


**CHARTER REVIEW COMMITTEE
PRELIMINARY PUBLIC HEARING
REVISED MINUTES**

February 11, 2022

*Virtual meeting convened via Zoom
and recorded
with remote participation*

Date approved:
3/7/22


The meeting of February 11, 2022 was called to order at 5:45 pm by Jon Fuller, Chair, via Zoom. Present by roll call were Mr. Fuller, Mark Berson, Patricia Fallender, Robin Hubbard, Maxine Minkoff, Gail Meyers Lavin and Walter North. Meff Runyon, Select Board Liaison, was not in attendance. **This was a virtual meeting convened and recorded with remote participation via Zoom.** Inserted at the end of these Minutes is the handout of the Draft Articles that mirrored the Power Point shown to attendees, and both are on the Charter Review Committee page of the Town's website:
https://www.town.orleans.ma.us/sites/g/files/vyhlf3631/f/agendas/crc_public_hearing_draft_articles_-_02-11-2022.pdf

Chair Jon Fuller opened the Public Hearing and read the Public Hearing Notice. He introduced the members who were identified on the Power Point screen presentation, which was scrolled throughout by Robin Hubbard, with assistance from Mia Baumgarten, AV Tech/Assistant, who monitored the audience and let viewers in as they raised their hands to speak. Mr Fuller reviewed the information on the first few slides as follows:

CHARTER REVIEW COMMITTEE PROCESS

- Outreach to Town Staff, Multi-Member Bodies, and Community members through survey, letters, press releases and dedicated email address to receive suggestions, which are still welcome at: charterideas@town.orleans.ma.us
- All input, including Public Comment, placed in database by Chapter, and considered at our meetings
- Oct 13, 2021 - Interim Report given to Select Board

CHARTER REVIEW COMMITTEE WORK TO DATE

- 35 Meetings since October 2020, televised on Ch. 18 or seen virtually on Zoom
- Reviewed online Charter and sent updates and scriveners' errors to Town Clerk; Working to reduce lag time for online vendor's eCode 360 corrections
- Used Town email blast to say when meetings were and ask for ideas
- Researched Charter sections in other towns
- Interviews with Staff at Open Meetings: Town Administrator, Town Clerk, Town Moderator, Health Agent, Police and Fire Chiefs, Director of Finance, Recreation Director, Director of Public Works & Natural Resources, Director of Planning & Community Development
- Interviews with Committee Chairs and members at Open Meetings: Bike and Pedestrian Committee, Board of Water and Sewer Commissioners, Community Preservation Committee, Finance Committee, Planning Board, Recreation Advisory Committee

He then asked Patricia Fallender and Gail Meyers Lavin to continue the main part of the presentation. Ms Lavin began by stating that, as the CRC received suggestions and began working on which Charter Articles the Committee and those who sent in or discussed what they might want considered, the Draft Articles seemed to coalesce so far into four Purposes:

- Increase/Update ways to communicate with residents
- Consolidate language to reduce redundancy
- Delete or Update language & sections recommended to the CRC
- Improve the flow of Town Meetings, which, she said, had been asked of the Committee as part of its Charge from the Select Board.

Ms Fallender identified the sections of **DRAFT ARTICLE A: Sections 2-4-1, 2-4-2, 2-4-3, 2-4-4, a new 2-4-6 and 2-4-7** relating to both the use of the Town website for notices and a lessening of restrictions in the opening and closing of the Warrant. She explained that 2-4-6 in particular had changed to refer to a notice to be placed, rather than to the publishing of the whole Warrant, in “a newspaper of general circulation,” because of the consolidation of local newspapers and the Town having to pay regional prices for the insertion of the Warrant, which had become prohibitively expensive.

