



Town of Orleans

Finance Committee Meeting

19 School Road Orleans Massachusetts 02653-3699

MEETING MINUTES
May 19, 2022 - 7:00pm

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Principal
ORLEANS TOWN CLERK
Jennifer Higgins
22 JUN 14 10:59 AM

This was a virtual meeting of the Orleans Finance Committee convened via remote participation using "Zoom" webinar technology with real-time public access provided by Orleans Channel 18 on the Town website and cable television.

The meeting was called to order at 7:00pm by Finance Committee Chairman Lynn Bruneau. Also present and thus constituting a quorum were Committee Clerk Tim Coughlin and Committee members Elaine Baird, Chris Kanaga, Constance Kremer and Ed Mahoney. Nick Athanassiou, Lou Ciavarra and Peter O'Meara were absent from the meeting.

Guests: Tom Finan, Chairman of the New Fire/Rescue Station Feasibility Study Committee with Mia Baumgarten from Media Ops providing technical support for the meeting.

Public Comment: None this evening

Announcements: The Town's IT/Media Ops Dept is continuing their workshops to help community members learn more about the new website. "Drop in" workshops are in the Marion Craine room at the Library on 5/20/22; 6/3/22 and 6/17/22 to help you navigate the new website, how to sign up for alerts/notices, how to use the site on various devices, how to enroll in CivicReady (the emergency alert system) and EyeOnWater - and answer questions and catalogue feedback about website.

-Also on the Town website - lots of information about the Wastewater project on the "Government" page - with information about the Downtown project currently underway as well as plans for the next phase for the MHP area. If you have questions - whether about connecting for the Downtown area with "first flush" scheduled for September 2022 or the next phase/MHP - contact the "Sewer Ombudsman" Reggie Donoghue. His contact info is posted - phone and email. Also updated Wastewater Information - "Sewer System FAQ" bulletin - 4 pages of Frequently Asked Questions about the project, betterment assessments and getting connected - also on the website. Also copies of the latest Water Quality report on the Water Dept website

-Reminder - 2022 beach stickers and transfer station stickers - applications mailed several weeks ago; also available on-line; no sticker office this year - all by mail or on-line. Further info on the Town website. Current stickers good through June 30.

-On Memorial Day - Monday, May 30 - the Town ceremony begins at 10am at Town Cove and then proceeds with a short walk from there to Veterans' Memorial Park at Academy Place where the ceremony will continue with speeches and music - all in honor of our military veterans.

Meet with New Fire/Rescue Station Feasibility Study Committee Chairman Tom Finan re Committee Efforts/Progress to Date

-Ms. Bruneau noted that the update forwarded by Feasibility Study Chairman Tom Finan had been shared with Fin Comm members earlier in the week. Mr. Finan noted that this is the second briefing of this Committee. The architects (Kaestle Boos Architects - KBA) are now on-board and have been given three properties to evaluate - including two Town-owned properties - 18 Bay Ridge Lane (the former DPW site) and 139 Main Street (near Town Hall, where the Police Department temporary trailers had been). Both of these properties are not suitable due to response times. The third property

that has the most promise is 46 Eldredge Parkway - adjacent to the current building and part of the property under OES control, so the Committee is working with OES to see if this will work. The architects are looking at space and topography to make sure a new structure would fit on the land.

-The next update will be scheduled for the June 23 Fin Comm meeting. If the site is suitable, then a site/facility rendering and design would follow, with a request for detailed design funding at the Special Town Meeting this fall and construction bids in hand for the Annual Town Meeting in May 2024. With that timeline, the new fire station would be completed in the second quarter of 2026.

-In exchange for using the proposed OES site, the OES School Committee was happy that access to the school would be improved, including traffic flow, as well as expanded parking and connection to the Town's sewer system.

-Mr. Mahoney asked if the site would be adequate for expansion past the near term, if the one acre would be large enough to hold an adequately sized fire station for the next fifty years. Mr. Finan stated that growth projections will be included in project planning.

Review/Approval of Finance Committee Meeting Minutes

Meeting minutes from April 28, 2022; May 5, 2022 and May 9, 2022.

Motion by Ms. Baird to approve the minutes from the April 28 Finance Committee meeting, second by Ms. Kremer. The vote was 6-0 with Mmes. Bruneau, Baird and, Kremer and Messrs. Counihan, Kanaga and Mahoney all voting aye by roll-call.

