,618 |

Balance: July 01, 2003 to June 30, 2004

TRUST FUNDS

Activity: July 01, 2003 to June 30, 2004

| Name | Total Funds as of 07-01-03 | Unexpended Amount | Expendable as of 07-01-03 | Deposits | Withdrawals | Interest | Expendable as of 06-30-04 | Unexpended Amount | Balance as of 06-30-04 |
|----------------------------|-------------------------------|----------------------|------------------------------|-----------------|------------------|-----------------|------------------------------|----------------------|---------------------------|
| LIBRARY FUNDS | | | | | | | | | |
| 601 Alice Rollins Memorial | 6,943.81 | 0.00 | 6,943.81 | | 196.76 | 108.14 | 6,855.19 | 0.00 | 6,855.19 |
| 602 Snow Library Trust | 11,315.91 | 9,200.00 | 2,115.91 | | 893.77 | 169.79 | 1,391.93 | 9,200.00 | 10,591.93 |
| 603 Richard S. Philbrick | 9,964.62 | 0.00 | 9,964.62 | | 202.89 | 150.15 | 9,911.88 | 0.00 | 9,911.88 |
| 604 Ada G. Meehan | 8,408.93 | 0.00 | 8,408.93 | | 198.49 | 132.25 | 8,342.69 | 0.00 | 8,342.69 |
| 605 Elizabeth Twiss Blake | 10,117.38 | 5,000.00 | 5,117.38 | | | 162.27 | 5,279.65 | 5,000.00 | 10,279.65 |
| 606 Nancy Whitbread | 8,074.98 | 3,700.00 | 4,374.98 | | 205.05 | 127.06 | 4,296.99 | 3,700.00 | 7,996.99 |
| 607 C. Francis Ronne | 27,127.97 | 5,000.00 | 22,127.97 | | 1,555.04 | 424.61 | 20,997.54 | 5,000.00 | 25,997.54 |
| 608 Florence H. Smith | 25,163.93 | 0.00 | 25,163.93 | 3,068.01 | 1,998.07 | 398.94 | 26,632.81 | 0.00 | 26,632.81 |
| 609 H.B. & D.N. Seikel | 57,153.48 | 25,000.00 | 32,153.48 | | 3,510.05 | 890.78 | 29,534.21 | 25,000.00 | 54,534.21 |
| 610 Margaret J. Pershing | 1,088.73 | 500.00 | 588.73 | | | 17.13 | 605.86 | 500.00 | 1,105.86 |
| 611 Aldona P. Russell | 68,371.89 | 0.00 | 68,371.89 | | 4,002.15 | 1,077.91 | 65,447.65 | 0.00 | 65,447.65 |
| 612 Hiram Myers | 76,955.54 | 0.00 | 76,955.54 | | 975.00 | 1,227.65 | 77,208.19 | 0.00 | 77,208.19 |
| 613 Wellington Cummings | 7,785.33 | 0.00 | 7,785.33 | | 204.57 | 120.95 | 7,701.71 | 0.00 | 7,701.71 |
| 614 Sumner E. Robinson | 5,600.14 | 0.00 | 5,600.14 | | 201.27 | 87.05 | 5,485.92 | 0.00 | 5,485.92 |
| 615 Geoffrey H. North | 40,711.41 | 0.00 | 40,711.41 | | 2,506.73 | 623.07 | 38,827.75 | 0.00 | 38,827.75 |
| TOTAL LIBRARY | 364,784.05 | 48,400.00 | 316,384.05 | 3,068.01 | 16,649.84 | 5,717.75 | 308,519.97 | 48,400.00 | 356,919.97 |
| ANSLOW TRUST | | | | | | | | | |
| 301 Council on Aging | 992.31 | 0.00 | 992.31 | 629.36 | 1,638.91 | 17.24 | 0.00 | 0.00 | 0.00 |
| 302 Snow Library | 6,406.44 | 0.00 | 6,406.44 | 524.94 | | 105.57 | 7,036.95 | 0.00 | 7,036.95 |
| 303 Rescue Fund | 4,003.52 | 0.00 | 4,003.52 | 524.94 | 1,271.75 | 64.09 | 3,320.80 | 0.00 | 3,320.80 |
| TOTAL ANSLOW | 11,402.27 | 0.00 | 11,402.27 | 1,679.24 | 2,910.66 | 186.90 | 10,357.75 | 0.00 | 10,357.75 |
| CEMETERY FUNDS | | | | | | | | | |
| 201 Cemetery Perp. Care | 3,676.09 | 3,600.00 | 76.09 | | 47.79 | 58.72 | 87.02 | 3,600.00 | 3,687.02 |
| 202 Albert P. Smith | 10,786.68 | 2,000.00 | 8,786.68 | | | 173.36 | 8,960.04 | 2,000.00 | 10,960.04 |
| TOTAL CEMETERY | 14,462.77 | 5,600.00 | 8,862.77 | 0.00 | 47.79 | 232.08 | 9,047.06 | 5,600.00 | 14,647.06 |

Balance: July 01, 2003 to June 30, 2004

TRUST FUNDS

Activity: July 01, 2003 to June 30, 2004

| Name | Total Funds as of 07-01-03 | Unexpended Amount | Expendable as of 07-01-03 | Deposits | Withdrawals | Interest | Expendable as of 06-30-04 | Unexpended Amount | Balance as of 06-30-04 |
|---------------------------------|-------------------------------|----------------------|------------------------------|-----------------|------------------|------------------|------------------------------|----------------------|---------------------------|
| <u>SCHOLARSHIP FUND</u> | | | | | | | | | |
| 501 Sarah Brown | 131,256.88 | 103,000.00 | 28,256.88 | | 2,625.00 | 2,090.48 | 27,722.36 | 103,000.00 | 130,722.36 |
| 502 Seikel Scholarship | 273,991.76 | 175,640.34 | 98,351.42 | 1,472.30 | 4,972.30 | 4,391.06 | 99,242.48 | 175,640.34 | 274,882.82 |
| <u>TOTAL SCHOLARSHIP</u> | 405,248.64 | 278,640.34 | 126,608.30 | 1,472.30 | 7,597.30 | 6,481.54 | 126,964.84 | 278,640.34 | 405,605.18 |
| <u>INDIGENT FUNDS</u> | | | | | | | | | |
| 403 Clement Gould & Wife | 5,839.64 | 5,000.00 | 839.64 | | | 93.72 | 933.36 | 5,000.00 | 5,933.36 |
| 404 May Celia Crosby | 30,686.29 | 5,000.00 | 25,686.29 | | 1,019.00 | 488.41 | 25,155.70 | 5,000.00 | 30,155.70 |
| 406 Clayton Mayo | 108,471.66 | 25,800.00 | 82,671.66 | | | 1,747.76 | 84,419.42 | 25,800.00 | 110,219.42 |
| <u>TOTAL INDIGENT</u> | 144,997.59 | 35,800.00 | 109,197.59 | 0.00 | 1,019.00 | 2,329.89 | 110,508.48 | 35,800.00 | 146,308.48 |
| <u>TOWN TRUST FUNDS</u> | | | | | | | | | |
| 101 Municipal Insurance | 485,331.66 | 0.00 | 485,331.66 | | 28,910.00 | 7,370.94 | 463,792.60 | 0.00 | 463,792.60 |
| 102 Affordable Housing | 41,316.50 | 0.00 | 41,316.50 | | | 633.30 | 41,949.80 | 0.00 | 41,949.80 |
| 103 Conservation | 101,499.37 | 0.00 | 101,499.37 | 850.00 | 23,910.53 | 1,434.63 | 79,873.47 | 0.00 | 79,873.47 |
| 104 Stabilization | 26,736.74 | 0.00 | 26,736.74 | | | 431.78 | 27,168.52 | 0.00 | 27,168.52 |
| 405 Street Light | 13,541.47 | 2,517.61 | 11,023.86 | | | 218.14 | 11,242.00 | 2,517.61 | 13,759.61 |
| <u>TOTAL TOWN TRUST</u> | 668,425.74 | 2,517.61 | 665,908.13 | 850.00 | 52,820.53 | 10,088.79 | 624,026.39 | 2,517.61 | 626,544.00 |
| <u>CULTURAL COUNCIL</u> | | | | | | | | | |
| 402 Margaret Fernald Dole | 14,949.21 | 13,600.00 | 1,349.21 | | 1,322.62 | 228.74 | 255.33 | 13,600.00 | 13,855.33 |
| <u>TOTAL CULTURAL CN</u> | 14,949.21 | 13,600.00 | 1,349.21 | 0.00 | 1,322.62 | 228.74 | 255.33 | 13,600.00 | 13,855.33 |

Balance: July 01, 2003 to June 30, 2004

TRUST FUNDS

Activity: July 01, 2003 to June 30, 2004

| Name | Total Funds as of 07-01-03 | Unexpendable Amount | Expendable as of 07-01-03 | Deposits | Withdrawals | Interest | Expendable as of 06-30-04 | Unexpendable Amount | Balance as of 06-30-04 |
|---------------------------|-------------------------------|------------------------|------------------------------|-------------------|-----------------|-----------------|------------------------------|------------------------|---------------------------|
| <u>MARINE QUALITY</u> | | | | | | | | | |
| 407 Linnell E. Studley | 17,615.66 | 7,000.00 | 10,615.66 | | | 280.16 | 10,895.82 | 7,000.00 | 17,895.82 |
| TOTAL MARINE QLTY | 17,615.66 | 7,000.00 | 10,615.66 | 0.00 | 0.00 | 280.16 | 10,895.82 | 7,000.00 | 17,895.82 |
| <u>MISCELLANEOUS</u> | | | | | | | | | |
| 401 Virginia McGrath | 2,752.25 | 0.00 | 2,752.25 | | | 42.19 | 2,794.44 | 0.00 | 2,794.44 |
| 408 Anslow Trust Interest | 45,941.03 | 45,000.00 | 941.03 | | 941.03 | 728.96 | 728.96 | 45,000.00 | 45,728.96 |
| 409 Grace Anslow | 30,941.79 | 30,308.00 | 633.79 | | 633.79 | 490.95 | 490.95 | 30,308.00 | 30,798.95 |
| 410 Geoffrey H. North/COA | 40,326.69 | 0.00 | 40,326.69 | | | 618.12 | 40,944.81 | 0.00 | 40,944.81 |
| 411 Travis Smith / COA | 0.00 | 0.00 | 0.00 | 125,000.00 | | 656.54 | 125,656.54 | 0.00 | 125,656.54 |
| TOTAL MISC. | 119,961.76 | 75,308.00 | 44,653.76 | 125,000.00 | 1,574.82 | 2,536.76 | 170,615.70 | 75,308.00 | 245,923.70 |

GRAND TOTALS - ALL TRUS: 1,761,847.69 466,865.95 1,294,981.74 132,069.55 83,942.56 28,082.61 1,371,191.34 466,865.95 1,838,057.29

Director of Municipal Finance

I hereby submit my annual report for the fiscal year ended June 30, 2004 in compliance with Chapter 41, Section 61 of the General Laws of the Commonwealth of Massachusetts.

I would like to take this opportunity to also express my appreciation to all for the help and cooperation received during the past year. Special thanks to Rechella Butilier and Greta Avery, Finance Department personnel, the personnel of the Collector/Treasurer's Office and the Assessor's Office without whose help and perseverance the past year's accomplishments would never have been possible.

Included in this report are the following:

- 1) Schedule of Receipts/Expenditures (Cash Basis-Schedule A)
- 2) Town Meeting Appropriation Activity Report (Cash Basis)
- 3) Selected General Purpose Financial Statements

Independent Audit

In accordance with the provisions of section 8-8 of the Orleans Charter, the Board of Selectmen retained Mr. Timothy M, Craven, C.P.A. to perform an independent audit of the financial activity of the Town for Fiscal Year 2004.

The audit is being conducted in accordance with generally accepted auditing standards.

Upon completion, a complete copy of the General Purpose Financial Statements including all notes and additional information will be available for review at the Town Clerk's Office at the Orleans Town Hall.

Respectfully submitted,
David A. Withrow, Director of Municipal Finance

TOWN OF ORLEANS, MASSACHUSETTS
SCHEDULE OF RECEIPTS/EXPENDITURES
As reported on Schedule A, for the Fiscal Year ended June 30, 2004

GENERAL FUND

Revenue and Other Financial Sources

| | |
|--|----------------------|
| Tax Collections | |
| 4110 Personal Property Taxes | 169,906.00 |
| 4120 Real Estate Taxes | 13,455,879.00 |
| 4150 Excise Taxes | 1,042,032.00 |
| 4179 Penalties & Interest | 80,710.00 |
| 4180 In Lieu of Taxes | 5,201.00 |
| 4191 Other Taxes/Hotel/Motel | 203,508.00 |
| 4199 Other Taxes | 78,563.00 |
| Total Taxes | <u>15,035,799.00</u> |
| Charges For Services | |
| 4244 Parks & Recreation Charges | 999,841.00 |
| 4247 Trash Collection Charges | 365,974.00 |
| 4370 Other Departmental Revenue | 306,686.00 |
| Total Charges For Service | <u>1,672,501.00</u> |
| Licenses, Permits and Fees | |
| 4400 Licenses and Permits | 464,945.00 |
| Total License & Permits | <u>464,945.00</u> |
| Revenues From State | |
| 4600 Revenue From State | 670,176.00 |
| Total State Revenue | <u>670,176.00</u> |
| 4695 Court Fines/Settlements | 3,713.00 |
| 4770 Fines and Forfeitures | 29,678.00 |
| Total Revenues-Other Gov'ts. | <u>33,391.00</u> |
| Miscellaneous Revenue | |
| 4800 Miscellaneous Revenue | 54,021.00 |
| 4820 Earnings on Investments | 125,163.00 |
| Total Misc. Revenues | <u>179,184.00</u> |
| Interfund Operating Transfers | |
| 4972 Transfers from Special Revenue Fund | 1,331,494.00 |
| 4973 Transfers from Capital Projects Funds | 2,500.00 |
| Total Interfund Oper. Transfers | <u>1,333,994.00</u> |

Grand Total General Fund Revenues
Other Financing Sources and Interfund
Operating Transfers

19,389,990.00

General Fund Expenditures and Other Financing Uses

| | |
|-------------------------------|--------------|
| Expenditures | |
| General Government | |
| Administrator | 434,680.00 |
| Accountant/Auditor | 167,680.00 |
| Treasurer | 99,730.00 |
| Collector | 99,728.00 |
| Public Bldg/Properties | 100,813.00 |
| Assessors | 207,510.00 |
| Operations Support | 151,647.00 |
| License and Registration | 117,036.00 |
| Land Use | 162,714.00 |
| Conservation Commission | 91,642.00 |
| Other | 43,588.00 |
| Public Safety | |
| Police | 1,894,369.00 |
| Fire | 1,634,490.00 |
| Inspection | 175,115.00 |
| Other | 479,775.00 |
| Education | |
| Education | 6,435,022.00 |
| Public Works | |
| Highway/Streets Snow & Ice | 87,247.00 |
| Highway/Streets | 687,215.00 |
| Waste Collection & Disposal | 530,514.00 |
| Street Lighting | 19,162.00 |
| Human Services | |
| Health Services | 221,059.00 |
| Veterans' Services | 23,978.00 |
| Other | 429,728.00 |
| Culture and Recreation | |
| Library | 409,133.00 |
| Recreation | 121,795.00 |
| Parks | 890,917.00 |
| Historical Commission | 1,316.00 |
| Celebrations | 28,548.00 |
| Other | 645.00 |
| Debt Service | |
| Retirement of Debt Principal | 914,000.00 |
| Interest on Long Term Debt | 334,582.00 |
| Unclassified | |
| Workers' Compensation | 52,377.00 |
| Unemployment | 13,928.00 |
| Health Insurance | 1,177,496.00 |
| Other Insurance | 161,335.00 |
| Intergovernmental Assessments | 348,245.00 |
| Retirement | 700,407.00 |
| Transfers to Other Funds | 21,244.00 |

Grand Total General Fund Expenditures
and Other Financing Uses

19,470,410.00

SPECIAL REVENUE FUNDS

| Revenue and Other Financing Sources | | Expenditures and Other Financing Uses | |
|--|----------------------------|--|----------------------------|
| State Grants | | State Grants | |
| 4600 State Revenue | 275,252.00 | 5700 Expenditures | 258,093.00 |
| 4800 Miscellaneous Revenue | 10,933.00 | 5800 Capital Outlay | 104,802.00 |
| 4970 Transfers From Other Funds | 13.00 | | |
| Receipts Reserved For Appropriation | | Receipts Reserved for Appropriation | |
| 4200 Charges for Services | 566,944.00 | 5700 Expenditures | 2,053.00 |
| 4970 Transfers From Other Funds | 9,985.00 | 5960 Transfers To Other Funds | 553,971.00 |
| Revolving Funds | | Revolving Funds | |
| 4600 State Revenue | 54,148.00 | 5700 Expenditures | 142,959.00 |
| 4800 Miscellaneous Revenue | 187,643.00 | 5960 Transfers To Other Funds | 29,148.00 |
| 4970 Transfers From Other Funds | 1,201.00 | | |
| Other Special Revenue | | Other Special Revenue | |
| 4100 Taxes and Excises | 406,386.00 | 5100 Salary and Wages | 393,683.00 |
| 4200 Charges for Services | 1,239,306.00 | 5700 Expenditures | 319,832.00 |
| 4500 Federal Revenue | 11,946.00 | 5800 Capital Outlay | 2,358,960.00 |
| 4600 State Revenue | 1,571.00 | 5800 Debt Service | 464,063.00 |
| 4800 Miscellaneous Revenue | 106,843.00 | 5960 Transfers To Other Funds | 748,375.00 |
| 4820 Earnings on Investments | 4,286.00 | | |
| 4910 Bond Proceeds | 2,200,000.00 | | |
| 4970 Transfers from Other Funds | 10,045.00 | | |
| Total Revenue and Other Financing Sources | <u>5,086,502.00</u> | Total Expenditures and Other Financing Uses | <u>5,375,939.00</u> |

CAPITAL PROJECTS FUND

| | | | |
|--|--------------------|--|----------------------------|
| Revenue and Other Financing Sources | | Expenditures and Other Financing Uses | |
| Water | | Water | |
| 4800 Miscellaneous Revenue | | 5800 Capital Outlay | 4,239,873.00 |
| 4970 Transfers From Other Funds | | | |
| Total Revenue and Other Financing Sources | <u>0.00</u> | Total Expenditures and Other Financing Uses | <u>4,239,873.00</u> |
| Revenue and Other Financing Sources | | Expenditures and Other Financing Uses | |
| OES Construction | | OES Construction | |
| 4970 Transfers From Other Funds | | 5800 Capital Outlay | 105,650.00 |
| Total Revenue and Other Financing Sources | <u>0.00</u> | Total Expenditures and Other Financing Uses | <u>105,650.00</u> |
| Revenue and Other Financing Sources | | Expenditures and Other Financing Uses | |
| Municipal Buildings | | Municipal Buildings | |
| 4970 Transfers From Other Funds | | 5800 Capital Outlay | 11,738.00 |
| Total Revenue and Other Financing Sources | <u>0.00</u> | Total Expenditures and Other Financing Uses | <u>11,738.00</u> |

CAPITAL PROJECTS FUND CONT.

| | | | |
|--|--------------------|--|-------------------------|
| Revenue and Other Financing Sources | | Expenditures and Other Financing Uses | |
| Harbor Bulkhead | | Harbor Bulkhead | |
| 4800 Miscellaneous Revenue | <u>0.00</u> | 5800 Capital Outlay | <u>27,319.00</u> |
| Total Revenue and Other Financing Sources | <u>0.00</u> | Total Expenditures and Other Financing Uses | <u>27,319.00</u> |
| Revenue and Other Financing Sources | | Expenditures and Other Financing Uses | |
| Open Space | | Open Space | |
| 4800 Miscellaneous Revenue | <u>0.00</u> | 5800 Capital Outlay | 4,257.00 |
| | | 5960 Transfers to Other Funds | <u>2,500.00</u> |
| Total Revenue and Other Financing Sources | <u>0.00</u> | Total Expenditures and Other Financing Uses | <u>6,757.00</u> |

TRUST FUNDS

| | | | |
|--|--------------------------|--|-------------------------|
| Revenue and Other Financing Sources | | Expenditures and Other Financing Uses | |
| Non-Expendable Trusts | | Non-Expendable Trusts | |
| 4800 Miscellaneous Revenue | 15,135.00 | 5700 Expenditures | 18,309.00 |
| | | 5960 Transfers To Other Funds | 1,574.00 |
| Expendable Trusts | | Expendable Trusts | |
| 4820 Earnings on Investments | 126,350.00 | 5700 Expenditures | 62,433.00 |
| 4970 Transfers From Other Funds | <u>15,968.00</u> | | |
| Total Revenue and Other Financing Sources | <u>157,453.00</u> | Total Expenditures and Other Financing Uses | <u>82,316.00</u> |

TOWN OF ORLEANS, MASSACHUSETTS
APPROPRIATION ACTIVITY
FOR THE FISCAL YEAR ENDING JUNE 30, 2004

| <u>DEPARTMENT</u> | <u>ORIGINAL</u> | <u>REVISED</u> | | <u>BALANCE</u> | <u>BALANCE</u> | <u>BALANCE</u> |
|--------------------------------|-------------------|-------------------|-------------------|----------------------|--------------------|------------------|
| <u>GENERAL FUND</u> | <u>BUDGET</u> | <u>BUDGET</u> | <u>EXPENDED</u> | <u>JUNE 30, 2004</u> | <u>CARRIED FWD</u> | <u>CLOSED</u> |
| GENERAL GOVERNMENT | | | | | | |
| SELECTMEN/TOWN ADMIN | | | | | | |
| SALARIES | 246,328.00 | 251,315.64 | 237,964.86 | 13,350.78 | 0.00 | 13,350.78 |
| EXPENSES | 44,450.00 | 45,238.00 | 28,286.35 | 16,951.65 | 1,000.00 | 15,951.65 |
| ENGINEERING | 20,000.00 | 20,000.00 | 0.00 | 20,000.00 | 1,000.00 | 19,000.00 |
| LEGAL | 75,000.00 | 75,000.00 | 79,562.45 | -4,562.45 | 0.00 | -4,562.45 |
| AUDIT SERVICES | 25,000.00 | 25,000.00 | 19,627.50 | 5,372.50 | 0.00 | 5,372.50 |
| OTHER ASSESSMENTS | 33,580.00 | 33,580.00 | 33,660.00 | -80.00 | 0.00 | -80.00 |
| WIND POWER GENERATOR | 30,000.00 | 30,000.00 | 4,542.00 | 25,458.00 | 25,458.00 | 0.00 |
| BOARD OF SELECT COMPENSATION | 5,350.00 | 5,350.00 | 5,350.00 | 0.00 | 0.00 | 0.00 |
| FUND NSTAR | 0.00 | 510.96 | 510.96 | 0.00 | 0.00 | 0.00 |
| UNPAID BILLS OF PRIOR YEARS | 0.00 | 550.46 | 550.46 | 0.00 | 0.00 | 0.00 |
| UNPAID BILLS OF PRIOR YEARS | 0.00 | 750.00 | 750.00 | 0.00 | 0.00 | 0.00 |
| UNPAID BILLS OF PRIOR YEARS | 0.00 | 148.00 | 148.00 | 0.00 | 0.00 | 0.00 |
| CHAMBER OF COMMERCE | 0.00 | 17,366.18 | 17,366.18 | 0.00 | 0.00 | 0.00 |
| ADA IMPROVEMENTS | 0.00 | 4,326.47 | 0.00 | 4,326.47 | 4,326.47 | 0.00 |
| CHAMBER OF COMMERCE | 24,750.00 | 24,750.00 | 4,797.80 | 19,952.20 | 19,952.20 | 0.00 |
| PROF & TECH SERV LAND BK | 0.00 | 29,264.25 | 1,846.50 | 27,417.75 | 27,417.75 | 0.00 |
| DEPARTMENT TOTALS | 504,458.00 | 563,149.96 | 434,963.06 | 128,186.90 | 79,154.42 | 49,032.48 |
| TELEPHONE/COMM. SYSTEM | | | | | | |
| EXPENSES | 28,001.00 | 34,874.07 | 19,231.85 | 15,642.22 | 0.00 | 15,642.22 |
| DEPARTMENT TOTALS | 28,001.00 | 34,874.07 | 19,231.85 | 15,642.22 | 0.00 | 15,642.22 |
| CABLE TV | | | | | | |
| SALARIES | 3,400.00 | 22,919.00 | 2,524.56 | 20,394.44 | 0.00 | 20,394.44 |
| EXPENSES | 700.00 | 700.00 | 621.25 | 78.75 | 0.00 | 78.75 |
| CAPITAL OUTLAY | 0.00 | 20,000.00 | 0.00 | 20,000.00 | 20,000.00 | 0.00 |
| DEPARTMENT TOTALS | 4,100.00 | 43,619.00 | 3,145.81 | 40,473.19 | 20,000.00 | 20,473.19 |
| FINANCE COMMITTEE | | | | | | |
| EXPENSES | 1,469.00 | 1,469.00 | 449.00 | 1,020.00 | 0.00 | 1,020.00 |
| RESERVE FUND | 85,000.00 | 7,150.51 | 0.00 | 7,150.51 | 0.00 | 7,150.51 |
| DEPARTMENT TOTALS | 86,469.00 | 8,619.51 | 449.00 | 8,170.51 | 0.00 | 8,170.51 |
| FINANCE/TOWN ACCOUNTANT | | | | | | |
| SALARIES | 164,338.00 | 165,903.30 | 165,340.37 | 562.93 | 0.00 | 562.93 |
| EXPENSES | 3,730.00 | 3,730.00 | 2,325.73 | 1,404.27 | 0.00 | 1,404.27 |
| DEPARTMENT TOTALS | 168,068.00 | 169,633.30 | 167,666.10 | 1,967.20 | 0.00 | 1,967.20 |
| ASSESSING | | | | | | |
| SALARIES | 150,129.00 | 152,823.47 | 149,326.33 | 3,497.14 | 0.00 | 3,497.14 |
| EXPENSES | 58,625.00 | 61,055.00 | 58,183.88 | 2,871.12 | 2,430.00 | 441.12 |
| DEPARTMENT TOTALS | 208,754.00 | 213,878.47 | 207,510.21 | 6,368.26 | 2,430.00 | 3,938.26 |
| TREASURER/COLLECTOR | | | | | | |
| SALARIES | 165,641.00 | 169,364.08 | 165,239.81 | 4,124.27 | 0.00 | 4,124.27 |
| EXPENSES | 34,105.00 | 34,105.00 | 34,219.54 | -114.54 | 0.00 | -114.54 |
| TAX TAKINGS | 10,000.00 | 10,000.00 | 0.00 | 10,000.00 | 0.00 | 10,000.00 |
| DEPARTMENT TOTALS | 209,746.00 | 213,469.08 | 199,459.35 | 14,009.73 | 0.00 | 14,009.73 |
| COMPUTER | | | | | | |
| SALARIES | 59,156.00 | 61,226.40 | 61,226.40 | 0.00 | 0.00 | 0.00 |
| EXPENSES | 67,579.00 | 67,774.00 | 57,903.72 | 9,870.28 | 8,650.00 | 1,220.28 |
| CAPITAL OUTLAY | 36,000.00 | 52,453.19 | 32,517.42 | 19,935.77 | 12,713.77 | 7,222.00 |
| DEPARTMENT TOTALS | 162,735.00 | 181,453.59 | 151,647.54 | 29,806.05 | 21,363.77 | 8,442.28 |

| <u>DEPARTMENT</u> | <u>ORIGINAL BUDGET</u> | <u>REVISED BUDGET</u> | <u>EXPENDED</u> | <u>BALANCE JUNE 30, 2004</u> | <u>BALANCE CARRIED FWD</u> | <u>BALANCE CLOSED</u> |
|--------------------------------|----------------------------|---------------------------|---------------------|----------------------------------|--------------------------------|---------------------------|
| TOWN CLERK | | | | | | |
| SALARIES | 91,758.00 | 98,758.00 | 91,869.53 | 6,888.47 | 0.00 | 6,888.47 |
| EXPENSES | 11,300.00 | 14,800.00 | 13,010.28 | 1,789.72 | 0.00 | 1,789.72 |
| TOWN CLERK COMPENSATION | 1,000.00 | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 0.00 |
| DEPARTMENT TOTALS | 104,058.00 | 114,558.00 | 105,879.81 | 8,678.19 | 0.00 | 8,678.19 |
| ELECTIONS | | | | | | |
| SALARIES | 4,617.00 | 6,617.00 | 4,842.84 | 1,774.16 | 0.00 | 1,774.16 |
| EXPENSES | 600.00 | 1,100.00 | 864.26 | 235.74 | 0.00 | 235.74 |
| DEPARTMENT TOTALS | 5,217.00 | 7,717.00 | 5,707.10 | 2,009.90 | 0.00 | 2,009.90 |
| VOTER REGISTRATION | | | | | | |
| SALARIES | 7,081.00 | 5,081.00 | 994.37 | 4,086.63 | 0.00 | 4,086.63 |
| EXPENSES | 700.00 | 700.00 | 368.70 | 331.30 | 0.00 | 331.30 |
| DEPARTMENT TOTALS | 7,781.00 | 5,781.00 | 1,363.07 | 4,417.93 | 0.00 | 4,417.93 |
| CONSERVATION | | | | | | |
| SALARIES | 79,375.00 | 81,064.42 | 81,064.02 | 0.40 | 0.00 | 0.40 |
| EXPENSES | 7,500.00 | 7,500.00 | 5,730.84 | 1,769.16 | 0.00 | 1,769.16 |
| SEA CALL LEAD PAINT | 0.00 | 29,000.00 | 4,847.26 | 24,152.74 | 24,152.74 | 0.00 |
| DEPARTMENT TOTALS | 86,875.00 | 117,564.42 | 91,642.12 | 25,922.30 | 24,152.74 | 1,769.56 |
| WATER QUALITY | | | | | | |
| EXPENSES | 1,400.00 | 1,400.00 | 103.61 | 1,296.39 | 0.00 | 1,296.39 |
| MARINE WATER QUALITY | 0.00 | 4,615.02 | 0.00 | 4,615.02 | 4,615.02 | 0.00 |
| DEPARTMENT TOTALS | 1,400.00 | 6,015.02 | 103.61 | 5,911.41 | 4,615.02 | 1,296.39 |
| PLANNING | | | | | | |
| SALARIES | 145,665.00 | 149,565.99 | 148,589.00 | 976.99 | 0.00 | 976.99 |
| EXPENSES | 8,000.00 | 9,400.00 | 5,380.55 | 4,019.45 | 3,400.00 | 619.45 |
| TOWN WASTE WATER MAN | 0.00 | 1,978.83 | 0.00 | 1,978.83 | 1,978.83 | 0.00 |
| TOWN WASTE WATER MAN | 0.00 | 125,000.00 | 2,814.91 | 122,185.09 | 122,185.09 | 0.00 |
| TOWN WASTE WATER MAN | 25,000.00 | 25,000.00 | 270.45 | 24,729.55 | 24,729.55 | 0.00 |
| TOWN WASTE WATER MAN | 0.00 | 9,017.17 | 5,320.54 | 3,696.63 | 3,696.63 | 0.00 |
| DEPARTMENT TOTALS | 178,665.00 | 319,961.99 | 162,375.45 | 157,586.54 | 155,990.10 | 1,596.44 |
| ZONING BOARD OF APPEALS | | | | | | |
| SALARIES | 11,265.00 | 11,659.28 | 5,084.67 | 6,574.61 | 0.00 | 6,574.61 |
| EXPENSES | 3,537.00 | 3,537.00 | 2,539.48 | 997.52 | 0.00 | 997.52 |
| DEPARTMENT TOTALS | 14,802.00 | 15,196.28 | 7,624.15 | 7,572.13 | 0.00 | 7,572.13 |
| OPEN SPACE | | | | | | |
| EXPENSES | 1,100.00 | 1,100.00 | 307.49 | 792.51 | 0.00 | 792.51 |
| DEPARTMENT TOTALS | 1,100.00 | 1,100.00 | 307.49 | 792.51 | 0.00 | 792.51 |
| TOWN OFFICE BUILDING | | | | | | |
| SALARIES | 26,602.00 | 27,401.00 | 25,783.48 | 1,617.52 | 0.00 | 1,617.52 |
| EXPENSES | 47,583.00 | 56,583.00 | 50,985.16 | 5,597.84 | 1,291.04 | 4,306.80 |
| CAPITAL OUTLAY | 44,700.00 | 86,900.00 | 1,282.50 | 85,617.50 | 85,617.50 | 0.00 |
| CIP REPAIR TOB | 0.00 | 2,677.04 | 2,610.77 | 66.27 | 0.00 | 66.27 |
| DEPARTMENT TOTALS | 118,885.00 | 173,561.04 | 80,661.91 | 92,899.13 | 86,908.54 | 5,990.59 |
| TN. REPORTS/TN. MEETING | | | | | | |
| EXPENSES | 13,900.00 | 14,400.00 | 13,137.69 | 1,262.31 | 0.00 | 1,262.31 |
| DEPARTMENT TOTALS | 13,900.00 | 14,400.00 | 13,137.69 | 1,262.31 | 0.00 | 1,262.31 |
| COMMUNITY CENTER | | | | | | |
| EXPENSES | 18,210.00 | 18,210.00 | 17,391.43 | 818.57 | 0.00 | 818.57 |
| CAPITAL OUTLAY | 5,000.00 | 5,000.00 | 2,759.50 | 2,240.50 | 2,240.50 | 0.00 |
| DEPARTMENT TOTALS | 23,210.00 | 23,210.00 | 20,150.93 | 3,059.07 | 2,240.50 | 818.57 |
| GENERAL GOVT TOTAL | 1,928,224.00 | 2,227,761.73 | 1,673,026.25 | 554,735.48 | 396,855.09 | 157,880.39 |

| DEPARTMENT | ORIGINAL BUDGET | REVISED BUDGET | EXPENDED | BALANCE JUNE 30, 2004 | BALANCE CARRIED FWD | BALANCE CLOSED |
|--|----------------------------|---------------------------|---------------------|----------------------------------|--------------------------------|---------------------------|
| PROTECT PERSONS & PROPERTY | | | | | | |
| POLICE /COMMUNICATIONS | | | | | | |
| SALARIES | 1,587,256.00 | 1,591,255.66 | 1,591,255.66 | 0.00 | 0.00 | 0.00 |
| EXPENSES | 103,799.00 | 103,799.00 | 98,215.89 | 5,583.11 | 2,875.00 | 2,708.11 |
| CAPITAL OUTLAY | 55,000.00 | 90,358.00 | 87,975.95 | 2,382.05 | 500.00 | 1,882.05 |
| MPS POLICE ST MGT | 0.00 | 15,000.00 | 6,170.50 | 8,829.50 | 8,829.50 | 0.00 |
| DEPARTMENT TOTALS | 1,746,055.00 | 1,800,412.66 | 1,783,618.00 | 16,794.66 | 12,204.50 | 4,590.16 |
| POLICE BUILDING | | | | | | |
| SALARIES | 14,603.00 | 14,603.00 | 13,189.68 | 1,413.32 | 0.00 | 1,413.32 |
| EXPENSES | 29,347.00 | 36,097.00 | 35,278.49 | 818.51 | 0.00 | 818.51 |
| CAPITAL OUTLAY | 0.00 | 18,500.00 | 18,341.34 | 158.66 | 0.00 | 158.66 |
| DEPARTMENT TOTALS | 43,950.00 | 69,200.00 | 66,809.51 | 2,390.49 | 0.00 | 2,390.49 |
| FUEL | | | | | | |
| EXPENSES | 87,392.00 | 87,392.00 | 87,296.99 | 95.01 | 0.00 | 95.01 |
| CAPITAL OUTLAY | 0.00 | 24,000.00 | 23,453.88 | 546.12 | 0.00 | 546.12 |
| DEPARTMENT TOTALS | 87,392.00 | 111,392.00 | 110,750.87 | 641.13 | 0.00 | 641.13 |
| FIRE/RESCUE | | | | | | |
| SALARIES | 1,454,167.00 | 1,449,366.30 | 1,400,683.16 | 48,683.14 | 0.00 | 48,683.14 |
| EXPENSES | 229,504.00 | 285,575.00 | 229,318.26 | 56,256.74 | 23,490.00 | 32,766.74 |
| CAPITAL OUTLAY | 125,000.00 | 125,000.00 | 0.00 | 125,000.00 | 125,000.00 | 0.00 |
| DEPARTMENT TOTALS | 1,808,671.00 | 1,859,941.30 | 1,630,001.42 | 229,939.88 | 148,490.00 | 81,449.88 |
| FIRE BUILDING | | | | | | |
| EXPENSES | 48,011.00 | 51,711.00 | 41,796.43 | 9,914.57 | 0.00 | 9,914.57 |
| CAPITAL OUTLAY | 6,000.00 | 6,000.00 | 5,450.00 | 550.00 | 0.00 | 550.00 |
| DEPARTMENT TOTALS | 54,011.00 | 57,711.00 | 47,246.43 | 10,464.57 | 0.00 | 10,464.57 |
| BUILDING | | | | | | |
| SALARIES | 130,550.00 | 132,374.42 | 130,064.67 | 2,309.75 | 0.00 | 2,309.75 |
| EXPENSES | 49,159.00 | 49,159.00 | 45,050.65 | 4,108.35 | 0.00 | 4,108.35 |
| DEPARTMENT TOTALS | 179,709.00 | 181,533.42 | 175,115.32 | 6,418.10 | 0.00 | 6,418.10 |
| BUILDING CODE BOARD OF APPEALS | | | | | | |
| SALARIES | 515.00 | 533.03 | 86.28 | 446.75 | 0.00 | 446.75 |
| EXPENSES | 100.00 | 100.00 | 3.08 | 96.92 | 0.00 | 96.92 |
| DEPARTMENT TOTALS | 615.00 | 633.03 | 89.36 | 543.67 | 0.00 | 543.67 |
| WEIGHTS & MEASURES | | | | | | |
| EXPENSES | 1,000.00 | 1,000.00 | 0.00 | 1,000.00 | 0.00 | 1,000.00 |
| DEPARTMENT TOTALS | 1,000.00 | 1,000.00 | 0.00 | 1,000.00 | 0.00 | 1,000.00 |
| CIVIL DEFENSE | | | | | | |
| SALARIES | 1,500.00 | 1,500.00 | 1,500.00 | 0.00 | 0.00 | 0.00 |
| EXPENSES | 3,775.00 | 3,775.00 | 2,988.60 | 786.40 | 0.00 | 786.40 |
| DEPARTMENT TOTALS | 5,275.00 | 5,275.00 | 4,488.60 | 786.40 | 0.00 | 786.40 |
| TREE | | | | | | |
| SALARIES | 55,086.00 | 57,554.83 | 57,231.83 | 323.00 | 0.00 | 323.00 |
| EXPENSES | 24,280.00 | 24,280.00 | 24,262.54 | 17.46 | 0.00 | 17.46 |
| DEPARTMENT TOTALS | 79,366.00 | 81,834.83 | 81,494.37 | 340.46 | 0.00 | 340.46 |
| SHELLFISH/HARBORMASTER | | | | | | |
| SALARIES | 174,053.00 | 180,069.90 | 179,949.04 | 120.86 | 0.00 | 120.86 |
| EXPENSES | 31,998.00 | 33,998.00 | 32,429.20 | 1,568.80 | 0.00 | 1,568.80 |
| CAPITAL OUTLAY | 23,500.00 | 74,500.00 | 38,925.42 | 35,574.58 | 35,574.58 | 0.00 |
| ENGINEERING | 0.00 | 10,000.00 | 6,450.00 | 3,550.00 | 0.00 | 3,550.00 |
| SHELLFISH PROJECT | 18,000.00 | 26,423.87 | 26,382.44 | 41.43 | 0.00 | 41.43 |
| DEPARTMENT TOTALS | 247,551.00 | 324,991.77 | 284,136.10 | 40,855.67 | 35,574.58 | 5,281.09 |
| PROTECT PERSONS & PROP. TOTAL | 4,253,595.00 | 4,493,925.01 | 4,183,749.98 | 310,175.03 | 196,269.08 | 113,905.95 |

| DEPARTMENT | ORIGINAL BUDGET | REVISED BUDGET | EXPENDED | BALANCE JUNE 30, 2004 | BALANCE CARRIED FWD | BALANCE CLOSED |
|----------------------------------|----------------------------|---------------------------|---------------------|----------------------------------|--------------------------------|---------------------------|
| EDUCATION | | | | | | |
| ORLEANS ELEMENTARY SCHOOL | | | | | | |
| SALARIES | 363,993.00 | 369,993.00 | 367,477.96 | 2,515.04 | 0.00 | 2,515.04 |
| EXPENSES | 2,708,829.00 | 2,812,862.37 | 2,713,185.91 | 99,676.46 | 63,377.33 | 36,299.13 |
| ORLEANS PLAYGROUND | 0.00 | 16,045.07 | 5,077.73 | 10,967.34 | 10,967.34 | 0.00 |
| REPAIR OES ROOF | 0.00 | 52,581.20 | 46,714.96 | 5,866.24 | 5,866.24 | 0.00 |
| DEPARTMENT TOTALS | 3,072,822.00 | 3,251,481.64 | 3,132,456.56 | 119,025.08 | 80,210.91 | 38,814.17 |
| NAUSET REGIONAL ASSESS | | | | | | |
| EXPENSES | 3,634,542.00 | 3,019,138.00 | 3,015,161.00 | 3,977.00 | 0.00 | 3,977.00 |
| SCHOOL ADMIN OFFICE | 0.00 | 4,661.00 | 4,318.80 | 342.20 | 0.00 | 342.20 |
| CIP IMPROVE NMS | 0.00 | 20,753.00 | 19,741.76 | 1,011.24 | 0.00 | 1,011.24 |
| DEPARTMENT TOTALS | 3,634,542.00 | 3,044,552.00 | 3,039,221.56 | 5,330.44 | 0.00 | 5,330.44 |
| CAPE COD TECH. ASSESS | | | | | | |
| EXPENSES | 226,843.00 | 263,345.00 | 263,344.00 | 1.00 | 0.00 | 1.00 |
| DEPARTMENT TOTALS | 226,843.00 | 263,345.00 | 263,344.00 | 1.00 | 0.00 | 1.00 |
| EDUCATION TOTAL | 6,934,207.00 | 6,559,378.64 | 6,435,022.12 | 124,356.52 | 80,210.91 | 44,145.61 |
| PUBLIC WORKS | | | | | | |
| HIGHWAY | | | | | | |
| SALARIES | 444,084.00 | 457,836.48 | 451,421.32 | 6,415.16 | 0.00 | 6,415.16 |
| EXPENSES | 112,291.00 | 112,291.00 | 112,188.61 | 102.39 | 0.00 | 102.39 |
| CAPITAL OUTLAY | 90,000.00 | 158,339.94 | 100,405.52 | 57,934.42 | 24,423.08 | 33,511.34 |
| ENGINEERING | 12,000.00 | 12,000.00 | 8,599.75 | 3,400.25 | 1,985.00 | 1,415.25 |
| ROAD REPAIR | 14,600.00 | 14,600.00 | 14,600.00 | 0.00 | 0.00 | 0.00 |
| DEPARTMENT TOTALS | 672,975.00 | 755,067.42 | 687,215.20 | 67,852.22 | 26,408.08 | 41,444.14 |
| SNOW REMOVAL | | | | | | |
| SALARIES | 26,002.00 | 26,778.00 | 26,778.00 | 0.00 | 0.00 | 0.00 |
| EXPENSES | 58,000.00 | 58,000.00 | 60,469.13 | -2,469.13 | 0.00 | -2,469.13 |
| DEPARTMENT TOTALS | 84,002.00 | 84,778.00 | 87,247.13 | -2,469.13 | 0.00 | -2,469.13 |
| STREET LIGHTS | | | | | | |
| EXPENSES | 22,832.00 | 22,832.00 | 19,162.43 | 3,669.57 | 350.00 | 3,319.57 |
| DEPARTMENT TOTALS | 22,832.00 | 22,832.00 | 19,162.43 | 3,669.57 | 350.00 | 3,319.57 |
| TRANSFER STATION | | | | | | |
| SALARIES | 132,622.00 | 145,728.00 | 142,234.29 | 3,493.71 | 0.00 | 3,493.71 |
| EXPENSES | 345,451.00 | 374,412.24 | 365,916.59 | 8,495.65 | 2,500.00 | 5,995.65 |
| CAPITAL OUTLAY | 6,000.00 | 6,000.00 | 1,043.18 | 4,956.82 | 0.00 | 4,956.82 |
| ENGINEERING | 10,000.00 | 10,000.00 | 3,165.44 | 6,834.56 | 6,347.80 | 486.76 |
| HAZARDOUS WASTE | 18,155.00 | 18,155.00 | 18,155.00 | 0.00 | 0.00 | 0.00 |
| DEPARTMENT TOTALS | 512,228.00 | 554,295.24 | 530,514.50 | 23,780.74 | 8,847.80 | 14,932.94 |
| PUBLIC WORKS TOTAL | 1,292,037.00 | 1,416,972.66 | 1,324,139.26 | 92,833.40 | 35,605.88 | 57,227.52 |
| HUMAN SERVICES | | | | | | |
| HEALTH | | | | | | |
| SALARIES | 183,713.00 | 185,887.99 | 179,729.34 | 6,158.65 | 0.00 | 6,158.65 |
| EXPENSES | 51,987.00 | 51,987.00 | 41,330.53 | 10,656.47 | 0.00 | 10,656.47 |
| SEPTIC BETTERMENT 5019 | 0.00 | 1,056.15 | 0.00 | 1,056.15 | 0.00 | 1,056.15 |
| SEPTIC BETTERMENT 4027 | 0.00 | 18,000.00 | 0.00 | 18,000.00 | 0.00 | 18,000.00 |
| DEPARTMENT TOTALS | 235,700.00 | 256,931.14 | 221,059.87 | 35,871.27 | 0.00 | 35,871.27 |
| COUNCIL ON AGING | | | | | | |
| SALARIES | 239,615.00 | 243,245.39 | 243,231.99 | 13.40 | 0.00 | 13.40 |
| EXPENSES | 137,412.00 | 137,412.00 | 124,522.01 | 12,889.99 | 0.00 | 12,889.99 |
| DEPARTMENT TOTALS | 377,027.00 | 380,657.39 | 367,754.00 | 12,903.39 | 0.00 | 12,903.39 |

