


ORLEANS TOWN CLERK

Town of Orleans
Human Services Advisory Committee
Minutes
January 18, 2024

Present: Ellen Faherty, Barbara Hartford, Suzanne Moore, Francis Mustaro, Andrea Reed, Select Board liaison (arrived at 11:30 a.m.), Mihaela Miteva, Projects and Procurement Director.

Absent: Susan Chandler

Meeting called to Order at 11:00 a.m.

Approval of the Minutes: There were two corrections to the minutes of January 11, 2024 offered by Suzanne. On a motion by Ellen, seconded by Fran, the minutes were approved 4-0-0 with the two amendments.

Committee Discussion and Questions

The committee discussed and decided that it would not be feasible for each agency to submit an itemized budget request for how the money being requested will be spent for Orleans residents. In case any questions or concerns come up during the review process, individual committee members can contact the agency and ask for additional information.

Assignments

1. Fran reviewed South Coast Legal Services
2. Barb reviewed Food 4 Kids
3. Suzanne reviewed Lower Cape Outreach
4. Ellen reviewed Alzheimer's Family Support Group.

Agency Visits

The committee discussed establishing some criteria for which agency to invite to visit the committee. Perhaps new agencies and agencies with changed services and the ones asking the largest amounts of funding.

New Business:

- Consult with Andrea about the deadline date for reporting review results to the Select Board. Andrea advised that the Human Services agencies' request for funding should come to the Select Board no later than March 6, 2024.
- Presentation of grant reviews.
Committee members will present agencies of their choice during the next meeting on January 25.

MOTION: On a motion to adjourn by Barb, seconded by Suzanne, and voted 4-0-0, the meeting ended at 12:15 p.m.

Respectfully submitted,
Mihaela Miteva