

**APPLICANT'S NAME:** \_\_\_\_\_

**D/B/A IF APPLICABLE:** \_\_\_\_\_

**BUSINESS OWNER'S NAME:** \_\_\_\_\_

**BUSINESS ADDRESS:** \_\_\_\_\_  
(must include street number and unit number)

**IF YOU LEASE PROPERTY, LIST PROPERTY OWNER:**  
\_\_\_\_\_

- Outstanding Property Tax       Outstanding Personal Property Tax  
 Outstanding Water Bill

The above named applicant has applied to the Town of Orleans for a permit or license. We find the applicant to be current on all municipal charges pursuant to Chapter 94, Section 6. We find the property owner to be current on all municipal taxes, assessments, betterments and other municipal charges pursuant to Chapter 94, Section 6.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tax Collector's Office

**For Non-Profits and Non-Taxpayers to the Town of Orleans**

I certify that I/We are a non-profit organization and do not pay any taxes to the Town of Orleans.

\_\_\_\_\_  
Signature of Applicant

**IMPORTANT**  
**PLEASE READ**

In accordance with Chapter 64 *Fees*, Chapter V *Nonpayment of Fees and Taxes § 94-6 Grant or Renewal of License or Permit as Affected by Nonpayment of Local Taxes or fees* of the Code of the Town of Orleans you are hereby notified that renewal of your license(s) may be denied if there are any real estate and/or personal property taxes, water bills, betterment, assessments or other municipal charges more than 12 months past due. This includes money owed to the Town by your landlord if you lease the property where your business is located.

If you are unable to get the signature of the Tax Collector on the reverse side of this notification or are unable to negotiate a payment plan with Tax Collector you are entitled to a hearing before the Board(s). At the hearing you or your designee will be allowed to present evidence as to why your license should be renewed.

Thank you for your attention to this matter.

**OVER**