| <u>DEPARTMENT</u> | <u>ORIGINAL BUDGET</u> | <u>REVISED BUDGET</u> | <u>EXPENDED</u> | <u>BALANCE JUNE 30, 2004</u> | <u>BALANCE CARRIED FWD</u> | <u>BALANCE CLOSED</u> |
|---|------------------------|-----------------------|---------------------|------------------------------|----------------------------|-----------------------|
| HUMAN SERVICES | | | | | | |
| EXPENSES | 58,850.00 | 58,850.00 | 57,975.00 | 875.00 | 875.00 | 0.00 |
| LOWER CAPE COMMUNITY COALITION | 4,000.00 | 4,000.00 | 4,000.00 | 0.00 | 0.00 | 0.00 |
| DEPARTMENT TOTALS | 62,850.00 | 62,850.00 | 61,975.00 | 875.00 | 875.00 | 0.00 |
| VETERANS BENEFITS | | | | | | |
| EXPENSES | 16,886.00 | 16,886.00 | 16,885.92 | 0.08 | 0.00 | 0.08 |
| VETS BENEFITS | 7,000.00 | 8,518.82 | 7,092.96 | 1,425.86 | 0.00 | 1,425.86 |
| DEPARTMENT TOTALS | 23,886.00 | 25,404.82 | 23,978.88 | 1,425.94 | 0.00 | 1,425.94 |
| HUMAN SERVICES TOTAL | 699,463.00 | 725,843.35 | 674,767.75 | 51,075.60 | 875.00 | 50,200.60 |
| CULTURE/RECREATION | | | | | | |
| SNOW LIBRARY | | | | | | |
| SALARIES | 285,096.00 | 290,730.72 | 283,274.40 | 7,456.32 | 0.00 | 7,456.32 |
| EXPENSES | 102,510.00 | 101,710.00 | 101,702.85 | 7.15 | 0.00 | 7.15 |
| CAPITAL OUTLAY | 18,500.00 | 27,500.00 | 24,156.93 | 3,343.07 | 0.00 | 3,343.07 |
| DEPARTMENT TOTALS | 406,106.00 | 419,940.72 | 409,134.18 | 10,806.54 | 0.00 | 10,806.54 |
| RECREATION | | | | | | |
| SALARIES | 97,109.00 | 100,472.74 | 100,360.32 | 112.42 | 0.00 | 112.42 |
| EXPENSES | 21,435.00 | 21,435.00 | 21,435.00 | 0.00 | 0.00 | 0.00 |
| DEPARTMENT TOTALS | 118,544.00 | 121,907.74 | 121,795.32 | 112.42 | 0.00 | 112.42 |
| WINDMILL | | | | | | |
| SALARIES | 3,901.00 | 4,037.54 | 2,388.73 | 1,648.81 | 0.00 | 1,648.81 |
| EXPENSES | 2,410.00 | 4,910.00 | 1,397.50 | 3,512.50 | 2,500.00 | 1,012.50 |
| CAPITAL OUTLAY | 3,500.00 | 13,024.88 | 7,800.00 | 5,224.88 | 5,000.00 | 224.88 |
| DEPARTMENT TOTALS | 9,811.00 | 21,972.42 | 11,586.23 | 10,386.19 | 7,500.00 | 2,886.19 |
| PARKS & BEACHES | | | | | | |
| SALARIES | 669,103.00 | 695,205.08 | 675,960.78 | 19,244.30 | 0.00 | 19,244.30 |
| EXPENSES | 150,831.00 | 173,791.00 | 160,548.87 | 13,242.13 | 9,960.00 | 3,282.13 |
| CAPITAL OUTLAY | 52,500.00 | 88,500.00 | 54,407.69 | 34,092.31 | 32,000.00 | 2,092.31 |
| MUSIC SHELL STM 10-27 | 0.00 | 9,500.00 | 0.00 | 9,500.00 | 9,500.00 | 0.00 |
| DEPARTMENT TOTALS | 872,434.00 | 966,996.08 | 890,917.34 | 76,078.74 | 51,460.00 | 24,618.74 |
| HERRING BROOK | | | | | | |
| SALARIES | 375.00 | 750.00 | 375.00 | 375.00 | 0.00 | 375.00 |
| EXPENSES | 100.00 | 100.00 | 0.00 | 100.00 | 0.00 | 100.00 |
| DEPARTMENT TOTALS | 475.00 | 850.00 | 375.00 | 475.00 | 0.00 | 475.00 |
| OLD KINGS HIGHWAY REG. DISTRICT | | | | | | |
| SALARIES | 1,100.00 | 1,100.00 | 742.97 | 357.03 | 0.00 | 357.03 |
| EXPENSES | 615.00 | 615.00 | 572.85 | 42.15 | 0.00 | 42.15 |
| HISTORICAL MARKERS | 0.00 | 2,500.00 | 0.00 | 2,500.00 | 2,500.00 | 0.00 |
| DEPARTMENT TOTALS | 1,715.00 | 4,215.00 | 1,315.82 | 2,899.18 | 2,500.00 | 399.18 |
| MEMORIAL & VETERANS DAY | | | | | | |
| EXPENSES | 2,573.00 | 2,573.00 | 2,215.02 | 357.98 | 0.00 | 357.98 |
| DEPARTMENT TOTALS | 2,573.00 | 2,573.00 | 2,215.02 | 357.98 | 0.00 | 357.98 |
| CULTURAL COUNCIL | | | | | | |
| EXPENSES | 650.00 | 650.00 | 645.11 | 4.89 | 0.00 | 4.89 |
| DEPARTMENT TOTALS | 650.00 | 650.00 | 645.11 | 4.89 | 0.00 | 4.89 |
| SPECIAL EVENTS & INFORMATION | | | | | | |
| EXPENSES | 4,650.00 | 4,650.00 | 4,194.22 | 455.78 | 0.00 | 455.78 |
| JULY 4TH FIREWORKS | 0.00 | 1,850.00 | 1,079.27 | 770.73 | 0.00 | 770.73 |
| JULY 4TH FIREWORKS | 0.00 | 15,000.00 | 9,099.00 | 5,901.00 | 5,901.00 | 0.00 |
| DEPARTMENT TOTALS | 4,650.00 | 21,500.00 | 14,372.49 | 7,127.51 | 5,901.00 | 1,226.51 |
| CULTURE/RECREATION TOTAL | 1,416,958.00 | 1,560,604.96 | 1,452,356.51 | 108,248.45 | 67,361.00 | 40,887.45 |

| DEPARTMENT | ORIGINAL BUDGET | REVISED BUDGET | EXPENDED | BALANCE JUNE 30, 2004 | BALANCE CARRIED FWD | BALANCE CLOSED |
|--|----------------------------|---------------------------|----------------------|----------------------------------|--------------------------------|---------------------------|
| DEBT SERVICE | | | | | | |
| PRINCIPAL NOTES & BONDS | | | | | | |
| EXPENSES | 914,000.00 | 914,000.00 | 914,000.00 | 0.00 | 0.00 | 0.00 |
| DEPARTMENT TOTALS | 914,000.00 | 914,000.00 | 914,000.00 | 0.00 | 0.00 | 0.00 |
| INTEREST NOTES & BONDS | | | | | | |
| EXPENSES | 359,582.00 | 359,582.00 | 334,582.50 | 24,999.50 | 0.00 | 24,999.50 |
| DEPARTMENT TOTALS | 359,582.00 | 359,582.00 | 334,582.50 | 24,999.50 | 0.00 | 24,999.50 |
| DEBT SERVICE TOTAL | 1,273,582.00 | 1,273,582.00 | 1,248,582.50 | 24,999.50 | 0.00 | 24,999.50 |
| STATE,COUNTY & DISTRICT CHARGES | | | | | | |
| STATE ASSESSMENTS | | | | | | |
| EXPENSES | 103,617.00 | 103,764.00 | 97,508.00 | 6,256.00 | 0.00 | 6,256.00 |
| DEPARTMENT TOTALS | 103,617.00 | 103,764.00 | 97,508.00 | 6,256.00 | 0.00 | 6,256.00 |
| COUNTY ASSESSMENTS | | | | | | |
| SALARIES | 710,008.00 | 710,008.00 | 700,406.82 | 9,601.18 | 0.00 | 9,601.18 |
| EXPENSES | 254,856.00 | 253,239.00 | 247,750.00 | 5,489.00 | 0.00 | 5,489.00 |
| DEPARTMENT TOTALS | 964,864.00 | 963,247.00 | 948,156.82 | 15,090.18 | 0.00 | 15,090.18 |
| DISTRICT ASSESSMENTS | | | | | | |
| EXPENSES | 7,175.00 | 7,175.00 | 7,000.00 | 175.00 | 0.00 | 175.00 |
| DEPARTMENT TOTALS | 7,175.00 | 7,175.00 | 7,000.00 | 175.00 | 0.00 | 175.00 |
| STATE, COUNTY & DISTRICT TOTAL | 1,075,656.00 | 1,074,186.00 | 1,052,664.82 | 21,521.18 | 0.00 | 21,521.18 |
| PROPERTY & LIABILITY INSURANCE | | | | | | |
| INSURANCE & BONDS | | | | | | |
| EXPENSES | 218,656.00 | 219,141.00 | 213,713.28 | 5,427.72 | 0.00 | 5,427.72 |
| DEPARTMENT TOTALS | 218,656.00 | 219,141.00 | 213,713.28 | 5,427.72 | 0.00 | 5,427.72 |
| PROPERTY & LIABILITY TOTAL | 218,656.00 | 219,141.00 | 213,713.28 | 5,427.72 | 0.00 | 5,427.72 |
| FRINGE BENEFITS | | | | | | |
| UNEMPLOYMENT COMPENSATION | | | | | | |
| EXPENSES | 5,120.00 | 14,389.83 | 13,928.95 | 460.88 | 0.00 | 460.88 |
| DEPARTMENT TOTALS | 5,120.00 | 14,389.83 | 13,928.95 | 460.88 | 0.00 | 460.88 |
| HEALTH & MEDICARE INSURANCE | | | | | | |
| EXPENSES | 1,173,536.00 | 1,183,252.00 | 1,177,496.87 | 5,755.13 | 0.00 | 5,755.13 |
| DEPARTMENT TOTALS | 1,173,536.00 | 1,183,252.00 | 1,177,496.87 | 5,755.13 | 0.00 | 5,755.13 |
| FRINGE BENEFIT TOTAL | 1,178,656.00 | 1,197,641.83 | 1,191,425.82 | 6,216.01 | 0.00 | 6,216.01 |
| OTHER | | | | | | |
| CURRENT ARTICLES | | | | | | |
| FUND ORL MGRS | 44,700.00 | 2,237.01 | 0.00 | 2,237.01 | 0.00 | 2,237.01 |
| FUND NON UNION COLA | 32,500.00 | 4,410.31 | 0.00 | 4,410.31 | 0.00 | 4,410.31 |
| TRANSFER ARTICLE STM | 0.00 | 6,000.00 | 6,000.00 | 0.00 | 0.00 | 0.00 |
| FUND STEEL CONTRACT | 0.00 | 1,616.00 | 0.00 | 1,616.00 | 0.00 | 1,616.00 |
| DEPARTMENT TOTALS | 77,200.00 | 14,263.32 | 6,000.00 | 8,263.32 | 0.00 | 8,263.32 |
| OTHER TOTAL | 77,200.00 | 14,263.32 | 6,000.00 | 8,263.32 | 0.00 | 8,263.32 |
| GENERAL FUND TOTAL | 20,348,234.00 | 20,763,300.50 | 19,455,448.29 | 1,307,852.21 | 777,176.96 | 530,675.25 |

| DEPARTMENT | ORIGINAL BUDGET | REVISED BUDGET | EXPENDED | BALANCE JUNE 30, 2004 | BALANCE CARRIED FWD | BALANCE CLOSED |
|--|------------------------|-----------------------|----------------------|------------------------------|----------------------------|-----------------------|
| <u>CAPITAL PROJECT FUNDS</u> | | | | | | |
| CHAPTER 90 ROAD IMPROVEMENT | | | | | | |
| ROAD RECONSTRUCTION 11-99 | 0.00 | 1,395.37 | 1,395.37 | 0.00 | 0.00 | 0.00 |
| ROAD RECONSTRUCTION 113-98 | 0.00 | 34,548.60 | 1,573.18 | 32,975.42 | 32,975.42 | 0.00 |
| ROAD RECONSTRUCTION 53 | 0.00 | 4,550.60 | 4,550.60 | 0.00 | 0.00 | 0.00 |
| ROAD RECONSTRUCTION 53B | 0.00 | 77,043.20 | 61,275.59 | 15,767.61 | 15,767.61 | 0.00 |
| ROAD RECONSTRUCTION 127 | 0.00 | 29,608.25 | 20,676.25 | 8,932.00 | 8,932.00 | 0.00 |
| ROAD RECONSTRUCTION 150 | 0.00 | 77,043.20 | 4,517.62 | 72,525.58 | 72,525.58 | 0.00 |
| ROAD RECONSTRUCTION 235 | 0.00 | 76,602.63 | 10,814.00 | 65,788.63 | 65,788.63 | 0.00 |
| ROAD RECONSTRUCTION 53C | 0.00 | 76,629.80 | 0.00 | 76,629.80 | 76,629.80 | 0.00 |
| ROAD RECONSTRUCTION 246 | 0.00 | 153,259.60 | 0.00 | 153,259.60 | 153,259.60 | 0.00 |
| ROAD RECONSTRUCTION 246B | 0.00 | 153,033.00 | 0.00 | 153,033.00 | 153,033.00 | 0.00 |
| CH 90 TOTAL | 0.00 | 683,714.25 | 104,802.61 | 578,911.64 | 578,911.64 | 0.00 |
| LAND BANK | | | | | | |
| EXPENSES | 422,995.00 | 464,064.00 | 464,063.75 | 0.25 | 0.00 | 0.25 |
| 61 NAMEQUOIT RD | 2,225,000.00 | 2,225,000.00 | 2,222,805.68 | 2,194.32 | 0.00 | 2,194.32 |
| PORTINIMICUT ROAD | 0.00 | 9,547.50 | 0.00 | 9,547.50 | 0.00 | 9,547.50 |
| LAND BANK TOTAL | 2,647,995.00 | 2,698,611.50 | 2,686,869.43 | 11,742.07 | 0.00 | 11,742.07 |
| LANDFILL CAPPING | | | | | | |
| CIP CAPPING LANDFILL 3007 | 0.00 | 61,139.66 | 27,319.19 | 33,820.47 | 33,820.47 | 0.00 |
| LANDFILL CAPPING TOTAL | 0.00 | 61,139.66 | 27,319.19 | 33,820.47 | 33,820.47 | 0.00 |
| OREALNS ELEMENTARY CONSTRUCTION | | | | | | |
| OES CONSTRUCTION | 0.00 | 0.00 | 105,649.57 | -105,649.57 | 0.00 | -105,649.57 |
| LANDFILL CAPPING TOTAL | 0.00 | 0.00 | 105,649.57 | -105,649.57 | 0.00 | -105,649.57 |
| HARBOR BULKHEAD | | | | | | |
| CIP REPLACE BULKHEAD | 0.00 | 23,023.86 | 4,255.25 | 18,768.61 | 18,768.61 | 0.00 |
| HARBOR BULKHEAD TOTAL | 0.00 | 23,023.86 | 4,255.25 | 18,768.61 | 18,768.61 | 0.00 |
| WATER | | | | | | |
| IRON & MANGANESE | 0.00 | 23,878.53 | 0.00 | 23,878.53 | 23,878.53 | 0.00 |
| IRON & MANGANESE | 0.00 | 4,970,689.62 | 4,239,873.16 | 730,816.46 | 730,816.46 | 0.00 |
| WATER TOTAL | 0.00 | 4,994,568.15 | 4,239,873.16 | 754,694.99 | 754,694.99 | 0.00 |
| OPEN SPACE | | | | | | |
| PORTINIMICUT ROAD | 0.00 | 2,500.00 | 0.00 | 2,500.00 | 0.00 | 2,500.00 |
| OPEN SPACE TOTAL | 0.00 | 2,500.00 | 0.00 | 2,500.00 | 0.00 | 2,500.00 |
| TOWN OFFICE BUILDING | | | | | | |
| TOB CONSTRUCTION | 0.00 | 11,738.32 | 11,738.32 | 0.00 | 0.00 | 0.00 |
| TOWN OFFICE BUILDING TOTAL | 0.00 | 11,738.32 | 11,738.32 | 0.00 | 0.00 | 0.00 |
| CAPITAL PROJECT FUNDS TOTAL | 2,647,995.00 | 8,475,295.74 | 7,180,507.53 | 1,294,788.21 | 1,386,195.71 | -91,407.50 |
| <u>WATER SPECIAL REVENUE FUND</u> | | | | | | |
| WATER DEPARTMENT | | | | | | |
| SALARIES | 397,843.00 | 400,736.68 | 393,683.33 | 7,053.35 | 0.00 | 7,053.35 |
| EXPENSES | 225,247.00 | 225,247.00 | 192,518.68 | 32,728.32 | 0.00 | 32,728.32 |
| EQUIPMENT | 140,000.00 | 140,000.00 | 136,154.62 | 3,845.38 | 3,845.38 | 0.00 |
| OTHER ASSESSMENTS | 2,768.00 | 2,768.00 | 2,767.06 | 0.94 | 0.00 | 0.94 |
| WATER SERVICE CONNECTIONS | 0.00 | 69,280.84 | 4,861.46 | 64,419.38 | 64,419.38 | 0.00 |
| ENGINEERING | 28,500.00 | 38,400.00 | 18,520.74 | 19,879.26 | 5,000.00 | 14,879.26 |
| DEPARTMENT TOTALS | 794,358.00 | 876,432.52 | 748,505.89 | 127,926.63 | 73,264.76 | 54,661.87 |
| WATER SPECIAL REVENUE FUND TOTAL | 794,358.00 | 876,432.52 | 748,505.89 | 127,926.63 | 73,264.76 | 54,661.87 |
| GRAND TOTAL - ALL FUNDS | 23,790,587.00 | 30,115,028.76 | 27,384,461.71 | 2,730,567.05 | 2,236,637.43 | 493,929.62 |

CIP = Capital Improvement Plan

TOWN OF ORLEANS
COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS
FOR THE FISCAL YEAR ENDED JUNE 30, 2003

| | GOVERNMENTAL FUND TYPES | | | FIDUCIARY FUND TYPES | ACCOUNT GROUP | Combined Totals (Memorandum Only) |
|---|-------------------------|-----------------------------|-----------------------------|----------------------------|--|--|
| | General Fund | Special Revenue Funds | Capital Project Funds | Trust & Agency Funds | General Long-Term Obligations Group | |
| Assets: | | | | | | |
| Cash and cash equivalents | 5,283,444 | 3,687,183 | 1,038,179 | 1,849,458 | | 11,858,264 |
| Receivables: | | | | | | |
| Property taxes | 191,102 | 5,237 | | | | 196,339 |
| Less: Provision for abatements and exemption | -111,787 | | | | | -111,787 |
| Tax liens and foreclosures | 37,526 | | | | | 37,526 |
| Deferred property taxes | 128,341 | | | | | 128,341 |
| Betterments and apportioned assessments | 611 | 65,921 | | | | 66,533 |
| Motor vehicle excise | 45,698 | | | | | 45,698 |
| Vessel excise | 2,081 | | | | | 2,081 |
| Departmental | 5,628 | | | | | 5,628 |
| Water user charges and unbilled services | | 495,235 | | | | 495,235 |
| Due from other governments | | 584,073 | | | | 584,073 |
| Amounts to be provided for long-term obligations | | | | | 14,427,000 | 14,427,000 |
| Total Assets | <u>5,582,644</u> | <u>4,837,650</u> | <u>1,038,179</u> | <u>1,849,458</u> | <u>14,427,000</u> | <u>27,734,931</u> |
| Liabilities: | | | | | | |
| Deposits held in custody | | | | 7,791 | | 7,791 |
| Warrants payable | 474,354 | 88,607 | 313,053 | 3,110 | | 879,124 |
| Accounts payable | 303 | | | | | 303 |
| Other liabilities | 33,154 | | | | | 33,154 |
| Deferred revenue | 175,200 | 1,146,478 | | | | 1,321,678 |
| Payroll payable | 228,279 | | | | | 228,279 |
| Payroll withholding payable | 119,261 | | | | | 119,261 |
| Grant/bond anticipation notes payable | | | 10,000 | | | 10,000 |
| Bonds payable | | | | | 13,640,000 | 13,640,000 |
| Accrued compensated absences | | | | | 787,000 | 787,000 |
| Total Liabilities | <u>1,030,551</u> | <u>1,235,085</u> | <u>323,053</u> | <u>10,901</u> | <u>14,427,000</u> | <u>17,026,590</u> |
| Fund Balances: | | | | | | |
| Reserved for encumbrances and continuing appropriations | 777,177 | 73,265 | | | | 850,442 |
| Reserved for expenditures | 1,100,000 | 35,000 | | | | 1,135,000 |
| Reserved for specific purposes | -2,469 | 112,581 | | | | 110,112 |
| Unreserved: | | | | | | |
| Designated | | 3,381,719 | 715,125 | 1,838,557 | | 5,935,402 |
| Undesignated | 2,677,385 | | | | | 2,677,385 |
| Total Fund Balances | <u>4,552,093</u> | <u>3,602,565</u> | <u>715,125</u> | <u>1,838,557</u> | <u>0</u> | <u>10,708,340</u> |
| Total Liabilities & Fund Balances | <u>5,582,644</u> | <u>4,837,650</u> | <u>1,038,179</u> | <u>1,849,458</u> | <u>14,427,000</u> | <u>27,734,931</u> |

**TOWN OF ORLEANS, MASSACHUSETTS
OUTSTANDING LONG TERM DEBT
AS OF JUNE 30, 2004**

| <u>Description</u> | <u>Date of Issue</u> | <u>Fiscal Year of Maturity</u> | <u>Original Principal Amount</u> | <u>Interest Rate</u> | <u>Amount Outstanding at June 30, 2004</u> |
|-----------------------------|----------------------|--------------------------------|----------------------------------|----------------------|--|
| <u>General Debt:</u> | | | | | |
| Land Acquisition | 8/1/1998 | 2008 | \$ 350,000 | 4.5-5.1% | \$ 175,000 |
| Refunded Debt** | 10/1/1997 | 2009 | \$ 2,685,000 | 6.25% | \$ 1,230,000 |
| Land Acquisition | 8/15/1999 | 2010 | \$ 995,000 | 4.514% | \$ 595,000 |
| Rock Harbor Bulkhead | 8/15/1999 | 2010 | \$ 500,000 | 4.514% | \$ 275,000 |
| COA Building | 8/15/1999 | 2010 | \$ 1,350,000 | 4.514% | \$ 810,000 |
| Land Acquisition | 7/15/2001 | 2021 | \$ 1,675,000 | 4.573% | \$ 1,505,000 |
| Land Acquisition | 7/15/2001 | 2011 | \$ 575,000 | 4.573% | \$ 425,000 |
| Town Office Building | 7/15/2001 | 2006 | \$ 300,000 | 4.573% | \$ 120,000 |
| Land Acquisition | 4/1/2002 | 2012 | \$ 398,500 | 3.969% | \$ 315,000 |
| Land Acquisition | 2/1/2003 | 2023 | \$ 1,238,500 | 2.0-4.4% | \$ 1,190,000 |
| Water Treatment Plant* | 2/1/2003 | 2023 | \$ 5,059,000 | 2.0-4.4% | \$ 4,800,000 |
| Land Acquisition | 2/15/2004 | 2024 | \$ 585,000 | 4.495% | \$ 2,200,000 |
| Total | | | | | <u>\$13,640,000</u> |

Debt service to maturity consists of the following:

| | <u>Principal</u> | <u>Interest</u> | <u>Total</u> |
|----------------------|----------------------------|----------------------------|----------------------------|
| For the year ending: | | | |
| June 30, 2005 | \$ 1,190,000 | \$ 537,569 | \$ 1,727,569 |
| June 30, 2006 | \$ 1,190,000 | \$ 495,270 | \$ 1,685,270 |
| June 30, 2007 | \$ 1,135,000 | \$ 452,506 | \$ 1,587,506 |
| June 30, 2008 | \$ 1,140,000 | \$ 409,879 | \$ 1,549,879 |
| June 30, 2009 | \$ 1,095,000 | \$ 364,932 | \$ 1,459,932 |
| Thereafter | \$ 7,890,000 | \$ 2,408,415 | \$10,298,415 |
| Total | <u>\$13,640,000</u> | <u>\$ 4,668,571</u> | <u>\$18,308,571</u> |

*This debt is considered to be outside the Town's debt limit of 5% of equalized valuation.

**Of the refunded amount outstanding, \$1,064,442 is considered outside the debt limit.

TOWN CLERK

The year 2004 was a lively Town Meeting and Election year. Along with our Annual Town Meeting and Town Election in May and four Special Town Meetings (February, March, May and October), we also held Special Elections in February and April, the Presidential Primary in March, the State Primary in September and the Presidential/State Election in November.

The Town Clerk's Office was extremely busy with passport applications; continuing to bring increased revenue into the Town (up 121%, 2004 Passport revenues of \$18,810). Also the sales of shellfish permits and dog licenses were on the rise. Posting the weekly meeting schedule on the Town's website every Friday makes it easier for the citizens to be aware of the upcoming committee, commissions and board meetings.

I would like to extend a very big "thank you" to the Election Workers and the Board of Registrars for their outstanding work in assisting our voters and helping the election process run so smoothly this year. I would also like to thank Town Administrator John Kelly, his assistant Melissa Arrighi and his staff, the Board of Selectmen, and all the Department Managers and employees of the Town of Orleans who have supported me through my first year as Town Clerk. A special thank you to my assistant Amy K. Summers for all her help.

I hereby submit the following reports:

- 1. Town Meetings**

| | |
|------------------|---------------------------|
| February 9, 2004 | Special |
| March 29, 2004 | Special |
| May 10, 2004 | Annual |
| May 10, 2004 | Special within the Annual |
| October 25, 2004 | Special |

- 2. Elections**

| | |
|-------------------|---|
| February 17, 2004 | Special |
| March 2, 2004 | Presidential Primary |
| April 6, 2004 | Special |
| May 18, 2004 | State Primary |
| November 2, 2004 | Presidential/State |
| November 23, 2004 | Old Kings Highway Historic District Committee |

- 3. Reports**
 - Dog Licenses
 - Shellfish Permits
 - Passports
 - Hunting & Fishing Game Licenses

- 4. Statistics:**
 - Birth, Marriage and Deaths recorded in 2004

**DOINGS SPECIAL TOWN MEETING
FEBRUARY 9, 2004**

The meeting was called to order at 7:40PM by Moderator Duane Landreth when the Town Clerk Cynthia S. May declared there was a necessary quorum of 268 voters and when the majority of voters had been checked in.

Counters were sworn in by the Town Clerk: E. John Wherry, Walter Swidrack, Augusta McKusick and Gail Rainey.

The meeting was declared closed at 10:10PM

Kendall Farrar moved to vote to dispense with the reading of the Warrant except the Preamble, conclusion and Attestation thereof.

Voice vote carries unanimously

Kendall Farrar moved that all Town Officials or department managers or their duly designated representative required to attend Town Meeting pursuant to Section 2-7-3 of the charter and Sibel Asantagrul all of whom are not residents of the Town of Orleans, be permitted to address the Town Meeting on matters affecting their office or department.

Voice vote carries unanimously

**ARTICLE 1. RESCIND ARTICLE 11 OF THE OCTOBER 27, 2003
SPECIAL TOWN MEETING (BY PETITION)**

To see if the Town will vote to rescind the vote taken on Article 11 of the Warrant of the Special Town Meeting of October 27, 2003, thereby permitting discussion and a new vote on the issue of the construction of a new Town Hall Office Building, or to take any other action relative thereto. (By Petition)

MOTION: To accept and adopt provided, however, that this vote shall not take effect unless:

- 1) the Town Meeting votes to accept Article 2 of this February 9, 2004 Special Town Meeting and authorizes the appropriation proposed thereunder; and
- 2) the Town votes to pass Ballot Question 1 at the Special Election to be held on February 17, 2004.

ACTION: Standing vote carries by necessary simple majority (YES 505, NO 484).

**ARTICLE 2. FUND ARCHITECTURAL & ENGINEERING DESIGN
NEW TOWN OFFICE BUILDING (BY PETITION)**

To see if the Town will vote to appropriate the sum of Four Hundred Twenty-Five Thousand and 00/100 (\$425,000.00) Dollars for the purpose of funding the architectural and engineering design costs related to the construction of a NEW TOWN HALL OFFICE BUILDING to be located on the former AMERICAN LEGION property on School Road and Main Street, including all expenses incidental and related thereto, and that to raise such appropriation the Treasurer, with the approval of the Board of Selectmen, is

authorized to borrow the sum of \$425,000.00, pursuant to Massachusetts General Laws Chapter 44, Section 7, clause (21), as amended, or any other enabling authority, and to issue bonds or notes of the Town therefore, provided however, that no funds shall be borrowed unless the Town votes to exempt from the limitation of total taxes imposed by Massachusetts General Laws Chapter 59, Section 21C (Proposition 2 ½ so-called) the amount required to pay the principal and interest on any such borrowing, or to take any other action relative thereto. (By Petition)

(2/3 Vote Required)

MOTION: To appropriate the sum of Four Hundred Twenty-Five Thousand and 00/100 (\$425,000.00) Dollars for the purpose of funding the architectural and engineering design costs related to the construction of a NEW TOWN HALL OFFICE BUILDING to be located on the former AMERICAN LEGION property on School Road and Main Street, including all expenses incidental and related thereto, and that to raise such appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow the sum of \$425,000.00, pursuant to Massachusetts General Laws Chapter 44, Section 7, clause (21), as amended, or any other enabling authority, and to issue bonds or notes of the Town therefore, provided however, that no funds shall be borrowed unless the Town votes to exempt from the limitation of total taxes imposed by Massachusetts General Laws Chapter 59, Section 21C (Proposition 2 ½ so-called) the amount required to pay the principal and interest on any such borrowing.

**ACTION: Written Ballot, Motion fails to get 2/3 necessary majority
(YES 468, NO 452)**

ARTICLE 3. CLOSING ARTICLE

And to act on any other business that may legally come before the meeting. (Board of Selectmen)

MOTION: To adjourn the meeting.

ACTION: Voice vote carries unanimously

Meeting adjourned at 10:10PM
A TRUE COPY ATTEST:
CYNTHIA S. MAY, TOWN CLERK

SPECIAL ELECTION FEBRUARY 17, 2004

Election workers for the day were as follows:

Mary Walker, Warden for both Precinct #1 and Precinct #2.
Joan Reed, Assistant Warden for Precinct #1 and Precinct #2.
Tellers and checkers were Esther Beilby, Paul Edwards, Gloria Edwards, Winifred Feightner, Elizabeth Floyd, Jean Gardiner, Judith Gilchrist, Carolyn Hibbert, Marie Howard, Jane Klimshuk, Beverly Muto, Nick Muto, Marie Pearl, Joan Spieker, Joan Taylor and Virginia Wiley.
Constables were John Fitzpatrick and Mary Stevens.

A total of 870 citizens voted.

PROPOSED BALLOT QUESTION – NEW TOWN HALL

Shall the Town of Orleans be allowed to exempt from the provisions of proposition two-one-half, so called, the amount required to pay for the bond issued in order to fund the architectural and engineering design costs related to the construction of a new town hall office building to be located on the former American Legion property on School Road and Main Street, including all expenses incidental and related thereto.

TOTAL YES 242 NO 628 NO BLANKS

A TRUE COPY, ATTEST:
CYNTHIA S. MAY, TOWN CLERK

**PRESIDENTIAL PRIMARY ELECTION
MARCH 2, 2004**

The Presidential Primary Election was held on Tuesday, March 2, 2004 at the Legion Hall. The polls opened at 7:00AM and closed at 8:00PM. A total of 954 voters turned out for the election – 18% of the total 5,312 registered voters.

Election workers for the day were: Mary Walker – Warden, Joan Reed – Asst. Warden, Election workers: Esther Beilby, Winnie, Feightner, Betty Floyd, Martha Gibbs, Judy Gilchrist, Lynn Hibbert, Marie Pearl, Betty Whipple, Gloria Edwards, Paul Edwards, Jean Gardiner, Judy Gardiner, Gloria Mellin, Joan Spieker and Virginia Wiley.

954 citizens voted.

Presidential Primary Results:

REPUBLICAN:

President:

| | |
|----------------|-----------|
| George W. Bush | 94 |
| John F. Kerry | 2 |
| All others | 0 |
| Blanks | <u>21</u> |
| TOTAL | 117 |

State Committee Man:

| | |
|-----------------|-----------|
| Robert F. Dwyer | 91 |
| All others | 0 |
| Blanks | <u>26</u> |
| TOTAL | 117 |

State Committee Woman:

| | |
|------------------|-----------|
| Cynthia E. Stead | 92 |
| All others | 0 |
| Blanks | <u>25</u> |
| TOTAL | 117 |

Republican Town Committee:

| | |
|-----------------------|-------------|
| Douglas M. Parker | 74 |
| Thomas S. Pye | 82 |
| Justine S. Kirkwood | 79 |
| Maclean Kirkwood, Jr. | 82 |
| Barrett G. Yager | 76 |
| Jean C. Rusch | 77 |
| Harold F. Rusch | 73 |
| Mark C. Boardman | 82 |
| James N. Flynn | 77 |
| Carol A. Flynn | 78 |
| William C. Snow | 85 |
| Marie H. Pearl | 78 |
| Robert W. Pearl | 77 |
| Douglas A. Delano | 76 |
| Warren B. Sillcocks | 76 |
| Shirley M. Thomas | 72 |
| Joan S. Reed | 75 |
| James F. Trainor | 91 |
| Carl I. Bergkvist | 73 |
| Else Bergkvist | 73 |
| Allan Ray Putnam | 76 |
| Ann K. Putnam | 75 |
| Margaret M. Rappaport | 79 |
| Jean S. Norgeot | 89 |
| Byrdie L. Jackson | 74 |
| Judith A. Kane | 73 |
| All others | 6 |
| Blanks | <u>2067</u> |
| TOTAL | 4095 |

DEMOCRAT:

President:

| | |
|-------------------------|----------|
| Richard Gephardt | 1 |
| Joseph Lieberman | 8 |
| Wesley K. Clark | 6 |
| Howard Dean | 27 |
| Carol Moseley Braun | 2 |
| John Edwards | 144 |
| Dennis J. Kucinich | 46 |
| John F. Kerry | 584 |
| Lyndon H. Larouche, Jr. | 2 |
| Al Sharpton | 9 |
| All others | 4 |
| Blanks | <u>2</u> |
| TOTAL | 835 |

State Committee Man:

| | |
|-----------------|------------|
| Cleon H. Turner | 550 |
| All others | 1 |
| Blanks | <u>284</u> |
| TOTAL | 835 |

State Committee Woman:

| | |
|-----------------|------------|
| Jane F. Fleming | 577 |
| All others | 1 |
| Blanks | <u>257</u> |
| TOTAL | 835 |

Democratic Town Committee:

| | |
|--------------------------|--------------|
| Paul O'Connor | 500 |
| Barbara Anne O'Connor | 493 |
| Gail Myers Lavin | 513 |
| Christine R. King | 489 |
| Nina H. Mellor | 513 |
| Robert P. Singer | 474 |
| Edward M. Kleban | 474 |
| Judith Shaw Beardsley | 477 |
| Sandra M. Rhodes | 488 |
| Mary H. Heth | 473 |
| Carol E. Franck | 486 |
| V. John Barnard | 458 |
| Burton M. Golov | 461 |
| Beverly A. Fuller | 512 |
| M. Frances Hefner | 471 |
| Elizabeth W. Price | 496 |
| Charles B. St. Omer, Jr. | 456 |
| John P. Hinckley, Jr. | 531 |
| James W. Hadley | 469 |
| Frank H. Poranski | 468 |
| Jacquelin H. Philbrick | 555 |
| Erica P. Parra | 532 |
| All others | 5 |
| Blanks | <u>18431</u> |
| TOTAL | 29225 |

GREEN-RAINBOW:**President:**

| | |
|------------|----------|
| All others | 1 |
| Blanks | <u>0</u> |
| TOTAL | 1 |

State Committee Man:

| | |
|------------|----------|
| All others | 0 |
| Blanks | <u>1</u> |
| TOTAL | 1 |

State Committee Woman:

| | |
|------------|----------|
| All others | 0 |
| Blanks | <u>1</u> |
| TOTAL | 1 |

LIBERTARIAN:

President:

| | |
|------------|----------|
| All others | 1 |
| Blanks | <u>0</u> |
| TOTAL | 1 |

State Committee Man:

| | |
|------------|----------|
| All others | 0 |
| Blanks | <u>1</u> |
| TOTAL | 1 |

State Committee Woman:

| | |
|------------|----------|
| All others | 0 |
| Blanks | <u>1</u> |
| TOTAL | 1 |

A TRUE COPY, ATTEST:
CYNTHIA S. MAY, TOWN CLERK

**SPECIAL TOWN ELECTION
APRIL 6, 2004**

The Special Town Election was held on Tuesday, April 6, 2004 at the Legion Hall. The polls opened at 7:00 AM and closed at 8:00 PM. A total of 403 voters turned out for the election – 8% of the total 5,219 registered voters.

Poll workers for the day were: Mary Walker – Warden, Joan Reed – Asst. Warden, poll workers: Esther Beilby, Gloria Edwards, Paul Edwards, Jean Gardiner, Judith Gardiner, Martha Gibbs, Judith Gilchrist, Carolyn Hibbert, Mary Hidden, Marie Howard, Gloria Mellin, Beverly Muto, Nick Muto, Jaon Spieker, Joan Taylor and Virginia Wiley.

403 citizens voted.

QUESTION 1.

Shall the Town of Orleans be allowed to exempt from the provisions of Proposition two and one-half, so called, the amounts required to pay for the bond issued in order to pay for the repair of the Orleans Elementary School roof, siding and other miscellaneous repairs, including all expenses incidental and related thereto as authorized under Article 5 of the March 29, 2004 Special Town Meeting.

YES 370

NO 33

NO BLANKS

A TRUE COPY, ATTEST:
CYNTHIA S. MAY, TOWN CLERK

**SPECIAL TOWN ELECTION
APRIL 6, 2004**

The Special Town Election was held on Tuesday, April 6, 2004 at the Legion Hall. The polls opened at 7:00 AM and closed at 8:00 PM. A total of 403 voters turned out for the election – 8% of the total 5,219 registered voters.

Poll workers for the day were: Mary Walker – Warden, Joan Reed – Asst. Warden, poll workers: Esther Beilby, Gloria Edwards, Paul Edwards, Jean Gardiner, Judith Gardiner, Martha Gibbs, Judith Gilchrist, Carolyn Hibbert, Mary Hidden, Marie Howard, Gloria Mellin, Beverly Muto, Nick Muto, Jaon Spieker, Joan Taylor and Virginia Wiley.

403 citizens voted.

QUESTION 1.

Shall the Town of Orleans be allowed to exempt from the provisions of Proposition two and one-half, so called, the amounts required to pay for the bond issued in order to pay for the repair of the Orleans Elementary School roof, siding and other miscellaneous repairs, including all expenses incidental and related thereto as authorized under Article 5 of the March 29, 2004 Special Town Meeting.

YES 370

NO 33

NO BLANKS

A TRUE COPY, ATTEST:
CYNTHIA S. MAY, TOWN CLERK

**ANNUAL and SPECIAL TOWN MEETINGS
“DOINGS”**

MAY 10, 2004

The **Annual and Special Town Meetings** were held on **Monday, May 10, 2004** in the Nauset Regional Middle School Gym. The Annual Town Meeting was opened by the Moderator Duane Landreth when a quorum of 267 was announced by the Town Clerk Cynthia May. There were 307 citizens in attendance. Counters were Gail Rainey, John Hodgkinson, Augusta McKusick and Walter Swidrak.

The Annual Town Meeting was opened at 7:10 p.m.. Ken Farrar, chairman of the Board of Selectmen, announced that Alfred “Freddy” Perreault is this year’s recipient of the Selectmen’s “Good Citizen Award”. He then presented Mr. Perreault with a framed citation and a keyring. Richard Philbrick and David Lai, retiring members of the Board of Selectmen, were recognized for their service to the Town. Mr. Philbrick was presented a plaque recognizing over a decade of service to the Town.

PROCEDURAL MOTION

Mr. Farrar made a motion to dispense with the reading of the Warrant except the Preamble, Conclusion and Attestation thereof.

ACTION: Voted, voice vote carried unanimously.

PROCEDURAL MOTION

Mr. Farrar made a motion that the Annual Town Meeting be adjourned until the close of the Special Town Meeting.

ACTION: Voted, voice vote carried unanimously.

The Special Town Meeting was opened at 7:30 p.m.

ANNUAL TOWN MEETING MOTIONS AND ACTIONS:

PROCEDURAL MOTION

Ken Farrar made a motion that all Town Officials or department heads or their duly designated representative, required to attend Town Meeting pursuant to Section 2-7-3 of the charter, and Michael Gradone, Nauset Regional School Superintendent, Susan Hyland, Nauset Regional School Business Manager, and Kyle Hinkle, Executive Director of the Orleans Chamber of Commerce, all of whom are not residents of the Town of Orleans, be permitted to address the Town Meeting on matters affecting their office, department or organization, or projects for which they have performed services for the Town.

ACTION: Voted, voice vote carried unanimously.

ARTICLE 1. REPORT OF THE SELECTMEN, TOWN OFFICERS AND SPECIAL COMMITTEES

To act upon the Annual Report of the Board of Selectmen, Town Officers and other Special Committees. (Board of Selectmen)

MOTION: To accept and adopt the report of the Selectmen, Town Offices and all Town Committees, Commissions and Boards as published in the 2003 Annual Town Report and hear the report of the Planning Board on the Local Comprehensive Plan, the Town Hall Building Committee on the status of the project, and Board of Health to give an update on the sewage disposal regulations.

ACTION: Voted, voice vote carried unanimously.