AUDIENCE FEEDBACK: Kevin Galligan, Select Board member, thanked the CRC for its work and for offering the much-needed flexibility for the opening and closing of the Warrant that these sections provided, and said he supported all sections. He added that as he read all the inserts of improvements to communication, he noted that in Sections 2-4-1 and the new 2-4-6, as well as in 8-6-1 not yet discussed, the language still referred to “newspapers of general circulation.” He recommended that the CRC consider changing that phrase wherever it appeared to “news outlets of general circulation,” pointing out that newspapers are rapidly being replaced by digital media, and “news outlets” could help Orleans keep pace with the changes.

Ms Lavin addressed the new **PREAMBLE** in **DRAFT ARTICLE B**, that would replace the existing one which referred to “customary and traditional liberties of the people,” and which was vague. She said that the CRC wanted to update and re-affirm its intent, adding a civic commitment to protect our Town in perpetuity and respectfully acknowledge and value the people who existed here before us.

Ms Lavin also addressed **ARTICLE C Sections 6-1-11, 6-4-1 and 6-6-1**, which referred to Associate Members, and added in 6-1-11 “and vote” to confirm the intent of the word “sit,” as requested by the Conservation Commission. She said that recent Charters had also added “conflict of interest on the part of a member of the body” as another reason a Chair might designate an Associate Member. She said that by adding this language to 6-1-11, the second sentence of both 6-4-1 and 6-6-1 could be removed as redundant.

Ms Fallender then explained the insertion of language in **DRAFT ARTICLE D - Sections 2-7-6 and 2-7-7**, which provides an additional way for the Select Board and Finance Committee respectively to supply its reasons for voting pro or con, “by flier distributed on the floor of Town Meeting,” which would have the benefit of informing voters of votes taken after the Warrant had been printed and makes it consistent with language in another section - 8-3-3.

Ms Fallender discussed **DRAFT ARTICLE E** – the deletion of **Section 3-5-3** and re-numbering the next section. She said that the Select Board and Town Administrator had recommended removing the restrictions to avoid the Town losing out on time-sensitive agreements and grant opportunities because of this section’s inflexibility.

Ms Lavin defined **DRAFT ARTICLE F – Section 3-10-1** – as a “clean up” section updating the language and deleting “~~as may be in existence on the effective date of this Charter,~~” which no longer applied.

Ms Lavin introduced **DRAFT ARTICLE G – 9-2-5**, which had been brought to the CRC by George Meservey and the Planning Board to ask for a simple word change from “shall” to “may” in the context of presenting a report to the Annual Town Meeting. The Rationale noted that Article 1 in the Consent Calendar provided the opportunity for any multi-member body to bring a report forward at Town Meeting and released the necessity for the Planning Board to do so unless it wished to.

Ms Fallender continued with **DRAFT ARTICLE H** and explained that the first two sections, **3-9-1 and 6-8-2**, related to a request by the former Chair of the **Board of Water and Sewer Commissioners** to increase the number of Select Board appointees from ~~three~~ to five plus two Associate Members. She said that he had told the CRC that with the Commission’s increased workload once the sewer came online, more members were needed. She added that **6-8-1** cleaned up no longer relevant sections to do with terminating the old Board of Water Commissioners when the new Board of Water and Sewer Commissioners was established. She addressed the last Section **6-8-3** which added the words “and fees” after both water and sewer rates, stating that the Board

would need more flexibility as the system rolled out, and that in order to structure the way the new Town wastewater system would be funded, it was recommended that the words "and fees" be added to provide for the use of other fee proposals.

Ms Fallender introduced **ARTICLE I – 2-7-5** as another way of making the Town Meeting more efficient – by changing the speaking length of time from five minutes to two minutes. She said that this suggestion came from a number of Town Meeting participants who stated that speakers should be precise and that a shortened amount of time was adequate to make one's point.

