

**ORLEANS
ANNUAL TOWN REPORT**



FOR THE YEAR 2003

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ANNUAL REPORTS



of the

TOWN OFFICERS

of the

TOWN OF ORLEANS

FOR THE YEAR

2003



This Book is Dedicated
To the Memory of

Marion I. Chace



Following graduation from Orleans High, Marion entered and graduated from St. Lukes Hospital School of Nursing. In 1934, she married her husband, Alan Roderick Chace and they had three children, Marilyn, Patricia, and Alan.

In 1950, she accepted the position of Orleans Town Nurse, a position she held for nineteen years. This period turned out to be a pivotal changing concept in how medical care delivery should be administered to a community.

The term "Town Nurse" was an apt one. Most lower Cape towns had at best one or two doctors at the time, and the Town Nurse was the other half of the coin.

Marion tended to the chronically ill, the newly discharged surgical patient, she gave injections to the diabetic, and tracked communicable diseases. A new mother bringing home her first child often saw "Nurse Chace" there the next morning with her sleeves rolled up, to instruct her in the care and feeding of her new baby. Insulin shots, B12 shots, bath and bed care to the disabled, were all part of her normal day tending to eight to ten patients.

However, there was another portion of the job description for a Town Nurse which included the words "on call, 24 hours". Trips to a Boston Hospital in the middle of the night, husband Alan driving and Marion tending to the patient.

A number of wellness clinics were begun under her direction, including those for polio clinics and early childhood immunizations.

Marion continued as Town Nurse until 1969 when she tendered her resignation. She thought long and hard about this, she was one year shy of a twenty year pension but she felt that the mounting paperwork being issued and mandated on the state and federal government level took hours away from her patient care time.

"A nurse first, an administrator second"

This Book is Dedicated
To the Memory of

Mary Wilcox



Quiet and unassuming, Mary dedicated many years to public service through her participation on Orleans and Barnstable County Boards and Commissions.

With great commitment and intelligence enhanced with generous doses of common sense and humor, Mary's volunteer service, public and private, encompassed town government, education, historical preservation, medical care delivery, concern for senior citizens and the future of Orleans and the Cape Cod she loved.

We honor Mary for her great integrity and for the generous gifts of her time and talent, and we treasure those things that she gave for the benefit of Orleans Citizens.

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Town of Orleans



CAPE COD,
MASSACHUSETTS



Welcome to our website where you'll find timely and important Town information.

Warrant for Special Town Meeting 03-29-2004

The Warrant file is in Adobe Acrobat format.

Photoshow 2004 - Council on Aging - Entries Due 5-1-2004

This document includes entry information for this year's show. (PDF Format)

Council on Aging Tiding's March Newsletter/Schedule

Outdoor Lighting Proposed Bylaw - Public Hearing - March 24, 2004

Help Wanted - Updated 3-1-2004

This page lists any current employment opportunities with the Town of Orleans.

Fourth of July Information

The 4th of July Parade will be held on Saturday, July 3, 2004 at 10:00 a.m. There is no raindate for the Parade. The 4th of July Fireworks, will take place on Saturday, July 3, 2004 at dusk. Raindate for fireworks is July 5th.

Orleans Zoning Map - Updated 2003

This map contains all changes made by May 2003 Town Meeting and approved by the State Attorney General. This file is in Adobe Acrobat format and is extremely large (5 megs) and will take some time to download even with broadband internet access.

2004 Property Assessments - Searchable Database

FY2004 values as committed to the tax collector. **THE FY2004 TAX RATE IS \$4.41.** The database uses the owner of record as of January 1, 2003, which not necessarily the current owner.

Town of Orleans Code

Complete searchable Code of the Town of Orleans - hosted by General Code Publishers. Updated 04-15-2003 to include all changes made at previous Town Meetings.

Shellfish Closure Notice and Map - Updated 11-01-2003

Check this link for the updated map of open and closed areas.

*****New Transfer/Disposal Station Hours*****

The Orleans Transfer/Disposal station will be CLOSED on Wednesdays and Thursdays beginning on September 10th. The hours of operation will remain 7:30am to 3:00pm on all other days.

DEPARTMENTS
COMMITTEES
MEETINGS
MINUTES
INFORMATION
FAQ'S
ABOUT ORLEANS
ARCHIVES

Search Site:

Go

Last Updated:
March 9, 2004

Contact the
Webmaster

IN MEMORIAM-2003

Mary Wilcox

Highway Garage Study Committee	1973 - 1974
Barnstable County Board of Commissioners	1980 - 1983
Finance Committee	1983
Barnstable County Emergency Services	1983
Board of Selectmen	1984 - 1986
Board of Health	1984 - 1986
Barnstable County Tercentenary Committee	1984 Alternate
Cape Cod Planning & Economic Development Committee	1984 - 1986 Alternate
Board of Assessors	1985 - 1986
Sarah Brown Scholarship Committee	1985 - 1986
Town Nursing Service Advisory Committee	1985 - 1986
Orleans School Committee	1988 - 1993
Council on Aging	1991 - 1994
Orleans Bicentennial Commission	1995
Historical Commission	1998 - 2001

Albion Besse

Town Forest Committee	1957 -1964
Finance Committee	1953 -1957

Marion I. Chace

Orleans Town Nurse	1950 -1969
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Grafton H. "Tinker" Meads

Alt. Gas & Plumbing Inspector	1974 -1977, 1995
Plumbing Inspector & Asst. Gas Inspector	1978 -1994

William Smith

Inspector of Buildings	1988 -1993
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INTERESTING FACTS ABOUT ORLEANS

Population Statistics:

Current population

- 17 years of age and over 6,102
- 0 to 17 years 650
- Summer population 22,000

Voter Statistics:

Total registered voters

- Democrats 1054
 - Republicans 1541
 - Unenrolled 2723
 - All others 31
- Town Meeting Quorum 5% of Registered Voters 268

Annual Town Meeting: Monday before the 2nd Tuesday in May

Annual Town Election: Second Tuesday after the Town Meeting in May

Land and Road Statistics:

- Total land area Approximately 13.94 square miles
- Miles of State Roads 11 miles
- Miles of Town-maintained roads 53 miles

Tax and Assessment Statistics:

	FY03	FY04
• Tax rate (commercial & residential)	5.12	4.41
• Total assessed valuations	2,512,449,131	3,128,390,680
• Residential property assessments	2,294,011,496	2,879,107,910
• Open space assessments	0	0
• Commercial property assessments	174,331,805	198,014,000
• Industrial property assessments	10,053,700	11,816,000
• Personal property assessments	34,052,130	39,452,770
• Exempt property assessments	266,695,600	299,706,600

ELECTED STATE OFFICIALS

SENATORS IN CONGRESS

Edward Kennedy

2400 John F. Kennedy Federal Building
Boston, MA 02203
(617) 565-3170

John Kerry

One Bowdoin Square – 10th Floor
Boston, MA 02114
(617) 565-8519
(617) 248-3870 (fax)

REPRESENTATIVE IN CONGRESS (Tenth District)

William Delahunt

146 Main Street
Hyannis, MA 02601
(508) 771-0666

GOVERNOR

Mitt Romney

State House – Room 360
Boston, MA 02133
(617) 725-4005
(617) 727-9725 (fax)

SENATOR IN GENERAL COURT

Cape & Islands District

Robert O'Leary

State House – Room 413E
Boston, MA 02133
(508) 775-0162

REPRESENTATIVE IN GENERAL COURT

Fourth Barnstable District

Shirley Gomes

State House – Room 548
Boston, MA 02133-1054
(617) 722-2803
(617) 722-2590 (fax)

Commonwealth of Massachusetts Web site – www.state.ma.us

TOWN OFFICERS**2003 ELECTIVE****TERM EXPIRES MAY****TERM EXPIRES MAY****Moderator**

Duane Landreth 2004

Rebecca Boudreau 2008

Raymond Castillo 2005

Board of Selectmen (5)

Kendall Farrar, Chair 2005

Margie Fulcher 2006

John P. Hinckley, Jr. 2005

Richard W. Philbrick 2004

David Lai 2004

Jacqueline Philbrick (resigned 05/03)

Joan Wehrell (resigned 05/03)

Trustees of Snow Library (7)

Jim Botsford, Chair 2004

Christopher Wells 2004

Skip Rozin 2005

Barbara Eldridge 2005

Henry Scammell (elected 05/03) 2006

Rebecca Boudreau (elected 05/03) 2006

Michelle Koch (elected 05/03) 2006

Felicia Holden (term expired 05/03)

Penny Noll (term expired 05/03)

Ann Shafnacker (term expired 05/03)

Park Commissioners (5)

John P. Hinckley, Chair 2005

Kendall Farrar 2005

Margie Fulcher 2006

Richard W. Philbrick 2004

David Lai 2004

Barnstable Assembly of Delegates (1)

John Hodgkinson (appt. 01/02) 2004

Nauset Regional School Committee (3)

Greg O'Brien, Chair 2004

Ed Brookshire 2006

Paul O'Connor, Orleans rep. 2006

Jim Chudomel, Wellfleet rep. 2004

Eric Rasmussen, Brewster rep. 2004

Cici Schoenberger, Eastham rep. 2004

Rick Wood, Brewster rep. 2006

Marie Enochy, Brewster rep. 2005

Truman Henson, Orleans rep. 2005

Robert Jones, Orleans rep. 2006

Margie Fulcher (Orleans) didn't seek reelection

Mort Inger (Wellfleet) didn't seek reelection

Dawn Skiba (Eastham) didn't seek reelection

Michael Gradone, Superintendent of Schools

Linda Medeiros, Assistant Superintendent

BJ Newmier, Secretary to Superintendent

& School Committee

Susan Hyland, Business Manager

Tom Conrad, High School Principal

Greg Baecker, Middle School Principal

Board of Health (5)

Gail Rainey, Chair 2006

Stephen Kenney 2006

Susan Christie (elected 05/03) 2005

Augusta McKusick 2004

Jan Schneider 2005

Robert Wineman (resigned 06/03)

Lois Ames, Secretary

Constables (2)

John Fitzpatrick 2004

Mary Stevens 2004

Elementary School Committee (5)

Pamela Jordan, Chair 2005

Kathleen Ecker 2006

Jan Bone 2005

Mary Lyttle 2004

Joe Binowski 2004

Robert Jones (did not seek reelection)

Old King's Highway Historic**District Committee**

Charles Williams, Chair 2004

Will Joy (appt. 08/03) 2003

Paul Leach 2006

Kenneth Coleman 2005

Soren Spatzeck-Olsen 2003

Housing Authority (5)

Jane Hinckley, Chair/State Appt. 2007

Tim Buhler, ex-officio 2005

James Birdsall 2007

Mark Boardman 2006

APPOINTED BOARDS, COMMISSIONS AND COMMITTEES

TERM EXPIRES JUNE

ADA Coordinator for Self-Evaluation

Elizabeth Smith	Nicholas Armenti (appt. 08/03)	2006
	Christopher Galazzi	2005
	John Hodgkinson	2005
	Frank Eaton	2004
	Harold Rusch (resigned 06/03)	

**Architectural Review Committee
(5 members/2 associates)**

Chauncey Williams, Chair	2005
Arend Vos	2005
Katherine Bashaw, Associate (appt. 06/03)	2006
Cassandra Carroll	2005
Trevor Kurz (appt. 06/03)	2006
Gil Bamford, Associate	2004
Suzanne Besciak (resigned 06/03)	
Kelly Lasko, Secretary	

Cape Cod Joint Transportation Committee

Robert Bersin	2004
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Cape Cod Commission (1)

Frank Hogan	2005
-------------	------

Cape Cod Regional Transit Authority (1)

John F. Kelly, Town Administrator	
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Cape Light Compact

Richard Philbrick	
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Citizens Advisory Committee

Marcia Galazzi, Chair (reappt. 06/03)	2006
James Bast	2004
Michael Cuocco	2003
Peter Deeks	2005
Elaine Downs	2005
Carolyn Dranganis	2004
Cynthia Fitton	2005
Burton Golov (appt. 08/03)	2006
John Hodgkinson	2005
Stan Holt	2003
Will Joy (reappt. 06/03)	2006
Linda Knowlton	2005
Jill Minster (reappt. 06/03)	2006
Paul O'Connor	2004
Ken Scott	2005
Katherine Udall	2005
Robert Wineman	2005
Andree Yager (reappt. 06/03)	2006
Jeffrey Karlson (resigned 06/03)	
William Amaru (resigned 06/03)	
Eileen Godin (resigned 11/03)	

Barnstable County HOME Consortium

Winifred Fitzgerald, Orleans Rep	2004
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Bikeways Committee (7)

John Fallender, Chair	2004
Evelyn Tighe	2004
Sally Dewing	2004
Maury Webb	2005
Leslie Pike (appt. 07/03)	2006
Lawrence Smith (resigned 11/03)	
Patricia Heyer (resigned 06/03)	
Donald DePietro (resigned 06/03)	

Board of Assessors (3)

David Tately, Chair	2004
Cynthia Eagar	2006
Timothy Brady	2005

Building Code Board of Appeals (5)

Andrew Miao, Chair	2006
Nathaniel Pulling	2004
Donald Doddridge (reappt. 06/03)	2006
Peter Coneen	2005
Dorofei Klimshuk	2005
Sarah Bartholomew, Secretary	

Cable TV & Telecommunications

Advisory Committee (5)

Katherine Frostholm, Chair (appt. 08/03)	2006
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Commission on Disabilities (9)

Brooks S. Thayer, Chair (resigned 06/03)
 Elizabeth Smith (ex-officio)
 Madeline Short 2005
 Anne Kelleher 2004
 Stanley Suchodolski 2005
 Roseanne Ferullo (resigned 06/03)
 Bonny Burk-Friedman (resigned 06/03)

Jill Holmes (appt. 07/03) 2006
 Jeanne Stage (appt. 07/03) 2006
 Joanna Keeley 2005
 Barbara Uhl 2005
 Gail Hoffman 2004
 Melora North (resigned 06/03)
 Leonard Sparrow (resigned 06/03)

**Conservation Commission
(7 members and 3 associates)**

William Parish, Chair (appt. 06/03) 2006
 Robert Ward 2005
 Arnold Henson (reappt. 06/03) 2006
 George Christie, Associate
 (appt. 07/03) 2004
 Robert Royce, Associate
 (reappt. 06/03) 2004
 Douglas Bashaw, Associate
 (appt. 11/03) 2004
 Peter Hirst 2005
 Bill Stowell 2004
 Judith Bruce (appt. 07/03) 2006
 Davis Walters (resigned 09/03)
 James Snedecor (resigned 06/03)
 Patricia Crow (resigned 07/03)
 Stephen Paradise (resigned 06/03)
 Doanld Tomlin (resigned 06/03)
 Leslie Derrick, Secretary

Emergency Planning Committee

Robert Canning, Health Agent
 Dawson Farber, Harbormaster/
 Shellfish Constable
 Jennifer Wood, Conservation Administ.
 Fence Viewer
 Dorofei Klimshuk 2005

Finance Committee (9)

David Dunford (appt. 07/03) 2006
 Charles Ashby 2005
 Harry Mirick 2004
 Victor Noerdlinger, Jr. 2005
 Carl Hevert 2004
 Melissa Burling (reappt. 07/03) 2004
 Yoshio Inomata (appt. 07/03) 2006
 Alfred Turner, IV 2005
 Peter Monger (appt. 07/03) 2006
 Dan Ford, III (resigned 06/03)
 Robert Burgess (resigned 06/03)
 Sally Corcoran (resigned 06/03)

Council on Aging (7)

Joseph DiBrigida, Chair 2004
 Madeline Short 2005
 Robert Brothers (appt. 07/03) 2006
 Jane Greene 2005
 Philip Halkenhauser 2004
 Joan Fletcher 2004
 Donna Crossland (resigned 02/03)
 Cynthia Eagar (resigned 06/03)
 Anne Reynolds (resigned 06/03)
 Elizabeth Smith, COA Executive
 Director, ex-officio

Fourth of July Committee (7)

Lee Sullivan, Chair 2004
 James Murphy 2004
 William Lane 2004
 Susan Christie 2004
 Robert Ward 2004
 Howard Kucks 2004
 Kathleen Mead 2004
 Claire Tazzini, Associate
 (appt. 10/03) 2006
 Donald Sullivan, Associate
 (appt. 10/03) 2006

Cultural Council (up to 22)

Charles Crozier, Chair 2004
 Susan Brady (reappt. 06/03) 2006
 Robert Brown (reappt. 06/03) 2006
 Leslie Pike (appt. 07/03) 2006

Historical Commission (7)	
Charles H. Thomsen, Chair	2004
Peter B. Kennedy (appt. 12/03)	2006
Dennis Dowd	2006
Richard J. Besciak (appt. 02/03)	2005
Bonnie Snow	2004
James Hadley	2005
Mary Wilcox (died 08/17)	
Roderick McColl (resigned 11/03)	
William Quinn, Sr. (resigned 11/03)	

Housing Task Force (7)	
Bruce Pelton, Chair (resigned 06/03)	2006
Erica Parra (appt. 06/03)	2006
David Williard (reappt. 06/03)	2006
Martha Gibbs	2005
Pamela Herrick	2005
Nina Mellor	2004
Winifred Fitzgerald	2004
John Sergeant (appt. 12/03)	2006
Peter Monger (resigned 07/03)	

Human Services Advisory Committee (9)	
Robert Wineman, Chair (reappt. 06/03)	2005
Arlene Cohen (appt. 01/03)	2005
Paul O'Connor (appt. 01/03)	2004
Mary Lyttle (appt. 02/03)	2005
Erica Parra (appt. 06/03)	2006

Invasive Species Committee (7)	
Anne Donaldson, Co-Chair (reappoint. 06/03)	2006
Vincent Ollivier, Co-Chair (reappt. 06/03)	2006
Keith Brunell (reappt. 06/03)	2005
Karen O'Connor (reappt. 06/03)	2004
Brenna Wilcox (appt. 09/03)	2005
Darwin Cornell (resigned 06/03)	
Seth Wilkinson (resigned 04/03)	
Julie Winslow (resigned 06/03)	

Keeper of the Town Pump (1)	
Leonard Sparrow	2003

Marine & Freshwater Quality Task Force (7)	
Donald Powers, Chair	2005
Beatrice Auty	2006
Harold Rusch	2005
Judith Scanlon (reappt. 06/03)	2006

Kenneth Scott, (reappt. 06/03)	2006
Robert Royce, (reappt. 06/03)	2005
Robert Wineman	2006
Ann Warren (resigned 06/03)	

Municipal Properties/School Road Study Committee (9)	
Thomas W. Joy, Chair	
Paul Ammann	
J. Stewart Broatch	
Mark Carron	
Gary Clinton	
Dennis Dowd	
Mac Kirkwood	
Michael Smith	
James Trainor	
Kendall Farrar, Selectmen Liaison	
Paul Fulcher, Parks Superintendent, ex-officio	
John Kelly, Town Administrator, ex-officio	

Open Space/Land Bank Committee (7)	
Allen Gibbs, Chair	2004
Seth Wilkinson	2004
Mefford Runyon (reappt. 06/03)	2006
Steven Montoya	2005
Philip Scola	2005
Robert Ward	2005
Ann Hodgkinson	2004
Barry Lupton (resigned 06/03)	
David Schatman (resigned 06/03)	

Personnel Advisory Board (5)	
Norris Shook, Chair	2005
E. John Wherry, Jr.	2004
Linde Macleod	2005
Patricia Heyer (resigned 06/03)	
Stephen Paradise (resigned 06/03)	

Planning Board (5 members & 2 associates)	
Alan Conklin, Chair	2005
John Fallender (appt. 07/03)	2006
Sims McGrath, Jr.	2004
Nathaniel Pulling	2004
Kenneth McKusick (appt. 07/03)	2006
Seth Wilkinson, Assoc.	2006
Gil Bamford, Assoc. (appt. 07/03)	2004

Planning Board (cont.)
 William Wilcoxson, resigned 04/03)
 Mark Zivan (resigned 06/03)
 Karen Etsell (resigned 06/03)

Pleasant Bay Resource Management Alliance

George Meservey, Director of Planning
 and Community Development
 Dawson L. Farber, IV, Harbormaster/
 Shellfish Constable
 Robert Canning, Health Agent
 Jennifer Wood, Conservation Administrator

Recreation Committee (7)

George Wasserman, Chair 2005
 Carolyn Witt 2004
 Dawn Fancy 2005
 Denny Teason, Jr., (appt. 02/03) 2005
 Brenna Wilcox (appt. 09/03) 2005
 Leona De Martino (resigned 09/03) 2006
 Beverly Fuller, (resigned 01/03)
 John Stenner, (resigned 04/03)
 William Hirst, (resigned 06/03)

Sarah Brown Scholarship Committee

James Scanlon
 Nick Muto
 John Kelly, Town Administrator

**Shellfish & Waterways Improvement
 Advisory Committee (9)**

Donald Bakker, Chair 2004
 Alan Chace 2004
 Gerry Dorman 2005
 James Harrington 2005
 Robert Metcalfe 2005
 Jay Harrington 2004
 Cecil Newcomb (appt. 04/03) 2004
 Judy Scanlon (appt. 08/03) 2004
 Edward M. Leonard (resigned 06/03)
 Whit Scott (resigned 06/03)
 Julie Winslow (resigned 06/03)

Traffic Study Committee (3)

Jeffrey Roy, Chief of Police (appt. 01/03)
 Steven Edwards, Fire Chief
 Robert Bersin, Highway Manager

Veteran's Grave Officer

Peter Howerton (appt. 02/03) 2007

Wastewater Mgmt. Steering Comm. (5)

Augusta McKusick, Chair 2004
 Carl Hevert 2004
 Judith Bruce 2004
 John P. Hinckley, Jr. 2004
 Sims McGrath 2004

Board of Water Commissioners (5)

Charles Groezinger, Chair
 (reappt. 06/03) 2006
 E. John Wherry, Jr. 2005
 Kenneth McKusick (reappt. 06/03) 2006
 Ann Hodgkinson 2004
 Robert Rich 2004

**Wind Energy Committee (5)
 (established 06/03)**

Kevin Galligan, Chair
 Richard Philbrick
 Raymond Castillo
 Ann Hodgkinson
 Margaret Wineman
 John Kelly, Town Administrator,
 ex-officio
 George Meservey, Town Planner,
 ex-officio

**Zoning Board of Appeals
 (5 members & 3 associates)**

Mark Boardman, Chair 2004
 Dan Bicker, Assoc. 2005
 Eric Ehnstrom, Assoc. 2004
 Elizabeth Henson, Assoc. 2006
 Peter Hunter 2005
 George Waugh 2005
 Allen Kolchinsky 2004
 Ann Shafnacker, resigned (08/03)
 Brooks Barker, resigned (10/03)
 E. John Wherry, Jr., resigned (06/03)
 Pamela Kenney, Sec., resigned (07/03)
 Sandra Stewart, Sec., apptd. (07/03)

Zoning Bylaw Task Force (7)

Alan Conklin 2004
 Sims McGrath (appt. 08/03) 2004
 George Waugh 2005
 Brian Harrison, Building Commissioner
 George Meservey, Director of
 Community & Development
 John Murphy, resigned 06/03)

DEPARTMENTS AND SPECIAL PERSONNEL

Accounting/Finance

David Withrow, Director of Municipal
Finance/Town Accountant
Rechella Butilier, Assistant Town Accountant
Greta Avery, Principal Account Clerk
Peter Van Dyck, MIS Coordinator

Animal Control Officer

Police Officer Duane C. Boucher

Animal Inspector

Robert Canning, Health Agent

Assessing

Kenneth Hull, Assessor/Appraiser
Jacqueline Reycroft, Business Manager
Micah Orr, Principal Clerk
Eleanor Marinaccio, Principal Clerk

Building

Brian Harrison, Building Commissioner
Geoff Larson, Assistant Building Inspector (hired 6/03)
Thomas Wingard, Assistant Building Inspector (resigned 04/03)
Roland Bassett, Jr., Wiring Inspector
Jeffrey Spiegel, Alternate Wiring Inspector
Scott Van Ryswood, Plumbing & Gas Inspector
Larry Baker, Alternate Plumbing & Gas Inspector
Kelly Lasko, Principal Clerk

Burial Agent

David C. Hunt

Cable TV

Gary Lamb, Video Technician

Civil Defense

Steven Edwards, Fire Chief

Town Clerk

Anne Lennon, Town Clerk
Cynthia May, Acting Town Clerk (appointed 12/03)
Amy Summers, Assistant Town Clerk

Conservation

Jennifer Wood, Conservation Administrator
Leslie Derrick, Secretary

Council on Aging

Elizabeth Smith, Executive Director
Cynthia May, Office Manager (resigned 12/03)
Sandy Marai, Principal Clerk (hired 09/03)
Susan Wangerman, Wellness Facilitator (hired 07/03)
Sue Curcio, Co-Director, The Day Center Program Director
Joseph Manson, The Day Center Men's Program Director
Louise Peters, The Day Center Program Assistant
Mary Schenke, The Day Center Program Assistant
Joyce O'Neil, Co-Director, The Day Center Program Assistant
Sue Beyle, Outreach Worker (hired 09/03)
Andrea McGee, Outreach Worker
Robert Bishop, Van Driver
Joseph O'Neil, Van Driver
Manuel Acuna, Custodian
Scott Wood, Substitute Custodian

Election Workers

(D)Mary Walker, Warden
(R)Joan Reed, Assistant Warden
(D)Esther Beilby
(R)Gloria Edwards
(R)Paul Edwards
(U)Patricia Estabrook
(U)Winifred Feightner
(D)Elizabeth Floyd
(U)Jean Gardiner
(U)Judith Gardiner
(U)Martha Gibbs
(U)Judith Gilchrist
(R)Steven Hertz
(R)Carolyn Hibbert
(U)Mary Hidden
(U)Marie Howard
(R)Anne Howell
(D)Gloria Mellin
(D)Beverly Muto
(D)Nick Muto
(R)Marie Pearl
(R)Harold Rusch
(U)Joan Spieker
(R)Joan Taylor
(U)Olive Westa
(U)Virginia Wiley

Fire Department/Rescue Squad

Permanent Full-Time Firefighters

Steven P. Edwards, Fire Chief - EMT
Richard J. Harris, Deputy Chief - Paramedic
Clayton B. Reynard, Captain - EMT

- William P. Quinn, Captain/Fire Inspector - EMT
- Anthony L. Pike, Captain - Paramedic
- Peter A. Vogt, Captain - Paramedic
- William R. Reynolds, Captain - EMT
- Matthew Andre, Firefighter - Paramedic
- Gregory C. Baker, Firefighter - Paramedic
- Craig H. Bodamer, Firefighter - Paramedic (resigned 06/03)
- Chester Burge III, Firefighter - EMT
- George E. Deering IV, Firefighter - Paramedic
- Kevin DeLude, Firefighter - Paramedic
- Robert E. Felt, Sr., Firefighter - Paramedic
- Michael A. Gould, Firefighter - EMT
- Timothy M. Gula, Firefighter - Paramedic
- Dana J. Medeiros, Firefighter - Paramedic
- Wayne E. Robillard, Firefighter - Paramedic
- Steven C. Thomas, Firefighter - Paramedic
- Leslie M. Vasconcellos, Firefighter - Paramedic

Fire Clerk/Dispatcher

- Deborah Abbott, Billing Clerk
- Maureen Kammerer, Secretary

Call Firefighters

- Ronald A. Deschamps, Lieutenant
- Minot S. Reynolds, Lieutenant
- Ira Freidman - Firefighter
- Mark. S. Lang, Firefighter - EMT
- Jeffrey O'Donnell, Firefighter - EMT
- Emilie Outsley, Firefighter - EMT
- Lowell Outsley, Firefighter
- L. Michael Pires - Firefighter - EMT
- Anthony J. Quirk, Firefighter/Mechanic
- James M. Reynolds, Firefighter
- Robert H. Reynolds, Firefighter
- Ronnie A. Reynolds, Firefighter
- Timothy J. Reynolds, Firefighter
- Brooks S. Thayer, Firefighter - EMT
- Ryan VanBuskirk, Firefighter

Harbormaster/Shellfish

- Dawson Farber IV, Harbormaster/Shellfish Constable
- Gardner Jamieson, Assistant Harbormaster/Deputy Shellfish Constable
- Andrew Young, Assistant Harbormaster/Deputy Shellfish Constable
- Michael Schneider, Assistant Harbormaster/Deputy Shellfish Constable
- Samuel Smith, Assistant Harbormaster/Deputy Shellfish Constable
- Kyle Smith, Assistant Harbormaster/Deputy Shellfish Constable

Health Department

- Robert J. Canning, Health Agent
- Patricia J. Ballo, Assistant Health Agent

Lois R. Ames, Principal Clerk
Cara T. Foley, Principal Clerk

Herring Run

Scott Johnson

Highway/Transfer Station

Highway

Robert Bersin, Highway/Disposal Manager
Mark Budnick, Assistant Highway Manager (appointed 02/03)
James Higgins, Foreman
Stephen Burgess, Senior Maintenance/Operator
Alan Artwick, Mechanic
R. Glenn Bowen, Laborer & Custodian
Frank Poranski, Maintenance
Joe Kovac, Sr. Maintenance
Daniel Kot, Maintenance
Robert Gennaro, Sr. Maintenance/Mechanic
Jean Morceau, Principal Clerk

Transfer Station

Matthew Muir, Foreman
Rick McKean, Sr. Maintenance/Mechanic Assistant
John Duble, Maintenance
Candee Roberts, Shared Laborer

Library

Mary S. Reuland, Director
Tavi Prugno, Assistant Director
Cheryl Bergeron, Staff Librarian – Reference
Jane Borrelli, Library Assistant
Emily Breummer, Page
Genevieve Fulcher, Library Assistant (appointed 11/03)
Vicki Fulcher, Library Assistant
Linda Gordon, Library Assistant
Melody Gulow, Substitute Library Assistant - Substitute
Susan Kelley, Staff Librarian – Youth Services
Douglas Nichols, Library Assistant (appointed 03/03)
Jeri Shuman, Library Assistant (resigned 08/03)
Elizabeth Steele-Jeffers, Staff Librarian – Reference
Judith Wilson, Administrative Assistant
Rick Rickman, Custodian
Jim Stanfield, Custodian (reappointed 10/03)

Parks and Beaches

Paul O. Fulcher, Superintendent
Dorothy L. Palin, Office Manager
Cheryl J. Esty, Foreman
Eric W. Hilferty, Senior Maintenance
Matthew Higgins, Maintenance
Ian P. Crowell, Maintenance

Lawrence Barlow, Maintenance
Lee Miller, Beach Director
Candee Roberts, Shared Laborer

Planning Department

George D. Meservey, Director of Planning & Community Development
Al Brodeur, Assistant Planner (resigned 05/03)
John Jannell, Assistant Planner (hired 08/03)
Karen Sharpless, Principal Clerk

Police Department

Jeffrey Roy, Chief of Police (appointed 01/03)
Kenneth A. Greene, Captain (appointed 05/03)
Timm W. Gould, Lieutenant (appointed 08/03)
Scott W. MacDonald, Sergeant (appointed 07/03)
James M. Gage, Jr., Sergeant
Kevin H. Wells, Sergeant
James P. Rosato, Sergeant
Glenn P. Wilcox, Officer
David R. Hagstrom, Officer
Melissa E. Novotny, Officer
Ernest E. Butilier, Officer
Kevin L. Higgins, Officer
Howard M. Pavlofsky, Officer
Matthew P. Watts, Officer
Duane C. Boucher, Officer
Kerry A. O'Connell, Officer
Sean D. Diamond, Officer
William Norton, Officer
Anthony Manfredi, Officer
Michael Lotti, Officer
Richard P. Dinn, Officer (appointed 09/03)
Scott Lundegren, Officer (resigned 06/03)
Thomas D. Avellar, Reserve Officer
Douglas Bohannon, Reserve Officer
Douglas Davis, Reserve Officer
Cheryl Esty, Reserve Officer
Paul O. Fulcher, Reserve Officer
Steven D. Gould, Reserve Officer
John C. Fitzpatrick, Reserve Officer
Richard N. Smith, Reserve Officer
William Heyd, Reserve Officer
Scott E. Johnson, Reserve Officer
Michael Murphy, Reserve Officer
Jonathan MacDougall, Reserve Officer
Sarah Weeks, Reserve Officer
Tiffany Ames, Reserve Officer
Michael Schneider, Special Officer
Samuel Smith, Special Officer
Kyle Smith, Special Officer

Andrew Young, Special Officer
Robert E. Livingston, Special Officer
Nathaniel Pulling, Special Officer
Dawson Farber IV, Special Officer
Gardner Jamieson, Special Officer
Anne LeMaitre, Special Officer & Licensing Agent
John Dooley, Public Safety Dispatcher
Joanne Henderson, Public Safety Dispatcher
Robert Reynolds, Public Safety Dispatcher
David Belcher, Public Safety Dispatcher
Joan E. Chilson, Bookkeeper/Matron
Anne M. Reynolds, Administrative Assistant/Matron
Sarah P. Pearl, Matron
Joan M. Barrett, Matron
Robert Leite, Custodian (resigned 01/03)
Louis H. Springmeier, Custodian (hired 02/03)

Recreation Department

Brendan Guttmann, Director

Registrar of Voters

June Fletcher, Chair
Jean Rusch, registrar
Edward Kleban, registrar
Cynthia S. May, registrar

Sealer of Weights and Measures

Town of Barnstable

Selectmen/Town Administrator's Staff

Melissa Arrighi, Assistant Town Administrator (appointed 09/03)
Anne Fusco LeMaitre, Office Manager
Maryanne Peters, Administrative Secretary to Town Administrator
Jennifer Sheehan, Assistant Town Administrator (resigned 07/03)

Town Administrator

John F. Kelly

Town Counsel, Esq.

Michael D. Ford

Treasurer/Collector

Christine Lorge, Treasurer/Collector
Thomas Harper, Assistant Treasurer/Collector
Mary Sedgwick, Principal Account Clerk
Samantha Greenbaum, Principal Account Clerk

Tree Warden

Daniel Connolly, Tree Warden
Candee Roberts, Shared Laborer

Water Department

- Charles Medchill, Superintendent
- Susan Neese-Brown, Business Manager
- Todd Bunzick, Foreman
- James Darling, Meter Man/Tester
- Rodney Fulcher, Station Operator
- Richard Knowles, Meter Man/Operator
- Daniel Hayes, Meter Man
- Jacqueline Peterson, Principal Clerk

Board of Selectmen and Town Administrator

In 2003, the Board of Selectmen, the Town Administrator, and the staff at all levels, continued to develop a more seamless management approach to Town Government. This concentration on continuity and working together included the continuation of the Selectmen's "open door policy" to the greatest extent possible at their public meetings.

With the active participation and community involvement that Orleans enjoys, the Board of Selectmen appointed over forty individuals to committee vacancies over the 2003 calendar year. In fact, Orleans enjoys the contribution of over two hundred and fifty people serving on more than forty town-related committees. The Town Administrator and Board of Selectmen also set and achieved many of the actions they had listed as imperative to their goals for FY04. These included the review of the Orleans mooring fees, the adoption of the FY05 draft budget policy by October, the approval of the wind tower pilot project, and continuing work on both the affordable housing issue and wastewater management plans.

The office also experienced both a change in the Selectmen when Ms. Erica Parra's term ended and Mrs. Margie Fulcher was elected to the Board, and a change in personnel when Ms. Jennifer Sheehan resigned and Ms. Melissa Arrighi joined us as Assistant Town Administrator. In addition to the large committee input, Orleans has also had a large turnout at both town meetings and elections. Below are listed some of the highlights of what has transpired in the governance of Orleans over the last year.

At the 2003 Annual Town Meeting, the following actions were determined:

- the Town adopted the Fiscal Year 2004 Town Operating Budget that while resulting in a 6% increase, included the resources necessary to maintain the quality of the services that we provide to our residents.
- the Town voted to fund the feasibility study of installing a wind generator in the Town Watershed. This has led to the installation of the test tower in the town's watershed area where data is currently being collected for analysis.
- the Town voted to adopt the Inter-municipal Agreement with the towns of Harwich and Chatham. The updated agreement continues the Pleasant Bay Resource Management Alliance to update and implement the plan.
- the Town adopted a Home Rule petition to borrow funds for Affordable Housing Projects. We are still waiting for legislative approval as it is currently under review.
- the Town voted to fund the property purchase at 61 Namequoit Road, aka the Sparrow Property, for which the town was recently awarded a Self Help Grant from the State.

In October of 2003, Orleans had a Special Town Meeting where the following actions were taken:

- the Town voted to fund the design of Eldredge Field Music Shell replacement.
- the Town voted to fund the 4th of July celebration for 2004.
- the Town voted to pay for the health insurance for retirees.
- the Town voted to fund the cable television for local programming which will entail the future hiring of a Media Operations Manager as recommended by the Cable TV and Telecommunications Advisory Committee.
- the Town voted to fund the renovated town hall design plans.

The Town Administrator and the Board of Selectmen continue to move forward with capital plans. Over the past year, these have included a major construction project on the corner of Main Street and Old Colony Way and the construction of sidewalks on West Road. Over the summer, the town did some emergency repairs, including a mold remediation project, at the Orleans Elementary School. In addition, they have submitted the final landfill capping plan design to the Department of Environmental Protection in September of 2003 for review and approval, with construction projected to be completed in 2004.

Throughout the year and in regards to everything that happens in the management of Orleans, spending and budgeting remain a top priority. With the rising cost of insurance, Orleans participated in a savings and rewards program through the Massachusetts Interlocal Insurance Agency and was able to achieve a substantial savings of over \$10,000.

As we move forward, Orleans will continue to focus on ensuring that the residents and visitors of Orleans receive prompt, courteous, and knowledgeable customer service while retaining cost efficiency as a priority. We will strive to continue maintaining the services that we presently provide, while considering new initiatives that will either answer a need or improve current practices. The future of Orleans is in our own hands: the hands of our citizens, leaders, and employees, the hands of the businesses and people we serve. The Selectmen and Town Administrator wish to emphasize and thank the many citizens who have provided significant volunteer service to the Town's management. Without them, Orleans could not function as well as we do.

Respectfully submitted,

Kendall Farrar, Chairman, Board of Selectmen
John F. Kelly, Town Administrator

**LICENSE AND PERMITS ISSUED
BY BOARD OF SELECTMEN**

CATEGORY/TYPE	# ISSUED	CATEGORY/TYPE	# ISSUED
ANNUAL INNHOLDER		LODGING HOUSES/INNOLDERS	
All Alcoholic	2	Annual	9
Wine & Malt	0		
ANNUAL RESTAURANT		ENTERTAINMENT	
All Alcoholic	18	Weekday	14
Wine & Malt	2	Sunday	8
		Temporary Weekday	
		Non-Profit Organizations	1
SEASONAL RESTAURANT		GENERAL LICENSES	
All Alcoholic	5	Christmas Tree Sales	3
Wine & Malt	2		
CLUB		COIN OPERATED DEVICES	
All Alcoholic	1	Games/Amusements	31
Wine & Malt	0	Billiard Tables	2
PACKAGE GOOD STORES		ROAD TAKING APPLICATIONS	1
All Alcoholic	4		
Wine & Malt	5	BUILDING MOVING PERMITS	1
Sunday Opening for Holidays	8		
ONE DAY WINE & MALT LICENSE			
For Non-Profit Organizations	9		
For Profit	1		
COMMON VICTUALLER			
Annual	58		
Seasonal	12		
Non-Profit Organizations	8		
Temporary	4		
HAWKERS/PEDDLERS			
Annual	2		
One Day Permit	2		
TRANSIENT VENDORS			
Annual	5		
AUTO DEALERS			
Class I	4		
Class II	9		
AUCTIONEER			
Annual	0		
Non-Resident/One Day	0		

TAX COLLECTIONS – FISCAL 2003

<u>LEVY</u>	<u>PAYMENTS</u>	<u>REFUNDS</u>	<u>ABATED</u>	<u>NET RECEIPTS</u>
2003 Real Estate	\$ 12,522,777.21	\$18,599.73	\$102,382.27	\$ 12,401,795.21
2003 Land Bank	403,965.49	25,930.99	375.46	377,659.04
2002 Real Estate	141,381.35	9,720.46	8,999.97	122,660.92
2002 Land Bank	3,732.51	10.54	128.06	3,593.91
2001 Real Estate	5,339.42	0.00	0.00	5,339.42
2001 Land Bank	206.25	0.00	0.00	206.25
2000 Real Estate	1,415.74	0.00	0.00	1,415.74
2000 Land Bank	57.00	0.00	0.00	57.00
Real Estate Tax Titles	36,369.14	0.00	0.00	36,369.14
Deferred Real Estate	0.00	0.00	0.00	0.00
In Lieu of Taxes	4,717.76	0.00	0.00	4,717.76
2003 Sewer Betterments	958.75	0.00	0.00	958.75
2002 Sewer Betterments	509.53	0.00	0.00	509.53
2003 Personal Property	170,237.30	336.65	1,893.67	168,006.98
2002 Personal Property	2,008.46	0.00	146.06	1,862.40
2001 Personal Property	150.81	0.00	0.00	150.81
2000 & Prior Personal Property	36.15	0.00	36.15	0.00
2003 Motor Vehicle Excise	861,271.39	14,733.48	56,012.75	790,525.16
2002 Motor Vehicle Excise	280,221.15	25,245.29	31,705.74	223,270.12
2001 Motor Vehicle Excise	13,947.33	1,048.50	12,697.43	201.40
2000 & Prior Vehicle Excise	2,973.15	0.00	0.00	2,973.15
Registry Flagging Fees	3,840.00	0.00	0.00	3,840.00
2003 Vessel Excise	20,801.92	110.50	6,160.58	14,530.84
2002 Vessel Excise	1,140.00	115.00	725.00	300.00
2001 Vessel Excise	91.00	0.00	0.00	91.00
Water Rates	1,314,762.49	470.67	27,422.11	1,286,869.71
Water Service	12,025.00	0.00	125.00	11,900.00
Water Usage	40.00	0.00	0.00	40.00
Water Installations	14,490.96	0.00	50.00	14,440.96
Water Installations Tax	196.90	0.00	0.00	196.90
Water Additional Billing	6,706.37	0.00	0.00	6,706.37
Water Additional Billing Tax	135.99	0.00	0.00	135.99
Water Liens	8,343.14	0.00	0.00	8,343.14
Interest, Charges & Fees				
Delinquent Int (2003 & Prior)	42,868.85	0.00	0.00	42,868.85
Deferred R E Interest	0.00	0.00	0.00	0.00
Tax Title Interest	28,795.54	0.00	0.00	28,795.54
Municipal Lien Certificates	27,875.00	0.00	0.00	27,875.00
Collector's Demand Fees	10,312.00	0.00	0.00	10,312.00
Deferred Charges & Fees	0.00	0.00	0.00	0.00
Tax Title Charges & Fees	1,753.00	0.00	0.00	1,753.00
Sewer Betterment Interest	344.62	0.00	0.00	344.62
Water Lien Interest	1,154.51	0.00	0.00	1,154.51
Totals:	\$15,947,953.18	\$96,321.81	\$248,860.25	\$15,602,771.12

TOWN TREASURER
SALARIES CALENDAR 2003

<u>TOWN EXECUTIVE</u>	Reg./Other	Longev.	Total
JOHN F. KEL	100,706.29	600.00	101,306.29
MELISSA ARRIGHI	16,102.50		16,102.50
ANNE LEMAITRE	49,768.18	1,400.00	51,168.18
MARYANNE PETERS	37,537.88		37,537.88
JENNIFER SHEEHAN	28,359.32		28,359.32
<u>CABLE TV COMMITTEE</u>	Reg./Other	Longev.	Total
GARY LAMB	2,524.56		2,524.56
<u>FINANCE/ACCOUNTANT</u>	Reg./Other	Longev.	Total
DAVID A. WITHROW	89,896.38	4,400.00	94,296.38
GRETA L. AVERY	19,369.17		19,369.17
RECHELLA BUTILIER	45,167.53	1,227.00	46,394.53
<u>M.I.S.</u>	Reg./Other	Longev.	Total
PETER VAN DYCK	59,001.73		59,001.73
<u>ASSESSING</u>	Reg./Other	Longev.	Total
KENNETH J. HULL	62,746.30	825.00	63,571.30
ELEANOR J. MARINACCIO	11,168.64		11,168.64
MICAH ORR	31,401.60		31,401.60
JACQUELINE S. REYCROFT	37,986.16	975.00	38,961.16
<u>TOWN TREAS/COLLECTOR</u>	Reg./Other	Longev.	Total
CHRISTINE H. LORGE	62,746.30	700.00	63,446.30
SAMANTHA GREENBAUM	23,017.77		23,017.77
THOMAS F. HARPER	28,011.96	386.00	28,397.96
HARRY KAMMERER	7,177.62		7,177.62
ROYSTON LOCKYER	6,787.31		6,787.31
MARY MURPHY-SEDGWICK	33,103.85	788.00	33,891.85
<u>TOWN CLERK'S OFFICE</u>	Reg./Other	Longev.	Total
ANNE R. LENNON	47,721.05	1,497.00	49,218.05
CYNTHIA MAY	1,670.50		1,670.50
AMY SUMMERS	29,010.08		29,010.08
<u>REGISTRAR & ELECTIONS</u>	Reg./Other		Total
ESTHER BEILBY	81.00		81.00
GLORIA EDWARDS	40.50		40.50
PAUL EDWARDS	40.50		40.50
WINIFRED FEIGHTNER	87.75		87.75
JUNE FLETCHER	174.57		174.57
ELIZABETH FLOYD	43.88		43.88
JEAN GARDINER	74.26		74.26
JUDITH GARDINER	91.13		91.13
MARTHA GIBBS	81.00		81.00
JUDITH GILCHRIST	94.50		94.50
CAROLYN HIBBERT	84.38		84.38
MARY HIDDEN	81.00		81.00
MARIE HOWARD	94.50		94.50
EDWARD KLEBAN	64.15		64.15
ANNE LENNON	300.00		300.00
NANCY MCMORROW	47.25		47.25
GLORIA MELLIN	94.50		94.50
BEVERLY MUTO	94.50		94.50
NICK MUTO	94.50		94.50

JOAN REED	217.50							217.50
JEAN RUSCH	128.30							128.30
JOAN SPIEKER	94.50							94.50
JOAN TAYLOR	84.38							84.38
MARY WALKER	296.25							296.25
VIRGINIA WILEY	94.50							94.50
CONSERVATION		Reg./Other	Longev.					
JENNIFER WOOD	48,147.59		500.00					48,647.59
LESLIE DERRICK	29,460.80							29,460.80
PLANNING		Reg./Other	Longev.					
GEORGE MESERVEY	67,952.18		500.00					68,452.18
ALBERT BRODEUR	16,310.76							16,310.76
JOHN JANNELL	19,362.00							19,362.00
KAREN SHARPLESS	32,014.96		550.00					32,564.96
ZONING APPEALS		Reg./Other						
PAMELA KENNEY	4,766.57							4,766.57
SANDRA STEWART	1,899.04							1,899.04
TREE WARDEN		Reg./Other	OT	Longev.				
DANIEL CONNOLLY	43,534.79		921.16					44,455.95
CANDEE ROBERTS	10,034.86							10,034.86
TOWN OFFICE BUILDING		Reg./Other	OT	Longev.				
DUDLEY YOUNG	2,322.62							2,322.62
SCOTT MICHALCZYK	23,992.43							23,992.43
POLICE DEPARTMENT		Reg./Other	OT	Longev.	Career (Quinn)	Shift Dif.	Pr. Dty	
JEFFREY ROY	73,991.68				14,355.94			88,347.62
TIFFANY AMES	208.00							208.00
MATTHEW ANDRE	0.00					265.00		265.00
THOMAS AVELLAR	52.00							52.00
JOAN BARRETT	36.00							36.00
DAVID BELCHER	29,571.52		3,251.94			500.00		33,323.46
DOUGLAS BOHANNON	994.50							994.50
DUANE C. BOUCHER	46,145.24		5,316.65	1,050.00	4,520.03	1,000.00	22,369.54	80,401.46
CHESTER BURGE	0.00						136.16	136.16
ERNEST E. BUTILIER	47,286.70		7,477.83	1,800.00	4,520.03	1,000.00	9,023.10	71,107.66
JOAN D. CHILSON	33,649.92		596.08	1,200.00				35,446.00
DOUGLAS R. DAVIS	9,724.00						3,444.00	13,168.00
EUGENE DESRUISSEAU	2,250.00							2,250.00
SEAN DIAMOND	44,465.43		10,283.53		8,619.15	1,000.00	9,708.72	74,076.83
RICHARD DINN	10,095.68				500.00			10,595.68
JOHN M. DOOLEY	33,895.68		73.49	950.00		500.00		35,419.17
JOHN FITZPATRICK	0.00						144.00	144.00
DAVID FREINER	5,820.00		427.50				4,440.00	10,687.50
JAMES M. GAGE, JR.	50,635.96		5,473.56	1,800.00		1,000.00	2,928.00	61,837.52
ALLISON GEARY	6,018.50		262.50				829.44	7,110.44
STEVEN GOULD	0.00						889.50	889.50
TIMM W. GOULD	53,730.34		5,319.72	3,000.00	12,721.32	500.00		75,271.38
KENNETH A. GREENE	73,899.51			3,900.00	7,027.61		735.83	85,562.95
DAVID R. HAGSTROM	50,353.55		3,992.82	1,800.00	4,789.72	1,000.00		61,936.09
JOANN HENDERSON	34,167.68		1,206.97	1,050.00				36,424.65
KEVIN L. HIGGINS	42,448.93		5,960.94	1,200.00		1,000.00	5,960.94	56,570.81
SCOTT JOHNSON	780.00						2,772.00	3,552.00
MICHAEL LOTTI	34,847.53		3,281.48			1,000.00	21,978.58	61,107.59

SCOTT LUNDEGREN	19,923.43	2,343.07			500.00	1,320.00	24,086.50
SCOTT MACDONALD	46,021.08	8,702.44		4,364.65	1,000.00	9,360.57	69,448.74
JONATHAN MACDOUGALL	4,030.00	60.00					4,090.00
ANTHONY MANFREDI	34,469.23	6,369.83			1,000.00	10,417.98	52,257.04
MICHAEL MURPHY	6,336.00	240.00				10,194.53	16,770.53
WILLIAM NORTON	41,270.47	10,246.25		3,911.37	1,000.00	18,762.90	75,190.99
MELISSA NOVOTNY	46,323.63	4,089.13	1,200.00		9,040.05	1,000.00	64,223.99
DAVID NYDAM	4,880.00	172.50				456.00	5,508.50
KERRY O'CONNELL	45,396.24	9,240.80	975.00	11,300.08	1,000.00	13,867.26	81,779.38
HOWARD M. PAVLOFSKY	45,739.96	5,436.73	1,400.00		1,000.00	7,988.82	61,565.51
SARAH PEARL	264.00						264.00
ANTHONY PIKE	0.00					90.00	90.00
ANNE M. REYNOLDS	33,649.92	1,241.60	754.00				35,645.52
ROBERT H. REYNOLDS	33,673.92	121.58	700.00		500.00		34,995.50
WAYNE ROBILLARD	0.00					90.00	90.00
JAMES P. ROSATO	50,635.97	6,145.65	1,300.00	10,058.80	1,000.00	17,050.62	86,191.04
RICHARD SMITH	0.00					1,476.00	1,476.00
TRAVIS TEBBETS	6,414.00	225.00				2,076.00	8,715.00
RYAN VAN BUSKIRK	0.00					210.00	210.00
MATTHEW P. WATTS	45,396.42	6,623.34	1,400.00	11,300.08	1,000.00	10,812.78	76,532.62
KEVIN H. WELLS	52,543.66	11,878.14	2,400.00	10,058.50	1,000.00	17,927.51	95,807.81
GLENN P. WILCOX	47,206.30	6,956.28	2,400.00	11,300.08	1,000.00	6,753.28	75,615.94
ANDREW YOUNG	0.00					3,960.00	3,960.00