Motion by Ms. Baird to approve the minutes from the May 5 Finance Committee meeting, second by Mr. Counihan. The vote was 6-0 with Mmes. Bruneau, Baird and Kremer and Messrs. Counihan, Kanaga and Mahoney all voting aye by roll-call.

Motion by Mr. Counihan to approve the minutes from the May 9 Finance Committee meeting, second by Ms. Baird. The vote was 5-0-1 with Mmes. Bruneau, Baird and Kremer and Messrs. Counihan and Kanaga all voting aye by roll-call. Mr. Mahoney abstained as he was absent from the May 9 Fin Comm meeting and the Annual Town Meeting.

Town Meeting "Post-Mortem"

-Earlier this week, Ms. Bruneau distributed a Town Meeting (TM) summary that included some votes, some TM discussion points and some follow-up actions.

-Focus tonight instead was on reaction to the Fin Comm Letter in the Warrant - which Ms. Bruneau referenced in her comments on the Budget and CIP and which triggered a robust round of applause from the audience which was gratifying after all of the hard work that Fin Comm put into the Budget Review process this year - and in the development of a thoughtful/thought-provoking Letter.

-Before, during and after TM - lots of strong, positive commentary about the Letter and Fin Comm's participation in TM this year. So it was disturbing to hear Select Board Chairman Meff Runyon say during last week's Select Board meeting that he thought there was lots of wrong information in the Fin Comm Letter - which was the first we had heard anything from anyone on the Select Board or in Town Hall about the Letter - despite the fact that the printed Warrant was available about April 20 or so.

-Fin Comm learned last weekend that Scott Walker, Town Treasurer, would be speaking about the Letter at the 5/18/22 Select Board meeting. He did not get in touch with anyone from Fin Comm. On 5/16/22, we received an updated Select Board meeting packet with the 2 pages that Scott was going to use for his presentation, thus we had a better sense of where he might be coming from.

-Our focus was to confirm the integrity of the Fin Comm Letter - to focus on the fact that our Letter very clearly provides context and references for all of the facts and figures used in the "Debt and Taxes" section of our Letter - which seemed to be Mr. Walker's focus. Ms. Bruneau spoke at last night's Select Board meeting during Public Comment. Constance Kremer was there. Elaine Baird and Tim Counihan arrived shortly after Public Comment. Fin Comm alum Brad Keith arrived a bit later - right behind Scott Walker (who apparently missed Ms. Bruneau's Public Comments).

-Fin Comm members listened to Mr. Walker's comments, and those made by Finance Director Cathy Doane. And then to a few from Select Board members. Mr. Walker found no fault at all with the accuracy of the information in the Fin Comm Letter but he offered other metrics, and lamented the fact

that Fin Comm seemed to have nothing complimentary to say about the Budget.

-Mr. Counihan was able to speak - and noted that Orleans has a relatively low tax rate - but commented as well on what he referred to as a "bi-modal" population - those who can afford - and those who can't, or not so easily.

-Subsequently John Kelly again committed to developing a longer-term (10-year) CIP, noting that a goal is level debt service. Cathy Doane subsequently said that their processes have not been shared with Fin Comm/others - need to be working as a team.

-Kevin Galligan commented on Fin Comm's independence; and noted Ms. Bruneau's ending comments about a collective mission to communicate the Town's fiscal position accurately and transparently so town-wide decisions are well grounded.

-Fin Comm Alum Brad Keith sent an email to the Select Board, John Kelly and Cathy Doane and some of Fin Comm this morning (5/19/22) that Ms. Bruneau forwarded to the rest of Fin Comm - reinforcing some of what was in Fin Comm Letter but also noting that "this is Orleans in 2022, not Salem in 1692 - can we please move towards a collaborative tone instead of combative?"

-At tonight's meeting, Fin Comm agreed that no further action was needed at this point; however, she will contact Andrea Reed, the newly elected Chair of the Select Board, to seek a meeting to "re-set" communications/collaboration between Fin Comm and the Select Board / Town Hall.

