



S N O W
Library
Established 1877

Snow Library
FY 2012 ACTION PLAN

ORGANIZATION:

Snow Library
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INTRODUCTION:

The following is an Annual Action Plan for Snow Library for FY 2012, the period beginning July 1, 2011, and ending June 30, 2012. It was approved by the Snow Library Board of Trustees on September 22, 2010.

FY12 ACTION PLAN

GOAL 1: LIBRARY OPERATIONS

To analyze use of staff time to incorporate changes in technology and patterns of use in order to make most efficient use of allocated funds.

Objective 1: Review circulation patterns (hourly, days of week, specific months)

Objective 2: Have all staff complete chart which identifies specific uses/amounts of time given to each task

Objective 3: Produce document which analyzes staff time and incorporates changes in technology of the past several years

GOAL 2: COLLECTIONS

To provide a rich and varied collection which incorporates new technology and makes the most effective use of funds.

Objective 1: Analyze use of all print and non-print materials over previous five to seven year period

Objective 2: Identify patterns of use for all areas of collection (adult fiction, adult nonfiction, periodicals, reference, young adult, and children's collection)

GOAL 3: TECHNOLOGY

To provide the most current and relevant technology for use in library and prepare for coming improvements in technology.

Objective 1: Review automated services available for use by staff and identify amount of services actually utilized.

Objective 2: Research current and future options for use of technology in delivery of library service.

Objective 3: Review patron use of technology in library and identify improvements.

GOAL 4: FACILITY ASSESSMENT AND IMPROVEMENT

Objective 1: *Identify areas in need of immediate attention and options for improvements in such areas (e.g. parking, handicapped accessibility, seating space).*

Objective 2: *Create a committee to review major improvements to the library in the next five to ten years. Committee will utilize the 2010 Final Planning Report for Space Needs at Snow Library by Richard Waters of Godfrey's Associates.*