ARTICLE 2. FY05 TOWN/SCHOOL BUDGET

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to fund and pay departmental expenses for the fiscal year commencing July 1, 2004 and ending June 30, 2005 and to authorize the Board of Selectmen to sell, trade, lease or exchange or otherwise dispose of old equipment or vehicles deemed advisable and in the best interest of the Town. The proceeds from any such disposition to be applied toward the cost of acquiring said equipment or service as the case may be, or to take any other action relative thereto. (Board of Selectmen)

**TOWN OF ORLEANS
PROPOSED OPERATING BUDGET
FOR THE FISCAL YEAR JULY 1, 2004 - JUNE 30, 2005**

| <u>LINE #</u> | | <u>2004 ADOPTED</u> | <u>2005 PROPOSED</u> | <u>DOLLAR CHANGE</u> | <u>PCT CHANGE</u> |
|---------------|--|-------------------------|--------------------------|--------------------------|-----------------------|
| | GENERAL GOVERNMENT | | | | |
| | 122 SELECTMEN/TOWN ADMINISTRATOR | | | | |
| 1 | SALARY | 251,316 | 260,999 | 9,683 | 3.85% |
| 2 | EXPENSE | 198,030 | 204,268 | 6,238 | 3.15% |
| | TOTAL SELECTMEN/TOWN ADMINISTRATOR | 449,346 | 465,267 | 15,921 | 3.54% |
| | 123 TELEPHONE/COMMUNICATIONS | | | | |
| 3 | EXPENSE | 28,001 | 28,000 | (1) | 0.00% |
| | TOTAL TELEPHONE/COMMUNICATIONS | 28,001 | 28,000 | (1) | 0.00% |
| | 124 CABLE TELEVISION | | | | |
| 4 | SALARY | 22,919 | 38,400 | 15,481 | 67.55% |
| 5 | EXPENSE | 700 | 1,500 | 800 | 114.29% |
| 6 | CAPITAL OUTLAY | 20,000 | 24,000 | 4,000 | 20.00% |
| | TOTAL CABLE TELEVISION | 43,619 | 63,900 | 20,281 | 46.50% |
| | 131 FINANCE COMMITTEE | | | | |
| 7 | EXPENSE | 1,469 | 1,194 | (275) | -18.72% |
| 8 | RESERVE FUND | 85,000 | 85,000 | - | 0.00% |
| | TOTAL FINANCE COMMITTEE | 86,469 | 86,194 | (275) | -0.32% |
| | 135 FINANCE DIRECTOR | | | | |
| 9 | SALARY | 165,903 | 172,746 | 6,843 | 4.12% |
| 10 | EXPENSE | 3,730 | 3,730 | - | 0.00% |
| | TOTAL FINANCE DIRECTOR | 169,633 | 176,476 | 6,843 | 4.03% |
| | 141 ASSESSING | | | | |
| 11 | SALARY | 152,823 | 152,627 | (196) | -0.13% |
| 12 | EXPENSE | 58,625 | 68,525 | 9,900 | 16.89% |
| | TOTAL ASSESSING | 211,448 | 221,152 | 9,704 | 4.59% |
| | 145 TREASURER/COLLECTOR | | | | |
| 13 | SALARY | 169,364 | 172,979 | 3,615 | 2.13% |
| 14 | EXPENSE | 44,105 | 44,105 | - | 0.00% |
| | TOTAL TREASURER/COLLECTOR | 213,469 | 217,084 | 3,615 | 1.69% |
| | 155 COMPUTER SYSTEMS | | | | |
| 15 | SALARY | 61,226 | 64,640 | 3,414 | 5.58% |
| 16 | EXPENSE | 67,579 | 64,780 | (2,799) | -4.14% |
| 17 | CAPITAL OUTLAY | 36,000 | 36,000 | - | 0.00% |
| | TOTAL COMPUTER SYSTEMS | 164,805 | 165,420 | 615 | 0.37% |
| | 161 TOWN CLERK/ELECTIONS/VOTER REG. | | | | |
| 18 | SALARY | 110,456 | 84,388 | (26,068) | -23.60% |
| 19 | EXPENSE | 16,600 | 12,975 | (3,625) | -21.84% |
| 20 | CAPITAL OUTLAY | - | - | - | - |
| | TOTAL TOWN CLERK | 127,056 | 97,363 | (29,693) | -23.37% |
| | 171 CONSERVATION | | | | |
| 21 | SALARY | 81,064 | 84,910 | 3,846 | 4.74% |
| 22 | EXPENSE | 7,500 | 7,650 | 150 | 2.00% |
| | TOTAL CONSERVATION | 88,564 | 92,560 | 3,996 | 4.51% |
| | 172 WATER QUALITY | | | | |

| LINE # | | 2004 ADOPTED | 2005 PROPOSED | DOLLAR CHANGE | PCT CHANGE |
|--------|--------------------------------------|-----------------|------------------|------------------|---------------|
| 23 | EXPENSE | 1,400 | 1,400 | - | 0.00% |
| | TOTAL WATER QUALITY | 1,400 | 1,400 | - | 0.00% |
| | 175 PLANNING | | | | |
| 24 | SALARY | 149,566 | 160,281 | 10,715 | 7.16% |
| 25 | EXPENSE | 8,000 | 7,720 | (280) | -3.50% |
| | TOTAL PLANNING | 157,566 | 168,001 | 10,435 | 6.62% |
| | 176 ZONING BOARD OF APPEALS | | | | |
| 26 | SALARY | 11,659 | 11,265 | (394) | -3.38% |
| 27 | EXPENSE | 3,537 | 3,537 | - | 0.00% |
| | TOTAL ZONING BOARD OF APPEALS | 15,196 | 14,802 | (394) | -2.59% |
| | 179 OPEN SPACE COMMITTEE | | | | |
| 28 | EXPENSE | 1,100 | 1,100 | - | 0.00% |
| | TOTAL OPEN SPACE COMMITTEE | 1,100 | 1,100 | - | 0.00% |
| | 192 TOWN OFFICE BUILDING | | | | |
| 29 | SALARY | 26,602 | 27,161 | 559 | 2.10% |
| 30 | EXPENSE | 47,583 | 49,923 | 2,340 | 4.92% |
| 31 | CAPITAL OUTLAY | 44,700 | - | (44,700) | -100.00% |
| | TOTAL TOWN OFFICE BUILDING | 118,885 | 77,084 | (41,801) | -35.16% |
| | 195 TOWN REPORTS/TOWN MEETING | | | | |
| 32 | EXPENSE | 14,400 | 21,980 | 7,580 | 52.64% |
| | TOTAL TOWN REPORTS/TOWN MEETING | 14,400 | 21,980 | 7,580 | 52.64% |
| | 198 COMMUNITY CENTER | | | | |
| 33 | EXPENSE | 18,210 | 24,769 | 6,559 | 36.02% |
| | | 5,000 | - | (5,000) | -100.00% |
| | TOTAL COMMUNITY CENTER | 23,210 | 24,769 | 1,559 | 6.72% |
| | GENERAL GOVERNMENT | 1,914,167 | 1,922,552 | 8,385 | 0.44% |
| | PUBLIC SAFETY | | | | |
| | 210 POLICE/COMMUNICATIONS | | | | |
| 34 | SALARY | 1,587,256 | 1,642,154 | 54,898 | 3.46% |
| 35 | EXPENSE | 103,799 | 129,515 | 25,716 | 24.77% |
| 36 | CAPITAL OUTLAY | 55,000 | 55,000 | - | 0.00% |
| | TOTAL POLICE/COMMUNICATIONS | 1,746,055 | 1,826,669 | 80,614 | 4.62% |
| | 211 POLICE BUILDING | | | | |
| 37 | SALARY | 14,603 | 14,603 | - | 0.00% |
| 38 | EXPENSE | 29,347 | 41,547 | 12,200 | 41.57% |
| 39 | CAPITAL OUTLAY | 32,000 | 25,000 | (7,000) | -21.88% |
| | TOTAL POLICE BUILDING | 75,950 | 81,150 | 5,200 | 6.85% |
| | 213 FUEL | | | | |
| 40 | EXPENSE | 87,392 | 95,662 | 8,270 | 9.46% |
| 41 | CAPITAL OUTLAY | - | - | - | - |
| | TOTAL FUEL | 87,392 | 95,662 | 8,270 | 9.46% |
| | 220 FIRE/RESCUE | | | | |
| 42 | SALARY | 1,455,711 | 1,467,940 | 12,229 | 0.84% |
| 43 | EXPENSE | 273,975 | 244,756 | (29,219) | -10.66% |
| 44 | CAPITAL OUTLAY | 125,000 | 59,000 | (66,000) | -52.80% |
| | TOTAL FIRE/RESCUE (see note 1) | 1,854,686 | 1,771,696 | (82,990) | -4.47% |

| LINE # | | 2004 ADOPTED | 2005 PROPOSED | DOLLAR CHANGE | PCT CHANGE |
|--------|---|-----------------|------------------|------------------|---------------|
| | 221 FIRE BUILDING | | | | |
| 45 | EXPENSE | 48,011 | 47,976 | (35) | -0.07% |
| 46 | CAPITAL OUTLAY | 6,000 | 15,500 | 9,500 | 158.33% |
| | TOTAL FIRE BUILDING | 54,011 | 63,476 | 9,465 | 17.52% |
| | 241 BUILDING | | | | |
| 47 | SALARY | 132,374 | 133,604 | 1,230 | 0.93% |
| 48 | EXPENSE | 49,159 | 49,749 | 590 | 1.20% |
| | TOTAL BUILDING | 181,533 | 183,353 | 1,820 | 1.00% |
| | 242 BUILDING CODE BOARD OF APPEALS | | | | |
| 49 | SALARY | 533 | 533 | - | 0.00% |
| 50 | EXPENSE | 100 | 100 | - | 0.00% |
| | TOTAL BUILDING CODE BOARD OF APPEALS | 633 | 633 | - | 0.00% |
| | 244 SEALER OF WEIGHTS & MEASURES | | | | |
| 51 | EXPENSE | 1,000 | 1,000 | - | 0.00% |
| | TOTAL SEALER OF WEIGHTS & MEASURES | 1,000 | 1,000 | - | 0.00% |
| | 291 CIVIL DEFENSE | | | | |
| 52 | SALARY | 1,500 | 1,500 | - | 0.00% |
| 53 | EXPENSE | 3,775 | 6,325 | 2,550 | 67.55% |
| | TOTAL CIVIL DEFENSE | 5,275 | 7,825 | 2,550 | 48.34% |
| | 294 TREE WARDEN | | | | |
| 54 | SALARY | 56,632 | 59,709 | 3,077 | 5.43% |
| 55 | EXPENSE | 24,280 | 24,280 | - | 0.00% |
| 56 | CAPITAL OUTLAY | - | 30,000 | 30,000 | |
| | TOTAL TREE WARDEN | 80,912 | 113,989 | 33,077 | 40.88% |
| | 295 SHELLFISH/HARBORMASTER | | | | |
| 57 | SALARY | 180,070 | 187,785 | 7,715 | 4.28% |
| 58 | EXPENSE | 49,998 | 56,634 | 6,636 | 13.27% |
| 59 | CAPITAL OUTLAY | 23,500 | 35,000 | 11,500 | 48.94% |
| | TOTAL SHELLFISH/HARBORMASTER | 253,568 | 279,419 | 25,851 | 10.19% |
| | PUBLIC SAFETY | 4,341,015 | 4,424,872 | 83,857 | 1.93% |
| | EDUCATION | | | | |
| | 300 ORLEANS ELEMENTARY SCHOOL | | | | |
| 60 | SALARY | 363,993 | 399,847 | 35,854 | 9.85% |
| 61 | EXPENSE | 2,708,829 | 2,785,710 | 76,881 | 2.84% |
| | TOTAL ORLEANS ELEMENTARY SCHOOL | 3,072,822 | 3,185,557 | 112,735 | 3.67% |
| | 310 NAUSET REGIONAL ASSESSMENT | | | | |
| 62 | EXPENSE | 3,019,138 | 3,153,899 | 134,761 | 4.46% |
| | TOTAL NAUSET REGIONAL ASSESSMENT | 3,019,138 | 3,153,899 | 134,761 | 4.46% |
| | 330 CAPE COD TECHNICAL ASSESSMENT | | | | |
| 63 | EXPENSE | 263,345 | 292,539 | 29,194 | 11.09% |
| | TOTAL CAPE COD TECHNICAL ASSESSMENT | 263,345 | 292,539 | 29,194 | 11.09% |
| | EDUCATION | 6,355,305 | 6,631,995 | 276,690 | 4.35% |
| | PUBLIC WORKS AND FACILITIES | | | | |
| | 421 HIGHWAY | | | | |
| 64 | SALARY | 449,419 | 456,978 | 7,559 | 1.68% |
| 65 | EXPENSE | 138,891 | 121,893 | (16,998) | -12.24% |

| LINE # | | 2004 ADOPTED | 2005 PROPOSED | DOLLAR CHANGE | PCT CHANGE |
|--------|------------------------------------|-----------------|------------------|------------------|---------------|
| 66 | CAPITAL OUTLAY | 90,000 | 259,000 | 169,000 | 187.78% |
| | TOTAL HIGHWAY | 678,310 | 837,871 | 159,561 | 23.52% |
| | 423 SNOW REMOVAL | | | | |
| 67 | SALARY | 26,002 | 23,437 | (2,565) | -9.86% |
| 68 | EXPENSE | 58,000 | 57,826 | (174) | -0.30% |
| | TOTAL SNOW REMOVAL | 84,002 | 81,263 | (2,739) | -3.26% |
| | 424 STREET LIGHTS | | | | |
| 69 | EXPENSE | 22,832 | 23,974 | 1,142 | 5.00% |
| | TOTAL STREET LIGHTS | 22,832 | 23,974 | 1,142 | 5.00% |
| | 431 TRANSFER STATION | | | | |
| 70 | SALARY | 134,222 | 134,870 | 648 | 0.48% |
| 71 | EXPENSE | 373,606 | 400,789 | 27,183 | 7.28% |
| 72 | CAPITAL OUTLAY | 6,000 | 25,000 | 19,000 | 316.67% |
| | TOTAL TRANSFER STATION | 513,828 | 560,659 | 46,831 | 9.11% |
| | 450 WATER | | | | |
| 73 | SALARY | 400,287 | 400,243 | (44) | -0.01% |
| 74 | EXPENSE | 256,515 | 236,289 | (20,226) | -7.88% |
| 75 | CAPITAL OUTLAY | 140,000 | 125,000 | (15,000) | -10.71% |
| | TOTAL WATER-SRF (see note 2) | 796,802 | 761,532 | (35,270) | -4.43% |
| | PUBLIC WORKS AND FACILITIES | 2,095,774 | 2,265,299 | 169,525 | 8.09% |
| | HUMAN SERVICES | | | | |
| | 510 HEALTH | | | | |
| 76 | SALARY | 185,888 | 172,454 | (13,434) | -7.23% |
| 77 | EXPENSE | 51,987 | 54,712 | 2,725 | 5.24% |
| | TOTAL HEALTH | 237,875 | 227,166 | (10,709) | -4.50% |
| | 541 COUNCIL ON AGING | | | | |
| 78 | SALARY | 242,736 | 279,576 | 36,840 | 15.18% |
| 79 | EXPENSE | 137,412 | 80,489 | (56,923) | -41.43% |
| | TOTAL COUNCIL ON AGING | 380,148 | 360,065 | (20,083) | -5.28% |
| | 542 HUMAN SERVICES | | | | |
| 80 | EXPENSE | - | - | - | |
| | TOTAL HUMAN SERVICES | - | - | - | |
| | 543 VETERANS BENEFITS | | | | |
| 81 | EXPENSE | 23,886 | 24,214 | 328 | 1.37% |
| | TOTAL VETERANS BENEFITS | 23,886 | 24,214 | 328 | 1.37% |
| | HUMAN SERVICES | 641,909 | 611,445 | (30,464) | -4.75% |
| | CULTURE AND RECREATION | | | | |
| | 610 SNOW LIBRARY | | | | |
| 82 | SALARY | 291,551 | 298,257 | 6,706 | 2.30% |
| 83 | EXPENSE | 102,510 | 109,630 | 7,120 | 6.95% |
| 84 | CAPITAL OUTLAY | 18,500 | 12,000 | (6,500) | -35.14% |
| | TOTAL SNOW LIBRARY | 412,561 | 419,887 | 7,326 | 1.78% |
| | 630 RECREATION | | | | |
| 85 | SALARY | 100,473 | 103,378 | 2,905 | 2.89% |
| 86 | EXPENSE | 21,435 | 21,435 | - | 0.00% |
| 87 | CAPITAL OUTLAY | - | - | - | |
| | TOTAL RECREATION | 121,908 | 124,813 | 2,905 | 2.38% |

| <u>LINE #</u> | | <u>2004 ADOPTED</u> | <u>2005 PROPOSED</u> | <u>DOLLAR CHANGE</u> | <u>PCT CHANGE</u> |
|---------------|---|-------------------------|--------------------------|--------------------------|-----------------------|
| | 649 WINDMILL | | | | |
| 88 | SALARY | 4,038 | 3,144 | (894) | -22.14% |
| 89 | EXPENSE | 2,410 | 2,410 | - | 0.00% |
| 90 | CAPITAL OUTLAY | 3,500 | 20,000 | 16,500 | 471.43% |
| | TOTAL WINDMILL | 9,948 | 25,554 | 15,606 | 156.88% |
| | 650 PARKS & BEACHES | | | | |
| 91 | SALARY | 695,584 | 696,706 | 1,122 | 0.16% |
| 92 | EXPENSE | 150,831 | 164,150 | 13,319 | 8.83% |
| 93 | CAPITAL OUTLAY | 77,000 | 78,000 | 1,000 | 1.30% |
| | TOTAL PARKS & BEACHES | 923,415 | 938,856 | 15,441 | 1.67% |
| | 651 HERRING BROOK | | | | |
| 94 | SALARY | 375 | - | (375) | -100.00% |
| 95 | EXPENSE | 100 | - | (100) | -100.00% |
| | TOTAL HERRING BROOK | 475 | - | (475) | -100.00% |
| | 690 OLD KINGS HIGHWAY REG DISTRIC | | | | |
| 96 | SALARY | 1,100 | 1,100 | - | 0.00% |
| 97 | EXPENSE | 615 | 615 | - | 0.00% |
| | TOTAL OLD KINGS HIGHWAY REG DISTRIC | 1,715 | 1,715 | - | 0.00% |
| | 692 MEMORIAL & VETERANS DAY | | | | |
| 98 | EXPENSE | 2,573 | 3,098 | 525 | 20.40% |
| | TOTAL MEMORIAL & VETERANS DAY | 2,573 | 3,098 | 525 | 20.40% |
| | 695 CULTURAL COUNCIL | | | | |
| 99 | EXPENSE | 650 | 650 | - | 0.00% |
| | TOTAL CULTURAL COUNCIL | 650 | 650 | - | 0.00% |
| | 699 SPECIAL EVENTS & INFORMATION | | | | |
| 100 | EXPENSE | 4,650 | 7,650 | 3,000 | 64.52% |
| | TOTAL SPECIAL EVENTS & INFORMATION | 4,650 | 7,650 | 3,000 | 64.52% |
| | CULTURE AND RECREATION | 1,477,895 | 1,522,223 | 44,328 | 3.00% |
| | DEBT SERVICE | | | | |
| | 710 PRINCIPAL - NOTES & BONDS | | | | |
| 101 | EXPENSE | 1,172,500 | 1,280,000 | 107,500 | 9.17% |
| | TOTAL PRINCIPAL - NOTES & BONDS | 1,172,500 | 1,280,000 | 107,500 | 9.17% |
| | 751 INTEREST - NOTES & BONDS | | | | |
| 102 | EXPENSE | 565,146 | 618,569 | 53,423 | 9.45% |
| | TOTAL INTEREST - NOTES & BONDS | 565,146 | 618,569 | 53,423 | 9.45% |
| | DEBT SERVICE | 1,737,646 | 1,898,569 | 160,923 | 9.26% |
| | INTERGOVERNMENTAL/INSURANCE | | | | |
| | 820 STATE ASSESSMENTS | | | | |
| 103 | EXPENSE | 103,764 | 106,358 | 2,594 | 2.50% |
| | TOTAL STATE ASSESSMENTS | 103,764 | 106,358 | 2,594 | 2.50% |
| | 830 COUNTY ASSESSMENTS | | | | |
| 104 | SALARY | 712,336 | 828,796 | 116,460 | 16.35% |
| 105 | EXPENSE | 250,911 | 256,209 | 5,298 | 2.11% |
| | TOTAL COUNTY ASSESSMENTS | 963,247 | 1,085,005 | 121,758 | 12.64% |

| <u>LINE #</u> | | <u>2004 ADOPTED</u> | <u>2005 PROPOSED</u> | <u>DOLLAR CHANGE</u> | <u>PCT CHANGE</u> |
|---------------|---|-------------------------|--------------------------|--------------------------|-----------------------|
| | 840 OTHER STATE & COUNTY CHARGES | | | | |
| 106 | EXPENSE | 7,175 | 7,175 | - | 0.00% |
| | TOTAL OTHER STATE & COUNTY CHARGES | 7,175 | 7,175 | - | 0.00% |
| | 912 INSURANCE NOTES AND BONDS | | | | |
| 107 | EXPENSE | 219,141 | 255,712 | 36,571 | 16.69% |
| | TOTAL INSURANCE NOTES AND BONDS | 219,141 | 255,712 | 36,571 | 16.69% |
| | 913 UNEMPLOYMENT COMPENSATION | | | | |
| 108 | EXPENSE | 5,178 | 5,191 | 13 | 0.25% |
| | TOTAL UNEMPLOYMENT COMPENSATION | 5,178 | 5,191 | 13 | 0.25% |
| | 914 EMPLOYEE HEALTH & MEDICARE | | | | |
| 109 | SALARY | 1,176,252 | 1,274,385 | 98,133 | 8.34% |
| | TOTAL EMPLOYEE HEALTH & MEDICARE | 1,176,252 | 1,274,385 | 98,133 | 8.34% |
| | INTERGOVERNMENTAL/INSURANCE | 2,474,757 | 2,733,826 | 259,069 | 10.47% |
| | TOTAL | 21,038,468 | 22,010,781 | 972,313 | 4.62% |
| | TOTAL-OPERATING BUDGETS | 21,038,468 | 22,010,781 | 972,313 | 4.62% |
| | SPECIAL ARTICLES | 207,295 | 294,263 | 86,967 | 41.95% |
| | LAND BANK FUND | (58,165) | (144,666) | (86,501) | 148.72% |
| | CAPITAL PLAN | 25,000 | 125,000 | 100,000 | 400.00% |
| | GRAND TOTAL | 21,212,598 | 22,285,378 | 1,072,779 | 5.06% |

Note 1 \$422,500 of appropriations of the Fire/Rescue budget are offset by revenues from ambulance billings.

Note 2 Appropriations for employee benefits and debt payments associated with Water Department operations are included in the operating budget under employee health/medicare and debt service totals. A portion of the Water Department revenues will be used to offset these costs.

CAPITAL OUTLAY REQUESTS - \$10,000 OR GREATER

OPERATING BUDGET CAPITAL OUTLAYS

| <u>DEPARTMENT</u> | <u>LINE ITEM NO.</u> | <u>DESCRIPTION</u> | <u>AMOUNT</u> |
|------------------------|----------------------|---|-------------------------|
| Media Operations | 6 | Automated Playback System | \$16,000 |
| Computer | 17 | Upgrade Computer Hardware and Software | \$36,000 |
| Police/Communications | 36 | Replace Two Cruisers | \$55,000 |
| Police Building | 39 | Replace Phone System | \$25,000 |
| Fire/Rescue | 44 | Replace Deputy 4 X 4 | \$27,000 |
| | | Replace Inspector Vehicle w/ 4 X 4 Pickup | \$32,000 |
| | | Sub Total - Fire/Rescue | \$59,000 |
| Fire/Rescue Building | 46 | Replace Heating & AC Units | \$15,500 |
| Tree Warden | 56 | Replace Chipper | \$30,000 |
| Shellfish/Harbormaster | 59 | Replace 4 X 4 Pickup | \$35,000 |
| | | Sub Total - Shellfish/Harbormaster | \$35,000 |
| Highway | 66 | Pavement Management | \$50,000 |
| | | Street Sweeper | \$145,000 |
| | | Replace Dump Truck | \$49,000 |
| | | Replace Spreader | \$10,000 |
| | | Sub Total - Highway | \$254,000 |
| Transfer Station | 72 | Container Truck | \$25,000 |
| Water | 75 | Replace Pick-Up Truck | \$35,000 |
| | | Replace Compressor | \$16,000 |
| | | Replace Water Meters | \$54,000 |
| | | Replace Water Mains | \$20,000 |
| | | Sub Total - Water | \$125,000 |
| Windmill | 90 | Reshingle Side Walls | \$20,000 |
| Parks & Beaches | 93 | Replenish Sand - Skaket | \$14,000 |
| | | Sprinkler System & Well Eldredge Field | \$20,000 |
| | | Replace 4X4 Pickup | \$20,000 |
| | | Replace 4X4 Pickup | \$24,000 |
| | | Sub Total - Parks & Beaches | \$78,000 |
| Total | | | <u>\$773,500</u> |

MOTION: To accept and adopt Article #2 and that the Town Meeting adopt the Selectmen's adopted FY05 budget as printed in the warrant except that under Education, 300 Orleans Elementary School, Line 61 Expenses shall be reduced by the sum of Eight Thousand Two Hundred Ninety-Five and 00/100 (\$8,295.00) Dollars and that such reduction be reflected in the total Orleans Elementary School, total Education and total Budget figures so that as reduced the Total Budget shall be Twenty-Two Million Two Thousand Four Hundred Eighty-Six and 00/100 (\$22,002,486.00) Dollars and that the sum of Twenty-One Million Four Hundred Fifty-Seven Thousand Eight Hundred and Ninety-One and 00/100 (\$21,457,891.00) Dollars be raised and appropriated and the sum Four Hundred Twenty Two Thousand Five Hundred and 00/100 (\$422,500.00) Dollars be transferred from the Ambulance Receipts for Reserve for Appropriation and the sum of Fourteen Thousand Eight Hundred Sixteen 00/100 (\$14,816.00) Dollars be transferred from the Municipal Insurance Fund, and the sum of Eighteen Thousand Eight Hundred Twenty and 00/100 Dollars (\$18,820.00) Dollars be transferred from the Council on Aging Gifts Account, and the sum of Eighty-Eight Thousand Four Hundred Fifty Nine and 00/100 (\$88,459.00) Dollars be transferred from the Cable Fees Reserve for Appropriations account, for a total appropriation of Twenty-Two Million Two Thousand Four Hundred Eighty-Six and 00/100 (\$22,002,486.00) Dollars for this purpose provided that the sum of One Hundred Forty-Five Thousand and 00/100 (\$145,000.00) Dollars appropriated under line item No. 66 for acquisition of a Street Sweeper shall be a contingent appropriation subject to a proposition 2 ½ Capital Outlay exclusion ballot question under the provisions of Massachusetts General Laws Chapter 59, Section 21C, paragraphs (1 ½) and (m).

ACTION: Voted, voice vote carried unanimously.

ARTICLE 3. CAPITAL IMPROVEMENTS PLAN

To see if the Town will vote pursuant to CHAPTER 8 FINANCIAL PROVISIONS AND PROCEDURES, Section 7, Action of Town Meeting, Sub-Section 8-7-1 of the Orleans Home Rule Charter, to act on the Capital Improvement Plan as published in the Warrant, by adopting said Plan with or without amendments thereto, which amendments may include an increase or decrease in the amount of money allocated to any particular line item contained therein, the addition of new line items or the deletion of line items contained therein, or to take any other action relative thereto. (Board of Selectmen)

**FIVE-YEAR CAPITAL IMPROVEMENT PLAN
FY 2006 - FY 2010**

| ITEM | ADOPTED | | NON-CIP | | PROPOSED | | | | | | | |
|--|---------|-----------|---------|------|----------|------|------|---------|---------|---------|---------|-----------|
| | FY05 | FY06 | FY07 | FY08 | FY09 | FY10 | FY05 | FY06 | FY07 | FY08 | FY09 | FY10 |
| FIRE DEPARTMENT | | | | | | | | | | | | |
| Replace Pumper Truck | | | | | | | | | | | | 410,000 |
| Replace Ladder Truck | | | | | | | | | 575,000 | | | |
| HARBORMASTER/SHELLFISH | | | | | | | | | | | | |
| Rock Harbor Bulkhead Reconstruction (CF-19) | | | | | | | | | | | 750,000 | |
| HIGHWAY DEPARTMENT | | | | | | | | | | | | |
| Rt. 28/Finlay and Pond Road Upgrades (T-11)(T-8) | | | | | | | | 325,000 | | | | |
| Water Quality Drainage Improvements (NR-6)(NR12)(NR13) | | | | | | | | 500,000 | | | | |
| Town Pavement Management Program (T-7) | | | | | | | | 750,000 | | | | |
| New Town Highway Maintenance Facility (CF-11) | | | | | | | | | | | | |
| Architectural & Engineering Design Construction | | | | | | | | 260,000 | | | | |
| Replace Dump Truck w/Catch Basin Cleaner | | | | | | | | | | 120,000 | | |
| Replace Front End Loader | | | | | | | | | | | 150,000 | |
| POLICE DEPARTMENT | | | | | | | | | | | | |
| Police Station Renovations - Design & Construction | | | | | | | | 300,000 | | | | |
| PROPERTY ACQUISITION | | | | | | | | | | | | |
| Town Land Bank Program Purchases (OS-2) | | 530,000 | | | | | | (1) | (1) | (1) | (1) | |
| General Municipal Purchases (CF-1) | | 101,500 | | | | | | (2) | (2) | (2) | (2) | |
| Open Space Purchases (OS-2)(NR-20)(NR-21)(NR-23) | | 1,500,000 | | | | | | (3) | (3) | (3) | (3) | |
| Affordable Housing Development (AH-1) | | 600,000 | | | | | | (4) | (4) | (4) | (4) | |
| PARKS AND BEACHES | | | | | | | | | | | | |
| Nauset Beach Snack Bar Replacement (CF-15) | | | | | | | | | 250,000 | | | |
| Nauset Beach Off-Site Parking Lot (CF-13) | | | | | | | | | | | | 2,000,000 |
| Skaket Beach Snack Bar Replacement (CF-15) | | | | | | | | | | | 70,000 | |

FIVE-YEAR CAPITAL IMPROVEMENT PLAN
FY 2006 - FY 2010

| ITEM | ADOPTED | | NON-CIP | | PROPOSED | | | | |
|--|-------------------|-------------------|----------|-------------------|------------------|------------------|------------------|------------------|---------|
| | FY05 | FY06 | FY05 | FY06 | FY07 | FY08 | FY09 | FY10 | |
| PLANNING DEPARTMENT | | | | | | | | | |
| Town-Wide Wastewater Management Plan (CF-27) | 125,000 | 125,000 | | 125,000 | 125,000 | 125,000 | | | |
| Pathways Study (T-29)(OS-22) | | | | | | | 25,000 | | |
| Road Layout Program Development (T-3)(T-5) | | | | | | | 25,000 | | |
| Multi-Purpose Community Center Study (CF-2) | | | | | | | 25,000 | | |
| Village Center Master Plan (ED-6)(OS-19)(HC-7)(HC-8)(T-13) | | | | | | | 125,000 | | |
| Village Center Municipal Parking Lot Development (ED-6) | | | | 350,000 | | | | | 240,000 |
| Depot Square Restroom Facilities (F-15)(T-24)(ED-6) | | | | | | | | | |
| RENEWABLE ENERGY | | | | | | | | | |
| Wind Powered Generator Design & Installation | 1,500,000 | 1,500,000* | | | | | | | |
| TRANSFER STATION | | | | | | | | | |
| Replacement of Compactors, Trailers & Scale | | | | | 390,000 | | | | |
| TOWN HALL OFFICE BUILDING | | | | | | | | | |
| Construction of Renovation & Addition (CF-5) | 7,000,000 | 7,000,000* | | | | | | | |
| WATER DEPARTMENT | | | | | | | | | |
| Development of New Well #8 (CF-21)(CF-22) | | | | | | | 200,000 | | |
| TOTALS | 11,356,500 | 10,850,000 | 0 | 10,850,000 | 1,025,000 | 2,670,000 | 1,370,000 | 2,650,000 | |

Special Notation: The Orleans Comprehensive Plan implementation program items are shown in parenthesis and described in the addendum.

* The Wind Powered Generator and Town Hall Renovation project were both originally proposed to move forward in FY 2005. However, because of the lengthy process involved in bringing both projects forward, we have restated each project for FY 2006 in the event that they are not ready to be presented for consideration in FY2005.

- (1) Town Land Bank Purchases are supported through the 3% tax levy surcharge and may be made to the extent funding is available. As of 12/01/03 the projected land bank funds could support up to a \$530,000 bond issue repaid over 20 years. The balance available in FY06 - FY09 will be determined based upon the expenditures made during the previous years.
- (2) General Municipal Purchases under the five year capital plan will be made up to the original authorization of \$500,000. As of 12/01/03 the remaining balance available in FY03 is \$101,500. The balance available in FY06 - FY09 will be determined based upon the expenditures made during the previous years.
- (3) Open Space Purchases under the five year capital plan will be made up to \$1,500,000. The balance available in FY06 - FY09 will be determined based upon the expenditures made during the previous years. Funding under this program will only be requested if the Land Bank Program funds are depleted to the point that they can no longer support additional acquisitions.
- (4) Affordable Housing Development purchases under the five year capital plan will be made up to \$600,000. The balance available in FY06 - FY09 will be determined based upon the expenditures made during the previous years.

Original Submission Date: December 10, 2003
Revision Date: March 25, 2004
Board of Selectmen Approval: March 25, 2004

MOTION: To accept and adopt Article #3 and that pursuant to Chapter 8, Financial Provisions and Procedures, Section 7, Action of Town Meeting, Sub-section 8-7-1 of the Orleans Home Rule Charter, the Town Meeting accept the Capital Improvement Plan as printed in the warrant.

ACTION: Voted, voice vote carried unanimously.

ARTICLE 4. FUND FY05 TOWN-WIDE WASTEWATER MANAGEMENT PLAN

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of One Hundred Twenty-Five Thousand and 00/100 (\$125,000.00) Dollars for the purpose of funding the study of the current wastewater disposal practices to adequately protect the town's fresh water (public drinking water) and salt water resources, including all expenses incidental and related thereto; provided however that such appropriation shall be contingent upon the passage of a general override ballot question under the provisions of Massachusetts General Law Chapter 59 § 21C (Proposition 2 ½) paragraphs (g) and (m) and further authorize the Board of Selectmen and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Board of Selectmen)

MOTION: To accept and adopt Article #4 as printed in the warrant and that the sum of One Hundred Twenty-Five Thousand and 00/100 (\$125,000.00) Dollars be raised and appropriated for this purpose provided however that such appropriation shall be contingent upon the passage of a general override ballot question under the provisions of Massachusetts General Law Chapter 59 § 21C (Proposition 2 1/2) paragraphs (g) and (m).

ACTION: Voted, voice vote carried by the necessary majority.

ARTICLE 5. ACCEPT TRANSPORTATION BOND BILL FUNDS

To see if the Town will vote to authorize the Board of Selectmen to accept and enter into a contract for the expenditure of any funds allocated or to be allocated from year to year by the Commonwealth of Massachusetts and/or Barnstable County for the construction, reconstruction and improvements of roads and bikeways within the Town of Orleans, or to take any other action relative thereto. (Board of Selectmen)

MOTION: To accept and adopt Article #5 and that said funds and their earned interest shall be expended to repair and resurface certain Town roads under the direction of the Board of Selectmen.

ACTION: Voted, voice vote carried unanimously.

ARTICLE 6. HOLDING STATE HARMLESS FOR WORK

To see if the Town will vote to assume liability in the manner provided by Section 29 of Chapter 91 of the General Laws, as most recently amended by Chapter 5 of the Acts of 1955, for all damages that may be incurred by work to be performed by the Massachusetts Department of Environmental Management for the improvement,

development, maintenance and protection of tidal and non-tidal rivers and streams, harbors, tide-waters, foreshores and shores along a public beach, in accordance with Section 11 of Chapter 91 of the General Laws and authorize the Selectmen to execute and deliver a bond of indemnity therefore to the Commonwealth, or to take any other action relative thereto. (Board of Selectmen)

MOTION: To accept and adopt Article #6 as printed in the warrant.

ACTION: Voted, voice vote carried unanimously.

**ARTICLE 7. AUTHORIZATION TO SELL SURPLUS EQUIPMENT
& ACCEPT GIFTS**

To see if the Town will vote to authorize the Town Administrator to dispose of surplus supplies and equipment under such terms and conditions as the Town Administrator deems advisable, provided all proceeds from any such disposition are returned to the General Fund, and to accept any gift items that may be given to the Town on behalf of the citizens of Orleans, or to take any other action relative thereto. (Board of Selectmen)

MOTION: To accept and adopt Article #7 as printed in the warrant.

ACTION: Voted, voice vote carried unanimously.

**ARTICLE 8. ADOPT M.G.L. CHAPTER 44, SECTION 53E ½ -
REVOLVING ACCOUNTS**

To see if the Town will vote to authorize the establishment of the following Revolving Accounts, in accordance with Massachusetts General Law Chapter 44, § 53E ½;

- 1) The Home Composting Bin/Recycling Containers Account, said account not to exceed Fifteen Thousand and 00/100 (\$15,000.00) Dollars. The Account will be used to purchase additional composting bins and recycling containers. Said funds to be spent under the direction of the department manager and the Town Administrator.
- 2) The Council on Aging Account, said account not to exceed Seventy-Five Thousand and 00/100 (\$75,000.00) Dollars. Monies on hand in the Account will be used to fund programs, class instructor fees, fees for reservations and tickets related to trips and functions, and an annual volunteer appreciation function. All funds to be spent under the direction of the department manager and the Town Administrator.
- 3) The Conservation Properties Account, said account not to exceed Ten Thousand and 00/100 (\$10,000.00) Dollars. The Account will be used to pay utility bills and other necessary expenses associated with the rental of the Town owned properties under the jurisdiction and control of the Conservation Commission. Said funds to be spent under the direction of the Conservation Commission and the Town Administrator.
- 4) The Gavigan Property Account, said account not to exceed Fifteen Thousand and 00/100 (\$15,000.00) Dollars. The Account will be used to pay utility and other necessary expenses associated with the rental of the property located on Wildflower Lane. Said funds to be spent under the direction of the department manager and the Town Administrator.
- 5) The Cultural Council Awards Account, said account not to exceed One Thousand Five Hundred and 00/100 (\$1,500.00) Dollars. The Account will be used for awarding of cash prizes for participants and reception expenses for special art

gallery showings. Said funds to be spent under the direction of the Cultural Council and the Town Administrator.

MOTION: I move this article be accepted and adopted as printed in the warrant and that the Revolving Accounts as set forth in the article be established in accordance with Massachusetts General Law Chapter 44, Section 53E ½.

ACTION: Voted, voice vote carried unanimously.

ARTICLE 9. TRANSFER WATER SERVICE CONNECTION

To see if the Town will vote to transfer the sum of Thirty-Five Thousand and 00/100 (\$35,000.00) Dollars from the Water Reserve for Appropriations Account to the Water Service Expense Account, or to take any other action relative thereto. (Water Commissioners)

MOTION: To accept and adopt Article #9 as printed in the warrant and the sum of Thirty-Five Thousand and 00/100 (\$35,000.00) Dollars be transferred from the Water Reserve for Appropriations Account to the Water Service Expense Account for this purpose.

ACTION: Voted, voice vote carried unanimously.

ARTICLE 10. AMEND PERSONNEL BYLAW

To see if the Town will vote to amend the Personnel Bylaw by adopting the following amendments:

- 1) By adding a new section under Chapter 7, Amendment of the Plan, by adding a new Section 7-4 to read as follows:

As part of any approved reorganization, reclassification of existing positions, or the addition of a new part-time, temporary or seasonal employee, the Board of Selectmen, without a vote of the town meeting, may amend the Classification Plan to add or change a job title for a part-time, temporary or seasonal employee and authorize the Town Administrator to fill the new position utilizing existing funding, provided however that no additional appropriation is necessary.

- 2) Under Chapter 4 Personnel Advisory Board, Section 4-1 by deleting the number five (5) and inserting in place thereof the number three (3) so that as revised Section 4-1 shall read as follows:

4-1 The Board of Selectmen shall appoint a Personnel Advisory Board consisting of three (3) unpaid members. Each member shall serve for a three-year overlapping term.

- 3) By removing all references to the Town Executive wherever it occurs in the bylaw and replacing it with Town Administrator.
- 4) Under Chapter 3, Definitions, by replacing the definition of Temporary Employment to read as follows: Employment for non-seasonal employees for up to 40 hours per week not to exceed 1025 hours in one calendar year.

MOTION: To accept and adopt Article #10 as printed in the warrant and that the Personnel Bylaw be so amended.

ACTION: Voted, voice vote carried unanimously.

**ARTICLE 11. FUND NON-UNION EMPLOYEE COLA
(PERSONNEL BYLAW PLANS A, B, D & E)**

To see if the Town will vote to approve a general cost of living wage increase for the period July 1, 2004 to June 30, 2005 for those employees who are covered by the Personnel Bylaw Compensation Plans A, B, D and E, and to raise and appropriate and/or transfer the sum of Twenty- Eight Thousand One Hundred and 00/100 (\$28,100.00) Dollars to fund such increase, or to take any other action relative thereto. (Board of Selectmen)

MOTION: To accept and adopt Article #12 as printed in the warrant and that the sum of Twenty-Eight Thousand One Hundred and 00/100 (\$28,100.00) Dollars be raised and appropriated for this purpose.

ACTION: Voted, voice vote carried unanimously.

**ARTICLE 12. AMEND PERSONNEL BYLAW CLASSIFICATION AND
COMPENSATION PLAN B**

To see if the Town will vote to amend the Personnel Bylaw, Chapter 8, Classification and Compensation Plan B titled Non-Permanent, Part-Time, Non-Benefit Employees by adopting the following amendments:

1) Adding a new Grade B5 as following:

| <u>TITLE</u> | <u>GRADE</u> | <u>STEP 1</u> | <u>STEP 2</u> | <u>STEP 3</u> | <u>STEP 4</u> | <u>STEP 5</u> | <u>STEP 6</u> |
|-------------------|--------------|---------------|---------------|---------------|---------------|---------------|---------------|
| Program Assistant | B5 | \$11.03 | \$11.48 | \$11.93 | \$12.41 | \$12.91 | \$13.43 |

And re-numbering all the grades following the new B5 accordingly.

2) Inserting in the new Grade B6 the following new job titled B6 "Custodian"

3) Inserting in the new Grade B8 the following new job titled B8 "Program Co-Director".

4) Inserting in the new Grade B9 the following new job titled B9 "Maintenance Person"

MOTION: To accept and adopt Article #12 as printed in the warrant and that the Personnel Bylaw Classification and Compensation Plan B be so amended.

ACTION: Voted, voice vote carried unanimously.

**ARTICLE 13. FUND ORLEANS PERMANENT FIREFIGHTERS
ASSOCIATION LOCAL 2675 I.A.F.F. CONTRACT**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to be added to the FY05 Salaries Account in the Fire Department budget for employees covered under the collective bargaining agreement between the Town and the Orleans Permanent Firefighters Association Local 2675 I.A.F.F., or to take any other action relative thereto. (Board of Selectmen)

MOTION: To accept and adopt Article #13 as printed in the warrant and that the sum of Thirty-Six Thousand Eight Hundred and 00/100 (\$36,800.00) Dollars be raised and appropriated for this purpose.

ACTION: Voted, voice vote carried unanimously.

**ARTICLE 14. FUND ORLEANS POLICE OFFICERS FEDERATION
CONTRACT**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to be added to the FY05 Salaries Account in the Police Department budget for employees covered under the collective bargaining agreement between the Town and the Orleans Police Officers Federation, or to take any other action relative thereto. (Board of Selectmen)

MOTION: To indefinitely postpone Article #14

ACTION: Voted, voice vote carried unanimously.

**ARTICLE 15. FUND UNITED STEELWORKERS OF AMERICA,
AFL-CIO CONTRACT**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money to be added to the FY04 and FY05 Salaries Accounts for various town departments with employees covered under the collective bargaining agreement between the Town and the United Steelworkers of America, AFL-CIO, or to take any other action relative thereto. (Board of Selectmen)

MOTION: To accept and adopt Article #15 as printed in the warrant and that the sum of Twenty-Three Thousand and 00/100 (\$23,000.00) Dollars be transferred from available funds for the purpose of funding the contract for FY04.

ACTION: Voted, voice vote carried unanimously.

**ARTICLE 16. FUND UNITED STEELWORKERS OF AMERICA,
CLERICAL & TECHNICAL UNION CONTRACT**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money to be added to the FY05 Salaries Accounts for various town departments with employees covered under the collective bargaining agreement between the Town and the United Steelworkers of America, Clerical and Technical Union, or to take any other action relative thereto. (Board of Selectmen)

MOTION: To accept and adopt Article #16 as printed in the warrant and that the sum of Thirty Thousand Five Hundred and 00/100 (\$30,500.00) Dollars be raised and appropriated for this purpose.