POLICE/FIRE BUILDING **Reg./Other**

ROBERT LEITE	1,256.30						1,256.30
LOUIS SPRINGMEIER	11,077.71						11,077.71

FIRE/RESCUE DEPT.	Reg./Other	OT	Longev.	Career	Paramed	EMT	
STEVEN P. EDWARDS	81,660.70		3,300.00	4,200.00		1,150.00	90,310.70
DEBORAH ABBOTT	13,197.75						13,197.75
MATTHEW S. ANDRE	38,951.04	15,968.48		450.00	3,813.00		59,182.52
GREGORY BAKER	37,607.82	22,388.78		450.00	3,813.00		64,259.60
CRAIG H. BODAMER	31,098.60	701.40	1,260.82	1,686.24	1,791.59		36,538.65
CHESTER G. BURGE II	38,877.30	16,415.30		450.00		1,325.00	57,067.60
GEORGE DEERING	36,521.39	30,580.42		1,800.00	3,813.00		72,714.81
KEVIN DELUDE	16,381.80	8,389.89			476.63		25,248.32
RONALD H. DESCHAMPS	614.60						614.60
ROBERT E. FELT	45,880.13	18,621.46	1,050.00	5,400.00	3,813.00		74,764.59
IRA D. FRIEDMAN	228.00						228.00
MICHAEL A. GOULD	45,880.13	15,691.27	1,300.00	2,000.00		1,325.00	66,196.40
TIMOTHY GULA	33,586.30	16,193.55		1,800.00	3,813.00		55,392.85
RICHARD J. HARRIS	69,850.80		3,150.00	5,400.00	3,813.00		82,213.80
MAUREEN KAMMERER	13,539.36						13,539.36
DANA MEDEIROS	36,850.99	23,723.17		450.00	3,813.00		64,837.16
EMILIE OUTSLAY	254.16						254.16
LOWELL OUTSLAY	329.46						329.46
ANTHONY L. PIKE	50,338.71	32,034.50	1,200.00	3,600.00	3,813.00		90,986.21
LAWRENCE PIRES	2,691.60						2,691.60
WILLIAM P. QUINN, JR.	51,516.59	27,927.50	2,700.00	5,400.00		1,325.00	88,869.09
ANTHONY J. QUIRK	19,606.14						19,606.14
CLAYTON B. REYNARD	50,299.51	10,270.49	3,300.00	5,400.00		1,325.00	70,595.00
JAMES M. REYNOLDS	24.00						24.00
MINOT S. REYNOLDS	578.00						578.00
RONNIE REYNOLDS	108.00						108.00
TIMOTHY J. REYNOLDS	439.14						439.14
WILLIAM R. REYNOLDS	50,064.96	19,912.56	1,300.00	1,000.00		1,325.00	73,602.52
WAYNE ROBILLARD	35,650.90	15,101.74		900.00	3,813.00		55,465.64
BROOKS THAYER	1,385.56						1,385.56
STEVEN THOMAS	36,850.99	18,807.36		450.00	3,813.00		59,921.35
RYAN VAN BUSKIRK	5,960.20						5,960.20
LESLIE VASCONCELLOS	39,382.33	16,600.92		450.00	3,813.00		60,246.25
PETER A. VOGT	50,064.96	13,240.18	1,600.00	3,600.00	3,813.00		72,318.14

<u>BUILDING DEPARTMENT</u>	Reg./Other	OT	Long.	
BRIAN HARRISON	52,000.07		500.00	52,500.07
GEOFFREY LARSEN	21,630.00			21,630.00
KELLY A. LASKO	33,649.92	1,030.62	700.00	35,380.54
THOMAS WINGARD	14,371.05			14,371.05

<u>HARBORMASTER</u>	Reg./Other	OT	Long.	
DAWSON FARBER	58,099.62		600.00	58,699.62
GARDNER JAMIESON	46,145.71	2,017.59	1,500.00	49,663.30
MICHAEL SCHNEIDER	3,500.79			3,500.79
KYLE SMITH	4,629.44			4,629.44
SAMUEL SMITH	6,510.48			6,510.48
ANDREW YOUNG	40,786.58	3,307.36		44,093.94

<u>HIGHWAY DEPARTMENT</u>	Reg./Other	OT	Longev.	Snow/Ice	
ROBERT L. BERSIN	69,651.34		600.00		70,251.34
LAWRENCE BARLOW	0.00			403.86	403.86
ALAN C. ARTWICK	39,104.00	2,202.61	600.00	5,694.73	47,601.34
GLENN R. BOWEN	28,691.12	4,447.90	600.00	4,645.03	38,384.05
MARK BUDNICK	37,368.99				37,368.99
TODD BUNZICK	0.00			1,496.07	1,496.07
STEPHEN J. BURGESS	37,980.80	1,375.18	975.00	5,130.62	45,461.60
IAN CROWELL	0.00			672.30	672.30
CHERYL ESTY	0.00			3,457.25	3,457.25
RODNEY FULCHER	0.00			1,230.71	1,230.71
ROBERT GENNARO	31,322.24	4,720.07		5,087.38	41,129.69
DANIEL HAYES	0.00			1,430.63	1,430.63
CHRIS HERMANSON	13,939.43	2,049.60			15,989.03
JAMES R. HIGGINS	39,919.06	665.59	2,700.00	3,382.34	46,666.99
MATTHEW HIGGINS	0.00			1,645.92	1,645.92
ERIC HILFERTY	0.00			1,787.04	1,787.04
GARNER JAMIESON	0.00			805.33	805.33
DANIEL KOT	7,657.00				7,657.00
JOSEPH P. KOVAC	33,220.95	1,118.52	600.00	1,904.31	36,843.78
RICHARD MCKEAN	0.00			4,010.74	4,010.74
JEAN C. MORCEAU	33,649.92		1,652.00		35,301.92
MATTHEW MUIR	0.00			7,540.79	7,540.79
ANDREW PAVLOFSKY	4,609.15	7.60			4,616.75
FRANK PORANSKI	35,755.20	4,720.92	1,050.00	5,670.33	47,196.45
CANDEE ROBERTS	0.00			1,298.07	1,298.07
ANDREW YOUNG	0.00			2,133.54	2,133.54

<u>DISPOSAL DEPARTMENT</u>	Reg./Other	OT	Longev.	
JOHN D. DUBLE	35,755.20	3,212.22	1,400.00	40,367.42
RICHARD MCKEAN	37,980.80	2,999.73	1,200.00	42,180.53
MATTHEW M. MUIR	40,248.00	4,370.16	1,300.00	45,918.16

<u>WATER DEPARTMENT</u>	Reg./Other	OT	Longev.	
CHARLES MEDCHILL	70,503.08		1,200.00	71,703.08
TODD O. BUNZICK	43,313.00	3,935.01	975.00	48,223.01
TERENCE COLE	23,035.34	1,397.08		24,432.42
JAMES A. DARLING	37,461.81	1,478.67	1,400.00	40,340.48
RODNEY E. FULCHER	36,836.80	2,491.88	1,300.00	40,628.68
DANIEL S. HAYES	37,175.20	1,940.97	750.00	39,866.17
RICHARD W. KNOWLES	39,480.80	1,172.26	2,400.00	43,053.06
SUSAN F. NEESE-BROWN	38,091.16	41.81	825.00	38,957.97
JACQUELINE PETERSON	30,164.08		500.00	30,664.08

<u>HEALTH DEPARTMENT</u>	Reg./Other	Longev.	
ROBERT J. CANNING	62,746.30	1,600.00	64,346.30
LOIS AMES	33,649.92	1,500.00	35,149.92
PATRICIA J. BALLO	44,467.28	1,400.00	45,867.28
CARA FOLEY	27,876.56		27,876.56
<u>COUNCIL ON AGING</u>	Reg./Other	Longev.	
ELIZABETH J. SMITH	51,849.04	800.00	52,649.04
MANUEL ACUNA	12,092.64		12,092.64
SUSAN BEYLE	19,187.82		19,187.82
ROBERT BISHOP	14,210.75		14,210.75
SUSAN CURCIO	21,117.60		21,117.60
IRENE GALLANT	4,292.84		4,292.84
SANDRA MARAI	19,078.07		19,078.07
CYNTHIA MAY	35,224.40	550.00	35,774.40
ANDREA MCGEE	33,649.92		33,649.92
JOSEPH O'NEIL	10,781.03		10,781.03
SUSAN WANGERMAN	10,817.70		10,817.70
SCOTT WOOD	1,521.88		1,521.88
<u>SNOW LIBRARY</u>	Reg./Other	Longev.	
MARY S. REULAND	53,300.30	600.00	53,900.30
CHERYL BERGERON	31,522.52		31,522.52
JANE BORRELLI	26,348.00		26,348.00
EMILY BRUEMMER	2,039.22		2,039.22
GENEVIEVE FULCHER	1,505.35		1,505.35
VICKI FULCHER	8,852.38		8,852.38
LINDA W. GORDON	10,629.90		10,629.90
MELODY GULOW	7,709.41		7,709.41
SUSAN E. KELLEY	28,304.64		28,304.64
DOUGLAS NICHOLS	8,774.44		8,774.44
TAVI M. PRUGNO	43,922.32		43,922.32
RICHARD RICKMAN	8,717.19		8,717.19
JERI SCHUMAN	7,677.20		7,677.20
JAMES L. STANFIELD, JR.	3,495.47		3,495.47
E. STEELE-JEFFERS	15,335.67		15,335.67
JUDITH WILSON	15,034.74		15,034.74
<u>RECREATION</u>	Reg./Other	Longev.	
BRENDAN GUTTMAN	48,914.50	975.00	49,889.50
STEPHEN CRAFFEY	3,662.51		3,662.51
HALEY CREAUVY	1,341.34		1,341.34
EMALIE GAINEY	749.06		749.06
CHELSEY HIRST	1,203.48		1,203.48
TYLER KORN	888.42		888.42
CAITLIN LAWLESS	1,215.55		1,215.55
GEMMA LEGHORN	611.80		611.80
BILL MADDEN	1,515.54		1,515.54
MARIE NORGEOT	1,183.35		1,183.35
ROBERT OLLARI	1,119.24		1,119.24
KENNETH POST	1,308.12		1,308.12
ALEXANDER RITT	1,062.62		1,062.62
MICHAEL ROBINSON	2,020.72		2,020.72
MEGHAN ROGERS	2,033.50		2,033.50
RYAN ROSS	1,184.56		1,184.56
EMILY SCHUMAN	1,402.31		1,402.31
ELIZABETH SKAYNE	1,585.22		1,585.22
ROSE SUNDBY	2,109.10		2,109.10
BRIAN TEASON	1,659.26		1,659.26
DENNY TEASON	4,008.48		4,008.48
ALISON TIMME	2,562.84		2,562.84
HOLLY TIMME	2,630.64		2,630.64
PAUL M. WHITE III	1,897.77		1,897.77
BRYNN WOODLAND	1,341.34		1,341.34

<u>PARKS & BEACHES</u>	<u>Reg./Other</u>	<u>OT</u>	<u>Longev.</u>	
PAUL O. FULCHER	66,512.60		3,000.00	69,512.60
LAWRENCE T. BARLOW	15,078.50			15,078.50
IAN CROWELL	30,226.56	255.38		30,481.94
CHERYL J. ESTY	40,248.00	8,249.91	975.00	49,472.91
MATTHEW HIGGINS	30,495.12	1,870.49		32,365.61
ERIC HILFERTY	34,296.48	2,956.22		37,252.70
DOROTHY L. PALIN	40,824.96		1,600.00	42,424.96
CANDEE ROBERTS	15,268.50		626.00	15,894.50
SARAH SMITH	881.29			881.29
DUDLEY YOUNG	2,000.18			2,000.18

<u>PARKS & BEACHES - SEAS.</u>	<u>Reg./Other</u>			
KENNETH ALMAN	8,691.99			8,691.99
JOHN AUSTIN	4,967.00			4,967.00
JUSTIN BOHANNON	5,638.04			5,638.04
TODD BOHANNON	6,495.46			6,495.46
CHARLES BOOTH	3,798.66			3,798.66
MEGAN BORSARI	5,479.46			5,479.46
CHARLES BUCKLEY	3,116.02			3,116.02
RACHEL CALIRI	5,036.79			5,036.79
JAMIE CARNEY	7,811.47			7,811.47
KARL CLARK	4,883.36			4,883.36
CHRISTOPHER COLLINS	6,571.60			6,571.60
DAVID CURRIER	232.93			232.93
ERIC DULUK	5,181.02			5,181.02
EARL DUNHAM	4,604.54			4,604.54
RYAN EDWARDS	5,010.94			5,010.94
SCOTT EDWARDS	3,325.78			3,325.78
ROBERT FELT	4,481.21			4,481.21
JOHN FREEMAN	4,204.01			4,204.01
JAMES GAGE	7,263.36			7,263.36
SARAH GAGE	2,889.88			2,889.88
PETER GAREN	3,670.35			3,670.35
MARIA GOFF	6,444.25			6,444.25
ROSE HARRINGTON	5,154.02			5,154.02
BRETT JOHNSON	4,644.50			4,644.50
GREGORY JOHNSON	901.58			901.58
JAMES KAVANAUGH	2,607.70			2,607.70
ALAN KENNEDY	1,804.60			1,804.60
ANUJ KHETARPAL	5,202.05			5,202.05
JESSE KINNANE	4,847.29			4,847.29
MATTHEW KOCH	9,014.40			9,014.40
JEFFREY KRAMER	4,871.99			4,871.99
MARK LANG	10,572.61			10,572.61
LEONARD LANGLAIS	2,960.88			2,960.88
ERIC LEVESQUE	4,303.01			4,303.01
LOUIS LINCOLN	6,200.39			6,200.39
ROBERT MACDOUGALL	6,856.40			6,856.40
KATHLEEN F. MCCULLY	2,011.49			2,011.49
LEO MILLER	11,814.87			11,814.87
SARAH NEWCOMB	6,152.01			6,152.01
BRADLEY O'BRIEN	5,387.86			5,387.86
JEFFREY O'DONNELL	5,616.20			5,616.20
CRISTIN O'HARA	5,180.94			5,180.94
MARK OSWALT	5,449.71			5,449.71
BARBARA QUIRK	4,531.85			4,531.85
CHRISTOPHER REYNOLDS	3,464.88			3,464.88
JOSHUA RICE	7,529.45			7,529.45
MATTHEW RICE	13,620.65			13,620.65

EMMET SCANLAN	2,144.77			2,144.77
KYLE SHAW	5,613.73			5,613.73
KATE SHERILL	3,255.82			3,255.82
REED SHERILL	3,075.90			3,075.90
ADRIANNE SMITH	4,627.17			4,627.17
SCOTT SMITH	1,175.08			1,175.08
HERSEY TAYLOR	2,096.96			2,096.96
NATHANIEL THOMAS	7,227.16			7,227.16
PHILIP TOCANTINS	7,334.88			7,334.88
ROBERT TRUMBLE	7,387.87			7,387.87
ASHLEY UNDERHILL	8,827.79			8,827.79
ANITA WALSH	7,783.27			7,783.27
BARBARA WALSH	8,303.52			8,303.52
BRIAN WALSH	5,611.92			5,611.92
DONALD WALSH	13,860.63			13,860.63
JOSEPH WELCH	12,048.66			12,048.66
WILLIAM WHALEN	3,172.90			3,172.90
PHILO WILSON	4,062.15			4,062.15
KELLY WOOD	5,567.92			5,567.92

WINDMILL

Reg./Other

NICK F. MUTO	1,477.68			1,477.68
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HERRINGBROOK MAINT.

Reg./Other

SCOTT E. JOHNSON	375.00			375.00
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ORLEANS ELEMENTARY

Reg./Other

Longev.

OT

GAIL BRIERE	84,665.49	300.00		84,965.49
JONATHAN ALLARD	13,744.32			13,744.32
MARGARET ALLARD	14,730.73	500.00		15,230.73
SUSAN ALMAN	31,077.36	1,400.00		32,477.36
PATRICIA ASHWELL	63,994.74	1,200.00		65,194.74
LEAH BELLIVEAU	10,923.02			10,923.02
MATTHEW BETTENCOURT	213.75			213.75
MARY BINOWSKI	40,803.23	1,400.00		42,203.23
CAROL BISHOP	180.00			180.00
MARY KATE BLOOMER	4,827.42			4,827.42
KARA BRAY	471.00			471.00
CHRISTINE BRIGNOLI	360.00			360.00
KIMBERLY BRUEMMER	55,517.94			55,517.94
KATHERINE BUNZICK	120.00			120.00
LESLIE BURR	54,947.04			54,947.04
MARYANNE CAHILL	8,845.13			8,845.13
DIANE CARLSON	64,387.38	1,200.00		65,587.38
LUCILLE CASHIN	60.00			60.00
LOUISE COVEL	60.00			60.00
SUZANNE DAIGLE	62,444.48			62,444.48
LAURIE DAVIS	961.06			961.06
SUZANNE DAVIS	64.61			64.61
LINDA DOANE	64,029.27	1,200.00		65,229.27
JOANNE DOBSON	63,251.30	2,300.00		65,551.30
TAMMY DUBOIS	58,398.87			58,398.87
MARIANNE EARLEY	65.00			65.00
RONALD ELDER	18,073.20			18,073.20
MICHELE ELDRIDGE	61,737.27			61,737.27
SARAH FALINE	7,645.02			7,645.02
PAUL FOX	120.00			120.00
MARY FYLER	3,886.11	250.00		4,136.11
MELANIE GALLAGHER	62,588.75	1,400.00		63,988.75
TROY GALLANT	323.01			323.01
MARGARET GILBERT	535.14			535.14
LEA GODDARD	60.00			60.00
ROBERT GONZALEZ	24,361.61		565.97	24,927.58

PAUL GREGG	13,998.35			13,998.35
JUDITH GRIFFIN	43,274.62			43,274.62
GINA HENSON	18,879.75	250.00		19,129.75
LINDA HLADEK	46,041.07			46,041.07
C. HOLLANDER-ESSIG	36,911.39	540.00		37,451.39
ANDREA HOWARD	213.00			213.00
REBECCA IAFRATE	1,618.00			1,618.00
MARTHA JENKINS	59,582.82			59,582.82
ROSEMARY JOHNSON	17,016.03			17,016.03
ADRIENNE JONES	3,967.74			3,967.74
LAWRENCE KANE	8,424.00			8,424.00
REBECCA KARLEN-DALMAS	1,260.00			1,260.00
KENNETH KELLY	34,226.68	250.00	5,083.54	39,560.22
RITA KENNEDY	565.00			565.00
MARY SUE KEOHAN	65,513.30	900.00		66,413.30
PHILIP KEOHAN	63,251.47			63,251.47
MARTHA KITHCART	23,286.21			23,286.21
SPENCER KNOWLES	60.00			60.00
MICHELE KOCH	311.00			311.00
CYNTHIA LACH	62,127.27	1,200.00		63,327.27
SHEILA LANE	1,930.00			1,930.00
PETER LAWSON	12,270.66			12,270.66
KATHLEEN LENNOX	19,377.00			19,377.00
CAROL LINDSAY	61,737.27			61,737.27
BETTE MALATESTA	22,563.13	500.00		23,063.13
MONA MARCOULLIER-ANTO	14,858.36		165.64	15,024.00
RICHARD MATHEWS	764.76			764.76
SUSAN MATULAITIS	167.00			167.00
MILDRED V. MAZANEC	41,030.06	1,400.00		42,430.06
NANCY MCINERNEY	16,803.10			16,803.10
PALOMA MCLARDY	7,665.15			7,665.15
LORI MCGRATH	6,811.09			6,811.09
DIANA MELLIN	333.00			333.00
JESSICA METTERS	12,218.22			12,218.22
KATHRYN MEYERS	38,801.57	900.00		39,701.57
DEBORAH MOCHAK	60,073.71			60,073.71
	1,473.50			1,473.50
JUDITH NARKON	2,552.00			2,552.00
LINDA NICKERSON	70.00			70.00
SUSAN O'NEILL	571.39			571.39
KATHLEEN ORLANDO	60.00			60.00
DEBORAH PAVLOFSKY	23,779.35	500.00		24,279.35
LORI PETERMAN	5,888.44		141.00	6,029.44
ANN PIKE	787.50			787.50
E. PLUCIENNIK	51.00			51.00
RICHARD PORTER	37,383.28	1,400.00		38,783.28
SUSAN PORTER	20.00			20.00
JEREMY PRATICO	737.50			737.50
MARY ELLEN REED	840.00			840.00
BRENDA ROGERS	648.00			648.00
MARIE ROGERS	310.00			310.00
KAYLEEN ROSATO	100.00			100.00
AMY SANDERS	59,325.70			59,325.70
MARGARET SCHOLL	51.00			51.00
JACQUELINE SMITH	3,234.95			3,234.95
JUDITH SUCHECKI	59,806.88	900.00		60,706.88
NANCY SVEDEN	390.00			390.00
JEFFREY SWENSEN	282.63			282.63
NAOMI SWIMM	15,269.95	250.00		15,519.95
ANN TEFFT	31,271.80		469.46	31,741.26
NANCY WALDRON	63,251.30	1,400.00		64,651.30
LAURA WEATHERUP	35,096.50			35,096.50
MICHELE WELLS	2,455.48			2,455.48
CATHERINE WISSMANN	231.00			231.00
SANDRA WRIGHT	23,047.02	500.00		23,547.02
EDWARD ZYCH	130.00			130.00

7,967,374.61 564,355.83 88,393.43 232,700.64 67,524.22 228,785.24 9,149,133.97

CENTRAL OFFICE

POSITION	EMPLOYEE	ACTUAL	OTHER	DESCRIP
DIRECTOR OF STUDENT SERVICES	CARETTI ANN	\$83,600		
SECY TO BUSINESS MANAGER	DAVIS LAURIE	\$37,515	\$750	Longevity
SECRETARY TO STUDENT SVCS DIR	DEVITO ARLYNN	\$34,145		
PAYROLL CLERK	FOSTER ROBERTA	\$13,121		
SUPERINTENDENT OF SCHOOLS	GRADONE MICHAEL	\$113,310	\$6,200	Long/Annuity
BUSINESS MANAGER	HYLAND SUSAN	\$85,970	\$1,500	Longevity
SECY/CLERK	KANAVOS JOYCE	\$24,055		
FOOD SERVICES BOOKKEEPER	MAGUIRE MARY ANN	\$33,833	\$600	Longevity
ASST SUPERINTENDENT	MEDEIROS LINDA	\$65,046	\$600	Longevity
ASST SUPERINTENDENT	MEDEIROS LINDA	\$11,400		Title I
PROFESSIONAL DEVELOPMENT	MEDEIROS LINDA	\$21,682		
FOOD SERVICES DIRECTOR	MORAN MICHAEL	\$39,886		
SECY TO SUPERINTENDENT	NEWMIER WILHELMINA	\$50,151	\$1,500	Longevity
SECY TO SCHOOL COMM	NEWMIER WILHELMINA	\$401		
PAYROLL CLERK	NOURY PAUL	\$17,860		
ACCT MANAGER	NOWACK JAMES	\$48,799		
ACCTS PAYABLE CLERK	POPOLI ANDREA	\$34,145	\$1,000	Longevity
SECY TO ASST SUPERINTENDENT	REISER MARY	\$37,520	\$3,000	Title I
ADMIN FOR TECHNOLOGY	SCHROCK KATHLEEN	\$70,380		
PERSONNEL COORDINATOR	TEMPLETON MARCIA	\$48,301	\$1,500	Longevity
SECRETARY	YOUNG BARBARA	\$6,950		Grant Funds

HIGH SCHOOL

POSITION	EMPLOYEE	ACTUAL	OTHER	DESCRIP
SCHOOL PSYCHOLOGIST	ABBOTT LISA	\$65,715	\$1,500	Longevity
TEACHER	ALBRIGHT LORI	\$51,893		
CUSTODIAN	APPLETON SCOTT	\$26,041		
TEACHER	BAKKER DONALD	\$12,531		
TEACHER	BARTOLINI-TROTT BONNIE	\$41,372	\$17,000	I.D.E.A.
TEACHER	BEAVAN ALLISON	\$45,595		
TEACHER	BELL VALERIE	\$54,085		
EDUCATIONAL ASSISTANT	BIRCHALL JODI	\$19,788	\$250	Longevity
TEACHER	BOHANNON JUSTIN	\$34,103		
TEACHER	BOHANNON MEREDITH	\$34,103		
GROUNDSMAN	BOLINDER RICHARD	\$34,248	\$300	Longevity
CUSTODIAN	BROOKS STEPHEN	\$13,900		
EDUCATIONAL ASSISTANT	BROWN LISA	\$3,134		
TEACHER	BROWN LISA	\$31,112		
SUBSTITUTE CALLER	BROWNE BETTY	\$2,000		
TEACHER	BRUINOOG JENNIFER	\$44,359		
TEACHER	BURLING MELISSA	\$44,453		
TEACHER	BUTTS MARY	\$52,277		
TEACHER	CAMPBELL DIANE	\$61,157	\$1,200	Longevity
EDUCATIONAL ASSISTANT	CAPORELLO JOY	\$14,786		
TEACHER	CASTELLANO ALAN	\$62,657		
TEACHER	CHAMBERLIN PAUL	\$61,157	\$2,900	Longevity
TEACHER	CLARK ANDREW	\$44,359		
PERMANENT SUBSTITUTE	CLARK DRYDEN	\$15,766		
TEACHER	CLARK PATRICK	\$47,313		
CUSTODIAN	CLARK ROBERT	\$30,839	\$400	Longevity
EDUCATIONAL ASSISTANT	CLOSE ANDREA	\$3,333	\$9,825	I.D.E.A.

TEACHER	COHEN VALERIE	\$49,897	
PRINCIPAL	CONRAD THOMAS	\$100,898	\$1,800 Longevity
TEACHER	COWAN ROBERT	\$62,657	
TEACHER	CRAVEN RAYMOND	\$39,519	
CAFE WORKER	DEANDRADE LEONICE	\$12,439	
SECY TO PRINCIPAL	DEARBORN MARILYN	\$34,175	\$600 Longevity
TEACHER	DEMETRI DONNA	\$58,372	\$2,600 Longevity
TEACHER	DESIMONE CHRISTINE	\$40,444	
TEACHER	DIXON HONOR	\$61,157	\$900 Longevity
TEACHER	DONOVAN DAVID	\$44,453	
TEACHER	DUBOVIK PAUL	\$62,657	
COUNSELOR	DURGIN RICHARD	\$59,086	
TEACHER	FARIS THOMAS	\$57,563	
TEACHER	FAUCHER ROGER	\$61,157	
CAFE WORKER	FIERO DONNA	\$12,439	
TEACHER	FITZPATRICK JULIE	\$44,877	
CUSTODIAN	FOLEY JAMES	\$23,615	
TEACHER	FORD ASHLEY	\$2,358	\$33,111 I.D.E.A.
PERMANENT SUBSTITUTE	FOSTER BROOKE	\$15,766	
CUSTODIAN	FRANCESCONI ALAN	\$27,689	
TEACHER	FROST PRISCILLA	\$54,369	
TEACHER	FULLER JOYCE	\$61,157	
TEACHER	GAMMON JULIE	\$60,609	
TEACHER	GARRETT STEPHEN	\$40,535	
CAFE WORKER	GELATT CYNTHIA	\$13,246	\$250 Longevity
TEACHER	GEUEKE CHRISTINE	\$32,791	
CUSTODIAN	GILBOY TERRENCE	\$4,266	
TEACHER	GOODROW MONIQUE	\$37,391	
SECY TO ASST PRINCIPAL	GREENWAY AUDREY	\$22,986	
EDUCATIONAL ASSISTANT	GROZIER CHRISTINE	\$16,614	
TEACHER	GRUBIAK STEVEN	\$61,157	
TEACHER	HAGOPIAN BERJ	\$9,979	
TEACHER	HAMER JUDITH	\$58,372	
EDUCATIONAL ASSISTANT	HATCH VICTORIA	\$12,415	
TEACHER	HEMBROUGH LISE	\$53,341	
TEACHER	HENDRICKX EZRA	\$36,886	
TEACHER	HICKS BRIAN	\$40,535	
TEACHER	HIRSCH ANITA	\$45,784	
TEACHER	HOYT KARL	\$47,977	
TEACHER	JOHNSTON ROSS	\$49,897	
TEACHER	JOYCE TIMOTHY	\$58,372	
TEACHER	KANDALL AMY	\$49,205	
EDUCATIONAL ASSISTANT	KARBER JANET	\$20,976	
TEACHER	KEENAN BRIDGET	\$22,486	
TEACHER	KEON DIANE	\$44,687	
TEACHER	KING SELENA	\$21,288	
SPECIAL EDUCATION SECY	KNOX JACQUELINE	\$24,296	\$600 Longevity
TEACHER	KOBOLD JULIE	\$13,859	
TEACHER	LABRANCHE ROBERT	\$38,362	
TEACHER	LAGASSE KAREN	\$48,080	
TEACHER	LANGLAIS LINDA	\$53,341	\$1,200 Longevity
MAINTENANCEMAN	LANGLOIS DENIS	\$40,330	\$300 Longevity
CUSTODIAN/MATRON	LANGLOIS SALLY	\$15,119	\$300 Longevity
TEACHER	LEARY W GEOFFREY	\$53,341	
TEACHER	LEBOW ELIZABETH	\$38,976	
TEACHER	LINDAHL PAUL	\$40,535	
COUNSELOR	MAGDONALD JOYCE	\$58,786	\$1,500 Longevity
SECY TO GUIDANCE	MACDONALD KATHRYN	\$33,833	

ASST PRINCIPAL	MARKOVICH PAUL	\$76,574	\$2,100 Longevity
EDUCATIONAL ASSISTANT	MARQUIT JAYNE	\$16,676	\$500 Longevity
ATTENDANCE SECY	MARTIN AMY	\$25,711	
TEACHER	MASTERTON DIANNE	\$61,157	
TEACHER	MATHISON MARK	\$54,085	\$1,200 Longevity
TEACHER	MAYNARD KENNETH	\$62,657	
PHYSICAL THERAPIST	MCCLUSKEY LINDA	\$9,011	
TEACHER	MCCULLOUGH PATRICIA	\$58,372	
TEACHER	MCCULLY KATHLEEN	\$47,977	
TEACHER	MCGOWN JANE	\$42,744	
CAFETERIA MANAGER	MCKENZIE LORI	\$21,460	\$250 Longevity
TEACHER	MCPAHON MICHELE	\$58,804	
TEACHER	MCMILLIN MAURA KERSE	\$57,563	
TEACHER	MERL LEILA	\$39,519	
TEACHER	METTERS CHERYL	\$58,372	
ASST PRINCIPAL	MILBIER ROBERT	\$76,574	\$2,600 Longevity
TEACHER	MOESSO ANGELA	\$37,631	
SCHOOL NURSE	MOULTON SUZANNE	\$18,620	\$2,900 Longevity
TEACHER	MOUNTAIN MARY ELLEN	\$61,157	
EDUCATIONAL ASSISTANT	NELSON ROGER	\$14,786	
TEACHER	NOVACON KAREN	\$44,359	
CUSTODIAN	O'CONNELL CORNELIUS	\$33,726	\$400 Longevity
CUSTODIAN	PEASE DANIEL	\$18,378	
TEACHER	POTTS DAVID	\$47,419	
LIBRARIAN	POZGAY PATRICIA	\$54,085	
TEACHER	QUILL JOANNE	\$53,341	
TEACHER	RANDALL JONATHAN	\$61,157	\$900 Longevity
EDUCATIONAL ASSISTANT	READ LYNN	\$14,786	
TEACHER	RICE ROBERT	\$62,657	\$2,900 Longevity
CAFE WORKER	RITCHIE MARIE	\$13,638	\$750 Longevity
TEACHER	RIVERS JOHN	\$57,563	\$2,600 Longevity
CAFE WORKER	ROUILLARD NANCY	\$7,481	
TEACHER	ROULEAU JON	\$53,969	
COUNSELOR	SCANLON JAMES	\$63,875	\$1,500 Longevity
TEACHER	SCHACHTER SHARON	\$39,519	
EDUCATIONAL ASSISTANT	SCHWEBACH SUZANNE	\$15,672	
SECY TO ASST PRINCIPAL	SHEPTYCK LORA	\$24,296	\$600 Longevity
COUNSELOR	SHYNE JAMES	\$51,816	\$7,270 Grant Funds
EDUCATIONAL ASSISTANT	SKEIRIK JOHN	\$22,235	\$750 Longevity
COUNSELOR	SMITH DOROTHEA	\$41,514	
SPEECH THERAPIST	SMITH LORRAINE	\$23,349	
EDUCATIONAL ASSISTANT	SMITH STORM	\$17,610	
ADJUSTMENT COUNSELOR	STANNARD MEREDITH	\$62,131	
TEACHER	STANTON KEITH	\$58,372	
TEACHER	STEVENS HEATHER	\$43,743	
CAFE WORKER	STEVENS PAUL	\$3,746	
TEACHER	SULLIVAN ALLAN	\$58,372	
TEACHER	SWINIARSKI STEPHEN	\$53,341	
TEACHER	TAYLOR KAREN	\$47,977	
TEACHER	THOMPSON BAMBI	\$37,476	
TEACHER	TRINGALE KATHLEEN	\$44,687	
TEACHER	TROTТА JUDITH	\$58,372	
TEACHER	VIENNEAU ELAINE	\$34,103	
COMPUTER COORDINATOR	WALKER ROBIN	\$31,070	
TEACHER	WALKER ROBIN	\$37,023	\$900 Longevity
TEACHER	WHITE GREG	\$37,476	
TEACHER	WILKINSON ROBERT	\$58,372	\$2,900 Longevity
TEACHER	WOOD DAVID	\$61,157	

TEACHER	WRIGHT PHILIP	\$53,341		
TEACHER	ZAWADZKAS JANE	\$53,341		

MIDDLE SCHOOL

POSITION	EMPLOYEE	ACTUAL	OTHER	DESCRIP
EDUCATIONAL ASSISTANT	ALLEN PENELOPE	\$12,415		
TEACHER	ARCHER KATHRYN	\$62,657	\$1,400	Longevity
SPECIAL EDUCATION SECY	BADER CAROL	\$24,296	\$600	Longevity
PRINCIPAL	BAECKER GREGORY	\$89,774	\$600	Longevity
TEACHER	BALDWIN NANCY	\$57,563		
TEACHER	BERTRAND SHANNON	\$42,967		
MAINTENANCEMAN	BETTENCOURT GEORGE	\$16,516		
TEACHER	BJORNHOLM MICHAEL	\$49,518		
TEACHER	BLODGETT DEBORAH	\$58,372	\$1,500	Longevity
TEACHER	BOLAND KATHLEEN	\$22,227		Grant Funds
TEACHER	BOLAND KATHLEEN	\$22,227		Title I
DEAN OF STUDENTS	BORSARI JOSEPH	\$71,415	\$2,900	Longevity
TEACHER	BOSKUS CHRISTIE GIROUX	\$36,035		
TEACHER	BRACKETT BONNIE	\$61,157		
ASST PRINCIPAL	CAMERON MARCIA	\$71,395		
SECY/CLERK	CARLSON JAN	\$11,560		
EDUCATIONAL ASSISTANT	CAROSELLA JEANNE	\$8,523		I.D.E.A.
EDUCATIONAL ASSISTANT	CAROSELLA JEANNE	\$7,841	\$250	Longevity
TEACHER	CARVER LYNN	\$17,220		Health Grant
TEACHER	CARVER LYNN	\$40,343	\$1,200	Longevity
COUNSELOR	CEDENO ANTHONY	\$44,255		
TEACHER	CLEVELAND JANETTE	\$53,341	\$2,600	Longevity
TEACHER	CONNER KIMBERLY	\$57,563		
TEACHER	CORNEY CAROL	\$54,085	\$2,600	Longevity
TEACHER	COUTURE NANCY	\$42,563	\$15,000	I.D.E.A.
TEACHER	CROOK MARY	\$62,657		
EDUCATIONAL ASSISTANT	CURTIS KAREN	\$15,672		
CAFE WORKER	DAY JUDITH	\$6,893		
TEACHER	DEBACHER DALE	\$34,538		
TEACHER	DICKINSON ELAINE	\$53,341		
SCHOOL SOCIAL WORKER	DOMINIC BARBARA	\$23,333		
CUSTODIAN	DUNBAR CRAIG	\$23,100		
TEACHER	DYER ANNE MARIE	\$49,205		
EDUCATIONAL ASSISTANT	FURMAN PATRICIA	\$13,158		
SCHOOL PSYCHOLOGIST	GATTO KATHLEEN	\$62,451		
TEACHER	GEARY ANNE	\$61,157		
EDUCATIONAL ASSISTANT	GENGARELLY LAURIE	\$19,788	\$500	Longevity
SCHOOL PSYCHOLOGIST	GIBSON JUDITH	\$22,280		I.D.E.A.
TEACHER	GOGUEN RONALD	\$58,372	\$1,200	Longevity
TEACHER	GRENIER KENNETH	\$57,563		Title I
TEACHER	HAGOPIAN BERJ	\$39,918		
TEACHER	HALL JANE	\$62,657	\$1,200	Longevity
TEACHER	HAMMOND MAJEN	\$48,080		
EDUCATIONAL ASSISTANT	HANSEN KAREN	\$18,668	\$250	Longevity
TEACHER	HANSEN LAWRENCE	\$62,657	\$1,500	Longevity
TEACHER	HELEEN BONILYN	\$62,657		
TEACHER	HUTCHINSON KATIE	\$36,065	\$5,995	I.D.E.A.
SOCIAL WORKER	JACKMAN BONNIE	\$41,728		
SECY TO GUIDANCE	JACKMAN MARGARET	\$33,833	\$600	Longevity
TEACHER	JOHNSON LINDA	\$43,841		
TEACHER	KEEFE NANCY	\$53,341		

TEACHER	KENDREW INGRID	\$36,886	
TEACHER	KENNEY DIANNE	\$62,657	
TEACHER	KNOWLES AGNES	\$54,085	
TEACHER	KRENIK JOHN	\$61,157	
LIBRARIAN	KRUGER SARAH	\$58,372	
TEACHER	LAFLEUR ROBIN	\$62,657	\$1,500 Longevity
TEACHER	LANOIE CLAIRE	\$54,085	
TEACHER	LEONHARDT KAREN	\$61,157	
TEACHER	LEVY ELOISE	\$58,372	
CAFE WORKER	LINEHAN MAUREEN	\$13,030	
SECY TO ASST PRINCIPAL	LOFSTROM KATHLEEN	\$24,296	
GROUNDSMAN	LOISELLE JOSEPH	\$33,726	\$400 Longevity
TEACHER	LOOSLI LESLI	\$6,840	
EDUCATIONAL ASSISTANT	MARCHESE NOREEN	\$12,415	
TEACHER	MASTERTON ROBERT	\$53,341	\$2,900 Longevity
PHYSICAL THERAPIST	MCCLUSKEY LINDA	\$2,048	
TEACHER	MCCONCHIE ANN	\$54,085	
ASL TUTOR	MCGUINNESS DEBORAH	\$12,164	
INTERPRETER/EDUCATOR	MCLAUGHLIN ANNE	\$23,625	
CUSTODIAN	MENDOZA SUSAN	\$33,726	\$300 Longevity
CAFE WORKER	MILLER EILEEN	\$14,680	\$250 Longevity
TEACHER	MILLER JUDITH	\$61,157	\$2,600 Longevity
TEACHER	MINISTERI MARY	\$61,157	\$1,200 Longevity
TEACHER	MONIZ CYNTHIA	\$48,926	Title I
TEACHER	MOORE MICHAEL	\$61,157	
SUBSTITUTE CALLER	MOORE SHARON	\$2,000	
EDUCATIONAL ASSISTANT	MORGAN SHARON	\$15,672	
EDUCATIONAL ASSISTANT	MORRIS CATHERINE	\$16,614	\$250 Longevity
EDUCATIONAL ASSISTANT	MUNROE RACHEL	\$13,158	
TEACHER	NEEDEL ANNE GALLICK	\$44,687	
SCHOOL NURSE	NICKERSON LINDA	\$14,275	
CAFETERIA MANAGER	NIDWESKI STEPHEN	\$23,621	
TEACHER	NOONAN JOHN	\$39,519	
TEACHER	O'BRIEN KERRI	\$39,897	
TEACHER	OGDEN VIRGINIA	\$52,501	
TEACHER	O'NEIL DAWN	\$47,977	
TEACHER	O'NEILL DENNIS	\$62,657	\$1,500 Longevity
CUSTODIAN	PAGE PHILLIP	\$36,876	\$300 Longevity
TEACHER	PAVLU EDWARD	\$36,886	
TEACHER	PEARL DENNIS	\$62,657	\$900 Longevity
COUNSELOR	PHELAN ANN	\$62,989	
EDUCATIONAL ASSISTANT	PIEBES GAIL	\$17,610	\$250 Longevity
TEACHER	PRALL MARK	\$14,370	
TEACHER	PRICKITT ELOISE	\$42,060	
TEACHER	REDDISH KAREN	\$42,652	
TEACHER	REID ABIGAIL	\$58,372	\$1,500 Longevity
CAFE WORKER	REIS VICTORIA	\$14,680	\$250 Longevity
HEAD CUSTODIAN	RICHARD PAUL	\$40,685	
EDUCATIONAL ASSISTANT	RICHARDS SHARON	\$14,786	
TEACHER	ROBERTS CRISTIN	\$35,468	
TEACHER	RYAN JENNIFER	\$29,832	\$22,061 Title I
EDUCATIONAL ASSISTANT	SCARLETT-MORASH K.	\$13,158	
TEACHER	SEARS MARIELLEN	\$57,563	\$900 Longevity
INTERPRETER	SHAW LESLIE KENNEDY	\$29,475	
TEACHER	SHEEHAN WILLIAM	\$26,173	\$25,000 I.D.E.A.
SPEECH THERAPIST	SMITH LORRAINE	\$35,023	
CAFE WORKER	SOUZA JUDITH	\$14,630	\$300 Longevity
EDUCATIONAL ASSISTANT	SPENCER SUSAN	\$15,672	

TEACHER	STACK MARY	\$44,359	
SCHOOL NURSE	STEWART JILL	\$43,743	
EDUCATIONAL ASSISTANT	STEWART SUSAN	\$16,614	\$250 Longevity
EDUCATIONAL ASSISTANT	SUTHERLAND CARLY	\$12,415	
EDUCATIONAL ASSISTANT	THACKERAY MEGAN	\$14,786	
CUSTODIAN	TIGHE KENNETH	\$27,689	\$100 Att Stpd
TEACHER	TOLAND EDWARD	\$58,372	\$2,600 Longevity
TEACHER	TUITE DEBORAH	\$41,491	
EDUCATIONAL ASSISTANT	TUPPER KATHARINE	\$12,415	
SECY TO PRINCIPAL	TUXBURY EDITH	\$34,145	
TEACHER	VECCHIONE BRENDA	\$61,157	
EDUCATIONAL ASSISTANT	WAGNER DAVID	\$13,158	
TUTOR	WARREN PATRICIA	\$14,202	
CUSTODIAN	WHITE RICHARD	\$33,726	\$500 Longevity
EDUCATIONAL ASSISTANT	WILEY KERRY	\$21,735	\$500 Longevity

REGION PRESCHOOL

POSITION	EMPLOYEE	ACTUAL	OTHER	DESCRIP
EDUCATIONAL ASSISTANT	BARNES JENNIFER	\$9,932		
TEACHER	BERG KATE	\$39,434		
EDUCATIONAL ASSISTANT	BIANCHI ELIZABETH	\$11,829		Grant Funds
OCCUPATIONAL THERAPIST	BLOOMER MARY KATE	\$23,334		
EDUCATIONAL ASSISTANT	BROCKLEBANK VERONICA	\$6,269		
EDUCATIONAL ASSISTANT	CLANCY LORI	\$17,788	\$500	Longevity
SPEECH THERAPIST	DANIELS LAURIE	\$26,246		
TEACHER	FOX CYNTHIA	\$58,372		
TEACHER	GOULDING DEBRA	\$57,563		
EDUCATIONAL ASSISTANT	HEYLIGER SABA	\$8,553		Grant Funds
SECRETARY TO PRESCHOOL	MACDOUGALL LORRAINE	\$10,509		
PRESCHOOL ADMINISTRATOR	MACK MARTHA	\$34,710		
EDUCATIONAL ASSISTANT	MARGOTTA KATIE	\$12,538		
PHYSICAL THERAPIST	MCCLUSKEY LINDA	\$5,734		
SPEECH THERAPIST	NEMYO JANNE	\$9,523		
TEACHER	O'CONNELL NANCY	\$58,372		
EDUCATIONAL ASSISTANT	RYAN EILEEN	\$11,829		
EDUCATIONAL ASSISTANT	RYAN JUSTINE	\$12,538		
EDUCATIONAL ASSISTANT	SANDSTROM ANN	\$17,788	\$750	Longevity
EDUCATIONAL ASSISTANT	WALL LAUREN	\$6,646	\$250	Longevity
SPEECH THERAPIST	WEATHERUP LAURA	\$10,794		

NAUSET REGION

POSITION	EMPLOYEE	ACTUAL	OTHER	DESCRIP
OCCUPATIONAL THERAPIST	CRABTREE LISA	\$51,172		
SCHOOL SOCIAL WORKER	DOMINIC BARBARA	\$15,556		Health Grant
TREASURER	FEE KATHRYN	\$5,000		
SECRETARY TO ADULT ED DIR	FITZGERALD ESTHER	\$6,917		
COTA	GORMAN SHANNON	\$18,788		I.D.E.A.
SECY TO SCHOOL COMM	NEWMIER WILHELMINA	\$851		
TEACHER	O'NEILL SUSAN	\$9,179	\$276	Longevity
ADULT ED DIRECTOR	ROTTI ROBERT	\$23,300		
SECY TO SCHOOL COUNCIL	TUXBURY EDITH	\$501		
OCCUPATIONAL THERAPIST	WILBERT PAULA	\$10,195		I.D.E.A.

Balance: July 01, 2002 to June 30, 2003

TRUST FUNDS

Activity: July 01, 2002 to June 30, 2003

Name	Total Funds as of 07-01-02	Unexpended Amount	Expendable as of 07-01-02	Deposits	Withdrawals	Interest	Expendable as of 06-30-03	Unexpended Amount	Balance as of 06-30-03
<u>SCHOLARSHIP FUND</u>									
501 Sarah Brown	130,839.02	103,000.00	27,839.02	0.00	2,250.00	2,667.86	28,256.88	103,000.00	131,256.88
502 Seikel Scholarship	272,940.84	175,640.34	97,300.50	0.00	4,500.00	5,550.92	98,351.42	175,640.34	273,991.76
TOTAL SCHOLARSHIP	403,779.86	278,640.34	125,139.52	0.00	6,750.00	8,218.78	126,608.30	278,640.34	405,248.64
<u>INDIGENT FUNDS</u>									
403 Clement Gould & Wife	5,721.96	5,000.00	721.96	0.00	0.00	117.68	839.64	5,000.00	5,839.64
404 May Celia Crosby	31,794.64	5,000.00	26,794.64	0.00	1,737.91	629.56	25,686.29	5,000.00	30,686.29
406 Clayton Mayo	106,323.31	25,800.00	80,523.31	0.00	0.00	2,148.35	82,671.66	25,800.00	108,471.66
TOTAL INDIGENT	143,839.91	35,800.00	108,039.91	0.00	1,737.91	2,895.59	109,197.59	35,800.00	144,997.59
<u>TOWN TRUST FUNDS</u>									
101 Municipal Insurance	496,994.77	0.00	496,994.77	0.00	21,250.00	9,586.89	485,331.66	0.00	485,331.66
102 Affordable Housing	45,955.75	0.00	45,955.75	0.00	5,415.00	775.75	41,316.50	0.00	41,316.50
103 Conservation	82,689.56	0.00	82,689.56	27,785.00	10,611.62	1,636.43	101,499.37	0.00	101,499.37
104 Stabilization	26,210.08	0.00	26,210.08	0.00	0.00	526.66	26,736.74	0.00	26,736.74
405 Street Light	13,273.90	2,517.61	10,756.29	0.00	0.00	267.57	11,023.86	2,517.61	13,541.47
TOTAL TOWN TRUST	665,124.06	2,517.61	662,606.45	27,785.00	37,276.62	12,793.30	665,908.13	2,517.61	668,425.74
<u>CULTURAL COUNCIL</u>									
402 Margaret Fernald Dole	14,646.12	13,600.00	1,046.12	0.00	0.00	303.09	1,349.21	13,600.00	14,949.21
TOTAL CULTURAL CN	14,646.12	13,600.00	1,046.12	0.00	0.00	303.09	1,349.21	13,600.00	14,949.21

Balance: July 01, 2002 to June 30, 2003

TRUST FUNDS

Activity: July 01, 2002 to June 30, 2003

Name	Total Funds as of 07-01-02	Unexpended Amount	Expendable as of 07-01-02	Deposits	Withdrawals	Interest	Expendable as of 06-30-03	Unexpended Amount	Balance as of 06-30-03
<u>LIBRARY FUNDS</u>									
601 Alice Rollins Memorial	7,013.78	0.00	7,013.78	0.00	206.22	136.25	6,943.81	0.00	6,943.81
602 Snow Library Trust	11,960.93	9,200.00	2,760.93	0.00	879.04	234.02	2,115.91	9,200.00	11,315.91
603 Richard S. Philbrick	10,276.57	0.00	10,276.57	0.00	496.65	184.70	9,964.62	0.00	9,964.62
604 Ada G. Meehan	8,245.16	0.00	8,245.16	0.00	0.00	163.77	8,408.93	0.00	8,408.93
605 Elizabeth Twiss Blake	9,916.50	5,000.00	4,916.50	0.00	0.00	200.88	5,117.38	5,000.00	10,117.38
606 Nancy Whitbread	8,122.01	3,700.00	4,422.01	0.00	210.15	163.12	4,374.98	3,700.00	8,074.98
607 C. Francis Ronne	30,080.46	5,000.00	25,080.46	0.00	3,502.13	549.64	22,127.97	5,000.00	27,127.97
608 Florence H. Smith	22,542.40	0.00	22,542.40	0.00	2,014.71	458.39	25,163.93	0.00	25,163.93
609 H.B. & D.N. Seikel	60,600.54	25,000.00	35,600.54	0.00	5,500.51	2,053.45	32,153.48	25,000.00	57,153.48
610 Margaret J. Pershing	1,067.80	500.00	567.80	0.00	0.00	20.93	588.73	500.00	1,088.73
611 Aldona P. Russell	72,944.74	0.00	72,944.74	0.00	6,002.43	1,429.58	68,371.89	0.00	68,371.89
612 Hiram Myers	76,383.46	0.00	76,383.46	0.00	935.00	1,507.08	76,955.54	0.00	76,955.54
613 Wellington Cummings	7,636.06	0.00	7,636.06	0.00	0.00	149.27	7,785.33	0.00	7,785.33
614 Sumner E. Robinson	5,600.38	0.00	5,600.38	0.00	109.89	109.65	5,600.14	0.00	5,600.14
615 Geoffrey H. North	0.00	0.00	0.00	40,000.00	0.00	711.41	40,711.41	0.00	40,711.41
TOTAL LIBRARY	332,390.79	48,400.00	283,990.79	44,177.85	19,856.73	8,072.14	316,384.05	48,400.00	364,784.05
<u>ANSLOW TRUST</u>									
301 Council on Aging	1,183.81	0.00	1,183.81	700.51	919.68	27.67	992.31	0.00	992.31
302 Snow Library	6,080.17	0.00	6,080.17	700.50	491.95	117.72	6,406.44	0.00	6,406.44
303 Rescue Fund	3,231.53	0.00	3,231.53	700.51	0.00	71.48	4,003.52	0.00	4,003.52
TOTAL ANSLOW	10,495.51	0.00	10,495.51	2,101.52	1,411.63	216.87	11,402.27	0.00	11,402.27
<u>CEMETERY FUNDS</u>									
201 Cemetery Perp. Care	3,702.03	3,600.00	102.03	0.00	101.25	75.31	76.09	3,600.00	3,676.09
202 Albert P. Smith	10,574.30	2,000.00	8,574.30	0.00	0.00	212.38	8,786.68	2,000.00	10,786.68
TOTAL CEMETERY	14,276.33	5,600.00	8,676.33	0.00	101.25	287.69	8,862.77	5,600.00	14,462.77

Balance: July 01, 2002 to June 30, 2003

TRUST FUNDS

Activity: July 01, 2002 to June 30, 2003

Name	Total Funds as of 07-01-02	Unexpended Amount	Expendable as of 07-01-02	Deposits	Withdrawals	Interest	Expendable as of 06-30-03	Unexpended Amount	Balance as of 06-30-03	
<u>MARINE QUALITY</u>										
407	Linnell E. Studley	17,271.64	7,000.00	10,271.64	0.00	0.00	344.02	10,615.66	7,000.00	17,615.66
	TOTAL MARINE QLTY	17,271.64	7,000.00	10,271.64	0.00	0.00	344.02	10,615.66	7,000.00	17,615.66
<u>MISCELLANEOUS</u>										
401	Virginia McGrath	2,702.31	0.00	2,702.31	0.00	0.00	49.94	2,752.25	0.00	2,752.25
408	Anslow Trust Interest	46,255.76	45,000.00	1,255.76	0.00	941.03	941.03	45,000.00	45,000.00	45,941.03
409	Grace Anslow	31,153.76	30,308.00	845.76	0.00	633.79	633.79	30,308.00	30,308.00	30,941.79
410	Geoffrey H. North/COA	0.00	0.00	0.00	40,000.00	326.69	40,326.69	0.00	0.00	40,326.69
	TOTAL MISC.	80,111.83	75,308.00	4,803.83	40,000.00	1,951.45	44,653.76	75,308.00	75,308.00	119,961.76
GRAND TOTALS - ALL TRUSTS										
		1,681,936.05	466,865.95	1,215,070.10	114,064.37	35,082.93	1,294,981.74	466,865.95	1,761,847.69	

Director of Municipal Finance

July 1, 2002 to June 30, 2003

I hereby submit my annual report for the fiscal year ended June 30, 2003, in compliance with Chapter 41, Section 61 of the General Laws of the Commonwealth of Massachusetts.