DRAFT ARTICLE J - 2-1-3: Ms Fallender read out the proposed new language, which would lower the quorum to start the meeting to 100 from 200, and subsequently to zero as follows: "The quorum necessary to begin to conduct Town Meeting business shall be **one hundred (100)** of the current registered voters of the Town. **Once the Moderator has declared a quorum is present and called the Town Meeting to order, the quorum necessary to continue Town Meeting business becomes zero.**"

AUDIENCE FEEDBACK: Lynn Bruneau said she was opposed to this Article. She said that she had done research and had looked at the last 10 town meetings over the last 5 years – suggested that "we leave it alone." She stated that the fewest numbers in her research, looking at the Town's "Doings," were 238 people in May to start the meeting – the second of two nights. She said that the second fewest was last May when the meeting started with 291 people at 10 am at the Middle School. She then read out the rest of the numbers of voters she said had been present to start the last ten meetings.

She asked why it was being suggested to drop the quorum to 100, and added that the delay to start had only been within ten minutes, while the Moderator waited until everyone had signed in. She said that there had been very few quorum calls and that meetings now go more quickly with the clickers and with the Moderator having picked up the rhythm of using voice votes in combination with the clickers. She added that changing to zero immediately after the meeting started seemed like an insult to the democratic process and wondered if the Committee had even looked at the facts. She also said that it seemed that she had heard someone at a recent CRC meeting think that continuing a meeting on the second night required the meeting to start over, but she said that was not true – that you simply picked up where you left off. She concluded by saying that there was nothing in Mass General Laws or the Town's policies that required the Town Meeting to start from the beginning on the second night.

Ms Lavin introduced **DRAFT ARTICLE K** noting that **Chapter 7 Section 1** was called **Citizen Awareness and Participation**, and she read the first part of **Section 7-1-1**: "To promote a maximum level of active, interested and diverse citizens and voter representation and participation in Town affairs. Town officials shall make every effort to encourage citizen interaction and information on current Town issues..." but said that quite a bit of CRC feedback indicated that a number of people did not feel it was working as well as it could. She said that **Sections 7-1-1 and 7-1-2** inserted "the Town website" as a key place to find information, as had been done in the Warrant recommendations in Chapter 2, and that "in at least three public places" had also been added. She explained that 7-1-2 involved the annual **July Public Meeting**, and that **7-1-3**, which explained the meeting's purpose, had been moved into 7-1-2. She said that **Sections 7-2-1 and 7-2-2** related to the appointment processes of the Select Board and Moderator where the same language was added, and lastly in Chapter 8, **Section 8-6-1**, which referred to the Capital Improvements Plan, the same language was also added.

Ms Fallender addressed the final article **DRAFT ARTICLE L – to Change the TITLE from Town Administrator to Town Manager** everywhere it appears in the Charter. She explained that this would be an omnibus article just like the Town did when it changed the title of the Board of Selectmen to Select Board. She reported that throughout the Commonwealth of Massachusetts, the title of a full time professional hired to manage Town affairs on a day-to-day basis varied. She said that the important issue was that the Town have a centralized governmental structure with clear lines of authority because they enable better oversight and accountability.

She concluded by saying that many progressive communities had refashioned and retitled this position as "Town Manager," doing so through a Charter amendment.

When the Chair ascertained that there was no one else wanting to offer a comment, Mr Fuller closed the Public Hearing and asked CRC members if anyone wanted to speak. Ms Fallender and Ms Lavin responded, agreeing that Mr Galligan's suggestion was an excellent idea – to substitute the term "newspapers of general circulation" with "news outlets of general circulation." Ms Fallender said that she would like to reserve judgment regarding the second public comment heard.

Ms Fallender asked Ms Baumgarten how many people attendees there had been, to which she replied that there had been eight, although not all of them had remained for the full Hearing.

