

ORLEANS SCHOOL COMMITTEE
Meeting of September 19, 2011
Held in the Music Room, Orleans Elementary School

APPROVED
ORLEANS TOWN CLERK
'11 OCT 24 12:11PM
C. M. C. J.

Present for the Committee: David Abel, Mary Lyttle, Eric Ehnstrom

Present for the Administration: Dr. Hoffmann, Principal Carreiro, Business Manager, Hans Baumhauer, Director of Student Services, Dr. Ann Caretti

Others in attendance: John Hodgson, Orleans Finance Committee

CALL TO ORDER

Chair Lyttle called the meeting to order at 3:30 p.m.

AGENDA CHANGES

None

CITIZENS SPEAK

None

RECOGNITIONS

Principal Carreiro recognized Meika and Michael Escher from Dirtworks as well as Mark Budnick from the Highway Department for helping with the playground demolition project.

Chair Lyttle read thank you notes from retirees Kathy Meyers and Marti Kithcart. She also read a thank you note from cafeteria manager, Naomi Freethy, for the new walk-in freezer.

PRIORITY BUSINESS

Principal Carreiro introduced new staff members to the Committee – Caitlin Greer-Art Teacher, Alan Peterson-Grade 5 Teacher, Sue Quatracelli-School Psychologist/Counselor, and Sharon Yuklis, Special Needs Teacher. Open House is scheduled for September 20th. The focus of the evening is curriculum, including instructional expectations, building a home school connection, classroom policies and procedures, and upcoming school based events and opportunities. Enrollment figures were reported highlighting Grade 2 with 19/19 in each classroom. It was noted that added support has been given to Grade 2 classrooms. After school programs are being sought by parents and they are currently offering Spanish, an athletic club, Audubon, and Yoga. The Playground Design Day is September 27th from 6-7:30 p.m. The children will be submitting designs and they will be sent to the Leathers Company.

Discussions with Paul Fulcher and John Kelly relative to mowing and scheduling fields have been initiated by Mr. Fulcher. Mr. Fulcher would like the schools to schedule the fields as the fields are under school committee jurisdiction. Principal Carreiro reported that presently they do not schedule the fields and will need to look further into the matter with the Business Manager as to fees charged and the account where funds will be deposited. Funds will be used to maintain the fields. Two other new staff members include Kristin Sims and long-term-sub, Amy Kristopher. The new technology director, Barbara Lavoine and the tech coordinators from OES met to discuss wireless for the building.

On a motion by Eric Ehnstrom, seconded by David Abel, it was voted unanimously to accept a \$500 donation from the Orleans Pond Coalition.

Dr. Caretti reported that the Extended School Year Program was very successful. She received the Coordinated Program Review from the State with Orleans 89% in compliance. Last year was a difficult year with so many substitutes and some of the paperwork did not get completed in a timely manner. A Teacher Code of Conduct is also being looked at for the District as that is necessary for the CPR as well as a self-evaluation. A copy of an IEP was placed in packets. Dr. Hoffmann reviewed the IEP process. It was noted that there are programs in place for academically advanced students in Grades 1-5.

Enrollment

Principal Carreiro reviewed the enrollment figures with the Committee reminding them of their class size policy. Ten new students enrolled over the summer and one student moved away, net gain of 10 new students.

Green Repair Project

Dr. Hoffmann reviewed the status of the Green Repair Project for the High School's roofs, doors and windows. He reminded the Committee that all four towns must vote in favor, in order to proceed with the project. He distributed a letter to citizens that is posted on the website. The total assessed amount for Orleans is \$1,149,304. An average taxpayer cost per year on a home assessed at \$663,000 is \$10.56. Dr. Hoffmann reviewed the timeline of the Green Repair Project with the Committee.

Chair Lyttle indicated that we need to evaluate our buildings. Discussion ensued regarding the town's capital plan, and the cost of borrowing money over 20 years.

MASC Conference

Dr. Hoffmann reminded the Committee that the MASC Conference is November 9-12, 2011 in Hyannis. Saturday's session have significant sessions provided to new members. Orleans needs a voting delegate for Friday, 11/11 at 3:00 p.m. to vote on the Resolutions.

REPORTS AND INFORMATION

Cape Cod Collaborative – no report

Playground Committee Report – The playground has been demolished and the playground committee is looking at six different vendors. The Business Manager is drafting RFP's. The PTC is playing a large role in the fundraising and is having a Gala Event and Auction on October 22nd from 6:00 p.m. – 11:00 p.m. At a cost of \$350,000, there is a lot of big fundraising to do. Design Day is coming up and the children will share their ideas with people from the Leathers Co. (will use this as a framework for other vendors) It was determined the RFP should go out after Design Day. The Playground Committee reviews the RFP's, ranks them, scores, and determines a vendor. No vote by School Committee is required.

Approval of Minutes

Minutes of July 12th was tabled until next month.

Mr. Baumhauer will forward the CVEC presentation to David Abel.

ADJOURNMENT

On a motion by David Abel, seconded by Eric Ehnstrom, it was voted unanimously to adjourn the meeting at 5:28 p.m., subject to payment of bills.

Respectfully submitted,

Ann M. Tefft