I would like to take this opportunity to also express my appreciation to all for the help and cooperation received during the past year. Special thanks to Rechella Butilier and Greta Avery, Finance Department personnel, the personnel of the Collector/Treasurer's Office and the Assessor's Office without whose help and perseverance the past year's accomplishments would never have been made possible.

Included in this report are the following:

- 1) Schedule of Receipts/Expenditures (Cash Basis – Schedule A)
- 2) Town Meeting Appropriation Activity (Cash Basis)
- 3) Selected General Purpose Financial Statement

Independent Audit

In accordance with the provisions of Section 8-8 of the Orleans Charter, the Board of Selectmen retained Mr. Timothy M. Craven, C.P.A. to perform an independent audit of the financial activity of the Town for Fiscal Year 2003.

The audit is being conducted in accordance with generally accepted auditing standards.

Upon completion, a complete copy of the General Purpose Financial Statements including all notes and additional information will be available for review at the Town Clerk's Office at the Orleans Town Hall.

Respectfully submitted,
David A. Withrow, Director of Municipal Finance

TOWN OF ORLEANS, MASSACHUSETTS
SCHEDULE OF RECEIPTS/EXPENDITURES
As reported on Schedule A, for the Fiscal Year ended June 30, 2003

GENERAL FUND

Revenue and Other Financial Sources

Tax Collections	
4110 Personal Property Taxes	172,185.00
4120 Real Estate Taxes	12,660,930.00
4150 Excise Taxes	1,153,477.00
4179 Penalties & Interest	75,392.00
4180 In Lieu of Taxes	5,265.00
4191 Other Taxes/Hotel/Motel	215,695.00
4199 Other Taxes	74,659.00
Total Taxes	14,357,603.00
Charges For Services	
4244 Parks & Recreation Charges	1,003,072.00
4247 Trash Collection Charges	395,316.00
4370 Other Departmental Revenue	350,082.00
Total Charges For Service	1,748,470.00
Licenses, Permits and Fees	
4400 Licenses and Permits	324,701.00
Total License & Permits	324,701.00
Revenues From State	
4600 Revenue From State	771,157.00
Total State Revenue	771,157.00
4695 Court Fines/Settlements	5,866.00
4720 Recv'd From Other Cty Services	48,913.00
Total Revenues-Other Gov'ts.	54,779.00
Miscellaneous Revenue	
4800 Miscellaneous Revenue	78,585.00
4820 Earnings on Investments	124,694.00
Total Misc. Revenues	203,279.00
Interfund Operating Transfers	
4972 Transfers from Special Revenue Fund	784,848.00
Total Interfund Oper. Transfers	784,848.00

Grand Total General Fund Revenues	
Other Financing Sources and Interfund	
Operating Transfers	<u>18,244,837.00</u>

General Fund Expenditures and Other Financing Uses

Expenditures	
General Government	
Administrator	432,795.00
Accountant/Auditor	153,917.00
Treasurer	96,350.00
Collector	96,350.00
Public Bldg/Properties	213,014.00
Assessors	211,870.00
Operations Support	173,065.00
License and Registration	95,722.00
Land Use	364,415.00
Conservation Commission	84,610.00
Other	21,075.00
Public Safety	
Police	1,720,651.00
Fire	1,805,480.00
Inspection	167,709.00
Other	350,425.00
Education	
Education	5,708,188.00
Public Works	
Highway/Streets Snow & Ice	793,478.00
Waste Collection & Disposal	502,938.00
Street Lighting	19,932.00
Human Services	
Health Services	208,726.00
Special Program	296,498.00
Veterans' Services	22,443.00
Other	50,734.00
Culture and Recreation	
Library	370,966.00
Recreation	115,957.00
Parks	840,460.00
Historical Commission	1,730.00
Celebrations	20,089.00
Other	646.00
Debt Service	
Retirement of Debt Principal	748,500.00
Interest on Long Term Debt	219,791.00
Unclassified	
Workers' Compensation	54,867.00
Unemployment	7,567.00
Health Insurance	1,047,499.00
Other Insurance	120,563.00
Intergovernmental Assessments	352,616.00
Retirement	619,176.00
Transfers to Other Funds	57,306.00
Grand Total General Fund Expenditures	
and Other Financing Uses	<u>18,168,118.00</u>

SPECIAL REVENUE FUNDS

Revenue and Other Financing Sources

State Grants
4600 State Revenue 245,015.00
4800 Miscellaneous Revenue 19,329.00
4970 Transfers From Other Funds 27.00

Receipts Reserved For Appropriation
4800 Miscellaneous Revenue. 465,989.00
4970 Transfers From Other Funds 10,929.00

Revolving Funds
4800 Miscellaneous Revenue 126,112.00
4820 Earnings on Investments 72,039.00
4970 Transfers From Other Funds 21.00

Other Special Revenue
4500 Federal Revenue 12,145.00
4600 State Revenue 1,580.00
4800 Miscellaneous Revenue 3,259,553.00
4970 Transfers from Other Funds 26,329.00

**Total Revenue and
Other Financing Sources** 4,239,068.00

Expenditures and Other Financing Uses

State Grants
5700 Expenditures 137,535.00
5800 Capital Outlay 86,208.00

Receipts Reserved for Appropriation
5700 Expenditures 10,485.00
5960 Transfers To Other Funds 461,848.00

Revolving Funds
5700 Expenditures 166,244.00

Other Special Revenue
5100 Salary and Wages 403,463.00
5700 Expenditures 1,440,678.00
5800 Capital Outlay 85,353.00
5960 Transfers To Other Funds 1,573,000.00

**Total Expenditures and
Other Financing Uses** 4,364,814.00

CAPITAL PROJECTS FUND

Revenue and Other Financing Sources

Water
4800 Miscellaneous Revenue 5,059,000.00
4970 Transfers From Other Funds 1,270,000.00
**Total Revenue and
Other Financing Sources** 6,329,000.00

Revenue and Other Financing Sources

Municipal Buildings
4970 Transfers From Other Funds 20,000.00
**Total Revenue and
Other Financing Sources** 20,000.00

Revenue and Other Financing Sources

Harbor Bulkhead/Open Space
4800 Miscellaneous Revenue 0.00
**Total Revenue and
Other Financing Sources** 0.00

Expenditures and Other Financing Uses

Water
5800 Capital Outlay 1,188,493.00

**Total Expenditures and
Other Financing Uses** 1,188,493.00

Expenditures and Other Financing Uses

Municipal Buildings
5800 Capital Outlay 33,875.00

**Total Expenditures and
Other Financing Uses** 33,875.00

Expenditures and Other Financing Uses

Harbor Bulkhead/Open Space
5800 Capital Outlay 33,009.00
5960 Transfers To Other Funds 20,000.00

**Total Expenditures and
Other Financing Uses** 53,009.00

TRUST FUNDS

Revenue and Other Financing Sources

Non-Expendable Trusts

4800 Miscellaneous Revenue	80,000.00
4820 Earnings on Investments	19,577.00

Expendable Trusts

4820 Earnings on Investments	47,492.00
4970 Transfers From Other Funds	2,101.00

Total Revenue and Other Financing Sources	<u>149,170.00</u>
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Expenditures and Other Financing Uses

Non-Expendable Trusts

5700 Expenditures	19,822.00
5960 Transfers To Other Funds	2,101.00

Expendable Trusts

5700 Expenditures	47,337.00
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Total Expenditures and Other Financing Uses	<u>69,260.00</u>
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TOWN OF ORLEANS, MASSACHUSETTS
APPROPRIATION ACTIVITY
FOR THE FISCAL YEAR ENDING JUNE 30, 2003

<u>DEPARTMENT</u>	<u>ORIGINAL BUDGET</u>	<u>REVISED BUDGET</u>	<u>EXPENDED</u>	<u>BALANCE JUNE 30, 2003</u>	<u>BALANCE CARRIED FWD</u>	<u>BALANCE CLOSED</u>
GENERAL FUND						
GENERAL GOVERNMENT						
SELECTMEN/TOWN ADMIN.						
SALARIES	227,752.00	234,360.72	232,234.10	2,126.62	0.00	2,126.62
EXPENSES	46,800.00	46,800.00	27,057.53	19,742.47	788.00	18,954.47
ENGINEERING	20,000.00	25,000.00	14,940.35	10,059.65	0.00	10,059.65
LEGAL	75,000.00	75,000.00	77,268.39	-2,268.39	0.00	-2,268.39
AUDIT SERVICES	25,000.00	20,000.00	15,000.00	5,000.00	0.00	5,000.00
OTHER ASSESSMENTS	31,580.00	31,580.00	31,580.00	0.00	0.00	0.00
INDUSTRIAL DISTRICT	0.00	17,880.00	0.00	17,880.00	0.00	17,880.00
BOARD OF SELECT COMPENSATION	5,350.00	5,350.00	5,350.00	0.00	0.00	0.00
AFFORDABLE HOUSING	0.00	1,120.00	0.00	1,120.00	0.00	1,120.00
FUND NSTAR	0.00	510.96	0.00	510.96	510.96	0.00
UNPAID BILLS OF PRIOR YEARS	0.00	3,036.62	3,036.62	0.00	0.00	0.00
AMERICAN DISABILITIES	0.00	25,000.00	0.00	25,000.00	0.00	25,000.00
RECORD RETENTION	0.00	182.00	0.00	182.00	0.00	182.00
CHAMBER OF COMMERCE	24,750.00	24,750.00	7,383.82	17,366.18	17,366.18	0.00
ADA IMPROVEMENTS	0.00	4,326.47	0.00	4,326.47	4,326.47	0.00
CIP OPEN SPACE MANAGEMENT	0.00	1,870.80	0.00	1,870.80	0.00	1,870.80
CIP SURVEY TOWN LAND	0.00	1,750.00	0.00	1,750.00	0.00	1,750.00
AFFORDABLE HOUSING	0.00	6,420.04	0.00	6,420.04	0.00	6,420.04
FEASIBILITY STUDY	0.00	500.00	0.00	500.00	0.00	500.00
CHAMBER OF COMMERCE	0.00	15,446.79	15,446.79	0.00	0.00	0.00
PROF & TECH SERV LAND BK	0.00	32,476.25	3,212.00	29,264.25	29,264.25	0.00
UNPAID BILLS OF PRIOR YEARS	0.00	286.00	286.00	0.00	0.00	0.00
DEPARTMENT TOTALS	456,232.00	573,646.65	432,795.60	140,851.05	52,255.86	88,595.19
TELEPHONE/COMM. SYSTEM						
EXPENSES	27,500.00	32,500.00	25,626.93	6,873.07	6,873.07	0.00
DEPARTMENT TOTALS	27,500.00	32,500.00	25,626.93	6,873.07	6,873.07	0.00
CABLE TV						
SALARIES	3,000.00	3,105.00	2,863.68	241.32	0.00	241.32
EXPENSES	700.00	700.00	0.00	700.00	0.00	700.00
DEPARTMENT TOTALS	3,700.00	3,805.00	2,863.68	941.32	0.00	941.32
FINANCE COMMITTEE						
EXPENSES	1,495.00	1,495.00	300.00	1,195.00	0.00	1,195.00
RESERVE FUND	113,000.00	19,399.36	0.00	19,399.36	0.00	19,399.36
DEPARTMENT TOTALS	114,495.00	20,894.36	300.00	20,594.36	0.00	20,594.36
FINANCE/TOWN ACCOUNTANT						
SALARIES	140,437.00	151,430.63	151,289.14	141.49	0.00	141.49
EXPENSES	2,680.00	2,680.00	2,628.30	51.70	0.00	51.70
DEPARTMENT TOTALS	143,117.00	154,110.63	153,917.44	193.19	0.00	193.19
ASSESSING						
SALARIES	147,031.00	150,332.99	146,167.26	4,165.73	0.00	4,165.73
EXPENSES	58,185.00	70,085.00	65,703.06	4,381.94	2,430.00	1,951.94
DEPARTMENT TOTALS	205,216.00	220,417.99	211,870.32	8,547.67	2,430.00	6,117.67

<u>DEPARTMENT</u>	<u>ORIGINAL BUDGET</u>	<u>REVISED BUDGET</u>	<u>EXPENDED</u>	<u>BALANCE JUNE 30, 2003</u>	<u>BALANCE CARRIED FWD</u>	<u>BALANCE CLOSED</u>
TREASURER/COLLECTOR						
SALARIES	159,796.00	163,399.12	159,730.03	3,669.09	0.00	3,669.09
EXPENSES	34,234.00	34,234.00	25,663.74	8,570.26	0.00	8,570.26
TAX TAKINGS	10,000.00	10,000.00	7,306.54	2,693.46	0.00	2,693.46
DEPARTMENT TOTALS	204,030.00	207,633.12	192,700.31	14,932.81	0.00	14,932.81
COMPUTER						
SALARIES	55,762.00	57,713.11	57,713.11	0.00	0.00	0.00
EXPENSES	41,172.00	36,172.00	35,943.15	228.85	195.00	33.85
CAPITAL OUTLAY	46,000.00	67,372.15	50,918.96	16,453.19	16,453.19	0.00
DEPARTMENT TOTALS	142,934.00	161,257.26	144,575.22	16,682.04	16,648.19	33.85
TOWN CLERK						
SALARIES	74,752.00	76,430.99	76,430.99	0.00	0.00	0.00
EXPENSES	11,400.00	11,400.00	9,484.02	1,915.98	0.00	1,915.98
CAPITAL OUTLAY	3,000.00	3,000.00	0.00	3,000.00	0.00	3,000.00
DEPARTMENT TOTALS	89,152.00	90,830.99	85,915.01	4,915.98	0.00	4,915.98
ELECTIONS						
SALARIES	4,617.00	4,778.60	3,284.67	1,493.93	0.00	1,493.93
EXPENSES	600.00	600.00	320.94	279.06	0.00	279.06
DEPARTMENT TOTALS	5,217.00	5,378.60	3,605.61	1,772.99	0.00	1,772.99
VOTER REGISTRATION						
SALARIES	11,641.00	11,947.40	881.70	11,065.70	0.00	11,065.70
EXPENSES	800.00	800.00	2,019.65	-1,219.65	0.00	-1,219.65
DEPARTMENT TOTALS	12,441.00	12,747.40	2,901.35	9,846.05	0.00	9,846.05
CONSERVATION						
SALARIES	78,570.00	80,162.48	78,798.52	1,363.96	0.00	1,363.96
EXPENSES	4,850.00	6,425.00	5,811.10	613.90	0.00	613.90
SEA CALL LEAD PAINT	29,000.00	29,000.00	0.00	29,000.00	29,000.00	0.00
DEPARTMENT TOTALS	112,420.00	115,587.48	84,609.62	30,977.86	29,000.00	1,977.86
WATER QUALITY						
EXPENSES	1,400.00	1,400.00	69.93	1,330.07	0.00	1,330.07
MARINE WATER QUALITY	0.00	7,565.00	2,949.98	4,615.02	4,615.02	0.00
DEPARTMENT TOTALS	1,400.00	8,965.00	3,019.91	5,945.09	4,615.02	1,330.07
PLANNING						
SALARIES	138,799.00	141,066.61	121,875.41	19,191.20	0.00	19,191.20
EXPENSES	7,900.00	8,900.00	7,188.54	1,711.46	1,400.00	311.46
TOWN WASTE WATER MAN	0.00	121,235.29	119,256.46	1,978.83	1,978.83	0.00
TOWN WASTE WATER MAN	125,000.00	125,000.00	0.00	125,000.00	125,000.00	0.00
TOWN WASTE WATER MAN	0.00	125,000.00	115,982.83	9,017.17	9,017.17	0.00
DEPARTMENT TOTALS	271,699.00	521,201.90	364,303.24	156,898.66	137,396.00	19,502.66
ZONING BOARD OF APPEALS						
SALARIES	10,478.00	10,844.73	5,538.18	5,306.55	0.00	5,306.55
EXPENSES	4,825.00	4,825.00	4,268.53	556.47	0.00	556.47
DEPARTMENT TOTALS	15,303.00	15,669.73	9,806.71	5,863.02	0.00	5,863.02
OPEN SPACE						
SALARIES	0.00	0.00	0.00	0.00	0.00	0.00
EXPENSES	1,100.00	1,100.00	112.04	987.96	0.00	987.96
DEPARTMENT TOTALS	1,100.00	1,100.00	112.04	987.96	0.00	987.96

<u>DEPARTMENT</u>	<u>ORIGINAL BUDGET</u>	<u>REVISED BUDGET</u>	<u>EXPENDED</u>	<u>BALANCE JUNE 30, 2003</u>	<u>BALANCE CARRIED FWD</u>	<u>BALANCE CLOSED</u>
TOWN OFFICE BUILDING						
SALARIES	28,443.00	29,412.54	23,557.97	5,854.57	0.00	5,854.57
EXPENSES	76,418.00	76,418.00	73,758.28	2,659.72	0.00	2,659.72
CAPITAL OUTLAY	42,200.00	42,200.00	0.00	42,200.00	42,200.00	0.00
CIP REPAIR TOB	0.00	17,957.15	15,280.11	2,677.04	2,677.04	0.00
AUDIO EQUIPMENT	0.00	332.97	0.00	332.97	0.00	332.97
DEPARTMENT TOTALS	147,061.00	166,320.66	112,596.36	53,724.30	44,877.04	8,847.26
TN. REPORTS/TN. MEETING						
EXPENSES	15,750.00	15,750.00	11,248.25	4,501.75	0.00	4,501.75
DEPARTMENT TOTALS	15,750.00	15,750.00	11,248.25	4,501.75	0.00	4,501.75
COMMUNITY CENTER						
EXPENSES	18,039.00	18,039.00	17,213.68	825.32	0.00	825.32
DEPARTMENT TOTALS	18,039.00	18,039.00	17,213.68	825.32	0.00	825.32
GENERAL GOVT TOTAL	1,986,806.00	2,345,855.77	1,859,981.28	485,874.49	294,095.18	191,779.31
PROTECT PERSONS & PROPERTY						
POLICE /COMMUNICATIONS						
SALARIES	1,497,416.00	1,501,920.92	1,501,217.03	703.89	0.00	703.89
EXPENSES	102,696.00	102,696.00	102,513.13	182.87	0.00	182.87
CAPITAL OUTLAY	25,000.00	25,000.00	25,000.00	0.00	0.00	0.00
DEPARTMENT TOTALS	1,625,112.00	1,629,616.92	1,628,730.16	886.76	0.00	886.76
POLICE BUILDING						
SALARIES	14,159.00	14,654.57	12,510.49	2,144.08	0.00	2,144.08
EXPENSES	29,910.00	29,910.00	28,735.85	1,174.15	0.00	1,174.15
CAPITAL OUTLAY	12,500.00	18,500.00	0.00	18,500.00	18,500.00	0.00
DEPARTMENT TOTALS	56,569.00	63,064.57	41,246.34	21,818.23	18,500.00	3,318.23
FUEL						
EXPENSES	65,636.00	95,636.00	90,921.31	4,714.69	0.00	4,714.69
CAPITAL OUTLAY	25,000.00	25,000.00	1,000.00	24,000.00	24,000.00	0.00
DEPARTMENT TOTALS	90,636.00	120,636.00	91,921.31	28,714.69	24,000.00	4,714.69
FIRE/RESCUE						
SALARIES	1,434,044.00	1,435,473.82	1,402,402.00	33,071.82	0.00	33,071.82
EXPENSES	238,089.00	263,439.34	236,055.74	27,383.60	2,873.00	24,510.60
CAPITAL OUTLAY	37,500.00	168,613.70	167,022.39	1,591.31	0.00	1,591.31
DEPARTMENT TOTALS	1,709,633.00	1,867,526.86	1,805,480.13	62,046.73	2,873.00	59,173.73
FIRE BUILDING						
EXPENSES	43,149.00	43,149.00	40,101.37	3,047.63	0.00	3,047.63
CAPITAL OUTLAY	1,950.00	1,950.00	1,857.55	92.45	0.00	92.45
DEPARTMENT TOTALS	45,099.00	45,099.00	41,958.92	3,140.08	0.00	3,140.08
BUILDING						
SALARIES	123,794.00	125,514.12	121,361.63	4,152.49	0.00	4,152.49
EXPENSES	48,324.00	48,324.00	46,347.93	1,976.07	0.00	1,976.07
DEPARTMENT TOTALS	172,118.00	173,838.12	167,709.56	6,128.56	0.00	6,128.56
BUILDING CODE BOARD OF APPEALS						
SALARIES	500.00	517.50	0.00	517.50	0.00	517.50
EXPENSES	100.00	100.00	0.00	100.00	0.00	100.00
DEPARTMENT TOTALS	600.00	617.50	0.00	617.50	0.00	617.50

<u>DEPARTMENT</u>	<u>ORIGINAL BUDGET</u>	<u>REVISED BUDGET</u>	<u>EXPENDED</u>	<u>BALANCE JUNE 30, 2003</u>	<u>BALANCE CARRIED FWD</u>	<u>BALANCE CLOSED</u>
WEIGHTS & MEASURES						
EXPENSES	2,000.00	2,000.00	0.00	2,000.00	0.00	2,000.00
DEPARTMENT TOTALS	2,000.00	2,000.00	0.00	2,000.00	0.00	2,000.00
CIVIL DEFENSE						
SALARIES	1,500.00	1,500.00	1,500.00	0.00	0.00	0.00
EXPENSES	2,600.00	2,600.00	2,106.86	493.14	0.00	493.14
DEPARTMENT TOTALS	4,100.00	4,100.00	3,606.86	493.14	0.00	493.14
TREE						
SALARIES	50,643.00	53,746.22	53,554.27	191.95	0.00	191.95
EXPENSES	24,020.00	24,020.00	23,845.16	174.84	0.00	174.84
CAPITAL OUTLAY	17,500.00	17,500.00	17,500.00	0.00	0.00	0.00
DEPARTMENT TOTALS	92,163.00	95,266.22	94,899.43	366.79	0.00	366.79
SHELLFISH/HARBORMASTER						
SALARIES	164,971.00	170,674.88	166,072.08	4,602.80	0.00	4,602.80
EXPENSES	30,249.00	33,972.77	31,201.10	2,771.67	0.00	2,771.67
CAPITAL OUTLAY	20,500.00	50,790.67	19,057.31	31,733.36	21,500.00	10,233.36
ENGINEERING	10,000.00	10,000.00	0.00	10,000.00	10,000.00	0.00
SHELLFISH PROJECT	18,000.00	37,914.48	29,490.61	8,423.87	8,423.87	0.00
SHELLFISH PROPAGATION	0.00	4,263.30	4,228.49	34.81	0.00	34.81
CIP LAUNCH RAMP 4008	0.00	1,860.86	1,860.86	0.00	0.00	0.00
DEPARTMENT TOTALS	243,720.00	309,476.96	251,910.45	57,566.51	39,923.87	17,642.64
PROTECT PERSONS & PROP. TOTAL	4,041,750.00	4,311,242.15	4,127,463.16	183,778.99	85,296.87	98,482.12
EDUCATION						
ORLEANS ELEMENTARY SCHOOL						
SALARIES	332,466.00	332,466.00	332,067.47	398.53	0.00	398.53
EXPENSES	2,604,643.00	2,681,705.63	2,575,654.35	106,051.28	104,033.37	2,017.91
AFTER SCHOOL PROG INS	2,250.00	2,250.00	2,250.00	0.00	0.00	0.00
AFTER SCHOOL SUMMER PROG	5,000.00	5,000.00	5,000.00	0.00	0.00	0.00
ORLEANS PLAYGROUND	0.00	19,240.16	3,195.09	16,045.07	16,045.07	0.00
AFTER SCHOOL PROG 2002	0.00	3,131.00	0.00	3,131.00	0.00	3,131.00
REPAIR OES ROOF	0.00	65,000.00	12,418.80	52,581.20	52,581.20	0.00
DEPARTMENT TOTALS	2,944,359.00	3,108,792.79	2,930,585.71	178,207.08	172,659.64	5,547.44
NAUSET REGIONAL ASSESS.						
EXPENSES	2,516,203.00	2,516,203.00	2,516,203.00	0.00	0.00	0.00
SCHOOL ADMIN OFFICE	4,661.00	4,661.00	0.00	4,661.00	4,661.00	0.00
CIP IMPROVE NMS	20,753.00	20,753.00	0.00	20,753.00	20,753.00	0.00
DEPARTMENT TOTALS	2,541,617.00	2,541,617.00	2,516,203.00	25,414.00	25,414.00	0.00
CAPE COD TECH. ASSESS.						
EXPENSES	261,400.00	261,400.00	261,400.00	0.00	0.00	0.00
DEPARTMENT TOTALS	261,400.00	261,400.00	261,400.00	0.00	0.00	0.00
EDUCATION TOTAL	5,747,376.00	5,911,809.79	5,708,188.71	203,621.08	198,073.64	5,547.44

<u>DEPARTMENT</u>	<u>ORIGINAL BUDGET</u>	<u>REVISED BUDGET</u>	<u>EXPENDED</u>	<u>BALANCE JUNE 30, 2003</u>	<u>BALANCE CARRIED FWD</u>	<u>BALANCE CLOSED</u>
PUBLIC WORKS						
HIGHWAY						
SALARIES	422,527.00	434,471.66	419,821.38	14,650.28	0.00	14,650.28
EXPENSES	104,621.00	106,121.00	105,878.67	242.33	0.00	242.33
CAPITAL OUTLAY	191,439.00	193,939.00	125,586.75	68,352.25	68,339.94	12.31
ENGINEERING	10,000.00	12,500.00	4,268.36	8,231.64	0.00	8,231.64
ROAD REPAIR	14,600.00	14,600.00	14,599.99	0.01	0.00	0.01
CIP LAYOUT TOWN ROAD	0.00	4,167.25	0.00	4,167.25	0.00	4,167.25
DEPARTMENT TOTALS	743,187.00	765,798.91	670,155.15	95,643.76	68,339.94	27,303.82
SNOW REMOVAL						
SALARIES	26,001.00	52,373.00	52,373.00	0.00	0.00	0.00
EXPENSES	58,000.00	70,950.00	70,950.00	0.00	0.00	0.00
DEPARTMENT TOTALS	84,001.00	123,323.00	123,323.00	0.00	0.00	0.00
STREET LIGHTS						
EXPENSES	32,416.00	32,416.00	19,931.66	12,484.34	0.00	12,484.34
DEPARTMENT TOTALS	32,416.00	32,416.00	19,931.66	12,484.34	0.00	12,484.34
TRANSFER STATION						
SALARIES	126,627.00	138,730.15	138,282.70	447.45	0.00	447.45
EXPENSES	370,996.00	417,033.52	346,499.54	70,533.98	10,761.24	59,772.74
CAPITAL OUTLAY	5,500.00	5,500.00	0.00	5,500.00	0.00	5,500.00
HAZARDOUS WASTE	18,155.00	18,155.00	18,155.00	0.00	0.00	0.00
DEPARTMENT TOTALS	521,278.00	579,418.67	502,937.24	76,481.43	10,761.24	65,720.19
PUBLIC WORKS TOTAL	1,380,882.00	1,500,956.58	1,316,347.05	184,609.53	79,101.18	105,508.35
HUMAN SERVICES						
HEALTH						
SALARIES	169,198.00	171,299.71	168,818.39	2,481.32	0.00	2,481.32
EXPENSES	50,855.00	50,855.00	39,908.17	10,946.83	0.00	10,946.83
SEPTIC BETTERMENT 5019	0.00	1,056.15	0.00	1,056.15	1,056.15	0.00
SEPTIC BETTERMENT 4027	0.00	18,000.00	0.00	18,000.00	18,000.00	0.00
DEPARTMENT TOTALS	220,053.00	241,210.86	208,726.56	32,484.30	19,056.15	13,428.15
COUNCIL ON AGING						
SALARIES	188,057.00	191,400.94	188,461.28	2,939.66	0.00	2,939.66
EXPENSES	91,095.00	125,095.00	108,037.13	17,057.87	0.00	17,057.87
DEPARTMENT TOTALS	279,152.00	316,495.94	296,498.41	19,997.53	0.00	19,997.53
HUMAN SERVICES						
EXPENSES	49,434.00	49,434.00	49,434.00	0.00	0.00	0.00
LOWER CAPE COMMUNITY COALITION	1,300.00	1,300.00	1,300.00	0.00	0.00	0.00
DEPARTMENT TOTALS	50,734.00	50,734.00	50,734.00	0.00	0.00	0.00
VETERANS BENEFITS						
EXPENSES	16,621.00	16,721.00	16,720.90	0.10	0.00	0.10
VETS BENEFITS	7,241.00	7,241.00	5,722.18	1,518.82	1,518.82	0.00
DEPARTMENT TOTALS	23,862.00	23,962.00	22,443.08	1,518.92	1,518.82	0.10
HUMAN SERVICES TOTAL	573,801.00	632,402.80	578,402.05	54,000.75	20,574.97	33,425.78

<u>DEPARTMENT</u>	<u>ORIGINAL BUDGET</u>	<u>REVISED BUDGET</u>	<u>EXPENDED</u>	<u>BALANCE JUNE 30, 2003</u>	<u>BALANCE CARRIED FWD</u>	<u>BALANCE CLOSED</u>
CULTURE/RECREATION						
SNOW LIBRARY						
SALARIES	271,586.00	278,385.61	268,975.07	9,410.54	0.00	9,410.54
EXPENSES	97,453.00	97,453.00	97,412.28	40.72	0.00	40.72
CAPITAL OUTLAY	12,000.00	12,000.00	4,579.18	7,420.82	0.00	7,420.82
DEPARTMENT TOTALS	381,039.00	387,838.61	370,966.53	16,872.08	0.00	16,872.08
RECREATION						
SALARIES	91,968.00	95,155.33	94,720.48	434.85	0.00	434.85
EXPENSES	17,336.00	17,336.00	17,036.52	299.48	0.00	299.48
SKATEBOARD PARK 2002	4,500.00	4,500.00	4,200.00	300.00	0.00	300.00
DEPARTMENT TOTALS	113,804.00	116,991.33	115,957.00	1,034.33	0.00	1,034.33
WINDMILL						
SALARIES	5,091.00	3,269.19	2,730.04	539.15	0.00	539.15
EXPENSES	2,146.00	6,246.00	3,084.36	3,161.64	2,500.00	661.64
CAPITAL OUTLAY	9,500.00	9,524.88	0.00	9,524.88	9,524.88	0.00
DEPARTMENT TOTALS	16,737.00	19,040.07	5,814.40	13,225.67	12,024.88	1,200.79
PARKS & BEACHES						
SALARIES	638,906.00	631,216.05	622,321.95	8,894.10	0.00	8,894.10
EXPENSES	146,657.00	174,157.00	162,616.40	11,540.60	9,200.00	2,340.60
CAPITAL OUTLAY	50,000.00	72,515.51	49,706.62	22,808.89	21,000.00	1,808.89
DEPARTMENT TOTALS	835,563.00	877,888.56	834,644.97	43,243.59	30,200.00	13,043.59
HERRING BROOK						
SALARIES	375.00	375.00	0.00	375.00	375.00	0.00
EXPENSES	100.00	100.00	0.00	100.00	0.00	100.00
DEPARTMENT TOTALS	475.00	475.00	0.00	475.00	375.00	100.00
OLD KINGS HIGHWAY REG. DISTRICT						
SALARIES	980.00	1,014.30	875.35	138.95	0.00	138.95
EXPENSES	360.00	894.00	854.68	39.32	0.00	39.32
HISTORICAL MARKERS	0.00	2,500.00	0.00	2,500.00	2,500.00	0.00
DEPARTMENT TOTALS	1,340.00	4,408.30	1,730.03	2,678.27	2,500.00	178.27
MEMORIAL & VETERANS DAY						
EXPENSES	2,573.00	2,573.00	2,314.91	258.09	0.00	258.09
DEPARTMENT TOTALS	2,573.00	2,573.00	2,314.91	258.09	0.00	258.09
CULTURAL COUNCIL						
EXPENSES	650.00	650.00	645.54	4.46	0.00	4.46
DEPARTMENT TOTALS	650.00	650.00	645.54	4.46	0.00	4.46
SPECIAL EVENTS & INFORMATION						
EXPENSES	4,650.00	4,650.00	2,973.76	1,676.24	0.00	1,676.24
JULY 4TH FIREWORKS	0.00	17,000.00	14,801.13	2,198.87	1,850.00	348.87
DEPARTMENT TOTALS	4,650.00	21,650.00	17,774.89	3,875.11	1,850.00	2,025.11
CULTURE/RECREATION TOTAL	1,356,831.00	1,431,514.87	1,349,848.27	81,666.60	46,949.88	34,716.72
DEBT SERVICE						
PRINCIPAL NOTES & BONDS						
EXPENSES	781,000.00	781,000.00	748,500.00	32,500.00	0.00	32,500.00
DEPARTMENT TOTALS	781,000.00	781,000.00	748,500.00	32,500.00	0.00	32,500.00

<u>DEPARTMENT</u>	<u>ORIGINAL BUDGET</u>	<u>REVISED BUDGET</u>	<u>EXPENDED</u>	<u>BALANCE JUNE 30, 2003</u>	<u>BALANCE CARRIED FWD</u>	<u>BALANCE CLOSED</u>
INTEREST NOTES & BONDS						
EXPENSES	235,743.00	235,743.00	219,791.43	15,951.57	0.00	15,951.57
DEPARTMENT TOTALS	235,743.00	235,743.00	219,791.43	15,951.57	0.00	15,951.57
DEBT SERVICE TOTAL	1,016,743.00	1,016,743.00	968,291.43	48,451.57	0.00	48,451.57
STATE,COUNTY & DISTRICT CHARGES						
STATE ASSESSMENTS						
EXPENSES	89,750.00	102,445.00	102,832.00	-387.00	0.00	-387.00
DEPARTMENT TOTALS	89,750.00	102,445.00	102,832.00	-387.00	0.00	-387.00
COUNTY ASSESSMENTS						
SALARIES	627,882.00	622,882.00	619,176.09	3,705.91	0.00	3,705.91
EXPENSES	243,091.00	248,676.00	242,784.00	5,892.00	0.00	5,892.00
DEPARTMENT TOTALS	870,973.00	871,558.00	861,960.09	9,597.91	0.00	9,597.91
DISTRICT ASSESSMENTS						
EXPENSES	6,000.00	7,000.00	7,000.00	0.00	0.00	0.00
DEPARTMENT TOTALS	6,000.00	7,000.00	7,000.00	0.00	0.00	0.00
STATE, COUNTY & DISTRICT TOTAL	966,723.00	981,003.00	971,792.09	9,210.91	0.00	9,210.91
PROPERTY & LIABILITY INSURANCE						
INSURANCE & BONDS						
EXPENSES	188,863.00	202,025.00	199,524.06	2,500.94	0.00	2,500.94
DEPARTMENT TOTALS	188,863.00	202,025.00	199,524.06	2,500.94	0.00	2,500.94
PROPERTY & LIABILITY TOTAL	188,863.00	202,025.00	199,524.06	2,500.94	0.00	2,500.94
FRINGE BENEFITS						
UNEMPLOYMENT COMPENSATION						
EXPENSES	7,963.00	7,963.00	7,567.35	395.65	0.00	395.65
DEPARTMENT TOTALS	7,963.00	7,963.00	7,567.35	395.65	0.00	395.65
HEALTH & MEDICARE INSURANCE						
EXPENSES	1,050,296.00	1,050,296.00	1,047,499.75	2,796.25	0.00	2,796.25
DEPARTMENT TOTALS	1,050,296.00	1,050,296.00	1,047,499.75	2,796.25	0.00	2,796.25
FRINGE BENEFIT TOTAL	1,058,259.00	1,058,259.00	1,055,067.10	3,191.90	0.00	3,191.90
OTHER						
CURRENT ARTICLES						
FUND ORL MGRS FY 2003	42,000.00	1,287.30	0.00	1,287.30	0.00	1,287.30
FUND NON UNION COLA 2003	46,438.00	12,326.23	0.00	12,326.23	0.00	12,326.23
FUND STEEL CONTRACT	31,500.00	3,847.70	0.00	3,847.70	0.00	3,847.70
DEPARTMENT TOTALS	119,938.00	17,461.23	0.00	17,461.23	0.00	17,461.23
OTHER TOTAL	119,938.00	17,461.23	0.00	17,461.23	0.00	17,461.23
GENERAL FUND TOTAL	18,437,972.00	19,409,273.19	18,134,905.20	1,274,367.99	724,091.72	550,276.27

<u>DEPARTMENT</u>	<u>ORIGINAL BUDGET</u>	<u>REVISED BUDGET</u>	<u>EXPENDED</u>	<u>BALANCE JUNE 30, 2003</u>	<u>BALANCE CARRIED FWD</u>	<u>BALANCE CLOSED</u>
<u>CAPITAL PROJECT FUNDS</u>						
CHAPTER 90 ROAD IMPROVEMENT						
ROAD RECONSTRUCTION 11-99	0.00	2,975.19	1,579.82	1,395.37	1,395.37	0.00
ROAD RECONSTRUCTION 85-97	0.00	4,246.25	4,246.25	0.00	0.00	0.00
ROAD RECONSTRUCTION 86-98	0.00	1,625.00	1,625.00	0.00	0.00	0.00
ROAD RECONSTRUCTION 113-98	0.00	63,878.42	29,329.82	34,548.60	34,548.60	0.00
ROAD RECONSTRUCTION 53	0.00	13,710.00	9,159.40	4,550.60	4,550.60	0.00
ROAD RECONSTRUCTION 127	0.00	69,876.25	40,268.00	29,608.25	29,608.25	0.00
CH 90 TOTAL	0.00	156,311.11	86,208.29	70,102.82	70,102.82	0.00
LANDFILL CAPPING						
CIP CAPPING LANDFILL 3007	0.00	94,148.16	33,008.50	61,139.66	61,139.66	0.00
LANDFILL CAPPING TOTAL	0.00	94,148.16	33,008.50	61,139.66	61,139.66	0.00
HARBOR BULKHEAD						
CIP REPLACE BULKHEAD	0.00	23,023.86	0.00	23,023.86	23,023.86	0.00
HARBOR BULKHEAD TOTAL	0.00	23,023.86	0.00	23,023.86	23,023.86	0.00
WATER						
PUMP TEST WELL #8	0.00	4,194.23	972.04	3,222.19	0.00	3,222.19
IRON & MANGANESE	0.00	10,268.79	0.00	10,268.79	0.00	10,268.79
IRON & MANGANESE	0.00	123,089.63	99,211.10	23,878.53	23,878.53	0.00
IRON & MANGANESE	0.00	6,059,000.00	1,088,310.38	4,970,689.62	4,970,689.62	0.00
WATER TOTAL	0.00	6,196,552.65	1,188,493.52	5,008,059.13	4,994,568.15	13,490.98
OPEN SPACE						
FUND SCENIC & NATURAL	0.00	20,000.00	0.00	20,000.00	0.00	20,000.00
PORTINIMICUT ROAD	0.00	2,500.00	0.00	2,500.00	2,500.00	0.00
OPEN SPACE TOTAL	0.00	22,500.00	0.00	22,500.00	2,500.00	20,000.00
TOWN OFFICE BUILDING						
TOB CONSTRUCTION	0.00	45,613.32	33,875.00	11,738.32	11,738.32	0.00
TOWN OFFICE BUILDING TOTAL	0.00	45,613.32	33,875.00	11,738.32	11,738.32	0.00
CAPITAL PROJECT FUNDS TOTAL	0.00	6,538,149.10	1,341,585.31	5,196,563.79	5,163,072.81	33,490.98
<u>WATER SPECIAL REVENUE FUND</u>						
WATER DEPARTMENT						
SALARIES	409,327.00	420,076.52	403,463.45	16,613.07	0.00	16,613.07
EXPENSES	221,012.00	221,012.00	194,549.51	26,462.49	9,900.00	16,562.49
EQUIPMENT	74,000.00	88,788.10	85,352.70	3,435.40	0.00	3,435.40
OTHER ASSESSMENTS	2,470.00	2,470.00	2,469.88	0.12	0.00	0.12
WATER SERVICE CONNECTIONS	0.00	95,504.15	26,223.31	69,280.84	69,280.84	0.00
ENGINEERING	5,000.00	5,000.00	2,750.00	2,250.00	0.00	2,250.00
DEPARTMENT TOTALS	711,809.00	832,850.77	714,808.85	118,041.92	79,180.84	38,861.08
WATER SPECIAL REVENUE FUND TOTAL	711,809.00	832,850.77	714,808.85	118,041.92	79,180.84	38,861.08
GRAND TOTAL - ALL FUNDS	19,149,781.00	26,780,273.06	20,191,299.36	6,588,973.70	5,966,345.37	622,628.33

CIP = Capital Improvement Plan

TOWN OF ORLEANS, MASSACHUSETTS
COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS
FOR THE FISCAL YEAR ENDED JUNE 30, 2003

	GOVERNMENTAL FUND TYPES			FIDUCIARY FUND TYPES	ACCOUNT GROUP	Combined Totals (Memorandum Only)
	General Fund	Special Revenue Funds	Capital Project Funds	Trust & Agency Funds	General Long-Term Obligations Group	
Assets:						
Cash and cash equivalents	5,525,431	3,902,429	5,403,612	1,766,526		16,597,999
Receivables:						
Property taxes	109,412	2,958				112,370
Less: Provision for abatement and exemption	(80,337)					-80,337
Tax liens and foreclosures	53,251					53,251
Deferred property taxes	143,266					143,266
Betterments and apportioned assessments	637					637
Motor vehicle excise	67,099					67,099
Vessel excise	1,876					1,876
Departmental	12,012					12,012
Water user charges and unbilled services		755,478				755,478
Due from other governments		544,838				544,838
Amounts to be provided for long-term obligations					13,357,500	13,357,500
Total Assets	5,832,647	5,205,704	5,403,612	1,766,526	13,357,500	31,565,990
Liabilities:						
Deposits held in custody				3,718		3,718
Warrants payable	670,007	27,404	297,151	960		995,522
Accounts payable	8,704					8,704
Other liabilities	33,303					33,303
Deferred revenue	175,216	1,286,169				1,461,386
Payroll payable	200,695					200,695
Payroll withholding payable	112,219					112,219
Bonds payable					12,612,500	12,612,500
Accrued compensated absences					745,000	745,000
Due to other governments		120				120
Total Liabilities	1,200,143	1,313,693	297,151	4,679	13,357,500	16,173,167
Fund Balances:						
Reserved for encumbrances and continuing appropriations	724,092	79,181				803,273
Reserved for expenditures	763,000	157,988				920,988
Reserved for specific purposes		123,762				123,762
Unreserved:						
Designated		3,531,079	5,106,461	1,761,848		10,399,388
Undesignated	3,145,412					3,145,412
Total Fund Balances	4,632,504	3,892,010	5,106,461	1,761,848	0	15,392,823
Total Liabilities & Fund Balances	5,832,647	5,205,704	5,403,612	1,766,526	13,357,500	31,565,990

TOWN OF ORLEANS, MASSACHUSETTS
OUTSTANDING LONG TERM DEBT
AS OF JUNE 30, 2003

<u>Description</u>	<u>Date of Issue</u>	<u>Fiscal Year of Maturity</u>	<u>Original Principal Amount</u>	<u>Interest Rate</u>	<u>Amount Outstanding at June 30, 2003</u>
<u>General Debt:</u>					
Land Acquisition	8/1/1998	2008	\$ 350,000	4.5-5.1%	\$ 210,000
Refunded Debt**	10/1/1997	2009	\$ 2,685,000	6.25%	\$ 1,505,000
Land Acquisition	8/15/1999	2010	\$ 995,000	4.514%	\$ 695,000
Rock Harbor Bulkhead	8/15/1999	2010	\$ 500,000	4.514%	\$ 330,000
COA Building	8/15/1999	2010	\$ 1,350,000	4.514%	\$ 945,000
Land Acquisition	7/15/2001	2021	\$ 1,675,000	4.573%	\$ 1,565,000
Land Acquisition	7/15/2001	2011	\$ 575,000	4.573%	\$ 475,000
Town Office Building	7/15/2001	2006	\$ 300,000	4.573%	\$ 180,000
Land Acquisition	4/1/2002	2012	\$ 398,500	3.969%	\$ 355,000
Water*	2/15/1994	2004	\$ 585,000	4.495%	\$ 55,000
Water Treatment Plant*	2/1/2003	2023	\$ 5,059,000	3.945%	\$ 5,059,000
Land Acquisition	2/1/2003	2023	\$ 465,000	3.945%	\$ 465,000
Land Acquisition	2/1/2003	2023	\$ 773,500	3.945%	\$ 773,500
Total					<u>\$ 12,612,500</u>

Debt service to maturity consists of the following:

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
For the year ending:			
June 30, 2004	\$ 1,172,500	\$ 499,078	\$ 1,671,578
June 30, 2005	\$ 1,110,000	\$ 456,331	\$ 1,566,331
June 30, 2006	\$ 1,110,000	\$ 415,832	\$ 1,525,832
June 30, 2007	\$ 1,050,000	\$ 374,925	\$ 1,424,925
June 30, 2008	\$ 1,050,000	\$ 334,379	\$ 1,384,379
Thereafter	\$ 7,120,000	\$ 2,119,785	\$ 9,239,785
Total	<u>\$12,612,500</u>	<u>\$ 4,200,330</u>	<u>\$16,812,830</u>

*This debt is considered to be outside the Town's debt limit of 5% of equalized valuation.

**Of the refunded amount outstanding, \$1,302,427 is considered outside the debt limit.

Town Clerk

The year 2003 was quite successful for the Town Clerk's Office. It is becoming well known that we are passport acceptance agents. The activity with passport applications continues to increase, bringing additional revenue into the Town. Also, the sales of shellfish permits, dog licenses, and fish and game licenses are on the rise. Our office posts the weekly meeting schedule on the Town's website every Friday. This is an additional service to make it easier for the citizens to be aware of the upcoming committee, commissions and board meetings. In May, we had our Annual Town Meeting, a Special Town Meeting, and Town Election. We also held a Special Town Meeting in October and a Special Election in November.

I would like to thank Town Administrator John Kelly, his assistant Melissa Arrighi, his staff, the Board of Selectmen, the employees of the Town of Orleans, the Election Workers, and Board of Registrars for their cooperation and assistance. I would also like to extend a special thank you to my Assistant, Amy K. Summers, and to the citizens of Orleans.

I retired in January 2004 after nineteen years. It was an honor and a pleasure to work for the Town of Orleans as Town Clerk.

I hereby submit the following reports:

1. **Town Meetings**

May 12, 2003	Annual
May 12, 2003	Special within the Annual
October 27, 2003	Special

2. **Elections**

May 20, 2003	Annual
November 4, 2003	Special
November 25, 2003	Old Kings Highway Historic District Committee

3. **Reports**
 - Dog Licenses
 - Shellfish Permits
 - Hunting & Fishing Game Licenses
 - Passports

4. **Statistics:**
 - Birth, Marriage and Deaths recorded in 2003

Respectfully submitted,
Anne R. Lennon, CMC, CMMC
Town Clerk

SPECIAL TOWN MEETING, MAY 12, 2003

The **Annual** and **Special** Town Meetings were held on **Monday, May 12, 2003** at the Nauset Regional Middle School Gym. The Annual Town Meeting was opened by the Moderator Duane Landreth when a quorum of 262 was announced by the Town Clerk Anne R. Lennon. There were 620 citizens in attendance. Counters were: John Wherry, John Hodgkinson, Augusta Mc Kusick and Walter Swidrak.

The Annual Town Meeting was opened at 6:35 p.m. John Hinckley, Chairman of the Board of Selectmen announced that Margaret and Robert Wineman are this year's recipients of the Selectmen's "Good Citizen Award". Mr. Hinckley presented the Wineman's with a framed citation and a key chain. After the presentation Mr. Hinckley made a motion to dispense with the reading of the Warrant except the Preamble, Conclusion and Attestation. The motion was approved by a voice vote.

A motion was then made that the Annual Town Meeting be adjourned and to proceed with the Special Town Meeting. Voice vote carries unanimously. The Special Town Meeting was opened at 6:50 p.m.

SPECIAL TOWN MEETING MOTIONS AND ACTIONS:

PROCEDURAL MOTION

To vote to dispense with the reading of the Warrant except the Preamble, conclusion and Attestation thereof.

ACTION: Voted, voice vote carries unanimously.