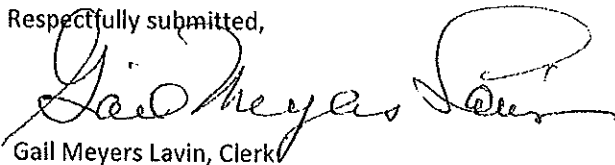
Future Agenda Items included:

Feb 14 – MONDAY 5:45 pm to go over what happened at the Public Hearing, make any changes and prepare for the meeting with the Select Board, which will be:

Mar 2 – WEDNESDAY – Meeting with the Select Board – exact time tba

A motion to adjourn was moved by Ms Hubbard, seconded by Ms Fallender and voted unanimously by roll call 7-0-0 at 6:33 pm.

Respectfully submitted,



Gail Meyers Lavin, Clerk

The next CRC Meeting will be held via Zoom on Monday, February 14, 2020 at 5:45 pm.

DRAFT ARTICLE A

§ 4. Warrants

2-4-1 The Select Board shall prepare the Warrant for all Town Meetings, and by public notice **posted on the town website and** published in a newspaper of general circulation within the Town, shall advertise the date of the opening and closing of the Warrant for all Town Meetings.

2-4-2 The opening of the Warrant shall be **no less than** ninety days prior to the date of the Annual Town Meeting, and **no less than** sixty days prior to any Special Town Meeting unless otherwise required by General Laws Chapter 39, Section 10 as the same may be amended from time to time.

2-4-3 The Warrant for the Annual Town Meeting shall remain open for **no less than** thirty days and shall be closed **at least** sixty days prior to the date of the meeting.

2-4-4 The Warrant for any Special Town Meeting shall remain open for **no less than** fifteen days and shall be closed **at least** forty-five days prior to the date of the special meeting unless otherwise required by General Law Chapter 39, Section 10 as the same may be amended from time to time.

~~DELETE 2-4-6 The Warrant for each annual and Special Town Meeting shall be~~

~~published in a newspaper of general circulation within the Town at least fourteen days prior to each such Town Meeting.~~

NEW 2-4-6 A notice of the availability of the Warrant shall be published in a newspaper of general circulation within the Town and the Warrant shall be posted on the Town Website at least 14 days prior to the Annual or any Special Town Meeting. The notice of availability and the posting on the Town Website shall include where printed copies of the Warrant are available.

~~2-4-7~~ All said Warrants shall also be posted in every post office in the Town ~~on or before the day of their publication in the newspaper~~ **at least fourteen days prior to any such meeting** and shall remain so posted until the date of the meeting.

RATIONALE: The use of phrases "at least" and "no less than" allow for a more appropriate timeline for the opening and closing of the Warrant. Adding the words "on the Town website" facilitates the dissemination of the Warrant to Town residents and also informs those residents without access to the website where printed copies of the Warrant are available.

DRAFT ARTICLE B

Preamble

~~We the people of the Town of Orleans, Massachusetts, in order to reaffirm the customary and traditional liberties of the people with respect to the conduct of local government and to take the fullest advantages inherent in the home rule amendments to the Constitution of the Commonwealth, do hereby adopt the following Home Rule Charter for this Town.~~

We, the people of the Town of Orleans, Massachusetts, reaffirm the right to manage our affairs, participate responsibly in the conduct of local government, and take the fullest advantages inherent in the home rule amendments to the Constitution of the Commonwealth. We acknowledge our common property rights and powers to preserve, protect, conserve, and maintain the natural resources and the environment of our Town in perpetuity.

We also acknowledge, with respect, that we are inhabiting the traditional lands of the Nauset and Wôpanâak (Wampanoag) peoples who have always existed here. We value their roles as past, present, and future guardians of this land. We therefore adopt the following Home Rule Charter for this Town.

RATIONALE: To replace the original Preamble and update and re-affirm its intent, adding a civic commitment to protect our Town in perpetuity and respectfully acknowledge and value the peoples who existed here before us.

DRAFT ARTICLE C

6-1-11 When a multi-member body of the Town has associate members, the Chairperson, at the Chairperson's discretion, may designate any such associate member to sit **and vote** in case of absence; inability to act; **conflict of interest on the part of a member of the body;** or in the event of a vacancy on the multi-member body until said vacancy is filled.