Continue Discussion re Fin Comm Budget Review Reports with Focus on Findings and Recommendations and Follow-up

-Water Dept provides 390 million gallons of treated water annually to more than 5200 accounts with nearly 1k hydrants from 8 groundwater wells through more than 100 miles of pipes. The Dept is subject to federal and state drinking water regulations and has very recently been recognized by MA DEP as being among the highest quality depts. in the state. FY23 revenue anticipated at \$2.8M with direct expenses of \$1.4M and a deficit of \$500k. However, water rates going up just 4%. Sewer project has triggered unanticipated capital expenses when aging pipes break in vicinity of sewer work. Next phases of sewer work will likely include water dept projects to replace adjacent sewer mains and services (while the roads are dug up). Projects are typically "self-funded" - either directly, or with debt service paid by water reserves. Staffing challenges - finding qualified candidates who can afford to live on the Cape; paying competitive salaries. Replacing senior dept management will be a significant challenge.

-OES - Mr. Athanassiou and Ms. Bruneau met w/ NRSD Director of Finance & Operations Giovanna Venditti on 3/22/22 to review the OES budget for FY23. This year there are 165 students, down from 175 a year ago, with the decline likely attributable at least in part to the on-going impact of the COVID pandemic. The proposed operating budget is just 2.2% above the prior year with the total budget (including fringe benefits and capital outlay) 2.47% higher (due to increases in benefits and pensions). The budget discussion continued in the joint meeting w/ the Select Board on 3/23/22. It was noted then that new arrivals often bring special challenges such as English Language Learning or other Special Education needs which may not be fully budgeted (for mid-year arrivals). This year's budget includes funding for some preventive maintenance projects, in addition to the annual capital outlay spending (gutter cleaning and gym floor maintenance).

-NRSD - multiple components of the NRSD budget were reviewed at a joint meeting of Fin Comm and the Select Board on 3/23/22. Introductory remarks by NRSD Superintendent Brooke Clenchy who outlined the budget development process. NRSD Director of Finance & Operations Giovanna Venditti reviewed budget highlights for the Region, Central Office, High School and Middle School as well as school enrollment figures (including tuition and school choice students). The net operating budget for FY23 is \$25.78M with a total assessed to the 4 District towns of \$26.65M (including construction debt service and capital plan projects). The Orleans share is \$5.6M - 21.1% of the total due to a shift in the district student population (this unanticipated shift triggered a \$627k general override for balancing the Town's FY23 budget). Chris Easley provided a brief update on the NRHS Building Project (with 90% design documents due to the MSBA shortly), confirming that the project cannot exceed the MSBA-approved budget.

-Cape Tech - Busn Administrator Erin Orcutt presented Cape Tech budget highlights at the 3/10/22 Fin Comm meeting with an overall update on school activities. Total of 653 students (up 27 this year) with 11 from Orleans (down from 13). Budget is up just under 2% to \$16.13M with funding from assessments to the 12 district towns; state aid and local revenue (eg, interest income, facility rent and "Excess & Deficiency" - the school equivalent of "free cash"). 58% of the budget is for salaries with another 20% for retirement/pensions/benefits. Biggest increases are in benefits (up 5.13%) and utilities/heating (up 9.2%). Orleans budget assessment is \$223.2k (of total \$12.7M assessed) with another \$102.4k as the Orleans share of the bond assessment (paying for the new school). As a follow-up, four Fin Comm members (Athanassiou, O'Meara, Kremer and Bruneau) toured the school with 2 Select Board members (Galligan and Herman) on April 1) - a highly recommended tour!

-Police Dept - salaries \$2.6M, primarily union driven. Expenses \$304k, up \$20k with biggest increases in Electricity, Repair/Maint of Public Property (based on actual cost of maint of new high-tech building) and Repair/Maint of Vehicles (took back some responsibility from DPW). Authorized for 22 officers; currently 1 vacancy with 1 in training. Six other roles (including admin and dispatch). Last year 3-4 new officers with 2-3 new/anticipated this year - thus very "young" department. Three recent retirees on-board as "reserve" officers to help cover shifts and support on-boarding young staff. Training cost for new officers \$50k+/each. Union contract expires 6/30; risk going forward - finding recruits and finding housing. Seasonal parking program worked well first year; continuing to tune, working w/ Nate Sears, Natural Resources. Considering body cameras but waiting/watching for state mandates and guidance/support, especially re data retention requirements. Continue to work on State-level accreditation - major focus on policies and procedures and compliance.