PROCEDURAL MOTION

That all Town Officials or department managers or their duly designated representative, required to attend Town Meeting pursuant to Section 2-7-3 of the charter and Susan Hyland, Nauset Regional School District Business Manager all of whom are not residents of the Town of Orleans, be permitted to address the Town meeting on matters affecting their office or department.

Action: Voted, voice vote carries unanimously.

ARTICLE 1. PAY BILLS OF PRIOR YEARS

To see if the Town will vote to transfer from available funds a sum of money to pay bills of prior years under the provisions of Chapter 179, Acts of 1941, as amended, or to take any other action relative thereto.

MOTION: To accept and adopt Article #1 and the sum of Two Hundred Eighty Six and 00/100 (\$286.00) Dollars be transferred from available funds to pay the following bills:

<u>Vendor</u>	<u>Amount</u>
Woman's Imaging Center of Cape Cod	\$ 56.00
Orleans Medical Center	\$230.00

TOTAL

\$286.00

ACTION: Voted, voice vote carries unanimously.

ARTICLE 2. TRANSFER ARTICLE

To see if the Town will vote to transfer from available funds and/or authorize the transfer from various line items within current appropriations, such sums of money as necessary to supplement the operating budgets of the various Town departments for Fiscal Year 2003 as follows:

- 1) Transfer the sum of Seventeen Thousand and 00/100 (\$17,000.00) Dollars from the Ambulance Receipt for Appropriations Fund to the Fire/Rescue Department Expense Account;
- 2) Transfer the sum of Sixteen Thousand and 00/100 (\$16,000.00) Dollars from the Waterways Improvement Fund to the Harbormaster/Shellfish Department Expense Account;
- 3) Transfer the sum of Five Thousand and 00/100 (\$5,000.00) Dollars from the Computer Systems Expense Account to the Telephone/ Communications Expense Account;
- 4) Transfer the sum of Five Thousand and 00/100 (\$5,000.00) Dollars from The County Retirement Assessment Account and Five Thousand and 00/100 (\$5,000.00) Dollars from the Selectmen's Audit Account for a total transfer of Ten Thousand and 00/100 (\$10,000.00) Dollars to the Fuel Expense Account.

MOTION: To accept and adopt Article #2 and the following transfers be made from available funds for the purpose(s) set forth in the article.

- 1) Transfer the sum of Seventeen Thousand and 00/100 (\$17,000.00) Dollars from the Ambulance Receipt for Appropriations Fund to the Fire/Rescue Department Expense Account;
- 2) Transfer the sum of Sixteen Thousand and 00/100 (\$16,000.00) Dollars from the Waterways Improvement Fund to the Harbormaster/Shellfish Department Expense Account;
- 3) Transfer the sum of Five Thousand and 00/100 (\$5,000.00) Dollars from the Computer Systems Expense Account to the Telephone/ Communications Expense Account;
- 4) Transfer the sum of Five Thousand and 00/100 (\$5,000.00) Dollars from The County Retirement Assessment Account and Five Thousand and 00/100 (\$5,000.00) Dollars from the Selectmen's Audit Account for a total transfer of Ten Thousand and 00/100 (\$10,000.00) Dollars to the Fuel Expense Account.

ACTION: Voted, voice vote carries unanimously.

ARTICLE 3. PAY INDEBTEDNESS FOR DESIGN OF IRON AND MANGANESE PLANT

To see if the Town will vote to transfer the sum of Two Hundred Seventy Thousand and 00/100 (\$270,000.00) Dollars from the Water Surplus Fund for the purpose of paying the

outstanding indebtedness incurred pursuant to the vote taken under Article #5 of the May 2001 Annual Town Meeting which authorized the borrowing of Three Hundred Sixty Thousand and 00/100 (\$360,000.00) Dollars for the purpose of funding the design of the Iron and Manganese Treatment Plant, or to take any other action relative thereto. (Board of Selectmen)

Motion: To accept and adopt Article #3 as printed in the warrant and the sum of Two Hundred Seventy Thousand and 00/100 (\$270,000.00) Dollars be transferred from the Water Surplus Fund for this purpose.

Action: Voice vote carries unanimously.

ARTICLE 4. FUND ORLEANS ELEMENTARY SCHOOL ROOF REPAIRS

To see if the Town will vote to borrow a sum of money to fund repairs to the Orleans Elementary School roof and other miscellaneous repairs including all expenses incidental and related thereto; provided however that such vote shall not take effect until the Town votes to exempt from the limitation of total taxes imposed by Massachusetts General Law Chapter 59 § 21C (Proposition 2 ½) amounts required to pay the principal and interest of the borrowing approved by such vote. Said funds to be spent under the direction of Orleans Elementary School Committee, or to take any other action relative thereto. (Orleans Elementary School Committee)

Motion: That the sum of Sixty-Five Thousand and 00/100 (\$65,000.00) Dollars be transferred from available funds for the purpose of performing certain emergency repairs to the roof and other portions of the school building and for the further purpose of performing design services required for a capital renovation for the roof systems and the building exterior.

Action: Voted, voice vote carries unanimously.

ARTICLE 5. ACCEPT GIFT OF ANNOUNCER'S BOOTH – ELDREDGE FIELD

To see if the Town will vote to accept as a gift from the Orleans Athletic Association an announcer's booth and to erect the announcer's booth at Eldredge Park, which booth, when erected, will be under the supervision and control of the Orleans Park Department and the Board of Selectmen acting as Park Commissioners, or to take any other action relative thereto. (Park Commissioners)

Motion: To accept and adopt Article #5 as printed in the warrant.

Action: Voted, voice vote carries unanimously.

ARTICLE 6. AUTHORIZE LEASE OF SKAKET BEACH CONCESSION STAND

To see if the Town will vote to authorize the Board of Selectmen to lease on such terms as they deem appropriate, the Skaket Beach Concession stand for a period not to exceed five (5) years, or to take any other action relative thereto. (Board of Selectmen)

Motion: To accept and adopt Article #6 as printed in the warrant and the Board of Selectmen be authorized to lease the Skaket Beach Concession Stand for a period not exceeding five (5) years on such additional terms and conditions as they deem appropriate.

Action: Voted, voice vote carries unanimously.

ARTICLE 7. AMEND ORLEANS HOME RULE CHARTER CHAPTER 2, TOWN MEETING, SECTION 1 COMPOSITION, QUORUM, ADJOURNMENT

To see if the Town will vote to adopt the following Order of Amendment to the Orleans Home Rule Charter:

Clause 2-1-3 by deleting the phrase "...five percent of the current registered voters of the town."

And substituting in place thereof the following phrase:
"...two hundred (200) registered voters of the town."

So that Clause 2-1-3 shall read:

"The quorum necessary for the conduct of town meeting business shall be two hundred (200) registered voters of the town."

Or to take any other action relative thereto. (Board of Selectmen)

Motion: To accept and adopt Article #7 as printed in the warrant.

Action: Voted, voice vote fails.

ARTICLE 8. AUTORIZE INTERMUNICIPAL AGREEMENT WITH BARNSTABLE COUNTY (HEALTH INSPECTOR SERVICES)

To see if the Town will vote pursuant to Chapter 3, Section 3-5-3 of the Orleans Home Rule Charter to authorize the Board of Selectmen to enter into an Intermunicipal Agreement with the Barnstable County Commissioners to contract for sanitarian assistance for the Board of Health. A copy of the proposed Agreement is on file in the office of the Town Clerk and Board of Selectmen, or to take any other action relative thereto. (Board of Health)

Motion: To accept and adopt Article #8 as printed in the warrant and authorize the Board of Selectmen to enter into an Intermunicipal Agreement with the Barnstable County Commissioners for this purpose.

Action: Voted, voice vote carries unanimously.

ARTICLE 9. CLOSING ARTICLE

And to act on any other business that may legally come before the meeting. (Board of Selectmen)

Motion: To adjourn the Special Town Meeting.

Action: Voted, voice vote carries unanimously.

The Special Town Meeting was closed at 7:15 p.m.

A TRUE COPY ATTEST
Anne R. Lennon, Town Clerk

ANNUAL TOWN MEETING

MAY 12, 2003

TOWN MEETING MOTIONS AND ACTIONS:

PROCEDURAL MOTION

To vote to dispense with the reading of the Warrant except the Preamble, Conclusion and Attestation thereof.

ACTION: Voted, voice vote carries unanimously.

PROCEDURAL MOTION

That all Town Officials or department managers or their duly designated representative, required to attend Town Meeting pursuant to Section 2-7-3 of the Charter and Susan Hyland, Nauset Regional School District Business Manager all of whom are not residents of the Town of Orleans, be permitted to address the Town meeting on matters affecting their office or department.

ACTION: Voted, voice vote carries unanimously.

ARTICLE 1. REPORT OF THE SELECTMEN, TOWN OFFICERS AND SPECIAL COMMITTEES

To act upon the Annual Report of the Board of Selectmen, Town Officers and other Special Committees. (Board of Selectmen)

MOTION: To accept and adopt Article #1 and the report of the Selectmen, Town Offices and all Town Committees, Commissions and Boards as published in the 2002 Annual Town Report and hear the report of the Planning Board on the Local Comprehensive Plan and a report from the Municipal Properties Committee.

ACTION: Voted, voice vote carries unanimously.

Planning Board Report on the Orleans Comprehensive Plan

I would like to take this opportunity to brief you on the progress the Town has made in implementing the Orleans Comprehensive Plan.

Each fall, the Planning Board issues a report on the status of the Comprehensive Plan recommendations. The report is sent to all departments and committees that have "lead" responsibilities to implement the various aspects of the plan. Those agencies report back on their priorities for implementation in the coming fiscal year. The Planning Board then ranks the activities and forwards the information to the Board of Selectmen to be used as part of the budget planning process.

There are 180 recommendations in the Town Plan. The highest priorities for action in the upcoming year are:

- *Environmental protection* - Efforts to protect groundwater, and surface water quality are underway. This includes water quality monitoring of our bays, ponds and lakes, shellfish resource enhancement, and drainage improvements along our roads.
- *Business Corridor planning* – The Planning Board conducted a study of the Route 6A business corridor, got input from many residents, and has a working list of actions to improve the business districts of the town. This includes several zoning proposals that will be considered later by the Town Meeting.
- *Planning for Municipal Needs* - A report by the Municipal Needs Study Committee explains progress in this area.

Transportation improvements - The bike path bridge to Eastham is open for bicyclists. Street access regulations are being developed to administer the bylaw passed by last year's Town Meeting. The Planning Board is planning to review the town parking regulations in the upcoming year.

The Plan contains a number of long-term initiatives that were worked on in FY2003 and will continue in FY2004. These include the following:

- *Protection of Open Space* - Since the adoption of the Town Plan, the Open Space Committee has permanently protected 118 acres of open space. This has been through funding from the Land Bank with continuous support of Town Meeting. Coupled with the work of the Orleans Conservation Trust and other private efforts, 167 acres have been preserved. The goal is to preserve 400 acres of open space from development, so we are well on our way toward achieving that goal.
- *Wastewater Management Plan* - The Town continues to make progress toward the development of a town-wide plan for wastewater treatment. This summer will mark the 3rd year of Town-wide water quality testing necessary to complete the scientific analysis of our waters. We have confirmation that the Town has been included in the State's Estuaries Project, and will receive matching funds necessary to complete water quality models for all of our marine waters.
- *Village Center Master Plan* - The Town has recently secured grant funding from the County to complete a traffic study of the entire Village Center. We will be working this summer to look at ways to improve the flow of traffic and maintain a walkable Main Street. The Planning Board believes that basic infrastructure

planning in the areas of wastewater and transportation are the foundation for a vibrant Village Center in the future.

Any resident interested in reviewing the status of a particular recommendation may contact the Planning Department for a copy of the full report.

In conclusion, the Planning Board has taken its role as keeper of the Town Plan to heart. We have developed a system to track and encourage progress among the various town departments. Ultimately, many of the goals and actions in the plan can only come to fruition with the cooperative support of residents and voters.

Thank you,
Alan Conklin, Chairman
Orleans Planning Board

REPORT OF MUNICIPAL PROPERTIES STUDY COMMITTEE

Our Committee has met bi-monthly for the past year and reports the current status of progress as follows:

- The existing conditions analysis of the existing Town Hall has been completed and will be factored into the feasibility of the options selected by the Committee with input to date.
- The options selected encompass the following concepts.
- Task #1 Renovation of existing Town Hall and new assembly annex on Legion site.
- Task #2 Addition and renovation of existing Town Hall building (with addition to the rear)
- Task #3 New Town Hall building on the legion site.

By the end of June, the Committee will have evaluated the feasibility of concepts on approximately twenty (20) separate contributory factors, weighing the pluses and minuses, subsequent to identifying and evaluating the feasibility of each concept. The Committee will be holding informational meetings with the public to solicit additional input and comments.

Thank you for the time to bring you up to date on our deliberations to date.

Thomas W. Joy, Chairman

ARTICLE 2. TOWN/SCHOOL BUDGET

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to fund and pay departmental expenses for the fiscal year commencing July 1, 2003 and ending June 30, 2004 and to authorize the Board of Selectmen to sell, trade, lease or exchange or otherwise dispose of old equipment or vehicles deemed advisable and in the best interest of the Town. The proceeds from any such disposition to be applied toward the cost of acquiring said equipment or service as the case may be, or to take any other action relative thereto. (Board of Selectmen)

MOTION: To accept and adopt Article #3 and that the Town Meeting adopt the Selectmen's adopted FY04 budget as printed in the warrant and that the sum of Twenty Million Two Hundred Fifty-Six Thousand Nine Hundred Seventy-Eight and 00/100 (\$20,256,978.00) Dollars be raised and appropriated and the sum of Four Hundred Twenty –Two Thousand Nine Hundred Ninety-Five and 00/100 (\$422,995.00) Dollars be transferred from the Land Bank Account, the sum Four Hundred Seventy-Four Thousand Five Hundred and 00/100 (\$474,500,00) Dollars be transferred from the Ambulance Receipts for Reserve for Appropriation and the sum of Three Thousand Five Hundred 00/100 (\$3,500.00) Dollars be transferred from the Water Ways Improvement Fund, and the sum of Fourteen Thousand Three Hundred Seventy-Five and 00/100 (\$14,375.00) Dollars be transferred from the Council on Aging Gifts Account, and the sum of Nine Thousand One Hundred and 00/100 (\$9,100.00) Dollars be transferred from the Cable Fees Reserve for Appropriations account, and the sum of One Hundred Fifty-Seven Thousand Nine Hundred Eighty-Eight and 00/100 (\$157,988.00) Dollars be transferred from the Water Surplus Fund, for a total appropriation of Twenty One Million Three Hundred Thirty Nine Thousand Four Hundred Thirty six and 00/100 (\$21,339,436.00) Dollars for this purpose provided that the sum of Three Hundred Fifty Seven Thousand and 00/100 (\$357,00.00) Dollars appropriated to pay a portion of the Town's share of the Nauset Regional School District assessment shall be a contingent appropriation subject to a proposition 2 ½ general override ballot question under the provisions of Massachusetts General Law Chapter 59 21C paragraphs (g) and (m).

ACTION: Carried by the necessary majority vote.

A motion was made by Sandra Pusgley to allow a non-voting member to speak on the over-ride. A vote was taken by the moderator and he declared that the motion passes on a voice vote but one.

The young man Wesley Kanaga spoke on the article.

**TOWN OF ORLEANS
PROPOSED OPERATING BUDGET
FOR THE FISCAL YEAR JULY 1, 2003 - JUNE 30, 2004**

<u>LINE #</u>		<u>2003 ADOPTED</u>	<u>2004 PROPOSED</u>	<u>DOLLAR CHANGE</u>	<u>PCT CHANGE</u>
	GENERAL GOVERNMENT				
	122 SELECTMEN/TOWN ADMINISTRATOR				
1	SALARY	234,361	246,328	11,967	5.11%
2	EXPENSE	198,380	198,030	(350)	-0.18%
	TOTAL SELECTMEN/TOWN ADMINISTRATOR	432,741	444,358	11,617	2.68%
	123 TELEPHONE/COMMUNICATIONS				
3	EXPENSE	27,500	28,001	501	1.82%
	TOTAL TELEPHONE/COMMUNICATIONS	27,500	28,001	501	1.82%
	124 CABLE TELEVISION				
4	SALARY	3,105	3,400	295	9.50%
5	EXPENSE	700	700	-	0.00%
	TOTAL CABLE TELEVISION	3,805	4,100	295	7.75%
	131 FINANCE COMMITTEE				
6	EXPENSE	1,495	1,469	(26)	-1.74%
7	RESERVE FUND	101,965	85,000	(16,965)	-16.64%
	TOTAL FINANCE COMMITTEE	103,460	86,469	(16,991)	-16.42%
	135 FINANCE DIRECTOR				
8	SALARY	151,390	164,338	12,948	8.55%
9	EXPENSE	2,680	3,730	1,050	39.18%
	TOTAL FINANCE DIRECTOR	154,070	168,068	13,998	9.09%
	141 ASSESSING				
10	SALARY	149,633	150,129	496	0.33%
11	EXPENSE	58,185	58,625	440	0.76%
	TOTAL ASSESSING	207,818	208,754	936	0.45%
	145 TREASURER/COLLECTOR				
12	SALARY	163,400	165,641	2,241	1.37%
13	EXPENSE	44,234	44,105	(129)	-0.29%
	TOTAL TREASURER/COLLECTOR	207,634	209,746	2,112	1.02%
	155 COMPUTER SYSTEMS				
14	SALARY	57,713	59,156	1,443	2.50%
15	EXPENSE	41,172	67,579	26,407	64.14%
16	CAPITAL OUTLAY	46,000	36,000	(10,000)	-21.74%
	TOTAL COMPUTER SYSTEMS	144,885	162,735	17,850	12.32%
	161 TOWN CLERK/ELECTIONS/VOTER REG.				
17	SALARY	93,157	103,456	10,299	11.06%
18	EXPENSE	12,800	12,600	(200)	-1.56%
19	CAPITAL OUTLAY	3,000	-	(3,000)	-100.00%
	TOTAL TOWN CLERK	108,957	116,056	7,099	6.52%
	171 CONSERVATION				
20	SALARY	80,162	79,375	(787)	-0.98%
21	EXPENSE	6,425	7,500	1,075	16.73%
	TOTAL CONSERVATION	86,587	86,875	288	0.33%

22	172	WATER QUALITY					
		EXPENSE	1,400	1,400	-	0.00%	
	TOTAL	WATER QUALITY	1,400	1,400	-	0.00%	
	175	PLANNING					
23		SALARY	141,067	145,665	4,598	3.26%	
24		EXPENSE	7,900	8,000	100	1.27%	
	TOTAL	PLANNING	148,967	153,665	4,698	3.15%	
	176	ZONING BOARD OF APPEALS					
25		SALARY	10,845	11,265	420	3.87%	
26		EXPENSE	4,825	3,537	(1,288)	-26.69%	
	TOTAL	ZONING BOARD OF APPEALS	15,670	14,802	(868)	-5.54%	
	179	OPEN SPACE COMMITTEE					
27		EXPENSE	1,100	1,100	-	0.00%	
	TOTAL	OPEN SPACE COMMITTEE	1,100	1,100	-	0.00%	
	192	TOWN OFFICE BUILDING					
28		SALARY	29,413	26,602	(2,811)	-9.56%	
29		EXPENSE	76,418	47,583	(28,835)	-37.73%	
30		CAPITAL OUTLAY	42,200	44,700	2,500	5.92%	
	TOTAL	TOWN OFFICE BUILDING	148,031	118,885	(29,146)	-19.69%	
	195	TOWN REPORTS/TOWN MEETING					
31		EXPENSE	15,750	13,900	(1,850)	-11.75%	
	TOTAL	TOWN REPORTS/TOWN MEETING	15,750	13,900	(1,850)	-11.75%	
	198	COMMUNITY CENTER					
32		EXPENSE	18,039	18,210	171	0.95%	
			-	5,000	5,000		
	TOTAL	COMMUNITY CENTER	18,039	23,210	5,171	28.67%	
		GENERAL GOVERNMENT	1,826,414	1,842,124	15,710	0.86%	
		PUBLIC SAFETY					
	210	POLICE/COMMUNICATIONS					
33		SALARY	1,504,322	1,587,256	82,934	5.51%	
34		EXPENSE	102,696	103,799	1,103	1.07%	
35		CAPITAL OUTLAY	25,000	55,000	30,000	120.00%	
	TOTAL	POLICE/COMMUNICATIONS	1,632,018	1,746,055	114,037	6.99%	
	211	POLICE BUILDING					
36		SALARY	14,655	14,603	(52)	-0.35%	
37		EXPENSE	29,910	29,347	(563)	-1.88%	
38		CAPITAL OUTLAY	12,500	-	(12,500)	-100.00%	
	TOTAL	POLICE BUILDING	57,065	43,950	(13,115)	-22.98%	
	213	FUEL					
39		EXPENSE	65,636	87,392	21,756	33.15%	
40		CAPITAL OUTLAY	25,000	-	(25,000)	-100.00%	
	TOTAL	FUEL	90,636	87,392	(3,244)	-3.58%	
	220	FIRE/RESCUE					

41	SALARY	1,435,474	1,454,167	18,693	1.30%
42	EXPENSE	238,089	229,504	(8,585)	-3.61%
43	CAPITAL OUTLAY	37,500	125,000	87,500	233.33%
	TOTAL FIRE/RESCUE (see note 1)	1,711,063	1,808,671	97,608	5.70%
	221 FIRE BUILDING				
44	EXPENSE	43,149	48,011	4,862	11.27%
45	CAPITAL OUTLAY	1,950	6,000	4,050	207.69%
	TOTAL FIRE BUILDING	45,099	54,011	8,912	19.76%
	241 BUILDING				
46	SALARY	125,514	130,550	5,036	4.01%
47	EXPENSE	48,324	49,159	835	1.73%
	TOTAL BUILDING	173,838	179,709	5,871	3.38%
	242 BUILDING CODE BOARD OF APPEALS				
48	SALARY	518	515	(3)	-0.58%
49	EXPENSE	100	100	-	0.00%
	TOTAL BUILDING CODE BOARD OF APPEALS	618	615	(3)	-0.49%
	244 SEALER OF WEIGHTS & MEASURES				
50	EXPENSE	2,000	1,000	(1,000)	-50.00%
	TOTAL SEALER OF WEIGHTS & MEASURES	2,000	1,000	(1,000)	-50.00%
	291 CIVIL DEFENSE				
51	SALARY	1,500	1,500	-	0.00%
52	EXPENSE	2,600	3,775	1,175	45.19%
	TOTAL CIVIL DEFENSE	4,100	5,275	1,175	28.66%
	294 TREE WARDEN				
53	SALARY	52,145	55,086	2,941	5.64%
54	EXPENSE	24,020	24,280	260	1.08%
55	CAPITAL OUTLAY	17,500	-	(17,500)	-100.00%
	TOTAL TREE WARDEN	93,665	79,366	(14,299)	-15.27%
	295 SHELLFISH/HARBORMASTER				
56	SALARY	170,675	174,053	3,378	1.98%
57	EXPENSE	58,249	49,998	(8,251)	-14.17%
58	CAPITAL OUTLAY	20,500	23,500	3,000	14.63%
	TOTAL SHELLFISH/HARBORMASTER	249,424	247,551	(1,873)	-0.75%
	PUBLIC SAFETY	4,059,526	4,253,594	194,068	4.78%
	EDUCATION				
	300 ORLEANS ELEMENTARY SCHOOL				
59	SALARY	332,466	363,993	31,527	9.48%
60	EXPENSE	2,604,643	2,708,829	104,186	4.00%
	TOTAL ORLEANS ELEMENTARY SCHOOL	2,937,109	3,072,822	135,713	4.62%
	310 NAUSET REGIONAL ASSESSMENT				
61	EXPENSE	2,516,203	3,634,542	1,118,339	44.45%
	TOTAL NAUSET REGIONAL ASSESSMENT	2,516,203	3,634,542	1,118,339	44.45%
	330 CAPE COD TECHNICAL ASSESSMENT				
62	EXPENSE	261,400	226,843	(34,557)	-13.22%
	TOTAL CAPE COD TECHNICAL ASSESSMENT	261,400	226,843	(34,557)	-13.22%

	EDUCATION	5,714,712	6,934,207	1,219,495	21.34%
	PUBLIC WORKS AND FACILITIES				
	421 HIGHWAY				
63	SALARY	434,471	444,084	9,613	2.21%
64	EXPENSE	129,221	138,891	9,670	7.48%
65	CAPITAL OUTLAY	191,439	90,000	(101,439)	-52.99%
	TOTAL HIGHWAY	755,131	672,975	(82,156)	-10.88%
	423 SNOW REMOVAL				
66	SALARY	26,911	26,002	(909)	-3.38%
67	EXPENSE	58,000	58,000	-	0.00%
	TOTAL SNOW REMOVAL	84,911	84,002	(909)	-1.07%
	424 STREET LIGHTS				
68	EXPENSE	32,416	22,832	(9,584)	-29.57%
	TOTAL STREET LIGHTS	32,416	22,832	(9,584)	-29.57%
	431 TRANSFER STATION				
69	SALARY	130,925	132,622	1,697	1.30%
70	EXPENSE	389,151	373,606	(15,545)	-3.99%
71	CAPITAL OUTLAY	5,500	6,000	500	9.09%
	TOTAL TRANSFER STATION	525,576	512,228	(13,348)	-2.54%
	450 WATER				
72	SALARY	420,076	397,843	(22,233)	-5.29%
73	EXPENSE	228,482	256,515	28,033	12.27%
74	CAPITAL OUTLAY	74,000	140,000	66,000	89.19%
	TOTAL WATER-SRF (see note 2)	722,558	794,358	71,800	9.94%
	PUBLIC WORKS AND FACILITIES	2,120,592	2,086,395	(34,197)	-1.61%
	HUMAN SERVICES				
	510 HEALTH				
75	SALARY	171,300	183,713	12,413	7.25%
76	EXPENSE	50,855	51,987	1,132	2.23%
	TOTAL HEALTH	222,155	235,700	13,545	6.10%
	541 COUNCIL ON AGING				
77	SALARY	191,401	239,615	48,214	25.19%
78	EXPENSE	125,095	137,412	12,317	9.85%
	TOTAL COUNCIL ON AGING	316,496	377,027	60,531	19.13%
	542 HUMAN SERVICES				
79	EXPENSE	49,434	-	(49,434)	-100.00%
	TOTAL HUMAN SERVICES	49,434	-	(49,434)	-100.00%
	543 VETERANS BENEFITS				
80	EXPENSE	23,962	23,886	(76)	-0.32%
	TOTAL VETERANS BENEFITS	23,962	23,886	(76)	-0.32%
	HUMAN SERVICES	612,047	636,613	24,566	4.01%
	LEISURE AND RECREATION				
	610 SNOW LIBRARY				
81	SALARY	278,386	285,096	6,710	2.41%

82	EXPENSE	97,453	102,510	5,057	5.19%
83	CAPITAL OUTLAY	12,000	18,500	6,500	54.17%
	TOTAL SNOW LIBRARY	387,839	406,106	18,267	4.71%
	630 RECREATION				
84	SALARY	95,155	97,109	1,954	2.05%
85	EXPENSE	17,336	21,435	4,099	23.64%
86	CAPITAL OUTLAY	4,500	-	(4,500)	-100.00%
	TOTAL RECREATION	116,991	118,544	1,553	1.33%
	649 WINDMILL				
87	SALARY	5,269	3,901	(1,368)	-25.96%
88	EXPENSE	2,146	2,410	264	12.30%
89	CAPITAL OUTLAY	9,500	3,500	(6,000)	-63.16%
	TOTAL WINDMILL	16,915	9,811	(7,104)	-42.00%
	650 PARKS & BEACHES				
90	SALARY	658,716	669,103	10,387	1.58%
91	EXPENSE	146,657	150,831	4,174	2.85%
92	CAPITAL OUTLAY	50,000	52,500	2,500	5.00%
	TOTAL PARKS & BEACHES	855,373	872,434	17,061	1.99%
	651 HERRING BROOK				
93	SALARY	375	375	-	0.00%
94	EXPENSE	100	100	-	0.00%
	TOTAL HERRING BROOK	475	475	-	0.00%
	690 OLD KINGS HIGHWAY REG DISTRIC				
95	SALARY	1,014	1,100	86	8.48%
96	EXPENSE	360	615	255	70.83%
	TOTAL OLD KINGS HIGHWAY REG DISTRIC	1,374	1,715	341	24.82%
	692 MEMORIAL & VETERANS DAY				
97	EXPENSE	2,573	2,573	-	0.00%
	TOTAL MEMORIAL & VETERANS DAY	2,573	2,573	-	0.00%
	695 CULTURAL COUNCIL				
98	EXPENSE	650	650	-	0.00%
	TOTAL CULTURAL COUNCIL	650	650	-	0.00%
	699 SPECIAL EVENTS & INFORMATION				
99	EXPENSE	4,650	4,650	-	0.00%
	TOTAL SPECIAL EVENTS & INFORMATION	4,650	4,650	-	0.00%
	CULTURE AND RECREATION	1,386,840	1,416,958	30,118	2.17%
	DEBT SERVICE				
	710 PRINCIPAL - NOTES & BONDS				
100	EXPENSE	986,000	1,172,500	186,500	18.91%
	TOTAL PRINCIPAL - NOTES & BONDS	986,000	1,172,500	186,500	18.91%
	751 INTEREST - NOTES & BONDS				
101	EXPENSE	363,756	524,077	160,321	44.07%
	TOTAL INTEREST - NOTES & BONDS	363,756	524,077	160,321	44.07%
	DEBT SERVICE	1,349,756	1,696,577	346,821	25.70%

INTERGOVERNMENTAL/INSURANCE

102	820 STATE ASSESSMENTS				
	EXPENSE	102,445	103,617	1,172	1.14%
	TOTAL STATE ASSESSMENTS	102,445	103,617	1,172	1.14%
103	830 COUNTY ASSESSMENTS				
104	SALARY	627,882	710,008	82,126	13.08%
	EXPENSE	248,676	254,856	6,180	2.49%
	TOTAL COUNTY ASSESSMENTS	876,558	964,864	88,306	10.07%
105	840 OTHER STATE & COUNTY CHARGES				
	EXPENSE	7,000	7,175	175	2.50%
	TOTAL OTHER STATE & COUNTY CHARGES	7,000	7,175	175	2.50%
106	912 INSURANCE NOTES AND BONDS				
	EXPENSE	188,863	218,656	29,793	15.77%
	TOTAL INSURANCE NOTES AND BONDS	188,863	218,656	29,793	15.77%
107	913 UNEMPLOYMENT COMPENSATION				
	EXPENSE	7,963	5,120	(2,843)	-35.70%
	TOTAL UNEMPLOYMENT COMPENSATION	7,963	5,120	(2,843)	-35.70%
108	914 EMPLOYEE HEALTH & MEDICARE				
	SALARY	1,050,296	1,173,536	123,240	11.73%
	TOTAL EMPLOYEE HEALTH & MEDICARE	1,050,296	1,173,536	123,240	11.73%
	INTERGOVERNMENTAL/INSURANCE	2,233,125	2,472,968	239,843	10.74%
	TOTAL	19,303,012	21,339,436	2,036,424	10.55%
	TOTAL-OPERATING BUDGETS	19,303,012	21,339,436	2,036,424	10.55%
	SPECIAL ARTICLES	117,165	490,350	373,185	318.51%
	LAND BANK FUND	45,446	(17,146)	(62,592)	-137.73%
	CAPITAL PLAN	1,125,000	25,000	(1,100,000)	-97.78%
	GRAND TOTAL	20,590,623	21,837,640	1,247,017	6.06%

Note 1 \$474,500 of appropriations of the Fire/Rescue budget are offset by revenues from ambulance billings.

Note 2 Appropriations for employee benefits and debt payments associated with Water Department operations are included in the operating budget under employee health/medicare and debt service totals. A portion of the Water Department revenues will be used to offset these costs.

ARTICLE 3. CAPITAL IMPROVEMENT PLAN

To see if the Town will vote pursuant to CHAPTER 8 FINANCIAL PROVISIONS AND PROCEDURES, Section 7, Action of Town Meeting, Sub-Section 8-7-1 of the Orleans Home Rule Charter, to act on the Capital Improvement Plan as published in the Warrant, by adopting said Plan with or without amendments thereto, which amendments may include an increase or decrease in the amount of money allocated to any particular line item contained therein, the addition of new line items or the deletion of line items contained therein, or to take any other action relative thereto. (Board of Selectmen)

MOTION: To accept and adopt Article #3 and that pursuant to Chapter 8, Financial Provisions and Procedures, Section 7, Action of Town Meeting, Sub-section 8-7-1 of the Orleans Home Rule Charter the Town Meeting accept the Capital Improvement Plan as printed in the warrant.

ACTION: Carries by the necessary majority.

ARTICLE 4. FUND FY04 TOWN-WIDE WASTEWATER MANAGEMENT PLAN

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of Twenty-Five Thousand and 00/100 (\$25,000.00) Dollars for the purpose of funding the study of the current wastewater disposal practices to adequately protect the town's fresh water (public drinking water) and salt water resources, including all expenses incidental and related thereto and authorize the Board of Selectmen and/or Town Administrator to apply for and accept any Federal, State, County or other funds that may be available for this purpose and to enter into Intermunicipal Agreements for acceptance of any such grants or funds which shall be used to offset the total appropriation authorized herein, or to take any other action relative thereto. (Board of Selectmen)

MOTION: To accept and adopt Article #4 as printed in the warrant and that the sum of Twenty-Five Thousand and 00/100 (\$25,000.00) Dollars be raised and appropriated for this purpose.

ACTION: Voted, voice vote carries unanimously.

**FIVE-YEAR CAPITAL IMPROVEMENT PLAN
FY 2005 - FY 2009**

ITEM	ADOPTED		NON-CIP		PROPOSED		
	FY04	FY04	FY04	FY04	FY05	FY06	FY07
HIGHWAY DEPARTMENT							
New Town Highway Maintenance Facility (CF-11)							
Architectural & Engineering Design							260,000
Construction							1
Rt. 28/Finlay and Pond Road Upgrades (T-11)(T-8)					300,000		
PROPERTY ACQUISITION							
Town Land Bank Program Purchases		2,200,000			(1)	(1)	(1)
General Municipal Purchases (CF-1)		101,500			(2)	(2)	(2)
Open Space Purchases (OS-2)(NR-20)(NR-21)		1,500,000			(3)	(3)	(3)
(NR-23)							
Affordable Housing Development (AH-1)		600,000			(4)	(4)	(4)
PARKS AND BEACHES							
Nauset Beach Snack Bar Replacement (CF-15)							250,000
PLANNING DEPARTMENT							
Town-Wide Wastewater Management Plan (CF-27)		75,000			125,000	125,000	125,000
Pathways Study (T-29)(OS-22)							
Road Layout Program Development (T-3)(T-5)							
Village Center Master Plan (ED-6)(OS-19)(HC-7)							
(HC-8)(T-13)							
Multi-Purpose Community Center Study (CF-2)							

**FIVE-YEAR CAPITAL IMPROVEMENT PLAN
FY 2005 - FY 2009**

ITEM	ADOPTED		NON-CIP		PROPOSED		
	FY04	FY04	FY04	FY04	FY05	FY06	FY07
RENEWABLE ENERGY							
Wind Power Feasibility Study/Management Plan			30,000				
Wind Powered Generator Design & Installation					1,500,000		
TOWN HALL OFFICE BUILDING(S)							
Architectural & Engineering Design (CF-5)	500,000						
Construction/Renovation					7,000,000		
WATER DEPARTMENT							
Development of New Well #8 (CF-21)(CF-22)							
TOTALS	4,976,500	4,976,500	30,000	30,000	8,925,000	125,000	635,000

Special Notation: The Orleans Comprehensive Plan implementation program items are shown in parenthesis and described in the addendum.

- (1) Town Land Bank Purchases are supported through the 3% tax levy surcharge and may be made to the extent funding is available. As of 12/0 bank funds could support up to a \$2,200,000 bond issue repaid over 20 years. The balance available in FY05 - FY07 will be determined base made during the previous years.
- (2) General Municipal Purchases under the five year capital plan will be made up to the original authorization of \$500,000. As of 12/01/02 the ren available in FY03 is \$101,500. The balance available in FY05 - FY07 will be determined based upon the expenditures made during the previc
- (3) Open Space Purchases under the five year capital plan will be made up to \$1,500,000. The balance available in FY05 - FY07 will be determin expenditures made during the previous years. Funding under this program will only be requested if the Land Bank Program funds are deplete can no longer support additional acquisitions.
- (4) Affordable Housing Development purchases under the five year capital plan will be made up to \$600,000. The balance available in FY05 - FY based upon the expenditures made during the previous years.

Original Submission Date: December 13, 2002
Revision Date: March 3, 2003
Board of Selectmen Approval: March 3, 2003

ADDENDUM

ITEM	ORLEANS COMPREHENSIVE PLAN IMPLEMENTATION PROGRAM DESCRIPTIONS
<p>AH-1 CF-1 CF-2 CF-5 CF-11</p>	<p>Develop 35 new units of affordable housing for families over the next twenty years, and support this activity by scheduling it in the capital improvement plan. Conduct an analysis of near and distant future land acquisition needs in order to accommodate future town facilities. Perform an analysis of the needs, public interest, and costs for a new multipurpose community center. Complete planning for a new town hall. Construct office, storage and maintenance facility (ies) for Highway Department, Parks & Beaches, and Water Department.</p>
<p>CF-15 CF-21 CF-22</p>	<p>Implement improvements to parks and beaches as scheduled. Continue development, to the point of licensing, of potential site for Well #8. Bring Well #8 on-line based on water demand.</p>
<p>CF-27 ED-6 HC-7 HC-8</p>	<p>Develop a wastewater management plan for the entire town. Develop a cohesive Village Center Plan to address such issues as traffic, parking, signs, streetscape, pedestrian linkages, and building facades. Develop and initiate a plan to place all utility lines underground in village areas. Develop a plan for pedestrian-friendly improvements in village areas including the addition of traditional street lighting that is consistent with the area's history and character.</p>
<p>NR-20 NR-21 NR-23 T-3 T-5</p>	<p>Continue to protect Zones of Contribution of the public water supply through programs of land acquisition. Permanently protect lands containing endangered or threatened species as identified by the Massachusetts Natural Heritage Program and the Endangered Species Act. Continue to make preservation of wildlife corridors a consideration of programs of land acquisition and conservation. Develop public layout plans for all major public roads in the Town. Prioritize private Scenic Roads that have regional significance for layout to ensure proper regulatory review.</p>

<p>T-8 T-11 T-13 T-29</p>	<p>Based on the T-11, T-13, and T-14 traffic studies, commission a design and establish a traffic management program to correct the cited deficiencies. Conduct a comprehensive traffic study of the area serving the Industrial District, from Skaket Corners to Route 28. Conduct a comprehensive traffic study of the Village Center, concentrating on problems at Route 6A and Main Street. Develop a systematic program for extending sidewalks and bikeways in areas where there is high pedestrian traffic.</p>
<p>OS-2 OS-19 OS-22</p>	<p>Using Land Bank and budget appropriated funding, plus private funding, preserve 400 or more acres of high priority parcels for ground and surface water protection, conservation, recreation and other environmental purposes. Plan and design a Town Cove Waterfront Park incorporating recommendations of the 1991 Town Cove Landscape Preservation Project, and coordinate this effort with the Village Center improvement project. Determine optimal routes and construct bike and walking pathways to connect the Village Center with the East Orleans, South Orleans, Rock Harbor and Skaket areas.</p>

Date: March 13, 2002

CAPITAL OUTLAY REQUESTS - \$10,000 OR GREATER

OPERATING BUDGET CAPITAL OUTLAYS

<u>DEPARTMENT</u>	<u>LINE ITEM NO.</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Computer	16	Upgrade Computer Hardware and Software	\$36,000
Town Office Building	30	Building Repairs & Painting	\$44,700
Police/Communications	35	Replace Two Cruisers	\$55,000
Fire/Rescue	43	Replace Ambulance	\$125,000
Shellfish/Harbormaster	58	Parking Lot Improvements at Town Landings	\$15,000
Highway	65	Road Resurfacing/Sealing/Drainage Programs	\$90,000
Water	74	Replace Pick-Up Truck	\$27,000
		Replace Dump Truck	\$39,000
		Replace Water Meters	\$54,000
		Replace Water Mains	\$20,000
		Sub Total - Water	\$140,000
Library	83	Building Repairs & Painting	\$18,500
Parks & Beaches	92	Replenish Sand - Skaket	\$14,000
		Slice Seeder/Aerator Attachment	\$10,500
		Replace 4X4 Pickup	\$23,000
		Sub Total - Parks & Beaches	\$47,500
Total			<u>\$571,700</u>

ARTICLE 5. FUND WIND POWER GENERATOR FEASIBILITY STUDY/ MANAGEMENT PLAN

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of Thirty Thousand and 00/100 (\$30,000.00) Dollars for the purpose of conducting a feasibility study relative to the installation of a wind generator in the Town Watershed to supply electricity for municipal purposes, or to take any other action relative thereto.

Elements of the study would include:

- (1) installing a test tower to evaluate the wind resource (1 year),
- (2) evaluate and recommend appropriate equipment based on Water Department demand,
- (3) conduct a financial analysis based on the current and projected future market,
- (4) identify demand cycles of other municipal facilities and evaluate the potential to connect to wind power,
- (5) identify necessary equipment and costs for facility connections and metering, and
- (6) recommend options for use or sale of excess power generated.

MOTION: To accept and adopt Article #5 as printed in the warrant and that the sum of Thirty Thousand and 00/100 (\$30, 000, 00) Dollars be raised and appropriated for this purpose.

ACTION: Motion carries by the necessary majority.

ARTICLE 6. ACCEPT TRANSPORTATION BOND BILL FUNDS

To see if the Town will vote to authorize the Board of Selectmen to accept and enter into a contract for the expenditure of any funds allocated or to be allocated from year to year by the Commonwealth of Massachusetts and/or Barnstable County for the construction, reconstruction and improvements of roads and bikeways within the Town of Orleans, or to take any other action relative thereto. (Board of Selectmen)

MOTION: To accept and adopt Article #6 and that said funds and their earned interest shall be expended to repair and resurface certain Town roads under the direction of the Board of Selectmen.

ACTION: Motion carries unanimously.

ARTICLE 7. HOLDING STATE HARMLESS FOR WORK

To see if the Town will vote to assume liability in the manner provided by Section 29 of Chapter 91 of the General Laws, as most recently amended by Chapter 5 of the Acts of 1955, for all damages that may be incurred by work to be performed by the Massachusetts Department of Environmental Management for the improvement, development, maintenance and protection of tidal and non-tidal rivers and streams,

harbors, tide-waters, foreshores and shores along a public beach, in accordance with Section 11 of Chapter 91 of the General Laws and authorize the Selectmen to execute and deliver a bond of indemnity therefore to the Commonwealth, or to take any other action relative thereto. (Board of Selectmen)

MOTION: To accept and adopt Article #7 as printed in the warrant.

ACTION: Motion carries unanimously.

**ARTICLE 8. AUTHORIZATION TO SELL SURPLUS EQUIPMENT
& ACCEPT GIFTS**

To see if the Town will vote to authorize the Town Administrator to dispose of surplus supplies and equipment under such terms and conditions as the Town Administrator deems advisable, provided all proceeds from any such disposition are returned to the General Fund, and to accept any gift items that may be given to the Town on behalf of the citizens of Orleans, or to take any other action relative thereto. (Board of Selectmen)

MOTION: To accept and adopt Article #8 as printed in the warrant.

ACTION: Motion carries unanimously.

**ARTICLE 9. ADOPT M.G.L. CHAPTER 44, SECTION 53E ½ -
REVOLVING ACCOUNTS**

To see if the Town will vote to authorize the establishment of the following Revolving Accounts, in accordance with Massachusetts General Law Chapter 44, § 53E ½;

- 1) The Home Composting Bin/Recycling Containers Account, said account not to exceed Fifteen Thousand and 00/100 (\$15,000.00) Dollars. The Account will be used to purchase additional composting bins and recycling containers. Said funds to be spent under the direction of the department manager and the Town Administrator.
- 2) The Council on Aging Account, said account not to exceed Seventy-Five Thousand and 00/100 (\$75,000.00) Dollars. Monies on hand in the Account will be used to fund programs, class instructor fees, fees for reservations and tickets related to trips and functions, and an annual volunteer appreciation function. All funds to be spent under the direction of the department manager and the Town Administrator.
- 3) The Conservation Properties Account, said account not to exceed Ten Thousand and 00/100 (\$10,000.00) Dollars. The Account will be used to pay utility bills and other necessary expenses associated with the rental of the Town owned properties under the jurisdiction and control of the Conservation Commission. Said funds to be spent under the direction of the Conservation Commission and the Town Administrator.
- 4) The Gavigan Property Account, said account not to exceed Fifteen Thousand and 00/100 (\$15,000.00) Dollars. The Account will be used to pay utility bills and other necessary expenses associated with the rental of the property located on Wildflower Lane. Said funds to be spent under the direction of the department manager and the Town Administrator.
- 5) The Cultural Council Awards Account, said account not to exceed One Thousand Five Hundred and 00/100 (\$1,500.00) Dollars. The Account will be used for

awarding of cash prizes for participants in special art gallery showings. Said funds to be spent under the direction of the Cultural Council and the Town Administrator.

Or to take any other action relative thereto. (Board of Selectmen)

MOTION: To accept and adopt Article #9 as printed in the warrant and that the Revolving Accounts as set forth in the article be established in accordance with Massachusetts General Law Chapter 44, Section 53E1/2.

ACTION: Motion carries unanimously.

ARTICLE 10. AMEND PERSONNEL BYLAW CLASSIFICATION PLAN D (SEASONAL EMPLOYEES)

To see if the Town will vote to amend the Personnel Bylaw, Chapter 7, Classification and Compensation Plan D by adding to D-4 the title "Skilled Laborer ****" and inserting an "**" after Beach Patrol Officer, Beach Traffic Director and Beach Director so that the revised plan reads:

COMPENSATION PLAN D

GRADE	MIN	STEP 2	MAX
D-1	8.00	9.07	10.13
D-2	9.07	10.13	11.20
D-3	10.13	11.20	12.26
D-4	11.20	12.26	13.33
D-5	12.26	13.33	14.40
D-6	13.33	14.40	15.46

- * Additional .50 per hour for EMT certification.
- ** Additional .50 per hour for temporary supervisor role.
- *** Additional .50 per hour for 4 p.m. to midnight, 5 p.m. to 1 a.m., 12 midnight to 8 a.m. shifts.
- **** Additional .50 per hour for employees working over 5 years employed by the Town if they were hired prior to 1995.
- **** D-1 Parking Attendant - Public Information Guide
- **** D-2 Gate Officer ** *** - Seasonal Laborer
- **** D-3 Lifeguard * ** - Beach Patrol Officer * *** - Shorebird Monitor
- **** D-4 Asst. Head Lifeguard * - Beach Traffic Director * - Skilled Laborer ***
- **** D-5 Head Lifeguard *
- **** D-6 Beach Director *

MOTION: To accept and adopt Article # 10 as printed in the warrant and that the personnel Bylaw Classification Plan D be so amended.

ACTION: Motion carries unanimously.

**ARTICLE 11. FUND NON-UNION EMPLOYEE COLA
(PERSONNEL BYLAW PLANS A, B, D & E)**

To see if the Town will vote to approve a general cost of living wage increase for the period July 1, 2003 to June 30, 2004 for those employees who are covered by the Personnel Bylaw Compensation Plans A, B, D and E, and to raise and appropriate and/or transfer the sum of Thirty-Two Thousand Five Hundred and 00/100 (\$32,500.00) Dollars to fund such increase, or to take any other action relative thereto. (Board of Selectmen)

MOTION: To accept and adopt Article #11 as printed in the warrant and that the sum of Thirty-Two Thousand Five Hundred and 00/100 (\$32,500.00) Dollars be raised and appropriated for this purpose.

ACTION: Motion carries unanimously.

ARTICLE 12. FUND ORLEANS MANAGERS UNION CONTRACT

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of Forty-Four Thousand Seven Hundred and 00/100 (\$44,700.00) Dollars to be added to the FY04 Salaries Accounts for various town departments with employees covered under the collective bargaining agreement between the Town and the Orleans Managers Union, or to take any other action relative thereto. (Board of Selectmen)

MOTION: To accept and adopt Article # 12 as printed in the warrant and that the sum of Forty-Four Thousand Seven Hundred and 00/100 (\$44,700.00) Dollars be raised and appropriated for this purpose.

ACTION: Voted, voice vote carries unanimously.

ARTICLE 13. FUND UNITED STEELWORKERS OF AMERICA, AFL-CIO CONTRACT

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money to be added to the FY04 Salaries Accounts for various town departments with employees covered under the collective bargaining agreement between the Town and the United Steelworkers of America, AFL-CIO, or to take any other action relative thereto. (Board of Selectmen)

MOTION: To indefinitely postpone Article #13

ACTION: Voted, voice vote carries unanimously.

ARTICLE 14. FUND ELECTED OFFICIALS COMPENSATION

To see if the Town will vote to fix the salaries of elected officials for the twelve month period beginning July 1, 2003 as follows:

- | | | |
|----|------------------------|-----------------|
| 1) | Board of Selectmen (5) | \$1,000.00 each |
| 2) | Moderator (1) | \$ 150.00 |
| 3) | Constables (2) | \$ 100.00 each |

and to raise and appropriate and/or transfer from available funds the sum of Five Thousand Three Hundred Fifty and 00/100 (\$5,350.00) Dollars for this purpose, or to take any other action relative thereto. (Board of Selectmen)

MOTION: To accept and adopt Article #14 as printed in the warrant and that the sum of Five Thousand Three Hundred Fifty and 00/100 (\$5,350.00) be raised and appropriated for this purpose.

ACTION: Voted, voice vote carries unanimously.

ARTICLE 15. FUND CHAMBER OF COMMERCE

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of Twenty-Four Thousand Seven Hundred Fifty and 00/100 (\$24,750.00) Dollars to be spent under the direction of the Orleans Chamber of Commerce, Inc. and the Board of Selectmen for the purposes of improving the visual image of the Town and making the Town more user-friendly, or to take any other action relative thereto. (Board of Selectmen)

MOTION: To accept and adopt Article #15 as printed in the warrant and that the sum of Twenty-Four Thousand Seven Hundred Fifty and 00/100 (\$24,750.00) Dollars be raised and appropriated for this purpose.

ACTION: Motion carries by the necessary majority.

ARTICLE 16. FUND FY04 HUMAN SERVICES AGENCIES GRANT AGREEMENTS

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of Fifty-Eight Thousand Eight Hundred Fifty and 00/100 (\$58,850.00) Dollars to fund the following human services organizations for the period July 1, 2003 to June 30, 2004.

GROUP NAME	AMOUNT
AIDS Support Group of Cape Cod	\$2,000.00
Alliance for Mentally Ill of Cape Cod & The Islands	500.00
Bayview Associates - South Shore Mental Health	7,500.00
Cape Cod Child Development	2,450.00
Cape Cod Human Services	5,000.00
Elder Services of Cape Cod and The Islands	2,500.00
Independence House	4,000.00
Interfaith Council for the Homeless	2,650.00
Legal Services for Cape Cod & Islands	2,850.00
Lower Cape Outreach Council	5,500.00
Nauset, Inc.	6,000.00
Nauset Together We Can Juice Bar	5,000.00
Orleans After School Program	7,250.00
Outer Cape Health Services	3,500.00
Salvation Army	1,500.00
Sight Loss Services, Inc.	650.00
TOTAL	\$58,850.00

Said funds to be expended under the direction of the Board of Selectmen, or to take any other action relative thereto. (Board of Selectmen)

Motion: To accept and adopt Article #16 as printed in the warrant and that the sum of Fifty-Eight Thousand Eight Hundred Fifty and 00/100 (\$58,850.00) Dollars be raised and appropriated for this purpose.