ACTION: Voted, voice vote carried unanimously.

ARTICLE 17. FUND ELECTED OFFICIALS COMPENSATION

To see if the Town will vote to fix the salaries of elected officials for the twelve month period beginning July 1, 2004 as follows:

- | | | |
|----|------------------------|-----------------|
| 1) | Board of Selectmen (5) | \$1,000.00 each |
| 2 | Moderator (1) | \$ 150.00 |
| 3) | Constables (2) | \$ 100.00 each |

and to raise and appropriate and/or transfer from available funds the sum of Five Thousand Three Hundred Fifty and 00/100 (\$5,350.00) Dollars for this purpose, or to take any other action relative thereto. (Board of Selectmen)

MOTION: To accept and adopt Article #17 as printed in the warrant and that the sum of Five Thousand Three Hundred Fifty and 00/100 (\$5,350.00) Dollars be raised and appropriated for this purpose.

ACTION: Voted, voice vote carried unanimously.

ARTICLE 18. FUND VISITOR MANAGEMENT SERVICES BY ORLEANS CHAMBER OF COMMERCE/ORLEANS IMPROVEMENT ASSOCIATION

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of Twenty-Four Thousand Seven Hundred Fifty and 00/100 (\$24,750.00) Dollars to be spent under the direction of the Orleans Chamber of Commerce, Inc. and the Board of Selectmen for the purposes of managing summer visitors, making the Town more user-friendly and improving the visual image of the Town, or to take any other action relative thereto. (Board of Selectmen)
(Simple Majority Vote Required)

MOTION: To accept and adopt Article #18 as printed in the warrant and that the sum of Twenty-Four Thousand Seven Hundred Fifty and 00/100 (\$24,750.00) Dollars be raised and appropriated for this purpose.

ACTION: Voted, voice vote carried unanimously.

ARTICLE 19. FUND FY05 HUMAN SERVICES AGENCIES GRANT AGREEMENTS

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of Sixty-Four Thousand Three Hundred Seventy-Five and 00/100 (\$64,375.00) Dollars to fund the following human services organizations for the period July 1, 2004 to June 30, 2005.

| GROUP NAME | AMOUNT |
|--|--------------------|
| AIDS Support Group of Cape Cod | \$2,050.00 |
| NAMI Cape Cod, Inc. | 500.00 |
| Bayview Associates - South Shore Mental Health | 6,135.00 |
| Cape Cod Child Development | 2,360.00 |
| Cape Cod Council on Alcoholism & Drug Abuse | 4,000.00 |
| Community Connections | 1,500.00 |
| Consumer Assistance Council | 110.00 |
| Elder Services of Cape Cod and The Islands | 2,500.00 |
| Gosnold, Inc. | 4,200.00 |
| Independence House, Inc. | 4,100.00 |
| Interfaith Council for the Homeless | 2,835.00 |
| Legal Services for Cape Cod & Islands | 2,945.00 |
| Lower Cape Outreach Council | 5,600.00 |
| Nauset, Inc. | 6,600.00 |
| Nauset Together We Prevention Council, Inc. | 5,000.00 |
| Orleans After School Activities Program | 7,250.00 |
| Outer Cape Health Services | 5,000.00 |
| Salvation Army | 2,000.00 |
| Sight Loss Services, Inc. | 690.00 |
| TOTAL | \$64,375.00 |

Said funds to be expended under the direction of the Board of Selectmen, or to take any other action relative thereto. (Board of Selectmen).

MOTION: To accept and adopt Article #19 as printed in the warrant except that the sum for Nauset, Inc., be reduced from Six Thousand Six Hundred and 00/100 (\$6,600.00) Dollars to Five Thousand Six Hundred and 00/100 (\$5,600.00) and that the sum of Sixty-Four Thousand Three Hundred Seventy-Five and 00/100 (\$64,375.00) Dollars be raised and appropriated for this purpose.

ACTION: Voted, voice vote carried by necessary majority.

ARTICLE 20. ADOPT M.G.L. CH. 71, § 16B – ASSESSMENT FORMULA – NAUSET REGIONAL SCHOOLS

To see if the Town will vote to accept the provisions of Massachusetts General Law Chapter 71, § 16B, which would reallocate the sum of the member towns' contribution to the Nauset Regional School District in accordance with the Regional Agreement rather than the Education Reform Formula, so-called, or to take any other action relative thereto. (Nauset Regional School Committee)

MOTION: To accept and adopt Article #20 as printed in the warrant.

ACTION: Voted, voice vote carried unanimously

**ARTICLE 21. AUTHORIZE INTERMUNICIPAL AGREEMENT
NAUSET BEACH MANAGEMENT AGREEMENT**

To see if the Town will vote pursuant to Chapter 3, Section 3-5-3 of the Orleans Home Rule Charter to authorize the Board of Selectmen, acting as the Park Commissioners, to enter into an Intermunicipal Agreement with the Town of Chatham. The Agreement sets forth the terms and conditions for the joint management of Nauset Beach (South of the Nauset Beach parking Lot) for the period April 16, 2004 through May 1, 2007. A copy of said Agreement is on file with the Town Clerk, or to take any other action relative thereto. (Park Commissioners)

MOTION: To accept and adopt Article 22 as printed in the warrant and the Board of Selectmen be authorized to enter into an Intermunicipal Agreement with the Town of Chatham for the joint management of Nauset Beach.

ACTION: Voted, voice vote carried unanimously

ARTICLE 22. LOBSTER LANE LAYOUT – PRIVATE TO PUBLIC WAY

To see if the Town will vote to accept the doings and report of the Selectmen filed with the Town Clerk on November 10, 2003, relative to the layout of Lobster Lane as a town road, and instruct the Selectmen to accept as a gift or to purchase or take by eminent domain on behalf of the Town of Orleans the land and/or any interest in the land within the sidelines of said layout for this purpose, or to take any other action relative thereto. (Board of Selectmen)

MOTION: To accept and adopt Article #22 as printed in the warrant.

ACTION: Voted, voice vote carried by necessary 2/3 majority.

**ARTICLE 23. AMEND ZONING BYLAWS - SECTION 164-35.2
COMMERCIAL WIND FACILITIES BYLAW**

To see if the Town will vote to adopt section 164-35.2 Commercial Wind Facilities Bylaw.

Commercial and Non-Commercial Wind Energy Facilities

A. Purpose

The purpose of this bylaw is to minimize the adverse impacts of wind turbines on the character of neighborhoods, property values, scenic, historic, environmental resources of the Town; and to protect health and safety while allowing wind energy technologies to be utilized.

B. Applicability

Any application to erect a structure that utilizes energy from the wind shall comply with this section.

C. Definitions

As used in this section, the following terms shall have the meanings indicated:

WIND FACILITY - All equipment, machinery and structures utilized in connection with commercial and non-commercial wind-generated energy production and

generation, including related transmission, distribution, collection, storage or supply systems whether underground, on the surface or overhead, and other equipment or byproducts in connection therewith and the sale of the energy produced thereby, including but not limited to, wind turbine (rotor, electrical generator and tower), anemometers (wind measuring equipment), transformers, substation, power lines, control and maintenance facilities, site access and service roads.

For purposes of this definition, the term "commercial" shall mean those facilities which have less than fifty percent (50%) of their electrical output used on site.

WIND TURBINE - Equipment used in wind-generated energy production. Wind turbines capture the kinetic energy of the wind and convert it into electricity. Primary components are the rotor (blade assembly), electrical generator, and tower. Wind turbines are mounted on lattice or tubular steel towers.

Requirements

1. No Wind facility shall be erected, constructed or installed without approval under 164-33, Site Plan Review and the issuance of a Special Permit from the Zoning Board of Appeals.
2. Minimum lot area. Wind facilities shall be located on a parcel of land that contains at least 5 acres of land, of which at least 4 acres must be buildable upland.
3. Height. The height of any wind turbine as measured from average grade shall be less than three hundred (300) feet and have a minimum blade clearance from the ground immediately below each wind turbine of thirty (30) feet. A waiver from this provision may be granted if the Zoning Board of Appeals makes a finding that the additional height is necessary for adequate operation of the wind facility.
4. Height calculation. For purposes of calculating the overall height of a wind turbine, the total height shall be measured from average grade to the uppermost extension of any blade or the maximum height reached by any part of the wind turbine.
5. Setbacks from adjacent parcels. A minimum setback for each wind turbine shall be maintained equal to the overall engineer designed fall zone plus one hundred (100) feet, or three hundred (300) feet, whichever is greater, from all boundaries of the site on which the wind facility is located.
6. Fencing. Shall be provided to control access to the site of the wind turbine and related structures.
7. Signs. There shall be no signs except a sign identifying the wind facility, the owner and operator and an emergency telephone number; no-trespassing signs; and any signs required to warn of danger. All signs shall comply with the requirements of the Zoning Bylaw.
8. Noise. Except during short-term events such as high windstorms or utility outages, noise from the proposed wind turbine shall not exceed 60 dBA as measured from the nearest property line. This standard can be achieved through a six hundred (600) foot setback from any property line or must be otherwise demonstrated by the applicant through scientific analysis to the satisfaction of the Zoning Board of Appeals.
9. Removal. The owner shall remove any wind facility that's use has been abandoned or discontinued for 12 months. If removal is required, all wind turbines and appurtenant structures shall also be removed and the wind facility site shall be re-vegetated. The Zoning Board of Appeals may require that an

escrow account be established and annual deposits made to ensure adequate funds are available for removal.

- 10. Communications. A wind turbine may be used as a communication structure, subject to the requirements of Section 164-39 herein.

Non-Commercial Wind Facilities

When issuing a Special Permit for a non-commercial wind facility, the Zoning Board of Appeals may waive any of the requirements of Section D., provided the Board finds that the criteria for issuance of a Special Permit as set forth in Section 164-44 are met.

And to further amend the Zoning Bylaw under Section 164-13 Schedule of Use Regulations as follows:

- 1) by inserting the following in the Schedule after "Construction Monopole"

| | | | | | | | | | |
|-------------------------------|---|----|----|----|----|---|----|----|----|
| Commercial and non-commercial | R | RB | LB | GB | VC | I | CD | SC | MB |
| Wind Energy Facilities | A | A | A | A | O | A | A | A | A |

- 2) by deleting under Accessory Uses the phrase "Wind energy generating machine".

MOTION: To accept and adopt Article #23 as printed in the warrant and the Orleans Zoning Bylaw be so amended except that the proposed Amendment be numbered Section 164-35.1 rather than Section 164-35.2.

PLANNING BOARD REPORT

The Planning Board held public hearings on January 27, February 3, and May 4, 2004. More than 30 people attended the hearings, and the board received many helpful comments and suggestions. The Planning Board voted 5-0-0 to recommend approval of the article as printed in the Warrant.

ACTION: Voted, voice vote carried by necessary 2/3 majority.

ARTICLE 24. AMEND ZONING BYLAWS - SECTION 164-4 DEFINITIONS INCLUDE LOT SHAPE NUMBER

To see if the Town will vote to amend section 164-4 by adding the following definition:

LOT SHAPE NUMBER: The number resulting from the division of the square of the perimeter by the square feet of area of the lot or said portion thereof. [$Perimeter^2/Lot Sq Ft = <22$] A lot may have a shape number greater than 22 provided that the site intended for building, respective of yard requirements, is contained within a portion of said lot and said portion consists of at least 40,000 square feet of buildable upland and has a shape number not exceeding 22.

And further, to amend section 164-21.A to include a maximum lot shape number of 22 to the existing area regulations table. [**BOLD UNDERLINE** to be added]

| DIS TRI CT | MIN LOT SIZE | MIN FRONT AGE | MIN FRONT YARD SET BACK | MIN SIDE YARD SET BACK | MIN REAR YARD SET BACK | MAX BUILD ING HEIGHT | <u>MAX LOT SHAPE NUMBER</u> |
|------------------|--------------------|---------------------|-------------------------------------|------------------------------------|------------------------------------|-------------------------------|-------------------------------------|
| R | 40,000 | 150 | 25 | 25 | 25 | 30 | 22 |
| RB | - | 100 | 25 | 25 | 25 | 30 | N/A |
| LB | - | - | 25 | 10 | 10 | 30 | N/A |
| GB | - | - | 25 | 10 | 10 | 30 | N/A |
| VC | - | - | 164-22.1 | 10 | 30 | 30 | N/A |
| I | 30,000 | 100 | 25 | 10 | 10 | 30 | N/A |
| CD | - | - | 164-15B | - | - | - | - |
| SC | - | - | 164-14 | - | - | - | - |
| MB | - | 100 | 25 | 25 | 25 | 30 | N/A |

MOTION: To accept and adopt Article #24 as printed in the warrant and the Orleans Zoning Bylaw be so amended.

PLANNING BOARD REPORT

The Planning Board held public hearings on January 27 and February 3, 2004. The Planning Board voted 5-0-0 to recommend approval of the article as printed in the Warrant.

ACTION: Voted, voice vote carried by necessary 2/3 majority.

**ARTICLE 25. AMEND ZONING BYLAWS SECTION 164-4 DEFINITIONS
INCLUDE BUILDING AND FENCE**

To see if the Town will vote to amend Section 164-4 by adding the following definitions:

BUILDING: A structure enclosed within exterior walls or firewalls, whether portable or fixed, built, erected, and framed, and having a roof for the shelter of persons, animals, or property. For the purposes of yard requirements, decks and porches shall be considered part of a building but shall not count towards the building coverage of the lot.

FENCE: A combination of materials assembled at a fixed location for the purposes of protection, confinement, enclosure, or privacy. Any fence, that exceeds six 6 feet in height, as measured from the undisturbed existing natural grade, shall be required to meet yard requirements of an accessory building as set forth in Section 164-22.F.

and furthermore to see if the Town will vote to amend Section 164-21.B of the zoning bylaws, Building Separation. [*Underline text is new text*]

BUILDING SEPARATION: Any building intended for human habitation, except in licensed boys' or girls' camps, shall be separated from any other such building on the same lot by a distance equal to two (2) times the required side yard unless connected with a solid roofed structure with a permanent floor to create usable space fit for occupancy or access between the two buildings.

MOTION: By John Nichols, to amend Article #25, as printed in the warrant, by adding the following words after the words "Section 164-22.F": Trees, hedges plants and all other vegetation shall not be considered a fence.

ACTION: Voted, voice vote carried unanimously.

MOTION: To accept and adopt Article #25 as amended and the Zoning Bylaw and Zoning Map be so amended.

PLANNING BOARD REPORT

This article was reviewed at the same public hearings held on other articles. The Planning Board voted 5-0-0 to recommend approval of the article as printed in the Warrant.

ACTION: Voted, voice vote carried unanimously.

ARTICLE 26. AMEND GENERAL BY-LAWS - ADOPT NEW CHAPTER 122, OUTDOOR LIGHTING

To see if the Town will vote to adopt Chapter 122, Outdoor Lighting as follows:

Outdoor Lighting

1. Purpose

The regulation of outdoor lighting is intended to: enhance public safety and welfare by providing for adequate and appropriate outdoor lighting, provide for lighting that will complement the character of the town, reduce glare, encourage energy savings, and minimize light trespass onto other properties.

2. Applicability

The requirements of this bylaw shall apply to outdoor lighting on lots and parcels in all districts but shall not apply to: one and two family dwellings on lots on which they are the principal use, or street lighting, seasonal holiday lighting, public athletic fields, light fixtures with a lighting output of less than 1200 lumens (75 wattage incandescent lighting or equal), lights that control traffic, or for public safety on streets and ways. Municipal facilities shall comply with this bylaw except as required for emergency services and public safety.

3. Definitions

As used in this section, the following terms shall have the meanings indicated:

LIGHT FIXTURE: A lighting device that may be secured to a wall, ceiling, pole, or post and is used to hold one or more lamps. Lighting fixtures are designed to distribute the light, to position and protect the lamp(s), and to connect the lamp(s) to the electrical power supply.

HEIGHT OF THE LIGHT FIXTURE: The vertical distance from the finished grade of the ground directly below the light fixture to the lowest point of the lamp of the light fixture.

LAMP: A bulb, which is a component of a light fixture. It consists of an outer glass envelope and a metal base enclosing a filament or arc tube and electrodes.

GLARE: Light emitted from a lamp with an intensity great enough to produce a reduction in a typical viewer's ability to see.

LIGHT TRESPASS: The shining of direct light produced by a light fixture onto an abutting lot, parcel, or street.

FULLY SHIELDED LIGHT FIXTURE: A light fixture closed at the top with shielding so that the lower edge of the shield is at or below the centerline of the light source or lamp so as to minimize the light rays emitted above the horizontal plane.

4. Control of Glare and Light Trespass

- a. To the greatest extent feasible, all light fixtures shall be equipped with whatever shielding, lenses, or cutoff devices are required to eliminate light trespass onto any street or abutting lot or parcel and to minimize glare to persons on any street or abutting lot or parcel.
- b. All light fixtures, regardless of their intended use or mounting configuration, shall be fully shielded, and directed downward. Downward direction may be waived by the Building Commissioner when illuminating architectural features such as building sections, spires, American flags, or landscaping features, provided efforts are made to minimize glare.
- c. All light fixtures shall also be positioned on the site so as to direct light into the site, lot or parcel and away from the property boundaries of the site and away from abutting properties.

5. Pole Height

- a. *Wherever outside light fixtures are proposed for parking areas, the height of the light fixture, including the pole, base and light fixture itself shall not exceed 20 feet in height.*
- b. *Wherever outside light fixtures are proposed for walkway lighting, the height of the light fixture, including the pole, base and light fixture itself shall not exceed 12 feet in height.*
- c. *Wherever outside light fixtures are proposed for walls or building surfaces, the height of the light fixture, including the light fixture itself, shall not exceed 12 feet in height.*
- d. *Wherever outside light fixtures are proposed for accenting architectural features of building surfaces, the height of the light fixture shall be exempt from the height requirements granted, provided the light fixture is in compliance with all provisions of this bylaw.*

6. Compliance

When an existing outdoor lighting fixture is being modified, extended, expanded, or added to, the outdoor lighting fixture shall be subject to this section. All other outdoor lighting fixtures must come into conformance with this section within 5 years of its effective date.

7. Severability

The invalidity of any section or provision of this chapter shall not invalidate any other section or provision hereof.

8. Enforcement

This by-law shall be enforced by the Building Commissioner, or his designee.

9. Appeals

- a. A Lighting Review Committee is hereby created and shall consist of three members appointed by the Board of Selectmen, or in the alternative the Board of Selectmen may designate the Architectural Review Committee, as set forth in Section 164-33.1 B of the Town of Orleans Zoning By-law, as the Lighting Review Committee. The Committee shall have the power to hear and decide appeals from orders or decisions of the Building Commissioner in accordance with Section 9(b).
- b. Any order or decision of the Building Commission made in the administration of this bylaw, may be appealed by any person aggrieved, to the Lighting Review Committee. Any such appeal shall be taken within thirty (30) days from the date of the decision or order which is being appealed by filing a notice of appeal, specifying the grounds thereof, in the office of the Town Clerk with a copy in the office of the Building Commissioner. The Lighting Review Committee shall hold a public hearing on any such appeal within thirty (30) days from the date of filing. The Lighting Review Committee shall cause notice of the public hearing to be published once in a newspaper of general circulation in the Town of Orleans at least seven (7) days before the hearing. All hearings of the Committee shall be open to the public. The decision of the Committee shall be made within fifteen (15) days of the close of the public hearing and within seven (7) days filed in the Office of the Town Clerk with a copy sent to the petitioners. In exercising the powers granted by this section, the Committee may make orders or decisions, reverse or affirm in whole or in part, or modify any order of decision, and to that end shall have all the powers of the Building Commissioner.

MOTION: To accept and adopt Article #26 as printed in the warrant except that under Section 5, Pole Height, paragraph d the work "granted" be deleted and the General Bylaw be so amended.

ACTION: Voted, voice vote carried by the necessary majority.

**ARTICLE 27. AMEND GENERAL BYLAW CH. 159 WATERWAYS
(COMMERCIAL MARINA MOORING FEES)**

To see if the Town will vote to amend the General Bylaw of the Town Chapter 159 of the Orleans Code, Waterways Bylaw, Section 10.A.3.d as follows:

By striking out Section 10.A.3.d. which reads as follows:

- (3) Mooring Permit Sticker and Fee
 - a. Mooring permit stickers, issued annually by the Harbormaster, shall be affixed to the port bow of the permitted vessel.
 - b. No more than one mooring permit sticker shall be issued for a vessel.
 - c. Mooring permit stickers shall be valid for a period of one year terminating on December 31 of each year unless sooner suspended or revoked by the Harbormaster.
 - d. The annual fee for a mooring permit sticker shall be as follows:

1) **Resident Commercial:** In order to be eligible for a Resident Commercial mooring permit, an applicant must meet all of the following conditions:

- Be a resident of Orleans or Eastham
- Hold a current commercial license to sell shellfish, finfish, or lobster issued by the Massachusetts Division of Marine Fisheries.
- If a resident of Eastham, hold a current Orleans commercial shellfish permit

The annual fee for Resident Commercial permit shall be fifteen (\$15.00) dollars as of January 1, 2003 and thirty (\$30.00) dollars as of January 1, 2004.

2) **Resident / Taxpayer:** In order to be eligible for a Resident / Taxpayer mooring permit, an applicant must be a resident of or taxpayer in Orleans. It shall remain the prerogative of the Harbormaster to review evidence of such residency or status as a taxpayer at any time.

The annual fee for a Resident/Taxpayer permit shall be twenty-five (\$25.00) dollars as of January 1, 2003 and fifty (\$50.00) dollars as of January 1, 2004.

3) **Non-Resident:** A Non-Resident mooring permit may be issued to any applicant who is not a resident of or taxpayer in Orleans.

The annual fee for a Non-Resident permits shall be fifty (\$50.00) dollars as of January 1, 2003 and one hundred (\$100.00) dollars as of January 1, 2004.

And substituting therefore a new Section 10.A.3.d to read as follows:

(3) **Mooring Permit Sticker and Fee**

- a. Mooring permit stickers, issued annually by the Harbormaster, shall be affixed to the port bow of the permitted vessel.
- b. No more than one mooring permit sticker shall be issued for a vessel.
- c. Mooring permit stickers shall be valid for a period of one year terminating on December 31 of each year unless sooner suspended or revoked by the Harbormaster.
- d. The annual fee for a mooring permit sticker shall be as follows:

1) **Type 1 Resident Commercial:** In order to be eligible for a Resident Commercial mooring permit, an applicant must meet all of the following conditions:

- Be a resident of Orleans or Eastham
- Hold a current commercial license to sell shellfish, finfish, or lobster issued by the Massachusetts Division of Marine Fisheries.
- If a resident of Eastham, hold a current Orleans commercial shellfish permit

The annual fee for Type 1 Resident Commercial permit shall be thirty (\$30.00) dollars.

2) **Type 1 Resident/Taxpayer:** In order to be eligible for a Resident/Taxpayer mooring permit, an applicant must be a resident of or taxpayer in Orleans. It shall remain the prerogative of the Harbormaster to review evidence of such residency or status as a taxpayer at any time.

The annual fee for a Type 1 Resident/Taxpayer permit shall be fifty (\$50.00) dollars.

3) **Type 1 Non-Resident:** A Non-Resident mooring permit may be issued to any applicant who is not a resident of or taxpayer in Orleans.

The annual fee for a Type 1 Non-Resident permits shall be one hundred (\$100.00) dollars.

4) **Type 2:** The annual fee for a Type 2 blanket mooring permit shall be determined based on the residency or taxpayer status of an individual using a mooring that is permitted to a commercial marina, sailing school, or other similar private recreational boating facility or association.

The annual fee for a Type 2 resident of or taxpayer in Orleans shall be seventy-five (\$75.00) dollars. The annual fee for a Type 2 non-resident shall be one hundred fifty (\$150.00) dollars.

MOTION: To accept and adopt Article #27 as printed in the warrant and the General Bylaw be so amended.

ACTION: Voted, voice vote carried unanimously.

ARTICLE 28. FUND JULY 4th FIREWORKS & PARADE

To see if the Town will vote raise and appropriate or to transfer from available funds a sum of money up to Fifteen Thousand and 00/100 (\$15,000.00) Dollars for the purpose of funding the July 4th fireworks display and/or parade within the Town of Orleans. Said funds to be expended under the direction of the Town Administrator, or to take any other action relative thereto. (Board of Selectmen)

MOTION: To accept and adopt Article #28 and the sum of Fifteen Thousand and 00/100 (\$15,000.00) Dollars be raised and appropriated for this purpose.

ACTION: Voted, voice vote carries by the necessary majority.

ARTICLE 29. AMEND GENERAL BYLAW - CHAPTER 158 WATER SUPPLY & WATERSHED DISTRICT PROTECTION

To see if the Town will vote to amend the General Bylaws of the Town, Chapter 158 of the Code of the Town of Orleans, Article VI Water Supply and Watershed District Protection as follows:

Under Section 158-26 Purpose by adding the phrase "and to preserve and protect the Watershed, as defined in Section 158-27, as an area primarily devoted to the production of potable water."

so that an amended Section 158-26 will read as follows:

Section 158-26 Purpose

The purpose of this bylaw is to protect, preserve and maintain the public health, safety and welfare of the inhabitants of the town and quality of groundwater of the town and to preserve and protect the Watershed, as defined in Section 158-27, as an area primarily devoted to the production of potable water.

And to further amend said by-law by adding new sections 158-27, 158-28, and 158-29 as follows;

Section 158-27 The Watershed

The Watershed shall consist of the following tracts of land within the Town;

The Route 28 Tract consisting of the following parcels:

- Assessors Map 54, Parcel 1: 490+/- acres
- Assessors Map 68, Parcel 5: 3.91 acres
- Assessors Map 68, Parcel 7: 6.91 acres

B. The Quanset Road Tract consisting of the following parcels:

- Assessors Map 81, Parcel 10: 13.67 acres
 - Assessors Map 81, Parcel 9: 3.33 acres
 - Assessors Map 81, Parcel 5: 11.48 acres
 - Assessors Map 75, Parcel 119: 4.00 acres
 - Assessors Map 75, Parcel 87: 6.53 acres
- Total Area: 39.01 acres

The Lots Hollow Road Tract consisting of the following parcel:

Map 47, Parcel 96: - 3.88 acres

Section 158-28 Land Use Within the Watershed

- A) The primary use of the land located in the Watershed shall be the production, treatment and protection of potable water and to provide suitable sites for the location of future wells.
- B) The Watershed may also be used for selected recreational activities, as authorized from time to time by the Board of Water Commissioners, after notice and a public hearing.
- C) The Board of Water Commissioners is hereby authorized to promulgate regulations for the purpose of carrying out the provisions of this by-law including the regulation of all activities conducted within the Watershed other than the production of water, and uses incidental and related thereto. Failure of the Board of Water Commissioners to promulgate

such regulations or a legal declaration of the regulations invalidity by a court of law shall not act to suspend or invalidate the effect of this by-law.

Section 158-29 – Watershed Management Plan

- A) The Board of Water Commissioners shall be charged with the responsibility of drafting a Watershed Management Plan the primary purpose of which shall be to set forth recommendations for management of the Watershed in order to protect the town's supply of potable water. The Plan shall include, but not be limited to, an assessment of the natural habitat of the Watershed, recommendation(s) for the control of non-public water-supply activities within the Watershed, assessment of the impact(s) of activities within the Watershed, recommendation(s) for posting of informative signs and a trail system for passive recreational activities, and an analysis of fiscal impact(s) resulting from the implementation of the Plan. The Board of Water Commissioners shall conduct a public hearing, after public notice, prior to the adoption of the Plan and any amendments thereto.

And by further amending existing Section's 158-27, 158-28 and 158-29 by renumbering said sections as Sections 158-30, 158-31 and 158-32 respectively and by further amending the renumbered Section 158-31 by striking out Paragraph A which reads

"A. Any person who violates this bylaw shall be liable to the Town of Orleans in the amount of fifty dollars (\$50) for the first violation and one hundred dollars (\$100) for each subsequent violation"

and inserting a new Paragraph A to read as follows;

A. Any person who violates this bylaw, or any regulation promulgated hereunder by the Board of Water Commissioners, shall be liable to the Town in the amount of two-hundred dollars (\$200) for the first violation and three-hundred dollars (\$300) for each subsequent violation. Each day or portion thereof during which the violation continues shall constitute a separate offense.

MOTION: To accept and adopt Article #29 as printed in the warrant and that the General Bylaw be so amended.

ACTION: Voted, voice vote carried unanimously.

**ARTICLE 30. RE-ESTABLISH NATURAL CREEK RIVERBED
(SARAH'S POND TO BOG MEADOW POND) – (BY PETITION)**

To see if the Town will vote to re-establish the natural creek riverbed, from Sarah's Pond in South Orleans, down to Bog Meadow Pond, hence into Quanset Pond. This bed will be used for the purposes of migrating minerals, algae, plankton, fish, fur bearing mammals and bird life, or to take any other action relative thereto. (By Petition)

MOTION: To indefinitely postpone Article #30.

ACTION: Standing vote fails to get simple majority (YES=73, NO= 135)

MOTION: Vincent Olivier moved that Article #30 be referred to the Board of Selectmen for study and to report back to the Town Meeting.

ACTION: Voted, voice vote carried unanimously.

ARTICLE 31. FREE CASH

To see if the Town will vote to transfer from Free Cash in the Town's Treasury a sum of money to be used for the reduction of taxes, or to take any other action relative thereto. (Board of Selectmen)

MOTION: To accepted and adopted as printed in the warrant and that the sum of One Million One Hundred Thousand and 00/100 (\$1,100,00.00) Dollars be transferred from available funds for this purpose.

ACTION: Voted, voice vote carried unanimously.

ARTICLE 32. CLOSING ARTICLE

And to act on any other business that may legally come before the meeting. (Board of Selectmen)

MOTION: To adjourn the Annual Town Meeting.

ACTION: Voted, voice vote carried unanimously

The Annual Town Meeting was adjourned at 9:50 p.m.

A TRUE COPY, ATTEST:
CYNTHIA S. MAY, TOWN CLERK

**ANNUAL TOWN ELECTION "DOINGS"
MAY 18, 2004**

The Annual Town Election was held on Tuesday, May 18, 2004 at the Legion Hall. The polls opened at 7:00 am and closed at 8:00 pm. A total of 1,651 voters turned out for the election – 30% of the total 5,350 registered voters.

Poll workers for the day were: Mary Walker – Warden, Joan reed – Asst. Warden, poll workers: Esther Beilby, Patricia Estabrook, Winifred Feightner, Elizabeth Floyd, Jean Gardiner, Judith Gardiner, Judith Gilchrist, Carolyn Hibbert, Mary Hidden, Marie Howard, Jane Klimshuk, Nancy McMorrow, Barbara Miller, Beverly Muto, Nick, Muto, Joan Taylor, and Virginia Wiley.

Constables were John Fitzpatrick and Mary Stevens

| | Precinct 1 | Precinct 2 | Total |
|---|---------------|---------------|-------|
| Ballots Counted | 736 | 915 | 1651 |
| Moderator | | | |
| Duane Landreth | 581 | 733 | 1314 |
| All others | 10 | 11 | 21 |
| Blanks | 145 | 171 | 316 |
| Selectmen | | | |
| Mark Carron | 512 | 659 | 1171 |
| Jon Fuller | 495 | 678 | 1173 |
| Richard Philbrick | 94 | 56 | 150 |
| E. John Wherry | 265 | 328 | 593 |
| All others | 1 | 1 | 2 |
| Blanks | 105 | 108 | 213 |
| Board of Health | | | |
| Augusta McKusick | 563 | 722 | 1285 |
| All others | 12 | 4 | 16 |
| Blanks | 161 | 189 | 350 |
| Constable | | | |
| John Fitzpatrick | 584 | 739 | 1323 |
| Mary Stevens | 537 | 683 | 1220 |
| All others | 2 | 0 | 2 |
| Blanks | 349 | 408 | 757 |
| Nauset Regional School Committee | | | |
| Robert Jones | 590 | 747 | 1337 |
| All others | 2 | 0 | 2 |
| Blanks | 144 | 168 | 312 |
| OES School Committee | | | |
| Joseph Binowski | 549 | 679 | 1228 |
| Mary Lyttle | 590 | 761 | 1351 |
| All others | 3 | 0 | 3 |
| Blanks | 330 | 390 | 720 |

Snow Library Trustee

| | | | |
|-------------------|-----|-----|------|
| James Botsford | 562 | 717 | 1279 |
| Christopher Wells | 558 | 714 | 1272 |
| All others | 3 | 0 | 3 |
| Blanks | 349 | 399 | 748 |

QUESTION 1.

Shall the Town of Orleans be allowed to assess an additional one hundred twenty-five thousand and 00/100 (\$125,000) Dollars in real estate and personal property taxes for the purpose of funding the town wide wastewater management plan for the fiscal year beginning July 1, 2004.

| | YES | NO | BLANKS |
|-------------------|-------------------|-------------------|------------------|
| PRECINCT 1 | 485 | 224 | 27 |
| PRECINCT 2 | <u>656</u> | <u>225</u> | <u>34</u> |
| | 1141 | 449 | 61 |

QUESTION 2.

Shall the Town of Orleans be allowed to assess an additional one hundred forty-five thousand and 00/100 (\$145,000) in real estate and personal property taxes for the purpose of funding the acquisition of the following capital outlay expenditure, the purchase of a street sweeper, for the fiscal year beginning July 1, 2004.

| | YES | NO | BLANKS |
|-------------------|-------------------|-------------------|------------------|
| PRECINCT 1 | 417 | 290 | 29 |
| PRECINCT 2 | <u>550</u> | <u>331</u> | <u>34</u> |
| | 967 | 621 | 63 |

A TRUE COPY, ATTEST:
CYNTHIA S. MAY, TOWN CLERK

**STATE PRIMARY ELECTION
SEPTEMBER 14, 2004**

The State Primary Election was held on Tuesday, September 14, 2004 at the Legion Hall. The polls opened at 7:00 AM and closed at 8:00 PM. A total of 851 voters turned out for the election – 16 % of the total 5,244 registered voters.

Poll workers for the day were: Mary Walker – Warden, Joan Reed – Assistant Warden,
Poll workers: Gloria Edwards, Paul Edwards, Betty Floyd, Jean Hammond, Lynn Hibbert,

Jane Klimshuk, Winnie Feightner, Bev Muto, Pat Estabrook, Elinor Felt, Anne Howell,
 Gloria Mellin, Nick Muto, Marie Pearl, Joan Spieker and Virginia Wiley.

Precinct 001 Ballot Box: Officer Glenn Wilcox
 Precinct 002 Ballot Box: Constable Mary Stevens

State Primary 9/14/2004 - Results

DEMOCRAT

Representative in Congress

| | 001 | 002 | Total |
|---------------------|------------|------------|--------------|
| William B. Delahunt | 220 | 257 | 477 |
| All Others | 1 | 2 | 3 |
| Blanks | 14 | 14 | 28 |
| | <hr/> | | |
| Total votes cast | 235 | 273 | 508 |

Councillor

| | 001 | 002 | Total |
|------------------|------------|------------|--------------|
| Carole A. Fiola | 179 | 199 | 378 |
| All Others | 10 | 1 | 11 |
| Blanks | 46 | 73 | 119 |
| | <hr/> | | |
| Total votes cast | 235 | 273 | 508 |

Senator in General Court

| | 001 | 002 | Total |
|-------------------|------------|------------|--------------|
| Robert A. O'Leary | 213 | 252 | 465 |
| All Others | 1 | 0 | 1 |
| Blanks | 21 | 21 | 42 |
| | <hr/> | | |
| Total votes cast | 235 | 273 | 508 |

Representative in General Court

| | 001 | 002 | Total |
|------------------|------------|------------|--------------|
| Sarah K. Peake | 139 | 174 | 313 |
| Molly B. Perdue | 83 | 95 | 178 |
| All Others | 1 | 0 | 1 |
| Blanks | 12 | 4 | 16 |
| | <hr/> | | |
| Total votes cast | 235 | 273 | 508 |

Sherrif

| | 001 | 002 | Total |
|------------------|------------|------------|--------------|
| All Others | 1 | 3 | 4 |
| Blanks | 234 | 270 | 504 |
| Total votes cast | 235 | 273 | 508 |

County Commissioner

| | 001 | 002 | Total |
|-----------------------|------------|------------|--------------|
| Lance William Lambros | 128 | 151 | 279 |
| Ronald J. Bergstrom | 168 | 200 | 368 |
| All Others | 0 | 0 | 0 |
| Blanks | 174 | 195 | 369 |
| Total votes cast | 470 | 546 | 1016 |

GREEN - RAINBOW

Representative in Congress

| | 001 | 002 | Total |
|------------------|------------|------------|--------------|
| All Others | 0 | 1 | 1 |
| Blanks | 0 | 0 | 0 |
| Total votes cast | 0 | 1 | 1 |

Councillor

| | 001 | 002 | Total |
|------------------|------------|------------|--------------|
| All Others | 0 | 0 | 0 |
| Blanks | 0 | 1 | 1 |
| Total votes cast | 0 | 1 | 1 |

Senator in General Court

| | 001 | 002 | Total |
|------------------|------------|------------|--------------|
| All Others | 0 | 0 | 0 |
| Blanks | 0 | 1 | 1 |
| Total votes cast | 0 | 1 | 1 |

Representative in General Court

| | 001 | 002 | Total |
|------------------|------------|------------|--------------|
| All Others | 0 | 0 | 0 |
| Blanks | 0 | 1 | 1 |
| Total votes cast | 0 | 1 | 1 |

Sherrif

| | 001 | 002 | Total |
|------------------|------------|------------|--------------|
| All Others | 0 | 0 | 0 |
| Blanks | 0 | 1 | 1 |
| Total votes cast | 0 | 1 | 1 |

County Commissioner

| | 001 | 002 | Total |
|------------------|------------|------------|--------------|
| All Others | 0 | 1 | 1 |
| Blanks | 0 | 1 | 1 |
| Total votes cast | 0 | 2 | 2 |

LIBERTARIAN**Representative in Congress**

| | 001 | 002 | Total |
|------------------|------------|------------|--------------|
| All Others | 0 | 1 | 1 |
| Blanks | 0 | 1 | 1 |
| Total votes cast | 0 | 2 | 2 |

Councillor

| | 001 | 002 | Total |
|------------------|------------|------------|--------------|
| All Others | 0 | 0 | 0 |
| Blanks | 0 | 2 | 2 |
| Total votes cast | 0 | 2 | 2 |

Senator in General Court

| | 001 | 002 | Total |
|------------------|------------|------------|--------------|
| All Others | 0 | 1 | 1 |
| Blanks | 0 | 1 | 1 |
| Total votes cast | 0 | 2 | 2 |

Representative in General Court

| | 001 | 002 | Total |
|------------------|------------|------------|--------------|
| All Others | 0 | 1 | 1 |
| Blanks | 0 | 1 | 1 |
| Total votes cast | 0 | 2 | 2 |

Sherrif

| | 001 | 002 | Total |
|------------------|------------|------------|--------------|
| All Others | 0 | 0 | 0 |
| Blanks | 0 | 2 | 2 |
| Total votes cast | 0 | 2 | 2 |

County Commissioner

| | 001 | 002 | Total |
|------------------|------------|------------|--------------|
| All Others | 0 | 0 | 0 |
| Blanks | 0 | 4 | 4 |
| Total votes cast | 0 | 4 | 4 |

REPUBLICAN

Representative in Congress

| | 001 | 002 | Total |
|------------------|------------|------------|--------------|
| Michael J. Jones | 127 | 164 | 291 |
| All Others | 0 | 4 | 4 |
| Blanks | 24 | 24 | 48 |
| Total votes cast | 151 | 192 | 343 |

Councillor

| | 001 | 002 | Total |
|---------------------------|------------|------------|--------------|
| <i>Arthur C. Larrivee</i> | 10 | 11 | 21 |
| All Others | 0 | 2 | 2 |
| Blanks | 141 | 179 | 320 |
| Total votes cast | 151 | 192 | 343 |

Senator in General Court

| | 001 | 002 | Total |
|-------------------|------------|------------|--------------|
| Gail Bronwyn Lese | 127 | 169 | 296 |
| All Others | 1 | 0 | 1 |

| | | | | |
|--------|------------------|-----|-----|-----|
| Blanks | | 23 | 23 | 46 |
| | Total votes cast | 151 | 192 | 343 |

Representative in General Court

| | | 001 | 002 | Total |
|------------------|------------------|-----|-----|-------|
| Shirley A. Gomes | | 133 | 178 | 311 |
| All Others | | 1 | 3 | 4 |
| Blanks | | 17 | 11 | 28 |
| | Total votes cast | 151 | 192 | 343 |

Sheriff

| | | 001 | 002 | Total |
|-------------------|------------------|-----|-----|-------|
| James M. Cummings | | 126 | 167 | 293 |
| All Others | | 0 | 0 | 0 |
| Blanks | | 25 | 25 | 50 |
| | Total votes cast | 151 | 192 | 343 |

County Commissioner

| | | 001 | 002 | Total |
|----------------------|------------------|-----|-----|-------|
| Mary J. LeClair | | 108 | 148 | 256 |
| Thomas Francis Keyes | | 89 | 131 | 220 |
| Dino Mitrokostas | | 24 | 18 | 42 |
| All Others | | 0 | 1 | 1 |
| Blanks | | 81 | 86 | 167 |
| | Total votes cast | 302 | 384 | 686 |

A TRUE COPY, ATTEST:
CYNTHIA S. MAY, TOWN CLERK

**SPECIALTOWN METING
"DOINGS"
OCTOBER 25, 2004**

The Special Town Meeting was held on Monday, October 25, 2004 in the Nauset Regional Middle School Gym. The Special Town Meeting was opened by the Moderator Duane Landreth when a quorum of 274 was announced by Town Clerk Cynthia S. May. There were 300 voters in attendance. Counters were John Wherry, John Hodgkinson and Augusta McKusick.

The Special Town Meeting was opened at 7:10 pm.

PROCEDURAL MOTION

Ms. Fulcher made a motion to dispense with the reading of the Warrant except the Preamble, conclusion and Attestation thereof.

ACTION: Voted, voice vote carries unanimously.

PROCEDURAL MOTION

Ms. Fulcher made a motion that all Town officials or department managers or their duly designated representative, required to attend Town Meeting pursuant to Section 2-7-3 of the Charter all of whom are not residents of the Town of Orleans, and Nate Weeks of Stearns and Wheeler, be permitted to address the Special Town Meeting on matters affecting their office or department.

ACTION: Voted, voice vote carries unanimously.

ARTICLE 1. PAY BILLS OF PRIOR YEARS

To see if the Town will vote to transfer from available funds a sum of money to pay bills of prior years under the provisions of Chapter 179, Acts of 1941, as amended, or to take any other action relative thereto.

MOTION: To accept and adopt Article #1 and that the sum of Three Hundred Nineteen and 97/100 (\$319.97) Dollars be transferred from available funds to pay the following unpaid bills:

| <u>Vendor</u> | <u>Amount</u> |
|---------------------|-----------------|
| GovConnection | \$127.62 |
| Squad Fitters | \$162.95 |
| W.B. Masons | \$12.90 |
| Community Newspaper | <u>\$16.50</u> |
| TOTAL | \$319.97 |

ACTION: Voted, voice vote carries unanimously.

ARTICLE 2. TRANSFER ARTICLE

To see if the Town will vote to transfer from available funds and/or authorize the transfer from various line items within current appropriations, such sums of money as necessary to supplement the operating budgets of the various Town departments for Fiscal Year 2005 as follows:

transfer Seventeen Thousand and 00/100 (\$17,000.00) Dollars from available funds to the Police Department Salaries Account
transfer the sum of Twenty-Eight Thousand and 00/100 (\$28,000.00) Dollars from available funds to the FY2005 Salary Accounts for various town departments with

employees covered under the collective bargaining agreement between the Town and the United Steelworkers of America, AFL-CIO transfer the sum of Twelve Thousand and 00/100 (\$12,000.00) Dollars from available funds to the Building Department Expense Account

MOTION: To accept and adopt Article #2 and that the following transfers be made from available funds for the purpose(s) set forth in the article.

- 1) Transfer the sum of Seventeen Thousand and 00/100 (\$17,000.00) Dollars from available funds to the Police Department Salaries Account.
- 2) Transfer the sum of Twenty-Eight Thousand and 00/100 (\$28,000.00) Dollars from available funds to the FY2005 Salary Accounts for various town departments with employees covered under the collective bargaining agreement between the Town and the United Steelworkers of America, AFL-CIO.
- 3) Transfer the sum of Twelve Thousand and 00/100 (\$12,000) Dollars from available funds to the Building Department Expense Account.

