

-Slides 10 and 11 - Highlights - brief descriptions for each of 5 EF's - cost increases and what will be covered/not - mostly not debt. Beaches and Moorings will be self-funded. Sewers funded by Wastewater Stabilization Fund. Rock Harbor self-funded 61%; rest from General Fund but plan is to install kiosks and charge \$30/day for parking which could mean next year self-funding. Transfer Station self-funded 63% even with fee increases; rest from General Fund.

-Meff noted financial plan in binders is out of date. John Kelly noted that Cathy Doane is tracking all changes and will periodically issue updated version.

-Meff asked about "wish list" like last year. John Kelly noted that he will summarize 5-year look-ahead worksheets and present to Select Board for discussion/prioritization including funding.

-Kevin Galligan noted overarching concern - anticipated possible steep increases in electricity and fuel. Budgets based on FY21 actual costs - e.g. Eversource rate case for 19% increase. Also - entire community suffering from inflation. He plans to be very critical regarding any increases.

-Meff asked about debt service - forward numbers are conservative at 2%. Other projections also conservative - eg, short-term rental tax. John Kelly noted recent bond info will be added. Goal is always to avoid spikes/ goal is level funding.

-CIP Slides - Slide 1/Overview - combination of intro to section and summary on pg 8 of section

-Slide 2 - CPA and CWRMP

-Slide 3 - DPW and Natural Resources

-Slide 4 - 4 more Depts w/ projects through FY28

-Slide 5 - Buildings & Facilities - \$350k plus 5 more sets of funding

-Slide 6 - Vehicles & Equipment - \$450k plus 6 more sets of funding

-Slide 7 - Next Steps - determine the review schedule; send to Fin Comm; Public Hearing 2/17/22

-Andrea - reference to low-lying roads and need for generator at COA - how to get onto CIP? John Kelly said they're working on COA generator; Tom Daley is part of Cape Commission road project; once info available w/ tie to Town projects/funding and/or additional funding

Budget Review template draft was distributed earlier today. Also sent quick analysis of EF allocation information. In an email from John Kelly this afternoon, he encouraged Zoom meetings for Budget Reviews where possible. Part of idea of Budget Review template w/be to ensure that we're all asking the same questions if/as appropriate. Generally the same depth of discussion. Can certainly begin our reviews "now" / next week.

In the discussion, it was suggested that the town be more transparent with the increases for each tax payer, including the anticipated increased costs for energy, as well as future capital projects so tax payers can plan for projected tax increases.

The question is brought up over the "millionaires tax" (an additional tax on real estate transactions over a defined dollar amount, such as \$4M), as well as financial support strategies for municipal employees such as mortgage assistance (Mr. Counihan stated this was something used in Connecticut).

What will the town need five to ten years from now? The town needs to focus more on the big picture rather than the right now. Mr. Athanassiou suggested that Fin Comm prepare its own summary of the 5-year look-ahead worksheets, to ensure that they fit in with the other aspects of the town's plan(s).

Review/Act on FY22 Fin Comm Priorities/Action Items, Including Voting as Appropriate

-Update on NRSD and OES Discussions - Interim Superintendent Brooke Clenchy was selected as "permanent" Superintendent on 1/28/22. During the Select Board meeting, Meff Runyon asked Mark Mathison about stability of enrollment numbers. Mathison noted that kids continue to come in and out. Very few "home schooling" - Gov/State not allowing "hybrid" model - kids are expected to be in school. Budgets are under discussion; will schedule Fin Comm meetings to discuss these budgets.

- Update on FY22 Financial Reporting - sent 12/31/21 MTD/YTD reports 10 days ago - helpful for Budget review process - especially YTD Appropriations reports and EF reports, as well as quarterly Capital Projects Funds reports.

- Update on Charter Review Committee - sent proposed/draft Charter changes on 2/03/22 - posted on CRC website. 8-page document with 15 suggested changes - a couple that Town Counsel is suggesting be deferred to Fall Town Meeting. Suggest all should read and consider attending/participating in public hearing on 2/11/22 at 5:45pm as individuals.

-The Community Preservation Committee has been invited to speak to Fin Comm in March. Fin Comm would like a “refresher” on funding sources and CPC’s strategy on use of funds.

General Updates Including Recent Select Board Meetings

-Select Board Meeting 2/02/22 - approved updated Host Community Agreement with Seaside LLC manufacturing facility - already voted 3% from retail; voted 1% from manufactured product revenue UNLESS experience shows more is needed; contingency clause up to 3% but understood that costs must be well documented. Timeline? Facility has submitted application for connecting to sewer.

-ARPA funding discussion - Vote focused on draft letter to County which is about money now/allocated to town based on population rather than waiting. Per the letter - if population-based - Orleans could receive additional \$1.1M. Letter also refers to \$600 in direct ARPA funding and last night’s discussion talked about \$300k last June and another \$300k coming in June 2022 - maybe the 2 Junes are the \$600k? Reference last night also to “State money available” - unclear re what that meant. Separately, Town may survey residents re ideas for spending. Kevin Galligan suggested adding generators for COA and Rock Harbor Village to create a warming rooms when power fails. Could do similar for other facilities in town - w/ need to set priorities.

-Approved OPC request for Celebrate Our Waters - September 16-18, 2022 with bonfire on 9/17/22. Mathison suggested checking OPC plans against Town construction project plans to make sure all locations/venues available/accessible so not a problem with visitors trying to park in/around construction sites (landings, etc.).