6-4-1 A Conservation Commission of seven members and three associate members shall be appointed by the Select Board for three-year overlapping terms. ~~Regarding associate members, the Chairperson, at the Chairperson's discretion, may designate any such associate member to sit and vote, in case of absence, inability to act, or in the event of a vacancy on the Commission until said vacancy is filled.~~ 5/3/21

6-6-1 A Planning Board of five members and two associate members shall be appointed by the Select Board for three-year overlapping terms. **Regarding associate**

~~members, the Chairperson, at the Chairperson's discretion, may designate any such associate member to sit in case of absence, inability to act, or in the event of a vacancy on the Board until said vacancy is filled.~~

RATIONALE DRAFT ARTICLE C: Consolidates the role of Associate Members in one section, deletes the second redundant sentence in the two multi-member bodies that refer to that language, inserts the clarifying phrase "and vote" and adds a phrase to conform with the Conflict-of-Interest Law.

DRAFT ARTICLE D

2-7-6 The Select Board shall, by recorded vote, indicate its recommendations on all articles. In the event of a split vote, the Board shall supply its reasons, pro and con, in the Warrant, by flier distributed on the floor of Town Meeting, or during discussion of the article at Town Meeting.

2-7-7 The Finance Committee shall, by recorded vote, indicate its recommendations on all articles having financial implications. In the event of a split vote, the Committee shall supply its reasons, pro and con, in the Warrant, by flier distributed on the floor of Town Meeting, or during discussion of the article at Town Meeting.

RATIONALE: Insert language to add the option of a flier to be distributed at Town Meeting to inform voters of votes taken after the Warrant has been printed and matches language of 8-3-3 for consistency.

DRAFT ARTICLE E

DELETE Section 3-5-3, and re-number Section 3-5-4 to 3-5-3.

~~3-5-3 Any contract or formal agreement establishing such cooperation which requires an appropriation of Town funds in excess of \$500,000 or entails a commitment by the Town in excess of five years, shall require the approval of Town Meeting.~~

~~**3-5-3** DELETE (Intermunicipal Agreement)~~

RATIONALE: The Select Board and the Town Administrator have recommended removing these restrictions and avoid the Town regularly losing out on time – sensitive agreements and grant opportunities because of its inflexibility. In addition, there are other protections in place, and the Town would still need to go to Town Meeting for any appropriations. 3-5-4 would replace the deleted 3-5-3.

DRAFT ARTICLE F –

3-10-1 The Board shall also have the power to appoint such other multi- member bodies ~~as may be in existence on the effective date of this Charter and~~ for whom no other method of appointment is herein provided. The Board shall also appoint such other multi-member bodies as may be hereafter established by General Law, Charter, By-law, vote of the Town Meeting, or vote of the Select Board.

RATIONALE: The deleted phrase was transition language used when the Charter was first adopted and is no longer relevant.

DRAFT ARTICLE G

9-2-5 By the fifteenth day of November, the Planning Board shall recommend implementation actions from the Plan as part of the development of the annual Operating and Capital Budgets and a six-year schedule of Plan implementations as part of the Capital Improvement Plan updating process. The Planning Board ~~shall~~ **may** present a report to the Annual Town Meeting specifying those Plan actions being fulfilled during the current fiscal year and the scheduled actions approved by the Select Board for full or partial completion during the ensuing fiscal year.