ACTION: Voted, voice vote carries unanimously.

ARTICLE 3. TRANSFER – FIRE DEPARTMENT – SECURE HORIZONS

To see if the Town will vote to transfer the sum of Four Thousand Nine Hundred and 00/100 (\$4,900.00) Dollars from the Ambulance Receipt Reserve for Appropriations Account to refund overpayments received by the Town from Secure Horizons Tufts Health Plan for Seniors for ambulance services, or to take any other action relative thereto.

MOTION: To accept and adopt Article #3 as printed in the warrant and that the sum of Four Thousand Nine Hundred and 00/100 (\$4,900.00) Dollars be transferred from the Ambulance Receipt Reserve for Appropriations Account for this purpose.

ACTION: Voted, voice vote carries unanimously.

ARTICLE 4. TRANSFER – FIRE DEPARTMENT – EKG/LIFE PAC MACHINES

To see if the Town will transfer the sum of Twenty-Four Thousand Four Hundred and 00/100 (\$24,400.00) Dollars from the Ambulance Receipts Reserve for Appropriations Account to the Fire Department Expense Account for the purpose of upgrading three EKG/Life Pac machines to include Biphasic and Capnography, or to take any other action relative thereto.

MOTION: To accept and adopt Article #4 as printed in the warrant and that the sum of Twenty-four Thousand Four Hundred and 00/100 (\$24,400.00) Dollars be transferred from the Ambulance Receipt Reserve for Appropriations Account for this purpose.

ACTION: Voted, voice vote carries unanimously.

ARTICLE 5. TRANSFER – PARK DEPARTMENT – TENNIS COURTS

To see if the Town will transfer the sum of Ten Thousand and 00/100 (\$10,000.00) Dollars from available funds to the Park Department Expense Account for maintenance work at the Orleans Elementary School tennis courts, or to take any other action relative thereto.

MOTION: To accept and adopt Article #5 as printed in the warrant and that the sum of Ten Thousand and 00/100 (\$10,000.00) Dollars be transferred from available funds for this purpose.

ACTION: Voted, voice vote carries unanimously.

ARTICLE 6. TRANSFER – WATER DEPARTMENT – ENGINEERING

To see if the Town will transfer the sum of Ten Thousand and 00/100 (\$10,000.00) Dollars from the Water Fund Surplus Account to the Water Department Engineering Account for engineering work associated with Well #7, or to take any other action relative thereto. (Board of Water Commissioners)

MOTION: To accept and adopt Article #6 as printed in the warrant and that the sum of Ten Thousand and 00/100 (\$10,000.00) Dollars be transferred from the Water Fund Surplus Account for this purpose.

ACTION: Voted, voice vote carries unanimously.

**ARTICLE 7. FUND UNITED STEELWORKERS OF AMERICA,
AFL-CIO CONTRACT**

To see if the Town will vote to transfer from available funds a sufficient sum of money to be added to the FY05 Salaries Accounts for various town departments with employees covered under the collective bargaining agreement between the Town and the United Steelworkers of America, AFL-CIO, or to take any other action relative thereto.

MOTION: To indefinitely postpone Article #7.

ACTION: Voted, voice vote carries by necessary majority.

**ARTICLE 8. FUND ORLEANS POLICE OFFICERS FEDERATION
CONTRACT**

To see if the Town will vote to transfer from available funds a sum of money to be added to the FY05 Salaries Account in the Police Department budget for employees covered under the collective bargaining agreement between the Town and the Orleans Police Officers Federation, or to take any other action relative thereto. (Board of Selectmen)

MOTION: To accept and adopt the Article #8 as printed in the warrant and that the sum of Twenty-nine Thousand Six Hundred and 00/100 (\$29,600.00) Dollars be transferred from available funds for this purpose.

ACTION: Voted, voice vote carries unanimously.

ARTICLE 9. AUTHORIZE LEASE – NAUSET REGIONAL SCHOOL DISTRICT ADMINISTRATION BUILDING

To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 71 § 16(r) to approve the Nauset Regional School District's leasing the Nauset Regional School District Administration Building to a public or private profit-making business or non-profit organization; such lease to be on such terms and conditions as the Regional School Committee deems appropriate, or take any other action relative thereto.

MOTION: To accept and adopt Article #9 as printed in the warrant.

ACTION: Voted, voice vote carries unanimously.

ARTICLE 10. AMEND ZONING BYLAW SEC. 164-35H (BANNERS)

To see if the Town will vote to amend the Orleans Zoning By-law, Section 164-35, H, by striking out the existing paragraph H which reads as follows:

H. Notwithstanding anything else contained in Section 164-35 to the contrary banners advertising civic, cultural and/or athletic events may be placed at a location across Main Street provided that any such banner and its location is approved by the Board of Selectmen. Banner(s) shall be no more than twenty feet in length and two feet in height and shall be strung in such a manner so the bottom of the banner is fifteen feet off the road surface. Any such banner shall be temporary in nature and removed as soon as practicable after the event to which it refers has ended.

And inserting in place thereof a new paragraph H to read as follows:

H. Notwithstanding anything else contained in Section 164-35 to the contrary, banners advertising civic, or cultural and/or athletic events conducted by a non-profit entity, may be placed at location(s) across Main Street and/or Eldredge Park Way provided that any such banner, and its location, is approved by the Board of Selectmen or, if designated by the Board of Selectmen, the Town Administrator. In the event multiple requests are made for a common time period the Board of Selectmen or the Town Administrator, as the case may be, may give preference in scheduling and location to Town sponsored events. Banner(s) shall be no more than twenty feet in length and two feet in height and shall be strung in such a manner so the bottom of the banner is fifteen feet off the road surface. Banner(s) shall be temporary in nature and removed as soon as practicable after the event to which it refers has ended. The Board of Selectmen is hereby authorized to promulgate rules and regulations as they deem necessary to carry out the provisions of this paragraph.

MOTION: To accept and adopt Article #10 as printed in the warrant.

Planning Board Report:

This proposed amendment to the Zoning Bylaws was initiated by the Board of Selectmen to update the regulation of banners over public streets. The Planning Board held a public hearing on September 13, 2004 to consider the proposal. The Board voted 5-0-0 to recommend approval of the article as printed in the warrant.

If approved, the article will make a number of simple changes. Presently, banners are permitted only over a single location on Main Street. The proposal would expand this to include locations along Eldredge Park Way. This makes sense, as Eldredge Park Way is a well-traveled local street, and a good spot to place what are essentially community notices.

The article also streamlines and improves the process for approving such signs. Under the article:

- Town sponsored events will have priority over other non-profit entities for placement of a banner.
- The Selectmen may designate the Town Administrator to approve such banners.
- The Board of Selectmen is authorized to promulgate rules & regulations consistent with the bylaw.

The Planning Board feels that this amendment to the Zoning Bylaw will be an improvement over the existing regulations concerning banner signs over public streets. We urge your approval of the article.

Respectfully Submitted,
Ken McKusick, Chairman
Orleans Planning Board

ACTION: Voted, voice vote carries by the necessary 2/3 majority.

ARTICLE 11. ORLEANS, BREWSTER & EASTHAM GROUNDWATER PROTECTION DISTRICT INTERMUNICIPAL AGREEMENT AMENDMENT

To see if the Town will vote pursuant to Chapter 3, Section 3-5-3 of the Orleans Home Rule Charter and Section XVI of the Intermunicipal Agreement between the Towns of Orleans, Brewster and Eastham for the Construction, Management and Operation of a Septage Treatment Facility (the "IMA") to authorize the Board of Selectmen to enter into an amendment to the current IMA substantially as follows:

AMENDMENT TO THE INTERMUNICIPAL AGREEMENT BETWEEN THE TOWNS OF ORLEANS, BREWSTER AND EASTHAM FOR THE CONSTRUCTION, MANAGEMENT AND OPERATION OF A SEPTAGE TREATMENT FACILITY.

Whereas, the Towns of Orleans, Brewster and Eastham, (collectively the "Towns"), are parties to an Intermunicipal Agreement between the Towns of Orleans, Brewster, Eastham for the Construction, Management and Operation of a Septage Treatment Facility, as amended, (the "IMA"), which IMA has a term of twenty (20) years which is due to expire on May 30, 2005; and

Whereas, the Towns are desirous of extending the term of the IMA for an additional period of ten (10) years and making provisions for an additional ten (10) year conditional extended term; and

Whereas, Section XVI of the IMA, provides that it may be amended by written amendment, but that no such amendment shall become effective until approved by a Town Meeting in all three (3) member Towns;

Now, therefore the Towns, in consideration of the mutual covenants set forth herein, the provisions of the IMA and the authority set forth in General Laws Chapter 40, Section 4A, and every other power, hereby agree as follows:

1. The term of the original Agreement, and the right and easement of all three towns described in Section II of the original Agreement, shall be extended for an additional ten (10) years, until May 30, 2015. Further, unless Orleans by vote of its Board of Selectmen, determines that it does not intend to further extend the term of the IMA, and notice of such vote is provided in writing to Eastham and Brewster prior to May 30, 2013, then the term of the IMA shall be extended for an additional ten (10) years until May 30, 2025. Such additional ten (10) year period shall be subject to a right in Orleans, by vote of its Board of Selectmen, to terminate the IMA at anytime during the additional ten (10) year term, provided two (2) years prior notice is given to Eastham and Brewster of the effective date of such termination. Any termination of the IMA resulting from a vote of the Orleans Board of Selectmen as provided herein shall be treated as an expiration of the term of the IMA and the termination provisions of Section XV Termination Paragraph B (1) & (2) and Paragraph C shall apply. Further, nothing in this Amendment shall be construed to eliminate the rights of any of the three parties described in Section XV to withdraw from the Agreement at the end of any fiscal year, upon one year's prior notice, or to eliminate the rights of the two remaining parties in that event to continue operating the Facility pursuant to said Section XV(A).
2. The Site as currently described in Section II of the IMA, and as shown as Exhibit D, attached to the IMA, shall be revised by deleting therefrom the area of land located in the Town of Orleans and shown as Parcel 1 on the sketch plan attached hereto as Exhibit E. Parcel 1 is also shown on Town of Orleans Assessors Map 39 as a portion of Parcel 7 and Map 32 as Parcel 103. Further Orleans shall have the right by vote of its Board of Selectmen at any time during the term of the IMA, including any extended term, to remove Parcel 1A as shown on Exhibit E from the area of the Site as described in Section II of the IMA. Parcel 1A is also shown on Town of Orleans Assessors Map 39 as a portion of Parcel 1. Brewster and Eastham relinquish any right and easement to use the area of land shown as Parcel 1 on Exhibit E. Further upon exercise by Orleans of its right to remove Parcel 1A as shown on Exhibit E, Eastham and Brewster agree to relinquish any right and easement to use the area of land shown as Parcel 1A as shown on Exhibit E. Orleans shall have the right, in common with the Towns, to use the Access Road to the Facility and Oak Ridge Lane, as access for general municipal purposes to the aforementioned Parcel 1 and Parcel 1A.
3. The Site, as that term is used in the IMA, shall be revised consistent with paragraph 2 of this Amendment.
4. In consideration of the Town of Orleans purchase of the land area upon which the Facility has been constructed and operated during the initial twenty (20) year term of the IMA, and in further consideration of Orleans permitting the revised land area to continue to be used for the operation of the Facility during the extended term of the IMA, the Towns agree to cause the title to that portion of the Facility, consisting of the compost building, so called, together with all associated improvements presently located on Parcel 1 as shown on Exhibit E, to be

transferred to the Town of Orleans. Upon such transfer, Orleans agrees to waive all rights of contribution against Brewster and Eastham for costs associated with any demolition or removal from Parcel 1 of that portion of the Facility so transferred.

5. Group Health Insurance Benefits

a. Pursuant to the provisions of G.L. c.32B, §10, the Orleans, Brewster and Eastham Groundwater Protection District hereby accepts certain provisions said c.32B, authorizing any county, city, town or district to provide a plan of group life insurance, group accidental death and dismemberment insurance, and group general or blanket hospital, surgical and medical insurance for certain persons in the service of such county, city, town or district and their dependents.

b. Pursuant to the provisions of G.L. c. 32B, §7A, the Orleans, Brewster and Eastham Groundwater Protection District shall, in addition to the payment of fifty percent of a premium for contributory group life and health insurance for employees in the service of the district and their dependents, pay a subsidiary or additional rate.

c. Pursuant to the provisions of G.L. c. 32B, §9A, the Orleans, Brewster and Eastham Groundwater Protection District shall pay one-half of the premium costs payable by a retired employee for group life insurance and for group general or blanket hospital, surgical, medical, dental, and other health insurance.

d. Pursuant to the provisions of G.L. c. 32B, §9E, the Orleans, Brewster and Eastham Groundwater Protection District shall, in addition to the payment of fifty per cent of a premium for contributory group life, hospital, surgical, medical, dental, and other health insurance for employees retired from the service of the district, and their dependents, pay a subsidiary or additional rate.

6. Other than as set forth in this Amendment the provisions of the IMA are hereby ratified and confirmed by all member Towns.

7. This Amendment shall only become effective upon approval by a Town Meeting vote in all three (3) towns.

MOTION: To accept and adopt Article #11 and that the Board of Selectmen be authorized to take all actions necessary to carry out the provisions of the article and this vote including without limitation, the right to petition the State legislature for special legislation amending Special Act, Chapter 327 of the Acts of 1988 to authorize the Orleans, Brewster and Eastham Groundwater Protection District to provide for group insurance coverage for employees of the District pursuant to Massachusetts General Laws Chapter 32B, sections 10, 7A, 9A and 9E, and further to ratify, validate and confirm any prior payments made by the District for health insurance premiums on behalf of District employees.

ACTION: Voted, voice vote carries by the necessary majority.

**ARTICLE 12. REPLACE CAPE COD LAND BANK WITH
MODIFIED COMMUNITY PRESERVATION ACT**

To see if the Town will vote to adopt Section 298 of Chapter 149 of the Acts of 2004, which allows the Town to replace the Cape Cod Open Space Land Acquisition Program with the Community Preservation Act and dedicate the three per cent property tax surcharge currently being assessed through fiscal year 2020, along with state matching funds that will be available to the Town under the Community Preservation Act, to a special "Community Preservation Fund" that may be appropriated and spent for certain open space, historical resources and affordable housing purposes, effective for the fiscal year beginning on July 1, 2005, or to take any other action relative thereto.

MOTION: To accept and adopt Article #12 as printed in the warrant.

ACTION: Voted, voice vote carries unanimously.

**ARTICLE 13. ADDITIONAL FUNDING ORLEANS LANDFILL
CAPPING PROJECT**

To see if the Town will vote to transfer from available funds or borrow a sufficient sum of money for the purpose of capping the landfill, including expenses incidental and related thereto, which appropriation shall be in addition to the funds previously authorized for this purpose under Article 6 of the May 11, 1992 Special Town Meeting and Article 6 of the May 10, 1998 Special Town Meeting. Provided however that such vote shall not take effect until the Town votes to exempt from the limitation of total taxes imposed by Massachusetts General Laws Chapter 59 Section 21C (Proposition 2 ½ so-called) the amount required to pay the principal and interest on the borrowing approved by such vote, or to take any other action relative thereto.

MOTION: To accept and adopt Article #13 and that the sum of Two Million and 00/100 (\$2,000,000.00) Dollars be appropriated for the purpose and that to raise such appropriation the Treasurer, with approval of the Board of Selectmen, is authorized to borrow the sum of Two Million and 00/100 (\$2,000,000.00) Dollars, pursuant to Massachusetts General Laws Chapter 44, sections 7 and 8 (24), of any other enabling authority and to issue bonds or notes of the Town therefore, provided however that such vote shall not take effect until the Town votes to exempt the limitations of total taxes specified by Massachusetts General Laws Chapter 59, Section 21C (Proposition 2 ½ so-called) the amounts required to pay the principal and interest on the borrowing approved by such vote.

ACTION: Voted, voice vote carries unanimously.

ARTICLE 14. GIFT OF LAND – PETERSON

To see if the Town will vote to accept as a gift a parcel of land consisting of approximately 40,000 sq. ft. and being shown as Lot 1 on a plan of land entitled "Definitive Subdivision Plan of Land in Orleans, MA." Prepared for Peter C. Peterson dated March 15, 2004. Said land to be under the jurisdiction and control of the Board of Selectmen, subject to the terms of a Conservation Restriction in favor of the Orleans Conservation Trust and shall be held for the purposes set forth in the Conservation Restriction including the right to use an area of the lot, approximately 10,000 sq. ft. in size, for disposal of wastewater, including all

appurtenances related thereto, as approved by the Board of Health or to take any other action relative thereto.

MOTION: To accept and adopt Article #14 as printed in the warrant and that the Board of Selectmen be authorized to take all actions necessary to carry out the purposes of this article and this vote.

Planning Board Report

The article represents a new opportunity for Orleans to plan for its future, and its approval will help the Town protect the natural resources we all enjoy as residents.

Earlier this year, the estate of Marguerite Ford in South Orleans was subdivided. The 9-acre parcel fronts on Arey's Pond, one of a number of salt ponds that is in environmental distress due to increased development around it. The new owner of the property shared our concern about the future of the pond, and worked with the Board to design a development that would be in keeping with the character of the area. The plan that was ultimately approved created 4 new building lots, and preserved much of the remaining land from development.

The property owner has offered to gift to the Town nearly an acre on land abutting Route 28. The parcel will have a Conservation Restriction placed on it by the Orleans Conservation Trust that will prevent any development of the lot. A small area within the parcel, 10,000 square feet, has been designated for underground disposal of treated wastewater. This means that if we as a community should make the decision in the future to proceed with collective management of wastewater, there is a small site in the Town's ownership that could be used for disposal of treated effluent.

Your action tonight merely accepts the gift of land, with its restrictions and possibilities. It does not oblige the Town to do anything with the land.

In recommending this article, the Planning Board wishes to publicly thank Pete Peterson for offering to the Town a gift of land, and for taking the time to understand the importance of such land management to the future of our community. We urge your approval.

Respectfully Submitted,
Ken McKusick, Chairman
Orleans Planning Board

ACTION: Voted, voice vote carries unanimously.

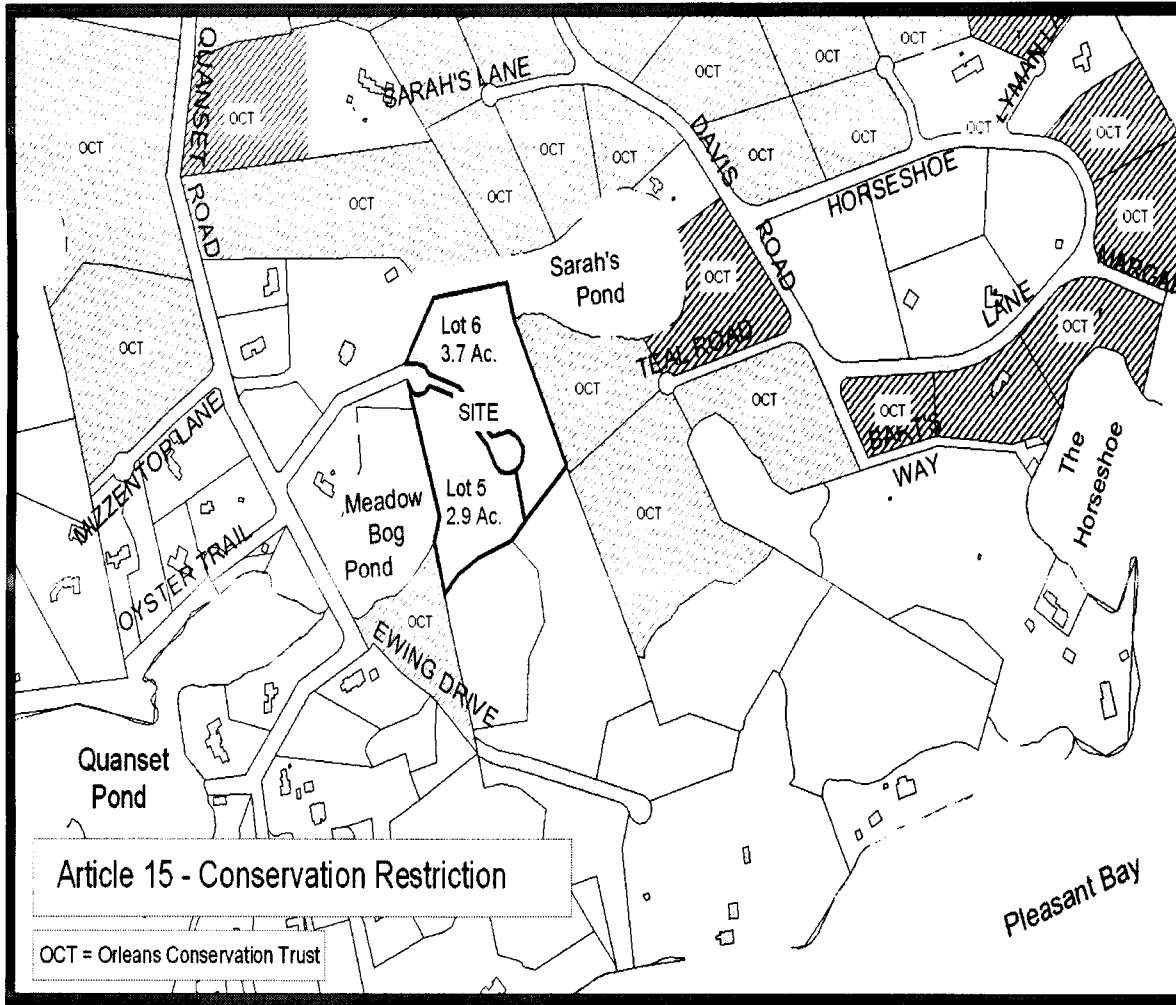
ARTICLE 15. FUND CONSERVATION RESTRICTION – BROOKS PROPERTY SARAH'S POND

To see if the Town will vote to transfer a sufficient sum of money from the Town Land Bank Account to fund the purchase of a conservation restriction covering two (2) parcels of property located at 162 Quanset Road, and shown on Town of Orleans Assessor's Map 88 as parcels 54-5 and 54-6, containing approximately 2.9 acres and 3.7 acres respectively. The conservation restriction is to be purchased from the Orleans Conservation Trust pending its acquisition of the two parcels. The conservation restriction shall provide for public access to the parcels of land in question, management of the property by the Trustees of the Orleans Conservation Trust, and contain such

additional terms and conditions as the Board of Selectmen deem appropriate, or to take any other action relative thereto. (Open Space/Land Bank Committee)

MOTION: To accept and adopt Article #15 as printed in the warrant and that the sum of Two Hundred Thousand and 00/100 (\$200,000.00) Dollars be transferred from the Town Land Bank Account for this purpose and that the Board of Selectmen be authorized to take any action necessary to carry out the purpose of this article and this vote.

ACTION: Voted, voice vote carries unanimously.



ARTICLE 16. CLOSING ARTICLE

And to act on any other business that may legally come before the meeting.

MOTION: To adjourn this meeting.

ACTION: Voted, voice vote carries unanimously.

The Special Town Meeting was adjourned at 8:35 p.m.

A TRUE COPY, ATTEST:
CYNTHIA S. MAY, TOWN CLERK

**STATE ELECTION
NOVEMBER 2, 2004**

The following is a certified copy of the results of **Ballot Question 1** at the State Election held November 2, 2004.

QUESTION 1:

Shall the Town of Orleans be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to cap the Town land fill, including all expenses incidental and related there-to?

YES 2985 NO 1062 BLANK 656

A TRUE COPY, ATTEST:
CYNTHIA S. MAY, TOWN CLERK

**OLD KINGS HIGHWAY HISTORIC DISTRICT COMMITTEE
ELECTION NOVEMBER 23, 2004**

The Old Kings Highway Historic District Election was held on Tuesday November 23, 2004 at 3:30 PM, in Room A of the Town Hall.

Present were: Margie Fulcher, Chairwoman of the Board of Selectmen and Assistant Town Clerk Amy K. Summers.

No one presented nomination papers; no one was in attendance to make nominations from the floor.

No election took place as to the fact that there were no candidates.

The election was opened at 3:30pm and closed at 3:40pm.

A TRUE COPY ATTEST:
AMY K. SUMMERS, ASSISTANT TOWN CLERK

DOG LICENSES

| | | | | | |
|-----|------------------|---|---------|---|------------|
| 176 | Males | @ | \$6.00 | = | \$1,056.00 |
| 519 | Spayed Females | @ | \$6.00 | = | \$3,114.00 |
| 35 | Females | @ | \$12.00 | = | \$420.00 |
| 315 | Neutered Males | @ | \$6.00 | = | \$1,890.00 |
| 3 | Boarding Kennels | @ | \$50.00 | = | \$150.00 |
| 1 | Kennel | @ | \$18.00 | = | 18.00 |
| | TOTAL | | | | \$6,648.00 |

SHELLFISH PERMITS

| | | | | |
|-----|----------------------------|---|-------|--------------------|
| 126 | Over 65 Resident Taxpayers | @ | 10.00 | \$1,260.00 |
| 430 | Resident Taxpayers | @ | 20.00 | \$8,600.00 |
| 327 | Mass Non Taxpayers | @ | 30.00 | \$9,810.00 |
| 139 | Out of State | @ | 50.00 | \$6,950.00 |
| 13 | Duplicate | @ | 1.00 | \$13.00 |
| | TOTAL | | | \$26,633.00 |

PASSPORTS

In 2004, we received **\$18,810.00** in revenue as a result of processing **627** passports, a 121% increase over 2003.

VITAL RECORDS RECORDED

As recommended by the State Office of Vital Records, only the number of births, marriages, and deaths recorded in the last three years are listed:

Birth Comparisons: 34 recorded in 2002
19 recorded in 2003
35 recorded in 2004

Marriage Comparisons: 71 recorded in 2002
84 recorded in 2003
113 recorded in 2004

Death Comparisons: 106 recorded in 2002
91 recorded in 2003
101 recorded in 2004

Respectfully submitted,
Cynthia S. May, Town Clerk

Division of Fisheries & Wildlife

Monthly License Sales Report - 2004 LICENSE FEES

Vendor No 224

City/Town/Store Orleans, Massachusetts

| License Class Issued | # Issued | JAN | FEB | MAR | APR | MAY | JUNE | JULY | AUG | SEPT | OCT | NOV | DEC | TOTAL FEES RETAINED |
|---------------------------------------|------------|-------------|-------------|-------------|--------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|---------------------|
| F1 RESIDENT FISHING | 28 | 2.00 | | 1.00 | 5.50 | 2.50 | 2.00 | 0.50 | | | 0.50 | | | \$14.00 |
| F2 RESIDENT FISHING MINOR | 1 | | | | | | 0.50 | | | | | | | \$0.50 |
| F3 RESIDENT FISHING 65-69 | 9 | | | 0.50 | 2.50 | 1.50 | | | | | | | | \$4.50 |
| F4 RESIDENT FISHING HANDICAPPED | 27 | | | | | | | | | | | | | \$0.00 |
| F6 NON-RESIDENT FISHING | 7 | | | 1.00 | | 0.50 | 0.50 | 1.00 | 0.50 | | | | | \$3.50 |
| F7 NON-RESIDENT FISHING 3-DAY | 3 | | | | | | | 0.50 | 0.50 | 0.50 | | | | \$1.50 |
| F8 RESIDENT FISHING 3-DAY | 0 | | | | | | | | | | | | | \$0.00 |
| F9 NON-RESIDENT MINOR FISHING | 0 | | | | | | | | | | | | | \$0.00 |
| T1 RESIDENT TRAPPING | 0 | | | | | | | | | | | | | \$0.00 |
| T2 RESIDENT TRAPPING MINOR | 0 | | | | | | | | | | | | | \$0.00 |
| T3 RESIDENT TRAPPING, AGE 65-69 | 0 | | | | | | | | | | | | | \$0.00 |
| DF DUPLICATE FISHING | 0 | | | | | | | | | | | | | \$0.00 |
| DT DUPLICATE TRAPPING | 0 | | | | | | | | | | | | | \$0.00 |
| H1 RESIDENT CITIZEN HUNTING | 7 | 0.50 | 1.00 | | | | 0.50 | 0.50 | 0.50 | | | 0.50 | 0.50 | \$3.50 |
| H2 RESIDENT HUNTING 65-69 | 2 | | | | | | | | 0.50 | | | | | \$1.00 |
| H3 RESIDENT HUNTING PARAPLEGIC | 2 | | | | | | | | | | | | | \$0.00 |
| H4 RESIDENT ALIEN HUNTING | 0 | | | | | | | | | | | | | \$0.00 |
| H5 NON-RESIDENT HUNTING, BIG GAME | 0 | | | | | | | | | | | | | \$0.00 |
| H6 NON-RESIDENT HUNTING, SMALL GAME | 1 | | | | | | | 0.50 | | | | | | \$0.50 |
| H8 RESIDENT CITIZEN MINOR HUNTING | 1 | | | | | | | | | | 0.50 | | | \$0.50 |
| S1 RESIDENT SPORTING | 6 | 0.50 | 0.50 | | 1.50 | 0.50 | | | | | | | | \$3.00 |
| S2 RESIDENT SPORTING 65-69 | 2 | 0.50 | | | | 0.50 | | | | | | | | \$1.00 |
| S3 RESIDENT CITIZEN SPORTING, OVER 70 | 7 | | | | | | | | | | | | | \$0.00 |
| DH DUPLICATE HUNTING | 0 | | | | | | | | | | | | | \$0.00 |
| DS DUPLICATE SPORTING | 0 | | | | | | | | | | | | | \$0.00 |
| M1 ARCHERY STAMP | 6 | 0.20 | 0.10 | 0.10 | 0.10 | | 0.10 | | | | | | | \$0.60 |
| M2 WATERFOWL STAMP | 10 | 0.75 | | | 0.50 | | | | | | | 1.25 | | \$2.50 |
| M3 PRIMITIVE FIREARMS STAMP | 8 | 0.30 | 0.10 | 0.10 | 0.10 | | 0.10 | | | | | | 0.10 | \$0.80 |
| W1 WILD. CONSER. STAMP (Resident) | 59 | | | | | | | | | | | | | \$0.00 |
| W2 WILD. CONSER. STAMP (Non-Resident) | 8 | | | | | | | | | | | | | \$0.00 |
| TOTALS | 194 | 4.75 | 1.70 | 2.70 | 10.20 | 5.50 | 3.70 | 3.00 | 1.50 | 0.50 | 1.50 | 1.75 | 0.60 | \$37.40 |

ARCHITECTURAL REVIEW COMMITTEE

There were 15 meetings held in 2004. 37 sign applications were reviewed and approved or approved with modifications. 13 exterior alteration applications were reviewed. 6 new commercial building applications were reviewed. Four hundred and five dollars were collected in fees.

Respectfully submitted,
Chauncey Williams, Chairman

BOARD OF ASSESSORS

The Department of Revenue approved the fiscal year 2004 tax rate at \$4.41 per thousand dollars of assessed valuation. The Real and Personal property bills were mailed on October 1, 2003 accounted for \$13,796,202 of the \$22,638,693 raised or 60.9%. The total real and personal property taxable value was \$3,128,390,680, an increase of 24.5% from fiscal 2003.

The Board of Assessors committed 5168 residential; 471 commercial/industrial; 93 mixed use; 46 Chapter 61 properties; 2446 personal property; 10,753 motor vehicles and 787 boat accounts to the collector of taxes.

The Board of Assessors approved 116 exemptions and reviewed 155 real property and 84 personal property abatement applications.

The Board of Assessors thanks the assessing office for their professionalism and dedication.

Respectfully submitted,
Ken Hull, Assessor

BARNSTABLE COUNTY ASSEMBLY OF DELEGATES

The Assembly of Delegates is the legislative branch of County Government. Each town that is located within Barnstable County is duly represented on the Assembly of Delegates with Delegates elected by the voters in each of the municipalities where they reside.

On Tuesday, November 6, 2002, fifteen Delegates were elected to serve during the Assembly of Delegates' eighth session for a two-year period. On January 2, 2003 the fifteen Delegates were sworn in by County Clerk, Scott Nickerson. Tomas Bernardo (Chatham) was elected Speaker, Charlotte Striebel (Yarmouth) was elected Deputy Speaker, and Diane C. Thompson, not a Delegate, was elected Clerk of the Assembly.

The legislative powers of the County are vested in the Assembly of Delegates, and except as provided in the Barnstable County Home Rule Charter, the acts of the Assembly of Delegates are required to be by ordinance.

The Assembly of Delegates holds regular meetings on the first and third Wednesday of each month at 4:00 p.m. in the Chamber of the Assembly of Delegates, First District Courthouse, Barnstable, MA. A Delegate's vote is a weighted vote based on the 2000

U.S. Decennial Census with Barnstable having the largest vote of 21.54% and Truro having the smallest vote of 0.94%. Orleans weighted vote is 2.85%.

During Fiscal Year 2004 the Assembly of Delegates reviewed and adopted the Board of County Commissioner's budget for fiscal year 2005. Numerous supplemental appropriations were approved throughout the year.

The County continued to experience increased revenues due largely to the activity at the Registry of Deeds. From the increased revenues, the County appropriated money to towns in the form of cash and in the form of grants and services. The County was also able to fund additional initiatives to better serve the need of the residents and the towns in Barnstable County. Funds that had been set aside in the Reserve Account for Wastewater Management were appropriated for the Regional Wastewater Implementation Committees for logistical support, for a USGA hydrological analysis, and Coastal Embayment studies. Numerous outside agencies also received funding. After many years of diligent efforts regarding the expansion of the Barnstable County Hospital the Assembly of Delegates authorized the execution of a ground lease for an assisted living/elderly housing facility that is 100% affordable. The Assembly of Delegates also authorized that a Conservation Restriction of approximately 50 acres be placed on a portion of the Barnstable County Hospital property. A complete list of ordinances adopted by the Assembly of Delegates is available upon request or can be reviewed on the Assembly's web page.

Delegates serve on various Standing Committees. Each Standing Committee reviews certain components of the proposed County budget. Committees examine department budgets, review new programs, and also look at the goals and effectiveness of each program being operated within Barnstable County.

During Fiscal Year 2004 there were six Standing Committees, the Standing Committees were involved with many regional issues. Below is a list of the Committees and a brief description of some of the issues that the Committees worked on during fiscal year 2004.

The Standing Committee on Finance, in addition to the overwhelming task of reviewing the budget, must look at every major decision rendered by the County that has financial implications. The Committee reviewed the numerous options for allocating the unanticipated revenues that were received. The Committee remains active throughout each year as new programs are developed and supplemental budgets are required.

The Standing Committee on Natural Resources worked on growth management initiative and County wastewater management issues.

The Standing Committee on Economic Affairs was involved with the County's Economic Development Council, the revenues received from the purchase of the Barnstable County license plates, and the grants that were awarded by the County from those revenues.

The Standing Committee on Public Services worked on issues relating to the jail and house of correction, and matters relating to the existing buildings within the County complex.

The Standing Committee on Governmental Regulations reviewed and recommended the adoption of proposed ordinances regarding amendments to the Code of Cape Cod Commission Regulations for the purpose of changing the definition of hazardous materials, and for the purpose of defining the term "Project of Community Benefit Hardship Exemption", and establishing criteria for determining such an exemption. The Committee reviewed and recommended the Barnstable county Ground Lease at the County Hospital property in Bourne.

The Standing Committee on Health and Human Services continued to follow transportation issues involving human service needs, the lack of affordable housing, and the progress of the assisted living facility to be located at the Barnstable County Hospital.

The Clerk of the Assembly of Delegates continues to update and expand the Web page for the Assembly. The page includes information about the Assembly and the County in general, describes the work of the Assembly, lists the Assembly's regular meetings and Standing Committee meetings, and also give a listing of the Cape Cod Commission's public hearings. The page provides a short biography about each Delegate. The site can be accessed at <http://www.vsf.cape.com/~aofd/>.

Respectfully submitted,
John Hodgkinson, Delegate for Orleans

BIKEWAYS COMMITTEE

The Bikeways Committee Charge is to preserve, promote, and enhance the Town's biking resources by:

- Actively monitoring existing bike routes providing recommendations to the Board of Selectmen for improvements as related to user safety, as well as the need for future bike routes.
- Assisting in the implementation of these recommendations.
- Sponsoring or assisting projects intended to support the growth of safe cycling in Orleans and on Cape Cod.

The Committee believes that bicycling is an important means of local transportation and a popular activity in the Town for residents as well as seasonal visitors and has worked on the following initiatives in 2004.

- Actively monitored the Orleans section of the Rail Trail, working with Town and State Officials, to ensure the safe crossing of main arteries and the beautification of the Rail Trail with the addition of new trees, landscaping and maintenance. Worked with AmeriCorps to cut back brush intrusion and weed growth along the Rail Trail.
- Installed a Rail Trail map at Depot Square and assisted in creating an informational kiosk at the Salty Ridge and West Road trail intersection.
- Aided in the promotion and safe growth of cycling in Orleans by sponsoring events such as the Fourth Annual Coast to Coast Bike Tour, Tour de Trail Regional Bike ride, and the bicycle rodeo for the Fresh Air Fund Children.
- Conducted an International Bike Rodeo and Safety Training event for our International Summer Workers; teaching them the rules of the road and the importance of having proper night visibility/lights and wearing a bike helmet. A bike helmet was provided free to each participant to encourage helmet use.

- Participated in regional meetings with our neighboring towns' Bikeway Committees and State Officials to establish lines of communications and to explore opportunities for obtaining funds and resources to improve Rail Trail maintenance and interconnecting bike routes.
- In support of the Comprehensive Plan, the committee has been looking at the various options to link East Orleans, South Orleans and the Bakers Pond area with the Village Center for bicycle and pedestrian access and to make Orleans more biking friendly.
- Attended State Bike Conference and interfaced with state transportation departments to keep current on state priorities and funding of biking projects.

Respectfully submitted,
John Fallender, Chairman

BUILDING CODE BOARD OF APPEALS

The Orleans Building Code Board of Appeals' purpose is to formally review and grant relief from, if appropriate, the literal interpretation of the Massachusetts State Building Code by an Orleans building official. The Board operates under the criteria set forth by the Massachusetts Board of Building Regulations and Standards and is comprised of professionals from the fields of architecture, engineering and construction.

Record: Residential Appeals – 0 cases.

Respectfully submitted,
Andrew Miao, Chairman

BUILDING DEPARTMENT

Summary of Permit Activity for 2004.

| Permit Type | Permit Values | Fees Received | Number |
|---------------------------------|----------------------|----------------------|---------------|
| New Single-Family Residences | \$15,707,900.00 | \$49,289.00 | 38 |
| New Multi-Family Residences | \$8,660,000.00 | \$28,049.00 | 3 |
| Residential Additions | \$9,952,300.00 | \$28,662.00 | 81 |
| Residential Alterations | \$1,808,730.00 | \$4,982.00 | 66 |
| | | | |
| New Commercial Buildings | \$17,900,000.00 | \$22,801.00 | 9 |
| Commercial Additions | \$42,000.00 | \$451.00 | 2 |
| Commercial Alterations | \$2,005,837.00 | \$13,174.00 | 20 |
| Municipal Alterations/Additions | \$9,000.00 | \$0.00 | 4 |
| | | | |
| Repairs | \$1,355,040.00 | \$1,235.00 | 59 |
| Re-roof and Re-side | \$820,215.00 | \$1,180.00 | 94 |
| Garages/Sheds/Barns | \$592,300.00 | \$2,788.00 | 49 |
| Decks | \$118,938.00 | \$1,069.00 | 17 |
| Swimming Pools | \$314,000.00 | \$500.00 | 10 |
| Other Building Permits | \$92,539.00 | \$420.00 | 10 |
| Total Demolitions | N/A | \$200.00 | 8 |
| Partial Demolitions | N/A | \$100.00 | 5 |

| | | | |
|----------------------------|-----|-------------|-----|
| Plumbing Permits | N/A | \$28,621.00 | 327 |
| Gas Permits | N/A | \$14,448.00 | 307 |
| Electrical Permits | N/A | \$41,215.72 | 558 |
| Yardsale Permits | N/A | \$680.00 | 136 |
| Woodstove Permits | N/A | \$210.00 | 6 |
| Certificates of Inspection | N/A | \$2,288.00 | 47 |
| Certificates of Occupancy | N/A | \$3,115.00 | 88 |
| Sign Permits | N/A | \$1,200.00 | 48 |

CABLE TV & TELECOMMUNICATIONS ADVISORY COMMITTEE

The CTTAC provided recommendations concerning television operations and the Town's web site during the course of the year in accordance with its charge. Meeting monthly on the third Tuesday at 7:00 PM except during the summer, the Committee initially focused on planning for activating the "Orleans Community Access" (OCA) TV channel and preparing for the hiring of a Media Operations Director to manage television and web site operations. As a result of the Town Meeting decision in May to renovate the existing town office building and to use the American Legion structure during the period of renovation, this planning effort was put on hold. Instead, the CTTAC reviewed transition issues for electronic media, primarily how best to continue the weekly TV coverage of Board of Selectmen meetings in the temporary meeting space and what space requirements would be needed for television and web site operations, including the new OCA television channel, in the renovated office building and what television-related capabilities should be planned for the meeting rooms. The Committee provided advice to the Town Administrator regarding candidates for replacing the part-time television operator after his unexpected resignation, resulting in a successful transition. At the close of the year, the CTTAC concentrated on further defining the media capabilities and functionality needed for the meeting rooms of the renovated town office building, in coordination with the Town Hall Building Committee, and on assisting the Town Administrator in planning for a media equipment long-term maintenance contract, the purchase of components for operating the OCA channel and the hiring of a Media Director prior to completion of the renovation project.

Respectfully submitted,
John Hodgkinson, Chairman

CAPE COD COMMISSION

The Cape Cod Commission provides regional services and serves as a coordinator of many projects and activities that affect all of Barnstable County. Activities involve land use planning, promotion of affordable housing, demographic and economic data analyses, economic development programs, geographic mapping and data analyses, historic preservation, marine and coastal resource protection, preservation of open space and natural resources, transportation planning and analyses, solid and hazardous waste management, and water quality and water supply protection.

The Cape Cod Commission is charged with reviewing and regulating Developments of Regional Impact (DRIs) for all 15 communities of Barnstable County. The Commission is also charged with recommending designation of Districts of Critical Planning Concern

(DCPCs), which allow communities to protect resources of significant regional value through special regulatory and planning processes. In addition, the Commission is charged with preparing and overseeing the implementation of the Regional Policy Plan, the set of planning policies and objectives that guide development on Cape Cod.

Representation on the Cape Cod Commission provides the Town of Orleans with opportunities to participate in setting regional policy and advocate for the town's interests in land use planning. Commission membership involves each town in regulatory and funding matters at regional, state, and federal levels.

New Regional Services

In Fiscal Year 2004, the Cape Cod Commission provided a variety of new services to the Barnstable County region, including:

- coordination of a study of planning, administrative, and legal tools to support local and regional wastewater management planning and implementation. The report, prepared by a consulting team under the direction of the Barnstable County Wastewater Implementation Committee, was in draft form at year end, scheduled to be released to the public in summer 2004.
- administration of nearly \$200,000 in Barnstable County wastewater management grants for Cape towns. The grants were awarded to the Town of Barnstable for effluent disposal and reuse planning; the Town of Bourne for wastewater management mapping; the Town of Mashpee for sewer-system evaluation for the Popponesset Bay watershed; the towns of Brewster, Eastham, and Orleans for an evaluation of capacity and treatment levels at the Tri-town Septage Treatment Plant; and the Town of Yarmouth for an evaluation of small community-sized wastewater treatment technologies.
- coordination of a new Barnstable County-supported Cape-wide US Geological Survey groundwater modeling project. The model will help local and regional officials to evaluate wastewater and water-supply issues and to inform wastewater planning.
- public outreach and education about stormwater pollution and management. Projects included workshops for towns, development of markers for storm drains, and information packets for homeowners to increase public awareness of pollution from runoff.
- publication and distribution of the Cape Cod Emergency Preparedness Handbook: A Guide to Natural Disasters under a Project Impact Cape Cod grant. The 32-page handbook is the first of its kind published for the region, providing information to prepare residents and visitors for hurricanes, floods, winter storms, tornadoes, heat waves, wildfires, and more.
- coordination of a new regional natural hazards pre-disaster mitigation plan, with support for local planning. The project will make the region and Cape towns eligible for Federal Emergency Management Agency (FEMA) funds that are made available after a disaster is declared.
- coordination of a new regional land-based wind-energy suitability study. In cooperation with the Cape Light Compact and a local working group and with

funding from the Massachusetts Technology Collaborative, the Commission is preparing a suitability map for appropriate wind-energy generation sites, a model bylaw for towns to consider adopting, and an assessment of current wind-energy technologies.