ACTION: Motion carries by the necessary majority.

ARTICLE 17. ADOPT M.G.L. CH. 71, § 16B – ASSESSMENT FORMULA – NAUSET REGIONAL SCHOOLS

To see if the Town will vote to accept the provisions of Massachusetts General Law Chapter 71, § 16B, which would reallocate the sum of the member towns' contribution to the Nauset Regional School District in accordance with the Regional Agreement rather than the Education Reform Formula, so-called, or to take any other action relative thereto. (Nauset Regional School Committee)

MOTION: To accept and adopt Article #17 as printed in the warrant.

ACTION: Voted, voice vote carries unanimously.

ARTICLE 18. AMEND NAUSET REGIONAL SCHOOL DISTRICT AGREEMENT SECTION IX BUDGET

To see if the Town will vote to amend the Nauset Regional School District Agreement pursuant to the provisions of Section VIII as follows:

Under Section IX Budget, by revising Section IX to read as follows:

SECTION IX Budget.

The Committee shall determine the amounts necessary to be raised to maintain and operate the regional schools during the ensuing fiscal year and the amount required for payment of debt and interest incurred by the District, which will be due in said year and shall adopt an annual maintenance and operating budget for said year. Operating expenses which are capital in nature, and cost in excess of \$10,000 but do not qualify as capital costs under Section IV, Paragraph B, shall be set forth in the operating budget separately as capital outlay line item(s). The Committee shall then submit copies of the operating budget with the capital outlay line item(s) to the Finance or Advisory Committee of each member town or, if there is no Finance or Advisory Committee in a member town, to the Chairman of the Board of Selectmen of such town, for their consideration at least forty-five (45) days prior to the earliest business session of any member's Annual Town Meeting. The Committee shall apportion the annual budget in accordance with the provisions of Section IV. The amount so apportioned for each town shall be certified in accordance with M.G.L. c. 71, 16B by the District Treasurer to the Treasurers of the member towns, and each town shall appropriate the amounts so certified.

Notwithstanding any general or special law to the contrary, the Committee shall not be

authorized to expend the appropriations for capital outlay line item(s) for any other purpose(s) without further authorization from the member towns.

MOTION: To accept and adopt Article #18 as printed in the warrant and the Nauset Regional School District Agreement be so amended and that the Board of Selectmen in conjunction with the Nauset Regional School Committee be authorized to petition the State Legislature for Special Legislation, if required, authorizing the adoption of the amendment.

ACTION: Voted, voice vote carries unanimously.

**ARTICLE 19. AUTHORIZE INTERMUNICIPAL AGREEMENT
PLEASANT BAY RESOURCE MANAGEMENT ALLIANCE**

To see if the Town will vote to adopt the Pleasant Bay Resource Management Plan Update developed in accordance with the Pleasant Bay Resource Management Plan adopted by the Town in 1998, and the Intermunicipal Agreement with the towns of Harwich and Chatham, authorized by the Town Meeting in 1998; and to authorize the Board of Selectmen to enter into a successor Intermunicipal Agreement, as amended by the Board of Selectmen, with one or more of the aforementioned towns for the purpose of continuing the Pleasant Bay Resource Management Alliance to implement the Plan and Plan update. A copy of the proposed Agreement is on file in the office of the Town Clerk. (Pleasant Bay Resource Management Alliance)

MOTION: To accept and adopt Article # 19 as printed in the warrant and that the Board of Selectmen be authorized to enter into a successor Intermunicipal Agreement with the Towns of Harwich and Chatham.

ACTION: Motion carries unanimously.

**ARTICLE 20. RESCIND MAY 1998 ANNUAL TOWN MEETING ARTICLE 16 FUNDING
SCENIC & NATURAL DIVERSITY (SAND) PROGRAM**

To see if the Town will vote to rescind the vote taken under Article 16 of the May 1998 Annual Town Meeting appropriating Twenty Thousand and 00/100 (\$20,000.00) Dollars for the purpose of obtaining various professional, legal, appraisal and engineering services necessary to make recommendations of the purchase of land for watershed protection and/or open space purposes, or to take any other action relative thereto. (Conservation Commission)

MOTION: To accept and adopt Article #20 as printed in the warrant and that the sum of Twenty Thousand and 00/100 (\$20,000.00) be returned to the general fund.

ACTION: Motion carries unanimously.

ARTICLE 21. AMEND ZONING BYLAW AND ZONING MAP –

To see if the Town will vote to amend the Orleans Zoning Bylaws and the Orleans Zoning Map by changing the zoning designation set forth on the existing Zoning Map from General Business District (GB) to Limited Business District (LB) in the area of Route 6A

between the Orleans Marketplace and Skaket Corners, as shown on a map entitled "Proposed Zoning District change Route 6A - GB to LB" dated December 4, 2002. A copy of the map is on file with the Town Clerk. The proposed changes will affect all or portions of each of the following parcels, as shown on said map (all references are to current Orleans Assessor's map and parcel information):

<u>Address</u>	<u>Assessors' Parcel</u>	<u>District Change</u>
140 RT 6A	33-56	GB to LB
144 RT 6A	33-55	GB to LB
148 RT 6A	33-53	GB to LB
29 OLD TOTE RD	33-45	GB to LB
152 RT 6A	33-52	GB to LB
147 RT 6A	33-100	GB to LB
154 RT 6A	33-51	GB to LB
151 RT 6A	33-101	GB to LB
158 RT 6A	33-50	GB to LB
162 RT 6A	33-49	GB to LB
164 RT 6A	33-48	GB to LB
157 RT 6A	33-102	GB to LB
168 RT 6A	40-25	GB to LB
159 RT 6A	40-26	GB to LB
180 RT 6A	40-18	GB to LB
161 RT 6A	40-27	GB to LB
170 RT 6A	40-24	GB to LB
174 RT 6A	40-23	GB to LB
165 RT 6A	40-28-A	GB to LB
167 RT 6A	40-29	GB to LB
190 RT 6A	40-17-1A	GB to LB
169 RT 6A	40-31	GB to LB
167 RT 6A	40-30	GB to LB
169 RT 6A	40-32	GB to LB
173 RT 6A	40-33	GB to LB
175 RT 6A	40-34	GB to LB
177 RT 6A	40-35	GB to LB
179 RT 6A	40-36	GB to LB
191 RT 6A	40-37	GB to LB
192 RT 6A	40-16	GB to LB
193 RT 6A	40-38	GB to LB
195 RT 6A	40-39-A	GB to LB

And further, that the Zoning Bylaws §164-6.A. be amended to make reference to the proposed change of the Zoning Map, or to take any other action relative thereto.
(Planning Board)

MOTION: To accept and adopt Article #21 as printed in the warrant and the Orleans Zoning Bylaw and Zoning Map be so amended,

ACTION: Motion carries by the necessary 2/3rd vote.

**ARTICLE 22. AMEND ZONING BYLAW – SECTION 164-13 - PROHIBIT
AUTOMOBILE SALES IN GENERAL BUSINESS DISTRICTS**

To see if the Town will vote to amend section 164-13 of the Zoning Bylaws, Schedule of Use Regulations, under Use, Commercial, by replacing the category “Used Car Lots” with “New and Used Motor Vehicle Sales”, and by changing the designation for the new category within the General Business District (GB) from “P” (permitted) to “O” (prohibited).

MOTION: To accept and adopt Article #22 as printed in the warrant and the Orleans Zoning Bylaw be so amended.

ACTION: Voted, Voice vote carries unanimously.

**ARTICLE 23. AMEND ZONING BYLAW AND ZONING MAP –
INDUSTRIAL DISTRICT**

To see if the Town will vote to amend the Orleans Zoning Bylaws and the Orleans Zoning Map by changing the zoning designation set forth on the existing Zoning Map from General Business District (GB) to Industrial District (I) in the area near Bay Ridge Lane, as shown on a map entitled “Proposed Zoning District change Bay Ridge Lane - GB to I” dated December 4, 2002. A copy of the map is on file with the Town Clerk. The proposed changes will affect all or portions of each of the following parcels, as shown on said map (all references are to current Orleans Assessor’s map and parcel information):

<u>Address</u>	<u>Assessors’ Parcel</u>	<u>District Change</u>
24 SALTY RIDGE RD	32-103	GB to IND
25 OAK RIDGE LN	39-7	GB to IND
22 OAK RIDGE LN	39-6	GB to IND
21 BAY RIDGE LN	39-31	GB to IND
20 OAK RIDGE LN	39-8	GB to IND
47 BAY RIDGE LN	39-9	GB to IND
25 BOG HOLLOW RD	39-19	GB to IND
46 BAY RIDGE LN	39-14	GB to IND
10 OVERLAND WY	39-15	GB to IND
17 OAK RIDGE LN	39-30	GB to IND
43 BAY RIDGE LN	39-10	GB to IND
42 BAY RIDGE LN	39-13	GB to IND
15 OAK RIDGE LN	39-29	GB to IND
11 OAK RIDGE LN	39-28	GB to IND
4 OAK RIDGE LN	39-11	GB to IND
36 BAY RIDGE LN	39-12	GB to IND
7 OAK RIDGE LN	39-27	GB to IND
4 OVERLAND WY	39-16	GB to IND
3 OAK RIDGE LN	39-26	GB to IND
33 BAY RIDGE LN	39-25	GB to IND
32 BAY RIDGE LN	39-17	GB to IND
21 BOG HOLLOW RD	39-20	GB to IND
26 BAY RIDGE LN	39-18	GB to IND

15BOG HOLLOW RD	39-21	GB to IND
9BAY RIDGE LN	39-24	GB to IND
18BAY RIDGE LN	39-23	GB to IND
0BAY RIDGE LN	39-22	GB to IND
276 ROUTE 6A	46-1	GB to IND

And further, that the Zoning Bylaws §164-6.A. be amended to make reference to the proposed change of the Zoning Map, or to take any other action relative thereto. (Planning Board)

MOTION: To accept and adopt Article #23 as printed in the warrant and the Zoning Bylaw and Zoning Map be so amended.

ACTION: Voted, voice vote. Motion Failed.

ARTICLE 24. AMEND ZONING BYLAWS SECTION. 164-27 B. TENT, TRAILERS AND MOBILE CAMPING UNITS

To see if the Town will vote to amend Section 164-27 B. of the Zoning Bylaws to read as follows:

Trailers used for purposes of storing goods, materials, equipment and the like or warehousing, ~~except recycling~~ are prohibited unless the use is incidental to the construction of a permanent home or business. A temporary permit may be issued by the Building Inspector for a period not to exceed six (6) months with one (1) six-month renewal allowed.

Or take any other action relative thereto. (Planning Board)

[Language shown in strikeout is proposed to be deleted.]

MOTION: To accept and adopt Article # 23 as printed in the warrant and the Zoning Bylaw be so amended.

ACTION: Motion carries by the necessary 2/3rd vote.

ARTICLE 25. AMEND ZONING BYLAW – SECTION 164-4 DEFINITIONS, SECTION 164-13 USE TABLE, AND SECTION 164-40.1 OPEN SPACE RESIDENTIAL DEVELOPMENT

To see if the Town will vote to amend Section 164-4 of the Zoning Bylaws to add a definition for cluster development, as follows:

“CLUSTER DEVELOPMENT – See Open Space Residential Development.”
Amend Section 164-13 of the Zoning Bylaws, Schedule of Use regulations, by deleting “A” and inserting “P” for Open Space Residential Development in the Residence district.

And furthermore, amend Section 164-17 of the Zoning Bylaws, Table 1, Schedule of Use Regulations, Orleans Groundwater Protection Districts, Land Use 2. b. by changing the designation O in District #2 to P.

And furthermore, amend Section 164-17.D.2.a. of the Zoning Bylaws, to add a sentence to read, "Lot area as that term is used in determining compliance with Groundwater Protection District 2 requirements in an Open Space Residential Development (164-40.1), shall include a portion of the open space proportional to the relative size of each building lot in the subdivision."

And furthermore, amend Section 164-17.D.2.b. Land Uses 2) Prohibited b), to read, "Municipal wastewater treatment plants and commercial or industrial non-sanitary wastewater treatment plants or disposal works."

And furthermore, amend Section 164-21 A of the Zoning Bylaws, Minimum Lot Size, under "R" by adding a footnote to read, "See Section 164-40.1"

And furthermore, amend Section 164-40.1 of the Zoning Bylaws, Open Space Residential Development, by making the following changes:

Replace subsection B. with the following: "

B. Applicability. An open space residential development plan or cluster development may be submitted to the Planning Board for a parcel of land containing a minimum of 120,000 square feet of buildable upland. For all subdivisions of five (5) or more lots an open space residential development (or cluster development) plan is required, unless the Planning Board grants a waiver in accordance with the review criteria set forth in Section E. Anyone aggrieved by the inability to obtain such waiver may appeal such decision to the Zoning Board of Appeals in accordance with M.G.L. Ch 40A sections 8.

Replace Subsection C. with the following:

"C. Procedure. Cluster developments shall be permitted upon review and approval of the Planning Board pursuant to the applicable provisions of Sections 81K to 81GG, inclusive, of chapter 41 of the General Laws of Massachusetts, and as described in the Town of Orleans Rules and Regulations Governing the Subdivision of Land. For any cluster development application, a preliminary plan shall be submitted showing both the cluster development design and a conventional subdivision design for the parcel in order to determine the maximum number of dwelling units allowed. For subdivisions of five (5) or more lots, a preliminary plan for both a cluster development plan and conventional subdivision plan must be submitted. Unless a waiver is granted by the Planning Board, only the cluster development will be considered for approval. "

And to amend subsection D.6., first paragraph to read:

"Designated Open Space. Land set aside as open space shall consist of buildable upland equal or greater than fifty (50) percent of the parcel's buildable upland. This area shall be set aside to be maintained as open space in perpetuity and shall not include land set aside for roads and/or parking uses, but may include common sewage treatment facilities and effluent disposal areas. Walking trails with pervious surfaces are encouraged. When these are proposed, width and type of surface shall be shown on plans submitted to the Planning Board."

And to amend subsection D.6. by adding a new paragraph to read:

“For the purposes of wastewater treatment, the area set aside as open space may be allocated to each of the building lots in the subdivision, proportional to the relative size of each building lot. In no case shall the total wastewater flow in a subdivision exceed that allowed under Section 164-17, Groundwater Protection Districts for the total area of land being subdivided.”

Add section E., Review Criteria, as follows:

“E. Review Criteria.

The following are criteria that the Planning Board shall consider in determining whether to grant a waiver from the cluster plan requirement of Section C:

1. The extent to which areas of open space, or areas of significant aesthetic, ecological, historic or recreational value are preserved;
2. The extent to which houses, paved areas, roads, and septic systems are set back from coastal and freshwater wetlands to limit the impacts on those resources.
3. The extent to which houses, paved areas, roads, and septic systems are located outside Groundwater Protection District 2, as indicated on the current Orleans Zoning Map.
4. The extent to which proposed streets have been aligned to provide vehicular access to each house in a reasonable and efficient manner. Lots and streets have been located to avoid or minimize adverse impacts on open space.
5. The extent to which the development plan takes advantage of the natural topography of the lot, and cuts and fills are substantially less than would be required for a conventional subdivision.
6. The extent to which open space is left as a buffer along existing streets or used to preserve water and other scenic views.”

Or take any other action relative thereto.

MOTION: To accept and adopt Article #25 as printed in the warrant and the Zoning-Bylaw be so amended.

ACTION: Motion fails Yes 160 NO 124, it did not get the necessary 2/3rd vote

**ARTICLE 26. ACCEPT M.G.L.CHAPTER 148, SECTION 26G –
SPRINKLER SYSTEMS NEW STRUCTURES & ADDITIONS**

To see if the Town will vote to accept the provisions of Massachusetts General Law Chapter 148, § 26G which requires buildings in excess of seventy-five hundred (7,500) square feet in floor area or every addition of more than seventy-five hundred (7,500) gross square feet of floor area to install automatic sprinkler systems in accordance with the provisions of the state building code, or take any other action relative thereto. (Fire Chief)

MOTION: To indefinitely postponed Article #26

ACTION: Voted, voice vote carries unanimously.

**ARTICLE 27. ACCEPT M.G.L.CHAPTER 148, SECTION 26H –
SPRINKLER SYSTEMS LODGING OR BOARDING HOUSES**

To see if the Town will vote to accept the provisions of Massachusetts General Law Chapter 148, § 26H which requires every lodging or boarding house to be protected with adequate automatic sprinkler systems in accordance with the provisions of the state building code, or take any other action relative thereto. (Fire Chief)

MOTION: To indefinitely postpone Article #27.

ACTION: Voted, voice vote carries unanimously.

**ARTICLE 28. ACCEPT M.G.L. CHAPTER 148, SECTION 26I – SPRINKLER
SYSTEMS BUILDINGS CONTAINING FOUR OR MORE DWELLINGS**

To see if the Town will vote to accept the provisions of Massachusetts General Law Chapter 148, § 26I which requires buildings containing four (4) or more dwelling units to be equipped with an automatic sprinkler system in accordance with the provisions of the state building code, or to take any other action relative thereto. (Fire Chief)

MOTION: To accept and adopt Article #28 as printed in the warrant.

ACTION: Voted, voice vote carries unanimously.

ARTICLE 29. AMEND GENERAL BYLAWS – DOG LICENSE FEES

To see if the Town will vote to increase the fee under Orleans General Bylaw Chapter 85 Dogs, Section 85-5 Annual License Fees by changing the fee for non-neutered males from Six and 00/100 (\$6.00) Dollars to Twelve and 00/100 (\$12.00) Dollars, or to take any other action relative thereto.

MOTION: To accept and adopt Article # 29 as printed in the warrant and the Orleans General Bylaw Chapter 85 Dogs, Section 85-5 Annual License Fee be so amended.

ACTION: Voted, voice vote carries unanimously.

**ARTICLE 30. ACCEPT M.G.L. CHAPTER 40, SECTION 42J –
AUTHORIZE DEFERRAL OF UNPAID WATER CHARGES**

To see if the Town will vote pursuant to the provisions of Massachusetts General Law Chapter 40 § 42J to authorize the Town to defer charges for water supplied to properties owned by persons sixty-five (65) years of age or older who are receiving an exemption from property taxes under Massachusetts General Law Chapter 59 § 5, clause 41A, or to take any other action relative thereto. (Board of Assessors)

MOTION: To accept and adopt Article #30 as printed in the warrant.

ACTION: Motion carries by the necessary majority.

**ARTICLE 31. AMEND SENIOR EXEMPTION – M.G.L. CHAPTER 59,
SECTION 5 (41C)**

To see if the Town will vote pursuant to the provisions of Massachusetts General Law Chapter 59 § 5, clause 41C to adjust the age, income and asset requirements necessary for eligible seniors to qualify for a property tax exemption as follows:

- 1) The eligibility age shall be reduced from 70 to 65.
- 2) The income limits shall be increased from \$13,000.00 to \$20,000.00 for singles and from \$15,000.00 to \$30,000.00 if married.
- 3) The asset limits shall be increased from \$28,000.00 to \$40,000.00 for singles, and from \$30,000.00 to \$55,000.00 if married,

or to take any other action relative thereto. (Board of Assessors)

MOTION: To accept and adopt Article #31 as printed in the warrant.

ACTION: Voted, voice vote carries unanimously.

**ARTICLE 32. AMEND BOARD OF SELECTMEN AND BUILDING
DEPARTMENT FEES**

To see if the Town will vote to authorize the Board of Selectmen to amend the fees for the Board of Selectmen Liquor License and Other Permits and the Building Department as published in the Orleans Cape Codder on March 7 & 14, 2003 and on file in the offices of the Board of Selectmen and the Town Clerk, or to take any other action relative thereto. (Board of Selectmen)

MOTION: To accept and adopt Article #32 as printed in the arrant and the Board of Selectmen and Building Department fees be so amended.

ACTION: Motion carries by the necessary majority.

ARTICLE 33. AMEND TOWN CLERK FEES

To see if the Town will vote to authorize the Board of Selectmen to amend the fees titled "Town Clerk Fees" as published in the Orleans Cape Codder on March 7 & 14, 2003 and on file in the offices of the Board of Selectmen and the Town Clerk, or to take any other action relative thereto. (Board of Selectmen)

MOTION: To accept and adopt Article #33 as printed in the warrant and the Town Clerk fees be so amended.

ACTION: Motion carries unanimously.

**ARTICLE 34. ADOPT M.G.L. CHAPTER 41, SECTION 19K
(TOWN CLERK COMPENSATION)**

To see if the Town will vote to adopt the provisions of Massachusetts General Law Chapter 41, § 19K and raise and appropriate and/or transfer from available funds the sum

of One Thousand and 00/100 (\$1,000.00) Dollars for the purpose of compensating a town clerk who has been awarded a certificate by the Massachusetts Town Clerks' Association as a Certified Massachusetts Municipal Clerk, or to take any other action relative thereto. (Board of Selectmen)

MOTION: To accept and adopt Article #34 as printed in the warrant and the sum of One Thousand and 0/100 (\$1,000.00) Dollars be raised and appropriated for this purpose.

ACTION: Motion carries unanimously

ARTICLE 35. ADOPT HOME RULE PETITION - BORROW FOR AFFORDABLE HOUSING PROJECTS

To see if the Town will vote to authorize and instruct the Board of Selectmen to petition the State Legislature for Special Legislation authorizing the Town to borrow money, for a period of up to twenty (20) years, for the purpose of creating and/or preserving affordable housing as defined in Chapter 104 of the Orleans Town Code entitled "Affordable Housing". The final form of any such special legislation shall be approved by the Board of Selectmen, or to take any other action relative thereto. (Board of Selectmen)

MOTION: To accept and adopt Article #36 as printed in the warrant and the Board of Selectmen be authorized to petition the State Legislature for Special Legislation for this purpose.

ACTION: Standing vote, **Yes 265, No 3**, Motion passes.

ARTICLE 36. RESOLUTION – NUCLEAR REGULATORY COMMISSION'S POTASSIUM IODIDE STOCKPILING PROGRAM

To see if the Town will vote to adopt the following Resolution;

Whereas, Cape Cod and the Town of Orleans are situated in an area relative to a nuclear power plant as described in House of Representatives Bill Number 4913 and may be affected in the event of a release of radiation, accidental or otherwise, and

Whereas, there are limited escape routes for the people in this area, and

Whereas, the aforementioned Bill provides for obtaining a supply of potassium iodide for protection from thyroid cancer, at no cost to the Town,

Now Therefore, the Town of Orleans votes to accept potassium iodide from the Nuclear Regulatory Commission's Potassium Iodide Stockpiling Program or the operators of the Plymouth Nuclear Power Station. The Town further votes to commission the Board of Health in conjunction with the Fire and Police Departments to develop and distribute educational materials to apprise the general public of the issues regarding the use of potassium iodide. Further, the Board of Health will formulate a storage and distribution plan that is consistent with forthcoming regulations of the Massachusetts Department of Public Health and coordinates with the Town of Orleans Fire and Police Departments, School Administration, Emergency Management personnel and other entities and town

departments as the Board of Health deems necessary to ensure the timely distribution of potassium iodide should it become necessary.

Or to take any other action relative thereto. (Board of Health)

MOTION: To accepted and adopted Article #36 as printed in the warrant.

ACTION: Motion carries unanimously.

JOHN WHERRY WAS THE MODERATOR FOR ARTICLE # 37

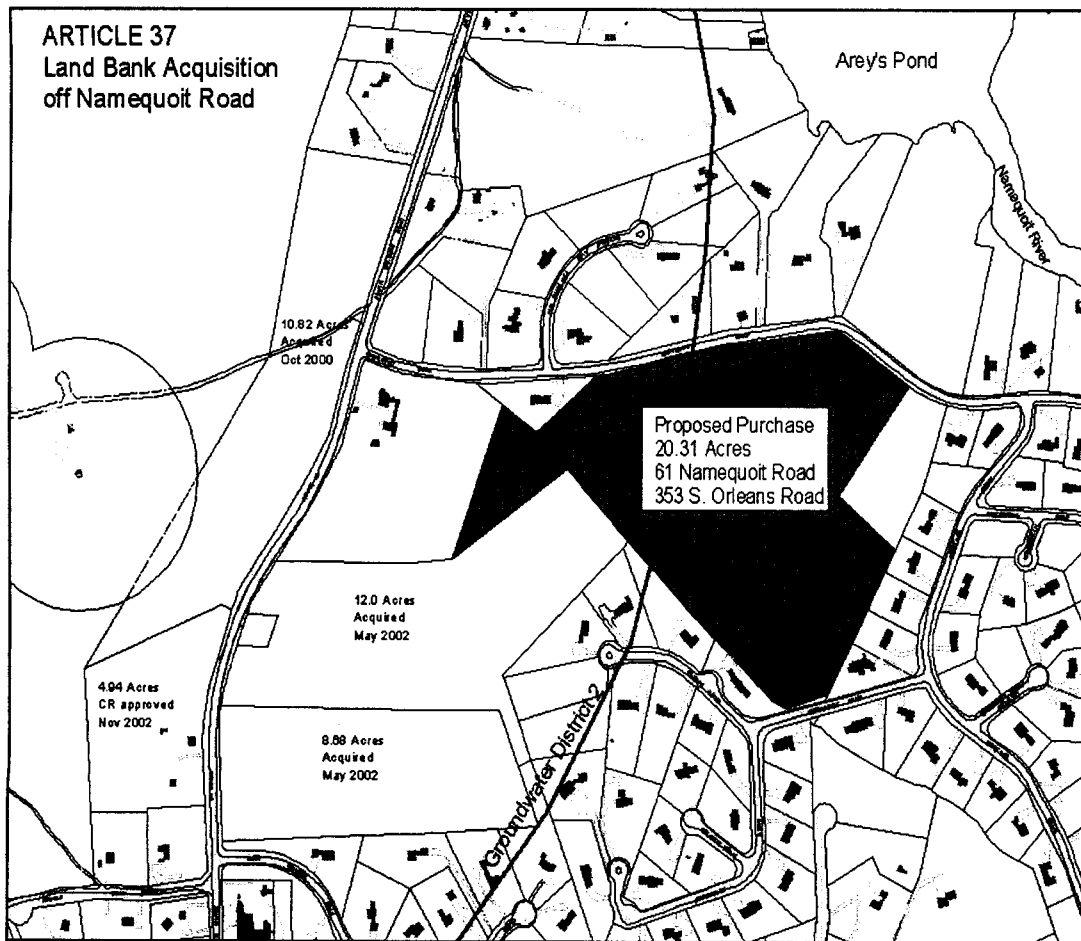
**ARTICLE 37. FUND PROPERTY PURCHASE – 61 NAMEQUOIT RD.
(SPARROW PROPERTY)**

To see if the Town will vote to authorize and direct the Board of Selectmen to acquire by gift, by purchase, by eminent domain or otherwise, for conservation, open space, and passive recreation, consistent with the Cape Cod Land Bank Open Space Acquisition Program, Chapter 293 of the Acts of 1998, as amended ("Land Bank"), all or a portion of the land located on Namequoit Road, South Orleans, consisting of approximately 20.31 acres of land shown on a plan entitled "Preliminary Division Sketch located in Orleans, MA prepared for the Estate of Kenrick A. Sparrow Scale 1" to 100', March 22, 2003, Revised April 7, 2003 Ryder & Wilcox, Inc. P.E. & P.L.S., So. Orleans, MA" a copy of which is on file with the Town Clerk, and being a portion of the land shown on Orleans Assessor's Map 69 as Parcel 75; a portion of the land shown on Orleans Assessor's Map 68 as Parcel 8-1, and being also shown as a portion of Lot 1 on a plan recorded in the Barnstable County Registry of Deeds in Plan Book 574 Page 94 and a portion of Lot 4 on a plan recorded in said Registry Plan Book 535 Page 43; and to transfer or borrow pursuant to the provisions of the Land Bank and Massachusetts General Law Chapter 44, § 7(3), a sum of money for such acquisition; and, such land shall be under the control and management of the Conservation Commission and, further, to authorize the Board of Selectmen and/or Conservation Commission to file on behalf of the Town any and all applications deemed necessary for grants and/or reimbursement from the Commonwealth of Massachusetts deemed necessary under the Self-Help Act (Chapter 132A, §11) and/or any others in any way connected with the scope of this article, and, further, to authorize the Board of Selectmen to negotiate the purchase of the land and to make the decision to enter into any agreement to purchase the land and to execute any and all instruments as may be necessary on behalf of the Town, including the grant of a conservation restriction, if required, or to take any other action relative thereto. (Open Space/Land Bank Committee)

MOTION: To accept and adopt Article #37 and the sum of Two Million Two Hundred Thousand and 00/100 (\$2,200,000.00) Dollars be appropriated for the purpose of purchasing, for conservation purposes, the land situated at 61 Namequoit Road, being a portion of the land shown as Orleans Assessor's Map No. 69, as Parcel No 75 and Orleans Assessor's Map No. 68, as Parcel No. 8-1 (the Premises); said Premises to be under the care, custody, control and management of the Conservation Commission pursuant to Massachusetts General Law Chapter 40, Sec. 8 (C). The Premises, contains approximately 20.31 acres more or less, and is shown as Lot 1 on a plan entitled "Preliminary Division Sketch located in Orleans, MA prepared for the Estate of Kenrick A. Sparrow Scale 1"= 100' March 22, 2003, Revised as of April 7, 2003, Ryder & Wilcox, Inc.

P.E. & P.L.S .So. Orleans, MA” a copy of which is on file with the Town Clerk; and that to raise such appropriation the Treasurer, with the approval of the Board of Selectmen is authorized to borrow the sum of Two Million Two Hundred Thousand and 00/100 (\$2,200,000.00) Dollars pursuant to Section 7 of Chapter 293 of the Acts of 1998 entitled; ‘AN ACT RELATIVE TO ESTABLISHMENT OF THE CAPE COD OPEN SPACE LAND ADQUISITION PROGRAM’, as amended, or any other enabling authority, and to issue bonds or notes of the Town therefore, and that a sum of money sufficient to pay the principal and interest on such borrowing be transferred from the Land Bank Account for this purpose, and further that the sum of Twenty-Five Thousand and 00/100 (\$25,000.00) Dollars be transferred from the Land Bank Account to pay the costs associated with such borrowing and further that the Board of Selectmen and the Conservation Commission be authorized to take all actions necessary to carry out the acquisition of the Premises in accordance with the provisions of the article and this vote, including, without limitation, the authority to apply for and accept funding from the Commonwealth of Massachusetts Self Help program pursuant to Massachusetts General Law Chapter 132A, Section 11 for this purpose.

ACTION: Voted, voice vote carries unanimously.



ARTICLE 38. RESOLUTION – PROTECT CIVIL LIBERTIES OF ORLEANS RESIDENTS (BY PETITION)

To see if the Town will vote to adopt the following Resolution to protect civil liberties of Orleans residents.

Whereas the citizens of Orleans have a long and distinguished history of defending the liberties of the Colonies and the Constitution of the United States in 1772 and 1773 (as the South Precinct of Eastham) protesting British violations of their rights and liberties, in 1776 vowing to “defend [independence] with our lives,” later fighting in the Revolution, the War of 1812 including the Battle of Rock Harbor, the Civil War and Regional and World Wars and Conflicts, and

Whereas the rights and liberties of the citizens and non-citizen residents of Orleans protected by the Constitution of the Commonwealth of Massachusetts and the United States of America include:

- Freedom of speech, assembly and aspects of privacy;
- The rights to counsel and due process in judicial proceedings; and
- Protection from unreasonable search and seizures; and

Whereas the Constitutional protections of Orleans residents are eroding under provisions of existing and proposed laws and regulations including the U.S.A. Patriot Act, the Homeland Security Act, the Patriot Act II, the Total Information Awareness and T.I.P.S programs and executive orders which authorize or would authorize:

- detaining Orleans citizens and residents without bringing legal charges, and denying their right to counsel; and
- monitoring their telephone, internet and library use, video rentals, book and grocery purchases, banking and medical records and other activities without evidence of criminal behavior and without court order; and
- spying on domestic organizations without evidence of wrongdoing, designating organizations as “terrorist” without evidence of intent to act against the United States of America, and deporting Orleans citizens and residents who contribute to these organizations, even if unaware of the “terrorist” designation; and
- conducting secret military tribunals without fundamental legal protections for the accused; and
- secretly searching the homes of Orleans residents when they are absent; and
- blocking public access to meetings of government advisory committees and some public records, and
- unregulated ethnic profiling of individuals, and

Whereas the United States Attorney General has made threatening statements regarding legal opposition to these polices; and

Whereas these aforementioned laws, regulations and executive orders are currently impacting all residents and citizens alike, including those exercising their Constitutional rights to speak out against local, State or National policy,

It Is Therefore Resolved and the Town Meeting is petitioned to forbid all local and non-local officials in Orleans, in the absence of probable cause of criminal activity, to the extent legally permissible:

1. Participating in or cooperating with any inquiry, investigation, surveillance or detention; and
2. Recording, using and keeping any intelligence information about persons and organizations in Orleans, including political views and media use, even if authorized by federal law enforcement officials acting under the cited or allied laws or executive orders. Intelligence information currently held shall be identified and disposed of at the direction of the Selectmen.
3. Enforcing immigration matters, and
4. Profiling based on race, ethnicity, citizenship, religion, or political values.

It Is Further Resolved that all Federal, State and County law enforcement officials are requested, and local law enforcement officials directed, to the extent legally permissible, to report to the Orleans Board of Selectmen publicly in writing monthly the extent and manner in which they have acted under the cited and allied laws and executive orders, including but not limited to:

- the names of any Orleans residents detained here or elsewhere and non-residents detained in the area for more than 48 hours as a result of terrorism investigations, and the circumstances, charges against, and names of counsel of each detainee;
- the number of search warrants that have been executed in Orleans without due notice to the subject, and the legal justification for each warrant; and
- the extent of governmental electronic surveillance, monitoring of political, religious and other activities, and obtaining of education, library, video and bookstore records in Orleans.

It Is Further Resolved that the Orleans Town Clerk shall communicate this resolution to all town departments, all Federal, State, and local law enforcement officials, the Governor of Massachusetts, the President and Attorney General of the United States, and the Massachusetts Congressional Delegation, and to ask that Delegation to act to repeal provisions of the cited and allied laws and executive orders that violate the protections of the Massachusetts and United States Constitutions.

It Is Finally Resolved that if any part of these provisions or their applicability is declared invalid by a court of competent jurisdiction, that part shall be severable and the remainder shall remain in full force and effect.

MOTION: To accept and adopt Article #38 as printed in the warrant.

ACTION: STANDING VOTE YES 135 NO 89 Motion passes.

**ARTICLE 39. FUND CAPE COD COUNCIL ON ALCOHOLISM & DRUG
DEPENDENCY, INC. (BY PETITION)**

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of Four Thousand and 00/100 (\$4,000.00) Dollars to level fund the request from

the Cape Cod Council on Alcoholism and Drug Dependency, Inc. The Town has funded this amount in the past, for services it provides to Orleans Residents. The Council's Pause a While center in Orleans provides education information, and a convenient and confidential meeting location for several self-help groups. The Council is in its 40th year and this center continues to be a constant resource for the Town's people. In addition we offer Orleans residents the Elder Outreach Program, prevention materials to the schools to help children make health choices, or take any other action relative thereto. (By Petition)

MOTION: To accept and adopt Article #39 as printed in the warrant and that the sum of Four Thousand and 00/100 (\$4,000.00) Dollars be raised and appropriated for this purpose.

ACTION: Motion carries by the necessary majority.

.ARTICLE 40. FREE CASH

To see if the Town will vote to transfer from Free Cash in the Town's Treasury a sum of money to be used for the reduction of taxes, or to take any other action relative thereto. (Board of Selectmen)

MOTION: To accept and adopt Article # 40 as printed in the warrant and that the sum of Seven Hundred Sixty Three Thousand (\$763,000.00) Dollars be transferred from available funds for this purpose.

ACTION: Motion carries by the necessary majority.

ARTICLE 41. CLOSING ARTICLE

And to act on any other business that may legally come before the meeting. (Board of Selectmen)

MOTION: To adjourn the meeting.

ACTION: Voted, voice vote carries unanimously.

Meeting adjourned at 12:15 a.m.

**ANNUAL TOWN ELECTION
TUESDAY, MAY 20, 2003**

Election workers for the day were as follows:

Mary Walker, Warden for both Precinct #1 and Precinct #2.

Joan Reed, Assistant Warden for both Precinct #1 and Precinct #2.

Tellers and checkers were: Esther Beilby, Winnie Feightner, Betty Floyd, Jean Gardiner, Judy Gardiner, Martha Gibbs, Judy Gilchrist, Lynn Hibbert, Mary Hidden, Marie Howard, Gloria Mellin, Beverly Muto, Nick Muto, Joan Spieker, Joan Taylor, and Virginia Wiley.

Constables were: John Fitzpatrick and Mary Stevens.

PRECINCT #1**587 CITIZENS VOTED****MODERATOR**

Duane P. Landreth	472
Write-In	14
Blanks	101

BOARD OF SELECTMEN

Margie Fulcher	475
Write-In	8
Blanks	104

BOARD OF HEALTH

Stephen M. Kenney	430
Gail R. Rainey	479
Write-In	3
Blanks	262

BOARD OF HEALTH

Susan B. Christie	470
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NAUSET REGIONAL SCHOOL COMMITTEE

Paul W. O'Connor	465
Write-In	4
Blanks	118

NAUSET REGIONAL SCHOOL COMMITTEE

Robert J. Jones	470
Write-In	4
Blanks	114

ORLEANS SCHOOL COMMITTEE

Kathleen D. Ecker	472
Write-In	2
Blanks	113

TRUSTEE FOR SNOW LIBRARY

Henry F. Scammell	470
Rebecca Boudreau (Write-In)	50
Michelle Koch (Write-In)	9
Write-In	22
Blank	1216

ORLEANS HOUSING AUTHORITY

Rebecca Boudreau (Write-In)	42
Write-In	48
Blank	497

ORLEANS HOUSING AUTHORITY

Raymond A. Castillo	428
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Write-In	11
Blanks	148

QUESTION 1. Shall the Town of Orleans be allowed to assess an additional Three Hundred Fifty Seven Thousand and 00/100 (\$357,000.00) Dollars in real estate and personal property taxes for the purpose of funding the Town's Nauset Regional School District assessment, for which the monies for the assessment will be used for the fiscal year beginning July 1, 2003.

Yes	481
No	103
Blanks	3

QUESTION 2. Shall the Town of Orleans be allowed to exempt from the provisions of proposition two and one-half, so called, the amounts required to pay for the bond issued in order to pay for the funding of repair of the Orleans Elementary School roof and other miscellaneous repairs, including all expenses incidental and related thereto as authorized under Article 4 of the May 12, 2003 Special Town Meeting.

Yes	484
No	78
Blank	25

PRECINCT #2 746 CITIZENS VOTED

MODERATOR

Duane P. Landreth	599
Write-In	14
Blanks	133

BOARD OF SELECTMEN

Margie Fulcher	606
Write-In	14
Blanks	129

BOARD OF HEALTH

Stephen M. Kenney	533
Gail R. Rainey	604
Write-In	2
Blanks	351

BOARD OF HEALTH

Susan B. Christie	607
Write-In	2
Blanks	162

NAUSET REGIONAL SCHOOL COMMITTEE

Paul W. O'Connor	582
Write-In	2
Blanks	162

NAUSET REGIONAL SCHOOL COMMITTEE

Robert J. Jones 598
Write-In 1
Blanks 147

ORLEANS SCHOOL COMMITTEE

Kathleen D. Ecker 602
Write-In 2
Blanks 142

TRUSTEE FOR SNOW LIBRARY

Henry F. Scammell 593
Rebecca Boudreau (Write-In) 72
Michelle Koch (Write-In) 3
Blanks 1564

ORLEANS HOUSING AUTHORITY

Rebecca Boudreau (Write-In) 42
Write-In 20
Blanks 608

ORLEANS HOUSING AUTHORITY

Raymond A. Castillo 556
Write-In 9
Blanks 181

QUESTION 1. Shall the Town of Orleans be allowed to assess an additional Three Hundred Fifty Seven Thousand and 00/100 (\$357,000.00) Dollars in real estate and personal property taxes for the purpose of funding the Town's Nauset Regional School District assessment, for which the monies for the assessment will be used for the fiscal year beginning July 1, 2003.

Yes 588
No 152
Blanks 6

QUESTION 2. Shall the Town of Orleans be allowed to exempt from the provisions of proposition two and one-half, so called, the amounts required to pay for the bond issued in order to pay for the funding of repair of the Orleans Elementary School roof and other miscellaneous repairs, including all expenses incidental and related thereto as authorized under Article 4 of the May 12, 2003 Special Town Meeting.

Yes 614
No 118
Blanks 14

**DOINGS OF SPECIAL TOWN MEETING
OCTOBER 27, 2003**

The meeting was called to order at 6:30 p.m. by Moderator Duane Landreth when the Town Clerk Anne R. Lennon declared there was the necessary quorum of 267 voters.

Counters were sworn in by the Town Clerk, John Wherry, John Hodgkinson, and Walter Swadrak.

The meeting was declared closed at 10:05 p.m.

Kendall Farrar moved to vote to dispense with the reading of the Warrant except the Preamble, conclusion, and Attestation thereof.

Voted, Voice vote, unanimously

Kendall Farrar: moved that all Town Officials or department managers or their duly designated representatives, required to attend Town Meeting pursuant to Section 2-7-3 of the charter and Richard Fenuccio of Brown, Linquist, Fenuccio & Raber Architects, Inc. all of whom are not residents of the Town of Orleans, be permitted to address the Town Meeting on matters affecting their office or department.

Voted, Voice vote, unanimously

ARTICLE 1 PAY BILLS OF PRIOR YEARS

To see if the Town will vote to transfer from available funds a sum of money to pay bills of prior years under the provisions of Chapter 179, Acts of 1941, as amended, or to take any other action relative thereto

MOTION: To accept and adopt and the sum of Five Hundred Fifty and 46/100 (\$550.46) dollars be transferred from available funds to pay the following unpaid bills:

Orleans, Brewster, & Eastham Groundwater Protection District	\$	39.92
Nauset Regional School District	\$	400.00
Verizon	\$	125.45
Nstar	\$	8.09
TOTAL	\$	550.46

ACTION: Voted, voice vote carries unanimously

ARTICLE 2 TRANSFER ARTICLE

To see if the Town will vote to transfer from available funds and/or authorize the transfer from various line items within current appropriations, such sums of money as necessary

to supplement the operating budgets of the various Town departments for Fiscal Year 2004 as follows:

- 1) transfer Thirty-Two Thousand and 00/100 (\$32,000.00) Dollars from available funds to the Police Department Expense Account;
- 2) transfer Five Thousand and 00/100 (\$5,000.00) Dollars from available funds to be added to the Police Department Private Duty Account;
- 3) transfer One Thousand and 00/100 (\$1,000.00) Dollars from available funds to the Fire/Rescue Department Private Duty Account;
- 4) transfer One Thousand Six Hundred and 00/100 (\$1,600.00) Dollars from available funds to the Transfer Station Department Salaries Account;
- 5) transfer Fifteen Thousand and 00/100 (\$15,000.00) from available funds to the Parks and Beaches Expense Account;
- 6) transfer Seven Thousand and 00/100 (\$7,000.00) Dollars from available funds to the Town Clerk Salaries Account;
- 7) transfer Eleven Thousand Fifty-One and 00/100 (\$11,051.00) Dollars from available funds to the Parks and Beaches Salaries Account;

MOTION: To accept and adopt and the following transfers be made from available funds for the purpose(s) set forth in the article.

ACTION: To accept and adopt and the following transfers be made from available funds for the purposes (s) set forth in the article.

- 1) transfer Thirty-Two Thousand and 00/100 (\$32,000.00) Dollars from available funds to the Police Department Expense Account;
- 2) transfer Five Thousand and 00/100 (\$5,000.00) Dollars from available funds to be added to the Police Department Private Duty Account;
- 3) transfer One Thousand and 00/100 (\$1,000.00) Dollars from available funds to the Fire/Rescue Department Private Duty Account;
- 4) transfer One Thousand Six Hundred and 00/100 (\$1,600.00) Dollars from available funds to the Transfer Station Department Salaries Account;
- 5) transfer Fifteen Thousand and 00/100 (\$15,000.00) from available funds to the Parks and Beaches Expense Account;
- 6) transfer Seven Thousand and 00/100 (\$7,000.00) Dollars from available funds to the Town Clerk Salaries Account;
- 7) transfer Eleven Thousand Fifty-One and 00/100 (\$11,051.00) Dollars from available funds to the Parks and Beaches Salaries Account;

Voice, vote carries unanimously

ARTICLE 3. FUND ELDREDGE FIELD MUSIC SHELL REPLACEMENT

To see if the Town will vote to transfer from available funds a sum of money for the preparation of plans and specifications and to make necessary repairs to the floors and floor joists at the Charles F. Moore Music Shell, including all expenses incidental and related thereto, and to authorize the Town Administrator to accept any gifts and or grants that are made available for this project, or to take any other action relative thereto. (Park Commissioners)

MOTION: To accept and adopt as printed in the warrant and the sum of Nine Thousand Five Hundred and 00/100 (\$9,500.00) Dollars be transferred from available funds for the preparation of plans and specifications for repair, reconstruction or replacement of the Music Shell

ACTION: Voted, voice vote carries unanimously

ARTICLE 4. FUND JULY 4th 2004 CELEBRATION (FIREWORKS & PARADE)

To see if the Town will vote to transfer from available funds a sum of money up to Seventeen Thousand and 00/100 (\$17,000.00) Dollars for the purpose of funding the July 4th fireworks display and/or parade within the Town of Orleans in the year 2004. Said funds to be expended under the direction of the Town Administrator, or to take any other action relative thereto. (Board of Selectmen)

MOTION: To transfer the sum of Fifteen Thousand and 00/100 (\$15,000.00) dollars be transferred from available funds for this purpose, provided however that the Board of Selectmen be authorized to accept all contributions for this purpose which shall be used to offset the funds appropriated hereunder with any unexpended balance to be returned to the General Fund.

ACTION: Voted, carried by the necessary majority

ARTICLE 5. ADOPT M.G.L. CHAPTER 32B § 9E GROUP HEALTH INSURANCE - RETIREES

To see if the Town will vote to accept the provisions of Massachusetts General Laws Chapter 32B, § 9 E which authorizes the Town, in addition to the payment of fifty per cent (50%) of a premium for contributory group life, hospital, surgical, medical, dental and other health insurance for employees retired from the service of the Town, and their dependents, to pay a subsidiary or additional rate, and further vote to authorize the Board of Selectmen to petition the State Legislature for special legislation confirming and ratifying prior payments for health insurance premiums made by the Town on behalf of town retirees. Any such special legislation shall be approved by the Board of Selectmen, or to take any other action relative thereto. (Board of Selectmen)

MOTION: To accept and adopt and the Town accept the provisions of Massachusetts General Laws Chapter 32B, Section 9 E.

ACTION: Voted, voice vote carries unanimously

**ARTICLE 6. AUTHORIZE EASEMENT TO COMMONWEALTH ELECTRIC CO.
WATER TREATMENT PLANT – 292 ROUTE 28**

To see if the Town will vote to authorize the Board of Selectmen to grant an easement in, over and upon Town watershed property on such terms and conditions as they deem appropriate, to Commonwealth Electric Company d/b/a NSTAR to provide for electrical service to the water treatment plant currently under construction at 292 Route 28, or to take any other action relative thereto.

MOTION: To accept and adopt as printed in the warrant

ACTION: Voted, voice vote meets the necessary 2/3 majority

**ARTICLE 7. AUTHORIZE DRAINAGE & WATER LINE EASEMENT –
BIKE TRAIL PROPERTY**

To see if the Town will vote to authorize the Board of Selectmen to grant an easement for drainage and water service in, over and upon Town bike trail property, on such terms and conditions as they deem appropriate, to the owners of the land shown as parcels 62 & 63 on Town of Orleans Assessors Map 25. The proposed location of the drainage and water line easement is shown on a plan on file with the Town Clerk, or to take any other action relative thereto. (Board of Selectmen)

MOTION: To accept and adopt and the board of Selectmen be authorized to grant such an easement to the owner of parcel 71 on Town of Orleans Assessor's map 25.

ACTION: Motion carried unanimously

ARTICLE 8. AUTHORIZE CABLE FEE FUND EXPENDITURE

To see if the Town will vote to transfer from available funds the sum of Forty-Five Thousand and 00/100 (\$45,000.00) Dollars to be spent under the direction of the Board of Selectmen for the purpose of hiring a media operations manager and purchasing equipment necessary to establish a cable television community access channel that will exclusively serve the cable subscribers of Orleans with community programming of direct local interest, or to take any other action relative thereto. (Board of Selectmen)

MOTION: To accept and adopt and that the following transfers be made from the Cable Television Fees Account: Twenty Thousand and 00/100 (\$20,000.00) Dollars to the Cable Television capital outlay budget; Nineteen Thousand Four Hundred and 00/100 (\$19,400.00) Dollars to the Cable Television salary budget; Two Thousand Seven Hundred Sixteen and 00/100 (\$2,716.00) Dollars to the Employee Health & Medicare salary budget, Two Thousand Three Hundred Twenty-Eight and 00/100 (\$2,328.00) Dollars to the County Assessment Salary budget; Four Hundred Eighty-Five and 00/100 (\$485.00) Dollars to the insurance expenses budget and Seventy –One and 00/100 (\$71.00) Dollars to the Unemployment expenses budget, for a total transfer of Forty-Five Thousand and 00/100 (\$45,000.00) Dollars for this purpose

ACTION: YES 296 NO 187

Carries by the necessary majority

ARTICLE 9. FUND CAPE COD REGIONAL TECHNICAL HIGH SCHOOL ASSESSMENT

To see if the Town will vote to transfer from available funds the sum of Thirty-Six Thousand Five Hundred Two and 00/100 (\$36,502.00) Dollars to be added to the FY04 funding assessment for the Cape Cod Regional Technical High School, or to take any other action relative thereto. (Board of Selectmen)

MOTION: To accept and adopt as printed in the warrant and the sum of Thirty-Six Thousand Five Hundred Two and 00/100 (\$36,502.00) Dollars be transferred from available funds for this purpose.