***RATIONALE:** Article 1 in the Consent Calendar provides the opportunity for any multi-member body to bring a report forward at Town Meeting. Changing "shall" to "may" releases the necessity for the Planning Board to do so unless it wishes to; and the use of the Consent Calendar improves the efficiency of Town Meeting.*

DRAFT ARTICLE H

3-9-1 The Board shall have the power to appoint (a) a Town Administrator as provided in Chapter 4; (b) a Town Counsel; (c) a Town Accountant/Director of Municipal Finance; (d) a Police Chief; (e) a Fire Chief; (f) three members of a Board of Registrars of Voters for overlapping three-year terms; (g) Election Officers; (h) five members and three associate members of a Zoning Board of Appeals for overlapping three-year terms; (i) ~~three~~ **five** members and two associate members of a Board of Water and Sewer Commissioners for overlapping three-year terms; (j) three members of a Community Preservation Committee.

***RATIONALE:** To compensate for the increased workload of the Board of Water and Sewer Commissioners, this article would increase the number of Select Board appointees from three to five plus its two associate members.*

6-8-1 The provisions of Chapter 418 of the Acts of 1953 shall be modified by this Section to establish a Board of Water and Sewer Commissioners. ~~concerning all matters delineated herein. Effective July 1, 2009 or after passage of a Comprehensive Wastewater Management Plan by Town Meeting, whichever shall occur later, the Board of Water Commissioners will be terminated and a new Board of Water and Sewer Commissioners shall be established. Appointments to the Board of Water and Sewer Commissioners shall be made in accordance with clause 6-8-2.~~

***RATIONALE:** This article removes the old "effective" and "termination" dates that are no longer relevant and updates the section's language.*

6-8-2 The Select Board shall appoint ~~three~~ **five** members and two associate members of the Board of Water and Sewer Commissioners for three-year overlapping terms. The Board of Health and the Planning Board shall each appoint one member of the Board of Water and Sewer Commissioners for three-year overlapping terms, bringing the total number to seven (7) members and two associate members.

***RATIONALE DRAFT ARTICLE H 6-8-2:** The increase in the number of Commissioners appointed by the Board is updated to make it consistent with 3-9-1.*

6-8-3 The Board of Water and Sewer Commissioners shall be responsible for all functions cited in Chapter 418 of the Acts of 1953, except for the following functions vested in the Select Board for which the Select Board shall consult with and receive

recommendations from the Board of Water and Sewer Commissioners: establish water rates **and fees**; contract with a municipality; acquire or take water resources, rights-of-way or easements; issue bonds to defray development and construction costs. In discharging its duties and responsibilities, the Board of Water and Sewer Commissioners shall coordinate with the Town Administrator and receive technical support from the Water/Sewer Superintendent(s). The Board of Water and Sewer Commissioners shall set policy ensuring: 1) the adequate production and the high quality of potable water; 2) development of a sewer works system consistent with the Comprehensive Wastewater Management Plan and oversight of that system when operational. The Select Board shall establish sewer rates **and fees** and shall consult with and receive recommendations from the Board of Water and Sewer Commissioners with respect to sewer rates **and fees**.

RATIONALE: *With the advent of a new sewer system, the Board will need flexibility as the system rolls out; and fees would be a useful tool. In order to structure the way the new Town wastewater system will be funded it is recommended that the words "and fees" be added to provide for the use of other fee proposals.*

DRAFT ARTICLE I

2-7-5 No person shall speak twice on the same question until all those wishing to speak thereon have done so, nor shall any person speak for more than ~~five~~ **two** minutes at one time, except by permission of the Moderator, provided, however, that the restrictions shall apply neither to those persons required to be in attendance under provisions of 2-7-3, nor to those persons making the original motion or amendments thereto under the article. A motion to terminate debate requires a second, is not debatable and shall require a 2/3 majority to prevail.

