



**GOVERNOR PRENCE PLANNING COMMITTEE
MINUTES
Monday, August 8, 2022**

A hybrid meeting of the Governor Prence Planning Committee was called to order at 5:32 p.m. in the Nauset Room of Town Hall.

Regular Members, Present: John Sargent, Mark Mathison, Fran McClennen, Tina Shaw, Debra Oakes, Alexis Mathison, Hadley Luddy (remote).
Absent: none

Town Staff Present: George Meservey, Marsha Allgeier

Guest Speakers Present: none

John Sargent opened the meeting at 5:32 pm.

1. **PUBLIC COMMENT:** There was no public comment.
2. **REVIEW RECOMMENDATIONS FOR DEVELOPMENT:** At Mr. Sargent's request, George Meservey reviewed the five recommendations that the Committee had reviewed and edited at the last meeting. Committee members confirmed the changes and made additional changes:
 - #1: changed "Committee did not receive a formal proposal" to "Committee received no formal proposal"
 - Reordered the recommendations by substituting #5 discussing affordability for #2 discussing livable neighborhood, and moving the former #2 to the end.

In response to Ms. McClennen's questions regarding the need for context for the recommendations, Ms. Allgeier discussed the organization of a report from the Committee to the Select Board: an introduction referring to the Governor Prence warrant article, the appointment of a Planning Committee and its charge; a section on the process that the Committee went through to carry out its charge; its recommendations to the Select Board and Affordable Housing Trust Board. There would be references to the consultant report regarding the site analysis, community engagement process and results, and development options. The Committee has yet to see the consultant's Implementation Strategy and may have something to say about that. The report would need to be brief and readable and should avoid repeating discussion in the consultant report. The Committee will have the opportunity to review and edit the report.

3. **DISCUSSION OF NEXT STEPS:** Mr. Meservey reviewed the consultant's schedule, in light of the resignation of one of the consultant team members, which he has reviewed with Judi Barrett. The consultant will deliver the draft of the Implementation Strategy on August 15, which will be discussed by the Committee on August 22. The full report will be delivered on August 31. Since September 5 is Labor Day, the Committee's next meeting would be September 12, at which time the Committee will discuss the final report. If additional meeting time is needed, an additional meeting on September 19 is possible.

At this time, the presentation to the Select Board and the Affordable Housing Trust Board (in joint session) is tentatively scheduled for September 21. There was some discussion about how that presentation should be handled, with a short (5 minutes) introduction by the Committee, followed by a presentation by the consultant (10-15 minutes), and a final 5-minute summary.

Mr. Sargent asked how the Committee can have a say in the final design of the development. He feels that it is so important that the development be attractive and an asset to the community. There was some discussion of the process after the Committee's work is completed: the Affordable Housing Trust Board would be responsible for the RFP process, which, as a procurement process, is generally not public. However, the Town and the Trust own the property and can decline to convey the property if the development plan is not acceptable.

4. **APPROVAL OF MINUTES OF JULY 25, 2022:** Ms. Shaw moved, seconded by Mr. Mathison, to approve the minutes. The motion was passed unanimously.
5. **ADJOURNMENT:** The meeting was adjourned at 6:13 pm.

Respectfully submitted, Marsha Allgeler, Affordable Housing Coordinator