ACTION: Voted, voice vote carries unanimously

ARTICLE 10. FUND UNITED STEELWORKERS OF AMERICA, AFL-CIO CONTRACT FY04

To see if the Town will vote to transfer from available funds a sufficient sum of money to be added to the FY04 Salaries Accounts for various town departments with employees covered under the collective bargaining agreement between the Town and the United Steelworkers of America, AFL-CIO, or to take any other action relative thereto. (Board of Selectmen)

MOTION: To indefinitely postpone

ACTION: Voted, voice vote carries unanimously

ARTICLE 11. FUND NEW OR RENOVATED TOWN HALL OFFICE BUILDING ARCHITECTURAL & ENGINEERING DESIGN PLANS

To see if the Town will vote to transfer from available funds, or borrow the sum of Four Hundred Twenty-Five Thousand and 00/100 (\$425,000.00) Dollars for the purpose of funding the architectural and engineering design costs related to either the construction of a new town hall office building to be located on the former American Legion property on School Road and Main Street, or as another option the renovation, reconstruction and expansion of the existing town hall office building located at 19 School Road. Provided, however that such vote shall not take effect until the Town votes to exempt from the limitation of total taxes imposed by Massachusetts General Laws Chapter 59 Section 21C (Proposition 2 ½ so-called) the amount required to pay the principal and interest on the borrowing approved by such vote, or to take any other action relative thereto. (Board of Selectmen)

MOTION #1

To appropriate the sum of \$425,000.00 for the purpose of funding the architectural and engineering design costs related to the construction of a NEW TOWN HALL OFFICE BUILDING to be located on the former AMERICAN LEGION property on School Road and Main Street, including all expenses incidental and related thereto, and that to

raise such appropriation the Treasurer, with the approval of the Board of Selectmen is authorized to borrow the sum of \$425,000.00, pursuant to Massachusetts General Laws, chapter 44, section 7, clause (21), as amended, or any other enabling authority, and to issue bonds or notes of the town therefore, provided, however, that no funds shall be borrowed unless the Town votes to exempt from the limitation of total taxes imposed by Massachusetts General Law, chapter 59, section 21C (Proposition 2 ½ so-called) the amount required to pay the principal and interest on any such borrowing

WRITTEN BALLOT:

ACTION: YES 305 NO 202
IT FAILED TO GET THE NECESSARY 2/3RD VOTE

MOTION #2

To appropriate the sum of \$425,000.00 for the purpose of funding the architectural and engineering design costs related to the renovation, reconstruction and expansion of the existing Town Hall office building located at 19 School Road, including all expenses incidental and related thereto, and that to raise such appropriation the Treasurer, with the approval of the Board of Selectmen is authorized to borrow the sum of \$425,000.00, pursuant to Massachusetts General Laws, chapter 44, section 7, clause (21), as amended, or any other enabling authority, and to issue bonds or notes of the town therefore, provided, however that no funds shall be borrowed unless the Town votes to exempt from the limitation of total taxes imposed by Massachusetts General Laws, chapter 59, section 21C (Proposition 2 ½ so-called) the amount required to pay the principal and interest on any such borrowing.

ACTION: YES 303 NO 133

MOTION: carries by the necessary 2/3rds majority

**ARTICLE 12. REUSE OF EXISTING TOWN OFFICE BUILDING
(19 SCHOOL RD)**

To see if the Town will vote to authorize the selectmen to solicit proposals and commence negotiations with a not for profit organization(s) for a possible long term lease for the reuse of the old town hall. Any lease arrangement to be presented at a subsequent town meeting for final approval, or take any other action relative thereto. (Board of Selectmen)

MOTION: To indefinitely postpone

ACTION: Voted, voice vote carries unanimously.

ARTICLE 13. CLOSING ARTICLE

And to act on any other business that may legally come before the meeting.

MOTION: To adjourn

ACTION: Voice vote carries to adjourn

**NOVEMBER 4, 2003
SPECIAL ELECTION**

QUESTION 1.

Shall the Town pay one-half the premium costs payable by a retired employee for group life insurance and for group general or blanket hospital, surgical, medical, dental and other health insurance?

YES 1074

NO 548

QUESTION 2.

Shall the Town of Orleans be allowed to exempt from the provisions of proposition two and one-half, so-called, the amount required to pay for the bond issued in order to fund the architectural and engineering design costs related to the construction of a new town hall office building to be located on the former American Legion property on School Road and Main Street or related to the renovation, reconstruction and expansion of the existing town hall office building located at 19 School Road, including all expenses incidental and related thereto.

YES 860

NO 828

And you are directed to serve this Warrant, by posting up attested copies thereof at the ORLEANS POST OFFICE, SOUTH ORLEANS POST OFFICE, and EAST ORLEANS POST OFFICE in said Town, seven (7) days at least before the time of holding said Election.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of the Election, as aforesaid.

Given under our hands this FIFTEENTH day of OCTOBER in the year of our Lord TWO THOUSAND THREE.

A TRUE COPY ATTEST
Anne R. Lennon, Town Clerk

OLD KING'S HIGHWAY HISTORIC DISTRICT COMMITTEE ELECTION

The Old King's Highway Historic District Election was held on Tuesday, November 25, 2003, at 7:30 p.m. in the office of the Town Clerk. Present were John P. Hinckley, Jr., of the Board of Selectmen and Assistant Town Clerk Amy K. Summers.

No one presented nomination papers; no one was in attendance to make nominations from the floor. No election took place as to the fact that there were no candidates. The election was opened at 7:30 p.m. and closed at 7:40 p.m.

A true copy attest,
Amy K. Summers, Assistant Town Clerk

DOG LICENSES

174	Males	@	\$6.00	=	\$1,044.00
364	Spayed Females	@	\$6.00	=	\$2,184.00
32	Females	@	\$12.00	=	\$384.00
179	Neutered Males	@	\$6.00	=	\$1074.00
3	Boarding Kennels	@	\$50.00	=	\$150.00
1	Kennel	@	\$18.00	=	18.00
	TOTAL				\$4,854.00

SHELLFISH PERMITS

	Over 65 Resident	@	10.00	\$	1,070.00
107	Taxpayers				
443	Resident Taxpayers	@	20.00	\$	8,860.00
354	Mass Non Taxpayers	@	30.00	\$	10,620.00
121	Out of State	@	50.00	\$	6,050.00
13	Duplicate	@	1.00	\$	13.00
	TOTAL				\$26,613.00

PASSPORTS

We received \$8,490.00 in revenue as a result of sales of 283 passports.

BIRTHS

There were a total of 17 Births, 8 Males and 9 Females recorded in this office in 2003. Under M.G.L. Chapter 438 births of children can no longer be published in the Town Report.

MARRIAGES

January

- 18th Jeffrey Mohler Walther of Orleans, MA to Karen Ann Waite of Orleans, MA
20th Adam Scott Baird, of Eastham, MA to Linda Janet Ames of Eastham, MA
25th Ronald J. Bergstrom of Chatham, MA to Mary Jean O'Reilly of Chatham, MA

March

- 8th Christopher Scott Wickson of Eastham, MA to Barbara Ann Whiting of Eastham,
9th Christopher Peter Frey of Orleans, MA to Luima Del Valle Fuentes of Orleans, MA
19th Virgilio Marcio Castanho Da Silva of Orleans, MA to Monika Piekarczyk of Orleans, MA

April

- 1st Edward H. Rodrigues of Orleans, MA to Barbara Brickett Light of Yarmouth, MA

11th Robert Rushton Nagle of Orleans, MA to Carol Kay Whitehurst of Orleans, MA
16th Joseph Patrick Rabbitt of Orleans, MA to Cheryl Ann Rutowski of Brewster, MA

May

17th Steven P. Mott of Harwich, MA to Kara Anne Brostek of Harwich, MA
17th Francisco A. Soares of Dennis, MA to Suzanne D. Madison of Orleans, MA
24th Keith M. Basso of Incline Village, NY to Elizabeth Mary Bellm of Incline Village, NY
24th David Joel Bauer of Wilton, CT to Debra Lynn Ziu of Wilton, CT
31st Enrique Alaniz of Orleans, MA to Adriana Frausto of Orleans, MA

June

2nd Bernard Rory Hogan of Plantsville, CT to Deborah Stagis of Plantsville, CT
6th Michael Wolff of Chatham, MA to Petra Litsch of Frankfurt, Germany
7th Sean J. Harris of Bronxville, NY to Patricia C. Wherry of Bronxville, NY
8th Benjamin G. Zwirn of Cambridge, MA to Courtney Christine Hadly of Cambridge, MA

July

7th David Samuel Sweesy of Amsterdam, NY to Hope Marie Brown of Amsterdam, NY
10th Stuart M. France of Wolcott, CT to Charlene Starks of Kensington, CT

August

2nd Jason Paul Szep of Singapore to Sook Ching Christine Goh of Singapore
3rd Howard Louis Eisemann of Del Mar, CA to Elizabeth Harriet Huller of Del Mar, CA
8th Fred E. Dillstrom of Coral Springs, FL to Judy A. Pielhau of Coral Springs, FL
9th Robert A. Ferreira of Sagamore Beach, MA to Amy K. Kiebala of Orleans, MA
10th Jason Lee Confino of Pittsburgh, PA to Elizabeth Weinstein of Pittsburgh, PA
14th Robert John Sheehan of Eastham, MA to Eleanor Ruth Higley of Tinton Falls, NJ
16th Seth C. Shepherd of Eastham, MA to Amoreena Leigh Valentino of Eastham, MA
16th Stephen M. McGee of S.Glastonbury, CT to Melissa F. Schuler of S. Glastonberry, CT
16th John Daniel Mahaney, Jr. of Glendale, AZ to Rachael A. Slatcher of Glendale, AZ
23rd Michael J Pollicino of Brooklyn, NY to Stephanie Ann Galvin of Brooklyn, NY
23rd Francesco J. Mirisola of Eastham, MA to Barbara Ellen Francke of Eastham, MA
30th Kyriakos P. Pagonis of Arlington, VA to Margaret Lowry Crawford of Arlington, VA
31st Christopher Thomas Burt of Jersey City, NJ to Miriam Azucena Alonzo of Jersey City, NJ

September

5th Anand Suresh Athavale of Chalfont, PA to Laura Jane Fitton, of Chalfont, PA
6th Neil Patrick McCullagh of Boston, MA to Gail Gibson of Orleans, MA
6th Nathan Albert Dennison of Harwich, MA to Kristin Marie Campbell of Harwich, MA
6th Paul S. Roycraft of Rockville, MD to Ann F. Carson of Rockville, MD
6th David C. Nicholson of Harwich, MA to Judith B. Hardwicke of Harwich, MA
7th Paul Michael Alves of Orleans, MA to Rebecca Aaron Eldredge of Orleans, MA

- 20th Joshua Douglas Hager of Austin, TX to Amanda Leigh McGuckin of Austin, TX
20th David G. Risser of Santa Fe, NM to Patricia A. Bernard of Denver, CO
20th C. Michael McDonald of Wyncote, PA to Beverly S. Hild of Wyncote, PA
26th Paul Roland Moes of Cedar Falls, IA to Molly Elizabeth Quinn of Cedar Falls, IA
27th Kevin Linnell Higgins of Orleans, MA to Stacie Lynn Brodie of Orleans, MA
27th Matthew Arthur MacKenzie of Brewster, MA to Heather Katherine MacDonald of Brewster, MA
27th Steven Randall Wright of Orleans, MA to Valerie Rae Allison of Orleans, MA
28th Cesar Augusto Bermudez of Orleans, MA to Gloria Holguin of Orleans, MA

October

- 4th Craig John Pierantozzi of Lafayette, CO to Andrea Lynn Gavalas of Lafayette, CO
4th Henry Link Donaldson of South Salem, NY to Susan Alice Annar-Brady of South Salem, NY
11th Nathan W. Gorham of Lagunitas, CA to Kristen Jean Hurrie of Orleans, MA
11th Ward Brian Gibbard of Kingwood, TX to Laurel Margaret Fromm of Kingwood, TX
11th Randall Webster Bassett of Brewster, MA to Megan Michele Grant of Brewster, MA
11th Michael Steven Smith of Orleans, MA to Sharon Elizabeth Basso of Orleans, MA
15th Thomas Hinrichs of Berlin, Germany to Judith Marianne Nafziger of Berlin, Germany
25th Christopher West Benton, Jr. of Orleans, MA to Holly Ann Partin of Hamilton, OH
25th Michael David Sprunger of Chicago, IL to Jessica Lynn Webster of Chicago, IL
25th Marc L. Angelillo of Orleans, MA to Kristin L. Queary of Orleans, MA

November

- 8th Robert Charles Howard of Orleans, MA to Marion Andrea Brach of Somerville, MA
22nd William Paul Brigham of Orleans, MA to Heather C. Wilson of Sandwich, MA
27th Thomas D. Wilcox of Orleans, MA to Edith A. Barnatchez of Harwich, MA
30th Earle Green of Orleans, MA to Amanda Marie Sherlock of Wellfleet, MA

December

- 6th Adam Scott Vidito of Orleans, MA to Eve M. Garri of Orleans, MA

DEATHS 2003**January**

4 th	Ann Romei	66
6 th	John Frank Casposs	91
9 th	Janet Simonds	80
13 th	Margaret F. Prata	77
16 th	John W. Smith	84
17 th	Richard Bradley Cook	86
17 th	Joanne Dorothy Peters	70
23 rd	Marguerite Emma O'Brien	94
28 th	Robert Deans Giberti	58
31 st	John McCully	67

February

8 th	Mary M. Munsey	88
9 th	Christine Edith Olson	61
15 th	Dorothy Janice Hayden	81
16 th	Richard E. Brown	72
20 th	Alein Mildred Owen	98
20 th	Robert C. McNamara III	61
26 th	Martha R. Heaton	66
28 th	Franklin Leonard Shipman	69

March

3 rd	Jane E. Schoen	90
10 th	Watson James Small	89
12 th	Wallace R. Houghton	86
16 th	Charles S. Davis	87
25 th	Harry E. Blank, Jr.	92

April

5 th	Louis Brauer Eten	98
9 th	Arthur Gray Guyer	87
13 th	Floyd Lawrence Dedrick	88
25 th	Mary J. Callahan	58

May

4 th	Alexander J. Artwick	84
15 th	Leona Abelson	90
15 th	Margaret Jean Turner	77
17 th	Irene Catherine Rice	90
19 th	Edward O. Fall	78
28 th	Jonah E Gamsey	32
28 th	Richard E. Valicenti	69

June

2 nd	Jean Glover Dickinson	76
12 th	Lawrence Roland Leonard	87
12 th	Estelle May Thompson	92
13 th	Elisabeth Dugan	88
25 th	William J. Carroll	76
30 th	Elizabeth H. Campbell	87

July

2 nd	Evlyth A. Fraser	105
12 th	Lennox A. Brown	29
19 th	Donald I. Meffen	73
23 rd	Q. John Schwarz	80
24 th	Kathryn Louise Cox	81
28 th	Evelyn Gizzi	87
26 th	Walter B. Barnard	85
29 th	Everett W. Robie	68

August

4 th	James R. Baker	62
5 th	Anthony J. Costello	76
12 th	Marion H. Grube	86
17 th	Elilizabeth A. Martini	89
17 th	Mary P. Wilcox	80
18 th	Joan T. Wheeler	75
22 nd	Esther Cavanaugh	80
24 th	James T. Griffin	80
26 th	Martha Calkins	73

September

5 th	Albion Henry Besse	92
9 th	Elizabeth Maguire	82
13 th	Alice Johnson	94
17 th	Joseph P. Goff	45
14 th	Rose Dumond	96
21 st	Jessica Carpenter	92
26 th	Ellen C. Williams	94
27 th	Edward E. Lombard	87
27 th	Frank S. Estes, Sr.	78

October

3 rd	Elizabeth A. Morton	80
21 st	Mark K. Norton	70
27 th	William MacDonald	82
30 th	Joan Yonce	73

November

2 nd	Lillian B. Pulling	93
7 th	Gregory Turner	66
13 th	Mary O. Fernandez	84
17 th	Sylvia McMeen	94
22 nd	Marion I. Chace	91
25 th	Phyllis G. Clark	79
28 th	Richard C. Smith	75

December

1 st	Mary A. Riker	68
2 nd	Alice I. Johnson	82
3 rd	Dorothy E. Storm	96
4 th	Gerald E. Downs	75
21 st	George Ruckert	95
29 th	Norma Bailey	91

DIVISION OF FISHERIES AND WILDLIFE
JANUARY 2003 TO DECEMBER 2003

License Class Issued		Fees	Total	Gross	Fees	Net
F1	RESIDENT FISHING	\$22.50	36	\$810.00	\$18.00	\$792.00
F2	RESIDENT FISHING MINOR	\$6.50	3	\$19.50	\$1.50	\$18.00
F3	RESIDENT FISHING 65-69	\$11.25	11	\$123.75	\$5.50	\$118.25
F4	RESIDENT FISHING HANDICAPPED	\$0.00	32	\$0.00	\$0.00	\$0.00
F6	NON-RESIDENT FISHING	\$32.50	3	\$97.50	\$1.50	\$96.00
F7	NON-RESIDENT FISHING 3-DAY	\$18.50	5	\$92.50	\$2.50	\$90.00
F8	RESIDENT FISHING 3-DAY	\$7.50	0	\$0.00	\$0.00	\$0.00
F9	NON-RESIDENT MINOR FISHING	\$6.50	0	\$0.00	\$0.00	\$0.00
T1	RESIDENT TRAPPING	\$30.50	0	\$0.00	\$0.00	\$0.00
T2	RESIDENT TRAPPING MINOR	\$6.50	0	\$0.00	\$0.00	\$0.00
T3	RESIDENT TRAPPING, AGE 65-69	\$15.25	0	\$0.00	\$0.00	\$0.00
DF	DUPLICATE FISHING	\$2.50	0	\$0.00	\$0.00	\$0.00
DT	DUPLICATE TRAPPING	\$2.50	0	\$0.00	\$0.00	\$0.00
H1	RESIDENT CITIZEN HUNTING	\$22.50	9	\$202.50	\$4.50	\$198.00
H2	RESIDENT HUNTING 65-69	\$11.25	0	\$0.00	\$0.00	\$0.00
H3	RESIDENT HUNTING PARAPLEGIC	\$0.00	1	\$0.00	\$0.00	\$0.00
H4	RESIDENT ALIEN HUNTING	\$20.50	0	\$0.00	\$0.00	\$0.00
H5	NON-RESIDENT HUNTING, BIG GAME	\$94.25	0	\$0.00	\$0.00	\$0.00
H6	NON-RESIDENT HUNTING, SMALL GAME	\$60.50	1	\$60.50	\$0.50	\$60.00
H8	RESIDENT CITIZEN MINOR HUNTING	\$6.50	0	\$0.00	\$0.00	\$0.00
S1	RESIDENT SPORTING	\$40.00	5	\$200.00	\$2.50	\$197.50
S2	RESIDENT SPORTING 65-69	\$20.00	4	\$80.00	\$2.00	\$78.00
S3	RESIDENT CITIZEN SPORTING, OVER 70	\$0.00	10	\$0.00	\$0.00	\$0.00
DH	DUPLICATE HUNTING	\$2.50	0	\$0.00	\$0.00	\$0.00
DS	DUPLICATE SPORTING	\$2.50	1	\$2.50	\$0.00	\$2.50
M1	ARCHERY STAMP	\$5.10	6	\$30.60	\$0.60	\$30.00
M2	WATERFOWL STAMP	\$5.00	9	\$45.00	\$2.25	\$42.75
M3	PRIMITIVE FIREARMS STAMP	\$5.10	6	\$30.60	\$0.60	\$30.00
W1	WILD. CONSER. STAMP (Resident)	\$5.00	65	\$325.00	\$0.00	\$325.00
W2	WILD. CONSER. STAMP (Non- Resident)	\$5.00	9	\$45.00	\$0.00	\$45.00
TOTALS				\$2,164.95	\$41.95	\$2,123.00

Architectural Review Committee

There were eighteen meetings held in 2003. Thirty sign applications were reviewed and approved or approved with modifications, twelve exterior alteration applications were reviewed and three new commercial building applications were reviewed. Three hundred dollars were collected in fees.

Respectfully submitted,
Chauncey Williams, Chairman

Board of Assessors

The Department of Revenue approved the Fiscal Year 2003 tax rate at \$5.12 per thousand dollars of assessed valuation. The Real and Personal property bills mailed on October 15, 2002 accounted for \$12,863, 400 of the \$20,149,650 raised or 63.8%. The total real and personal property taxable value was \$2,512,449,000.

The Board of Assessors committed 5160 residential; 478 commercial/industrial; 90 mixed use; 46 Chapter 61 properties; 2361 personal property; 10,998 motor vehicles and 903 boat accounts.

The Board of Assessors granted 119 exemptions. They reviewed 55 real property and 51 personal property abatements.

The Board of Assessors thanks the assessing office for their professionalism and dedication.

Respectfully submitted,
Ken Hull, Assessor

Barnstable County Assembly of Delegates

The Assembly of Delegates is the legislative branch of Barnstable County. Each town in Barnstable County is duly represented in the Assembly of Delegates by an elected Delegate who resides in that town. Delegates are elected for a two-year term which corresponds to each Session of the Assembly. Delegates elected November 6, 2002 for the Eighth Session will complete their terms of office on December 31, 2004. The towns of Bourne and Truro elected new Delegates to the Assembly for the Eighth Session (2003-2004).

The Assembly holds regular meetings on the first and third Wednesdays of each month at 4:00 p.m. in the Assembly of Delegates Chamber of the First District Courthouse in Barnstable. The voting power of each Delegate is weighted, based on the population of the represented town as documented in the 2000 U.S. Decennial Census. The Delegate of Barnstable currently holds the most voting power: 21.52%; the Truro Delegate the least: 0.94%. As your Delegate representing Orleans, I have 2.85% of the total voting power.

The Assembly of Delegates reviewed the \$22,071,838 Operating Budget of Barnstable County for Fiscal Year 2004 as proposed by the Board of County Commissioners and, with minor amendments, adopted it in May 2003. Fiscal 2004 marks the fifth year in a row in which the County Tax Assessment of each town, based on aggregate property valuations, was held at the same rate. In March, in response to the severe fiscal situation affecting Cape Cod towns largely due to drastic cuts in State aid, and based on a projected year-end excess of Registry of Deeds revenues, the Assembly voted to return \$1 million of supplemental Fiscal 2003 funds to the towns at that time. The Assembly subsequently voted the balance of residual year-end funds, \$465,000, in separate supplemental appropriations, primarily to make up for continuing State aid funding cuts and to provide for improvements in ongoing regional initiatives and services for the residents and towns of Cape Cod.

The bulk of Assembly of Delegates work takes place in meetings of the six Standing Committees. Delegates are assigned by the Speaker, currently Delegate Thomas Bernardo of Chatham, to five of the Standing Committees: Finance, Economic Affairs, Health and Human Services, Natural Resources, and Public Services. The sixth Standing Committee, Government Regulations, is composed of the Speaker and the Chairs of the other Standing Committees. It was a privilege for me to serve as Chair of the Natural Resources Committee this year. One important task of the Standing Committees is careful review of proposed Barnstable County Operating and Capital Budgets, including the Cape Cod Commission and Cape Light Compact budgets, to determine their effectiveness in providing the regional services embodied in the goals of the Barnstable County Strategic Plan. Standing Committees research proposed new programs or projects in their topic area and report findings to the full Assembly. Any regional issues brought up by Delegates or members of the public which the full Assembly indicates a desire to investigate are assigned by the Speaker to one or more Standing Committees for further review and recommendation for disposition.

The Assembly of Delegates web site, updated by the Clerk of the Assembly, can be accessed at <http://www.vsf.cape.com/~aofd/>. Information about other aspects of Barnstable County regional government may be found at <http://www.barnstablecounty.org> or at any of the seven departmental or agency web sites in operation serving Barnstable County.

Respectfully submitted,
John T. Hodgkinson, Orleans Delegate
Barnstable County Assembly of Delegates

Bikeways Committee

The Bikeways Committee Charge is to preserve, promote and enhance the Town's biking resources by:

- Actively monitoring existing bike routes providing recommendations to the Board of Selectmen for improvements as related to user safety as well as the need for future bike routes.
- Assisting in the implementation of these recommendations.
- Sponsoring or assisting projects intended to support the growth of safe cycling in Orleans and on Cape Cod.

The Committee believes that bicycling is an important means of local transportation and a popular activity in the Town for residents as well as seasonal visitors and has worked on the following initiatives in 2003:

- Supported the completion of the Orleans Bike Bridge and the Main Street projects working with State and Town Officials, as well as different associations to ensure the safe crossing of main arteries and the beautification of the Rail Trail with the addition of new trees and landscaping. Developed and installed an informational rail trail map at Depot Square.
- Aided in the promotion and safe growth of cycling in Orleans by sponsoring events such as the Coast to Coast Bike Tour, Tour de Trail Regional Bike ride, and the bicycle rodeo for the Fresh Air Fund Children, emphasizing safety by providing each Fresh Air Fund participant with a new helmet to take home with them.
- Participated in regional meetings with our neighboring towns' Bikeway Committees and State Officials to establish lines of communications and to explore opportunities for obtaining funding and resources to improve Rail Trail maintenance and interconnecting bike routes.
- In support of the Comprehensive Plan, the Committee has been looking at the various options to link the three primary villages; East Orleans, South Orleans and the Village Center for bicycle and pedestrian access and to make Orleans more biking friendly and accessible.
- Attended State Bike Conference and interfaced with state transportation departments to keep current on state priorities and funding of biking projects.

Respectfully submitted,
John Fallender, Chairman

Building Code Board of Appeals

The Building Code Board of Appeals' purpose is to formally review and grant relief from, if appropriate, the literal interpretation of the Massachusetts State Building Code by an Orleans building official. The Board operates under the criteria set forth by the Massachusetts Board of Building Regulations and Standards and is comprised of professionals from the fields of architecture, engineering, and construction.

Record: Residential Appeals - 1 case, withdrawn by applicant. No Decision.

Respectfully submitted,
Andrew Miao, Chairman

Building Department

To the Board of Selectmen and the Citizens of Orleans, I hereby submit this report on the activities of the Building Department for 2003.

Permit Type	Value	Fee	Number
New Commercial Buildings	300,000	588.00	1
New Municipal Buildings	310,000	N/A	2

New Residences	15,713,000	55,015.00	45
Commercial Additions	175,000	2,942.00	2
Residential Additions	5,269,000	15,153.00	71
Commercial Alterations	10,561,977	31,546.00	28
Municipal Alterations	16,000	N/A	3
Residential Alterations	2,076,750	5,487.00	90
Decks	186,776	1,717.00	27
Swimming Pools	226,085	500.00	10
Full Demolitions	N/A	500.00	23
Partial Demolitions	N/A	300.00	12
Out-Buildings/Garages/Sheds	538,976	2,429.00	67
Repairs/Reroofing/Residing	893,575	1,975.00	142
Tents	N/A	395.00	9
Buildings Moved	N/A	50.00	2
Other	10,185	270.00	6

Permit Type	Number	Fee
Plumbing	290	18,731.50
Gas	278	9,441.50
Electrical	604	30,773.49
Yard Sales	126	630.00
Woodstoves	7	245.00
Signs	35	875.00
Certificates of Inspection	48	1,930.00
Certificates of Occupancy	70	1,525.00

Cable TV & Telecommunications Advisory Committee

This was the second year of the Town's ten-year cable services contract with Comcast. As a result of accelerated cable system upgrade planning and implementation by Comcast after its 2002 merger with AT&T Broadband, the entire Town was wired for broadband digital service during the February-April period, significantly enhancing existing cable television services and providing new high speed Internet access to residential and business subscribers. The advanced implementation of the Orleans cable system upgrade --- available more than two years sooner than AT&T Broadband had planned it --- enabled the Town to be provided early this year with the same level of cable services offered already to other Cape Cod towns.

The other major development of the year involved planning recommended by the Cable TV & Telecommunications Advisory Committee, and supported by the Board of Selectmen, to purchase electronic equipment and hire a "Media Operations Director". The purpose of this significant recommendation made to the October Special Town Meeting was to enable planning, activation and management of a new "Orleans Community Access" (OCA) cable television channel using cable contract funding. The Committee prepared and presented a text and pictures description explaining the purpose of OCA, the types of television coverage it would provide exclusively to Orleans subscribers, and the dedicated funding provided for such capabilities in the cable services contract. In addition, the Committee developed, for the Board of Selectmen and Town Administrator, a proposed duties and functions statement for a full-time "Media

Operations Director” to manage the Town’s cable television and web site operations, and a proposed list of electronic equipment needed for OCA operations, including portable camcorders for videotape coverage of events and meetings outside of town hall. As a result of STM approval, and for the benefit and enrichment of residents, visitors and businesses, a portion of available cable contract funds dedicated for PEG (Public, Educational, Governmental) Access purposes will be expended in 2004 to expand the existing television components suite; to hire a “Media Operations Director”; and to commence “Orleans Community Access” television operations.

Respectfully submitted,
John Hodgkinson, Chairman

Cape Cod Commission

The Cape Cod Commission provides regional services and serves as a coordinator of many projects and activities that affect all of Barnstable County. Activities involve promotion of affordable housing, demographic and economic data analyses, economic development programs, geographic mapping and data analyses, historic preservation, marine and coastal resource protection, preservation of open space and natural resources, transportation planning and analyses, solid and hazardous waste management, and water quality and water supply protection.

The Cape Cod Commission is charged with reviewing and regulating Developments of Regional Impact (DRIs) for all fifteen communities of Barnstable County. The Commission is also charged with recommending designation of Districts of Critical Planning Concern (DCPCs), which allow communities to protect resources of significant regional value through special regulatory and planning processes. In addition, the Commission is charged with preparing and overseeing the implementation of the Regional Policy Plan, the set of planning policies and objectives that guide development on Cape Cod.

Representation on the Cape Cod Commission provides the Town of Orleans with opportunities to participate in setting regional policy and to advocate for the town’s interests in land use planning. Commission membership involves each Cape town in important regulatory and funding matters at regional, state, and federal levels. Through the Commission’s involvement, many committees and councils contribute to the quality of life throughout Barnstable County. Some of these groups include the Barnstable County HOME Consortium Advisory Council, the Barnstable County Wastewater Implementation Committee, the Bays Legal Fund, the Cape Cod Groundwater Guardian Tem, the Cape Cod Joint Transportation Committee, the Cape Cod Metropolitan Planning Organization, the Citizens Advisory Council for the Massachusetts Military Reservation, the Massachusetts Bay Program, and the Massachusetts Solid Waste and Hazardous Waste advisory committees.

In Fiscal Year 2003, the Cape Cod Commission provided a wide variety of services to the entire Barnstable County region, including support for the development, updating, or implementation of Local Comprehensive Plans; coordination of Barnstable County’s HOME and Soft Second Loan programs; preparation of the annual Comprehensive Economic Development Strategy for Cape Cod; regulatory review of development of Regional Impact (DRI) proposals; support for the Cape Cod Transit Task Force;

preparation of the annual Transportation Improvement Program (TIP); continuation of the Cape Cod Pond and Lake Stewardship Program; continued participation in the Massachusetts Estuaries Project and other coastal and freshwater water-quality studies; support for the Cape Cod Land Bank committees; and coordination of the Cape Cod Pathways program.

Technical Services Provided to the Town of Orleans, FY2003

The Cape Cod Commission provided direct technical services to the Town of Orleans in Fiscal Year 2003, as described below:

Planning, Community Development, and Regulatory Program

- Provided support for the \$25,000 Local Comprehensive Plan (LCP) Implementation Grant awarded by Barnstable County.
- Provided technical comments on exterior lighting design issues for a proposed local ordinance.
- Denied the Development of Regional Impact (DRI) Exemption application of Orleans Toyota, reviewed the now-withdrawn Orleans Toyota DRI, and continued to review the Shaw's Supermarket DRI proposal.
- Continued to work on regulatory matters related to the Daniels Construction & Demolition Facility.

Affordable Housing Program

Provided technical comments on one Comprehensive Permit (Chapter 40B) application.

Geographic Information System Program

- Updated the protected-open-space GIS layers.
- Provided digital data for use in the town's GIS.
- Produced maps of the Pleasant Bay water-quality monitoring stations, updated maps for the Pleasant Bay Management Plan, and processed water-use data for the coastal embayments project.

Transportation Programs

- Provided assistance in obtaining state and federal funds for transportation projects through the annual Transportation Improvement Program, including construction of the Cape Cod Rail Trail bridge over Route 6.
- Awarded more than \$50,000 in Development of Regional Impact (DRI) mitigation funds for the design and/or construction of a portion of sidewalk along Wet Road and for the design and/or construction of a portion of sidewalk along West Road and for the design and/or construction of intersection improvements at Route 6A, West Road, and Eldredge Park Way. Also assisted the town in the advancement of those intersection improvement plans.
- Continued a study of traffic congestion and safety issues along the Route 6 corridor from the Orleans/Eastham rotary to Provincetown.
- Performed traffic counts on selected roadways and intersections, including portions of Routes 28, 39, 6 and 6A.

Waste Management Program

- Continued to provide oversight for a feasibility study of an Outer Cape Cod composting facility.

- Assisted the Historical Commission to find a consultant to write specifications to remove hazardous materials from Sea Call Farm.
- Provided assistance with the household hazardous waste collection.

Water and Coastal Resources Programs

- Continued to participate in the U.S. Geological Survey (USGS) groundwater modeling project for the Outer Cape.
- Finalized a report on the water quality of Town Cove/Nauset Marsh.
- Continued to provide wastewater planning assistance.
- With funding from Barnstable County and the Massachusetts Department of Environmental Protection and in cooperation with the Barnstable County Wastewater Implementation Committee, assisted in a wastewater management district case study of the Meetinghouse Pond area.
- Contributed to coastal water quality studies as part of the Massachusetts Estuaries Project.
- Provided support for the Pleasant Bay Alliance's project on the management of shoreline structures.
- Coordinated water quality "snapshots" (sampling and analyses) of Bakers, Bolands, Cedar, Deep, Gould, Ice House, Kettle, Little Quanset, Reubens, Sarahs, Shoal, Twinings, Uncle Harveys, Uncle Israels, Uncle Seths, and Wash ponds, and Crystal and Pilgrim Lakes.

Respectfully submitted,
Frank H. Hogan, Orleans Representative

Cape Cod Regional Technical High School

Cape Cod Regional Technical High School, home of the Cape Cod Tech Crusaders, was established in 1973 as a public vocational technical high school. Cape Cod Tech enrolls students from the towns of Barnstable, Brewster, Chatham, Dennis, Eastham, Harwich, Mashpee, Orleans, Provincetown, Truro, Wellfleet and Yarmouth offering studies in technical programs for students in grades 9 through 12. This year there were 140 students in the Cape Cod Tech 2003 graduating class with 49% of our graduates employed in their trade, 34% of our graduates going on to further their education, and the remaining 17% of graduates working outside of their trade or joining the armed services. We had a total school enrollment of 664 students with 59% of our students participating in a cooperative educational experience. We also offer a secondary contingent of adult education, adult and youth employment programs, and an 8th grade pre-vocational program.

The New England Association of Schools & Colleges (NEAS&C) sent an accreditation team for the decennial evaluation of our school in April of 2003 and we proudly announce that the NEAS&C voted to continue the accreditation of Cape Cod Tech. This accreditation will last for the next 10 years but there will be a 2-year written review and a 5-year focus visit by the New England Association of Schools and Colleges. The report from the NEAS&C commended us for our school climate, our positive links to the community, the condition of our school building and grounds, and our initiation of the High Schools that Work and Senior Project programs. We were asked to look at increasing non-traditional student enrollments, to review our course structure, and to redesign our scheduling process.

Cape Cod Tech continues to implement two related major initiatives entitled Senior Project and High Schools that Work. The Senior Project was expanded in 2003 to include all technical programs and will become a graduation requirement for all students with the class of 2006. Students will follow a structured plan in choosing a project that will relate to his or her technical field. The High Schools that Work is a whole-school improvement model funded by a three-year comprehensive school reform grant through the Massachusetts Department of Education. The goal of this initiative is to raise the achievement of all students in Reading, Math, Science, and technical shops.

The 2003 MCAS (Massachusetts Comprehensive Assessment System) showed improvement over the previous year in both England Language Arts (ELA) and Math. MCAS English Language Arts (ELA) passing percentages increased 11% in 2003 over the results of 2002 and our MCAS Math passing percentages increased 6% for that same time period.

We have over 800 people attending our Tech Night in April where prospective students and their parents come to our school to see the programs we offer. Our Annual Advisory dinner was attended by more than 150 members of local business and industry.

Our Vocational and Industrial Clubs (VICA) of America had 50 students participating in the VICA District competitions bringing home 20 medals, 36 participating in the VICA State competitions winning 12 medals, 4 of them gold, with 4 students going onto the VICA National competitions. Our Future Farmers of America (FFA) had 22 students participating in the FFA State Convention bringing home 10 medals and 4 of our FFA students will go on to compete in the 2004 National competition.

Our school has participated in a number of community projects and what follows are a few examples of what our students have accomplished this year. Our carpentry students took part in completing the Astronomical Observatory project at Dennis-Yarmouth High School; and our Electrical and Plumbing students continued their work on Habitat for Humanity projects. Our Auto Collision Technology students repaired and refinished a Town of Mashpee vehicle and our Cosmetology students participated in a day of beauty for parents of children with cancer.

We continue to strive for excellence in our student's performance both academically and technically.

Respectfully submitted,
Elizabeth Henson, Orleans Representative

Citizens Advisory Committee on Town-Wide Wastewater Management Plan

The Committee met monthly from September 2002 through May 2003 and suspended meetings for the summer and early fall. Many members also contributed time to water testings, lawn nitrogen sampling, information gathering, and Wastewater Management Committee meetings through the good weather months. Monthly meetings of CAC resumed in October 2003.

Based on preliminary water quality data, the Committee has a concern that there is degradation to the town's marine embayments. The Committee also agrees that continued testing and gathering of data is absolutely necessary in order to understand the problems. Information pertinent to wastewater management has been made available for the public at Snow Library.

Respectfully submitted,
John Hodgkinson, Chairman

Civil Defense

Cape Cod experienced a very active weather year. We endured many winter storms in January, February, and March with heavy snow and high winds. An "Emergency Declaration" was issued for Presidents' Day because of the heavy, wet snow that fell. Reimbursement for snow plowing was applied for through FEMA. Two hurricanes threatened in late summer; Fabian went well off the coast and Isabel went to the west of New England after causing massive damage in the south. Beach erosion was the only major damage reported following these storms. Credit goes to the many people that take the warnings seriously and pulled their boats early and secured household items in their yards. November and December were very windy months. Numerous trees and power lines were blown down causing travel issues in various parts of town, with no other major damage reported. A Cape-wide power outage occurred on December 1st following a fire at the Canal Plant. The Fire and Police departments were kept busy with various alarms and calls for service without any major incidents.

The Federal Department of Homeland Security "Terror Alert" status has fluctuated over the past year. This has little effect on small towns although we continue to evaluate our vulnerable infrastructure points and services. Being prepared for all types of emergencies continues to be the focus of emergency management at this time.

The Regional Emergency Planning Committee has achieved "Start-up" certification from MEMA. Work continues to gain higher certification status on a regional basis. The local Comprehensive Emergency Management Plan has been updated for Orleans and has been submitted to MEMA. The Town Administrator, Fire, Police, and Health departments completed a complicated survey for the Department of Public Health and the Emergency Office of Public Safety in hopes of receiving grant money in the future and members of the Police and Fire Departments attended the annual MEMA conference.

I would like to thank the members of the Fire/Rescue Department and all of the other Town Departments for their continued support and assistance in time of emergency.

Respectfully submitted,
Steven P. Edwards, Director

Commission on Disabilities

The Commission on Disabilities has continued its work advocating for the disabled, the elderly and improving accessibility for all. Our principal focus has been on public education and providing assistance to members of the Town and Town businesses.

Accomplishments for the year include:

Meeting with State Senator Rob O'Leary to express concern regarding older driver training, testing, license renewal and safety issues.

Having the Park Department paint all curbs, step edges, and ramps at the Senior Center for improved visibility and safety.

Recommendation that all portable restrooms, located at various parks and beaches, be handicapped accessible.

The Commission would benefit from having additional members so issues of accessibility for all ages can be effectively addressed. Those interested in working toward a more accessible community are encouraged to join the Commission and attend meetings, held every other month.

Respectfully submitted,
Elizabeth J. Smith, (ex-officio)

Conservation Commission

The Conservation Commission implements the Massachusetts Wetland Protection Act and the Orleans Wetland Protection Bylaw. In the Town of Orleans, the Conservation Commission reviews and approves applications for projects affecting any of the Town's wetland resource areas and also manages the Town's conservation areas; participates in collaborative work groups; and promotes public education about natural resource concerns.

Reviewing and Approving Wetland Projects

Any activity that alters a wetland or buffer zone, including filling, construction, renovation, pruning, removing or planting vegetation, must be filed with the Conservation Commission prior to initiation. Most wetland resource areas have buffer zones of 100 feet from the edge of the wetland vegetation or the top of the coastal bank. For minor alterations, such as brush or tree pruning or small construction projects more than 50 feet from a resource area, a brief Administrative Review form can be submitted. Larger projects require, at minimum, notification of abutters within 100 feet of the lot line of the property, a plot plan with a limit of work, and precise delineation of the wetland boundaries. In 2003, the Conservation Commission heard and filed 72 Notices of Intent, 11 Amended Orders, 10 Requests for Determination and over 101 Administrative Reviews.

Management of Open Space Areas

The Orleans Conservation Commission is responsible for the management of the Town's Conservation Areas. Most of these areas, such as Paw Wah Pond, Windmill Park, Window on the Cove, Sea Call Farm, Baker's Pond, and Meadow on the Cove provide passive recreational opportunities with trails, scenic views or picnic areas available to the public. In 2003, the Conservation Commission accepted responsibility for a new 20.31-acre parcel at 61 Namequoit Road forming a 40.99-acre contiguous conservation parcel from a right of way across 10 John Kenrick Road to Namequoit Road. In 2003, the

Conservation Commission continued to support the Parks Department's efforts to improve the Meadow on the Cove with an intensive plan to remove invasive species and replant with native grasses and wildflowers.

Participation in Work Groups

During 2003, Conservation Commission members and staff participated in numerous work groups, including Open Space, Wastewater Management, Water Quality Monitoring, the Pleasant Bay Resource Management Plan Alliance, and the Cape & Islands Conservation Commission Network in Barnstable.

Promoting Public Education

In 2003, the Conservation Commission members and staff promoted public education by restructuring, including new drawings and a major rewriting of the Conservation brochures "A Guide to the Massachusetts Wetlands Protection Act", "A Guide to the Orleans Wetlands Bylaw and Regulations" and the cover brochure that contains a pocket for the other two and serves as a mailer.

Respectfully submitted,
William B. Parish, Chairman

Council on Aging

The 2003 year was again progressive, busy and rewarding for the Orleans Council on Aging. In an attempt to include all ages into service at the Senior Center, we again received selfless service from local high school students. A new student designed program "Nauset Seniors" assists The Day Center participants in writing their life history. New volunteers joined others from last year at the "Common Time" program which was offered at the Charter Lighthouse School.

In March, B.H.T. (Boston Hospital Transportation) began providing daily service to Boston. The Board established "Standards of Independence and Behavior" for participants at the Center. Caregiver's CIRCLE, as well as support groups for Alzheimer patient caregivers, was established to provide support and suggestions to caregivers.

A new initiative, REACH (Reaching Elders with Additional Community Help) was designed with the coordination of several agencies. This regional approach will provide trained volunteers to assist seniors after they have been discharged from the hospital. The Wellness Facilitator has enhanced the Outreach services of the Department by assisting seniors in reaching an improved quality of life.

None of these programs, activities and training sessions could ever be accomplished without the help and support of the FRIENDS of the Orleans Council on Aging. Their commitment to fundraising this year made possible many of the expanded services.

The direction, commitment, "heart and soul" of the COA is provided by the director. Her dedication, tireless energy and Herculean effort have proved to be the formula for the COA's tremendous success. Assisting her are extremely talented and dedicated staff

who enthusiastically work together as a team. Office Manager, Cynthia May, advanced her career by becoming the Orleans Town Clerk.

The Council on Aging looks forward to another year of progress and diversity to further strengthen its commitment to the healthy aging of our maturing community

Respectfully submitted,
Joseph DiBrigida, Chairman

Cultural Council

The Orleans Cultural Council (OCC), a member of the Massachusetts Cultural Council (MCC) in Boston, continues to support and encourage the cultural activities of the Orleans community. Working within the guidelines established by the MCC, the OCC received 22 requests for grants, and after a thorough review, granted \$3,000 to 12 of these requests. Awards are made to worthy organizations and individuals that benefit the town of Orleans residents, from January through December of 2004.

For the Town Hall Gallery 2003-2004 season, we planned the Margaret F. Dole Memorial juried with cash prizes show, another juried with cash prizes show in May, and our annual youth Show in March, with 6 open shows. We are now able to award prize money for juried shows from our collection of entry fees, hoping to get more participation in the Art Gallery. We have had poor attendance at previous Sunday openings, and these prizes should revive our attendance. We are also giving the gift certificate from the Cape Cod Photo & Art Supply for the Artist of the Month, from public polling.

We are an active organization of 9 present members and would look forward to a larger membership being active in grant awards and the Town Hall Gallery.

Respectfully submitted,
Charles Crozier, Chairman

Finance Committee

In accordance with the Orleans Home Rule Charter, Chapter 8, the Town Moderator appoints the nine members of the Orleans Finance Committee, making it an independent Committee. The Committee initiates fiscal reviews needed to advise and make recommendations to the Town Administrator, Board of Selectmen, and Town Meetings on all matters having fiscal significance.

In accordance with a Charter specified schedule, we reviewed and held public hearings on the Operating Budget, Capital Plan and Capital Budget. Further, in accordance with MGL Chapter 40, Section 6, the Committee authorized transfers of funds to other departments for extraordinary or unforeseen expenses from the Finance Committee's \$85,000 Reserve Fund, which was approved at May 2002 Annual Town Meeting. We transferred \$65,601 in Fiscal 2003; the major transfers were self insurance, fuel and snow removal (the latter an historical transfer consistent with MGL regulations).

We organized two-person teams to review and understand department operations and related budgets. Our members also monitored key committees, commissions and all

Board of Selectmen meetings, with the objective of understanding plans and decisions with significant fiscal impact for the Orleans taxpayers.

In preparation for the May 2003 Annual Town Meeting and the October 2003 Special Town Meeting, we reviewed all articles for fiscal significance. Accordingly, we invited selected department heads and committee chairpersons to further understand fiscal issues. We voted on all articles, and provided positions included in the published Warrants. For our positions voted after the warrants went to press, we prepared "blue sheets" distributed at the Town Meetings. Feedback suggests that our "blue sheet" positions were of assistance to Orleans voters.

Our special emphasis for calendar year 2003 included:

- making Finance Committee positions more visible to the voters (i.e., at Public Comment at Board of Selectmen meetings).
- developing understanding of school and non-school alternatives to "business as usual" budgets.
- working with the four Town's finance committee's to better understand, early in the planning process, the Nauset Regional School Budget.
- continuing to make more visible and fiscally understood the Capital Improvement (5 year) Plan, Capital Budget, and Long Range Plan; make more visible the property tax impact of these plans and budget.

Respectfully submitted,
Harry Mirick, Chairman

Fire/Rescue Department

The Orleans Fire/Rescue Department had a very active year.

Congratulations are in order for many Department members for their accomplishments during 2003. FF Timothy Gula graduated from the Mass. Fire Academy Recruit Training Class in Stow, MA. This is an eleven week course dealing with general academic classes, vigorous physical training, firefighter skills training involving climbing, lifting, and carrying various equipment and live firefighting training. FF Gula is the first Orleans Firefighter to complete this class. Capt. William Quinn Jr. and I received our Associates Degrees in Fire Science from Cape Cod Community College and FF Robert Felt received his Bachelor of Science Degree in Fire Science from Anna Maria College. FF Craig Bodamer resigned from the Department to take a management position with the Belchertown, MA Emergency Medical Service. He is to be commended for his sixteen years of dedicated service to the Town. Kevin DeLude was hired to fill that vacancy and has since successfully completed qualifications to become a paramedic within the Cape & Islands EMS system. Department members have been appointed to various local and regional committees and commissions. Capt. Quinn has been working on state guideline for the certification of fire inspectors and is developing a training program on oil burners. Capt. Pike and FF Vasconcellos attended many public education training seminars and worked with our schools, the COA and Visiting Nurses on safety and educational issues. With FF Deering as the lead CPR instructor, the goal of teaching CPR to 250 persons was reached by him and his team. I was appointed to the Governor's Task Force on Fire Safety to look at legislative changes in Mass. Codes following the West Warwick Station

Night Club fire. In April I was elected the 2nd Vice President of the Fire Chiefs' Association of Massachusetts.

Training continues to be a major focus of the fire service. Deputy Harris attended a national EMS conference. Fire and Building Officials have done joint training on assembly occupancies and flammable decorations in schools. We have participated in Mass Casualty Disaster Drills in Hyannis and Wellfleet as well as the annual Mock Vehicle Accident at NRHS during senior week. The entire department participated in a Safe Emergency Vehicle Driving Course, and many members were trained on pump operations and firefighting foam by the fire academy.

A \$1,100 Student Awareness of Fire Education grant was received. This is used for our preschool thru fifth grade fire safety education programs. The FF Phil program was again presented to the Elementary School through the gracious donations of many businesses in town and an open house was held in October with the help of Papa Ginos with free pizza and handouts for all.

As our fire station facility is now fifteen years old, much of the infrastructure needs replacing. We have been working on the heating and air conditioning systems, the Sheriff's Department was used to paint the trim and seal the exterior bricks this past spring, and we replaced all of the fluorescent lights through a Cape Light Compact grant. Apparatus maintenance is a major part of the budget as the trucks age and the trips to the hospital increase. The 1974 aerial ladder has been completely rebuilt over the past three years and is in good condition, however, it will need to be replaced within the next five years. We shared the purchase of a 4X4 ATV Gator with the Park Dept. This vehicle was set up with a "Med-bed" for transporting injured persons over rugged terrain. It was stationed at Nauset Beach for the summer and used at major events in town during the summer.

Fire inspections increased this year as many homes and businesses changed hands and new construction continued. The remodeling of the Stop and Shop and the relocation of Orleans Toyota were major projects for us to deal with. New regulations on entertainment venues and school decorations also added to the fire inspector's duties. A GIS mapping program has been developed through the assistance of the Planning Department and MIS Director Peter Van Dyck. We are now able to print out a map showing buildings, streets, driveways, and hydrants prior to responding to an emergency.

We continue to participate in many regional programs. Department members have crossed trained with lower Cape towns on a regional dive team, a technical rescue team, a mass decontamination unit team, and an EMS training committee. Barnstable County's mutual aid system continues to be a model system in the state.

Inspections:

Certificate of Compliance	190
New Home Fire Alarms	67
Oil Burners/Tanks	58
Tank Removals	20
Misc. Permits/21E studies	31
Commercial Property	76
Pre-plan meetings	15

Mitigation meetings	11
Lock Boxes installed	62
Haz-Mat Day	1
Investigations (fire & code enforcement)	7
Training, meetings, hearings	<u>28</u>
TOTAL	566

Emergency Responses:

<u>Medical:</u>	<u>Total</u>	1770
Priority One Calls		19
Priority Two Calls		809
Priority Three Calls		878
Priority Four Calls		59
ALS calls (Paramedic)		828
Station walk-ins		217
Blood Pressure checks		1314

Transported Patients:

Cape Cod Hospital	971
Medflight	0

Mutual Aid:

To Other Towns	56
From Other Towns	35

Fire Calls:

	<u>Total</u>	509
Brush		17
Chimney		5
Fire Alarms		170
Gas Leak		17
Haz-Mat		22
Investigations		118
Water Leaks		18
Motor vehicle crashes		37
Mutual Aid		41
Burning without permit		4
Structure Fire		26
Tech Rescue		1
Vehicle Fires		7
Wires Down		26

I would like to thank all of the Fire/Rescue Department members, town department managers and their staff, Town Administrator John Kelly, and the Board of Selectmen for their continued support.