- coordination of a new land use study for the communities surrounding the Massachusetts Military Reservation to determine how growth and development have affected military operations and vice versa. The study is supervised by a policy committee composed of elected officials and military personnel, and a technical advisory committee composed of military technical staff and local and regional planners.
- involvement in the Massachusetts Ocean Management Task Force and support for the Stellwagen Bank National Marine Sanctuary Management Plan. The plan is expected to be released in 2005.
- planning for improved public transportation, through the work of the Cape Cod Transit Task Force. Specific projects included development of designs for transit centers and shelters at local bus stops; an expansion of the bus fleet and services for the Outer Cape and Cape Cod National Seashore area using \$3.4 million in federal transportation funds; and planning for flexible transit service for the Outer Cape from Provincetown to Orleans.
- outreach on solid waste disposal issues. Activities included review of a feasibility study on co-composting for the Outer Cape; tracking state legislative issues and keeping local and regional officials informed about potential local impacts; and assessing the implications of an "annual compliance fee" proposed (and then withdrawn) by the Massachusetts Department of Environmental Protection.
- a digital update of Geographic Information System (GIS) zoning layers and data attributes for all Cape towns.

Ongoing Regional Services

In Fiscal Year 2004 the Commission continued to support the following activities, which had been begun in previous years:

- assistance to towns in the development, updating, and implementation of Local Comprehensive Plans;
- coordination of Barnstable County's HOME Consortium and Soft Second Loan programs, and oversight for Cape Cod Commission and Barnstable County technical assistance awards to Cape towns and housing authorities;
- preparation of the annual Comprehensive Economic Development Strategy for Cape Cod, a collaborative process that keeps Cape towns eligible for U.S. Economic Development Administration funds for infrastructure-related job creation;
- support for the Cape Cod Transit Task Force, including coordination of a transit summit for the Outer Cape;

- preparation of the annual Transportation Improvement Program (TIP), which resulted in more than \$10 million in state and federal transportation funds being available to the region;
- coordination of the Cape Cod Pond and Lake Stewardship program, co-sponsorship of "Ponds in Peril" public workshops, and performance of freshwater water-quality "snapshots" and studies;
- participation in and technical support for the Massachusetts Estuaries Project, a statewide coastal water-quality assessment program that will include a total of 56 embayments on Cape Cod;
- organization of the Cape Cod Groundwater Guardian Team and coordination of two water education festivals: one in Orleans for Nauset Regional Middle School students and teachers in September 2003, and one in Harwich for Harwich and Chatham students and teachers in June 2004;
- support for local Land Bank committees and coordination of the Cape Cod Pathways program, including organizing Walking Weekend in October 2003 and Cape Walk in June 2004;
- assistance to towns with household hazardous waste collections and solid waste management planning; and
- support for the Sustainability Indicators Council, a group of 26 community leaders who oversee development of sustainability indicators as tools to assess environmental, social, and economic conditions in the region.

Technical Services Provided to the Town of Orleans

The Cape Cod Commission provided direct technical services to the Town of Orleans in Fiscal Year 2004, as described below:

Affordable Housing Program

- Continued to service a \$45,000 HOME loan for construction of three units on Finlay Road.

Planning, Community Development, and Regulatory Programs

- Assisted with the review and development of an exterior (commercial) lighting bylaw and a wind-energy facility bylaw for proposal at the Orleans Town Meeting.
- Assisted with the development of pre-disaster hazard-mitigation planning.
- Supported the town's request for a Self-help Grant for the Sparrow property.
- Continued to work with the town on its Local Comprehensive Plan (LCP) and provided support through an LCP Implementation Grant for a study of traffic circulation, congestion, and safety in the village center to promote a more comfortable pedestrian environment.
- Worked on regulatory matters related to the Shaw's Supermarket proposal.

Transportation Program

- Held local transit workshops/meetings about future Outer Cape transit, and assisted the National Park Service/Cape Cod National Seashore in obtaining \$3.4 million for the purchase of an alternative fuel bus fleet for the Outer Cape.

- Issued the final report (March 2004) for the Route 6 Outer Cape Traffic Flow and Safety Study.
- Advanced the design and permitting for the Cape Cod Rail Trail bike bridge and a mile of the trail itself.
- Helped Orleans advance through the Transportation Improvement Program (TIP) process for intersection improvements at Old Colony Way and Main Street; Route 6A, West Road, and Eldredge Park Way; Main Street and Tonset Road; and Route 28 and Finlay Road.
- Performed traffic and turning-movement counts at selected roadways and intersections, including portions of Eldredge Park Way, and Routes 6, 6A, and 28.

Waste Management Program

- Finalized the review of a feasibility study for a co-composting facility for Barnstable County and five Outer Cape towns, including Orleans. (The study determined that a facility was not feasible at this time, and it recommended that alternatives to reduce the generation of municipal solid waste and to limit costs for its disposal should be pursued.)
- Provided assistance with the household hazardous waste collection.

Water and Coastal Resources Programs

- Continued to organize and support pond water-quality sampling/monitoring and stewardship programs.
- Provided ongoing assistance with the Massachusetts Estuaries Project.
- Completed the US Geological Survey groundwater modeling study for the Outer Cape.
- Continued to provide assistance with wastewater planning, including help for the Wastewater Steering Committee on the "small flows" project.
- Administered a \$50,000 Barnstable County grant for a study of the Tri-Town septage treatment plant.
- With funding from Barnstable County and the Massachusetts Department of Environmental Protection and in cooperation with the Barnstable County Wastewater Implementation Committee, coordinated a study of wastewater management tools. Orleans was the subject
- of a case study for the report to explore questions on the use of open space, rights-of-way, and build-out projections.
- Coordinated water quality "snapshots" (sampling and analyses) of Bakers, Bolands, Cedar, Deep, Gould, Ice House, Little Quanset, Reubens, Uncle Harveys, Uncle Israels, Uncle Seths, Sarahs, Shoal, Twinings, and Wash ponds, and Crystal and Pilgrim lakes.
- Organized a water education festival in September 2003 for Brewster, Eastham, Orleans, and Wellfleet fifth-grade students and teachers at the Nauset Middle School.

Respectfully submitted,
Frank H. Hogan, Orleans Representative

CAPE COD REGIONAL TECHNICAL HIGH SCHOOL DISTRICT

In the fall of 2003 Cape Cod Regional Technical High School had an enrollment of 695 students with a freshman class of about 188 students with these students coming from the twelve towns that make up our district. The freshman exploratory program included

a heavy emphasis on non-traditional participation to increase the enrollment of non-traditional students in all of our programs.

This year the school prepared for the 2-year visitation of the NEAS&C (New England Association of Schools and Colleges) review on school-wide activities and completed the Massachusetts Department of Education Coordinated Program Review. The process by extending approval through the Massachusetts Department of Education in the Information Technology, Welding, and Hotel, Restaurant/Business Technology programs and the receipt of a grant to begin a Robotics program as part of our Information Technology Shop. Many of the shops are working towards or have already received national certification in their trade. Both Auto Collision and Auto Technology programs received NATEF (National Automotive Technician Educational Foundation) certification. The Auto Collision shop met the strict industry standards required for ASE MASTER certification, the highest level of achievement recognized by the National Institute for Automotive Excellence (ASE), with only a small percentage of schools achieving this certification. Auto Technology attained their NATEF certification in October through the Automotive Youth Education Systems (AYES) program and received 4 donated vehicles from AYES. Due to the severe need for Licensed Practical Nurses (LPNs) in the Cape Cod area, an investigation has begun with Upper Cape Cod Regional High School and Cape Cod Healthcare on the benefits of an LPN program at the school. Grant funding is being pursued to help defray the cost of the LPN program with the goal of initiating the program in the fall of 2005. This past year a Senior Project program has been developed where students will choose a technical-related project, research it and give a final presentation/demonstration in their senior year. Senior Project teams continued their work on integrating academic and technical areas and expanding the program to include more shop areas with the eventual goal of having every shop and senior student participating in the Senior Project program which will become a graduation requirement in 2006. The development of the Senior Project program will serve as a national model for technical high schools.

This past year students have received numerous awards in many of the programs. The BIZWIZ logo was designed by a Cape Cod Tech freshman in Graphic Arts. The FFA (Future Farmers of America) team of students went onto national competitions in Louisville, Kentucky where they were awarded the national silver emblem award for the second time. Cape Cod Tech had 3 first place, 4 second place, and 2 third place winners at the 2004 FFA State convention and a Cape Cod Tech student was elected 2004-2005 Massachusetts State FFA Secretary. The annual induction of new students took place into the National Vocational-Technical Honor Society with 45 students participating. The annual craft fair was successful in raising money to help defray the cost of students attending state, district, and national Skills USA competitions. Seventy-six students registered as Skills USA members for 2003-2004 and Cape Cod Tech received 9 medals -1 gold, 4 silver, and 4 bronze in the Skills USA- District competition with the gold medal winner going on to represent Cape Cod Tech in the national competition.

The athletic teams produced a number of league championships with the Boys' Soccer team capturing the 2003 Mayflower League Championship and the 2003 State Vocational Championship. Cape Tech/Chatham Unified Hockey team received recognition from the Massachusetts Interscholastic Athletic Association for outstanding sportsmanship. With 14 Cape Cod Tech athletes selected as Mayflower League All Stars, it can be said that the football team had a very successful year of rebuilding after being moved from the Mayflower Small League to the Mayflower Large League. There

has been an increased promotion of girls' sports with the introduction of a girls' volleyball program this year with 16 girls participating. During the fall a coeducational cooperative program was formed in cross country with the Harwich School District.

Due to the facility being 30 years old, replace the roof was completed with most of the costs being paid for by private donations. A grant received, through the Cape Light Compact, was used to take care of lighting and motor controls in the facility which will hopefully provide energy cost savings. In addition, private donations in excess of \$40,000 were received to build a Horticulture Retail Space completed by Cape Cod Tech students from various technical programs. Through a renewable energy grant from the National Science Foundation in conjunction with Cape Cod Community College, we were able to install photovoltaic alternative energy in this new space to run our lighting and refrigeration. This project will also use to develop a renewable energy curriculum.

Students are involved in working on many community projects including the Ellen Jones Dental Clinic which had students in the Plumbing Program install a water heater and performing other plumbing work with students in the Electrical Program completing the wiring for these new plumbing installations. The Horticulture Program students worked on a landscape design for Nauset High School and then completed planting trees, fertilizing and mulching on the grounds

We continue to look ahead to sustained improvement in the ensuing years in all areas academic, technical, and extracurricular and thank you for your continued support.

Respectfully submitted,
Carolyn Crowell, Chairman

CAPE LIGHT COMPACT

The Cape Light Compact was formed in 1997 following two years of study and votes of town boards of selectmen and town council. It is organized through a formal intergovernmental agreement signed by all 21 member towns and Barnstable and Dukes counties. The purpose of the Cape Light Compact is to advance the interests of consumers in a competitive electric supply market, including the promotion of energy efficiency. Each participating municipality has a representative on the Compact Governing Board, which sets policy and works with staff, technical and legal support to advance the Cape Light Compact programs.

In 2004, metered electric customers in Orleans who established accounts after March of the 1998, formerly on Default Supply service, saved approximately \$54,335.25¹ through the competitive electricity supply contract negotiated by the Cape Light Compact with Mirant. For calendar year 2004, rebates and other efficiency incentive programs provided to the Town by the Compact totaled approximately \$175,509.60 brought savings to 323 participants of \$79,124.92 or about 656,178 kilowatt-hours of energy saved in 2004.

Funding for the energy efficiency programs¹ (i.e. energy audits for homes and businesses, rebates on the purchase of energy efficient appliances and energy education in our schools) comes from a monthly customer "energy conservation" charge (\$0.0025 cents multiplied by the number of kilowatt hours used during the month) that appears on each customer's electric bill.

This year, the Compact sponsored a regional efficiency awareness campaign,. This campaign was targeted toward citizens who attend town meeting. Prior to the start of town meeting, each attendee received a free energy efficient light bulb and energy savings information.

- Other Cape Light Compact efforts include:
- Energy Fairs where customers were given incentives to turn-in inefficient air conditioners and dehumidifiers
- Coordination with National Energy Education Development (NEED) to train teachers and implement the energy education program in the third, fourth, and fifth grades across the Cape and Vineyard.
- Awards include: NEED Region of the Year and the Association for Energy Professionals (AESP) International Award of Merit for Innovation in Marketing
- Energy efficiency improvements for the Town include: Cape Cod Regional Technical School, Nauset Regional High School, Town of Orleans Parks Department, Second District Courthouse, Nauset Middle School, Orleans Transfer Station, Skaket Beach Bath House, and Orleans Legion Building.

¹ Estimated 2004 calendar year savings through 11/04

Respectfully submitted,
Richard Philbrick, Orleans Representative

CITIZENS ADVISORY COMMITTEE

The Citizens Advisory Committee (CAC) is charged with being the link to the townspeople and to civic groups for communicating wastewater management matters and specifically for the Comprehensive Wastewater Management Plan (when developed). CAC members represent the Town's various sub-groundwater basins and relevant civic organizations. The CAC met monthly on the third Monday at 7:00 PM except during the summer. The CAC works closely with the Wastewater Management Steering Committee (WMSC) and a CAC member attends all WMSC meetings. The Committee, to maintain cognizance of initiatives at the local and county levels, reviewed relevant documents and discussed ongoing wastewater management and water quality related projects, efforts and issues. In coordination with the WMSC, the CAC started work on developing the first in a series of informational brochures for the Town dealing with the wastewater problem. In this educational effort, the CAC will be partnering with the Orleans Pond Coalition. This first brochure, to be published in early 2005, will layout the general nature and components of the nutrient overloading problem plaguing all of Cape Cod's estuaries. Additional brochures dealing with more specific aspects of the wastewater problem in Orleans, as well as other educational efforts, are planned in advance of the CWMP. In addition, the CAC maintains a reference folder of pertinent wastewater management documents in Snow Library that is available for citizens to consult while there.

Respectfully submitted:
John Hodgkinson, Chairman

CIVIL DEFENSE

Cape Cod experienced a very active weather year. Orleans experienced early winter snow storms followed by extreme cold in February with many homes and commercial

buildings freezing-ups with extensive water damage claims. Many residences had their water services freeze, an occurrence which has not been seen in many years. The south was devastated by many severe hurricanes late last summer with constant monitored by MEMA and the Weather Service and fortunately most storms passed to the west of the Cape, with some strong easterly winds, beach erosion was the only major damage reported following these storms. Credit goes to the many people that take the warnings seriously and pulled their boats out of the water early and secured household items in their yards. A major winter snow storm hit the Cape on Dec. 26th & 27th dumping 18+ inches of wet, heavy snow which kept the fire and police departments busy with various alarms and calls for service without any major incidents. Due to many power outages and cold temperatures a shelter was set up at the Town Hall where 5 residents spent about ten hours until their power could be restored.

The Federal Department of Homeland Security "Terror Alert" status has remained steady the past year. Citizens are asked to be aware of their surroundings and to report any suspicious articles or incidents to the police and/or fire department. This has little effect on small towns although we continue to evaluate our vulnerable infrastructure points and services and are prepared for all types of emergencies continues to be the focus of emergency management.

The Town of Orleans received a \$12,820 grant thru the Office of Homeland Security. This money was used to purchase radio equipment so various departments in town could communicate with each other during emergencies.

As the Fire Department participates in the regional Mass Decontamination Unit with our surrounding towns, extra planning and drills were conducted prior to the Democratic National Convention held in Boston. I had the privilege of meeting Secretary Tom Ridge as he toured Boston and was briefed by the fire service on our preparation efforts.

I would like to thank the members of the Fire/Rescue Department and all the town departments for their continued support and assistance in times of emergency.

Respectfully submitted,
Steven P. Edwards, Director

CONSERVATION COMMISSION

The Conservation Commission implements the Massachusetts Wetland Protection Act and the Orleans Wetland Protection Bylaw. In the Town of Orleans, the Conservation Commission reviews and approves applications for projects affecting any of the Town's wetland resource areas and also manages the Town's conservation areas; participates in collaborative work groups; and promotes public education about natural resource concerns.

Reviewing and Approving Wetland Projects

Any activity that alters a wetland or buffer zone, including filling, construction, renovation, pruning, removing or planting vegetation, must be filed with the Conservation Commission prior to initiation. Most wetland resource areas have buffer zones of 100 feet from the edge of the wetland vegetation or the top of the coastal bank. For minor alterations, such as brush or tree pruning or small construction projects more than 50 feet from a resource area, a brief Administrative Review form can be submitted. Larger projects require, at minimum, notification of abutters within 100 feet of the lot line of the property, a plot plan with a limit of work, and precise delineation of the wetland boundaries. In 2004, the Conservation

Commission heard and filed 68 Notices of Intent, 14 Amended Orders, 4 Requests for Determination and over 118 Administrative Reviews .

Management of Open Space Areas

The Orleans Conservation Commission is responsible for the management of the Town's Conservation Areas. Most of these areas provide passive recreational opportunities with trails, scenic views or picnic areas available to the public. In 2004, the Conservation Commission finalized a management plan for John Kenrick Woods, which included the development of a parking area off of Namequoit Road. A Self-Help Grant from the State was received for John Kenrick Woods after extensive work by the Open Space Committee. In 2004, the Conservation Commission continued to support the Parks Department's efforts to improve naturalized areas by removing or burning invasive plants and replanting with native species. Restoration efforts continue with the planting of grasses and wildflowers at Meadow on the Cove and the planting of trees in the wooded area of Sea Call Farm.

Participation in Work Groups

During 2004, Conservation Commission members and staff participated in numerous work groups, including Open Space, Wastewater Management, Water Quality Monitoring, the Pleasant Bay Resource Management Plan Alliance, Natural Creek Study Task Force and the Cape & Islands Conservation Commission Network in Barnstable.

Respectfully submitted,
Arnold Henson, Chairman

COUNCIL ON AGING

Mission:

The Orleans Council on Aging functions as a human service organization to enhance the quality of life for all residents of Orleans who are at least 60 years old. The COA provides assistance, information on available resources, health services, referrals to community agencies, programs and recreational activities. Particular emphasis promoting healthy aging and full participation by all is made.

Interpretation and implementation of the mission statement is made through the tireless and enthusiastic efforts of the Director and her extremely talented and dedicated staff who work as a cohesive team. The 2004 year was another productive and rewarding one for the Orleans Council on Aging. Through the efforts of the FRIENDS of the COA, two checks to support staffing were provided – a \$14,375 check for the past fiscal year and an \$18,820 check for the current year. The COA also received a \$7,250 TITLE IIIB transportation grant and a \$5,040 TITLE IIIE Caregiver Grant from Elder Services of Cape Cod and the Islands. Additionally, the State Executive Office of Elder Affairs awarded \$13,577 for Outreach efforts and \$9,000 for REACH, a collaborative program Reaching Elders with Additional Community Help on the Lower Cape. Finally, sponsorships of the monthly newsletter, TIDINGS, resulted in \$7,500. These grants are due, in large part, to the work of COA Director, Elizabeth Smith.

In a continued effort to include all ages in our programs, Nauset Cares Volunteers provided students and teachers from the High School for an April yard cleanup at the homes of several seniors. Another small group of students assisted in The Day Center on Friday afternoons and several students from The Charter School opted to work with the same group on Thursdays.

There are so many opportunities, programs and activities that space prevents a total listing. However, it is important to understand that the Orleans COA tries to provide everyone with assistance and information. Included in the offerings are Blood Pressure Clinics, Footcare, Fuel Assistance, Geriatric Care Management, Gosnold-Thorne Counseling, Legal Assistance and Health Insurance information (S.H.I.N.E.). Programs are constantly being revised and updated to meet the needs of Orleans residents. Some new programs include Staying Connected While Letting Go, Shifting Gears, Alcohol, Medication and You, Coping with Loss and Healing the Pain, Introduction to Windows XP and Computer 101. In coordination with the Health Department and the Visiting Nurses Association, flu shots were also administered three times to protect our residents for the winter.

No Senior Center can be successful without selfless, caring workers. Our Outreach Department, under the direction of Andrea McGee and Sue Beyle, provided information to 226 new contacts and over 1,500 previously known seniors with case management services. They made available several new forms to improve communication skills, patient files, doctor's visit checklist as well as personal medical record systems. The Wellness Facilitator provided 364 sessions of individual therapy to 65 seniors and 122 support group sessions for 41 other individuals. Sessions are offered regularly to support adult children and spouses who are caregivers. Another important service is transportation and the van drivers provided 5,386 rides to 226 different riders during 2004.

The Day Center program, under the direction of Sue Curcio and co-directors, Joyce O'Neil and Joe Manson, continues to grow in its rate of participation; 41 different individuals attended 3,120 days of programming and the maximum capacity of 18 was reached several times.

Fitness is a major focus of the Center with a variety of classes offered to appeal to our seniors; Chair Yoga, Chi-Lel, Essential Exercise, Evening Yoga, Life Exercise, Senior Tennis (in season), Sit and Be Fit, T'ai Chi, Wednesday Walkers and Yoga are offered weekly. Off-Cape trips, mostly to Boston, are scheduled monthly to provide a fun day and easy access to the city.

The AOSC (Art at the Orleans Senior Center) Project continues to grow in its acquisition of works by Orleans artists. This year, the annual exhibit focused on photography and several new pieces were added to the collection.

Volunteers continue to be an integral part of the COAs workforce; during 2004, 199 volunteers contributed 11,135 hours of their time for a value of \$142,615. Their activities include assisting seniors at the Center with various programs; fuel assistance, insurance and legal and tax information, as well as assisting in the Senior Dining Program with Meals on Wheels preparation and delivery.

The Council on Aging again looks forward to another banner year of progress and diversity to further strengthen our commitment to the healthy aging of our maturing community.

Respectfully submitted,
Joseph Di Brigida, Chairman

FINANCE COMMITTEE

In accordance with the Orleans Home Rule Charter, Chapter 8, the Town Moderator appoints the nine members of the Orleans Finance Committee, making it an independent Committee. The Committee initiates fiscal reviews and makes recommendations at the Town meeting on all articles having financial implications.

As specified in the Charter, the Operating Budget and Capital Plans were reviewed and public hearings held. The Committee also authorized transfers of funds to departments for extraordinary, out-of-budget expenses from the Reserve Fund a sum totaling \$85,000, which the Committee manages.

The Committee is organized in two-person teams to review department operations and related budgets and also monitors key Committees and all Board of Selectmen meetings, with the objective of understanding their initiatives with significant fiscal impact upon Orleans taxpayers.

In preparation for the May 2004 Annual Town Meeting and the October 2004 Special Town Meeting, a review was made of all articles for fiscal significance. When necessary and when appropriate the Committee met with department heads and committee chairpersons to discuss specific fiscal issues as they pertained to various articles in the warrants. The Committee voted on the articles, and provided positions to be included in the Warrants. For positions voted after the warrants went to press, a "blue sheet" was prepared and distributed to voters at Town Meetings.

Throughout the year the Finance Committee focused on increasing discussions with the Board of Selectmen and making recommendations on the Budget and Capital Improvement Plan. During August members participated in meetings with the Board of Selectmen where areas requiring in-depth analysis with regards to the Budget Policy process were identified.

The Committees special emphasis for the calendar year 2004 was as follows:

- Analyze Growing tax revenue disparity between commercial property and residential property.
- Develop a financial baseline for various Waste Water Management options.
- Analyze options regarding Wind Energy Program for related expenses and potential revenue.
- Analyze School expenses within current environment of declining enrollment and increasing labor costs.
- Review and Analyze percentage (Orleans compared to total Cape) of tax dollars granted vs. percentage of Orleans residents served for the Human Services Grant program.
- Analyze possibilities of outsourcing tasks currently performed by the Highway Department.
- Analyze Productivity Trends.

These efforts will continue in calendar year 2005.

Respectfully submitted,
Alfred R. Turner IV, Chairmen

FIRE/RESCUE DEPARTMENT

The Orleans Fire/Rescue Department had a very active 2004 year.

Congratulations are in order for many department members for their accomplishments during 2004. Firefighter (FF) Kevin DeLude graduated from the Mass Fire Academy Recruit Training Class in Stow, Ma. This is an eleven week course dealing with general academic classes, vigorous physical training, and firefighter skills training involving climbing, lifting, and carrying equipment and live firefighting training. Call FF Tim DeLude graduated from the Barnstable County Fire Training Academy's Firefighter 1-2 class and FF Chip Burge was accepted into the Cape & Islands EMS Paramedic Class. This will be a fourteen month class involving class room, hospital, and field skills. Department members attended many State and Barnstable County Fire Training Academy classes including Rapid Intervention, Technical Rescue, Flashover, Safety Officer, and Managing a May-Day Call. Department members have been appointed to various local and regional committees and commissions with Capt. Quinn being elected a board of director member of the Fire Prevention Association of Mass. Capt. Pike and FF Vasconcellos attended public education training seminars and work with local schools, the Council on Aging and Visiting Nurses on safety and educational issues. With FF Deering as the lead CPR instructor and again has trained hundreds of people this past year. In April I was elected the 1st Vice President of the Fire Chiefs' Association of Massachusetts and this past year has been interesting with personal meetings with Speaker Finneran, Senate President Travaglini, and Governor Romney over many fire service issues.

Training continues to be a major focus of the fire service with new equipment and upgrades to our EKG machines and the replacement of the fire pump which required many hours of training. The Paramedics and EMT's continue training to meet state and Dept. of Public Health requirements. The department has worked closely with the Nauset School system and the Orleans Police Dept. to establish guidelines and exercise a school emergency plan. Three department members were trained on boat fire investigation through the International Assoc. of Arson Investigators seminar held at Cape Cod Community College in June.

The Barnstable County Sheriff's Dept. receives all 9-1-1 calls for Orleans and dispatches all emergency calls for the fire department. Sheriff Cummings recently received a \$992,000 grant to upgrade the facility in Barnstable which will allow us to be part of a state of the art communication center that will greatly enhance the efficiency of the radio dispatch system.

Our fire station facility is now sixteen years old and much of the infrastructure needs replacing or updating. We have addressed the heating and air conditioning systems and continue to plan other projects. Apparatus maintenance is a major part of the budget as the trucks age and the trips to the hospital increase. The fire pump was replaced on our 2001 KME pumper, a brush truck is being built in house from a surplus 4X4 dump truck, and a new ambulance was delivered in December.

The number of fire inspections increased again this year with the ever changing laws and regulations including the passing of House Bill 4550 which requires fire sprinkler systems in night club settings. This was landmark legislation as it pertains to fire safety. The renovation of the Stop and Shop and TJ MAX store required many hours of inspections along with the continuing construction of the Wise property.

The department continues to participate in many regional programs. Department members have crossed trained with lower Cape towns on a regional dive team, a technical rescue team, a mass decontamination unit team, and an EMS training committee. The Barnstable County mutual aid system continues to be a model system in the state.

The past twelve months has shown a dramatic increase in the frequency of multiple, double and triple, emergency calls and relying on off duty members to staff these calls causes overtime costs to escalated. Having one member on a long term injury leave has also effected the operation and maintaining a minimum of four members per shift has become a necessity in order to respond to emergencies in a timely manner.

I would like to thank call firefighters Robert Reynolds, Ryan VanBuskirk, and Emilie Outslay for their years of dedicated service to the town and wish them well in their future endeavors.

Inspections:

| | |
|--|----------------------------|
| Certificate of Compliance (Real Estate Transfers) | 202 |
| New Home Fire Alarms | 89 |
| Oil Burners/Tanks | 73 |
| Tank Removals | 25 |
| Misc. Permits/21E studies | 45 |
| Commercial Property | 51 |
| Pre-plan meetings | 18 |
| Mitigation meetings | 21 |
| Lock Boxes installed | 52 |
| Haz-Mat Day | 1 |
| Investigations (fire loss over \$1000) | 7 |
| Training, meetings, hearings | 24 |
| TOTAL | 608 (7.4% increase) |

Emergency Responses:

| | |
|-----------------------|-------------------|
| <u>Medical:</u> | <u>Total 1766</u> |
| Priority One Calls | 16 |
| Priority Two Calls | 856 |
| Priority Three Calls | 864 |
| Priority Four Calls | 35 |
| ALS calls (Paramedic) | 872 |
| Station walk-ins | 187 |
| Blood Pressure checks | 994 |

Transported Patients:

| | |
|-------------------|-----|
| Cape Cod Hospital | 965 |
| Medflight | 0 |

Mutual Aid:

| | |
|------------------|----|
| To Other Towns | 55 |
| From Other Towns | 40 |

| | |
|--------------------|------------------|
| <u>Fire Calls:</u> | <u>Total 513</u> |
|--------------------|------------------|

| | |
|--------------------------|-----|
| Assist | 34 |
| Brush | 19 |
| Chimney | 3 |
| Fire Alarms | 155 |
| Gas Leak | 12 |
| Haz-Mat | 16 |
| Investigations | 136 |
| Water Leaks | 10 |
| Mutual Aid to other FD's | 39 |
| Motor vehicle crashes | 33 |
| Burning without permit | 1 |
| Structure Fire | 30 |
| Tech Rescue | 1 |
| Vehicle Fires | 7 |
| Wires Down | 16 |
| Med-Flight Stand-by | 1 |

I would like to thank the Fire/Rescue Department members, town department managers and their staff, Town Administrator John Kelly, and the Board of Selectmen for their continued support.

Respectfully submitted,
Steven P. Edwards, Fire Chief

FOURTH OF JULY COMMITTEE

Fourth of July 2004 was celebrated this year was on July 3rd with the parade stepping off from Eldredge Parkway onto a changed route and the fireworks occurring that evening at Rock Harbor. It was a spectacular day with perfect weather!

The parade, which began at 10:00 a.m. on Saturday, July 3rd, had five bands, starting with the award winning "Spirit of America" band, and over fifty flat entries. The theme of this years' parade was "Uncle Sam's Birthday Bash". The Grand Marshall was Alfred Perrault who had been named Orleans' 2004 "Citizen of the Year". The new route followed Eldredge Park Way onto Route 6A to Main St., past the judging stand at Friend's Market, right onto Route 28 and right again to Daly Terrace (past the Orleans Retirement Center) and finishing in the lower parking lot of the Nauset Middle School. All agreed that this was an excellent route which be used again in 2005. Both the parade and the fireworks display by Atlas Pyro Vision Productions at Rock Harbor on the evening of July 3rd were well attended by an enthusiastic crowd, waving flags and singing patriotic songs to the Eric Sewer's "Steel Drum Band".

This Fourth of July Committee, having completed their 3 years, came to the end of their terms on July 30, 2004. New members, supported by Associates and advisors from the prior Committee, are hard at work preparing for the upcoming 2005 Independence Day Celebration, thanks to voters' approval to fund "up to \$15,000". For the 2005 celebration, bands from the previous year have been contacted and Atlas Pyro Vision Productions has again been awarded the contract for the fireworks on Saturday, July 2nd (with a rain date of July 3rd), the parade is scheduled for Monday, July 4th at 10:00 a.m.

Respectfully submitted,
Lee Sullivan and Jim Murphy
Past Co-Chairmen

HARBORMASTER/SHELLFISH DEPARTMENT

The Harbormaster/Shellfish Department is responsible for the oversight of virtually all activities around the town's shoreline and waterways. The Department consists of three full time employees and three seasonal patrol boat operators. Work includes such activities as: issuance of 1,325 mooring permits, maintaining mooring waiting lists, issuance of 75 dockage agreements, issuance of commercial shellfish licenses, natural resource management and planning, private aquaculture management, maintenance of town landings, dock and pier repair and construction, shellfish propagation, setting and hauling of 119 aids to navigation, vessel pump-out service, marine animal rescue, herring run maintenance and restoration, marine rescue, emergency towing and enforcement of all federal, state, and local laws, bylaws and regulations governing boating and shell fishing.

As one might imagine, we have our hands full especially during the warmer months of the year. 2004 was no exception. Some of the specific projects for the year were as follows:

- *Shellfish Propagation Program* -- During 2004, our Department maintained over 750,000 quahogs on the town grant site located in Town Cove and transplanted more than 250,000 animals from this site into the waters of the town. We planted 100 bushels of quahogs in the western portion of Town Cove and 250,000 juvenile bay scallops in Little Pleasant Bay and conducted an experimental project in Pleasant Bay with the culture of oysters.
- *Rock Harbor Dredging* -- The dredging of Rock Harbor commenced in early December and resulted in the removal of over 60,000 cubic yards of sediment from the harbor. Approximately 3,000 cubic yards were pumped to Skaket Beach for beach re-nourishment.
- *Boat Launch Ramp Repairs* -- The launch ramps located at the Lonnie's Pond and Goose Hummock landings were repaired and paved to improve access for transient boaters.

I would like to express sincerest thanks to those residents and town employees who so greatly provided assistance during 2004, especially Parks & Beaches Superintendent Paul Fulcher, Fire Chief Steve Edwards, Police Chief Jeff Roy and Highway Superintendent Robert Bersin and their staff for their constant help and support in our efforts to keep the shoreline and waterways of Orleans safe and sound, the Shellfish and Waterways Advisory Committee members and Chairman Don Bakker for their dedicated efforts at preserving the marine resources of the town, and the Cookie Fairy, Jane Adams, for her generous deliveries. I wish to express my gratitude to my assistants, Gardner Jamieson and Andrew Young, deputies Samuel Smith, Greg Normandy and Grant Fitzgerald for their hard work and commendable performance in their respective positions.

Respectfully submitted,
Dawson L. Farber IV, Harbormaster/Shellfish Constable

Shellfish Permits Issued

| | |
|------------------------------|-----|
| Resident Family Permits: | 550 |
| Non-Resident Family Permits: | 475 |
| Commercial Permits: | 198 |

Recreational Catch (pounds)

| | |
|-----------------|--------|
| Quahog | 27,040 |
| Soft-shell clam | 24,985 |
| Mussel | 210 |
| Razor clam | 90 |

Commercial Catch (pounds)

| | |
|-----------------|---------|
| Quahog | 259,325 |
| Soft-shell clam | 225,224 |
| Bay scallop | 22,571 |
| Mussel | 36,420 |
| Razor clam | 298,078 |
| Eels | 860 |

BOARD OF HEALTH

On October 5, 2004 the Board of Health was notified that Chiron, a major manufacturer of influenza vaccine, would not be releasing vaccine to the public due to action taken by the United Kingdom. The Department of Public Health which supplies the town with the bulk of the influenza vaccine administered through the town flu clinics, lost 73% of its vaccine which was ordered from Chiron. In addition to the state supplied vaccine, the town also ordered 140 doses from Chiron.

Because of this setback the Department of Public Health was forced to amend its criteria for the administration of vaccine to make sure that all of those individuals who are in the highest risk group receive a flu shot. To meet this goal the Department of Public Health developed specific eligibility criteria under which all providers were ordered to follow. As additional vaccine became available the Department of Public Health amended its eligibility criteria to accommodate a larger population.

The town, in response to the changing eligibility criteria, held multiple clinics so as many residents as possible could be served. In total the town held four public influenza clinics and through these clinics administered the highest number of vaccines ever.

Special thanks must go to the VNA of Cape Cod who earmarked 500 doses of vaccine they purchased for the Orleans clinics and to Elizabeth Smith, Executive Director of the Orleans Council on Aging, and her staff for assistance with the clinics.

In cooperation with the Barnstable County Department of Health and the Environment, the Board of Health continued its weekly surveillance of the water quality of the town's 12 bathing beaches. Of the 172 samples analyzed, 9 samples exceeded the bacteriological limits for bathing beaches, resulting in each site being closed to swimming for one day.

Considerable time was devoted to the raccoon rabies epizootic which spread to the north side of the Cape Cod Canal in March 2004. Although Orleans has been fortunate in not having any confirmed rabies positive animals, we must take appropriate action on all rabies related concerns by assuming that rabies may be present in the community.

The Board of Health would like to remind residents of a few precautions that can reduce the risk of exposure to rabies: Vaccinate your pets, don't feed or approach wild or stray animals, store trash in rodent proof containers, do not feed your pets outdoors, do not leave your pets outdoors unattended.

The Board of Health worked closely with the Board of Selectmen and town personnel in the development of the landfill capping project. The Board's involvement included participation in the development of the capping plan, review of the temporary transfer station, development of a sequencing plan and development of the proposed permanent transfer station. The Board would like to thank the town residents for their cooperation and patience during this capping process.

In 2004 the Orleans Board of Health continued to contract with the Barnstable County Department of Health and the Environment for professional services. These additional inspectional services have assisted the Health Department with handling its work load in a more timely fashion.

During 2004, the Board of Health was represented on the Water Advisory Board, Cape Cod Regional Tobacco Control Council, Cape Cod Rabies Task Force, Wastewater Management Steering Committee, Site Plan Review Committee, and Pleasant Bay Resource Management Plan Technical Resource Committee. The Board also administers the town's contract with the Cape Cod VNA, which provides public health nursing services to Orleans residents.

Responsibilities of the Health Department staff include: the inspection and regulation of all permits issued by the Board of Health, response to and investigation of all complaints pertinent to public health, housing inspections, involvement in the town's emergency response plan, administration of underground storage tank regulations, filing and investigation of communicable disease reports, sampling of recreational waters, and attendance at Board of Health and other meetings pertaining to public health.

Licenses/Permits Issued

| | |
|---------------------------------------|-----|
| Bed and Breakfast Limited | 2 |
| Burial Permits | 44 |
| Catering | 5 |
| Continental Breakfast | 10 |
| Disposal Works Construction – Title 5 | 210 |
| Disposal Works Installer | 53 |
| Food Service | 74 |
| Funeral Director | 1 |
| Manufacture of Frozen Desserts | 12 |
| Massage Business | 20 |
| Massage Therapist | 43 |
| Mobile Food | 3 |
| Motel | 10 |
| Refuse Collection and Transportation | 5 |
| Retail Food | 44 |
| Septage Collection and Transportation | 23 |
| Swimming Pools (Public/Semi-Public) | 11 |
| Tanning Salons | 2 |
| Temporary Food Permits | 39 |

Lois Ames, Principal Clerk for the Health Department and Committee Secretary to the Board of Health for the past 19 years retired in 2004. The Board thanks Mrs. Ames for the dedication and professionalism she brought to the town. Stephen Kenney stepped down from the Board of Health in August of 2004 after serving five years as a member. The expertise and experience Mr. Kenney brought to the Board will be greatly missed.

The Board of Health expresses its appreciation to the following: Barnstable County Department of Health and the Environment for its technical and laboratory assistance and to Lynn Mulkeen and Lee McConnell, who assisted the Health Department under the county contract. The Board also thanks the Cape Cod Commission for its assistance, Karen Bohon, D.V.M. from the Animal Hospital of Orleans, who administered the vaccine at the board's annual rabies clinic; and Police Officer/Animal Inspector Duane Boucher

Respectfully submitted,
Gail R. Rainey, Chairman

HIGHWAY DEPARTMENT, TREE DEPARTMENT, AND TRANSFER STATION

The Department had a successful year in Fiscal Year 2004. The Highway Department, Tree Department, and Transfer Station, as well as all Town Departments, experienced increased activity in Town. Construction activities in the area continued at elevated levels, which resulted in another busy year for the staff. Demand for services increased without significant increases in budget or labor resources. Construction activity in the area included new homes, modification of older homes, various commercial developments, NStar (Keyspan) gas main extensions, and Massachusetts Highway Department work along Main Street. In addition to the construction activity, this department was also involved in securing permits and addressing final details for the Main Street Traffic Improvements Project, the Skaket Corner Intersection Reconstruction and Sidewalk Design Plans for West Road, and the Landfill Capping Project.

Major projects managed by these departments included the following:

- The Department continued to identify and prioritize capital type projects along Town roads. Drainage projects were implemented, improvements to major intersections were coordinated, and regular preventative maintenance work was completed along town roadways. The following are the more significant projects undertaken by the Department.
 1. The Department continued efforts to identify direct discharges into embayments and estuaries and to then coordinate the design of treatment facilities. This ongoing effort includes, but is not limited to, water sampling and analysis, preparation of final design plans, specifications, environmental permitting, construction bidding, and construction oversight. Funding is limited for many of these projects and sources of funds used to complete these projects are obtained from various State and Federal Grant Programs (CZM, Chapter 319), the Highway Department Budget, and Chapter 90 Funds.
 2. Drainage improvements were designed and installed on Sea Mist Drive. These improvements were made to address identified drainage issues and road base problems that were causing a nuisance to the traveling public as well as abutting property owners.

3. Route 28/Finlay Road/Pond Road - This project was endorsed at the 1999 Town Meeting and includes the relocation of Finlay Road at Route 28. At this writing, I can report that our consultant received comments from the Massachusetts Highway Department (MHD) and that a 25% hearing will be scheduled sometime this spring. This is a Public Hearing that will be held by MHD in Orleans. All are welcome to attend and/or submit written comments. The extended project limits to address runoff into Crystal Lake are in the design phase and will be a part of the Public Hearing. Funding for the project is shown in the current Capital Improvement Plan in FY 07, but MHD has also indicated a willingness to fund the work in their Fiscal Year 07. Both avenues will be pursued for project funding.
 4. The Skaket Corner Safety Improvements project is another project the Department has managed for the Town. The project involves realignment of traffic lanes on Rte 6A, West Road, and Eldredge Park Way. Although the work is on a state maintained roadway, the Town identified the project, and through our Chapter 90 account, paid for design services. Construction estimates for the project are in excess of \$900,000 and will be funded through the Massachusetts Highway Department with financial assistance from the Federal Highway Administration. As of this writing, work has started and the anticipated completion date is December 2005. No construction activity will take place during the summer months.
 5. The Department spent a significant amount of time, effort, and expense addressing catch basins and manhole covers that were found to be in various states of failure and areas of road base failure. Each of these issues, if left unattended, becomes a hazard to the traveling public.
 6. During Fiscal Year 04, the Department managed the construction of a sidewalk along West Road. The sidewalk, one of four recommendations identified in the Skaket Corners feasibility study completed several years ago, received financing from the Cape Cod Five Operations Center, Development of Regional Impact Review by the Cape Cod Commission. The sidewalk extends from the Shaw's Plaza to Old Colony Way and provides a safe path for pedestrians in the area.
- The Department continued to update the roadway inventory that is the basis for Chapter 90 Funding. The Massachusetts Highway Department administers Chapter 90 Funding, and the program provides funding to cities and towns for the maintenance of municipal roadways. As the funding is only available for town roads with a properly recorded layout, it is to our advantage to update this inventory. It should be noted that, at this writing, the state funding for Chapter 90 continues to diminish. Gasoline taxes are the source of the funding for this program and, as stated above, the funds are allocated in an effort to assist cities and town to maintain local roads. Orleans has seen a reduction in annual funding from \$245,000 to \$180,000 over the past few years.
 - During the year, the Department was involved in finalizing details for our long awaited Landfill Capping Project. At this writing, the project is underway. All major issues have been resolved with the Massachusetts Department of Environmental Protection (DEP) and conditional approvals have been received. Construction bidding activities are complete and the work has started. Waste Relocation activities from the so-called "TONN" Property off Giddiah Hill Road are approximately 75% complete and the work will move to the Transfer Station site shortly. Work is

expected to be complete in May /June 2005. The contract requires completion prior to December 2005.

- Solid Waste Disposal will continue to be an important issue in town as well as the region. State mandated recycling, reduced demand for raw recyclables, reduced demand of materials with recycled content, limited disposal sites and dwindling capacities of approved disposal sites in Massachusetts are some of the factors facing the town. Increased costs for waste transport and disposal will require close attention to Solid Waste issues in the future. Although the support of Town residents in the recycling effort was appreciated, the department is still convinced that the volume of recycled materials can be increased. With the assistance of residents, approximately 34% of the solid wastes that passed through the station were recycled. This level is 4% points below last year's effort. Our recycling effort should be increased as DEP has implemented additional waste bans and the costs of disposal are anticipated to increase.