RATIONALE: *To provide for a more efficient Town Meeting process, it is recommended that each speaker be concise and limit remarks to two minutes. This proposed change came from Town Meeting participants who stated that a shortened amount of time is adequate to make one's point.*

DRAFT ARTICLE J

2-1-3 The quorum necessary to begin to for the conduct of Town Meeting business shall be ~~two hundred (200)~~ **one-hundred (100)** of the current registered voters of the Town. **Once the Moderator has declared a quorum is present and called the Town Meeting to order, the quorum necessary to continue Town Meeting business becomes zero.**

RATIONALE: *To provide for an on-time start to Town Meeting, a quorum of 100 is recommended. Once the Moderator has declared a quorum of 100 present and called the Town Meeting to order, the quorum becomes zero, and all articles are considered and acted upon without the possibility of questioning the quorum.*

DRAFT ARTICLE K

7-1-1 To promote a maximum level of active, interested and diverse citizen and voter representation and participation in Town affairs, Town officials shall make every effort to encourage citizen interaction and information on current Town issues through the regular use of **the Town website**, public service announcements and appropriate local

media. Provided, however, that nothing stated herein shall relieve the Town from the meeting notification requirements of state law.

7-1-2 The Select Board shall annually, in the month of July, call a public meeting in a public place. **The purpose of the meeting shall be to provide non-resident taxpayers, voters and other interested persons an opportunity to discuss problems, policies, and progress.** The meeting shall be advertised ~~in at least two issues of a newspaper of local circulation.~~ **on the Town website and as provided in 7-1-1.**

MOVE 7-1-3 to be second sentence in 7-1-2. ~~The purpose of the meeting shall be to provide non-resident taxpayers, voters and other interested persons an opportunity to discuss problems, policies, and progress. (No change in language)~~

RE-NUMBER 7-1-4 to 7-1-3: The Select Board, the Town Administrator and Chairpersons of multi-member bodies shall be available to make appropriate presentations and to answer questions.

7-2-1 Prior to making appointments to multi-member bodies, the Select Board shall advertise all vacancies and impending appointments ~~.~~ **on the Town website and in at least three public places.** Said advertising shall enumerate the vacancies that are to be filled and include a description of the duties and shall solicit the names of persons willing and able to serve. The advertisement shall also state the location, time and date of the meeting, to be held no sooner than seven days after the publication of the advertisement, at which the Board anticipates that the appointments will be made.

7-2-2 Prior to making appointments to the Finance Committee and to the Cape Cod Regional Technical High School Committee, the Moderator shall cause a notice to be published **on the Town website and in at least three public places** enumerating the vacancies that are to be filled and the location, time and date when the Moderator will be available to interview persons able and willing to serve.

8-6-1 The Select Board shall publish **on the Town website,** in one or more newspapers of general circulation in Town, **and in at least three public places** the general summary of the proposed Capital Improvements Plan (CIP) and Capital Budget and a notice stating: (a) the times and places where copies of the complete CIP and Capital Budget are available for inspection; and (b) the date, time and place, not less than seven days following such publication, where the Select Board and the Finance Committee will conduct a public hearing on said plan to be chaired by the Finance Committee. The joint hearing shall be held no later than March 1 of each year in order to allow the Select Board and the Finance Committee to include their respective positions on the CIP and the Capital Budget to be printed in the Warrant for the Town Meeting.

RATIONALE: *Each of these sections add the Town website to the ways in which the Town can communicate with citizens to be a resource for information, give notice of important issues, and announce when vacancies are available in multi-member bodies. Two sections have been consolidated, and 7-1-4 has become 7-1-3.*

ARTICLE L

Chapter 4 Change TITLE from Town Administrator to Town Manager.

In the Warrant, this would mirror the change from Board of Selectmen to Select Board and would read: "... By striking out the words "Town Administrator" wherever they appear, and inserting in place thereof, in each instance, the words "Town Manager." Or to take any other action relative thereto."

***RATIONALE:** The Orleans Home Rule Charter states that the Select Board appoints a full time professional to manage Town affairs on a day-to-day basis. The title of that person varies throughout the Commonwealth of Massachusetts. Regardless of the title, the important issue is that the Town have a centralized government structure with clear lines of authority because they enable better oversight and accountability. In pursuit of this, many progressive communities have refashioned and retitled this position as "Town Manager," doing so through a charter amendment.*