Respectfully submitted,
Steven P. Edwards, Fire Chief

Fourth of July Committee

Once again, the Fourth of July Committee is pleased to report that the Orleans Independence Day Celebration for 2003 was very successful. The parade, which started off from Old Colony Way and Main Street at 10:00 a.m. on Friday, July 4th, had five bands and over fifty floats entries. The theme for this year's parade was "Stars, Stripes, and Liberty" and had been submitted by Amber Nelson from the Orleans Elementary School. This was the result of a contest organized by the Fourth of July Committee and open to all the students at the Elementary School. Amber and the two runners-up, John Henry Ecker and Heather Rosato, rode in the Orleans hook and ladder fire truck in the parade on July 4th as their prize. The Grand Marshals for the 2003 parade were Maj. Michael Cousins, Sgt. John Durkee, and Sgt. Gregory Murano, all of whom had served with the 104 Fighter Wing Air National Guard in Iraq during "Iraqi Freedom". Parade winner of the Fritz Haubner Memorial Cup was the float by Marvin Gardens. The fireworks display by Atlas PyroVision Productions on Saturday evening, July 5th, was again set off from the beach at Rock Harbor and was well attended on both the Orleans and Eastham sides of the harbor.

The Fourth of July Committee reorganized at their September 11th meeting. With voter approval to fund "up to \$15,000.00 of the 2004 celebration" at the 2003 Special Town Meeting on October 27th, the committee is hard at work, preparing for the upcoming Independence Day Celebration 2004. Bands from the previous year have been contacted, and Atlas PyroVision Productions has been awarded the contract for our fireworks, which will be held at Rock Harbor on Saturday, July 3rd, 2004, with a rain date of July 5th. The Committee will again hold a contest in February at the Orleans Elementary School to determine the theme for the 2004 parade, which will be held on Saturday morning, July 3rd.

Respectfully Submitted:
Lee Sullivan and Jim Murphy, Co-Chairmen

Harbormaster/Shellfish Department

Boating

It should come as no surprise that boating activity in Orleans remained at a high level in the 2003 season. Our staff patrolled Pleasant Bay and Nauset Harbor on a daily basis and responded to one hundred forty one calls between May 1 and October 1, 2003.

Maintenance of town landings, boat-launching ramps, town piers and docks was on-going throughout the season. Of the improvements made to our coastal facilities during 2003, the most significant were the following: repair of the boat launching ramps at Cove Road landing and Goose Hummock landing.

With regard to moorings in Orleans, there are currently 1,325 public moorings permitted and a total of 431 individuals on the mooring and dockage waiting lists. Presently, we estimate the average wait time for a mooring to be ten to twelve years.

Shellfish

In 2003, the Department issued 198 commercial shellfish permits. Soft-shell clams and quahogs in both Nauset and Pleasant Bay and razor clams in Pleasant Bay constituted

the majority of the catch for the year. Bay scallops were harvested from Cape Cod Bay only. Catch report data for 2003 will be contained within the 2004 Annual Report.

Projects

The Harbormaster/Shellfish Department coordinated numerous projects during 2003. Of significant import was our quahog propagation program that resulted in the planting of over 1,700,000 seed quahogs in Orleans waters. In addition, the Department continued its work on the maintenance of the herring runs located at Pilgrim Lake and Cedar Pond.

I would like to express my sincerest thanks to those residents and town employees who so greatly assisted us during 2003. Specifically, I would like to thank Parks & Beaches Superintendent Paul Fulcher, Fire Chief Steve Edwards, and Highway Superintendent Robert Bersin for their constant help and support in our efforts to keep the shoreline and waterways of Orleans safe and sound and my staff and I offer a special thanks to the Cookie Fairy, Jane Adams, for her generous deliveries. I would also like to thank the members of the Shellfish and Waterways Advisory Committee and specifically Chairman Don Bakker for his dedicated efforts at preserving the marine resources of the town. I wish to express my gratitude to deputies Mike Schneider, Samuel Smith and Kyle Smith and my assistants, Gardner Jamieson and Andrew Young, for their hard work and overall commendable performance in their respective positions.

Respectfully submitted,
Dawson L. Farber IV, Harbormaster/Shellfish
Constable

2002 Shellfish Officer Catch Report

Harbormaster / Shellfish Constable:
Asst. Harbormasters/Deputy Shellfish Constables:

Dawson L. Farber IV
Gardner E. Jamieson
Andrew Young
Michael Schneider
Samuel Smith
Kyle Smith

Date completed: May 12, 2003

Shellfish Permits Issued

Resident Family Permits:	520
Non-Resident Family Permits:	464
Commercial Permits:	163

Recreational Catch (pounds)

Quahog	23,105
Soft-shell clam	31,225
Mussel	75
Razor clam	50
Conch	15
Eels	25

Commercial Catch (pounds)

Quahog	190,282
Soft-shell clam	140,401

Bay scallop	14,900
Mussel	23,157
Razor clam	77,048
Eels	100

Respectfully submitted,
Dawson L. Farber IV, Harbormaster/Shellfish Constable

Board of Health

In 2003, the Cape Cod Visiting Nurse Association (VNA) administered 901 doses of flu vaccine and 15 doses of pneumonia vaccine at the Board of Health sponsored clinics. The targeted population was the elderly (ages 65 and older), chronically ill and emergency/first response personnel. Special thanks to Elizabeth Smith, Executive Director of the Orleans Council on Aging, and her staff for assistance with the clinics.

In cooperation with the Barnstable County Department of Health and the Environment, the Board of Health continued its weekly surveillance of the water quality of the towns twelve public bathing beaches. Of the 156 samples analyzed, six samples exceeded the bacteriological limits for bathing beaches, resulting in each site being closed to swimming for one day.

The Board of Health continued its participation in the Massachusetts Department of Public Health's West Nile virus screening program and in August of 2003, the town had its first positive report of a bird with West Nile virus. West Nile virus can cause illness which in a small percentage of the people infected can be serious or even fatal. West Nile virus grows in birds and is transmitted from bird to humans by mosquitoes. The best way to protect yourself from becoming infected is to keep mosquitoes from biting you. Individuals can protect themselves by avoiding outdoor activities between dusk and dawn if possible. If you must be outdoors while mosquitoes are active, wear a long sleeved shirt, long pants and use mosquito repellent. Another preventative measure residents can take is to eliminate puddles and other standing water on or around their property. Mosquitoes will breed in any standing water which is present for more than four days.

The Board of Health also conducted a complete review and revision of its Subsurface Sewage Disposal Regulations. These regulations were adopted on December 18, 2003 and are in effect beginning February 23, 2004. The key aspects of the regulations are as follows:

- Failure of cesspools identified during an inspection for the sale of property, a change in use or for a building permit application resulting in a project that would increase the sewage flow, increase the square footage of a facility or change the footprint of a facility.
- Failure of any soil absorption system lacking a minimum two foot separation between the bottom of the system and the maximum groundwater elevation.
- A statement of condition placed on each Disposal System Construction Permit issued by the Board of Health requiring the septic system to come into full compliance with the requirements of the Orleans Wastewater Management Plan within 24 months of notification, and a requirement for this condition to be recorded by the owner of the property at the Registry of Deeds.

- Requirement of a shared septic system with nitrogen removal for the creation of sub divisions of five or more lots or the division of land into five or more lots.
- Annual operating permits for owners of a septic system using Innovative or Alternative Technology.
- Requirements for septage transfer facilities.
- Clarification of the process for seeking a variance.
- Local requirements for Septic System Inspections.

The Orleans Board of Health continued to contract with the Barnstable County Department of Health and the Environment for professional services. These additional inspectional services, to be conducted in a timely and thorough manner, will assist with the work-load of the health department.

The Board of Health was represented on the Water Advisory Board, Solid Waste Advisory Committee, Cape Cod Regional Tobacco Control Council, Water Quality Task Force, Wastewater Management Steering Committee, Site Plan Review Committee, and Pleasant Bay Resource Management Plan Technical Resource Committee. The board also administers the town's contract with the Cape Cod VNA, which provides public health nursing services to Orleans residents.

Responsibilities of the Health Department staff include: the inspection and regulation of all permits issued by the Board of Health, response to and investigation of all complaints pertinent to public health, housing inspections, involvement in the town's emergency response plan, administration of underground storage tank regulations, filing and investigation of communicable disease reports, sampling of recreational waters, and attendance at Board of Health and other meetings pertaining to public health.

Licenses/Permits Issued in 2003

Bed and Breakfast Limited	4
Burial Permits	36
Catering	7
Continental Breakfast	10
Disposal Works Construction – Title 5	180
Disposal Works Installer	46
Food Service	74
Funeral Director	1
Manufacture of Frozen Desserts	14
Massage Business	21
Massage Therapist	41
Mobile Food	2
Motel	12
Refuse Collection and Transportation	6
Retail Food	47
Septage Collection and Transportation	22
Swimming Pools (Public/Semi-Public)	13
Tanning Salons	2
Temporary Food Permits	51
Tobacco Sales	20
Well Permits	37

Dr. Robert Wineman completed his interim appointment as a Board of Health member in May 2003. The Board thanks Dr. Wineman for accepting this appointment and is grateful for his dedication, expertise, knowledge and willingness to return to service.

The Board of Health expresses its appreciation to the following: Barnstable County Department of Health and the Environment for its technical and laboratory assistance; and to Lynn McCartin and Lee McConnell, who assisted the Health Department under the county contract. The Board also thanks the Cape Cod Commission for its assistance; Karen Bohon, D.V.M., Animal Hospital of Orleans, who administered the vaccine at the board's annual rabies clinic; and Duane Boucher, Animal Inspector.

Respectfully submitted,
Gail R. Rainey, Chairman

Highway Department, Tree Department and Transfer Station

This year proved to be another busy one for the Highway Department, Tree Department, and Transfer Station. Construction activity in the area again continued at an elevated level and all Town Departments, including the Highway Department, Tree Department, and Transfer Station, recognize the increased activity in town. Demand for services increased without significant increases in budgets or labor. Construction activity in the area included new homes, modification of older homes, various commercial developments, NStar (Keyspan) gas main extensions, and Massachusetts Highway Department Rail Trail work. In addition to the construction activity, this Department was also involved in securing permits and addressing final details for the Main Street Traffic Improvements Project, the Skaket Corner Intersection Reconstruction and Sidewalk Design Plans For West Road.

Major projects managed by these departments included the following:

- The Department continued to identify and prioritize capital type projects along Town roads. Drainage projects were implemented, improvements to major intersection were coordinated, and regular preventative maintenance work was completed along town roadways. The following are the more significant projects undertaken by the Department.
 1. The Department continued efforts to identify direct discharges into embayments and estuaries and to then coordinate the design of treatment facilities. This ongoing effort includes water sampling and analysis, preparation of final design plans, specifications, environmental permitting, construction bidding, and construction oversight. Funding is limited for many of these projects and sources of funds used to complete these projects are obtained from various State and Federal Grant Programs (CZM, Chapter 319), the Highway Department Budget, and Chapter 90 Funds.
 2. Other drainage improvements were designed and installed on Winslow Drive and Lowell Drive. These improvements were made to address drainage problems that had been a nuisance to the traveling public as well as abutting property owners.

3. A project of major interest to the Town over the past few years has been the Rail Trail Bike Bridge over Rock Harbor Road and Route 6. The bridge project was originally discussed by the town over ten years ago and all issues relating to the construction of the structure were finalized in 2001 and construction was started in 2002. The Bridge, Rail Trail Extension to Orleans Center, grading, and other ancillary work was completed prior to Labor Day 2003. The bridge and trail extension were open for the summer and the bicycle traffic along Rock Harbor Road was significantly reduced. The construction portion of this project was fully funded through the Massachusetts Highway Department (MHD) and no Town funds were required for the work.

Many members of the community contributed to the effort to get this project designed, approved, funded and ultimately constructed. There are too many to name and some would undoubtedly be overlooked. These community volunteers, business owners', and other members of the community know who they are and this department thanks them for their assistance and input.

4. Route 28/Finlay Road/Pond Road – This project was endorsed at the 1999 Town Meeting and includes the relocation of Finlay Road at Route 28. At this writing, we are still awaiting comments from the Massachusetts Highway Department (MHD). Additional Public Hearings will be scheduled prior to further design changes. The project limits were extended this year to include drainage improvements along Route 28. The intent is to collect and treat stormwater along Route 28 prior to discharge into Crystal Lake. Funding for the project is shown in the current Capital Improvement Plan in FY 07, but MHD has also indicated a willingness to fund the work. Both avenues will be pursued for project funding.
- The Crack Fill and Infrared Preventative Maintenance Program continued along several roadways. Some of the treated roadways include Bay Ridge Lane, Oak Ridge Lane, Gilman Road, Twiss Road, Briar Springs Road, Fox Ridge Road, Pleasant View Road, Dale Anne Drive, Shoreview Road, Uncle Harvey Lane, Champlain Road, Holly Lane, Deerwood Lane, Hinkle Lane, Bakers Pond Road, and Mill Lane.
 - The Department continued to update the roadway inventory that is the basis for Chapter 90 Funding. The Massachusetts Highway Department administers Chapter 90 Funding, and the program provides funding to cities and towns for the maintenance of municipal roadways. As the funding is only available for town roads with a properly recorded layout, it is to our advantage to update this inventory. It should be noted that, at this writing, the state funding for Chapter 90 continues to diminish. Gasoline taxes are the source of the funding for this program and, as stated above, the funds are allocated in an effort to assist cities and towns maintain local roads. Orleans has scene a reduction in annual funding from \$245,000 to \$150,000 over the past few years.
 - Solid Waste Disposal will continue to be an important issue in town as well as the region. State mandated recycling, reduced demand for raw recyclables, reduced demand of materials with recycled content, limited disposal sites and dwindling capacities of approved disposal sites in Massachusetts are some of the factors facing the town. Increased costs for waste transport and disposal will require close attention to Solid Waste issues in the future. Although the support of Town residents in the recycling effort was appreciated, the department is still convinced that the volume of recycled materials can be increased. With the assistance of residents, approximately

38% of the solid wastes that passed through the station were recycled. This level is 7% points above last year's effort. Our recycling effort should be increased as DEP has implemented additional waste bans and the costs of disposal are anticipated to increase.

- Solid wastes generated by the Town that passed through the Station are as follows:

1. Municipal Solid Waste	3314 Tons
2. Construction and Demolition Debris	<u>978 Tons</u>
Total	4292 Tons

Recycled Materials:

1. Metals	242 Tons
2. White Goods	70 Tons
3. Newspaper	365 Tons
4. Clear Glass	50 Tons
5. Mixed Glass	148 Tons
6. Corrugated Cardboard	82 Tons
7. #1 -#5 Plastic	37 Tons
8. Used Textiles	35 Tons
9. Cans	45 Tons
10. Miscellaneous	20 Tons
11. Compost (est.)	<u>950 Tons</u>
Total	2044 Tons

Other Materials:

1. Mattresses (EA)	348
2. Fluorescent Tubes (LF)	12,192
3. TV's/CRT's (LBS)	44,340
4. Street Sweepings (Tons)	667
5. Catch Basin Cleanings (Tons)	302

- The Department continued the successful Paint Recycling Program (7 Tons) and continued to collect waste oil (2,500 gallons), used oil filters (6 Tons), gasoline (566 gallons), and anti freeze (330 gallons) on a regular basis. The staff of the Transfer Station is available to discuss any questions or comments concerning Solid Waste issues.
- Revenues generated at the Transfer Station are as follows:

Sticker Sale Revenues (Est.)	\$223,500
Tipping Fees Revenues	\$161,662
Recycling Revenues (Est.)	<u>\$5,000</u>
Total	\$390,162
- Tree Warden Dan Connolly had another busy and successful year in the Tree Department. NSTAR Electric continued the trimming of overgrown circuits in various sections of Town. Tree replacement donations were also negotiated with NSTAR in an effort to replace some of the tree removals in these areas. Much of this work

required Planning Board Approval under our Scenic Road By-Law, and Dan provided technical advice to the Board and represented the Town's interest as the work was completed.

- Through the tree replacements mentioned above, State and Federal Grants, donations, and departmental purchases, we were able to plant approximately 125 trees in various locations throughout town. The planting effort includes appropriate site/species determination, site preparation, planting, watering, and fertilization. Watering and fertilization efforts continue for approximately for three years after plant placement. It should be noted that Dan has worked closely with the Orleans Improvement Association (OIA). The OIA has been very helpful and generous in assisting with the planting effort and this department appreciates their efforts.
- The Tree Department received a Mass ReLeaf Grant for plantings along Tonset Road. A variety of appropriate species were planted along a section of Tonset Road that had been trimmed by NStar Electric. This year also marked the fifth year in a row that the Town, through the efforts of the Tree Department, received the Tree City designation by the National Arbor Day Foundation.
- The Department continued to work on the roadside cutback program. The pruning and the removal of trees and shrubs from the traveled way will continue with the intent of the program being to make the roadways safer for the traveling public. In many locations, the roadside cutback program replaced undesirable invasive species with appropriate indigenous species. During this past Fiscal Year, work was completed along Monument Road, Clayton Circle, Route 28, Hopkins Lane, and Eldredge Park Way.
- The Department also acted as contact for coordination with the Americorps Volunteer Program. Americorps Volunteers assisted the department in clean up of Sea Call Farm, sections of the Cape Cod Rail Trail, the Christian Property, and several properties owned by the Orleans Conservation Trust. The department has acted as the point of contact with the Americorps Group and we intend to continue the use of their services.
- The Department is responsible for Snow and Ice Removal Operations for the Town. The winter of 02/03 required response to 28 separate snow/ice events. We appreciate
- The Department continued to provide repair and maintenance services to the towns vehicular and heavy equipment fleet. This involves over 50 vehicles and pieces of heavy equipment, construction tools, various hand tools, and occasional maintenance and repair services to the Parks, Fire, and Water Departments.
- The Department acts as the Town's representative on the Cape Cod Joint Transportation Committee and the Organization of SEMASS Communities. We also serve on the Site Plan Review Committee, the Parking and Traffic Study Committee, Ad Hoc Solid Waste Committee and provide technical assistance to the Water Quality Task Force, the Board of Health, Invasive Species Committee, and the Planning Board.

I would like to extend my thanks to the personnel in all other Town Departments and the many Volunteer Committees for their assistance and cooperation during the year. Special thanks go to staff at the Highway Department, Tree Department, and Transfer Station for their hard work and dedication.

We welcome input from taxpayers, residents, or visitors concerning any aspect of the Highway Department, Tree Department, or Transfer Station. Please contact us by phone at 508 240 3790, by email at rbersin@town.orleans.ma.us or by U.S. Mail at 19 School Road, Orleans, MA 02653.

Respectfully submitted,
Robert L. Bersin, PE, Manager

Historical Commission

The Commission mourned the death of Mary Wilcox, a former member of this Commission and a former Selectmen. In response to the urging of the Massachusetts Historical Commission, and in keeping with the recommendations in the Orleans Long Range Comprehensive Plan, the concept of a National Register Historical District on Main Street from the Barley Neck Inn to the Methodist Church at Route 28 is being revisited.

A mailing to all residents of the proposed District was followed by a public meeting May 19, 2003 which was attended by Philip Bergen of the Massachusetts Historical Commission and Sarah Korjeff, Preservation Planner of the Cape Cod Commission, who outlined the functions and purpose of a National Register Historic District. Such a District requires no Town Meeting approval, does not include a regulatory Commission for routine changes and requires intervention by the Cape Cod Commission in consultation with the Orleans Historical Commission only if a change in a designated property exceeds 25% of the structure.

After this meeting, some residents wrote letters in opposition to the Massachusetts Historical Commission. Following a meeting with the Board of Selectmen on July 21st, the Commission agreed to defer further consideration of the proposed District until after the October 27th Special Town Meeting. At a November meeting, attending Selectman John Hinckley, Jr., proposed a new ad hoc Historic District Study Committee to consist of members of this Commission, together with residents of the proposed District, to study both the proposed National Register District and a conventional Historic District, which had previously failed at a 1996 Town Meeting.

There were ten applications under Chapter 106 of the Demolition of Historic Structures Bylaw. The most notable was the application to demolish the 1776 house at 58 Champlain Road, for which the six month delay was invoked.

"The Cape Codder" ran two stories, one at the beginning, the other at the end of the six month delay. These elicited over 40 inquiries, none of which were successful largely because of the low inventory of suitable building lots and their relatively high prices.

On a happier note, the barn at 131 Main Street was moved to 80 Main Street. Consideration is being given to proposing a 12 Month Delay similar to what Chatham recently voted. Patricia Crow submitted an application to place Sea Call Farm on the National Register of Historic Places.

It was moved and voted May 5th to declare the present Town Hall an historic building. Under the guidelines of the Massachusetts Historical Commission, this designation can

be applied to any building 50 or more years old. This can provide flexibility in the interpretation of the state Building Code as well as providing grant opportunities.

At its meeting on October 14, the Commission voted unanimously to support the renovation of the existing Town Hall at the October 27th Special Town Meeting.

Respectfully submitted,
Charles H. Thomsen, Chair

Orleans Housing Authority & Orleans Housing Task Force

The Orleans Housing Authority (OHA) owns and manages one hundred one-bedroom rental apartments (Tonset Woods) for the elderly and persons with disabilities and eleven units of family housing. We also own four one-bedroom apartments in East Orleans which were purchased in June 2001 and will remain affordable in perpetuity.

The OHA also administers three state-funded Alternative Housing Rental Vouchers (AHVP) which provide rental assistance to people with disabilities and two state-funded Massachusetts Rental Vouchers (MRVP) which provide rental assistance to individuals and families. We also subsidize the rent for two staffed residences for persons with mental and physical disabilities. The OHA subsidizes the rent for six of eight rooms through a federal HUD Section 8 Moderate Rehabilitation grant at Canal House which is a supportive residence for individuals in recovery from substance abuse. In addition, we serve as property manager for the Eastham Housing Authority which owns thirteen affordable rental apartments.

The OHA works with the Joint Committee on Affordable Housing, to locate and develop affordable housing for either rental or ownership. Due to be built in 2004 are three affordable condominium units which will be located at Finlay Road and Route 28. The OHA continues to explore housing opportunities as they arise and also makes available its expertise in managing properties.

This year saw the retirement of long time Board member Jacqueline Philbrick who devoted many years to our efforts to develop and maintain affordable housing in Orleans. Not only did she serve on the Board in a variety of capacities, but she also gave of her time and creative talents to help fund raise for Canal House and continues to do so with the "Friends of Affordable Housing." Her presence will be missed. Thanks also go to Board member Joan Wehrell who stepped down to pursue other activities.

Finally, the Commissioners wish to acknowledge the efforts of Executive Director Tim Buhler, Associate Director Allison Thomas, Maintenance Supervisor Jay Gingras and Maintenance Assistant Al Fearnly for their hard work throughout the year. We also recognize the excellent attention to residents needs provided by Michael Dickson, President of the Tenants Organizations.

Respectfully submitted,
Jane Hinckley, Chairman
Timothy Buhler, Executive Director

Invasive Species Committee

During the first half of 2003, Julie Snorek, our Americorp volunteer, continued the Committee's inventory of invasive species on town owned properties. Using GPS, she compiled the results in a book of detailed maps which should help Orleans greatly in managing its invasive plants. Julie was invited to present the Orleans project at a regional symposium on invasives held by the new England Wild Flower Society in September and reported great interest since apparently Orleans is the first to undertake such a town wide inventory.

In the fall, the Committee again successfully applied to Americorp for another volunteer to complete the process which Julie had begun. Nathan Crane joined us in October. He is now working, under the supervision of Vince Ollivier, to complete the inventory, covering town roadsides, the watershed, and lands newly acquired by the town.

Education, an important part of the Committee's charge, continued on several fronts. Anne Donaldson, assisted by Seth Wilkinson, wrote a series of articles on individual invasive plants, their origin, favored habitat, and methods of control which was illustrated and run by the Cape Codder every other week during late spring to early fall. We hope to be able to continue the series this year.

Keith Brunell and Seth Wilkinson have compiled a convenient Control Table containing suggested individual control measures for about 20 invasive plants i.e. whether to control by cutting or digging or pruning to prevent seed formation, whether herbicides are suitable and noting the appropriate times of year for each control measure. We hope to distribute this to the public in early spring.

Committee member, Karen O'Connor, took a display table at the Barnstable Earth Day celebration. Seth Wilkinson and Karen had a presentation at the September Orleans Sustainability Fair. Anne Donaldson and Vince Ollivier spoke on invasives in the Life Time Learning course on gardening at the Library.

To encourage slowing the sale of invasives, the Committee has contacted our major local suppliers, Snows, Agway, Friends and Crocker Nurseries and has provided them with the official Massachusetts list of invasives and information on alternative non-invasive plants. We have suggested they could stop the sale of invasives and offer instead alternative non-invasive plants of similar color, shape, etc. We are grateful for their favorable response and hope it will be adopted by other nurseries and landscapers.

In response to our Committee's charge that we "investigate potential local regulations regarding invasive species consistent with the Barnstable County Regional Policy Plan and/or the Orleans Local Comprehensive Plan", we have developed recommendations for revisions and additions to the Orleans Conservation Commission regulations with regard to the control and management of invasives. These recommendations, after final adoption by this Committee, will be submitted to the Commission, and by them, if they approve, for a public hearing.

Finally, the Committee is eager to provide speakers, on the subject of invasive species to community organizations and neighborhood associations. Please call us at (508) 240-3700, ext. 478.

Respectfully submitted,
Anne Donaldson & Vince Ollivier, Co-Chairmen

Joint Committee on Affordable Housing

The Joint Committee on Affordable Housing is charged with the task of coordinating the Town's efforts to locate and develop affordable housing. This is done by work with all available state and local agencies necessary to complete a project. The Committee consists of members appointed to the Affordable Housing Task Force by the Board of Selectmen and the elected members of the Housing Authority. We are ably assisted by the Director of Planning & Community Development and the Executive Director of the Orleans Housing Authority.

This year the Joint Committee submitted an Affordable Housing Strategy Plan to the Board of Selectmen. Work has also continued toward the completion of the development of three affordable condominium units located on the corner of Finlay Road and Route 28.

Recommendations for a grant administrator and a contractor were submitted to the Town Administrator. Construction should begin in the Spring of 2004. We have also been working with HAC (Housing Assistance Corporation) on the construction of a twelve room Single Room Occupancy facility off Rte. 6A near the Brewster town line.

On behalf of the Committee members I would like to take this opportunity to thank Bruce Pelton who stepped down as chairman of the Joint Committee the past year. Bruce's unwavering commitment to the cause of affordable housing has made our town a better place.

Each year the development of affordable housing in Orleans becomes more difficult as developable land becomes unavailable while the cost of houses and land continues to rise. We will maintain our efforts to pursue every avenue in our effort to make Orleans a community that is both economically and culturally diverse.

Respectfully submitted,
James A. Birdsall, Chairman

Marine and Freshwater Quality Task Force

Members of the WQTF and their associated citizen volunteers continued water quality monitoring efforts in Orleans marine embayments and freshwater lakes and ponds. These efforts include the Nutrient project which began in 1997 (now part of the collaborative Pleasant Bay Resource Management Alliance monitoring efforts by Chatham, Orleans, and Harwich), and the Orleans Volunteer Freshwater Lake and Pond Monitoring Program (collection of baseline nutrient and other water quality data), which was initiated in 2000. The Remediation Project (coliform bacteria sampling at selected road runoff sites) which was initiated in 1998, was temporarily halted this year in order to review the program to determine what monitoring efforts will be appropriate in the future.

The latest interim report (Fall 2003) for the Nutrient Project shows that the water quality of the Orleans salt water ponds in the upper reaches of Pleasant Bay (Meetinghouse, Arey's Kescayogansett and Paw Wah) are in the "poor" category according to the Buzzards Bay Water Quality Index, having low dissolved oxygen levels or high nutrients (or both) during the summer monitoring season. The most probable cause of declining water quality is the continued higher nutrient loading (nitrogen) throughout each pond's watershed. The primary sources of nutrients entering these systems are from septic systems, lawn fertilizers, and road runoff.

The Orleans Volunteer Freshwater Lake and Pond Monitoring Project has continued to expand, due to the technical and analytical lab support provided since 2001 by the Cape Cod National Seashore's (CCNS) lab in Truro. The CCNS support is made possible by grants they received from the Community Foundation of Cape Cod and Massachusetts Coastal Zone Management. The estimated monetary value of the CCNS support to our freshwater volunteer monitoring program to date represents around \$60,000.00. This year over 1100 samples for dissolved nutrients and total nitrogen/total phosphorus were collected for analyses at various predetermined depths by volunteers. Over 1000 field measurements (dissolved oxygen, temperature, and Secchi disc/water clarity) were taken at 18 Orleans freshwater lakes and ponds and they show at least some signs of declining nutrient water quality (decreased water clarity, low dissolved oxygen, or elevated nutrients), with the highest nutrient concentrations continuing to be found at Cedar and Boland Ponds. The WQTF continued to assist our sister towns of Brewster and Eastham with their own new volunteer monitoring programs. WQTF members and associated citizen volunteers also continued to support and/or participate in other environmental monitoring efforts such as the Orleans Three Embayment Study (YR-3), and the Cape Cod Commission/SMASST Pond and Lake Stewards PALS (YR-3) Program.

Respectfully submitted,
Judith Scanlon, Chairperson

Municipal Properties/School Road Study Committee

The May 2001 Annual Town Meeting authorized funds for a study of the recently purchased American Legion Property and the present Town Office property and building to determine how they could be utilized to provide adequate, up-to-date Town Hall facilities for the next 30-50 years.

During the ensuing 18 months, the Committee was formed and engaged an architectural consultant who studied alternatives. At first, a report was prepared which analyzed the condition of the existing Town Office Building. In addition, our consultant, with input from the Committee, developed options for the properties. From these options the Committee selected three alternatives with schematic building sketches for the purpose of developing detailed cost estimates for each option.

Three options became two options since the Committee felt either option for a Town Hall should be physically located on one property or the other and would prove less costly. The two options became either a new Town Hall on the American Legion property or a complete renovation of the existing Town Offices Building with a 4,000 square foot addition.

The two preferred options were presented to the public at two town-sponsored meetings as well as presentations sponsored by the Orleans Forum. The Committee was divided on support with 6 members favoring a new Town Hall on the American Legion property and 3 members favoring complete renovation and addition on the existing Town Hall property.

These two options were brought to a November Special Town Meeting at which time detailed presentations were made. Although the New Town Hall garnered a majority support, it did not receive the required two-thirds vote. Subsequently the Meeting supported and voted in favor of fully renovating the existing Town Hall with an addition.

The Chairman thanks the Committee and all those who supported the various efforts and wishes well a new Building Committee to develop a fully remodeled and renovated Town Hall at the School Road location.

Respectfully submitted,
Thomas W. Joy, Chairman

Nauset Regional School Committee

Academic achievement and improved communications with parents, the public and town officials in the face of dramatic cutbacks in state funding were top priorities this past year for the Nauset Regional School Committee, which was grateful for town meeting approvals of its Middle School and High School budgets and the overrides necessary to maintain quality education in the Nauset schools.

Nauset Regional High School, with a record student population of 1,095, made some impressive gains:

- Every student who tested as a sophomore in the MCAS exams graduated under the state's new graduation criteria
- Nauset S.A.T. scores improved an average of 11 points, and more students than ever took Advanced Placement tests
- Several Nauset athletes, musicians and vocalists won All State honors, and the soccer team had an outstanding season and state tournament
- Nauset's Teen Court program became a model for the state, and the Drop-Out Prevention (Access) program continues to excel
- The school's Foreign Exchange program this past year represented four countries

Middle School accomplishments were equally notable:

- Four Middle School teachers were recognized as National Board certified: John Krenik in art; Linda Johnson in Science; school psychologist Kathleen Gatto; and nurse Jill Stewart
- Middle School students continued to improve on state-mandated MCAS tests, with 97 percent receiving a passing grade in Grade 7 ELA, 94 percent in Grade 8 science, 91 percent in Grade 8 math, and 88 percent in Grade 6 math.
- Students continued their exemplary efforts in community service, with clothes, food and gift drives for needy families, volunteer work at the Brewster Fire Museum, erosion control work at Nauset Beach, volunteer work at area nursing homes, a

towel drive for the Animal Rescue League, work on a school beautification project, and a drive to send cards and letters to soldiers overseas.

The Nauset Regional School Committee is pleased with continuing progress at the Middle School and High School, and is proud of each school's academic standing among the best in the state.

Respectfully submitted,
Greg O'Brien, Chairman

Old King's Highway Regional Historic District

Eleven meetings were held in 2003 and twelve Certificates of Exemption were accepted and forty one Certificates of Appropriateness were approved.

Respectfully submitted,
Charles Williams, Chairman

Open Space/Land Bank Committee

Over 43 acres of open space were protected permanently in 2003 by a Land Bank acquisition of 20.31 acres unanimously approved at the May Annual Meeting and four conservation restrictions on 23.17 acres approved by the Selectmen. The Committee initiated and received inquiries about several other parcels and continues to review a few.

Land Bank Acquisition

Article 37. Sparrow – In fee for \$2,200,000 – 20.31 acres, for conservation, open space and passive recreation, located at 61 Namequoit Road. The parcel abuts two earlier Land Bank purchases of 20.68 acres approved by the 2002 Annual Meeting, creating a 41 acre nature preserve for habitat protection and passive recreation east of South Orleans Road, between Namequoit and John Kenrick Roads. An application for a Self-Help Grant was filed in August with the State's Department of Conservation Services. In early 2004, a Grant of \$134,180 was awarded. This was one of only ten such grants awarded for the year by the State.

Land Bank at 5 Years

The Cape Cod Land Bank was approved by Orleans voters in November 1999, authorizing a 3% surtax on real estate taxes for 20 years. Since then Town Meeting has approved 8 recommendations for the acquisition of 13 parcels of approximately 104.36 acres. An additional two parcels of 13.84 acres were also protected due to these Town actions, resulting in a total 118 acres preserved by the Land Bank. The total land cost of \$6,723,952 was offset by State matching funds for the first three years, Self-Help, DEM and County grants, reducing the total net surtax cost to \$5,916,316.

All acquisitions were in fee except a conservation restriction on 17+ acres at Skaket with beach walking rights to complete the "Sea Path" to Namskaket. Two major acquisitions (36+) acres protect existing and future well sites. These are under the jurisdiction of the Water Department. Two other parcels (20+ acres) are within the Zone 2 area of contribution. These four purchases account for over half of all expenditures. Four acquisitions (49 acres, including the two Zone 2) were specifically for conservation

purposes. While all acquisitions protect habitat, wildlife corridors and provide passive recreation opportunities, the six major purchases (85 acres) in South Orleans also contribute to protecting the health of the Pleasant Bay watershed and to reducing future traffic load on a hazardous section of Route 28. The eighth purchase (2.4 acres) on Town Cove opens the view of the Cove and provides new green space in the Village Center.

The Land Bank enabled the Committee to focus on several of the remaining top priorities set by the first Open Space Committee in 1986 and to initiate discussions on significant, large areas of open land. Approximately \$530,000 of bonding authority remains in the Land Bank. Future land preservation efforts will require new focus, effort and support both publicly and privately.

Conservation Restrictions

In November, the Selectmen approved, on the recommendation of the Conservation Restriction Review Committee, four restrictions preserving 23.17 acres. The Orleans Conservation Trust is the grantee of the CR's and was the primary advisor to the grantors. A CR is a legal agreement between a landowner, as grantor, and an eligible grantee, such as the Trust or the Town to limit the use of the land in order to retain it in its natural, scenic or open condition. These CR's protected mainly wooded upland, coastal habitat and areas within the Pleasant Bay ACEC. A major CR was the conversion of a prior 30 year term restriction to a permanent CR on 16 acres. In 2002 the Selectmen adopted the Committee's recommendation to discourage term restrictions in favor of restrictions in perpetuity. The Committee is very encouraged by the increased CR activity of the past two years in which 10 CR's covering 37+ acres were approved. These results are due primarily to the efforts of the Orleans Conservation Trust. A CR allows the owner to maintain ownership, pass it on to his heirs, or sell it with the restricted deed remaining with the land. The Town benefits from incurring no capital or land maintenance costs to protect such land.

Comprehensive Plan Implementation

The Orleans Comprehensive Plan charges the Committee with the primary task of helping to preserve 400 or more acres "using Land Bank and (Town) budget appropriated funding, plus private funding." Since the formulation of this objective in 1999 almost 184 acres have been protected permanently, 46% of the Plan's 20 year goal. As the Land Bank's future bonding authority is almost depleted, land costs escalate and grant money becomes more tight, conservation restrictions and private donations of land will become critically important to attaining the 400 acre goal. New initiatives and greater efforts will be required for the further protection of land in Orleans.

Respectfully submitted,
Allen K. Gibbs, Chairman

Orleans Elementary School

Orleans Elementary School, a recipient of the 2001 Compass School Award by the Massachusetts Department of Education, was recognized in 2003 on a national level by the U.S. Department of Education with the *No Child Left Behind* - Blue Ribbon Schools Program as a model of academic excellence in the state of Massachusetts. This honor can be attributed to a dedicated staff, focused leadership, collaborative decision-making, professional development and strong community support. Improving student

achievement, providing quality instruction and enhancing our instructional skills to meet the educational needs of all students has been and will continue to be our focus. To that end, a Mathematics Program Study Adoption Committee was formed last year with representation from all of the Nauset Public Schools for the purpose of examining the concept and practice of "mathematical thinking," reviewing published mathematics programs and recommending an appropriate mathematics program for grades K-6. This comprehensive process took into consideration such factors as alignment of mathematical content to state expectations, multi-leveled student experiences, technology integration and varied forms of assessing student mastery. Through professional development offerings during the summer and in-service programs during the school year, staff members had opportunities to expand their level of expertise in topics such as Mathematic Program Implementation, Standards-Based Instruction, Effective Teaching Unit Design, Empowering Writers and Technology.

Character counts at Orleans Elementary School. The focus of the 2003-2004 School Improvement Plan is to promote a school climate that values respect, responsibility, trustworthiness, fairness, caring and citizenship. These six themes or character words are known as the "Six Pillars of Character." We have made a school wide commitment to this focus with family involvement to ensure the success of our efforts.

Enhancement of the core curriculum takes place within and outside of the school day. Students were culturally enriched by presentations from the Harwich F.C.C. Orchestra, the Cape Cod Symphony, the Spirit of America, the Academy of Performing Arts, Hyannis Sound and the Tanglewood Marionettes. The Massachusetts Cultural Council funded the *Spirit of Spain*, a performance that exposed students to the history and culture of Spain through classical guitar music. Students took advantage of the many opportunities to get involved in extended day programs as evidenced by their participation in band, chorus, drama, winter enrichment and the numerous Parent Teacher Committee sponsored activities. The community joined us in promoting reading programs (Rotary Club and Snow Library), providing educational programs (Fire Department and D.A.R.E.), fostering intergenerational connections (Orleans Convalescent Home) and volunteering precious time to support our efforts.

On behalf of the students and staff of Orleans Elementary School, I want to acknowledge our gratitude to all of you for being an important part of our accomplishments. We simply could not do it without you!

Respectfully submitted,
Gail M. Briere, Principal

Orleans Elementary School Committee

The Orleans School Committee is pleased that the Orleans Elementary School received national recognition as a Blue Ribbon School from the United States Department of Education in 2003. This success is the direct result of a community working together to make every Orleans child a success story.

The staff at OES are dedicated and creative in the classroom, and collaborate regularly as professionals. The administration develop and follow a strategic plan which places the highest emphasis on student achievement and demands improvement, causing good programs to become excellent.

The town of Orleans supports a school budget which maintains small class sizes and enables our teaching staff to provide students with not only a solid grounding in the basics, but also an enriched program with an appreciation for art and culture and the natural beauty of Cape Cod. The school is an open, light and welcoming building which nurtures growth and learning, and the town has generously supported maintenance and repairs to keep the facility in good shape.

As we celebrate together the achievements at Orleans Elementary School in 2003, the Orleans School Committee thanks citizens of Orleans for making excellent public education a consistent and high priority over the years.

Respectfully submitted,
Pamela Jordan, Chair

Parks & Beaches Department

The year 2003 was an unusually stormy one with a lot of snow, wind, and rain precipitating further erosion at Nauset Beach, which continues to be a major concern. The main beach area and the area north of the parking lot are continuing its westward migration at an alarming speed. This erosion is causing a safety problem at the main section of the beach with patrons spreading out over a greater distance onto unguarded beach areas. We are also seeing a revenue loss as some patrons feel the beach is too narrow and overcrowded. The erosion to the north of the parking lot (Nauset Spit) has started to impact the bluff along Nauset Heights.

The erosion and westward migration of Nauset Beach will continue with the eventual loss of private upland and the Nauset Beach bathhouse, snack bar, and parking lot. This loss could happen within the next twenty to twenty-five years (or sooner) depending on storm severity.

The inside beach road between the parking lot south to trail #1 continues to be a problem with water in the road during the off-season. This is due to the low elevation of the road, high water table, and higher tides in Pleasant Bay Estuary. This problem will need to be addressed with possibly using dredge spoils from Rock Harbor to raise the elevation of the roadway.

We have started the process of renewing our ten-year permits with the Army Corps of Engineers, D.E.P., C.Z.M., and the local Conservation Commission to continue replenishing Skaket Beach on a yearly basis. Our current permits expire in 2005 and it will take fourteen months of review to renew the permits. With any luck, in the next three years we will have a yearly maintenance permit to dredge the mouth of Rock Harbor. We would then be able to use the dredge spoils from Rock Harbor to replenish Skaket Beach saving approximately \$15,000 a year.

At the Pilgrim Lake beach area a dense population of vegetation including Water Willow, Pickerelweed, Water Lilies, and Elodea are encroaching into the swimming area. The swimming area was created in the 1960's by removing beach sand from Nauset Beach and installing it at Pilgrim Lake creating a beach and a sandy bottom area for safe swimming. The area has been reduced by approximately 20% by the encroachment.

There is also a safety concern as beach patrons could become tangled in the Elodea. This problem will have to be addressed in the near future within the framework of existing Wetlands Regulations if we are to retain this area as a safe, viable recreation area.

This past season we charged a five-dollar parking fee for non-residents on weekends during the month of September at both Nauset and Skaket beaches. Income derived from this fee was approximately \$19,000. We received many complaints regarding this new fee in the off-season, but with reduced funding from the State, the fee helped raise additional revenue without raising local taxes.

Daily parking sales at the beach was down approximately -6%, beach sticker sales -10%, and daily parking with motel coupons -33%.

The following is beach revenue for the 2003 season:

Daily parking	\$ 429,958
Visitor stickers	93,269
Motel coupons	10,640
Off Road Vehicle Permits	545,000
Concessions	87,034
	\$1,165,901

The sale of Off Road Vehicle Stickers for non-residents was level with 2002 but the sale for resident Off Road Vehicle Stickers increased by +10%. Daily use stayed basically level as compared to 2002.

Off Road Vehicle activity was as follows:

Orleans resident stickers	1,987
Chatham resident stickers	856
Non – resident over sand stickers	2,675
Non – resident self-contained stickers	267
Camp owners (Chatham/Orleans)	118

The number of times the beach was closed due to daily vehicle limits that are imposed were seven days on the North end; twelve days on the South end; and five weekends for self – contained.

Parking Lot; Beach Patrol and Lifeguard statistics for the 2003 season:

Activity	Nauset	Skaket	Pilgrim
First Aid	168	131	6
Major First Aid	7	2	0
Assists	42	3	2
Lost children	71	12	4
No swimming allowed	3	0	0
Restricted swimming	9	2	2
Rescue Squad	9	2	0
Police response	12	43	3
Parking lot full	8	37	0
Vehicle stops	75	4	0

Citations	42	4	46
Stuck vehicles	136	0	0
Vehicles lost in surf	15	0	0

Monitoring and protection of endangered and threatened species continues. This program is mandated by the Federal and State Endangered Species Act as well as by orders of conditions from the Orleans Conservation Commission. This program entails erecting over 5 miles of symbolic fencing, installing 300 signs as well as installing 400 posts to delineate off road vehicle corridors and to protect potential habitat for Piping Plovers, Least Terns, Common Terns, Roseate Terns and American Oyster Catchers. We are also required to erect enclosures, monitor nests chicks and adults to provide hatching success and survival rates of adults and chicks.

The following data was recorded for the 2003 season:

Piping Plovers	16 pair
Least Terns	56 pair
Common Terns	4 pair
Roseate Terns	0 pair
American Oyster Catcher	1 pair

The fledge success rate for Piping Plovers were .90 chicks per pair. The production rate for the Terns and American Oyster Catchers were zero. The low production rate for all species were attributed to Coyote, Fox, Skunks, Crows, and high tides caused by storms.

The Monday night concerts at Nauset Beach continue to be a success, drawing large crowds.

We continue to see an increase in the use of the parks, fields, playgrounds and conservation areas we maintain. The playground at Eldredge Park needs to either be enlarged or an additional playground constructed at another location in town.

Eldredge Park, Volunteer Field, and Leo P. Miller fields are seeing higher usage with additional recreation use, adult leagues, Babe Ruth Baseball, Nauset Middle and High Schools, pickup soccer and football, along with Orleans Storm Soccer and Cardinal's Baseball games. With the increased use and restrictions of maintenance on the fields placed on the Town by the passage of The Children's Protection Act, we will see higher costs associated with maintaining these areas.

We just received a copy of the Baseball America Magazine in which they rate Ballparks in America in ten categories from the Major Leagues to High School. In the Category of College Summer Ballparks, Eldredge Park was named #1 again as it was 10 and 25 years ago. We are proud of that acknowledgement once again.

We have seen an increased use of the Tennis Courts in the spring and the fall due to Nauset Regional Middle and High school use for after school team sports as their tennis courts were declared unplayable by their respective League and due to budget restrictions, funding has not been available for repairs.

Use of Depot Square has increased dramatically with the completion of the Bike Bridge and Bike Trail extension.

Use of conservation areas including Kent's Point, Pah Wah, Bakers Pond, Windmill site, Window on the Cove, Meadow on the Cove, and the Christian property continues to increase each year as the availability of these properties become known to residents and visitors. With the increased use there will approach a need to restore pathways due to erosion. We continued working with the Conservation Department in removing Invasive Species for view enhancement, forest and field restoration.

Due to the continued support and \$6,000 in donations from the Orleans Improvement Association, we were able to install new plantings and a sprinkler system at Soldiers Monument along with new trees at Soldiers Monument, Village Green, and Eldredge Park. With their continued support they have helped to enhance the beauty of the Town of Orleans for which we are extremely grateful.

Over 1,200 new bulbs were planted at various locations around town. Locations will be deluged with beauty in the spring.

Five more redwood benches were installed at various locations. Due to time constraints to maintain the 61 benches we currently have installed and budget constraints, we have decided to discontinue this program.

The Park Department staff dealeded the four seasonal housing units, which were formally the Gavigan Cottages. This included removing and replacing all of the windows, doors, exterior trim, and interior trim as well as removing and replacing portions of the sidewall shingles. This property was inspected before the summer 2003 season and was certified by the State as lead free. The funds to pay for the extensive work was derived from the rent that we charge the seasonal staff.

Staffing for seasonal laborers continues to be a problem due to competition with the private sector that pays much higher hourly salary rates. We did not have any problem finding Lifeguards this summer as two of our Lifeguards, Katie McCully and Justin Bohannon, coach the Nauset Regional High School swim team and send many qualified, trained, individuals to compete for Lifeguard openings. Staffing at the end of the season continues to be a problem, as many students have to return to colleges between August 20th and August 30th each year.

My deepest thanks and appreciation to the following volunteers and organizations for their time, energy and efforts on behalf of the town: Lighthouse Charter School staff & students; Fred Perreault; Joe & Ardath Reynolds; Orleans Athletic Association; Orleans Chamber of Commerce and the Rhododendron Society.

As always, cooperation from all the Town Departments enhances our ability to provide the best services possible to our taxpayers. Special thanks to the Police and Fire Department's for their professional and efficient response to problems at Park and Beach areas and to the Highway and Water Department's for use of their heavy equipment.

Last, but certainly not least, my appreciation and thanks to my full-time and seasonal staff for their hard work, dedication, and professionalism in making the Town of Orleans a

beautiful place to work, live, or visit. I receive many compliments each year from residents and visitors alike as to how clean and well maintained all of the Parks and Beach areas are as well as to the courteous, friendly, professional manner in which you handle yourself. The Town is beneficiary of the dedication to your jobs. Thank you!

Respectfully submitted,
Paul O. Fulcher, Parks and Beaches Superintendent

Personnel Advisory Board

On April 30, 2003, the Personnel Advisory Board held a public hearing to consider two proposed revisions to the Orleans Personnel Bylaw. These proposed changes were also on the warrant for the Annual Town Meeting in May, 2003.

The first proposed revision, Article 10 on the warrant, was to amend Classification and Compensation Plan D by adding a skilled laborer position at Grade D-4, and by adding 50 centers per hour differential for EMT certification for the positions of Beach Patrol Officer, Beach Traffic Director, and Beach Director. Approved: 3-0-0.

The second proposed revision to the Personnel Bylaw, Article 11 on the warrant, was to fund a cost-of-living wage increase for non-union employees covered by Classification and Compensation Plans A, B, D and E at 3.5% for Fiscal Year 2004. Approved: 3-0-0.

In 2003, there were no disputes over the interpretation of the grievance procedure of the Orleans Personnel By-Law brought before the Board for mediation by any full or part-time town employees who are covered by the Personnel By-Law.

Respectfully submitted,
Norris Shook, Chairman

Planning Board

Planning Board Report on the Orleans Comprehensive Plan

I would like to take this opportunity to brief you on the progress the Town has made in implementing the Orleans Comprehensive Plan.

Each fall, the Planning Board issues a report on the status of the Comprehensive Plan recommendations. The report is sent to all departments and committees that have "lead" responsibilities to implement the various aspects of the plan. Those agencies report back on their priorities for implementation in the coming fiscal year. The Planning Board then ranks the activities and forwards the information to the Board of Selectmen to be used as part of the budget planning process.

There are 180 recommendations in the Town Plan. The highest priorities for action in the upcoming fiscal year are:

- *Environmental protection* – Efforts to protect groundwater, and surface water quality are underway. This includes water quality monitoring of our bays, ponds,

and lakes, shellfish resource enhancement, and drainage improvements along our roads.

- *Business Corridor planning* – The Planning Board conducted a study of the Route 6A business corridor, got input from many residents, and has a working list of actions to improve the business districts of the town. This includes several zoning proposals that will be considered later by the Town Meeting.
- *Planning for Municipal Needs* - A report by the Municipal Needs Study Committee explains progress in this area.
- *Transportation improvements* – The bike path bridge to Eastham is open for bicyclists. Street access regulations are being developed to administer the bylaw passed by last year's Town Meeting. The Planning Board is planning to review the town parking regulations in the upcoming year.

The Plan contains a number of long-term initiatives that were worked on in FY2003 and will continue in FY2004. These include the following:

- *Protection of Open Space* – Since the adoption of the Town Plan, the Open Space Committee has permanently protected 118 acres of open space. This has been through funding from the Land Bank with continuous support of Town Meeting. Coupled with the work of the Orleans Conservation Trust and other private efforts, 167 acres have been preserved. The goal is to preserve 400 acres of open space from development, so we are well on our way toward achieving that goal.
- *Wastewater Management Plan* – The Town continues to make progress toward the development of a town-wide plan for wastewater treatment. This summer will mark the 3rd year of Town-wide water quality testing necessary to complete the scientific analysis of our waters. We have confirmation that the Town has been included in the State's Estuaries Project, and will receive matching funds necessary to complete water quality models for all of our marine waters.
- *Village Center Master Plan* - The Town has recently secured grant funding from the County to complete a traffic study of the entire Village Center. We will be working this summer to look at ways to improve the flow of traffic and maintain a walkable Main Street. The Planning Board believes that basic infrastructure planning in the areas of wastewater and transportation are the foundation for a vibrant Village Center in the future.