- Solid wastes generated by the Town that passed through the Station are as follows:

| | |
|---------------------------------------|-----------------|
| 1. Municipal Solid Waste | 3,439 Tons |
| 2. Construction and Demolition Debris | <u>431 Tons</u> |
| Total | 3,870 Tons |

Recycled Materials:

| | |
|-------------------------|-----------------|
| 1. Metals | 230 Tons |
| 2. White Goods | 98 Tons |
| 3. Newspaper | 350 Tons |
| 4. Clear Glass | 40 Tons |
| 5. Mixed Glass | 135 Tons |
| 6. Corrugated Cardboard | 79 Tons |
| 7. #1 -#5 Plastic | 35 Tons |
| 8. Used Textiles | 30 Tons |
| 9. Cans | 40 Tons |
| 10. Miscellaneous | 20 Tons |
| 11. Compost (est.) | <u>950 Tons</u> |
| Total | 2,007 Tons |

Other Materials:

| | |
|---------------------------------|--------|
| 1. Mattresses (EA) | 328 |
| 2. Fluorescent Tubes (LF) | 13,853 |
| 3. TV's/CRT's (LBS) | 47,352 |
| 4. Street Sweepings (Tons) | 894 |
| 5. Catch Basin Cleanings (Tons) | 375 |

- The Department continued the successful Paint Recycling Program (7 Tons) and continued to collect waste oil (2250 gallons), used oil filters (4 Tons), gasoline (587 gallons), and anti freeze (330 gallons) on a regular basis. The staff of the Transfer Station is available to discuss any questions or comments concerning Solid Waste issues.

- Revenues generated at the Transfer Station are as follows:

| | |
|---------------------------|----------------|
| Tipping Fees Revenues | \$118,089 |
| Recycling Revenues (Est.) | <u>\$3,000</u> |
| Total | \$121,089 |

- Tree Warden Dan Connolly had another busy and successful year in the Tree Department. NSTAR Electric, at our request, removed hazardous trees in various sections of Town. Tree replacement donations were also negotiated with NSTAR in an effort to replace some of the tree removals in these areas. Much of this work required Planning Board Approval under our Scenic Road By-Law, and Dan provided technical advice to the Board and represented the Town's interest as the work was completed.
- Through the tree replacements mentioned above, State and Federal Grants, donations, and departmental purchases, we were able to plant approximately 55 trees during the years. All of this year's plantings were in commercial areas of town. The planting effort includes appropriate site/species determination, site preparation, planting, watering, and fertilization. Watering and fertilization efforts continue for approximately for three years after plant placement. It should be noted that Dan has worked closely with the Orleans Improvement Association (OIA). The OIA has been very helpful and generous in assisting with the planting effort and this department appreciates its efforts.
- The Tree Department received a Mass Re-Leaf Grant for plantings in the Finlay Road/Rayber Road/Giddiah Hill Road area. This year also marked the sixth year in a row that the Town, through the efforts of the Tree Department, received the Tree City designation by the National Arbor Day Foundation.
- The Department continued to work on the roadside cutback program. The pruning and the removal of trees and shrubs from the traveled way will continue with the intent of the program being to make the roadways safer for the traveling public. In many locations, the roadside cutback program replaced undesirable invasive species with appropriate indigenous species. During this past Fiscal Year, work was completed along Nauset Heights Road, Portanimitcut Road, and Barley Neck Road.
- The Department also acted as contact for coordination with the AmeriCorps Volunteer Program. AmeriCorps Volunteers assisted the Department in clean up of Sea Call Farm, sections of the Cape Cod Rail Trail, and several properties owned by the Orleans Conservation Trust. The Department has acted as the point of contact with the AmeriCorps Group and we intend to continue the use of their services. The Tree Department logged over 500 hours of labor from the AmeriCorps Program, which continues to be beneficial to Cities and Towns as well as the student volunteers.
- The Department is responsible for Snow and Ice Removal Operations for the Town. The winter of 03/04 required response to 22 separate snow/ice events.
- The Department continued to provide repair and maintenance services to the towns vehicular and heavy equipment fleet. This involves over 50 vehicles and pieces of heavy equipment, construction tools, various hand tools, and occasional maintenance and repair services to the Parks, Fire, and Water Departments.
- The Department acts as the Town's representative on the Cape Cod Joint Transportation Committee and the Organization of SEMASS Communities. The Department also sits on the Site Plan Review Committee, the Parking and Traffic Study Committee, Ad Hoc Solid Waste Committee and provide technical assistance

to the Water Quality Task Force, the Board of Health, Invasive Species Committee, and the Planning Board.

I would like to extend my thanks to the personnel in all other Town Departments, the many Volunteer Committees, and residents for their assistance and cooperation during the year. Special thanks go to staff at the Highway Department, Tree Department, and Transfer Station for their hard work and dedication.

We welcome input from taxpayers, residents, or visitors concerning any aspect of the Highway Department, Tree Department, or Transfer Station. Please contact us by phone at 508 240 3790, BY EMAIL at rbersin@town.orleans.ma.us or by US Mail at 19 School Road, Orleans, MA 02653.

Respectfully submitted,
Robert L. Bersin, PE, Manager

HISTORICAL COMMISSION

2004 saw the retirement of Charles Thomsen, long term chair of the Historical Commission. Mr. Thomsen's last meeting was in July 2004.

The establishment of a National Register Historic District in the area of Main Street and Monument Roads was referred by the Board of Selectmen to a special study committee. This committee has now been constituted, and has held 2 meetings this year. The overwhelming majority of members of the committee are residents of the area under consideration.

The Commission met on 6 occasions during the year and held hearings in conformance with Chapter 106 of the Code of the Town of Orleans: the *Demolition of Historic Structures By-Law*. The subjects and results of these meetings were as follows:

- 1) 12 Baxter Lane: consideration of a request to demolish a portion of an historic structure (outbuilding). The demolition was allowed to proceed, as the portion under consideration was not considered significant, and was badly deteriorated.
- 2) 4 Freeman Lane: consideration of a request to demolish a portion of an historic structure (outbuilding). The demolition was allowed to proceed, as the portion under consideration was not considered significant, and was badly deteriorated.
- 3) 193 Rock Harbor Road: consideration of a request to demolish an historic structure (entire house). At the suggestion of the Commission that a plan be devised to preserve the older portions of the structure, the applicants withdrew the request for wholesale demolition and presented a plan in conformance with the Commission's request.
- 4) 163 Beach Road: consideration of a request to demolish a portion of an historic structure (outbuilding). The demolition was allowed to proceed, as the portion under consideration was not considered significant, and was badly deteriorated.
- 5) 34 Namskaket Road: consideration of a request to demolish a portion of an historic structure (outbuilding). The Commission determined that one section of the portion to be demolished was significant. At the request of the

- Commission, the applicant resubmitted his plan preserving the significant portion of building.
- 6) 169 Tonset Road: consideration of a request to demolish an historic structure (house). The demolition was allowed to proceed after the Commission determined that the structure was not significant. The commission noted that the house had formerly been a commercial structure and had been totally changed through remodeling during the mid 20th century.

Respectfully submitted,
James Hadley, Acting Chair

HOUSING AUTHORITY

The Orleans Housing Authority (OHA) is a state agency which owns and manages one hundred one-bedroom rental apartments (Tonset Woods) for the elderly and persons with disabilities and eleven units of family housing. The Authority also owns four one-bedroom apartments in East Orleans which will remain affordable in perpetuity.

The OHA administers three state-funded Alternative Housing Rental Vouchers (AHVP) which provide rental assistance to people with disabilities and three state-funded Massachusetts Rental Vouchers (MRVP) which provide rental assistance to individuals and families. The Authority also subsidizes the rent for two staffed residences for persons with mental and physical disabilities. The OHA subsidizes the rent for six of eight rooms through a federal HUD Section 8 Moderate Rehabilitation grant at Canal House which is a sup portative residence for individuals in recovery from substance abuse. In addition, the Authority serves as property manager for the Eastham Housing Authority which owns thirteen affordable rental apartments.

The OHA works with the Orleans Joint Committee on Affordable Housing, to locate and develop affordable housing for either rental or ownership as seen with the addition of three newly built affordable condominium units which are located at Finlay Road and Route 28. The OHA continues to explore housing opportunities as they arise and also makes available its expertise in managing properties.

Finally, the Commissioners thank Tim Buhler, Executive Director; Allison Thomas, Associate Director; Jay Gingras, Maintenance Supervisor; and Al Fearnley, Maintenance Assistant for their hard work throughout a changing year. The Authority also recognizes the excellent attention to residents needs provided by Michael Dickson, President of the Tenants Organizations.

Respectfully submitted,
Jane Hinckley, Chairman

HUMAN SERVICES ADVISORY COMMITTEE

Within the general funding guidelines established by the Board of Selectmen, the Human Services Advisory Committee is charged with Considering the merits of funding requests from not-for-profit human services agencies, that provide direct, free or reduced-cost services to Orleans' residents, in order to determine which requests and what amounts may be submitted to the Board of Selectmen for funding consideration at the Annual Town Meeting.

Nineteen human services agencies responded to the Town of Orleans Request for Funding Proposals by the submittal deadline. Each Committee member was assigned proposals to review for completeness and content. The member then reported back to the Committee with a preliminary recommendation for funding or a recommendation that additional information was needed from the requesting agencies which was supplied to the Committee by communication with the requesting agency or by the Committee meeting of the agency.

Each member recommended a funding level for their assigned agencies to the Committee for consideration. The Committee then proceeded to recommend fiscal year 2005 funding levels, to the Board of Selectmen for consideration, for all nineteen requesting agencies, in an amount totaling \$64,944.

The Board of Selectmen adopted the Human Services funding recommendations as proposed and the Annual Town Meeting passed Article 19, "Fund FY05 Human Services Agency Grant Agreements", by a unanimous vote.

Respectfully submitted,
Paul W. O'Connor, Chairman

INVASIVE SPECIES COMMITTEE

2004 was devoted mainly to working on a brochure on invasive species as an educational resource for the Town and contains text about the problem and photos of major invasive species. Keith Brunell has been heavily involved with the text and has used his computer skills to do trial layouts of what the brochure would look like. The Committee hopes to have it ready for publication in the spring.

The Committee's inventory of invasive plants on town property, primarily along town roads, continued through August of 2004 and was conducted by Nathan Crane of Americorp with the cooperation of the Highway Department.

In the spring of 04 the Committee had a display on invasive species in the Snow Library foyer which was put together by Committee member Karen O'Connor. The Committee also worked with Cape Cod reporter Doreen Leggett on an article on Invasive Species and Keith Brunell provided an article on invasive species for the Forum publication.

The Committee also submitted a suggested draft for some additions and changes to the Conservation Commission's regulations as they deal with invasive species. The Commission was not ready to adopt these recommendations at that time, but has designated a member to continue to work with the Invasive Specs Committee on this issue.

Respectfully submitted
Anne L. Donaldson, Chairman

JOINT COMMITTEE ON AFFORDABLE HOUSING

The Joint Committee on Affordable Housing is charged with the task of coordinating the Town's efforts to locate and develop affordable housing. This is done by work with all available state and local agencies necessary to complete a project. The Committee consists of members of the Affordable Housing Task Force appointed by the Board of Selectmen and the elected members of the Orleans Housing Authority. The Committee

is ably assisted by the Director of Planning and Community Development and the Executive Director of the Orleans Housing Authority.

In 2004 the Committee met with the housing agencies of Brewster and Eastham to explore the possibility of cooperative regional ventures. To date no state guidelines or laws are in place that assists this kind of venture and the prospect is dim.

Members have attended informational workshops offered by the Cape Cod Commission in a continuing effort to keep up with public offerings and services in the field of affordable housing. The Committee continues endeavors to maintain contact with the offices of the State Representative and Senator.

The Committee is pleased to be able to report that the three units built on the corner of Route 28 and Finlay Road have been completed and the new owners took over ownership on December 24, 2004.

The Committee is encouraging Housing Assistance Corporation (HAC) to pursue plans for rental units to be built on Route 6A on property that they own. These would be for work force rental occupancy. Although not under The Committee's purview, we bring to your attention that 11 affordable units are included in the Wise project under construction on West Road. These are ownership units whose occupancy will be determined by HAC's clearing and lottery format.

The Committee has endorsed a project for workforce housing for care providers who work in the field of elder care. This was in its initial stages at the end of 2004.

The support of the Friends of Affordable Housing was a great help in completing the Finlay Road project. The Committee encourages citizens of Orleans to support their fund raising efforts that will become more ambitious and necessary for affordable housing in 2005 and succeeding years.

The Committee notes with enthusiasm the initial approval of the Community Preservation Act and ask you to support its passage at the May Annual Town Meeting. This will provide matching state funds for preservation of land, historical sites and affordable housing.

Respectfully submitted,
James A. Birdsall, Chairman

NATURAL CREEK STUDY COMMITTEE

The Natural Creek Study Committee continues to investigate herring runs at Sarah's Pond and Bog Meadow as charge at the May 2004 Annual Town Meeting. Representatives of the Committee have met with Mr. Phil Brady of the Massachusetts Department of Marine Fisheries who felt very positive about the reclaiming the Pilgrim Lake herring run. The committee is in the process of analysis the information received from Mr. Brady and will be submitting a report to the May 2005 Annual Town Meeting.

Respectfully submitted,
Robert Ward, Chairman

NAUSET REGIONAL SCHOOL COMMITTEE

Continued achievement—in the classrooms, on the playing fields and in the community—are the cornerstones of Nauset Regional High School and Middle School. Last year was no exception.

At Nauset Regional High School:

- MCAS scores were the highest in the school's history, ranking 8th in the state in the Boston Herald survey and 13th in the Boston Globe survey
- 76 Nauset students, the largest number ever, were inducted into the National Honor Society
- Average SAT scores rose 15 points in English to 546 and 18 points in Math to 548
- 296 advanced placement tests, the highest number ever, were administered to Nauset students
- The High School Honors Chorus won the state championship and was invited to perform at Boston Symphony Hall, and the Music Department won five 1st place awards and two 2nd place awards in regional and statewide competition
- In the newly formed Century Club's first year, 21 students earned more than 100 hours each of community service credits
- Nauset's Hockey team finished 2nd place in Division II
- The Boys' Soccer Team competed in the Final Four of Division I
- Several high school students were members of the World Champion Jump Rope Team, the Bayside Skippers

At the Nauset Regional Middle School:

- MCAS scores were the highest for middle schools on Cape Cod
- The Beacon Hill Institute at Suffolk University last year ranked the Nauset Middle School the fourth most effective middle school program in the state for the period from 2001 through 2003
- Grade 7 and Grade 8 band students participated in the prestigious Great East Festival; the band and orchestra received gold medals, and the chorus received a silver medal.
- More than 100 students were recognized at each grade level for effort, citizenship, honors and high honors at annual awards presentations.
- Grade 7 students participated in a research program chaired by the Boston Museum of Science and hosted by NASA and the United States Park Service. The research program recorded data on cloud type and percentage of cloud cover, which was forwarded to the Goddard Space Center in Greenbelt, Md.
- In its second year, the middle school football team was undefeated.

It all adds up to superior effort on behalf of students, teachers and administrators—success due in large part to the generous contributions of taxpayers.

Greg O'Brien
Chairman, Nauset Regional School Committee

OLD KING'S HIGHWAY REGIONAL HISTORICAL DISTRICT COMMISSION

10 Meetings were held in 2004. 7 Certificates of Exemption were accepted and 35 Certificates of Appropriateness were approved.

Respectfully submitted,
Charles Williams, Chairman

OPEN SPACE/LAND BANK COMMITTEE

Approximately 8.5 acres of open space were protected permanently in 2004. The Land Bank contributed to the efforts to protect 6.6 acres by recommending to the October 25 Special Town Meeting the purchase of a Conservation Restriction (CR) from the Orleans Conservation Trust (OCT) for \$200,000. The balance of 1.9 acres resulted from the Planning Board's approval of a new subdivision. The Committee continued to review other proposals and priorities for recommendation to the May 2005 Town Meeting.

Land Bank Acquisition

October STM Article 15. Brooks Property - Fund Conservation Restriction for \$200,000 – 6.6 acres at Sarah's Pond, located at 162 Quanset Road consisting of two parcels. On September 1 the Orleans Conservation Trust requested the Committee's support for its efforts to acquire a fee interest in these parcels. The Trust is completing a private fund raising effort for a bargain sale purchase of \$865,000. The OCT's fee acquisition will be completed in 2005. The CR will provide public access trails. Preservation of these primarily wooded upland parcels will help to protect the freshwater pond-shores and water quality of Sarah's Pond and Meadow Bog Pond, the water quality of Pleasant Bay and its Area of Critical Environmental Concern, and a wildlife corridor and habitat linking a total of 115 protected acres.

Land Bank at 6 Years

If the voters decide to adopt the Modified Community Preservation Act (CPA) on May 17, 2005, this will be the last report of the Land Bank Committee. The Committee would expect to continue as The Open Space Committee under its original 1986 charge. Since the Land Bank was approved by Orleans voters in November 1998, Town Meeting has approved 9 recommendations for the acquisition of 15 parcels of approximately 111 acres. An additional two parcels of almost 14 acres were also protected due to these purchases, resulting in approximately **125 acres preserved by the Land Bank**. The total land cost of \$6,923,952 was off set by State matching funds in the first three years, two Self-Help grants and DEM and County grants, reducing the total net capital cost of land to \$6,116,316.

All acquisitions were in fee except for two CRs: the above 6.6 acres and 17+ acres at Skaket with beach walking rights to complete the "Sea Path" to Namskaket Creek. Two major acquisitions (36+) acres protect existing and future well sites which are under the jurisdiction of the Water Department and two other parcels (20+ acres) are within the Zone 2 area of contribution. These four purchases account for over half of all expenditures. Four acquisitions (49 acres, including the two Zone 2 acquisitions) were specifically for conservation purposes. While all purchases protect habitat, wildlife corridors and provide passive recreation opportunities, seven acquisitions (91+ acres) in South Orleans also contribute to protecting the health of the Pleasant Bay watershed and to reducing the future traffic load on a hazardous section of Route 28. The ninth

purchase (2.4 acres) on Town Cove opened the view of the Cove and provided a new green space in the Village Center.

The Land Bank provided the Committee with the credibility to pursue major land preservation priorities set by the first Open Space Committee in 1986. This was due to the Land Bank's defined 20 year surtax and the resultant ability to bond large acquisitions. These avenues will not be available under the CPA. There is conservatively \$1.2 million of bonding authority remaining in the Land Bank account and the Committee's current land protection priorities exceed this remaining balance. These priorities may become significant opportunities for any future CPA funds.

Comprehensive Plan Implementation

The Orleans Comprehensive Plan charges the Committee with the primary task of helping to preserve 400 or more acres "using Land Bank and (Town) budget appropriated funding, plus private funding." Since the formulation of the objective over 192 acres have been permanently protected or 48% of the 20 year goal. Major efforts by the Orleans Conservation Trust in private fund raising for land purchases and in assisting landowners to preserve land with CRs have made a very significant addition to the Land Bank's efforts. Completing the second half of the 400 acre goal is very important and will be more difficult as the future bonding authority of the Land Bank is terminated, grant money becomes more tight and land costs escalate. CRs, private donations, joint private/public efforts such as the Brooks CR acquisition this year, and zoning bylaw changes will play an increased role in achieving the Plan's 400 acre objective.

Respectfully submitted,
Allen Gibbs, Chairman

ORLEANS ELEMENTARY SCHOOL COMMITTEE

Orleans Elementary School continues to equip its students with tools for success in the areas of academics, the arts, culture and character building. The staff and administration are dedicated to each child in the district.

Small classroom sizes, collaboration amongst teachers and administrators, and a commitment to professional development provide an environment that challenges students and nurtures a love for learning. Student achievement is assessed in a variety of ways at each grade level so that individual needs are identified and met, and programs are regularly scrutinized for improvement.

This year, our full day kindergarten program was accredited by the National Association for the Education of Young Children and was commended for "providing a high quality program for young children and their families."

The Orleans School Committee thanks the citizens of Orleans for consistently and generously endorsing a budget which supports the strong educational program at OES and, in particular this year, for the funding of the extensive roofing and siding repairs on the school building.

Pamela Jordan
Orleans School Committee, Chair

ORLEANS ELEMENTARY SCHOOL PRINCIPAL

Orleans Elementary School underwent a fairly extensive building project during the summer and fall of 2004 to replace flat sections of the roof and siding, repair damaged building components, and improve drainage. Special thanks to the Orleans community for funding this renovation. It has made a tremendous difference to the children and staff that spend so much of their day within this building.

Academically, Orleans Elementary School continues to make strides towards ensuring that all students reach proficient levels of achievement. This is being accomplished through focused professional development, research-based practices, and professional learning communities. In May of 2004, the Department of Education published supplements to the Massachusetts Curriculum Frameworks in the areas of mathematics and English Language Arts. The supplements further delineated what students are expected to achieve at grades 3 and 5 in preparation for implementing the testing that is scheduled to begin in 2006 as a requirement under the federal **No Child Left Behind Act**. In response, Orleans, along with representative members from the other elementary schools in the Nauset Public School System, aligned and implemented both curricula to reflect these changes. Significant emphasis is being placed on how we deliver instruction, what interventions will produce the greatest results, and the positive effects that collaborating our efforts have toward reaching the common goal of proficiency.

The School Council focus this year is *Learning through the Arts*. The Arts Framework applies to the study of dance, music, theatre, and the visual arts. Our goal is to provide opportunities for students to make connections among the arts, with other disciplines within the core curriculum, and with arts resources in the community.

We are very fortunate to be able to enhance our core program with opportunities for enrichment, cultural awareness, and community connections. Enrichment takes place both within and outside of the school day. Programs such as Winter Enrichment, the Coastal Explorer Traveling Marine Exhibit, band, chorus, and foreign language in grades 1 through 4 expose students to lifelong learning interests. Raising cultural awareness through local artist presentations, drama productions performed by the High School Honors Acting class, exposure to classical music through the Classical Café, and dances from the *Nutcracker* performed by the Academy of Performing Arts Outreach Program all contribute to an interdisciplinary, educational approach. We are also very grateful to our local community organizations that continue to provide educational programs in the areas of health, nutrition, and safety.

Support for Orleans Elementary School comes in many different formats. Whether it's volunteering, funding a budget, or helping a child with homework, your assistance is appreciated in this most important task of educating the children of Orleans. Thank you for always being there.

Respectfully submitted,
Gail M. Briere, Principal

PARKS & BEACHES 2004

The erosion at Nauset Beach continued at an alarming rate in 2004. An estimated sixty feet of dune was lost adjacent to the Nauset Beach parking lot. Past projections estimated we had twenty to twenty five years before the Bathhouse Snack bar and Parking lot would be in jeopardy. At the present rate of erosion of the frontal dunes with over washes North and South of the parking lot, it could be sooner.

The Town has three options for replacement of the facilities. Do nothing, purchase land further inland for a shuttle bus parking lot, or negotiate with the Cape Cod National Seashore for land where the current Nauset Knoll Motel is located. In order to make an informed decision the Town will need twenty to thirty thousand dollars to update a study on Erosion that was completed in 1996 so we have statistical data on erosion rates through 2005. Rock Harbor was dredged and approximately 1,500 cu.yd. of sand was pumped into a holding area at the Skaket Beach Parking lot. This sand will be used to replenish Skaket Beach in the spring of 2005.

Daily parking sales at the Beaches was down 6.5%, Seasonal Beach Stickers down 14.5% and the Motel Discount Beach Coupon sales were up 19%. Attributing to the aforementioned was the weather, the economy, length of visitor vacations and smaller amount of beach adjacent to the Nauset Beach Parking lot.

Beach revenue for the 2004 season:

| | |
|--------------------------|------------------|
| Daily Parking | \$385,000 |
| Visitor Stickers | \$ 79,670 |
| Motel Coupons | \$ 12,640 |
| Off Road Vehicle Permits | \$543,758 |
| Concession | <u>\$ 88,000</u> |
| TOTAL | \$1,109,468 |

The sales of Off Road Vehicle increased by 2% while the number of vehicles driving on the beach increased by 7%.

Off Road Vehicle Activity

| | |
|--|-------|
| Orleans Resident Stickers | 2,016 |
| Chatham Resident Stickers | 864 |
| Non-Resident Over Sand Stickers | 2,571 |
| Camp Owner Stickers (Chatham/Orleans) | 121 |

The number of times the beach was closed due to daily vehicle limits was seventeen days on the North End and eleven on the South End. The Self Contained vehicle limit was reached on five weekends on the south end of Nauset Beach.

Parking Lot, Beach Patrol and Lifeguard Activities

| Activity | Nauset | Skaket | Pilgrim |
|---------------------|---------------|---------------|----------------|
| First Aids | 86 | 117 | 27 |
| Major First Aids | 6 | 2 | 0 |
| Assists | 42 | 2 | 1 |
| Lost Children | 28 | 21 | 0 |
| No Swimming Allowed | 2 | 0 | 0 |

| | | | |
|-------------------------------|-----|----|----|
| Restricted Swimming | 5 | 0 | 0 |
| Rescue Squad Response | 5 | 2 | 0 |
| Police Response | 15 | 31 | 4 |
| Parking Lot Full | 11 | 32 | 1 |
| Vehicle Stops/Warnings | 111 | 5 | 0 |
| Citations | 86 | 4 | 22 |
| Stuck Vehicle | 137 | 0 | 0 |
| Vehicle Fires | 2 | 0 | 0 |
| Overtured Vehicles | 1 | 0 | 0 |
| Vehicle Lost in Surf | 19 | 0 | 0 |
| Numbers of Vehicles Suspended | 17 | 0 | 0 |

Monitoring and protection of endangered species continues. This program is mandated by Federal and State Endangered Species acts. This program entails erecting over eight miles of symbolic fencing, installing 300 signs and 500 posts to delineate Off Road Vehicle Corridors and to protect potential habitat for Piping Plovers, Least Terns, Common Terns, and American Oyster Catchers. The Town is also required to erect enclosures, monitor nests, chick and adults to provide statistical data on hatching success fledge rates for chicks.

Federal and State Endangered Species data recorded during the 2004 season:

| | |
|-------------------------|-----------|
| Piping Plovers | 17 Pairs |
| Least Terns | 106 Pairs |
| Common Terns | 0 Pairs |
| Roseate Terns | 0 Pairs |
| American Oyster Catcher | 0 Pairs |

The fledge success rate for Piping Plover was 1.06 per nest. A total of 4 Tern Chicks fledged. This was the first time in four years that any Tern chick survived to fledging. As in the past the low success rate for terns and plovers was due to over washes, predation by coyote, skunk, peligran falcon, and one piping plover nest being vandalized.

The Monday Night concerts at Nauset Beach continue to be a success drawing large crowds. There is a continued increase in use of the Ball fields, Tennis Courts, Playgrounds, and Conservation Areas.

A new parking lot was installed at the Sparrow Conservation Area which is located on Namequoit Road and new trails should be completed by the spring of 2005.

A new wildflower garden was planted at the Meadow on the Cove which is located across from the Arbor Restaurant on Rte 28.

Habitat improvement was started at both Sea call Farm and the Christian conservation area. This included the removal of invasive species and the planting of twenty-five native tree species.

Continued generosity of the Orleans Improvement Association allowed the Department to install new fence and new plantings at Parish Park with new trees and a drip sprinkler system being installed at Eldredge Park. The Association has helped enhance the beauty of the Town by their generous donation of \$6,200, for which we are extremely grateful.

The Parks Maintenance staff completed renovation work at a number of Town facilities. This work included re-roofing the Shellfish Harbormaster Building, the Old American Legion Building, a portion of the Nauset Beach Administration Building, and new side walling at Skaket beach and the Gavigan Cottages. Also completed was renovation work on the interior of the Old American Legion Building and the building of a 16' x 16' addition to the Park Department Office. By completing this work with in house staff it saved the Town over \$50,000.

Staffing with Seasonal Employees continues to be a problem. With the high cost of living on the Cape and lack of affordable housing the Town could experience a large shortage of seasonal staff in the near future.

Thanks and appreciation to the following groups and volunteers for their time, energy and efforts on behalf of the Town. Orleans Improvement Association, Orleans Athletic Association, Charter Lighthouse School staff and students, Nauset Regional Middle School staff and students, Orleans Chamber of Commerce, Rhododendron Society, Joe Reynolds and family, Fred Perreault, Ken Allman, Robyn Winslow, Mark Nickerson, Scott Rogers, Peter Wile, and last but not least to the "Cookie Fairy" Jane Adams who provides energy with the cookies she delivers.

The co-operation from other town departments continues with special thanks to the Police, Fire, Highway and Shellfish Harbormaster Departments. Without their help we would be hard pressed to provide all of the services.

To the full-time and seasonal staff thank you for your hard work, dedication and professionalism in making the Town a beautiful place to work, live, and visit. The Town is the beneficiary of your dedication to your jobs.

Respectfully Submitted,
Paul O. Fulcher, Parks & Beaches Superintendent

PERSONNEL ADVISORY BOARD

On May 3, 2004, the Personnel Advisory Board held a public hearing to consider three proposed Articles for the May, 2004 Town Meeting warrant.

The first Article proposed made several changes to the town's Personnel Bylaw.

The first change was to be added to Chapter 7, Amendment of the Plan, by adding a new section 7-4. This change would address potential part-time, seasonal and temporary staff changes that may occur during the year. The primary example would be the creation of a grant funded position requiring a job title that did not currently exist. The change would allow the position to be created by the Board of Selectmen and filled by the Town Administrator, provided that no additional appropriation is necessary.

The second change proposed the reduction of the membership of the Personnel Advisory Board from 5 to 3. By lowering the quorum, it is hoped that the Board will be able to retain three active members to conduct meetings as required.

The third change proposed to change the reference in the bylaw from Town Executive to Town Administrator in order to reflect the correct title of the position.

The fourth change was to increase the number of hours that a person in a temporary position can work from 20 hours to 40 hours per week with a cap of 1,025 hours per calendar year.

The second Article was to fund a 3% cost of living wage increase for those full-time and part-time employees covered by the Personnel Bylaw Compensation Plans A, B, D & E.

The third Article was to amend the Personnel Bylaw, Chapter 8, Classification and Compensation Plan B titled Non-Permanent, Part-time, Non-Benefit Employees. This would add several new titles to the part-time classification and compensation plan to cover the positions in the Council on Aging's Adult Day Program; custodian position at the Council on Aging and the Snow Library and a part-time maintenance position in the Highway Department.

The Board voted to support all the proposed articles.

In 2004, there were no disputes over the interpretation of the grievance procedure of the Orleans Personnel By-law brought before the Board for mediation by any full or part-time employees who are covered by the Personnel By-law.

Respectfully submitted,
Norris Shook, Chairman

PLANNING BOARD

In the year 2004, The Planning Board approved 3 Definitive Subdivision Plans, which created 10 buildable lots. The Planning Board also endorsed 8 Approval Not Required Plans, which created 12 new buildable lots.

3 public hearings were held for the trimming or removal of trees with all requests being approved.

The Planning Board addressed a number of issues that affect the future growth and development of the town. The Board considers the Orleans Comprehensive Plan as a major guide to the interests of residents, and has initiated the five-year plan update for Town Meeting consideration in 2006.

The Planning Board was pleased with the passage of an outdoor lighting bylaw at the May 2004 Town meeting. Several Zoning Bylaw amendments were also successfully brought to Town Meeting. These included regulations on Wind Energy Facilities, Lot Shape requirements, and new definitions for a building and a fence that helped clarified the language of that specific bylaw.

Planning Board members also represent the Board by serving on other boards/committees: Sims McGrath on the Wastewater Management Steering Committee; Sims McGrath and John Fallender on the Zoning Bylaw Task Force. Members of the Planning Board wish to thank Alan Conklin for his long membership and leadership of the Planning Board. Al resigned from the Board this year for personal health reasons. Mr. Conklin's efforts on behalf of the town helped to maintain the character and quality of life enjoyed by its residents.

Respectfully submitted,
Kenneth McKusick, Chairman

PLANNING DEPARTMENT

In calendar 2004, the Planning Department continued to support the efforts of a number of boards & committees to regulate development and implement short and long-range town goals. This support included the Site Plan Review Committee, Planning Board, Wastewater Management Steering Committee, Water Quality Task Force, Open Space/Land Bank Committee, Zoning Bylaw Task Force, Pleasant Bay Alliance, Wind Energy Committee and other boards & committees as needed.

Highlights of 2004 include the following:

- Developed detailed estimates of future growth potential. Based on existing development regulations, residential and commercial development could increase significantly in coming years. At build-out, Orleans' population could exceed 11,000 residents. The Planning Board will soon begin a public dialogue on growth, with the goal of reaching community consensus on how much future development is appropriate for the Town.
- The Town's Pre-Disaster Mitigation Plan was approved by Barnstable County and FEMA, securing the Town's eligibility for funding to improve preparedness and response to storm events and other emergencies.
- An outdoor lighting bylaw was drafted and adopted by Town meeting, which will help protect community character and improve public safety.
- A new Outer Cape Transit System was unanimously approved by all Selectmen in the Outer Cape region, paving the way for the service to begin in 2006. Capital costs for the buses were provided through a federal grant and the Commonwealth will pay 75% of the operating costs. Headways are expected to be every half-hour in-season, every hour off-season.
- Completion of a 3-unit affordable housing project on Finlay Road with three families were able to purchase the condominium units, helping to support the local workforce.
- Work began to update the inventory sections of the Orleans Comprehensive Plan in anticipation of the 5-year update in 2006. Upon completion of the inventory, public hearings will be held to review and revised Town goals as appropriate.
- The Town participated in the Commonwealth Capital Program, an initiative to encourage communities to adopt Smart Growth principles through improved scoring on State grant programs.
- Initiated a study of the Tri-Town Septage Treatment Facility to plan for enhanced treatment and evaluate opportunities for future expansion and/or conversion to sewer treatment and disposal. The project is funded through a Barnstable County grant.
- Continued work towards a town-wide wastewater management plan. An assessment of existing and projected nitrogen loading was completed and will be

used to develop water quality models as part of the Massachusetts Estuaries Project.

Overall, a number of positive steps were taken to ensure that the Town's growth and development are properly managed. The Planning Department staff wishes to thank Town residents who served on volunteer boards in 2004 for their efforts to maintain the beauty and character of Orleans.

Respectfully Submitted,
George Meservey, Director of Planning & Community Development

PLEASANT BAY RESOURCE MANAGEMENT ALLIANCE

The Pleasant Bay Resource Management Alliance is an organization formed by the Towns of Chatham, Orleans and Harwich to coordinate implementation of the Pleasant Bay Resource Management Plan. The Alliance has a Steering Committee with one member and one alternate member appointed by each town's Board of Selectmen. The Steering Committee is supported by a Technical Resource Committee consisting of resource management professionals from each town, and representatives of Massachusetts Coastal Zone Management, the Cape Cod Commission and the Cape Cod National Seashore. A coordinator for the Alliance manages implementation activities with the committees. Information about the Alliance is found at www.pleasantbay.org.

In 2004 the Alliance continued to implement the Pleasant Bay Resource Management Plan (approved by Town Meeting in 1998) and the five-year Resource Management Plan Update (approved by Town Meeting in 2003). Program areas include water quality monitoring, watershed planning, wetlands protection, boating safety, shoreline dynamics, and habitat monitoring. Highlights of the year's activities include:

- The fifth season of bay-wide water quality monitoring was completed. Many thanks are offered to the more than 100 volunteers who collected water quality samples and recorded field information across the Bay from June through September. A reception in honor of volunteers was held in November. In April the Alliance published its third water quality interim report featuring new data from 2002 and 2003, as well as previously reported data from 2000 and 2001.
- Through Town Meeting actions, the Alliance communities committed the local share funding for the Massachusetts Estuaries Project to ensure that nutrient modeling of the entire Bay occurs as early as possible. The modeling will provide critical information needed to undertake wastewater planning. The project is scheduled for completion by the end of 2005.
- The Alliance published its second *Citizen's Guide to Estuarine Protection*, featuring the watersheds for the subembayments of the River Complex and Pochet in Orleans.
- Watershed boundary signs were installed at seven locations throughout the four-town watershed. The road signs advise travelers that they are entering the Pleasant Bay watershed. The Friends of Pleasant Bay Inc. provided funding for the signs, and installation was provided by the Town's Highway Department.
- The Alliance secured funding through the Massachusetts Area of Critical Environmental Concern (ACEC) Stewardship grant program to purchase and

stock eighteen Mutt Mitt dispensers, to be located at public access points that are frequently used for dog walking.

- The Alliance also continued its work in the areas of shoreline dynamics, wetlands protection, and ecological inventoring.

The Alliance appreciates the Town's on-going financial support and commitment toward its efforts to preserve the natural resources and public enjoyment of Pleasant Bay.

Respectfully Submitted By:
Arnold Henson, Orleans Representative
Judith Bruce, Steering Committee

POLICE DEPARTMENT

As we move ahead in the 21st century, the Orleans Police Department (O.P.D.) remains committed not only to public safety and crime reduction but also providing the best possible service to all citizens. The men and women of the O.P.D. have made the department one of the best in the state. From civilian employees to police officers, it is truly a privilege to work with these dedicated people. The department offers a wide scope of services usually found only in the larger metropolitan areas. Having broad community support, the Department constantly strives to find innovative ways to work with individuals, organizations and businesses. The challenge of every person in the community is to make Orleans a better place to live, work and vacation.

I appreciate the opportunity to serve the Town as Chief of Police. The Department, however, belongs to the community and this basic philosophy drives everything done. The Department will carry out its mission with pride, integrity and professionalism as it manages the operation in the most efficient and effective means available. Please take advantage of the openness and willingness of the department to get involved in the community, and if you see a way to improve services, we look forward to hearing from you.

Educating customers about roadway safety, focusing on those who choose to drive dangerously and/or aggressively and arresting those who choose to break laws are priorities of the Orleans Police. The Department has received local and national recognition for its roadway safety efforts and grants which include child-passenger-safety awareness programs, aggressive driving initiatives, speeding and seatbelt checkpoints. These initiatives have been successful due to the continued teamwork among Orleans Police and citizens.

Since 9/11/01, our nation has stressed the need for enhanced homeland security. Orleans Police officers are committed to protecting identified areas based upon threat assessments. The Department continues to evaluate security levels, provide enhanced training for sworn and civilian employees and share information with local, State and Federal agencies.

To maintain the highest level of professionalism and efficiency, the Department is working toward State Accreditation. This is a team effort as there have been and will be many more changes in the way the day-to-day operations are conducted as well as an increase in accountability both internally and externally. The first phase of this process,

State Certification, should be completed during the next year, and we will immediately continue toward the goal of getting accredited.

Again, please let us know how the Department is doing in our efforts to make the community a safe, comfortable and great place to live and work.

Respectfully submitted,
Jeffrey J. Roy, Chief of Police

STATISTICS FOR 2004

| | | | |
|--------------------------------|-----|------------------------------|--------|
| Murder | 0 | Weapons Law Violations | 1 |
| Forcible Rape | 3 | Liquor Law Violations | 11 |
| Statutory Rape | 3 | Trespass | 5 |
| Aggravated Assault | 9 | Alarms | 710 |
| Simple Assault | 13 | Disturbances | 147 |
| Intimidation of a Witness | 15 | General Domestic | 37 |
| Burglary/Breaking and Entering | 33 | Restraining Orders | 22 |
| Purse Snatching | 5 | Well Being/Reassurance Check | 459 |
| Shoplifting | 14 | Animal Control Complaints | 448 |
| Theft from A Building | 23 | Arrests | 175 |
| All other Larceny | 118 | Protective Custody | 6 |
| Motor Vehicle Theft | 4 | Juvenile Arrests | 8 |
| Counterfeiting/Forgery | 14 | Traffic Stops/Citations | 1,777 |
| Embezzlement | 1 | Accidents Investigated | 551 |
| Vandalism | 47 | | |
| Drug/Narcotic Violations | 21 | Total Calls For Service | 10,204 |

RECREATION DEPARTMENT

The Recreation Department is made up of a full-time Recreation Director, a five member Advisory Committee and, during the summer months, employs 30 seasonal workers for approximately 7 weeks.

The Department continues to offer quality recreational programming for all ages. Utilizing the school facilities and the town's exceptional parks and beaches, having a dedicated group of volunteer coaches and a professional summer staff, Orleans makes available to the year-round, as well as seasonal population, healthy social and physical programs.

Fall programs available at our outdoor fields at the Orleans Elementary School are:

- instructional soccer for grades K-2, girl's soccer grade 3-6, boy's soccer grade 3-6,
- senior Tennis at the Eldredge Park courts, field hockey was held at the Nauset Regional High School for grade 3-6.

In the Winter, movement and ball skills were offered for pre-school through grade 1, instructional basketball for grade 2, team basketball for grades 3 and 4, grade 5 and 6, grade 7 and 8, and high school grades 9-12, with separate girls' and boys' programs. Adult basketball was also available. All programs were held at Nauset Middle School.

In conjunction with Willy's Gym in Orleans and North Eastham, a satellite programs at reduced rates for rock climbing, swimming, hip-hop dance and a golf simulator were offered.

During the spring, instructional softball and baseball for grades 1-2, was held at Orleans Elementary School fields, softball and baseball for boy's and girl's grade 3 and 4 and for grades 5 and 6 was held at Orleans Elementary and the Town Hall fields. Junior Babe Ruth for 13, 14, and 15 year olds was held at the high school and at Eldredge Park. Senior Tennis was held at the Eldredge Park courts.

The Annual Easter Egg Hunt once again was held at Sea Call Farm.

Summer activities included; the morning program at Orleans Elementary, arts and crafts, tennis lessons for youth and adult, swim lessons for youth and adult at Pilgrim Lake and Meetinghouse Pond (American Red Cross), Senior Tennis at Eldredge Park, Willy's Gym satellite programs in tennis, swimming, beach volleyball and rock climbing, and the Youth Center at the Community Center, was open 3-4 evenings offering foosball, movies, video games, ping pong, air hockey and a full-size pool table. The Lower Cape Open Tennis Tournament was run for the first time out of Willy's Gym in North Eastham, utilizing their indoor and new outdoor Hard-Tru courts.

Respectfully submitted,
Brendan Guttman, Director

SEALER OF WEIGHTS & MEASURES

| | Adjusted | Sealed | Not Sealed | Condemned | Sealing Fee Charged per Device |
|-------------------------------------|----------|--------|------------|-----------|--------------------------------|
| Scales | | | | | |
| Cap. Of 10,000 lbs. | 5 | 5 | 1 | | \$150.00 |
| 5,000 – 10,000 lbs. | | | | | \$100.00 |
| 100 – 5,000 lbs. | 1 | 15 | | | \$ 50.00 |
| Under 100 lbs. | 18 | 118 | 1 | 2 | \$ 30/35.00 |
| Balances | | 4 | | | \$ 25.00 |
| Weights | | | | | |
| Avoirdupois | | 26 | | | \$3/5.00 |
| Metric | | | | | |
| Troy | | | | | |
| Apothecary | | 107 | | | \$3/5.00 |
| Volumetric Measures | | | | | |
| Vehicle Tank Compartments | | | | | |
| Liquid Measures 1 gal. or under | | | | | |
| Liquid Measures 1 gal. or over | | | | | |
| Dry Measures | | | | | |
| Automatic Liq. Meas. Devices | | | | | |
| Meters, Inlet 1" or less | | | | | |
| Gasoline | 7 | 90 | 5 | 9 | \$24/30.00 |
| Oil, Grease | | | | | |
| Meters, Inlet more than 1" | | | | | |
| Vehicle Tank Meters | 1 | 6 | | | \$ 50.00 |
| Bulk Storage | | | | | |
| Meters | | | | | |
| Oil, Grease | | | | | |

| | | | | | |
|--------------------------------------|-----------|------------|-----------|-----------|------------|
| Other Automatic Meas. Devices | | | | | |
| Taximeters | | | | | |
| Leather Measuring Devices | | | | | |
| Cloth Measuring Devices | | | | | |
| Wire-Cordage Measuring Devices | | 4 | | | \$20.00 |
| Reverse Vending Machines | | 0 | | | \$20.00 |
| Linear Measures | | | | | |
| Yardsticks | | 2 | | | \$20.00 |
| Tapes | | 3 | | | \$20.00 |
| Misc. Scanning Systems | | | | | |
| No. Scanning Systems 98% or above | | 13 | | | state fees |
| No. Scanning Systems below 98% | | | 4 | | state fees |
| TOTALS | 32 | 393 | 11 | 11 | |
| | | | | | |

SITE PLAN REVIEW COMMITTEE

The Site Plan Review Committee reviews commercial development projects involving new construction, significant additions and changes of use. The committee is authorized by the Zoning Bylaw to ensure that all development plans meet the review criteria and are in compliance with the town regulations. The committee reviews information submittals to provide low-cost guidance on prospective developments. The formal review process requires the submission of professionally prepared plans.

Site Plan Review Departments consist of the following: Building, Conservation, Fire, Health, Highway, Planning, and Water.

In 2004, 20 meetings were held. A total of 25 informal reviews and 20 formal reviews were completed. In all its deliberations, the committee aims to provide a comprehensive, objective review of development proposals in order to safeguard public health, safety, welfare, and aesthetics.