-Fire Dept and Emergency Mgmt - Fire Dept salaries \$2.94M, primarily union driven. Expenses \$398k, up \$14k. EMS salaries flat at \$6k and expenses relatively flat at \$12.75k. Most of EMS expense transferred to Beaches Enterprise Fund in FY22. Most of Fire Dept expense increase is uptick for training for new firefighters/paramedics (line item that was cut a year ago). Also increase in cost for First Aid Supplies with the availability of critical supplies also a challenge. Fire Dept - 24 full-time personnel, including 18 certified full-time paramedics, 3 full-time EMTs and 4 call firefighters. Always a minimum of 4 firefighters on duty (per 2020 staffing study). Dept responses continue to be 75% EMS/Rescue and 25% fire-related; much regional co-support. Facility itself requires significant repair for departmental health and safety; thus feasibility study underway to propose replacement strategy. Revenue - \$700k/year in ambulance receipts; some used to support dept operations; some reserved to fund acquisition of new ambulances on cycle basis. Union contract expires 6/30; staffing model doesn't meeting current needs but can't hire more as nowhere to house them - Station is at maximum capacity. Other Cape towns pay more and have new/newer facilities. Actively pursue grant opportunities. Five-year look-ahead worksheet includes \$50k each year in FY23 and FY24 for paramedic training. Also w/ like support for interns to help with Emergency Planning. Also need staffing strategy for Emergency Operations Center during declared Emergency. New Cape Cod Healthcare facility could add 150-200 ambulance transports/year. Best opportunities for "regionalization" include training, vehicle repair. Need new turn-out gear for all that is free of PFAS contaminants.

-Tax Collector/Treasurer - FY23 revenue anticipated \$35M with property taxes almost \$27M plus vehicle and vessel excise taxes; also investment income. Salaries and expenses relatively flat year-to-year. Quarterly tax billing has settled down with most taxpayers paying on time. Likely there will be confusion though when sewer better charges are initially added to tax bills (when they are added). Most credit card payments are department-specific; however, the Town always gets the full amount owed with any "service charge" billed to the user. At present, no one/single vendor provides credit card services for all of the different services the Town offers (true across the Cape). No charge for paying by check. Five-year look-ahead worksheet is again asking for greater physical security for the department (beyond COVID plexi-glass shield).

-Town Clerk - jump in salaries from FY21 to FY22 due to addition of part-time receptionist; goal w/be to have this role transition to full-time. Role of Town Clerk defined by MA General Laws and

Regulations as well as by Town Charter and Bylaws - including comprehensive record-keeping requirements; also issue many Town licenses, certificates and permits. Both Clerks are notaries and "Commissioners to Qualify" (for swearing in other notaries and state appointments). Also serve as Resource Information Officer for the Town per State Public Records Law, responding to Public Records requests (63 last year, up from 55). Expenses largely driven by the number of elections and the increase/decrease in part-time help and printing local ballots. More space for public meetings w/be very helpful - Town Clerk's office schedules most meetings w/in Town Hall.

-Rec Dept follow-up - email sent 5/11/22 to Tom Daley, John Kelly and Alan Harrison w/ concerns about Rec Dept fees for some adult programs that listed \$30/program fees never approved by Town Meeting. Question about controls over accuracy of fees charged to residents. And how any errors might be corrected (ie, if incorrect fees were charged). No reply as of 5/19.

-For FY23, no Budget Reviews of Shellfish/Harbor Master (\$383k budget), Trees (\$110k budget), Highway Dept (\$832k), Parks Dept (\$370k) or Snow Removal (\$172k). For next year - consider Budget Review prioritization/criteria. For most budgets, salaries are biggest component, largely driven by union agreements. Some have little change year to year; some might have more "risk" in operations, external factors, etc.

Continue Discussion re Fin Comm Focus/Priorities

-On Friday, 5/6/22, Mr. Athanassiou and Ms. Bruneau had a Zoom meeting with NRSD Nutrition Director Sue Murray and Lower Cape Outreach Council (LCOC) CEO Katie Wibby re NRSD school lunch programs, funding and costs. Federal/State funding for lunch programs ends with the end of this school year. Interested in determining scope/cost of current programs and potential cost going forward if Town were to provide financial support - eg, for just OES, for also for NRMS/NRHS - and if just for lunch, or if also for breakfast and/or after-school programs. Also determining funding for "Food 4 Kids" summer lunch programs.