Any resident interested in reviewing the status of a particular recommendation may contact the Planning Department for a copy of the full report.

In conclusion, the Planning Board has taken its role as keeper of the Town Plan to heart. We have developed a system to track and encourage progress among the various town departments. Ultimately, many of the goals and actions in the plan can only come to fruition with the cooperative support of residents and voters.

Respectfully submitted,
Alan Conklin, Chairman

Planning Department

The Department provided staff support to the Site Plan Review Committee, Planning Board, Wastewater Management Steering Committee, Water Quality Task Force, Zoning Bylaw Task Force, Pleasant Bay Alliance, Wind Energy Committee and other boards & committees as needed.

In calendar 2003, the Planning Department made progress in a number of programs designed to fulfill the community vision expressed in the Orleans Comprehensive Plan. Highlights of those efforts are as follows:

- A traffic study of the Village Center was conducted using funding secured through a grant from Barnstable County. The results of the study will be used to plan for effective traffic management and pedestrian access as part of the Village Center planning process. Transportation and wastewater management issues must be addressed if the Village Center is to become the kind of central place that residents desire.
- Work began on development of a Pre-Hazard Mitigation Plan, which will enable the Town to apply for FEMA hazard mitigation funds in the future. The plan will identify flood-prone roadways and other potential hazards prior to storm events so that improvements can be made.
- Traffic management continues to be a concern. The Planning Department prepared and submitted a grant application for a Public Works Economic Development Grant for \$490k to relocate and reconstruct Lots Hollow Road. This will improve an important intersection in town and compliment major improvements at Skaket Corners.
- On a larger scale, the Town has been actively working with the Cape Cod Commission, Cape Cod Regional Transit Authority, and the National Seashore to establish an Outer Cape Transit System. The concept would include a "mini-modal" transit center in Orleans to allow residents of Outer Cape communities to access business and medical services with fewer motor vehicles. Federal funding for buses is anticipated, but routes have not been finalized.
- Affordable housing progress was made. All funding is in place and a contractor has been solicited for the development of a 3-unit development at the corner of Finlay Road and Route 28, as authorized by the Town Meeting. Other opportunities are being sought on a continuing basis by the Joint Committee for Affordable Housing. The Town applied for and received Housing Certification from the State in compliance with Executive Order 418. The certification makes the Town eligible to apply for a variety of state grants.
- In support of the Wind Energy Committee, the Planning Department secured a 50-meter test tower to measure the wind resource above the Town Watershed. At the end of the 12-month study, the Town will know whether a wind turbine is feasible as a green energy source to operate the public water system. The Town will continue to work with UMASS Renewable Energy Research Lab and the

Massachusetts Technology Collaborative to study the details of incorporating wind energy in a fiscally responsible manner.

- The Department continued to support efforts to create the Town's first comprehensive wastewater management plan. Water quality sampling was coordinated with more than 100 trained volunteers. The Town was awarded a National On-Site Demonstration Project grant of \$45,000 to study wastewater management districts for Orleans, one of only 12 grant awards nationwide. A pre-application for a grant to study the Tri-Town Septage Treatment Plant was approved, with final awards expected in early spring 2004. The funds will be used to look at plant operations and projected capital needs.
- A Wildfire Assessment grant was awarded to Orleans. A forester will be hired in 2004 to assess the potential for wildfire in the Town Watershed and Pochet Island, and funding will be sought to create firebreaks and take other appropriate measures to protect open space from fire hazards.
- As the Town continues to become developed, growth control is a major concern. Orleans is a highly desirable community, a quality all residents want to retain in the future. The Planning Department has begun to update the Town's buildout analysis in order to project the levels of development that could occur in the future under present regulations. Already, a number of efforts to manage future growth have been adopted by the Town. In 2003, Town Meeting approved an amendment to the Zoning Map that transferred a large segment of the Route 6A corridor from General Business to Limited Business. This action will allow the Town better regulatory control over future develop in the area so that it does not adversely affect residents.

Overall, 2003 was a productive year in which the Town took steps to protect its short-term and long-term future. The Planning Department notes with great appreciation the many volunteers who give of their personal time to make Orleans a better place.

Respectfully Submitted,
George Meservey, Director of Planning & Community Development

Pleasant Bay Resource Management Alliance

The Pleasant Bay Resource Management Alliance is an organization formed by the Towns of Chatham, Orleans and Harwich to coordinate implementation of the Pleasant Bay Resource Management Plan. The Alliance has a Steering Committee with one member and one alternate member appointed by each town's Board of Selectmen. The Steering Committee is supported by a Technical Resource Committee consisting of resource management professionals from each town, and representatives of Massachusetts Coastal Zone Management, the Cape Cod Commission and the Cape Cod National Seashore. A coordinator for the Alliance manages implementation activities with the committees. Information about the Alliance is found at www.pleasantbay.org.

May 2003 Town Meetings in the Alliance towns approved the *Pleasant Bay Resource Management Plan Update*. Subsequently, Secretary of Environmental Affairs Ellen Roy Herzfelder approved the update. In her letter of approval, Secretary Herzfelder called the

five-year plan update “a model of coordinated municipal and regional planning and management of sensitive resources that other ACECs and communities across the Commonwealth can use as an example.”

The update, which augments the 1998 approved plan, provides a summary of implementation actions undertaken by the Pleasant Bay Alliance towns over the past five years, recommendations to be carried forward, and new recommendations and actions to be undertaken during the coming five years of coordinated management activity. Program areas include water quality monitoring, watershed planning, wetlands protection, boating safety, shoreline dynamics, and habitat monitoring.

The Alliance completed the fourth season of bay-wide water quality monitoring. Many thanks are offered to the more than 100 volunteers who collected water quality samples and recorded field information across the Bay from June through September. Water quality samples are analyzed at the SMAST Laboratory at UMASS-Dartmouth. The Alliance will publish the third annual Pleasant Bay Water Quality Interim Report.

The Alliance continued its discussions with managers of the Massachusetts Estuaries Project to ensure that nutrient modeling of the entire Bay occurs as early as possible. As a result of these discussions, Pleasant Bay was given priority status in the program. Through the 2004 Annual Town Meeting the Alliance is seeking the Town of Orleans to commit its share of the local contribution funding for the program. The Town of Chatham has committed its share of funds to the project, and the Alliance is also working with the Town of Harwich to assemble its share. The modeling will provide important information for use in wastewater planning.

The Alliance also continued its work in the areas of watershed planning, shoreline dynamics, wetlands protection, and ecological inventoring. The Alliance appreciates the Town’s on-going financial support and commitment toward its efforts to preserve the natural resources and public enjoyment of Pleasant Bay.

Respectfully submitted,
Arnold Henson, Orleans Representative to Steering Committee

Police Department

Several years ago, under Chief William Stone, the term *community policing* was introduced in the Town as a way to get citizens and police officers together to solve quality-of-life issues. The leadership of the Department changed hands this year as Chief Stone retired March 2002 after serving as Chief of Police for nearly fourteen years. Captain Greene served as the interim and continued with excellent leadership until January 2003 when I was sworn in as the Town’s new Chief of Police. Although the top position has changed, the philosophy and mission of our Department has not. It is based on beliefs that police officers and private citizens, working together, can help solve problems related to crime, fear of crime, and quality-of-life issues.

There has been a tremendous amount of change that has occurred within the Department and it is a testament to the professionalism and pride that your officers have that the change has been seamless and was embraced by all personnel. The year 2003 saw Officer Lundegren resign to go to Yarmouth PD, his home town, and Officer Richard Dinn

hired to take his place after a lengthy and competitive process. Lt. Greene was promoted to Captain and Sergeant Gould was promoted to Lieutenant. This was a first step to bringing an increased amount of accountability to the department. Everyone, from the Chief of Police to a newly hired officer, is held accountable for their actions. Whether an officer is assigned to assist a citizen with a minor motor vehicle collision or is a lead investigator on a major crime, his or her actions are scrutinized as to whether they conformed to current policies. Additional rank and assignments add to the accountability process.

As we enter the new millennium, however, we anticipate more changes. Change in technology is inevitable, such as enhanced computer software that will save time entering and retrieving data and will subsequently allow officers to spend more time serving you, the public. Change in certain policies will also take place as we reach out to community members for direction and feedback. We must look at citizens as our customers and constantly look for advice on how to provide improved service to the community. The Orleans Police Station has a very wide front door. We ask members of the community to come in and join in our efforts. Together we can continue to put our "community first."

I would like to extend my sincere thanks to everyone who served on the Police Chief Selection Committee, the Selectmen, and all of the town Departments for an unbelievable amount of support and guidance throughout 2003. This truly is a model community where all town Departments are working together toward one common goal. Finally, I would be remiss in not thanking the men and women of the Orleans Police Department for supporting initiatives and changes I have proposed over the past year. The police work that is done every day by your department is remarkable and I commend them for their fine work.

Respectfully submitted,
Jeffrey J. Roy, Chief of Police

POLICE DEPARTMENT ACTIVITY

January 01, 2003 – December 31, 2003

CALLS FOR SERVICE :

Alarms-	656
Assaults-	18
Breaking and Entering-	34
Disturbances-	116
Domestic Abuse-	38
Narcotic Cases-	31
Missing Persons-	13
Traffic Stops-	2664
OUI alcohol/drugs-	46
Harassing/obscene telephone calls-	43
Well-being checks-	550
Larcenies-	146
Liquor Law violations-	21
Stolen Motor Vehicles-	5
Trespassing-	13
Vandalisms-	75
Sudden Deaths-	4

Motor vehicle accidents-	496
License to Carry firearms-	103
Firearms Identifications cards issued-	11
Arrests-	152
Protective Custodies-	44
Total calls for service-	11352

Respectfully submitted,
 Jeffrey Roy, Chief of Police

Recreation Committee

The Orleans Recreation Committee is appointed by the Board of Selectman as an advisory committee to the Recreation Department and Director. They participate in the budget process and try to get a feel for the population's recreational needs in Orleans. In 2003, the Committee was reorganized from seven members to a five members.

The Committee has been working on more programs to touch greater portions of the community. The long range plans for a full community center has been addressed and a need shown. The Committee has been working with private facilities to offer more programming for kids and adults. Healthy alternatives to our existing programs are being planned, such as swimming and adult basketball. The goal is to provide these additional services to the residents, especially those under-served, at little or low cost, prior to the construction of a community center.

The Committee continues to explore regional activities and cooperative endeavors with other communities on the lower cape.

Respectfully submitted,
 George Wassermen, Chairman

Recreation Department

The Orleans Recreation Department enjoyed another successful year. The Department is composed of a full-time Director, volunteer coaches, paid sport's officials, a staff of 30 in the summer and an appointed advisory Recreation Committee.

In the fall, we offer instructional soccer for children in Grades K through 2 (40 participants), girls soccer for grades 3-6 (40 girls), boys soccer grades 3-6 (60 boys), and field hockey for grades 3-6 (9 girls).

The winter offerings are instructional basketball grade 2 (12 registrants), movement and ball skills for ages 3-7 (42), girls basketball grade 3 and 4 (20) and grade 5 and 6 (18), boys basketball grade 3 and 4 (20), boys grade 5 and 6 (12), boys grade 7 and 8 (10) and high school basketball (12).

In the spring months, we offer softball and baseball. Instructional grade 1 and 2 registrations were the following; softball (14) and baseball (31). Grade 3 and 4 softball (30) and baseball (30). Grade 5 and 6 softball (14) and baseball (30). Junior Babe Ruth baseball had 15 participants.

During the summer, we offered swim lesson through the American Red Cross program. There were 120 youth participants age 3-16 and 9 adult. Swim meets were held at the Brewster Day Camp.

Tennis registrations for youth were 101 and 35 adult. The Lower Cape Open Tennis Tournament had 212 participants in August. Our arts and crafts program had 22 registrants and our summer program at Orleans Elementary School had 193 children registered. We also helped sponsored the Orleans Storm Amateur Soccer League Team (22 members). A regional skatepark continues operation yearly.

The Department continues to offer high quality programs at no cost (fee), a variety of low stress and healthy activities highlighting participation and good sportsmanship for all involved. We are fortunate to have to our use fine school facilities and numerous well maintained (Park Department) fields, beaches and town buildings.

Respectfully submitted,
Brendan Guttmann, Director

Registrars of Voters

On December 31, 2003 there were 5,243 **Active** registered voters in the Town of Orleans and 106 were listed as **Inactive**. We have a total of 6,771 residents living year round in the town.

Any citizen age 18 or over may register to vote in the Town Clerk's office during regular office hours (M-F: 8:30 a.m.- 4:30 p.m.) In addition, special registration sessions are held throughout the year, three weeks before any election and town meeting. Mail-in registrations are also available. If you change your license at the Department of Motor Vehicles, you can also change your registration at the same time. Only registered voters may vote in state and town elections and at Town Meeting.

Every year a Census of all residents is taken by the town. Each voter for whom no census information is received is then maintained on an **Inactive** voters' list until he/she has failed to vote in two consecutive biennial state elections. The voter is then notified by mail of the anticipated removal of his or her name from the Inactive voters' list.

The following is a summary of all voters by Party and by Precinct:

PARTY	PRECINCT ONE	PRECINCT TWO
Republican	743	765
Democratic	540	484
Green Party USA	2	0
International 3 rd Party	1	1
Libertarian	6	5
Green-Rainbow	7	6
Unenrolled	1365	1318
TOTAL ACTIVE VOTERS	2664	2579
INACTIVE VOTERS	31	75

Sealer of Weights & Measures

	Adjusted	Sealed	Not Sealed	Condemned	Sealing Fee Charged per Device
Scales					
Cap. Of 10,000 lbs.	3	3	1	2	\$150.00
5,000 – 10,000 lbs.	1	1			\$100.00
100 – 5,000 lbs.	3	13	1	4	\$ 50.00
Under 100 lbs.	16	116	1	1	\$ 30/35.00
Balances		3			\$ 25.00
Weights					
Avoirdupois		26			\$3/5.00
Metric					
Troy					
Apothecary		109			\$3/5.00
Volumetric Measures					
Vehicle Tank Compartments					
Liquid Measures 1 gal. or under					
Liquid Measures 1 gal. or over					
Dry Measures					
Automatic Liquid Measuring Devices					
Meters, Inlet 1" or less					
Gasoline	28	78	8	2	\$24/30.00
Oil, Grease					
Meters, Inlet more than 1"					
Vehicle Tank Meters	1	5			\$ 50.00
Bulk Storage					
Meters					
Oil, Grease					
Other Automatic Measuring Devices					
Taximeters					
Leather Measuring Devices					
Cloth Measuring Devices					
Wire-Cordage Measuring Devices		5			\$20.00
Reverse Vending Machines		7			\$20.00
Linear Measures					
Yardsticks		2			\$20.00
Tapes		3			\$20.00
Miscellaneous					
Scanning Systems					
Number Scanning Systems 98% or above		9			state fees
Number Scanning Systems below 98%			6		state fees
TOTALS	42	380	16	5	

Shellfish & Waterways Improvement Advisory Committee

The issues relating to the effects of water quality upon shellfish beds and herring runs have been a major focus of concern for the past year. In particular, the Committee has spent much time considering ways in which the run ending in Cedar Pond can be restored to its former health. Although herring were observed in the pond this spring, the conditions of the pond, specifically the dissolved oxygen levels, are a matter of serious concern. The increased flow into the pond produced by an adjustment of the boards regulating the flow in and out should contribute somewhat to a long term improvement in the water quality. Two members of the Orleans Water Quality Task Force - Judy Scanlon and Patricia Crow - have been central participants in our discussions of Cedar Pond. The perspectives and data which they have brought to the issue have been invaluable. Major sources contributing to the problem have been identified; they are: Route 6 runoff, development in the vicinity of Cedar Pond, and the movement of ground water from the central business district into the swamp adjacent to the pond. Addressing these sources will require a major commitment from the town and the state. Since similar degradation of water quality affecting shellfish beds and marine life may be observed in other salt water ponds in the town, the Committee believes that major coordinated efforts to change the pattern of human activity which contributes to these problems should be made.

Other issues which were considered by the Committee are: the possible establishment of a run from Quanset Pond into Sarah's Pond, variations in the green crab population and possible methods of control, a review of mooring policies, the resurgence of mussels in Town Cove, and the new razor clam fishery in Pleasant Bay.

The work of the committee would not be possible without the strong support we receive from Harbormaster Dawson Farber. The working relationship that he has established with this committee has been extremely productive. We would also like to thank both David Lai and Ken Farrar who have served as liaison between the Board of Selectmen and the Committee. Long-time members Julie Winslow and Whit Scott have left the Committee during the year and we would like to express our appreciation for their time and contributions. New members Judy Scanlon and Cecil Newcomb were appointed to take their places.

In conclusion, we believe that Orleans greatest assets are its ponds, waterways, bays, shore, and marine life. Human activity is clearly adversely affecting these irreplaceable resources. A much greater effort will be required from the town citizens and their leadership if we are to pass these resources on to the next generation in the condition in which we received them.

Respectfully submitted,
Don Bakker, Chairman

Site Plan Review Committee

The Site Plan Review Committee reviews commercial development projects involving new construction, significant additions, and changes of use. The Committee is authorized by the Zoning Bylaw to ensure that all development plans meet the review criteria and are in compliance with the town regulations. The Committee reviews information submittals

to provide low-cost guidance on prospective developments. The formal review process requires the submission of professionally prepared plans.

Site Plan Review Departments consist of the following: Building, Conservation, Fire, Health, Highway, Planning, and Water.

In 2003, 15 meetings were held. A total of 11 informal reviews and 18 formal reviews were completed. In all its deliberations, the committee aims to provide a comprehensive, objective review of development proposals in order to safeguard public health, safety, welfare, and aesthetics.

Respectfully submitted,
George Meservey, Chairman

Snow Library

The big news in 2003 was that Snow Library was ranked 9th in the nation, out of 1,441 libraries serving communities of comparable size, by Hennen's American Public Library Ratings (HAPLR) and reported in *American Libraries*. Although Snow Library is in the small end of the 5000-9000 population category, it was ranked ahead of hundreds of other libraries serving substantially larger communities. HAPLR scores are based on several per capita input and output measurements, such as collection size, circulation, visits, reference questions and expenditures. Each factor is weighed and then scored. America's 7,291 libraries are divided into ten ranking groups by size of population. The largest libraries serve communities of over 500,000 and the smallest serve less than 1,000. Snow Library tied for fourth place among New England libraries of all sizes.

Snow Library's mandate remains unchanged; to provide educational, recreational, reference, children's and young adults' services for an educated, active public. There were 8,332 registered borrowers as of June 30th, and 5,163 residents of the town were registered for library use.

The library's collection included 59,165 items, with 54,867 books, 1,981 audio books, 1,688 films (VHS and DVD), and other materials in microforms, CD/ROM, kits, plus numerous network transfers and interlibrary loans. Circulation of library-owned materials totaled 158,486 transactions, plus 12,975 interlibrary loans from other libraries and 5,654 such loans in the other direction. The per capita numbers of items loaned and the percentage of library users in the population remain among the highest in the country. The library was open for a total of 2,368 hours, there were 149,830 visits, and reference librarians fielded 7,079 queries.

The lecture series continued in popularity, covering such topics as the Shiverick Shipyard of East Dennis; New Directions in Representational Art; Behind the Scenes with the Cape Cod Symphony; Shellfish and the Tides of Change at the Cape's Elbow; Theater Arts; the Cahoon Museum; Defense and Intelligence Issues in the Middle East; Coyotes on Cape Cod; Whale Monitoring and Disentanglement; and a performance by the Nauset Regional High School Honors Chorus. Course offerings by the Lifetime Learning program were similarly well attended, including Shellfish and Coastal Issues; Handel's Messiah; the Clash of Sea and Land; a poetry workshop; the Impact of Art in Shaping the National Identity; Cape Cod Hospital; Culture and History of France; How Congress Works;

Forgotten Women in Art; DNA and Genetics; Probability; Cape Cod Gardening; Oil and Energy; Domestic Roots of US Foreign Policy; Writing and Publishing of Memoirs; Russian History and Culture; Astronomy; Renaissance Music; and Mirrors in the History of Art. The Summer Reading Program, with 480 visits, included a series of creative craft workshops on the art of collage, paper flowers, prints, stars and flip books as well as offerings in painting, music, story-telling, magic, book swaps, mystery, history and origami.

As always, the principal initiative, staffing and backing for the Library's many successful volunteer programs came from The Friends of Snow Library, one of the largest such groups in the Commonwealth. Friends-supported Library activities included: book mending; shelving and shelf reading; magazine maintenance; mail and newspaper pickup; the Sunday afternoon lecture series; Lifetime Learning Courses; support of children's programs; book discussion group; and book deliveries to nursing homes and senior housing. In May, The Friends sponsored a very successful book-and-author luncheon at the Jailhouse Tavern featuring Matthew Pearl, author of *The Dante Club*.

Children's activities included story hours, seasonal craft workshops for ages 5-12, and a summer reading program with audiences generally over 30 to 90. Total attendance at 146 such children's programs was 2,671.

The Snow Library Endowment Fund has a five-member board of directors comprised of two Friends, two Trustees and a jointly named fifth member. The Trustee members were Chris Wells and Penny Noll, the delegates from Friends were Emily Hannah and Robert Singer, and the new fifth member is Chris Beardsley. A \$20,000 gift from the Endowment supported software updates for the new computer system, as well as new signage and other enhancements throughout the Library.

Memorial gifts were received in honor of the lives of Jessica B.F.Carpenter, Jim DeLory, Martha Barrow Eldredge, Gloria June Webb Gibbs, Bette Hamilton, Joanne Lefter, Eileen Nolan and M. Jean Turner. All memorial contributions were used to improve the library's collection.

Under the supervision of Trustee Bobi Eldridge, preservation work neared completion on the massive project of restoring and cataloging the historical photographs of H. K. Cummings, a collection left to Snow Library. A public showing of the collection is scheduled at the Library for October, 2004.

The Library continued to provide Internet access to the public, with staff support as required.

Snow Library would like to thank all the town departments for their help and in particular, the Orleans Parks Department for all their assistance in keeping our building and grounds safe and attractive. The Board of Trustees and the entire staff of Snow Library are grateful for the continued support of the Town of Orleans and we look forward to maintaining the tradition of excellent library service in 2004.

Respectfully submitted,
Jim Botsford, Chairman

Superintendent of Schools

Two thousand three was a good year for Nauset and Orleans' students and staff. It began with the thrilling Martin Luther King weekend, with two of Nauset High School's musical ensembles distinguishing themselves in impressive venues. Our Honors Chorus performed Mozart's Mass No. 16 at Carnegie Hall in New York City, while our Jazz Band was performing in and winning a competition at the Berklee College of Music in Boston. This fall, the Department of Education announced that our scores on the MCAS tests improved for the fifth consecutive year; our Boys' Soccer team, representing the smallest Division 1 school in the state, won the South Sectional championship; and our athletic program won two awards for exemplary sportsmanship. In every area – academic, cultural, and athletic – we will continue to strive to be among the very best public schools.

That commitment was rewarded in October with the announcement that Orleans Elementary School had been selected to receive the coveted Blue Ribbon Award from the federal Department of Education. OES was one of just two Massachusetts schools to win the award in 2003, and the first on Cape Cod in many years. Principal Gail Briere and teacher Pat Ashwell flew to Washington, D.C. to accept the award.

These achievements have not been accomplished without difficulties. The state's economy continued in the doldrums in 2003, necessitating a 20% reduction in aid to education. After cutting programs as much as was compatible with continued academic success, the Nauset and Orleans School Committees participated in Proposition 2 ½ overrides to fund the balances of their budgets. The results were gratifying to those who have supported our schools in their improvement efforts over the past decade. We will continue to emphasize cost-efficiency, and the overriding importance of our core academic program, as long as the state and local economy are recovering from the recession.

In Orleans, we have seen enrollment drift lower since the late '90's. Forecasts indicate the Town's student population may continue to decline, a pattern consistent with much of the Lower Cape. Indeed, the reduced elementary population has already begun to impact the Nauset Region schools. Middle School enrollment has declined each of the past two years, necessitating a reduced teaching staff. At the High School, enrollment continues to grow, but should begin to shrink in a year or two.

These concerns notwithstanding, Nauset was selected by the Massachusetts Educational Quality and Accountability Office for a site visit to explore the reasons for our academic success, to determine whether some of our practices might be models for other school systems state-wide. Four visiting program auditors spent nearly a week interviewing school and town staff and officials, looking for the reasons for our improving test scores, and particularly those aspects of our efforts that might easily be recommended to others. We await their report eagerly.

Locally, the School Committee has sought to maintain the excellent program the Town and its parents have come to expect, while recognizing the fiscal conditions besetting government at all levels. With deep gratitude for the Town's longstanding commitment to

its children, we in the school department will continue to make ourselves accountable for excellent student achievement. We could not accomplish what we do without the support and understanding of the Town's citizens.

Respectfully submitted,
Michael Gradone, Superintendent of Schools

Veterans' Graves Registration Officer

I hereby submit my first annual report to the Board of Selectmen for the Veterans' Graves Officer, having succeeded Bob Larrimore who passed away December 25, 2002. Bob had been a longtime friend and I was glad that I was able to help him last year and feel privileged to carry on his work.

With the help of veterans' family members and F.L. Quinn Construction, I have been able to identify and mark many additional veterans graves. Not all veteran grave stones indicate that they were veterans making the task of giving proper recognition more challenging.

For Memorial Day, a geranium is planted at each veterans grave. Last year that totaled about 570 plantings. Fortunately for me, that task was made much easier due to the help given by the Lighthouse Charter School students. To them, I give my heartfelt thanks.

Orleans is fortunate in having people care enough to continue to give recognition to the veterans that they so justly deserve by placing markers, flags, and geraniums on their graves. In addition to these flowers, a flower box is placed at each War Memorial and a wreath placed at each veterans square.

Living next to the cemetery allows me to frequently drive or walk thru and replace worn and torn flags and repair those that I can. If anyone should see a flag that needs replacing, please let me know.

Lastly, I want to thank my wife Sandra for all the assistance she has given me in helping to keep the flags replaced as needed. With all of the wind we have experienced this year, it was very challenging.

Respectfully submitted,
Peter C. Howerton, Veterans' Graves Officer

Veterans' Services

The District Office of Veterans Services continues to provide the most professional service to all veterans within our district.

The problem that we faced last year concerns the length of time the Department of Veterans Affairs takes to process claims for service connected disabilities, pensions and appeals on pending claims. Several decisions that we have filed for on behalf of our veterans has taken far too long, which causes problems for all those we serve.

We would be pleased if the Veterans Administration would provide medical service to all veterans and not to prioritize certain groups.

The prescription drug provision denies those veterans who do not receive a service connected disability. This is wrong and we are working with Congressman Delahunt and other members of Congress to overturn this decision.

We look forward to serving all veterans in this district and look forward to your input.

Respectfully submitted,
Sidney L. Chase, Director

Visiting Nurse Association

The Visiting Nurse Association of Cape Cod, Inc. is a non-profit certified health agency that provides home health care, health promotion, immunization and educational programs to the communities of Cape Cod. The VNA continues to provide both town-sponsored public health programs, and third party reimbursement home health services for the people of Orleans.

Specialty Care includes the following: Skilled Nursing, High Tech I.V. Therapies, Psychiatric Nursing, Maternal-Child Health, Enterostomal Therapy, HIV/AIDS Services, Medical Social Work, Physical, Occupational & Speech Therapy, Home Health Aides, Private Services Nursing, Hospice & Palliative Care, Geriatric Care Management, Home Health Aides, and Homemakers.

Wellness Programs include: Community Education, Support Groups, Immunization Clinics, Health Screenings, Worksite Wellness, Child Day Programs, Adult Day Health Programs, Prostate, Breast, and Cervical Cancer Initiatives, a Senior Exercise Program, the Mobile Health Link Van, Medical Interpreters, and Senior Information Services.

The Orleans Town appropriation enabled the V.N.A. of Cape Cod to provide the following services for residents of Orleans in the year 2003: 41 home nursing visits to adults; 2 physical therapy visits; 3 medical social worker visits; 10 home visits to new mothers and babies; 45 immunizations at town clinics for resident adults and children. In addition to these immunizations, 891 flu and 35 pneumonia immunizations were provided. Weekly blood pressure screening clinics provided 360 blood pressures screens, 28 residents were screened for cholesterol, 25 residents were screened for skin cancer, 10 residents were screened for colorectal cancer, and 4 cases of communicable disease were investigated for the Town of Orleans and the Massachusetts Department of Public Health. 6 community wellness programs were provided, and also a Health Fair at the Orleans Council on Aging.

In addition to the funding sources such as Medicare, Mass Health, Private insurance or Town Appropriation, the V.N.A. actively seeks funds through grants, and philanthropy. These funds are needed to broaden the scope of community services offered and to help support needed home health services for those Orleans residents whose health insurance coverage is inadequate or nonexistent.

The V.N.A. is committed to and continually striving toward understanding and meeting the needs of the community. Please feel free to address any question or comments to the Community Health Program of the V.N.A., located at our Chatham office, telephone 508-957-7613.

Respectfully submitted,
Carole Sandquist, C.H. Contracts Coordinator

Wastewater Management Steering Committee

The Committee was charged in July 2000 with the task of developing an overall wastewater management plan for Orleans. Over the past three years, the Committee has been ably assisted by more than 100 volunteers in performing comprehensive water quality sampling in which every marine waterbody in Orleans was tested for nitrogen and other components. Completion of this project in 2003 resulted in the Town being officially accepted into the State's Massachusetts Estuaries Project (MEP). Other field studies necessary for the MEP include hydrodynamic modeling of tidal flows, benthic analysis, and studying the role of bottom sediments in nitrogen regeneration. We anticipate the delivery of water quality models in June 2005. The models will indicate the levels of nutrient loading which our estuaries can tolerate without becoming fouled.

While the MEP work was underway, the Committee developed an understanding of the impacts of land use on water quality. A town-wide nitrogen loading database has been developed using the Town's GIS. The database will be used to estimate the contribution of pollutants for each subwatershed in Orleans. Later, the database will be linked to the Town's buildout analysis so that we can forecast how much more development can be expected within each subwatershed in the future.

Beginning in 2004, the Town will transition its efforts from defining the problem (Phase 1) towards establishing a long-range wastewater management plan. For the plan to be effective, it must be approved by the State and the Cape Cod Commission. Work will begin on a formal Needs Assessment (Phase 2), a required component of any wastewater management plan.

The beginning of Phase 2 will commence an involved public process to ensure that the plan is reflective of the issues and concerns of the citizens of Orleans. The Steering Committee will be working with the Citizens Advisory Committee to help educate residents on some of the complexities of modern wastewater management. It is our hope to engage citizens on the issues so that together we can make good decisions that will have a significant impact on the future of our town.

Wastewater management planning is a hot topic both regionally and at the state level. The Steering Committee has worked hard to ensure that the Town's efforts are in sync with the County Wastewater Implementation Committee, the Cape Businessmen's Roundtable, and the evolving perspective of the Department of Environmental Management. We hope to establish working relationships with our neighboring towns of Harwich, Brewster, and Eastham with which we share estuaries.

The WMSC continues to be grateful for the continued financial support of wastewater management planning. We will not see the results of our efforts for several years, yet we

recognize the need to plan for our future, especially in the face of continued residential and commercial development.

Respectfully submitted,
Augusta McKusick, Chairman

Board of Water Commissioners and Water Department

2003 was a productive year for the Water Department. A total of 4,380' of 12" water main was installed cross-country from Station # 1 and Station # 6 to the construction site of the new iron and manganese treatment plant. An additional area was cleared along this path for the installation of the wind energy test tower. The Department also assisted in the installation of the test tower.

The Massachusetts Department of Environmental Protection approved the final extended pump test report for well 8 on December 16, 2003. This approval will allow us to proceed with the development of this site as a permanent source within the next five years.

Peak demand management efforts continued to be successful in spreading out peak water use during the busy summer months, thus forestalling the need for near-term capital expenditures to expand production capacity.

We have continued our public education programs with the celebration of National Drinking Water Week, the publication of our annual newsletter including a water quality report and the fourteenth year of our joint educational efforts with the Elementary School's fifth grade and the Charter School.

Our improvement and maintenance projects continued with 106 fire hydrants inspected and repaired and 94 water meters replaced.

During 2003, the Board of Water Commissioners devoted significant efforts to the following matters:

- Updated the Watershed Management Plan (5/21/03) and held two public hearings (July 16 & 17) regarding current uses and proposed new uses of the Watershed lands.
- Monitored construction of the iron and manganese treatment plant, concentrating mostly on the ultra-filtration membrane technology which will serve wells 1, 4, 5 & 6. Construction began February 2003 and is scheduled for completion in June 2004.
- Became involved with the Town of Brewster and Massachusetts Department of environmental Protection regarding possible groundwater contamination from Brewster's industrial area.
- Helped initiate the Orleans wind energy project.

We would like to express our appreciation to the Water Department personnel, the other town departments and the residents of the Town of Orleans for their assistance and cooperation during the past year.

PUMPING STATISTICS

	<u>2002</u>	<u>2003</u>
Pumping (gal.)	328,424,000	
Largest Day (gal.)	2,502,700 (8/18/02)	2,775,300 (7/5/03)
Largest Week (gal.)	15,477,800 (8/11-8/17/02)	13,232,100 (6/29-7/5/03)
Services	4,961	4,992

Respectfully submitted,
Charles H. Groezinger, Chairman

Wind Energy Committee

The Wind Energy Committee, established by the Board of Selectmen in June 2003, met first on June 25, 2003 and met at least on a monthly basis thereafter. The Selectmen's charged the committee to evaluate the economic and practical feasibility of operating a one-plus megawatt, wind-powered generator on Town property, primarily to power the production of drinking water. The Committee is specifically directed, among other tasks, to: install a test tower to evaluate the wind resource for a one year period of time and to evaluate and recommend appropriate equipment based on the demands of the Water Department.

In accordance with this charge, the Committee met with a number of parties to develop an understanding of the outside help that may be available to the Town and identify the priority tasks. The Committee met with representatives of the Massachusetts Technology Collaborative (MTC) and learned that assistance was available to the Town from UMass Renewable Energy Research Lab (RERL), paid for by MTC, to install the test tower.

Based on a preliminary assessment developed by RERL, and the availability of a 50-meter (approximately 165 feet) height test tower, a suitable site was prepared in the watershed for the test tower installation. On October 17, 2003, the test tower was erected and started collecting a year's worth of anemometry that will be part of the feasibility study to ultimately determine if benefits exist for on-site generation for the Town.

Other activities of the Committee have included: meeting with an NStar representative to learn about the potential interconnection requirements with the electrical grid; meeting with and sharing our experiences with our neighboring towns of Eastham and Harwich; attending a seminar hosted by MTC regarding the statewide Community Wind Collaborative; and, reviewing a proposed Wind Energy Bylaw that, if adopted, would permit the installation of wind energy facilities in Town. The Committee welcomes citizens comments and suggestions at our meetings.

Respectfully submitted,
Kevin Galligan, Chairman

Zoning Board of Appeals

The purpose of the Board is to hear and decide applications or petitions for Special Permits or Variances as empowered under the Zoning Bylaws of the Town and the Massachusetts General Laws, Chapter 40A, and to hear and decide appeals from decisions of the Zoning Administrator.

A total of 45 cases were submitted, 44 were heard and 1 was continued to 2004. Of the 37 Special Permits heard, 34 were granted and 3 were withdrawn. Of the 10 cases which combined Special Permits and Variances, 3 granted both, 7 granted Special Permits, and 7 Variance petitions were withdrawn. Of the 18 petitions for Variances, 10 were granted and 8 were withdrawn. There were 3 appeals; 1 was withdrawn and a Special Permit granted, 1 was upheld and a Variance granted, and 1 was upheld. One Comprehensive Permit was heard and granted. There were 21 regular open meetings in 2003.

Respectfully submitted,
Mark Boardman, Chairman

Zoning Bylaw Task Force

The Orleans Zoning Bylaw Task Force is a seven-member committee made up of residents, committees and Town departments, appointed by the Board of Selectmen to study and draft language for proposed Zoning Bylaw amendments. The public is welcome and encouraged to attend our meetings.

During 2003, the Task Force reviewed and drafted language for several proposed amendments for consideration at the Annual Town Meeting in May. After review by Town Counsel, five draft articles were presented to the Planning Board for public hearing. The Planning Board placed all five articles on the Annual Town Meeting warrant, of which 3 were approved by voters. The Zoning proposals and their dispositions were addressed in articles 21-25 of the May 12 Annual Town Meeting, available elsewhere in this report.

In 2003, the Task Force was represented by Alan Conklin (Planning Board), Mark Zivan (Planning Board, resigned 6/30), Sims McGrath (Planning Board, 7/01), George Waugh (Board of Appeals), John Murphy (at-large member), Building Commissioner Brian Harrison, and Planning Director George Meservey. There was one vacant at-large position in 2003. David Lai is the Selectmen liaison.

For 2004, the Zoning Bylaw Task Force will address, among other issues, recommendations of the Comprehensive Plan for zoning changes to better manage residential and commercial growth, and other issues that have an impact on the future land use of the town.

Respectfully submitted,
George Meservey, Chairman

**TOWN OF ORLEANS
COMMITTEE/BOARD DESCRIPTIONS**

Architectural Review Committee – Provides design review of new construction, alterations and additions to commercial structures located in the various business districts of the Town. Five members and two associates.

Bikeways Committee – Advocates and supports the use of bicycling as transportation and recreation and makes recommendations to encourage and facilitate safe cycling within the Town. Seven members.

Board of Assessors – Sets policies regarding property valuation; sets tax rates; administers motor vehicle excise and boat excise; hears assessment appeals and abatements; reviews exemption applications; and administers betterments. Three members.

Board of Health - Elected board that, through the Massachusetts General Laws and state regulations, is responsible for protecting the public health, safety and environment of the community accomplished through enforcement of state laws, the sanitary and environmental code, adopting reasonable local health regulations and by implementing preventive programs. Five members.

Board of Library Trustees – Acts as the governing body of Snow Library. Sets policies regarding use of the building; determines the days and hours of operation; approves, promotes and participates in functions, displays, and exhibitions held in the library; and oversees all financial matters pertaining to the library. Seven members.

Board of Selectmen – Serves as the chief executive goal-setting and policy making agency of the Town. Among other responsibilities as outlined in the Orleans Home Rule Charter, the Board enacts rules and regulations establishing town policies, acts as the licensing authority for the Town, and appoints certain personnel, board and committee members. Five members.

Board of Water Commissioners – Develops rules and regulations and sets policies governing the operation of the municipal water system. Oversees the watershed properties regulating any allowed uses, other than those related to the production or treatment of water, through a management plan. Five members.

Building Code Board of Appeals – Reviews appeals made by builders and individuals from the requirements of the Massachusetts State Building Code. Five members.

Cable TV and Telecommunications Advisory Committee – Works with the Town's current cable television provider, AT&T, and the Town to improve service; advises the Board of Selectmen on the issuance of franchises; researches a variety of technical and communications issues. Seven members.

Cape Cod Commission – One person appointed by the Board of Selectmen represents the Town at the Cape Cod Commission, which deals with issues of regional significance. One representative from Orleans.

Cape Cod Regional Tech High School Committee – Formulates and adopts policy for the Regional Tech School system and hires a superintendent. Two Orleans representatives appointed by the Town Moderator.

Citizens Advisory Committee – The primary task of the Committee is to be the link between the citizens of the Town and special interest groups in all matters relating to the Wastewater Management Plan and to work closely with and report to the Wastewater Management Steering Committee.

Commission on Disabilities – Coordinates and carries out programs designed to meet the problems of persons with disabilities; ensures appropriate accessibility and compliance with Americans with Disabilities Act and regulations of the State and Town as related to the needs of persons with disabilities. Nine members.

Conservation Commission – Administers the Massachusetts Wetlands Protection Act (Mass. General Law Chapter 13, Section 40) and the Orleans Wetlands By-Law (Code of the Town of Orleans, Chapter 160); manages conservation properties. Seven members, three associates.

Council on Aging Board of Directors – Directs the Council on Aging, which is the designated agency to evaluate, promote and encourage new and existing activities and services for the older residents of the community. Seven members.

Cultural Council – Promotes the arts and humanities in the Town of Orleans; reviews Arts Grants Applications and makes grant awards, administers the Town Hall Art Gallery. Up to 22 members.

Finance Committee – Reviews proposed budget and capital plan and warrant articles and provides residents with information and recommendations resulting from their in depth review and investigation. Nine members appointed by Town Moderator.

Fourth of July Committee – Responsible for planning, organizing, and overseeing the annual Fourth of July parade and fireworks. Seven members and two advisors.

Historical Commission – Transmits the Historical Property Survey to the Massachusetts Historical Commission. Nominates properties and districts for historical designation by the State Historical Commission. Seven members.

Housing Task Force – Formulates policy and recommendations for programs to provide affordable housing in Orleans. Pursues affordable housing projects. Seven members.

Human Services Advisory Committee – Reviews funding requests from human services agencies in order to determine which requests and what amounts may be presented to the Annual Town meeting for consideration.

Invasive Species Committee – Gathers and conveys information on the presence, distribution, ecological impacts, and management of invasive plant species; to promote the use of native or non-invasive alternative plants throughout the Town; and to work cooperatively with researchers, organizations, government agencies, and the general public to identify and encourage the management of invasive species.

Marine & Fresh Water Quality Task Force – Studies water quality issues; devises alternatives to current practices to protect marine water resources; conducts and analyzes Town's water quality monitoring program; operates water quality laboratory. Five members.

Municipal Properties/School Road Study Committee – Advises the Board of Selectmen on the design and construction of a new town hall. Nine members.

Old King's Highway Regional Historic District Commission - The purpose of the Old King's Highway Regional Historic District Act is to promote the preservation and protection of buildings, settings and places within the boundaries of the District. Each application shall be judged on the criteria set forth in the Act under Section 10 including therein, but not limited to, historic value and significance, general design, arrangement, texture, material, color, relative size and settings.

Open Space/Land Bank Committee – Assists the Town in the acquisition and preservation of open space; revises and updates the Conservation, Recreation and Open Space Plan; prepares grant applications, assists property owners in keeping private lands preserved as open space. Nine members.

Personnel Advisory Board – Responsible for the administration of the Town Personnel Classification Plan. Also, conducts inter-town studies of wage rates and employee benefits, mediates disputes over the interpretation of grievance procedure; factors new positions for placement in the classification schedule, and re-factors existing positions when the responsibilities have changed. Five members.

Planning Board – Oversees subdivision of land, considers long range planning and initiates changes to zoning by-laws. Five regular members and two alternates.

Recreation Committee – The Recreation Committee will work with the community, the Board of Selectmen, the Town Administrator and the Recreation Director to improve and/or expand recreational programming and facilities through a commitment to provide quality recreation programs to all population groups in the Town of Orleans. Five members.

Shellfish and Waterways Improvement Advisory Committee – Serves as an advisory committee to the Board of Selectmen on all matters relating to the Town's shellfish beds. Nine members.

Site Plan Review Committee - Reviews commercial development projects involving new construction, significant additions, and changes of use and is authorized by the Zoning Bylaw to ensure that all development plans meet the review criteria and are in compliance with Town regulations.

Wastewater Management Planning & Steering Committee – Will conduct wastewater management study for Town of Orleans and present final report with implementation recommendations to the Board of Selectmen upon completion of the study. Five members.

Wind Energy Committee – Established to complete a feasibility study of wind power to see if a turbine could be installed in the Town watershed to provide electricity for the public wells and iron & manganese treatment plant. Five members.

Zoning Board of Appeals – Hears applications and petitions for Special Permits and Variances and makes determinations for granting or denying same under the constraints of the Zoning By-Laws of the Town and Mass. General Laws, Chapter 40A. Hears and decides appeals from decisions of the zoning administrator. Five regular members plus three associate members.

Zoning Bylaw Task Force – Reviews the Orleans Zoning Bylaw on an ongoing basis to identify areas for improvement, resolve discrepancies, draft new sections as needed and expand and clarify definitions. Seven members.

Committee/Board Meeting Schedule

Architectural Review Committee

Meets second and fourth Thursday evenings of the month at 7:00 p.m.

Bikeways Committee

Meets first Wednesday evening of the month at 8:30 a.m.

Building Code Board of Appeals

Meets on an as-needed basis

Cable TV & Telecommunications Advisory Committee

Meets 2nd Wednesday of the month at 1:00 p.m.

Citizens Advisory Committee

Meets third Monday of the month at 7:00 p.m.

Commission on Disabilities

Meets first Monday of the month at the Council on Aging at 9:00 a.m.

Conservation Commission

Hearings held on First and Third Tuesday of every month at 9:00 a.m.
Work meetings held every Tuesday at 9:00 a.m. (Except when there is a fifth week in a month)

Council on Aging

Meets third Wednesday of the month at 1:00 p.m.

Cultural Council

Meets first Monday of the month at 7:15 p.m.

Finance Committee

Meets twice monthly on Thursday evenings at 7:00 p.m. and more frequently prior to Town Meeting

Fourth of July Committee

Meets 2nd Tuesday of the month at 4:00 p.m. and more frequently in the Spring

Board of Health

Meets First and Third Thursday of the month at 1:00 p.m.

Historical Commission

Meets on an as needed basis

Housing Task Force

Meets on an as needed basis

Human Services Advisory Committee

Meets on an as needed basis

Invasive Species Committee

Meets second Wednesday of the month at 5:00 p.m.

Marine & Freshwater Quality Task Force

Meets third Monday of the month at 10:00 a.m.

Municipal Properties/School Road Study Committee

Meets on Thursdays at 4:00 p.m. as needed

Old King's Highway Regional Historic District Commission

Meets first Thursday of the month at 7:30 p.m.

Open Space/Land Bank Committee

Meets first Wednesday of the month at 8:00 a.m.

Personnel Advisory Board

Meets on an as-needed basis

Planning Board

Meets the second and fourth Tuesday of the month at 7:00 p.m.

Recreation Committee

Meets third Tuesday of the month at 7:00 p.m.

Board of Selectmen

Meets every Wednesday evening at 6:30 p.m. and additionally as needed.

Shellfish & Waterways Improvement Advisory Committee

Meets second Tuesday of the month at 7:00 p.m.

Site Plan Review Committee

Meets first and third Wednesday of the month at 10:00 a.m.

Snow Library Board of Trustees

Meets the second Tuesday of every month at 7:00 p.m.

Wastewater Management Plan Steering Committee

Meets the first and third Thursday of the month at 10:00 a.m.

Board of Water Commissioners

Meets first and third Wednesday of the month at 1:00 p.m.

Wind Energy Committee

Meets on an as-needed basis

Zoning Board of Appeals

First and Third Wednesday at 7:00 p.m.

Zoning Bylaw Task Force

Meets the fourth Wednesday of the month at 4:00 p.m.



CITIZEN INTEREST FORM

Today's Date	Name		
Street Address			
Mailing Address (Including Zip Code)			
Home Phone	Bus. Phone	Fax	E-Mail

Thank you for your interest in serving the Town. Please prioritize your interest in committees on the back of this form.

EXPERIENCE which might be helpful to the Town:

EDUCATIONAL BACKGROUND which might be useful to the Town:

Are you available to serve on a Town committee/commission on a year-round basis?

yes no

If not, what is your availability? _____

How did you become interested in serving the Town?

newspaper friend self-interest _____

We suggest that you be aware of the time commitment you will need to make to the committee/board of your choice. For more information, please contact the Maryanne Peters at 508-240-3700, ext. 313.

PLEASE RETURN TO:
Board of Selectmen
Town of Orleans
19 School Road
Orleans, MA 02653

TOWN OF ORLEANS COMMITTEES, BOARDS AND COUNCILS

I would like to serve Orleans and am interested in the following committees (please indicate your preference (s) as #1, 2, 3, etc.):

- | | |
|---|---|
| <input type="checkbox"/> Architectural Review Committee | <input type="checkbox"/> Historical Commission |
| <input type="checkbox"/> Bikeways Committee | <input type="checkbox"/> Housing Task Force |
| <input type="checkbox"/> Board of Assessors | <input type="checkbox"/> Human Services Advisory Committee |
| <input type="checkbox"/> Building Code Board of Appeals | <input type="checkbox"/> Invasive Species Committee |
| <input type="checkbox"/> Cable TV and Telecommunications Advisory Committee | <input type="checkbox"/> Marine & Freshwater Quality Task Force |
| <input type="checkbox"/> Cape Cod Regional Tech High School Committee | <input type="checkbox"/> Old King's Highway Historic District Study Committee |
| <input type="checkbox"/> Citizens Advisory Committee | <input type="checkbox"/> Open Space/Land Bank Committee |
| <input type="checkbox"/> Commission on Disabilities | <input type="checkbox"/> Personnel Advisory Board |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Planning Board |
| <input type="checkbox"/> Council on Aging | <input type="checkbox"/> Recreation Committee |
| <input type="checkbox"/> Cultural Council | <input type="checkbox"/> Shellfish & Waterways Improvement Advisory Comm |
| <input type="checkbox"/> Finance Committee | <input type="checkbox"/> Wastewater Management Plan Steering Committee |
| <input type="checkbox"/> Fourth of July Committee | <input type="checkbox"/> Zoning Board of Appeals |
| | <input type="checkbox"/> Other |

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TELEPHONE NUMBERS & HOURS

Council on Aging	508-255-6333
8:30 a.m. – 4:30 p.m.	
Fire/Rescue Department	508-255-0050
Harbormaster/Shellfish Department	508-240-3755
Highway Department	508-240-3790
Tree Warden	
Landfill (Disposal Area)	508-240-3770
September – June: 7:30 a.m. – 3:00 p.m. (closed Wednesdays & Thursdays)	
July – August: 7:30 a.m. – 3:00 p.m. (open 7 days)	
Parks & Beaches Department	508-240-3775
8:00 a.m. – 3:30 p.m.	
Nauset Beach	508-240-3780
Skaket Beach	508-255-0572
Police Department	508-240-0117
Recreation Department	508-240-3785
Monday – Friday 8:30 a.m. – 4:00 p.m.	
School Departments	
Elementary School	508-255-0380
High School	508-255-1505
Middle School	508-255-0016
Superintendent of Schools	508-255-8800
Snow Library	508-240-3760
Monday, Thursday, Friday 10:00 a.m. – 5:00 p.m.	
Tuesday, Wednesday 10:00 a.m. – 8:00 p.m.	
Saturday 10:00 a.m. – 4:00 p.m.	
Sunday (November – March) 2:00 p.m. – 4:00 p.m.	
Town Offices	508-240-3700
8:30 a.m. – 4:30 p.m.	
Assessing Department ext. 430	Registrar of Voters ext. 405
Accounting Department ext. 440	Board of Selectmen ext. 415
Building Department ext. 341	Town Clerk ext. 405
Conservation Department ext. 425	Town Administrator ext. 415
Health Department ext. 450	Treasurer/Collector ext. 420
Planning Department ext. 435	Water Department ext. 445
Consumer Assistance Council	1-800-867-0701
TDD Communication for Hearing Impaired	508-240-3744
Veteran's Services	1-800-439-6362
Visiting Nurse Association of Cape Cod	508-945-2869