Respectfully submitted,
George Meservey, Chairman

SNOW LIBRARY

Few projects better symbolize the connection between Snow Library and the community than the Trustees' effort to preserve and catalogue the works of H. K. Cummings. This effort was celebrated in 2004 with an exhibition in the Marion Craine Room Gallery, marking the completion of the project. Cummings was a dry-goods merchant who with his camera documented life on Cape Cod from the end of the 19th century to the beginning of the 20th century. After his death in 1953 the collection of original glass plates was eventually donated to the library. Over the past several years, the Trustees worked to secure a grant to make copy negatives, and to organize and label each image, all of which are available for the public to view in a series of albums and from which copies can be purchased.

Balancing our focus on the past is our dedication to the future. In 2004, Snow Library continued use of new technologies to expand the public's access to books and information from all points of the globe. We mean this literally. Of course we draw from our own collection, but quickly and efficiently can reach outstanding reference services, use inter-library loan and other sources to address a wide range of intellectual needs.

Snow Library's mandate remains unchanged: to provide educational, recreational, reference, children's and young adults' services for an educated, active public. There were 8,132 registered borrowers as of June 30th, and 4,895 residents of the town were registered for library use.

The library's collection included 60,380 items, with 55,293 books, 2,401 audio books, 2,401 films (VHS and DVD), and other materials in microforms, CD/ROM, kits, plus numerous network transfers and inter-library loans. Circulation of library-owned materials totaled 164,515 transactions, plus 12,946 inter-library loans from other libraries and 8,319 such loans in the other direction. The per capita numbers of items loaned and the percentage of library users in the population remain among the highest in the country. The library was open for a total of 2,365 hours, there were 140,871 visits, and reference librarians fielded 7,967 queries.

The lecture series continued in popularity, covering such topics as the Supreme Court and the 2004 Election: Battleground of a Cultural War; Angel Quilters of the Underground Railroad; Lighthouses of The Lower Cape; Reflections of Returned Peace Corps Volunteers, and Going with the Flow—Gardening on Cape Cod; and a performance by the Nauset Regional High School Honors Chorus. Course offerings by the Lifetime Learning program were similarly well attended, including Politics and Community on Cape Cod; Russian History and Culture; Selected Topics in Marine Biology; and Writing Your Memoirs and Self-Publishing Your Book.

The Summer Reading Program, with 130 visits, included a series of creative craft workshops on the art of collage, paper flowers, prints, stars and flip books as well as offerings in painting, music, story-telling, magic, book swaps, mystery, history and origami.

As always, the principal initiative, staffing and backing for the Library's many successful volunteer programs came from The Friends of Snow Library, one of the largest such groups in the Commonwealth. Friends-supported Library activities included: book mending; shelving and shelf reading; magazine maintenance; mail and newspaper pickup; the Sunday afternoon lecture series; Lifetime Learning Courses; support of children's programs; book discussion group; and book deliveries to nursing homes and senior housing. In May, The Friends sponsored a very successful book-and-author luncheon at the Jailhouse Tavern featuring Kate Whouley, author of "Cottage for Sale. Must be Moved."

Children's activities included story hours, seasonal craft workshops for ages 5-12, and a summer reading program with audiences generally over 30 to 90. Total attendance at 139 children's programs year-round was 3,665.

The Snow Library Endowment Fund has a five-member board of directors comprised of two Friends, two Trustees and a jointly named fifth member chosen from the community at large. The Trustee members were Chris Wells and Rebecca Boudreau, the delegates from Friends were Emily Hannah and Robert Singer, and the new fifth member is Chris Beardsley. The board keeps an open channel of communication with Snow's Trustees, monitoring the library's needs, ready to add its support to that of the town, the state, the Friends and the many residents who favor the library with their generosity.

Memorial gifts in 2004 were received in honor of the lives of Frances Bevins Brezina, Marc and Louise Brooks, Jessica B. F. Carpenter, Kate Davis, Elisabeth Dugan, Dayton P. Haigney, Jr., Teresa L. Haney, Ralph Hubert, Peter Kroon, Joanne L. Lefter, Dorra Soffan McEachern, Sylvia McMeen, Eileen E. Nolan, Geoffrey North, Alein Owen, Michael Carl Rongitsch, Q. John Schwarz, M. Jean Turner, and Ronald Young. Birthday gifts were given in honor of Herbert Ackerman, and Howard Gray. All contributions were used to improve the library's collection.

The Library continued to provide Internet access to the public, with staff support as required.

Snow Library would like to thank all the town departments for their help and in particular, the Orleans Parks Department for all their assistance in keeping our building and grounds safe and attractive. The Board of Trustees and the entire staff of Snow Library are grateful for the continued support of the Town of Orleans and we look forward to maintaining the tradition of excellent library service in 2005.

Respectfully submitted,
Bobi Eldridge, Chairman, Snow Library Trustees

SUPERINTENDENT OF SCHOOLS NAUSET REGIONAL SCHOOL DISTRICT

Calendar year 2004 was one of challenges and accomplishments for the Nauset Regional Schools. Schools continued to improve their overall scores on the Massachusetts Comprehensive Assessment System tests, at all levels and in all subjects. The original commitment, that every student pass the test (a score of 220 or better) has evolved to a determination that every child be Proficient (240 or better). This is the goal of President Bush's "No Child Left Behind Act", and it's one that will be achieved before the nation's 2014 deadline.

A significant component of this effort is Nauset High School's Project Access, an alternative for students who might otherwise drop out of school. Instead, Project Access allows them to work during the day and attend classes during the late afternoon and evening. This is a twelve-month program with an attendance rate approaching 100%. To date, nearly forty diplomas have been awarded to students who have met academic expectations through this program, including passing the MCAS tests.

In other worthy developments, the High School is preparing for re-accreditation. Faculty committees will work for eighteen months to prepare for the visiting team's arrival in September 2006. The High School Student Council fulfilled its pledge to support the 2004 fiscal year budget with contributions totaling \$15,000 from their fund-raising efforts. Nauset Middle School continued its dramatic improvement in all areas, achieving the best MCAS scores on Cape Cod. Indeed, the Beacon Hill Institute at Suffolk University ranked Nauset the fourth most effective middle school program in the state during the period 2001-2003. The Middle School's achievements went beyond the classroom with its Band and Orchestra earning Gold medals, and the Chorus a Silver, at the 2004 Great East Festival. Not to be outdone, the Middle School's second-year football team was undefeated.

Orleans Elementary School continues to present a nicely balanced program for our children. The traditional academic focus is supplemented by attention to the arts, this year bringing visual and performing arts to every class as extensions of the School Council's annual Improvement Plan. Next fall, it expects to extend Spanish to fifth grade, completing implementation of this unique and well-received program. We are grateful for the Town's attention to our maintenance needs, as significant renovation of our roof and sidewalls is completed.

The Nauset Schools continue to provide an excellent program to the Town's children, even as standards and expectations rise all across the state and the nation. We are grateful for the support of Orleans' citizens, and will work harder than ever in the coming year to serve the Town and its children as well as they deserve to be served.

Respectfully submitted,
Michael Gradone, Superintendent

TOWN HALL BUILDING COMMITTEE

The Committee of nine members began to meet in February. Its first task was to review the previous work of the Feasibility Study Committee and to develop a consensus on the criteria for the renovation/addition project that was consistent with the Charge from the Board of Selectmen. An outline of the design project, a Scope of Work, was prepared by the Committee. It was included in a Request for Proposal that was issued by the Town Administrator in April to invite qualified architectural firms to bid on the design study. Eight architectural firms submitted responsive proposals in May and after careful evaluation of all of the proposals, four firms were invited to provide oral presentations to the Committee. DiMarinisi & Wolfe of Boston was selected to design the Town Hall renovation/addition.

In September, a contract was signed and DiMarinisi & Wolfe began to develop a Space Program (an analysis of the required space to meet departmental and meeting room needs), and schematic designs of the Town Hall site and the renovation of the existing building with an addition. After several alternatives were reviewed by the Committee, DiMarinisi & Wolfe completed schematic designs for the Site and the Building that were presented at a public meeting in January 2005.

The goal of the Committee is to have a completed detailed design for the project and the receipt of construction bids for a renovated Town Hall in time for a Special Town Meeting in the fall of 2005.

Respectively submitted,
Paul R. Ammann, Chairman

VETERAN'S GRAVES OFFICER

With the assistance of veteran's family members and F.L. Quinn Construction, work continued to mark additional veteran's graves previously not identified as not all grave markers indicated veteran status.

Continued thanks and gratitude is extended to Brian Bates and the students from the Lighthouse Charter School for their help in planning some 570 geraniums, one on each veteran's grave. Without their help it would be an almost impossible task.

Throughout the year worn and tattered flags are replaced at the cemetery. Please notify me if you are aware of any flags needing replacement.

Again, I thank my wife Sandra for all her assistance in helping with flag replacement.

Respectfully submitted,
Peter C. Howerton, Veterans' Graves Officer

VETERANS' SERVICES

The District Department of Veterans Services continues to be a very busy office based on Veterans issues that must be addressed each and every year dealing with medical benefits, compensation/pension benefits and financial benefits for those needy Veterans.

The Department deals with the medical enrollment program with the VA and the length of time it takes to get Veterans enrolled as well as providing benefits while waiting to be enrolled. The Department also deals with is filing claims Veterans feel are disabilities based on military service.

Last year 85 new claims were filed on behalf of Orleans Veterans which totaled \$781,788 in combined benefits.

The Department continues to be a "One Stop Center" for Veterans and due to a recent move below is new information on how to contact the Department.

Department of Veterans Services
P.O. Box 429
Hyannis, MA 02601

Main Office Location
First Citizens Credit Union Building
66 Falmouth Road
Hyannis, MA 02601

Telephone (508) 778-8740
Toll Free (888) 778-8701
Fax (508) 778-8746

Respectfully submitted,
Sidney L. Chase, Director

VISITING NURSE ASSOCIATION OF CAPE COD, INC.

The Visiting Nurse Association of Cape Cod, Inc. is a not-for-profit certified health agency that provides home health care, health promotion, immunization and educational programs to the communities of Cape Cod. The V.N.A. continues to provide both the town-sponsored public health programs, and the third party reimbursement home health services for the people of Orleans.

Specialty Care includes the following: Skilled Nursing, High Tech I.V. Therapies, Psychiatric Nursing, Maternal-Child Health, Enterostomal Therapy, HIV/AIDS Services, Medical Social Work, Physical, Occupational & Speech Therapy, Home Health Aides, Private Services Nursing, Hospice & Palliative Care, Geriatric Care Management, Home Health Aides, and Homemakers.

Wellness Programs include the following: Community Education, Support Groups, Immunization Clinics, Health Screenings, Worksite Wellness, Child Day Programs, Adult Day Health Programs, Prostate, Breast, and Cervical Cancer Initiatives, a Senior Exercise Program (Young at Heart), the Mobile Health Link Van, Medical Interpreters, and Senior Information Services.

The Orleans Town appropriation enabled the V.N.A. of Cape Cod to provide the following services for residents of Orleans in the year 2004: 3 home nursing visits to adults; 2 physical therapy visits; 1 medical social worker visit; 24 home visits to new mothers and babies; 12 immunizations at town clinics for resident adults and children. In addition to these immunizations, 1029 flu and 57 pneumonia immunizations were provided. Weekly blood pressure screening clinics provided 432 blood pressures screens, 25 residents were screened for cholesterol, 25 residents were screened for glucose, 34 residents were screened for skin cancer, 35 residents were screened for colorectal cancer, and 4 cases of communicable disease were investigated for the Town of Orleans and the Massachusetts Department of Public Health. 2 community wellness programs were provided, and also a Health Fair at the Orleans Council on Aging which included a Nutritional cooking education class.

In addition to the funding sources such as Medicare, Mass Health, Private insurance or Town Appropriation, the V.N.A. actively seeks funds through grants, and philanthropy. These funds are needed to broaden the scope of community services offered and to help support needed

home health services for those Orleans residents whose health insurance coverage is inadequate or nonexistent.

The V.N.A. is committed to and continually striving toward understanding and meeting the needs of the community. Please feel free to address any question or comments to the Community Health Program of the V.N.A., located at our Dennis office, telephone 508-957-7613.

Respectfully submitted,
Carole Sandquist, C.H. Contracts Coordinator

WASTEWATER MANAGEMENT PLAN STEERING COMMITTEE

The Committee was charged in July 2000 with the task of developing an overall wastewater management plan for Orleans. Over the past four years, the Committee has been ably assisted by Water Quality Task Force (WQTF) volunteers and the volunteers with the Pleasant Bay Alliance water-testing program in performing comprehensive water quality sampling in every marine waterbody in Orleans. Completion of the three-year base line data collection in 2003 resulted in the Town being officially accepted into the Massachusetts Estuaries Project (MEP). The Committee is now in the ongoing monitoring stage with a reduced number of sampling sites with the first reports from the MEP/DEP project will be delivered in late December of '05 or early January '06. The reports and models will indicate the levels of nutrient loading which the estuaries can tolerate without becoming fouled.

Paralleling these tasks, the Committee and consultant Wright Pierce continued to refine the town-wide nitrogen loading database, using the Town's GIS program. The database will be used in development of the models for each sub-watershed in Orleans reflecting current and future build-out projections.

Beginning in 2004, the Town began the transition from defining the problem (Phase 1) towards establishing a long-range wastewater management plan. The State and the Cape Cod Commission must approve this Comprehensive Wastewater Management Plan (CWMP). Preliminary work is underway moving us into Phase 2 of this project. Orleans was awarded a \$45,000 grant from the US EPA's National Onsite Demonstration Project at West Virginia University to develop a model for how the town could restructure to address the integrated water management needs that are facing it today and in the future. Working with a consultant, efforts have been focused on what will be required of the town to meet the regulatory, administrative, operational and long range planning for this massive task. Inter-committee cooperation has been most helpful in worked together to develop this model. The results of the report will be presented to the Board of Selectmen with recommendations for action. Once developed, this will lay the important groundwork for how a Town-wide CWMP will be put into action.

The Citizens Advisory Committee continues to work in assisting the WMSC.

Wastewater management planning is a hot topic both regionally and at the state level. The WMSC has worked hard to ensure that the Town's efforts are in sync with the County Wastewater Implementation Committee, the Cape Businessmen's Roundtable, and the evolving perspective of the Department of Environmental Management. It is hoped that Orleans will establish working relationships with neighboring towns of Harwich, Brewster, and Eastham with which we share estuaries.

The WMSC continues to be grateful for the continued financial support of wastewater management planning with the results of Committee efforts being seen in early '06. The

Committee recognizes the need to plan for the future, especially in the face of continued residential and commercial development and is aware of the interrelationships of open space preservation, affordable housing, zoning, dwindling financial resources and the imperative to address how we manage our impact on this fragile environment.

Respectfully submitted,
Augusta McKusick, Chair

WATER COMMISSIONERS

2004 was a year of transition for the Water Department with Water Superintendent Charles Medchill retired after 16 years of service to the town. The Commission is pleased to welcome Water Superintendent, Louis Briganti, who comes to from the Weymouth Water Department.

The replacement of manual read water meters with new radio read meters began in 2004. These meters can be read from the street obviating the need for a person to get out of a truck and walk up to a house in order to read a meter. About 300 meters get replaced each year, so it will take many years to complete this project, but when done it will cut down on the time it takes to read meters for billing.

Peak demand management efforts continued to be successful in spreading out peak water use during the busy summer months, thus forestalling the need for near-term capital expenditures to expand production capacity.

The Water Department has continued its public education program with the celebration of National Drinking Water Week, the publication of the annual newsletter which now includes a water quality report, and the fifteenth year of joint educational efforts with the local schools: fifth grade students at Orleans Elementary School's and the Lighthouse Charter School.

The Department's improvement and maintenance projects continued with the replacement of approximately 500' of 2" water main with an 8" water main on Mayo Way which improves fire protection to the area. Also, 180 fire hydrants were inspected and repaired.

During 2004, the Board of Water Commissioners devoted significant efforts to the following matters:

- Reviewed the Water Supply Master Plan
- Continued monitoring construction of the iron and manganese treatment plant, which will use ultra-filtration membrane technology and serve wells 1, 4, 5 & 6. Construction began February 2003 and scheduled for completion December 2004.
- Welcomed the new Water Superintendent
- Were kept apprised of the results of the Orleans meteorological test tower in the watershed.

We would like to express our appreciation to the water department personnel, other town departments and the residents of the Town of Orleans for their assistance and cooperation during the past year.

| <i>PUMPING STATISTICS</i> | <u>2003</u> | | <u>2004</u> | |
|---------------------------|-------------|---------------|-------------|----------------|
| Pumping (gal.) | 338,238,600 | | 305,617,400 | |
| Largest Day (gal.) | 2,775,300 | (7/15/03) | 2,189,400 | (7/10/04) |
| Largest Week (gal.) | 13,232,100 | (6/29-7/5/03) | 11,935,300 | (7/18-7/24/04) |
| Services | 4,992 | | 5,030 | |

Respectfully submitted,
Ann Hodgkinson, Chair

WATER QUALITY TASK FORCE

Members of the Orleans Water Quality Task Force (OWQTF) and citizen volunteers continued water quality monitoring efforts in Orleans marine embayments and freshwater lakes and ponds. These efforts include the Nutrient Project which began in 1997 (now part of the collaborative Pleasant Bay Resource Management Alliance monitoring efforts by Chatham, Orleans and Harwich), and the Orleans Volunteer Freshwater Lake and Pond Monitoring Program (collection of baseline nutrient and other water quality data), which was initiated in 2000.

The latest interim report (Fall 2003) for the Nutrient Project shows that the water quality of the Orleans salt water ponds in the upper reaches of Pleasant Bay (Meetinghouse, Arey's, Kescayogansett and Paw Wah) are in the "poor" category according to the Buzzards Bay Water Quality Index, having low dissolved oxygen levels or high nutrients (or both) during the summer monitoring season. Initial review of the data collected in 2004 seems to support similar results. The most probable cause of declining water quality is the continued higher nutrient loading (nitrogen) throughout each pond's watershed. The primary sources of nutrients entering these systems are from septic systems, atmospheric deposition, lawn fertilizer, and road runoff.

The Orleans Volunteer Freshwater Lake and Pond Monitoring Project has continued, due in part to the technical and analytical lab support provided by the Cape Cod National Seashore's (CCNS) lab in Truro, and the Cape Cod Commission. However, previous funding received from State grants and local community organizations was not available in 2004, so water sample analyses (analytical support) was limited. Only about 80 water samples from 18 ponds sampled twice under the Cape Cod Commission/Association for the Preservation of Cape Cod/ S Mast Pond and Lake Stewards (PALS) program, could be analyzed in 2004. However, as in previous years, citizen volunteers continued to take field measurements (dissolved oxygen, temperature, water clarity/Secchi) at these ponds between May and October. Since the initiation of this project in the year 2000, over 12,500 analysis values (e.g., pieces of data) for nutrients, and thousands of field measurement values for physical parameters (DO/Temp/Secchi), have been generated to date.

New efforts were initiated in 2004 to conduct bathymetry (depth/bottom contour) surveys of our 18 freshwater lakes and ponds. This fall, approximately 100 depth measurements with corresponding GPS locations were taken at each of six ponds. This data will be used to formulate bathymetry maps for each pond, and will ultimately be used for calculating their total water volume, and nutrient loads. The Town contracted for this free service (conducted by a OWQTF volunteer) with the Senior Environmental Corps, coordinated by the Elder Services of Cape Cod and the Islands. The remaining ponds will be done in 2005.

The Town of Orleans and the OWQTF has recently joined our sister towns in seeking County funds for the interpretation of all the data collected to date, and the generation of a report. Initial findings continue to suggest that all Orleans freshwater lakes and ponds presently being monitored show at least some signs of declining water quality (decreased water clarity, low dissolved oxygen, or elevated nutrients). Freshwater pond data will be added to the marine water quality data being collected as a component of our wastewater management/ planning process, and will help support future Town decisions regarding natural resource management and resource protection efforts.

The OWQTF continued to provide support to our sister towns of Brewster and Eastham regarding their volunteer monitoring programs. OWQTF members and associated citizen volunteers also continued to support and/or participate in other Town, State, and County wide wastewater and environmental monitoring efforts such as the Orleans Three Embayments

Study (YR-4), and the Cape Cod Commission/SMAST- Pond and Lake Stewards/ PALS (YR-4) Program.

Respectfully submitted
Judith Scanlon, Chairperson

WIND ENERGY COMMITTEE

The Wind Energy Committee, in its second year, is pleased to report on progress made to accomplish a number of the tasks established by the Board of Selectmen in their Charge issued in June 2003. The Charge directs the Committee to evaluate the economic and practical feasibility of operating a one-plus megawatt wind-powered generator on Town property, primarily to power the production of drinking water. The Committee is specifically directed, among other tasks, to install a test tower to evaluate the wind resource for a one year period of time and to evaluate and recommend appropriate equipment based on the demands of the Water Department.

In accordance with the Charge, the Committee, thanks to the assistance of and funding from the Massachusetts Technology Collaborative (MTC) and consultants paid by MTC, have analyzed about one-year's worth of data from the test tower and are finishing the preliminary feasibility study. Wind speed at the watershed location is good and above the threshold established by MTC to support community wind projects, with an average of 14.5 mph. The feasibility study, when complete in early 2005, will address site issues, photo simulations, turbine capital and operating costs, revenue scenarios and ownership financing options for the Town to consider. A Business Plan will then be developed to demonstrate the projected economics should the Town wish to proceed with the development.

Other activities of the Committee have included: meeting with neighboring towns who are also studying or considering the feasibility of municipal land based wind; attending workshops regarding the Barnstable County and MTC-sponsored Community Wind Collaborative; and assisting with the development of the Wind Energy Bylaw to regulate the installation of wind energy facilities in Town which was approved at the May 2004 Town Meeting

The Committee welcomes citizen comments and suggestions by attending meetings or meetings or by calling (508) 240-3700 Ext. 435.

Respectfully submitted,
Kevin Galligan, Chairman

ZONING BOARD OF APPEALS

The purpose of the Board is to hear and decide applications or petitions for Special Permits or Variances as empowered under the Zoning Bylaws of the Town and the Massachusetts General Laws, Chapter 40A, and to hear and decide appeals from decisions of the Zoning Administrator.

A total of 25 cases were submitted. All 25 were heard, none were continued to 2005. Of the 17 Special Permits heard, 14 were granted, one was denied, and two were withdrawn. Of the three cases which combined Special Permits and Variances, one granted both, and the other two petition requests were withdrawn. Of the five petitions for Variances, three were granted and two were withdrawn. There were three appeals; one was upheld and a Variance request withdrawn, one was overturned, and one was overturned with a Variance request withdrawn. There were 14 regular open meetings in 2004.

Respectfully submitted,
William Piersol, Chairman

ZONING BYLAW TASK FORCE

The Orleans Zoning Bylaw Task Force is a seven-member committee, appointed by the Board of Selectmen, and made up of residents, committees and Town departments, to study and draft language for proposed Zoning Bylaw amendments.

The Task Force reviewed and drafted language for several proposed amendments for consideration at the May Annual Town Meeting. After a public hearing held by the Planning Board all three articles were presented and adopted at the May Annual Town Meeting. The Task Force also reviewed an amendment to the sign regulations concerning banners over public streets that was adopted at the Fall Special Town Meeting.

Respectfully submitted,
George Meservey, Chairman

TOWN OF ORLEANS COMMITTEE/BOARD DESCRIPTIONS

Architectural Review Committee – Provides design review of new construction, alterations and additions to commercial structures located in the various business districts of the Town. Five members and two associates.

Bikeways Committee – Advocates and supports the use of bicycling as transportation and recreation and makes recommendations to encourage and facilitate safe cycling within the Town. Seven members.

Board of Assessors – Sets policies regarding property valuation; sets tax rates; administers motor vehicle excise and boat excise; hears assessment appeals and abatements; reviews exemption applications; and administers betterments. Three members.

Board of Health - Elected board that, through the Massachusetts General Laws and state regulations, is responsible for protecting the public health, safety and environment of the community accomplished through enforcement of state laws, the sanitary and environmental code, adopting reasonable local health regulations and by implementing preventive programs. Five members.

Board of Library Trustees – Acts as the governing body of Snow Library. Sets policies regarding use of the building; determines the days and hours of operation; approves, promotes and participates in functions, displays, and exhibitions held in the library; and oversees all financial matters pertaining to the library. Seven members.

Board of Selectmen – Serves as the chief executive goal-setting and policy making agency of the Town. Among other responsibilities as outlined in the Orleans Home Rule Charter, the Board enacts rules and regulations establishing town policies, acts as the licensing authority for the Town, and appoints certain personnel, board and committee members. Five members.

Board of Water Commissioners – Develops rules and regulations and sets policies governing the operation of the municipal water system. Oversees the watershed properties regulating any allowed uses, other than those related to the production or treatment of water, through a management plan. Five members.

Building Code Board of Appeals – Reviews appeals made by builders and individuals from the requirements of the Massachusetts State Building Code. Five members.

Cable TV and Telecommunications Advisory Committee – Works with the Town's current cable television provider, ConCast, and the Town to improve service; advises the Board of Selectmen on the issuance of franchises; researches a variety of technical and communications issues. Five members.

Cape Cod Commission – One person appointed by the Board of Selectmen represents the Town at the Cape Cod Commission, which deals with issues of regional significance. One representative from Orleans.

Cape Cod Regional Tech High School Committee – Formulates and adopts policy for the Regional Tech School system and hires a superintendent. Two Orleans representatives appointed by the Town Moderator.

Citizens Advisory Committee – The primary task of the Committee is to be the link between the citizens of the Town and special interest groups in all matters relating to the Wastewater Management Plan and to work closely with and report to the Wastewater Management Steering Committee.

Commission on Disabilities – Coordinates and carries out programs designed to meet the problems of persons with disabilities; ensures appropriate accessibility and compliance with Americans with Disabilities Act and regulations of the State and Town as related to the needs of persons with disabilities. Nine members.

Conservation Commission – Administers the Massachusetts Wetlands Protection Act (Mass. General Law Chapter 131, Section 40) and the Orleans Wetlands By-Law (Code of the Town of Orleans, Chapter 160); manages conservation properties. Seven members, three associates.

Council on Aging Board of Directors – Directs the Council on Aging, which is the designated agency to evaluate, promote and encourage new and existing activities and services for the older residents of the community. Seven members.

Cultural Council – Promotes the arts and humanities in the Town of Orleans; reviews Arts Grants Applications and makes grant awards, administers the Town Hall Art Gallery. Up to 22 members.

Finance Committee – Reviews proposed budget and capital plan and warrant articles and provides residents with information and recommendations resulting from their in depth review and investigation. Nine members appointed by Town Moderator.

Fourth of July Committee – Responsible for planning, organizing, and overseeing the annual Fourth of July parade and fireworks. Seven members and two advisors.

Historical Commission – Transmits the Historical Property Survey to the Massachusetts Historical Commission. Nominates properties and districts for historical designation by the State Historical Commission. Seven members.

Housing Task Force – Formulates policy and recommendations for programs to provide affordable housing in Orleans. Pursues affordable housing projects. Seven members.

Human Services Advisory Committee – Reviews funding requests from human services agencies in order to determine which requests and what amounts may be presented to the Annual Town meeting for consideration.

Invasive Species Committee – Gathers and conveys information on the presence, distribution, ecological impacts, and management of invasive plant species; to promote the use of native or non-invasive alternative plants throughout the Town; and to work cooperatively with researchers, organizations, government agencies, and the general public to identify and encourage the management of invasive species.

Marine & Fresh Water Quality Task Force – Studies water quality issues; devises alternatives to current practices to protect marine water resources; conducts and analyzes Town's water quality monitoring program; operates water quality laboratory. Five members.

Municipal Properties/School Road Study Committee – Advises the Board of Selectmen on the design and construction of a new town hall. Nine members.

Old King's Highway Regional Historic District Commission - The purpose of the Old King's Highway Regional Historic District Act is to promote the preservation and protection of buildings, settings and places within the boundaries of the District. Each application shall be judged on the criteria set forth in the Act under Section 10 including therein, but not limited to, historic value and significance, general design, arrangement, texture, material, color, relative size and settings.

Open Space/Land Bank Committee – Assists the Town in the acquisition and preservation of open space; revises and updates the Conservation, Recreation and Open Space Plan; prepares grant applications, assists property owners in keeping private lands preserved as open space. Nine members.

Personnel Advisory Board – Responsible for the administration of the Town Personnel Classification Plan. Also, conducts inter-town studies of wage rates and employee benefits, mediates disputes over

the interpretation of grievance procedure; factors new positions for placement in the classification schedule, and re-factors existing positions when the responsibilities have changed. Five members.

Planning Board – Oversees subdivision of land, considers long range planning and initiates changes to zoning by-laws. Five regular members and two alternates.

Recreation Committee – The Recreation Committee works with the community, the Board of Selectmen, the Town Administrator and the Recreation Director to improve and/or expand recreational programming and facilities through a commitment to provide quality recreation programs to all population groups in the Town of Orleans. Five members.

Shellfish and Waterways Improvement Advisory Committee – Serves as an advisory committee to the Board of Selectmen on all matters relating to the Town's shellfish beds. Nine members.

Site Plan Review Committee - Reviews commercial development projects involving new construction, significant additions, and changes of use and is authorized by the Zoning Bylaw to ensure that all development plans meet the review criteria and are in compliance with Town regulations.

Wastewater Management Planning & Steering Committee – Will conduct wastewater management study for Town of Orleans and present final report with implementation recommendations to the Board of Selectmen upon completion of the study. Five members.

Wind Energy Committee – Established to complete a feasibility study of wind power to see if a turbine could be installed in the Town watershed to provide electricity for the public wells and iron & manganese treatment plant. Five members.

Zoning Board of Appeals – Hears applications and petitions for Special Permits and Variances and makes determinations for granting or denying same under the constraints of the Zoning By-Laws of the Town and Mass. General Laws, Chapter 40A. Hears and decides appeals from decisions of the zoning administrator. Five regular members plus three associate members.

Zoning Bylaw Task Force – Reviews the Orleans Zoning Bylaw on an ongoing basis to identify areas for improvement, resolve discrepancies, draft new sections as needed and expand and clarify definitions. Seven members.

**Town of Orleans
Committee/Board Meeting Schedule**

Architectural Review Committee

Meets second and fourth Thursday evenings of the month at 7:00 p.m.

Bikeways Committee

Meets first Friday of the month at 8:30 a.m.

Cable TV & Telecommunications Advisory Committee

Meets 3rd Tuesday of the month at 7:00 p.m.

Citizens Advisory Committee

Meets third Monday of the month at 7:00 p.m.

Conservation Commission

Hearings held on First and Third Tuesday of every month at 8:30 a.m.

Work meetings held every Tuesday at 8:30 a.m. (Except when there is a fifth week in a month)

Council on Aging

Meets third Wednesday of the month at 1:00 p.m.

Cultural Council

Meets first Monday of the month at 7:15 p.m.

Finance Committee

Meets twice monthly on Thursday evenings at 7:00 p.m. and more frequently prior to Town Meeting

Fourth of July Committee

Meets 2nd Thursday of the month at 4:00 p.m. and more frequently in the Spring

Board of Health

Meets First and Third Thursday of the month at 2:00 p.m.

Invasive Species Committee

Meets 3rd Monday of the month at 5:00 p.m.

Marine & Freshwater Quality Task Force

Meets third Monday of the month at 10:00 a.m.

Municipal Properties/School Road Study Committee

Meets on Thursdays at 4:00 p.m. as needed

Old King's Highway Regional Historic District Commission

Meets first Thursday of the month at 6:30 p.m.

Open Space/Land Bank Committee

Meets first Wednesday of the month at 8:00 a.m.

Planning Board

Meets the second and fourth Tuesday of the month at 7:00 p.m.

Recreation Committee

Meets third Tuesday of the month at 7:00 p.m.

Board of Selectmen

Meets every Wednesday evening at 6:30 p.m. and additionally as needed.

Shellfish & Waterways Improvement Advisory Committee

Meets second Tuesday of the month at 7:00 p.m.

Site Plan Review Committee

Meets first and third Wednesday of the month at 10:00 a.m.

Snow Library Board of Trustees

Meets the second Tuesday of every month at 7:00 p.m.

Wastewater Management Plan Steering Committee

Meets the first and third Thursday of the month at 10:00 a.m.

Board of Water Commissioners

Meets first and third Wednesday of the month at 1:00 p.m.

Wind Energy Committee

Meets on 3rd Wednesday of the month at 4:00 p.m.

Zoning Board of Appeals

First and Third Wednesday at 7:00 p.m.

Zoning Bylaw Task Force

Meets the fourth Wednesday of the month at 2:00 p.m.

Committees, Commissions and BoardS not listed

Meet on an as-needed basis

TOWN OF ORLEANS
Town Hall, 19 School Road
Orleans, MA 02653-3699

CITIZEN INTEREST FORM

| | | | |
|--------------------------------------|------------|-----|--------|
| Today's Date | Name | | |
| Street Address | | | |
| Mailing Address (including Zip Code) | | | |
| Home Phone | Bus. Phone | Fax | E-Mail |

Thank you for your interest in serving the Town. Please prioritize your interest in committees on the back of this form.

EXPERIENCE which might be helpful to the Town:

EDUCATIONAL BACKGROUND which might be useful to the Town:

Are you available to serve on a Town committee/commission on a year-round basis?
 yes no

If not, what is your availability? _____

How did you become interested in serving the Town?

newspaper friend personal _____

We suggest that you be aware of the time commitment you will need to make to the committee/board of your choice. For more information, please contact the Selectmen's Office at 508-240-3700, ext. 415.

PLEASE RETURN TO:
Board of Selectmen
Town of Orleans
19 School Road
Orleans, MA 02653

TOWN OF ORLEANS COMMITTEES, BOARDS AND COUNCILS

I would like to serve Orleans and am interested in the following committees (please indicate your preference (s) as #1, 2, 3, etc.):

- | | |
|--|--|
| <input type="checkbox"/> Architectural Review Committee | <input type="checkbox"/> Historical Commission |
| <input type="checkbox"/> Bikeways Committee | <input type="checkbox"/> Housing Task Force |
| <input type="checkbox"/> Board of Assessors | <input type="checkbox"/> Human Services Advisory Committee |
| <input type="checkbox"/> Building Code Board of Appeals | <input type="checkbox"/> Invasive Species Committee |
| <input type="checkbox"/> Cable TV and Telecommunications Advisory Committee | <input type="checkbox"/> Marine & Freshwater Quality Task Force |
| <input type="checkbox"/> Cape Cod Regional Tech High School Committee | <input type="checkbox"/> Old King's Highway Historic District Study Committee |
| <input type="checkbox"/> Citizens Advisory Committee | <input type="checkbox"/> Open Space/Land Bank Committee |
| <input type="checkbox"/> Commission on Disabilities | <input type="checkbox"/> Personnel Advisory Board |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Planning Board |
| <input type="checkbox"/> Council on Aging | <input type="checkbox"/> Recreation Committee |
| <input type="checkbox"/> Cultural Council | <input type="checkbox"/> Shellfish & Waterways Improvement Advisory Committee |
| <input type="checkbox"/> Finance Committee | <input type="checkbox"/> Wastewater Management Plan Steering Committee |
| <input type="checkbox"/> Fourth of July Committee | <input type="checkbox"/> Zoning Board of Appeals |
| | <input type="checkbox"/> Other (please list) |

INDEX

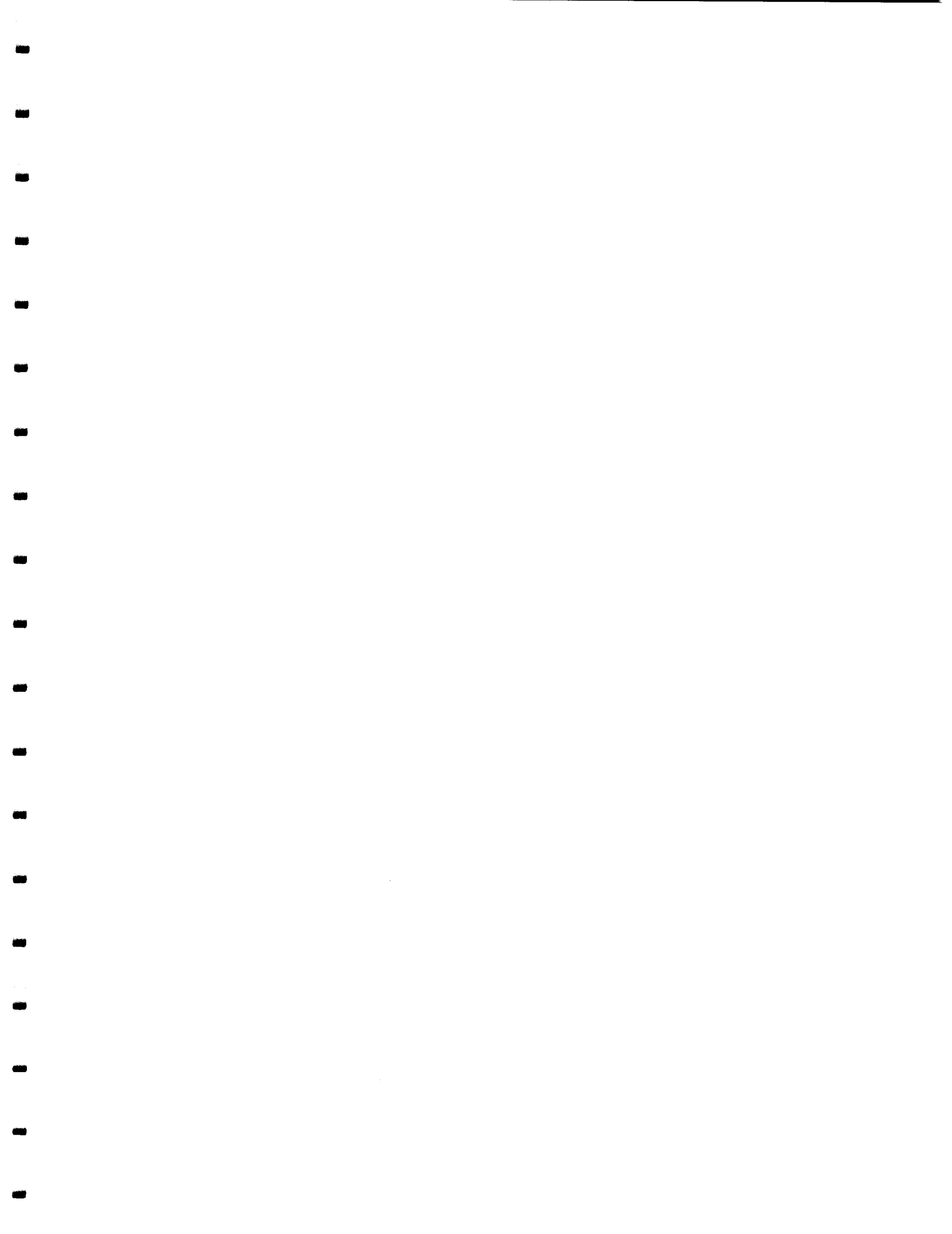
| | |
|--|-----|
| Accounting Reports: | |
| Combined Balance Sheet..... | 51 |
| Long Term Outstanding Debt | 52 |
| Schedule of Receipts/Expenditures..... | 40 |
| Appropriation Activity Report | 43 |
| Architectural Review Committee | 110 |
| Assessors, Board of | 110 |
| Barnstable County Assembly of Delegates | 110 |
| Bikeways Committee..... | 112 |
| Building Code Board of Appeals | 113 |
| Building Department..... | 113 |
| Cable TV & Telecommunications Advisory Committee | 114 |
| Cape Cod Commission | 114 |
| Cape Cod Regional Technical High School District | 118 |
| Cape Light Compact..... | 120 |
| Citizen Advisory Committee | 121 |
| Citizens Interest Form | 168 |
| Civil Defense | 121 |
| Committee/Board Descriptions..... | 163 |
| Committee Meetings Schedule | 166 |
| Committees | 7 |
| Conservation Commission | 122 |
| Council on Aging | 123 |
| Dedication | 1 |
| Departments & Special Personnel | 12 |
| Elected State Officials | 6 |
| Finance Committee | 125 |
| Fire / Rescue Department | 126 |
| Fourth of July Committee | 128 |
| Harbormaster / Shellfish Department | 129 |
| Health, Board of | 130 |
| Highway Department..... | 132 |
| Historical Commission..... | 136 |
| Housing Authority..... | 137 |
| Human Services Advisory Committee | 137 |
| Independent Audit | 39 |
| In Memoriam | 4 |
| Interesting Facts..... | 5 |
| Invasive Species Committee | 138 |
| Joint Committee on Affordable Housing..... | 138 |
| Licenses and Permits Issued by Selectmen..... | 17 |
| Municipal Finance, Director of..... | 39 |
| Natural Creek Study Committee..... | 139 |
| Nauset Regional Employees | 29 |
| Nauset Regional School Committee..... | 140 |
| Old Kings Highway Regional Historical District Commission..... | 141 |
| Open Space / Land Bank Committee | 141 |

| | |
|---|------------|
| Orleans Elementary School Committee | 142 |
| Orleans Elementary School Principal | 143 |
| Parks and Beaches | 144 |
| Personnel Advisory Board | 146 |
| Planning Board | 147 |
| Planning Department | 147 |
| Pleasant Bay Resource Management Alliance | 149 |
| Police Department | 150 |
| Recreation Department | 151 |
| Selectmen, Board of | 16 |
| Sealer of Weights and Measures | 152 |
| Site Plan Review Committee | 153 |
| Snow Library Board of Trustees | 153 |
| Superintendent of Schools | 155 |
| Tax Collections | 18 |
| Telephone Numbers | Back Cover |
| Town Administrator | 16 |
| Town Hall Building Committee | 156 |
| Town Officers | 7 |
| Town Clerk | 52 |
| Town Meetings & Elections | 53 |
| Dog Licenses | 107 |
| Shellfish Permits | 108 |
| Passports | 108 |
| Vital Records | 108 |
| Fish and Game Licenses | 109 |
| Town Treasurer | 18 |
| Salaries Calendar | 19 |
| Trust Funds | 36 |
| Transfer Station | 132 |
| Tree Warden | 132 |
| Veterans' Graves Registration Officer | 156 |
| Veterans' Services | 156 |
| Visiting Nurse Association of Cape Cod, Inc. | 157 |
| Wastewater Management Plan Steering Committee | 158 |
| Water Commissioners, Board of | 159 |
| Water Quality Task Force | 160 |
| Web Page | 3 |
| Wind Energy Committee | 161 |
| Zoning Board of Appeals | 161 |
| Zoning Bylaw Task Force | 162 |

NOTES

NOTES

NOTES





TELEPHONE NUMBERS & HOURS

| | |
|---|------------------------------|
| Council on Aging (8:30 a.m. – 4:30 p.m.) | 508-255-6333 |
| Fire/Rescue Department | 508-255-0050 |
| Harbormaster/Shellfish Department | 508-240-3755 |
| Highway Department..... | 508-240-3790 |
| Tree Warden | |
| Landfill (Disposal Area) | 508-240-3770 |
| 7:30 a.m. – 3:00 p.m. (closed Wednesdays) | |
| Parks & Beaches Department (8:00 a.m. – 3:30 p.m.)..... | 508-240-3775 |
| Nauset Beach..... | 508-240-3780 |
| Skaket Beach | 508-255-0572 |
| Police Department..... | 508-240-0117 |
| Recreation Department | 508-240-3785 |
| Monday – Friday 8:30 a.m. – 4:00 p.m. | |
| School Departments | |
| Elementary School | 508-255-0380 |
| High School..... | 508-255-1505 |
| Middle School..... | 508-255-0016 |
| Superintendent of Schools | 508-255-8800 |
| Snow Library | 508-240-3760 |
| Monday, Thursday, Friday 10:00 a.m. – 5:00 p.m. | |
| Tuesday, Wednesday 10:00 a.m. – 8:00 p.m. | |
| Saturday 10:00 a.m. – 4:00 p.m. | |
| Sunday (November – March) 2:00 p.m. – 4:00 p.m. | |
| Town Offices (8:30 a.m. – 4:30 p.m.) | 508-240-3700 |
| Assessing Department ext. 430 | Registrar of Voters ext. 405 |
| Accounting Department ext. 440 | Board of Selectmen ext. 415 |
| Building Department ext. 341 | Town Clerk ext. 405 |
| Conservation Department ext. 425 | Town Administrator ext. 415 |
| Health Department ext. 450 | Treasurer/Collector ext. 420 |
| Planning Department ext. 435 | Water Department ext. 445 |
| Consumer Assistance Council | 1-800-867-0701 |
| TDD Communication for Hearing Impaired | 508-240-3744 |
| Veteran's Services | 1-888-778-8701 |
| Visiting Nurse Association of Cape Cod | 508-945-2869 |

