

Community Center Feasibility Taskforce January 27, 2022 Minutes

Held on Zoom

PARTICIPANTS

- Andrea Shaw Reed
- Alice Thomason Van Oot
- Fritz Luft
- Tracy Murphy
- Bonnie Campbell-Runyon
- Jamie Balliett
- Keith Campbell
- Kyle Wibby

CALL TO ORDER 4:36p

Mins of December 9, 2021 approved with amendment to add the date to the title

Moved – Jamie, Second – Andrea, Amendment to add date – Bonnie

NEWS

Fritz gave updates on the COA building. Burst pipe has resulted in closure of the building and possible delaying interview by Taskforce.

Fritz – 2 firms have submitted proposals. Review of applications will take place with Ron Collins and George Meservy Monday.

Fritz – connection being attempted with members of Odd Fellows Hall

Fritz – introductory meeting with CHO on Feb. 4 at 10a.

Discussion of importance of using the template with ALL contacts Taskforce makes.  
Discussion of difference between public vs. private entities and how that should be considered by the Taskforce.

Discussion of taking stock of Town owned buildings

Discussion of using CHO meeting as a test run for approaching interviews with private organizations

Clarification that meeting with CHO was only an introductory meeting with no formal agenda. More exploratory of possible ways to work together

COA discussion with Keith (entered meeting at this point)

While the COA is closed, Judy Wilson is available. Information provided to Taskforce needs some updating but is good jumping off point.

## REVIEW QUESTIONNAIRE

Preamble read thru. Suggestion that pre-COVID data and info be added to end of preamble.

Discussion of the history and current status of interviewees re: COVID. Thoughts that Taskforce should look at Town population numbers and how interviewees operations have been affected.

Concern that focusing on pandemic era data will be misleading.

Discussion of interviewee operations then and now. What is currently in the way of interviewees operations. Dig into interviewees issues with growth both positive and negative.

Does interviewee's program allow for sharing of space? Can interviewee's facility grow? How can interviewee use shared space effectively? Interviewee's aspirations for either facility's footprint or program's footprint. Is there data to backup aspirations? If interviewee has unmet needs, how is that documented?

## OVERVIEW OF FACILITY QUESTIONNAIRE

Fritz introduced questionnaire and discussion followed.

Discussion of how interviewee spends money they bring in. Does interviewee pay to use their current space? Taskforce should assess whether a possible Comm Ctr will be able to generate money. Does interviewee have paid staff/facility manager/rent? Assess financial viability of interviewee. Are fees collected and what do fees pay for? Are paid staff fulltime/parttime? Reliance on volunteers?

Taskforce is hiring consultant to do the deep dive reminder.

Taskforce should assess what is already in existence. Taskforce should keep budget of services in mind when assessing.

Taskforce should assess community values. What is considered essential service and what is a quality of life service. Discussion of life expanding services from birth to death.

Discussion that questionnaire should be a baseline for the consultant to start from. Keep it simple to make it an easy deliverable.

Motion by Kyle to create subcommittee to work on questionnaire. Second by Jamie. Discussion – no subcommittee but authorize chair to work on first. Motion withdrawn.

The Taskforce proceeded to review the two questionnaires (facility and programming organization), line by line, clarifying certain questions and augmenting others. The Chair agreed to update forms to reflect comments made during the meeting and include several additions provided immediately before the meeting by George Meservey. He also agreed to distribute for final comments and then distribute. The final questionnaire documents will be posted to the Community Center Feasibility Study webpage.

Meeting adjourned at 6:20 PM.