-Ms. Bruneau noted that Fin Comm is scheduling a follow-up meeting with Eastham Town Administrator Jacqui Beebe for an update on Eastham "family friendly" programs including Pre-K, school lunch programs, variety of housing initiatives, results of their TM (meeting booked for 6/2).

-Consider a "refresh" of Tim Counihan's ideas re property tax exemption strategy - consider inviting other thought leaders to that meeting.

-Follow up on short-term rental tax impact fees - should Fin Comm do the homework on this or someone else? Other revenue ideas - sale or lease of underutilized Town properties; etc.

-Other revenue initiatives?

General Updates Including Recent Select Board/Other Meetings

-**Select Board Mtg 5/11** - David Lyttle at Public Speak as citizen/engineer - Town should not use Chatham numbers for wastewater comparisons - their lots are generally much smaller; thus average is about half of what Orleans cost would be - thus Orleans average connection cost could be double Chatham costs.

-**Met with Planning Board/Streetsense Economic Development Plan** - no mention of Fin Comm letter to Planning Director; seeking Select Board support of Plan. Consultant reviewed approach and findings; MHeran very critical about not meeting with Chamber/Farmers' Market reps/Cons Comm - though Consultant had and/or tried; criticism of surveys/overall communication; Kevin Galligan asked about data - but apparently it is available; MHeran ref to trip to Cape Tech regarding partnering with school districts; Mathison asked about parking. Select Board voted to support; Kevin suggested adding to Select Board agenda to create group to shepherd on-going effort.

-**BOWSC/Wastewater** - update on Downtown/MHP - potential next 8 phases, sizing, timing, costs - with maps. Estimated flows and phasing. Potential timing for starting Eldredge Park Way 1 (OES/Fire Station) - suggestion to add NRMS to that phase. Could/should make a few changes to MHP to accommodate future expansions - a few places with larger pipes. But most importantly - info re impact of expansion phases on WWTF capacity. Mass DEP keeps an eye on capacity at WWTF's and looks for action if a town reaches 80% capacity - which Orleans w/ do when we add Eldredge Park 1 if current workflow numbers hold. But they might be high because they're based on pre-high-tech water meter

readings. Water readings now down. Thus likely will need to plan on expansion within next 6-8 years for \$10's of millions. AECOM will come talk to Fin Comm soon.

-Also initial discussion on proposed Wastewater Management Advisory Comm - Select Board, BOWSC, BOH, PB and Marine & Fresh Water. Kevin Galligan suggested Fin Comm role - even if ad hoc. They all to consider "charge" of this Committee for further discussion.

-Town Meeting Post-Mortem - generally positive regarding overall efficiency; would like to be able to track out-comes (eg, traffic light next steps); Andrea - clear that people don't understand how Town moves money from one bucket to another (eg, funding for Budget and EF's). This is where Meff Runyon said he though lots of info in Fin Comm Letter was incorrect and John Kelly noted it would be on agenda for next Select Board meeting. Separately - maybe shift order of Budget and EF's and put Budget first; some confused re Budget funding - looked like funding commingled with EF funding. Brief discussion regarding timing of meetings - days, nights, etc.

-Future Agendas - MRunyon again noted need for 15 year CIP with best projections.

-Select Board on 5/18 - Ms. Bruneau commented during Public Comment in defense of Fin Comm Letter to Warrant as noted above. Tom Finan provided update on Fire Station Feasibility Study Comm.

-Scott Walker re Fin Comm Letter in Warrant as noted above.

-ARPA funding discussion - focus for County money on negative economic impacts/public sector capacity (including long-term housing insecurity); broadband infrastructure; water/sewer infrastructure (which might include bulkheads) - no decisions; discussion to continue.

-Reorganized - Andrea Reed - Chair; MHerma - Vice Chair; MRunyon - Clerk; Mathison - Parks Commissioner; Kevin Galligan - Select Board rep to CPC.

Finance Committee Liaison Reports

-Planning - positive feedback from Planning Board re Fin Comm letter re "Streetsense" report; Meservey to include Fin Comm letter on their next agenda - likely next week; Select Board gave them the go-ahead to move ahead with Streetsense Plan though challenged by MHerma to get report more broadly communicated (eg, Chamber of Commerce, Farmer's Market)

-BOWSC - yesterday's meeting; sewer project and expansion update to be scheduled for Fin Comm. As noted above, likely sooner rather than later, will need to expand WWTF for additional capacity - \$10's of millions w/in next 10 years - not on CIP radar.