-Liaison Reports - Marine/Freshwater – reference to Baker’s Pond report - quote out of context - sentence in *Chronicle* says it would cost \$78k to \$120k to sewer the 10 properties on Baker’s Pond - the capital costs. In the report - those are 2016 costs that don’t include the collection system itself - connection Baker’s Pond to the town system. And assume gravity solution. Separately - may be possible to add non-voting member (someone of high school age) to sit on Fin Comm for different perspective. Ms. Bruneau will follow up w/ Michael Herman.

-Future Agendas - topic of RAC came up - apparently RAC letter to John Kelly and Select Board - perhaps asking about Town’s “master plan” for Recreation and perhaps again about funding concerns. RAC may meet with Select Board. Rec Dept - looking to add another resource as part of budget process.

Finance Committee Liaison Reports

-NRSD/OES - Brooke Clenchy selected as new NRSD school superintendent

-Library – Sewer construction project continues at Village Green, tough to get into library until it’s complete; handicap parking is still accessible. Landscape plans drafted and being reviewed.

-COA - Ms. Baird noted the sprinkler system failure at the COA; possibly discussing with Tom Daley regarding future preventive maintenance w/ other buildings in town to prevent this in the future.

-BOWSC - collection system on time; WWTF/wick wells - some supply chain issues; working on schedule work-arounds where possible.

-AHC/AHTB - webinar on 2/1/22 Andrea Aldana from CDP about Affordable Housing concepts/broadly; then Marsha Allgeier, Orleans Housing Coordinator - Orleans specific. Lots of information. The CDP slides have multiple references to other materials. Slides will be helpful - too much info to absorb in a webinar. Several questions - including our own Tim Counihan - but not sure all fully addressed. Question - do you want to try to reschedule our meeting with AHC/AHTB before the Warrant goes to press? Could there be options for down-payment and/or mortgage support - eg, for

firefighters, police, teachers - maybe forgivable after defined number of years. Ms. Bruneau will forward some information that Mr. Counihan located re CT projects.

-CPC - Thursday meeting (they will be coming to Fin Comm in March to discuss their recommendations for Warrant but also funding/sources). Also - likely w/be helpful to ask Scott Walker to come in and give demo of bonding tool.

-OPD/OFD - Police Chief Scott MacDonald spoke during Q&A during Housing webinar about critical need for affordable housing for police officers and firefighters. He talked about the cost of training new police officers - and then losing them to other towns - or even to off-Cape locations a year or 2 later when they can't afford to live here.

-Planning Board - next week - agenda includes 4 emails/feedback on Econ Vitality workshop. Also discussion on seasonal housing/dormitory housing. Further discussion on zoning amendments.

Review Schedule and Items for Future Agendas

-Updated Fin Comm schedule sent out, with meetings through December 2022 - with some guesses for dates in the fall, especially related to the date of an anticipated Special Town Meeting. Generally used the 2nd and 4th Thursdays as specified for Fin Comm meetings on Fin Comm website.

Importantly - please add March 31 to your calendars. It wasn't a scheduled date but it might be needed with the Warrant going to press a week later.

-The July dates are set to accommodate the need to sign off on paperwork by July 15. Some of the other dates are guesses.

-Weekly meetings in February and March.

-Fri, 2/11/22 @ 5:45pm- CRC Public Hearing on proposed Charter changes

-Thurs, 2/17/22 - joint meeting with Select Board for public hearing on FY24-28 CIP; hosted by Fin Comm. Plan to get ready for that meeting at next Fin Comm mtg - set some of our own priorities.

- Wednes, 3/2/22 - joint meeting with Select Board for public hearing on FY23 Budget, hosted by Select Board. We'll have time before then to gather our thoughts; key discussion points.

-As noted above - will schedule CPC and Cape Tech to come in during March. Also perhaps Shellfish/Waterways in March, particularly if there is a Warrant Article of interest to them. And likely after our own Liaison meeting with Natural Resources.

Adjourn: Motion by Ms. Baird to adjourn, second by Mr. Counihan. The vote was 7-0 with Mmes. Bruneau, Baird and Kramer and Messrs. Athanassiou, Counihan, Mahoney and O'Meara all voting aye by roll-call. The meeting was adjourned at 9:02pm

Respectfully submitted,
Stacy Faber, Recording Secretary

All documents listed below are in the Fin Comm Drop Box except as noted:

1. February 3, 2022 Finance Committee meeting agenda
2. JKelly's FY23 Budget / FY24-FY28 CIP presentation from the 2/2/22 Select Board meeting
3. FY23 Budget and FY24-FY28 CIP and FY23 Capital Plan ("budget binders")
4. Enterprise Fund Allocation analysis (2/3/22)
5. Fin Comm Budget Review "template" (2/3/22)
6. Charter Review Committee Proposed Charter Changes for May 2022 Town Meeting
7. Select Board Meeting Packet for 2/2/22 Select Board Meeting (Select Board website)
8. Updated Fin Comm Schedule through Calendar 2022

The minutes for the 2/3/22 Finance Committee meeting were reviewed and approved at the 2/24/22 meeting. **Motion to approve by Mr. Counihan; second by Mr. Athanassiou. The vote was 7-0 with Mmes. Baird and Bruneau and Messrs. Athanassiou, Counihan, Kanaga, Mahoney and O'Meara all voting aye by roll-call.**

4
Tim Counihan Clerk FinCom
Timothy R. Coul 2/25/22