



# ORLEANS DOCUMENT SHREDDING DAY

**Saturday, June 10, 2017  
9:00 am to 1:00 pm  
Orleans Transfer Station**

**A free On-Site Shredding service for residents with a valid  
Transfer Station sticker.**

## **Accepted:**

Paper files, records, folders, documents, staples and paper clips.

## **Not Accepted:**

3 ring binders, hard cover books, tapes, CDs, media and hard drives

**Materials to be shredded must be dropped off in  
cardboard boxes and limited to 5 boxes per trip.**

**No materials will be accepted after 12:30 pm.**

Data Destruction will be done by Proshred Security, who strives for 100% recycling of the data destroyed. All processes meet or exceed Standards of the National Association of Information Destruction.