-CRC (Monday) - will stop quorum push; may revisit talking time at TM; focused on Planning Board section; next on Emergency Preparedness and Code of Conduct and Town Mgr's Job Description (ref'd to as "elephant in the room") at next TM. On June 27 - back to Chapter 8 - ref'd to as Fin Comm Chapter - "John Fuller will let Lynn Bruneau know". Walter North asked if Charter should say something about the Town's "financial stability" - group said no.

-AHTB (Tuesday) - joint meeting with AHC in June - should Fin Comm invite them for July or August - for update and financial read-out? Routinely get updates on 107 Main St/Gov. Prence.

-Broadband-AReed said they are working on proposal; Broadband c/be eligible for ARPA funding.

-NRSD - Mathison said last night and also in Chronicle - housing shortage is of increasing concern to school district - teachers and staff at all levels. Pretty strict rules about what municipalities can fund for employees. Maybe we can find out more from Jacqui Beebe (Eastham Town Admin) next wk.

Review Schedule and Items for Future Agendas

-Thursday, 6/9/22 and 6/23/22 - regular June meetings; Tom Finan on 6/23 for Fire Station update

-Thursday, 7/14/22 - annual year-end book-close approvals; annual reorganization of Fin Comm

-Thursday, 7/28 - regular meeting; Tom Finan for Fire Station update

-Thursday, 8/11 and 8/25 - regular meetings; Tom Finan likely on 8/25

Adjourn: Motion by Mr. Mahoney to adjourn, second by Ms. Kremer. The vote was 5-0 with Mmes. Bruneau, Baird and Kremer and Messrs. Counihan and Mahoney all voting aye by roll-call. Mr. Kanaga had left the meeting shortly before adjournment.

The meeting was adjourned at 9:32pm.

Respectfully submitted,

Stacy Faber, Recording Secretary

The documents listed below are all in the Fin Comm Drop Box except as noted:

1. May 19, 2022 Finance Committee meeting agenda
2. New Fire/Rescue Station Feasibility Study Committee - Second Update (5/18/22)
3. Schematics for Locating New Station on OES Property from 1/12/22 OES Committee Mtg
4. Draft Minutes for the 4/28/22 Fin Comm Meeting
5. Draft Minutes for the 5/5/22 Fin Comm Meeting
6. Draft Minutes for the 5/9/22 Fin Comm Meeting
7. Brad Keith email to Select Board, John Kelly, Cathy Doane, Fin Comm (5/19/22)
8. LBruneau Notes Summarizing Town Mtg Votes, Key Discussions, Follow-Ups (5/19/22)
9. Fin Comm Letter to the May 9, 2022 Town Meeting Warrant
10. Select Board Meeting Packet for the meeting of 5/11/22 (Select Board website)
11. Select Board Meeting Packet for the meeting of 5/18/22 (Select Board website)
12. Water Department Budget Review Write-Up (Mahoney, Bruneau)
13. OES Budget Review Write-Up (Athanassiou, Bruneau)
14. NRSD Budget Review Write-Up (Athanassiou, Bruneau)
15. Cape Tech Budget Review Write-Up (Bruneau)
16. Police Department Budget Write-Up (Kanaga, Bruneau)
17. Fire Department Budget Review Write-Up (Kanaga, Bruneau)
18. Tax Collector/Treasurer Budget Review Write-Up (Kanaga, Bruneau)
19. Town Clerk Budget Review Write-Up (O'Meara, Bruneau)
20. Fin Comm Letter to Planning Board Director George Meservey, et al (5/6/22)

The minutes for the May 19, 2022 Finance Committee meeting were reviewed and approved at the June 9, 2022 meeting. **Motion to approve by Mr. Mahoney; second by Ms. Baird. The vote was 8-0-1 with Mmes. Baird, Bruneau and Kremer and Messrs. Athanassiou, Ciavarra, Counihan, Kanaga and Mahoney all voting aye by roll-call. Mr. O'Meara abstained as he was absent from the May 19 meeting.**

Timothy R Counihan 6/14/22
Timothy Counihan Clerk Finance Committee